

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE  
TRUSTEES' REPORT AND  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Contents**

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	<b>Page</b>
Reference and Administrative Details	1
Trustees' Report	2—4
Independent Examiner's Report	5
Statement of Financial Activities (including Income and Expenditure Account)	6
Comparative Statement of Financial Activities (including Income and Expenditure Account)	7
Balance Sheet	8
Notes to the Financial Statements	9—21

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Reference and Administrative Details**  
**For The Year Ended 31 March 2025**

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<b>Trustees</b>	Dr Sara Ketteley - Chairperson Mr Richard Walton - Director Mrs Clare Mclean - Director Mr Derek Graham Jones - Director (resigned 12/06/2025) Mrs Elaine Macallan - Director Mr Scott Faithfull - Director Mr Alan Bartlett - Director (appointed 24/04/2024) Ms Nany Durrant - Director (appointed 12/12/2024) (resigned 06/02/2025) Mr Graham Bradford - Director (appointed 22/10/2025)
<b>Company Secretary</b>	Mrs Clare Mclean (appointed 12/06/2025)
<b>Charity Number</b>	1086460
<b>Company Number</b>	04170241
<b>Registered Office</b>	Maldon District Council Offices Princes Road Maldon Essex CM9 5DL
<b>Independent Examiner</b>	Michelle Knight FCCA Knights Accountancy Solutions Limited 7 Hillcrest Road South Woodham Ferrers Essex CM3 5NU

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Company No. 04170241**  
**Chairpersons' Report For The Year Ended 31 March 2025**

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The past twelve months have marked a pivotal period of reflection, strategic planning, and renewal for Maldon and District CVS. Following the confirmation of the cessation of the long-standing grant support from Essex County Council we were grateful to receive grant support from the Nuclear Decommissioning Agency and Essex Community Foundation to stabilise the charity in the short term and also enable us to undertake strategic and business planning activities to create a new five-year plan.

Through this work we have revisited and revised our organisational vision, which now emphasises our commitment to being a centre of excellence. We aim to foster resilient communities by supporting local projects, incubating innovative ideas, and partnering with agencies to address community needs and priorities.

Key priorities for us as an organisation include maintaining a broad mix of income sources, championing volunteering to attract investment aligned with the Vision for Volunteering principles and sustaining our role as a recognised centre of excellence for charity management. Additionally, MDCVS is committed to responding to emerging community needs by developing impactful projects.

I would like to thank the MDCVS board members, new and old, for their ongoing commitment to the charity, the MDCVS staff for their dedication, our funders both those who support our core services and those who supported our response and project work in this financial year and the volunteers who enable us to run the services and support they we offer.



Sara Ketteley  
Chair

12/12/2025

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Company No. 04170241**  
**Trustees' Report For The Year Ended 31 March 2025**

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The trustees present their report and the financial statements for the year ended 31 March 2025.

## **Objectives and Activities**

### **Aims and Objectives**

- To deliver quality support services to our members and promote the benefits of volunteering and voluntary action in support of the community.
- To work with local communities, voluntary organisation and statutory agencies to develop and support strong and healthy communities.
- To work at a strategic level to embed the principles and benefits of a thriving voluntary sector into local priorities and plans.

### **Public Benefit**

Maldon and District CVS objects are clear in that they will promote any charitable purposes that are for the benefit of the community in the local government district of Maldon and the greater neighbourhood of Essex and, in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness. Maldon and District CVS will promote and organise co-operation in the achievement of the above purposes and to that end to bring together representatives of the voluntary organisations and statutory authorities within the area of benefit.

The trustees confirm that they have complied with the requirements of Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit.

### **Volunteers**

Maldon and District CVS receives the support of volunteers in the carrying out of its objectives through projects and services. This contribution enables the charity to continue to offer projects that support individuals in the area of benefit to be connected to their communities and to live well. Volunteers manage the successful Harbour project, support the delivery of weight management services, support the volunteers centre and provide general administration support to the charity at its office base in Heybridge.

## **Achievements and Performance**

### **Main Achievements**

During this period the charity:

- Continued to support the development of the Social Supermarket in Maldon District with pilot and launch events taking place in this period. We have also connected into the Countywide work as part of the Affordable Food Programme management group and have begun working on setting up a service in Braintree District.
- Secured a contract from Essex County Council to deliver the digital Universal Standard Support offer for the Voluntary Sector across Essex as part of the new Your Essex Community infrastructure programme.
- Developed a business case for the Essex Shed Network, particularly in relation to widening the reach of the Shed network in Essex resulting in two year funding for the coordinator position being confirmed
- Continued to manage and develop projects that meet local community need including slipper exchanges, walks for wellbeing, suicide prevention initiatives and community gaming activities.

## **Financial Review**

### **Financial Position**

During the period the charity made a Surplus on core unrestricted funds of £7,539 before transfers and a surplus on restricted funds of £77,763 before transfers.

### **Investment powers and policy**

The trustees, have kept available funds in an interest-bearing savings account and seek to achieve a rate on deposit which matches or exceeds inflation.

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Trustees' Report (continued)**  
**For The Year Ended 31 March 2025**

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### **Reserves Policy**

The Board of Trustees has established a policy whereby the unrestricted funds held by the charity should be at least a quarter of the annual resources expended. For the year ended 31 March 2025 this equated to £80,650 (2004: £79,540) in unrestricted general funds.

This policy extends to ensuring that liabilities such as staff redundancies will be able to met by the charity. The level of such liabilities at March 2025 were £30,344 (2024: £26,897)

Provision for future rent liabilities in this period have also been reduced following the premises move in July 2022 which resulted in rent reducing to £5,000 per annum . The Future rent provision is sufficient to cover 12 months of rent commitments.

MDCVS Board of Trustees is committed to using and holding funds responsibly to ensure the sustainability of the charity but is equally committed to ensuring that excess funds are not held unnecessarily. With this in mind the board will look to reinvest surplus reserves in a responsible way to further the charities aims and objectives.

The MDCVS Board will from time to time amend the reserves being held to include any liabilities or commitments that may arise from specific projects, grant funding or other activity.

Due to the pandemic MDCVS were required to cease delivery on a grant provided by the European Social Fund via the grant managing body CKX. This grant totalled £20,000, of which £7250 had been paid and spent prior to cessation of the contract. It has not been confirmed whether clawback of this money will be requested and as such until such confirmation is received MDCVS will also protect this amount as part of its reserves policy.

At 31 March 2025 the free reserves were £137,541 (2024: £133,459). Please see note 18 for more detail.

### **Plans for future periods**

Over the next twelve months we will be seeking to embed the recommendations of the business plan with focus on the in year priorities, these include targeted project development and organisational growth. Key actions include expanding the Community Gaming Initiative, Essex Shed Network, Social Supermarkets, and suicide prevention efforts. New projects like Ukrainian community support and continued Cadent Ltd funding are also planned. Organisational goals include enhancing volunteer engagement, improving accessibility, refining membership models, and embedding performance measures. MDCVS will collaborate with local councils and networks to strengthen community infrastructure and host stakeholder consultations on governance and branding.

### **Pay Policy for senior staff**

All directors/ trustee's give of their time freely and no director/ trustee received remuneration in the year. Details of directors'/ trustee's expenses and related party transactions are disclosed in note 20 and 21 to the accounts.

The pay of all staff including senior staff is reviewed annually and changes made in line with inflation as charity funds allow.

## **Structure, Governance and Management**

### **Governing Document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

### **Trustee Selection Methods**

Charity trustees are recruited by way of an application form which includes a disclosure of relevant skills and experience. Applications are considered by the board and applicants may then be further invited to meet with the board and senior staff to explore the role further. Successful applicants will then be co-opted to the board following successful eligibility checks and references.

### **Risk Management**

The Board of Trustees has continued to conduct its reviews of the major risks to which the charity is exposed and systems have been identified to mitigate those risks. External risks regarding the continuity of voluntary funding have resulted in the development of a further strategic plan which promotes the diversification of funding and activities. Internal risks are minimised by the implementation of financial control and regulation procedures and these are regularly reviewed to ensure they still meet the needs of the charity.

The Trustees have developed and keep under review a Risk Register to ensure ongoing monitoring of risk to the charity and it's operations.

## **Other Information**

## MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE

### Trustees' Report (continued) For The Year Ended 31 March 2025

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#### Funds Held as Custodian Trustee

Maldon and District CVS as part of its infrastructure support for local charities and for community action may from time to time agree to hold funds for groups that are unable to hold funds independently. To facilitate this and to outline the clear parameters for the management and spending of any funds held the trustees have created clear definitions and require a written agreement to be in place with the third party the funds are being held for.

The trustees recognise that as an agent of a third party they do not have discretion over the distribution and use of these funds and will adhere to the instructions given by the third party in line with the written agreement. Funds held by MDCVS remain under the control of the third party and they remain responsible for the charitable application of those funds.

The trustees will use their discretion when agreeing to enter into a custodian agreement with a third party and reserve the right to refuse if the application of funds does not support the charities own mission and objectives.

Held funds will be identified and reported as a third party liability in the annual accounts.

#### Statement of Trustees' Responsibilities

The trustees (who are also the directors of MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statement unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgments and accounting estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at anytime the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### Statement as to disclosure to our independent examiners

In so far as the trustees are aware at the time of approving our trustees' annual report:

- There is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees' report was approved by the board of trustees and signed on its behalf by:



Dr Sara Ketteley

Trustee

12/12/2025

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Independent Examiner's Report to the Trustees of MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**For The Year Ended 31 March 2025**

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I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

**Responsibilities and Basis of Report**

As the charity trustees of the Company (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent Examiner's Statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michelle Knight FCCA

04/12/2025

Knights Accountancy Solutions Limited

7 Hillcrest Road

South Woodham Ferrers

Essex

CM3 5NU



**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Statement of Financial Activities (including Income and Expenditure Account)**  
**For The Year Ended 31 March 2025**

				2025	2024
		Unrestricted funds	Restricted funds	Total funds	Total funds
	Notes	£	£	£	£
<b>INCOME AND ENDOWMENTS FROM:</b>					
Donations and legacies	4	25,930	2,772	28,702	25,790
Charitable activities:	5				
Grants and other funding income		47,282	312,264	359,546	280,820
Other services Income		8,251	2,045	10,296	10,459
Investments	6	9,356	-	9,356	5,757
		<u>90,819</u>	<u>317,081</u>	<u>407,900</u>	<u>322,826</u>
<b>EXPENDITURE ON:</b>					
Charitable activities:	8				
Charitable Activities		(83,279)	(239,319)	(322,598)	(318,158)
<b>NET INCOME</b>		<u>7,539</u>	<u>77,763</u>	<u>85,302</u>	<u>4,668</u>
Transfers between funds	19	(10)	10	-	-
<b>NET MOVEMENT IN FUNDS</b>		<u>7,529</u>	<u>77,773</u>	<u>85,302</u>	<u>4,668</u>
<b>RECONCILIATION OF FUNDS:</b>					
Total funds brought forward		<u>176,106</u>	<u>86,021</u>	<u>262,127</u>	<u>257,459</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	19	<u><u>183,635</u></u>	<u><u>163,794</u></u>	<u><u>347,429</u></u>	<u><u>262,127</u></u>

The notes on pages 9 to 21 form part of these financial statements.

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Comparative Statement of Financial Activities (including Income and Expenditure Account)**  
**For The Year Ended 31 March 2025**

		2024		
		Unrestricted funds	Restricted funds	Total funds
	Notes	£	£	£
<b>INCOME AND ENDOWMENTS FROM:</b>				
Donations and legacies	4	21,432	4,358	25,790
Charitable activities:	5			
Grants and other funding income		55,573	225,247	280,820
Other services Income		10,314	145	10,459
Investments	6	5,757	-	5,757
		<u>93,076</u>	<u>229,750</u>	<u>322,826</u>
<b>EXPENDITURE ON:</b>				
Charitable activities:	8			
Charitable Activities		(94,153)	(224,005)	(318,158)
<b>NET INCOME</b>		<u>(1,077)</u>	<u>5,745</u>	<u>4,668</u>
<b>NET MOVEMENT IN FUNDS</b>		<u>(1,077)</u>	<u>5,745</u>	<u>4,668</u>
<b>RECONCILIATION OF FUNDS:</b>				
Total funds brought forward		177,183	80,276	257,459
<b>TOTAL FUNDS CARRIED FORWARD</b>	19	<u><u>176,106</u></u>	<u><u>86,021</u></u>	<u><u>262,127</u></u>

The notes on pages 9 to 21 form part of these financial statements.

# MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE

## Balance Sheet As At 31 March 2025

				2025	2024
		Unrestricted funds	Restricted funds	Total funds	Total funds
	Notes	£	£	£	£
<b>FIXED ASSETS</b>					
Intangible Assets	12	-	19,380	19,380	-
Tangible Assets	13	1,116	17,813	18,929	12,836
		<u>1,116</u>	<u>37,193</u>	<u>38,309</u>	<u>12,836</u>
<b>CURRENT ASSETS</b>					
Debtors	14	4,118	15,523	19,641	8,742
Cash at bank and in hand		181,987	295,601	477,588	352,740
		<u>186,105</u>	<u>311,124</u>	<u>497,229</u>	<u>361,482</u>
<b>Creditors: Amounts Falling Due Within One Year</b>	15	(3,586)	(159,402)	(162,988)	(72,714)
<b>NET CURRENT ASSETS (LIABILITIES)</b>		<u>182,519</u>	<u>151,722</u>	<u>334,241</u>	<u>288,768</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>183,635</u>	<u>188,915</u>	<u>372,550</u>	<u>301,604</u>
<b>Creditors: Amounts Falling Due After More Than One Year</b>	16	-	(25,121)	(25,121)	(39,477)
<b>NET ASSETS</b>		<u>183,635</u>	<u>163,794</u>	<u>347,429</u>	<u>262,127</u>
<b>FUNDS OF THE CHARITY</b>					
Restricted Funds				163,794	86,021
Unrestricted Funds				183,635	176,106
<b>TOTAL FUNDS</b>	19			<u>347,429</u>	<u>262,127</u>

For the year ending 31 March 2025 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the board of trustees on 12 December 2025 and were signed on its behalf by:



Dr Sara Ketteley

Trustee

The notes on pages 9 to 21 form part of these financial statements.

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Notes to the Financial Statements**  
**For The Year Ended 31 March 2025**

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**1. General Information**

MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE is a company limited by guarantee, incorporated in England & Wales, registered number 04170241 and registered charity number 1086460. The registered office is Maldon District Council Offices, Princes Road, Maldon, Essex, CM9 5DL.

**2. Statement of Compliance**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

**3. Accounting Policies**

**3.1. Basis of Preparation of Financial Statements**

The financial statements have been prepared under the historical cost convention.

The charitable company is a Public Benefit Entity as defined by FRS 102.

**3.2. Going Concern Disclosure**

The Trustees have considered the funds available alongside current events and conditions and have not identified any material uncertainties related to events or conditions that may cast significant doubt about the charitable company's ability to continue as a going concern.

**3.3. Incoming Resources**

All income, including income from donations and grants is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

When donors specify the donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.

When donors specify the donations and grants are for particular restricted purposes, this income is included in income of restricted funds on entitlement to those funds.

Interest is recognised on receipt by the Charity.

**3.4. Resources Expended**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Where other costs are attributable to more than one activity, these are apportioned across cost categories on the basis of budget allocation, or time spent by staff on those activities

**3.5. Intangible Fixed Assets and Amortisation - Other Intangible**

Expenditure on website development costs are capitalised as an intangible assets where the project is expected to provide future economic benefits to the charity and the wider Voluntary and Community Sector (VCS), the charity has control over the asset, and the costs can be measured reliably.

Capitalised costs include technical development, coding, systems architecture, AI-enabled functionality, integrations, and platform enhancements.

Expenditure relating to research, planning, content creation, design concepts, and ongoing maintenance is expensed as incurred.

Capitalised development costs are amortised on a straight-line basis over their estimated useful economic life and charged at the following rate;

Other Intangibles 25% on cost

Costs are assessed annually for indicators of impairment

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

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**3.6. Tangible Fixed Assets and Depreciation**

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method, and is charged at the following rates;

Motor Vehicles	25% on cost
Fixtures & Fittings	33.33% on cost
Computer Equipment	33.33% on cost

**3.7. Cash and Cash Equivalents**

Cash and cash equivalents are basic financial assets and include cash in hand and deposits held at call with banks, other short-term highly liquid investments that mature in no more than three months from the date of acquisition and are readily convertible to a known amount of cash with insignificant risk of change in value, and bank overdrafts.

**3.8. Taxation**

The charity is exempt from tax as all its income is charitable and applied for charitable purposes.

**3.9. Pensions**

The charitable company operates a defined pension contribution scheme. Contributions are charged to the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

Pension costs are contributed to the rate of 3% of qualifying earnings of staff salaries

**3.10. Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered.

**3.11. Creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities.

Other Creditors are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charitable Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the services it must provide.

Liabilities falling due after one year represent funds held under a custodian arrangement and are separate to MDCVS and any associated projects or services. They represent amounts due to third parties.

**3.12. Fund Accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further detail of the nature and purpose of each fund is included in the notes to the financial statements.

**4. Income from Donations and Legacies**

	Unrestricted funds £	Restricted funds £	2025 Total funds £
Other:			
Gifts and Donations	1,281	2,772	4,053
The Oak Foundation	19,750	-	19,750
Recharged Costs	2,759	-	2,759
Membership	2,140	-	2,140
	25,930	2,772	28,702

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2024 Total funds £</b>
Other:			
Gifts and Donations	172	4,212	4,384
The Oak Foundation	20,750	-	20,750
Recharged Costs	500	100	600
Membership	10	46	56
	21,432	4,358	25,790
	21,432	4,358	25,790

**5. Income from Charitable Activities**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2025 Total funds £</b>
Grants and other funding income:			
Grants	47,282	312,264	359,546
Other services Income:			
Sundry Income	722	2,014	2,736
Training and Consultancy	-	-	-
Events Income	940	31	971
DBS Income	6,589	-	6,589
	55,533	314,309	369,842
	55,533	314,309	369,842

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2024 Total funds £</b>
Grants and other funding income:			
Grants	55,573	225,247	280,820
Other services Income:			
Sundry Income	2	108	110
Training and Consultancy	3,300	-	3,300
Events Income	-	37	37
DBS Income	7,012	-	7,012
	65,887	225,392	291,279
	65,887	225,392	291,279

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

Grants, included above, are as follows:

	Unrestricted funds £	Restricted funds £	2025 Total funds £
ECC-CVS Core funding	-	-	-
ECC- Volunteer Centre	-	-	-
ECC -Winter Warmth Grants	-	-	-
ECC-Household Support fund	-	-	-
ECC - Essex Shed Network	-	30,000	30,000
ECC-Digital Triage Consultancy	-	-	-
ECC-Multiply	-	-	-
ECC -Other	-	2,000	2,000
Maldon District Council- Multiply	-	-	-
Maldon District Council	300	-	300
Maldon Livewell	-	-	-
Community Gaming Initiative (CGI) -Essex Activate	-	-	-
Community Gaming Initiative (CGI) - VVU	-	20,090	20,090
Essex Youth Service- Gaming funding	-	1,389	1,389
Centre Supporting Voluntary Action -Mens Health	-	5,106	5,106
Essex community Foundation- Essex Shed Network	-	3,422	3,422
Essex community Foundation - Suicide Prevention	-	-	-
National Lottery Community Fund- ESN	-	-	-
National Lottery Community Fund -Awards for all	-	-	-
Essex Association of Local Councils	-	8,118	8,118
Cadent Gas Limited -Centre for Warmth	-	30,962	30,962
Active Essex- Green Prescribing	-	7,618	7,618
Costa Community Grants	-	-	-
Clarion Futures	-	2,500	2,500
Good Things Foundation	-	3,945	3,945
Community 360- Microgrant	-	320	320
Southminster Shed	-	1,430	1,430
ECC-Community Supermarket Maldon	-	10,000	10,000
ECC-Community Supermarket Braintree	-	16,626	16,626
ECC- Universal Standard Support Officer	-	55,952	55,952
ECC-Community Connector	-	12,500	12,500
Maldon District Council - Community Supermarket Maldon	-	40,273	40,273
Maldon District Council - Community Gaming Initiative Rural England	-	9,000	9,000
Maldon District Council - Dengie Petting Zoo	-	975	975
Braintree District Council - Braintree Supermarket	-	2,475	2,475
Essex Community Foundation- Core Funding	8,000	-	8,000
Essex Community Foundation -Ukrainian Refuge Support	-	13,464	13,464
Essex Community Foundation - Community Gaming Initiative	-	4,560	4,560
Essex Community Foundation - Community Container	-	4,950	4,950
National Lottery Community Fund - Green Space Games	-	1,863	1,863
Magnox	35,000	-	35,000
Multi Action Fraud	-	5,000	5,000
PFCC for Essex -Suicide Prevention	-	15,918	15,918
Grassroot VCS	2,345	-	2,345
Chelmsford CVS -Microgrant	-	320	320
One Maldon - Slipper Upgrade	335	1,012	1,347
			...CONTINUED

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

Hold Support	1,268	476	1,744
Other	34	-	34
	<u>47,282</u>	<u>312,264</u>	<u>359,546</u>

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2024 Total funds £</b>
ECC-CVS Core funding	43,212	-	43,212
ECC- Volunteer Centre	6,261	-	6,261
ECC -Winter Warmth Grants	-	3,879	3,879
ECC-Household Support fund	-	7,680	7,680
ECC - Essex Shed Network	-	44,798	44,798
ECC-Digital Triage Consultancy	3,000	-	3,000
ECC-Multiply	-	8,000	8,000
ECC -Other	1,000	90	1,090
Maldon District Council- Multiply	-	8,000	8,000
Maldon District Council	100	360	460
Maldon Livewell	-	3,990	3,990
Community Gaming Initiative (CGI) -Essex Activate	-	1,103	1,103
Community Gaming Initiative (CGI) - VVU	-	19,873	19,873
Essex Youth Service- Gaming funding	-	611	611
Centre Supporting Voluntary Action -Mens Health	-	11,894	11,894
Essex community Foundation- Essex Shed Network	-	478	478
Essex community Foundation - Suicide Prevention	-	22,900	22,900
National Lottery Community Fund- ESN	-	16,583	16,583
National Lottery Community Fund -Awards for all	-	1,860	1,860
Essex Association of Local Councils	-	21,400	21,400
Cadent Gas Limited -Centre for Warmth	-	30,962	30,962
Active Essex- Green Prescribing	-	8,453	8,453
Costa Community Grants	-	500	500
Clarion Futures	-	8,076	8,076
Good Things Foundation	-	2,055	2,055
Community 360- Microgrant	2,000	-	2,000
Southminster Shed	-	1,702	1,702
ECC-Community Supermarket Maldon	-	-	-
ECC-Community Supermarket Braintree	-	-	-
ECC- Universal Standard Support Officer	-	-	-
ECC-Community Connector	-	-	-
Maldon District Council - Community Supermarket Maldon	-	-	-
Maldon District Council - Community Gaming Initiative Rural England	-	-	-
Maldon District Council - Dengie Petting Zoo	-	-	-
Braintree District Council - Braintree Supermarket	-	-	-
Essex Community Foundation- Core Funding	-	-	-
Essex Community Foundation -Ukrainian Refuge Support	-	-	-
Essex Community Foundation - Community Gaming Initiative	-	-	-
Essex Community Foundation - Community Container	-	-	-
National Lottery Community Fund - Green Space Games	-	-	-
Magnox	-	-	-
Multi Action Fraud	-	-	-
PFCC for Essex -Suicide Prevention	-	-	-
Grassroot VCS	-	-	-

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**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

Chelmsford CVS -Microgrant	-	-	-
One Maldon - Slipper Upgrade	-	-	-
Hold Support	-	-	-
Other	-	-	-
	<u>55,573</u>	<u>225,247</u>	<u>280,820</u>

**6. Investment Income**

	<b>2025</b>	<b>2024</b>
	<b>Unrestricted</b>	<b>Unrestricted</b>
	<b>funds</b>	<b>funds</b>
	<b>£</b>	<b>£</b>
Bank interest receivable	<u>9,356</u>	<u>5,757</u>

**7. Net Income/(Expenditure)**

The net income is stated after charging/(crediting):

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Depreciation of tangible fixed assets - owned	<u>12,722</u>	<u>9,870</u>

**8. Analysis of Expenditure**

			<b>2025</b>
	<b>Activities undertaken directly</b>	<b>Support costs</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Charitable Activities	<u>250,393</u>	<u>72,205</u>	<u>322,598</u>

			<b>2024</b>
	<b>Activities undertaken directly</b>	<b>Support costs</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Charitable Activities	<u>251,632</u>	<u>66,526</u>	<u>318,158</u>

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

	Note	Unrestricted £	Restricted £	2025 -Total Funds £
<b><u>Costs in Furtherance of Charitable activities</u></b>				
Salaries	10	58,525	159,748	218,273
Community Gaming Initiative (CGI) - Project costs		-	2,312	2,312
Maldon Harbour costs		-	658	658
Community Supermarket Costs		-	4,836	4,836
Other Project costs		1,518	6,519	8,037
Community Container		-	5,425	5,425
Green Space Games	-		2,362	2,362
Winter Warmth		-	2,100	2,100
Microgrants		-	6,390	6,390
Fundholder expense		-	-	-
		60,043	190,350	250,393
<b><u>Support Costs</u></b>				
		£	£	£
Events		-	258	258
DBS Checks		4,367	-	4,367
Rent and Service Charges		(752)	3,110	2,358
Telephone and Internet		5,363	3,030	8,393
Office expenses		528	2,435	2,964
Insurance		(8)	4,875	4,867
Room Hire		201	2,320	2,522
Promotion		373	4,800	5,173
Training		374	3,130	3,504
Travel		207	3,640	3,847
Sundry expenses		-	345	345
IT Support and Software		1,483	9,721	11,204
Subscriptions		547	-	547
Depreciation	12	3,728	8,994	12,722
Bank Charges		327	12	339
		16,740	46,670	63,410
<b><u>Governance Costs</u></b>				
		£	£	£
Independent Examiners fee	9	900	-	900
Other legal and professional		5,596	2,299	7,895
		6,496	2,299	8,795
		83,279	239,319	322,598

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**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

	Note	Unrestricted £	Restricted £	2024 -Total Funds £
<b><u>Costs in Furtherance of Charitable activities</u></b>				
Salaries	10	71,516	155,849	227,365
Power of Gaming project costs		-	2,728	2,728
Maldon Harbour costs		23	1,540	1,563
Other project costs		2	4,584	4,586
Community container		-	4,811	4,811
Southminster Shed Project costs		-	2,791	2,791
Winter Warmth		-	7,459	7,459
Microgrants		-	329	329
		71,541	180,091	251,632
<b><u>Support Costs</u></b>		£	£	£
Events		229	994	1,223
DBS Checks		4,578	-	4,578
Rent and Service Charges		(191)	3,941	3,750
Telephone and Internet		2,271	4,146	6,417
Office expenses		1,198	2,072	3,270
Insurance		326	1,363	1,689
Room Hire		209	1,260	1,469
Promotion		125	5,328	5,453
Training		1,038	4,795	5,833
Travel		613	3,173	3,786
Sundry expenses		71	235	306
IT Support and Software		1,212	4,330	5,542
Subscriptions		288	-	288
Depreciation	12	4,563	5,307	9,870
Bank Charges		352	-	352
		16,882	36,944	53,826
<b><u>Governance Costs</u></b>		£	£	£
Independent Examiners fee	9	900	-	900
Other legal and professional		4,830	6,970	11,800
		5,730	6,970	12,700
		94,153	224,005	318,158

**9. Independent Examiner's Remuneration**

During the period , the fees payable to the charity's independent examiner were analysed as follows;

	2025 £	2024 £
Independent examination of the financial statements	900	900
Other assurance services	-	-
Tax advisory services	-	-
Other financial services	2,378	2,028
	3,278	2,928
	3,278	2,928

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

**10. Staff Costs**

Staff costs were as follows:

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Wages and salaries	206,795	214,028
Social security costs	8,011	9,534
Other pension costs	3,467	3,803
	<u>218,273</u>	<u>227,365</u>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

**11. Average Number of Employees**

Average number of employees during the year was: 16 (2024: 14)

**12. Intangible Assets**

	<b>Other</b>
	<b>£</b>
<b>Cost</b>	
As at 1 April 2024	-
Additions	19,380
As at 31 March 2025	<u>19,380</u>
<b>Net Book Value</b>	
As at 31 March 2025	<u>19,380</u>
As at 1 April 2024	<u>-</u>

The intangible asset represents the development of the Universal Standard Support Offer (USSO), a multi-layer, AI-enabled digital platform developed by the charity with support from partner organisations and professional digital developers.

**13. Tangible Assets**

	<b>Motor Vehicles</b>	<b>Fixtures &amp; Fittings</b>	<b>Computer Equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>				
As at 1 April 2024	-	16,281	27,305	43,586
Additions	19,300	1,430	881	21,611
Disposals	-	(7,243)	-	(7,243)
As at 31 March 2025	<u>19,300</u>	<u>10,468</u>	<u>28,186</u>	<u>57,954</u>
<b>Depreciation</b>				
As at 1 April 2024	-	9,875	20,875	30,750
Provided during the period	3,148	4,443	5,131	12,722
Disposals	-	(4,447)	-	(4,447)
As at 31 March 2025	<u>3,148</u>	<u>9,871</u>	<u>26,006</u>	<u>39,025</u>
<b>Net Book Value</b>				
As at 31 March 2025	<u>16,152</u>	<u>597</u>	<u>2,180</u>	<u>18,929</u>
As at 1 April 2024	<u>-</u>	<u>6,406</u>	<u>6,430</u>	<u>12,836</u>

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

**14. Debtors**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Due within one year</b>		
Trade debtors	15,788	7,742
Other debtors	3,853	1,000
	<u>19,641</u>	<u>8,742</u>

**15. Creditors: Amounts Falling Due Within One Year**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Trade creditors	8,777	2,235
Other creditors	156	-
Accruals	1,050	1,048
Deferred Income	153,005	69,431
	<u>162,988</u>	<u>72,714</u>

Deferred income is detailed further in note 16

**16. Creditors: Amounts Falling Due After More Than One Year**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Held Funds	25,121	39,477

Held funds are funds held for groups under a custodial arrangement that are separate to MDCVS and any associated projects or services. MDCVS has no decision making authority on the application of funds held and purely are acting as an intermediary for the groups concerned.

These funds are therefore reflected as third party liabilities to reflect the underlying nature of these funds

**17. Deferred Income**

Included in creditors - amounts falling due within one year (note 14) are grants received in advance of entitlement. Any income received in respect of future financial periods is deferred to the balance sheet and released in future periods as entitlement to the income is attained and benefits of the funding are utilised.

Deferred income movements in the year were as follows:

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Balance at the start of the period	69,431	78,896
Income deferred in the current period	153,005	69,431
Amounts released in income from previous periods	(69,431)	(78,896)
Balance at the end of the period	<u>153,005</u>	<u>69,431</u>

**18. Pension Commitments**

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund.

During the year the charge to the statement of financial activities in respect of defined contribution schemes was £3,467 (2024: £3,803).

At the balance sheet date contributions of £NIL were due to the fund and are included in creditors.

**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

**19. Movement in Funds**

	As at 1 April 2024	Income	Expenditure	Transfers	As at 31 March 2025
	£	£	£	£	£
<b>Unrestricted funds</b>					
General:					
General fund	133,459	90,819	(83,280)	(3,457)	137,541
Designated:					
Provision for Redundancies	26,897	-	-	3,447	30,344
Provision for dilapidations	3,500	-	-	-	3,500
Provision for future rent	5,000	-	-	-	5,000
Provision for European Social fund clawback	7,250	-	-	-	7,250
	42,647	-	-	3,447	46,094
<b>Total unrestricted funds</b>	176,106	90,819	(83,280)	(10)	183,635
<b>Restricted funds</b>					
Activate Essex-ECC	2,464	321	(322)	-	2,463
Community Gaming Initiative (CGI)-COMF	646	-	(646)	-	-
Community Gaming Initiative (CGI) -Essex Activate	163	-	(221)	58	-
Community Gaming Initiative (CGI) -VVU	6,816	20,121	(24,030)	(58)	2,849
Community Gaming Initiative (CGI) -Other	575	8,069	(7,986)	-	658
Southminster Shed	5,621	1,710	(7,341)	10	-
ECF-Essex Shed Network	4,800	3,422	(2,667)	-	5,555
ECC- Essex Shed Network	23,453	30,100	(40,786)	-	12,767
ECF-Suicide Prevention	3,545	2,102	(5,006)	-	641
Community container funds- MDC	10,000	4,950	(8,945)	-	6,005
Maldon Harbour	868	2,392	(1,209)	-	2,051
Digital Inclusion	6,532	2,500	(9,032)	-	-
MDC - Wellbeing	388	-	(360)	-	28
NHS Mid and South Essex -Hospital discharge	2,812	8,118	(4,774)	-	6,156
West Essex Mind- Essex Alliance	439	-	(390)	-	49
Good Things Foundation - Digital inclusion	944	3,945	(4,889)	-	-
ECC Winter Warmth	1,456	-	72	-	1,528
MDC- Community Supermarket	360	52,643	(28,720)	-	24,283
Mid Essex	5,890	10,940	(16,830)	-	-
Cadent Gas Limited -Centre for warmth	8,167	30,962	(29,670)	-	9,459
Maldon Livewell	82	975	(296)	-	761
Community Gaming Initiative (CGI)- Rural England	-	9,000	(3,080)	-	5,920
National Lottery- Green Space Games	-	1,863	(4,200)	-	(2,337)
Essex Police -Multi Action Against Fraud	-	5,000	(1,663)	-	3,337
ECF-Ukrainian Refugee Support	-	13,464	(5,402)	-	8,062
ECC-Universal Standard Support Officer	-	55,952	(15,070)	-	40,882
ECC -Community Connector	-	12,500	(4,631)	-	7,869
Essex Police-Suicide Prevention	-	15,918	(5,189)	-	10,729

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**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

One Maldon	-	1,012	(1,012)	-	-
ECC -Community Supermarket Braintree	-	19,102	(5,023)	-	14,079
<b>Total restricted funds</b>	86,021	317,081	(239,318)	10	163,794
<b>Total funds</b>	262,127	407,900	(322,598)	-	347,429
	<b>As at 1 April 2023</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>As at 31 March 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>					
General:					
General fund	136,700	93,076	(94,153)	(2,164)	133,459
Designated:					
Provision for Redundancies	24,733	-	-	2,164	26,897
Provision for dilapidations	3,500	-	-	-	3,500
Provision for future rent	5,000	-	-	-	5,000
Provision for European Social fund clawback	7,250	-	-	-	7,250
	40,483	-	-	2,164	42,647
<b>Total unrestricted funds</b>	177,183	93,076	(94,153)	-	176,106
<b>Restricted funds</b>					
Activate Essex-ECC	10,941	-	(8,477)	-	2,464
Community Gaming Initiative (CGI)-COMF	1,351	-	(705)	-	646
Community Gaming Initiative (CGI) -Essex Activate	(432)	1,103	(508)	-	163
Community Gaming Initiative (CGI) -VVU	1,975	20,022	(15,181)	-	6,816
Community Gaming Initiative (CGI) -Other	5,515	2,219	(7,159)	-	575
Southminster Shed	3,865	4,874	(3,118)	-	5,621
National Lottery Community Fund - ESN	255	16,583	(16,888)	50	-
ECF-Essex Shed Network	5,057	478	(735)	-	4,800
ECC- Essex Shed Network	202	44,798	(21,497)	(50)	23,453
ECF-Suicide Prevention	-	27,798	(24,253)	-	3,545
Community container funds- MDC	9,391	-	(2,002)	2,611	10,000
Magnox	3,859	-	(3,859)	-	-
Active Maldon	244	-	(244)	-	-
Maldon Harbour	1,381	1,102	(1,615)	-	868
Digital Inclusion	8,593	8,076	(10,137)	-	6,532
MDC - Wellbeing	19,436	-	(19,048)	-	388
NHS Mid and South Essex -Hospital discharge	748	21,400	(19,336)	-	2,812
West Essex Mind- Essex Alliance	2,939	61	(2,561)	-	439
Good Things Foundation - Digital inclusion	800	2,055	(1,911)	-	944
ECC Winter Warmth	2,585	11,559	(10,077)	(2,611)	1,456
MDC- Community Supermarket	-	360	-	-	360
Mid Essex	-	15,450	(9,560)	-	5,890
Coronation	-	1,860	(1,860)	-	-
Cadent Gas Limited -Centre for warmth	2,592	30,962	(25,387)	-	8,167
Maldon Livewell	(1,021)	2,990	(1,887)	-	82

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**MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

ECC and MDC -Multiiply	-	16,000	(16,000)	-	-
<b>Total restricted funds</b>	80,276	229,750	(224,005)	-	86,021
<b>Total funds</b>	257,459	322,826	(318,158)	-	262,127

Transfers relate to internal transfers from specific project funds to unrestricted core funds for general charitable use following approval from the relevant funding provider.

**20. Transactions with Trustees**

None of the trustees received any remuneration or any other benefits from an employment with the charity or a related entity during the current or previous year.

No trustee expenses have been incurred.

**21. Related Party Disclosures**

The charity is controlled by the Board of Trustees.

No Trustee/Director received remuneration from the charity.

Mileage expenses totalling £nil ( 2023: £nil) have been paid to the Trustees during the year.

**22. Company limited by guarantee**

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.