

**REGISTERED COMPANY NUMBER: 04170241 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1086460**

**Trustees' report and**  
**Financial statements for the year ended 31st March 2023**  
**For**  
**MALDON & DISTRICT COMMUNITY**  
**VOLUNTARY SERVICE**

**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Contents of the financial statements  
For The Year Ended 31st March 2023**

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**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Reference and administrative details  
For The Year Ended 31st March 2023**

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**Trustees**

Dr Sara Kettleley Chairperson  
Richard Walton Director (appointed 9/2/2023)  
Mrs Clare Mclean (appointed 2/6/2023)  
Derek Graham Jones Director  
Mrs Elaine Macallan Director  
Scott Faithfull Director  
Mrs Julia Rome Director  
Ms Catherine Parker Director (resigned 11/4/2023)  
Mrs Helene Frostick Director (resigned 2/8/2022)  
Mrs Lisa Blake Director (resigned 6/7/2023)  
Joel Rathbone Director (resigned 14/2/2023)

**Company secretary**

**Registered office**

Maldon District Council Offices  
Princes Road  
Maldon  
Essex  
CM9 5DL

**Registered company number**

04170241 (England and Wales)

**Registered charity number**

1086460

**Independent examiner**

Knights Accountancy Solutions Limited  
7 Hillcrest Road ,  
South Woodham Ferrers  
Chelmsford  
Essex  
CM35NU

Day to day management of the charity during the year was delegated to the Executive Director, who has responsibility for the operational running of the Charity.

## **MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**

### **Chairperson report For The Year Ended 31st March 2023**

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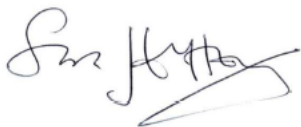
The last twelve months have seen a number of challenges to people living in our communities. The cost of living crisis has been shown to have also had an impact on wellbeing within the communities this includes increased anxiety and worsening mental health. At the beginning of this year we took the initiative to bring together agencies working to support people with essential services and formed the "Food Provision Network". The ambition of the group was to build relationships and understanding between the services to share experience and knowledge and to enhance the services provided in our communities.

This work has created a range of recommendations that are being worked through, this has influenced the production of the Warm hubs community leaflets, support to the Dengie Foodbank to develop a hub and spoke model and a series of focus groups with users to understand local need. We were pleased that our work funded by Cadent has been able to be refocussed to support this work and moving into 2023 are grateful for their ongoing support that will provide a member of staff to connect into services and provide signposting and referral support.

We have also been working to support the development of the One Maldon District Strategic board and see this as a vital part of our mission moving forward. This multi-agency board has the ambition to support people in the district to live well with key identified priorities. These priorities are easily aligned with our own organisational priorities for the district connected to creating community hubs and referral pathways and supporting work around to suicide prevention. With both these work strands we are pleased to have been able to source funding to provide a staff resource to further activities alongside community partners and the One Maldon District board.

It remains a challenging time for the organisation as a whole as we continue to set a deficit budget. We look throughout the year to maximize our income through efficiencies, partnership working and project delivery. We are proud of the community development work we have been able to facilitate over the past twelve months and the plans that we have moving forward to continue this development work through a collaborative and partnership approach.

I would like to thank the MDCVS board members, new and old, for their ongoing commitment to the charity, the MDCVS staff for their dedication, our funders both those who support our core services and those who supported our response and project work in this financial year and the volunteers who enable us to run the services and support they we offer.



Sara Ketteley  
Chair

## **MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**

### **Trustees' report For The Year Ended 31st March 2023**

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The trustees are pleased to present their annual directors' report together with the consolidated financial statements of the charity for the year ending 31 March 2023.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **Objectives and activities**

##### **Our purpose and activities**

To deliver quality support services to our members and promote the benefits of volunteering and voluntary action in support of the community.

To work with local communities, voluntary organisation and statutory agencies to develop and support strong and healthy communities.

To work at a strategic level to embed the principles and benefits of a thriving voluntary sector into local priorities and plans.

##### **Achievements and performance**

During this period the charity:

Set up the Maldon District Food Provision Network to bring together agencies supporting people with essential services and create an action plan to enhance the support and access to that support across the district.

Commenced work with the farming community in the Dengie to bring an element of mental wellbeing and resilience into their Farmers social sessions and attract funding to support this work to grow and develop into the next financial year.

Supported people with low income through managing funding from the Household Support Fund to assist with food provision, white goods and energy costs.

Launched the Southminster Railway Shed for older and/or isolated men in the Southminster and Dengie areas

Ran regular youth gaming sessions at the Maldon Activity Centre and holiday clubs to bring together young people in a shared activity.

##### **Public benefit**

The Trustees confirm that they have had due regard to the guidance issued by the Charity Commission on Public Benefit. Maldon and District CVS objects are clear in that they will promote any charitable purposes that are for the benefit of the community in the local government district of Maldon and the greater neighbourhood of Essex and, in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness. Maldon and District CVS will promote and organise co-operation in the achievement of the above purposes and to that end to bring together representatives of the voluntary organisations and statutory authorities within the area of benefit.

##### **Volunteers**

Maldon and District CVS receives the support of volunteers in the carrying out of its objectives through projects and services. This contribution enables the charity to continue to offer projects that support individuals in the area of benefit to be connected to their communities and to live well. Volunteers manage the successful Harbour project, support the delivery of weight management services, support the volunteers centre and provide general administration support to the charity at its office base in Heybridge.

## **MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**

### **Trustees' report For The Year Ended 31st March 2023**

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#### **Objectives and activities**

##### **Financial review**

During the period the charity made a deficit on core unrestricted funds of £19,619 before transfers and a Surplus on restricted funds of £33,489 before transfers.

##### **Investment powers and policy**

The trustees, have kept available funds in an interest-bearing savings account and seek to achieve a rate on deposit which matches or exceeds inflation.

##### **Reserves policy and going concern**

The Board of Trustees has established a policy whereby the unrestricted funds held by the charity should be at least a quarter of the annual resources expended. For the year ended 31 March 2023 this equated to £83,306 in unrestricted general funds.

This policy extends to ensuring that liabilities such as staff redundancies will be able to met by the charity. The level of such liabilities at March 2023 are £24,733.

Provision for future rent liabilities in this period have also been reduced following the premises move in July 2022 which resulted in rent reducing to £5,000 per annum . The Future rent provision is sufficient to cover 12 months of rent commitments.

MDCVS Board of Trustees is committed to using and holding funds responsibly to ensure the sustainability of the charity but is equally committed to ensuring that excess funds are not held unnecessarily. With this in mind the board will look to reinvest surplus reserves in a responsible way to further the charities aims and objectives.

The MDCVS Board will from time to time amend the reserves being held to include any liabilities or commitments that may arise from specific projects, grant funding or other activity.

Due to the pandemic MDCVS were required to cease delivery on a grant provided by the European Social Fund via the grant managing body CKX. This grant totalled £20,000, of which £7250 had been paid and spent prior to cessation of the contract. It has not been confirmed whether clawback of this money will be requested and as such until such confirmation is received MDCVS will also protect this amount as part of its reserves policy.

At 31 March 2023 the free reserves were £136,700 (2022: £154,552). Please see note 15 for more detail.

##### **Plans for future periods**

Maldon and District CVS remains committed to helping the residents of the Maldon District to live well and be connected to each other. As we move into the next financial year we will support people to take up the vaccine offer. We will continue to work in partnership to ensure people have access to the support they need through the development of the Maldon District Connects website and the continued management of the crisis support service.

We remain committed to supporting a thriving voluntary sector and we seek to understand local needs, support access to funding and create opportunities to network and work in partnership

##### **Pay Policy for senior staff**

All directors/ trustee's give of their time freely and no director/ trustee received remuneration in the year. Details of directors'/ trustee's expenses and related party transactions are disclosed in note 7 and 16 to the accounts.

The pay of all staff including senior staff is reviewed annually and changes made in line with inflation as charity funds allow.

# **MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE**

## **Trustees' report For The Year Ended 31st March 2023**

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### **Structure, governance and management**

#### **Governing Document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

#### **Recruitment and appointment of new trustees**

Charity trustees are recruited by way of an application form which includes a disclosure of relevant skills and experience. Applications are considered by the board and applicants may then be further invited to meet with the board and senior staff to explore the role further. Successful applicants will then be co-opted to the board following successful eligibility checks and references.

#### **Risk management**

The Board of Trustees has continued to conduct its reviews of the major risks to which the charity is exposed and systems have been identified to mitigate those risks. External risks regarding the continuity of voluntary funding have resulted in the development of a further strategic plan which promotes the diversification of funding and activities. Internal risks are minimised by the implementation of financial control and regulation procedures and these are regularly reviewed to ensure they still meet the needs of the charity.

The Trustees have developed and keep under review a Risk Register to ensure ongoing monitoring of risk to the charity and its operations.

#### **Funds held as custodian for others**

Maldon and District CVS as part of its infrastructure support for local charities and for community action may from time to time agree to hold funds for groups that are unable to hold funds independently. To facilitate this and to outline the clear parameters for the management and spending of any funds held the trustees have created clear definitions and require a written agreement to be in place with the third party the funds are being held for.

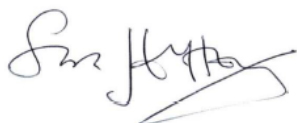
The trustees recognise that as an agent of a third party they do not have discretion over the distribution and use of these funds and will adhere to the instructions given by the third party in line with the written agreement. Funds held by MDCVS remain under the control of the third party and they remain responsible for the charitable application of those funds.

The trustees will use their discretion when agreeing to enter into a custodian agreement with a third party and reserve the right to refuse if the application of funds does not support the charities own mission and objectives.

Held funds will be identified and reported as a third party liability in the annual accounts.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 10/12/2023 and signed on its behalf by:



.....  
Dr Sara Ketteley - Trustee

**Independent examiner's report to the trustees of  
Maldon & district community  
Voluntary service**

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**Independent examiner's report to the trustees of MALDON & DISTRICT COMMUNITY VOLUNTARY SERVICE ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michelle Knight  
The Association of Chartered Certified Accountants

Knights Accountancy Solutions Limited  
7 Hillcrest Road,  
South Woodham Ferrers  
Chelmsford  
Essex  
CM35NU

Date: 11/12/2023



**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Statement of financial activities  
(Incorporating an income and expenditure account)  
For The Year Ended 31st March 2023**

		<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2023 Total funds £</b>	<b>2022 Total funds £</b>
<b>Income and endowments from</b>	<b>Notes</b>				
Donations and legacies	2	23,290	4,396	27,686	23,931
<b>Charitable activities</b>	4				
Grants and other funding Income		68,736	234,200	302,936	303,886
Other Services Income		11,809	1,968	13,777	15,042
Investment income	3	2,696	-	2,696	1,094
<b>Total</b>		<u>106,531</u>	<u>240,564</u>	<u>347,095</u>	<u>343,953</u>
<b>Expenditure on</b>					
<b>Charitable activities</b>	5				
Charitable Activities		<u>126,150</u>	<u>207,075</u>	<u>333,225</u>	<u>289,582</u>
<b>NET INCOME/(EXPENDITURE)</b>		(19,619)	33,489	13,870	54,371
<b>Transfers between funds</b>	15	<u>(8,000)</u>	<u>8,000</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		(27,619)	41,489	13,870	54,371
<b>Reconciliation of funds</b>					
Total funds brought forward		204,802	38,787	243,589	189,218
<b>Total funds carried forward</b>		<u>177,183</u>	<u>80,276</u>	<u>257,459</u>	<u>243,589</u>

**Continuing operations**

All income and expenditure has arisen from continuing activities.

**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Balance sheet  
31st March 2023**

		<b>2023</b>	<b>2022</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>
<b>Fixed assets</b>			
Tangible assets	10	18,699	9,316
<b>Current assets</b>			
Debtors	11	51,650	10,075
Cash in hand		282,694	385,651
		<u>334,344</u>	<u>395,726</u>
<b>Creditors</b>			
Amounts falling due within one year	12	(83,756)	(151,982)
		<u>250,588</u>	<u>243,744</u>
<b>Net current assets</b>			
		<u>250,588</u>	<u>243,744</u>
<b>Total assets less current liabilities</b>		269,287	253,060
<b>Creditors</b>			
Amounts falling due after more than one year	13	(11,828)	(9,471)
		<u>257,459</u>	<u>243,589</u>
<b>NET ASSETS</b>		<u>257,459</u>	<u>243,589</u>
<b>Funds</b>	15		
Unrestricted funds		177,183	204,802
Restricted funds		80,276	38,787
		<u>257,459</u>	<u>243,589</u>
<b>Total funds</b>		<u>257,459</u>	<u>243,589</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.


**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Balance sheet - continued  
31st March 2023**

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These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on  
10/12/2023 ..... and were signed on its behalf by:



.....  
Sara Ketteley - Trustee

**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Notes to the financial statements  
For The Year Ended 31st March 2023**

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**1. Accounting policies**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Going concern**

The Trustees have considered the funds available alongside current events and conditions and it has been determined that there are no significant changes to circumstances that casts doubt upon the charity's ability to continue as a going concern. For this reason the Trustees have adopted the going concern basis in preparing the financial statements.

**Company limitation**

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

**Income**

All income, including income from donations and grants is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

When donors specify the donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.

When donors specify the donations and grants are for particular restricted purposes, this income is included in income of restricted funds on entitlement to those funds.

Interest is recognised on receipt by the Charity.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Where other costs are attributable to more than one activity, these are apportioned across cost categories on the basis of budget allocation, or time spent by staff on those activities

**Tangible fixed assets**

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Notes to the financial statements - continued  
For The Year Ended 31st March 2023**

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**1. Accounting policies - continued**

**Tangible fixed assets**

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method, and is charged at the following rates;

Furniture, fittings and other equipment - 33.33% on cost

Computer equipment - 33.33% on cost

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered.

**Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**Creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities.

Other Creditors are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charitable Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the services it must provide.

Liabilities falling due after one year represent funds held under a custodian arrangement and are separate to MDCVS and any associated projects or services. They represent amounts due to third parties.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further detail of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Pension costs are contributed to the rate of 3% of qualifying earnings of staff salaries

**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Notes to the financial statements - continued  
For The Year Ended 31st March 2023**

**2. Donations and legacies**

<b>Donations and Legacies</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Recharged Costs	4,344	30	<b>4,374</b>	150
Gifts and Donations	181	4,168	<b>4,349</b>	4,728
The Oak Foundation	18,750	-	<b>18,750</b>	18,750
Membership Income	15	198	<b>213</b>	303
	<b>23,290</b>	<b>4,396</b>	<b>27,686</b>	23,931
<b>Comparative for 2022</b>				
Donations and Legacies	<b>20,493</b>	<b>3,438</b>	<b>23,931</b>	

**3. Investment income**

<b>Income from Investments</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Bank Interest receivable	2,696	-	<b>2,696</b>	1,094
	<b>2,696</b>	-	<b>2,696</b>	1,094
<b>Comparative for 2022</b>				
Income from Investments	<b>1,094</b>	-	<b>1,094</b>	

**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Notes to the financial statements - continued  
For The Year Ended 31st March 2023**

**4. Income from charitable activities**

<b>Grants and Other funding income</b>	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>2023 £</b>	<b>2023 £</b>
ECC-CVS Core funding	43,212	-	<b>43,212</b>	43,212
ECC- Volunteer Centre	6,261	-	<b>6,261</b>	16,239
ECC-COMF Funding	4,263	-	<b>4,263</b>	15,737
ECC -Winter Warmth Grants	-	3,879	<b>3,879</b>	27,212
ECC-Household Support fund	-	3,879	<b>3,879</b>	15,500
ECC -Other	-	202	<b>202</b>	-
ECC- Strength and Balance	-	19,070	<b>19,070</b>	-
ECF-Net Coronavirus Appeal	-	-	-	10,348
Maldon District Council - Wellbeing Resilience	-	50,000	<b>50,000</b>	-
Maldon District Council	-	4,100	<b>4,100</b>	1,827
Maldon Livewell	-	435	<b>435</b>	2,960
ECF- Community Gaming Initiative	-	5,000	<b>5,000</b>	-
Power of Gaming -Essex Activate	-	6,202	<b>6,202</b>	2,929
Power of Gaming - VVU	-	17,395	<b>17,395</b>	2,525
MDC-COMF Funding	-	-	-	47,174
Mid Essex Livewell Alliance	-	-	-	25,000
COVID -Discretionary business Grant	-	-	-	300
NAVCA-VCSEP	-	-	-	4,750
Coronavirus Job Retention Scheme	-	-	-	480
Essex community Foundation - Book Festival	-	2,800	<b>2,800</b>	-
National Lottery Community Fund-BLF	-	-	-	-
Creative communities	-	-	-	20,153
National Lottery Community Fund- ESN	-	43,915	<b>43,915</b>	49,024
Billericay Town Council -Mens Shed	-	-	-	500
Essex Association of Local Councils	-	8,600	<b>8,600</b>	-
Cadent Gas Limited -Centre for Warmth	-	25,000	<b>25,000</b>	-
Active Essex	-	8,000	<b>8,000</b>	1,550
West Essex Mind - Essex Alliance	15,000	10,000	<b>25,000</b>	-
Moat Homes - Corona	-	4,000	<b>4,000</b>	-
Tesco Bags of Help	-	500	<b>500</b>	-
Magnox -Maldon District Council	-	2,500	<b>2,500</b>	-
Clarion Futures	-	3,175	<b>3,175</b>	3,550
Good Things Foundation-Census	-	-	-	3,585
We can- Tec mates	-	1,667	<b>1,667</b>	3,333
Southminster Shed	-	12,948	<b>12,948</b>	1,431
Vaccine Uptake work	-	933	<b>933</b>	4,567
	<b>68,736</b>	<b>234,200</b>	<b>302,936</b>	303,886
<b>Comparative for 2022</b>				
Grants and other funding income	<b>160,132</b>	<b>143,754</b>	<b>303,886</b>	

**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Notes to the financial statements - continued  
For The Year Ended 31st March 2023**

**4. Income from charitable activities - continued**

<b>Other Service Income</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Sundry Income	2,887	1,968	<b>4,855</b>	468
Training and consultancy	79	-	<b>79</b>	4,255
Room Hire	321	-	<b>321</b>	1,103
DBS Income	8,522	-	<b>8,522</b>	9,216
	<b>11,809</b>	<b>1,968</b>	<b>13,777</b>	15,042
<b>Comparative for 2022</b>				
Other Service Income	<b>14,778</b>	<b>264</b>	<b>15,042</b>	



**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Notes to the financial statements - continued  
For The Year Ended 31st March 2023**

**5. Costs of charitable activities**

	Note	Unrestricted £	Restricted £	2023 £	2022 £
<b><u>Costs in furtherance of</u></b>					
<b><u>Charitable activities</u></b>					
Salaries	8	78,531	116,577	<b>195,108</b>	175,885
Volunteer expenses		121	273	<b>394</b>	111
Power of Gaming Project Costs		321	5,208	<b>5,529</b>	6,289
Maldon harbour costs		15	665	<b>680</b>	45
ESN Project costs		-	8,827	<b>8,827</b>	1,909
Activate Essex costs		-	6,045	<b>6,045</b>	-
Other project costs		5,335	7,772	<b>13,107</b>	2,306
Community container		-	7,911	<b>7,911</b>	3,286
Corona Supplies		-	26	<b>26</b>	2,110
Southminster Shed Project costs		-	9,270	<b>9,270</b>	1,388
Winter Warmth		-	7,819	<b>7,819</b>	32,996
Microgrants		2,500	1,730	<b>4,230</b>	-
		<u>86,823</u>	<u>172,123</u>	<u><b>258,946</b></u>	<u>226,325</u>
<b><u>Support costs</u></b>					
Events		213	4,169	<b>4,382</b>	1,612
DBS Checks		4,938	-	<b>4,938</b>	7,286
Rent & Service charges		7,101	2,565	<b>9,666</b>	19,366
Telephone & Internet		2,573	3,112	<b>5,685</b>	4,196
Office expenses		3,207	1,174	<b>4,381</b>	4,642
Insurance		896	970	<b>1,866</b>	1,235
Room hire		677	1,365	<b>2,042</b>	749
Promotion		3,025	3,688	<b>6,713</b>	4,576
Training		2,729	2,496	<b>5,225</b>	7,075
Travel		561	2,267	<b>2,828</b>	927
Sundry expenses		68	50	<b>118</b>	1,343
IT Support and Software		2,901	820	<b>3,721</b>	2,207
Subscriptions		841	-	<b>841</b>	674
Bad debts		-	-	<b>-</b>	285
Depreciation	10	3,586	3,385	<b>6,971</b>	3,277
Bank Charges		320	-	<b>320</b>	213
		<u>33,636</u>	<u>26,061</u>	<u><b>59,697</b></u>	<u>59,663</u>
<b><u>Governance costs</u></b>					
Independent examiners fee	17	850	-	<b>850</b>	850
Other legal and professional		4,841	8,891	<b>13,732</b>	2,744
		<u>5,691</u>	<u>8,891</u>	<u><b>14,582</b></u>	<u>3,594</u>
		<u><b>126,150</b></u>	<u><b>207,075</b></u>	<u><b>333,225</b></u>	<u>289,582</u>

**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Notes to the financial statements - continued  
For The Year Ended 31st March 2023**

**5. Costs of charitable activities - continued**

	Unrestricted £	Restricted £	2022 £
<b>Comparative for 2022</b>			
<b>Costs of charitable activities</b>	<b>123,181</b>	<b>166,401</b>	<b>289,582</b>

**6. Net income/(expenditure)**

Net income/(expenditure) is stated after charging/(crediting):

	2023 £	2022 £
Depreciation - owned assets	6,971	3,277

**7. Trustees' remuneration and benefits**

There were no trustees' remuneration or other benefits for the year ended 31st March 2023 nor for the year ended 31st March 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31st March 2023 nor for the year ended 31st March 2022.

**8. Staff costs**

	2023 £	2022 £
Wages and salaries	184,610	166,538
Social security costs	7,236	6,800
Other pension costs	3,262	2,547
	<b>195,108</b>	<b>175,885</b>

The average monthly number of employees during the year was as follows:

	2023	2022
Employees	12	9

No employees received emoluments in excess of £60,000.

The aggregate remuneration of key management personnel was £40,000 (2022: £35,000).

A total of 13 employees (2022 - 5) participated in the defined contribution pension Scheme during the year. The charity contributions to the scheme in respect of these employees totalled £3,262 (2022: £2,547).

**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Notes to the financial statements - continued  
For The Year Ended 31st March 2023**

**9. Comparatives for the statement of financial activities**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total funds £</b>
<b>Income and endowments from</b>			
Donations and legacies	20,493	3,438	23,931
<b>Charitable activities</b>			
Grants and other funding Income	160,132	143,754	303,886
Other Services Income	14,778	264	15,042
Investment income	1,094	-	1,094
<b>Total</b>	<b>196,497</b>	<b>147,456</b>	<b>343,953</b>
<b>Expenditure on</b>			
<b>Charitable activities</b>			
Charitable Activities	123,181	166,401	289,582
<b>NET INCOME/(EXPENDITURE)</b>	<b>73,316</b>	<b>(18,945)</b>	<b>54,371</b>
<b>Transfers between funds</b>	<b>(8,152)</b>	<b>8,152</b>	<b>-</b>
<b>Net movement in funds</b>	<b>65,164</b>	<b>(10,793)</b>	<b>54,371</b>
<b>Reconciliation of funds</b>			
Total funds brought forward	139,638	49,580	189,218
<b>Total funds carried forward</b>	<b>204,802</b>	<b>38,787</b>	<b>243,589</b>

**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Notes to the financial statements - continued  
For The Year Ended 31st March 2023**

**10. Tangible fixed assets**

	<b>Furniture, fittings and other equipment £</b>	<b>Computer equipment £</b>	<b>Totals £</b>
<b>Cost</b>			
At 1st April 2022	4,296	18,929	23,225
Additions	9,840	6,514	16,354
	<u>14,136</u>	<u>25,443</u>	<u>39,579</u>
<b>At 31st March 2023</b>			
<b>Depreciation</b>			
At 1st April 2022	4,152	9,757	13,909
Charge for year	1,885	5,086	6,971
	<u>6,037</u>	<u>14,843</u>	<u>20,880</u>
<b>At 31st March 2023</b>			
<b>Net book value</b>			
At 31st March 2023	8,099	10,600	18,699
	<u>144</u>	<u>9,172</u>	<u>9,316</u>
<b>At 31st March 2022</b>			

**11. Debtors: amounts falling due within one year**

	<b>2023 £</b>	<b>2022 £</b>
Trade debtors	50,650	9,075
Other debtors	1,000	1,000
	<u>51,650</u>	<u>10,075</u>

**12. Creditors: amounts falling due within one year**

	<b>2023 £</b>	<b>2022 £</b>
Trade creditors	3,860	4,755
Other creditors	-	5,400
Accruals and deferred income	79,896	141,827
	<u>83,756</u>	<u>151,982</u>

**Deferred Income**

Included in accruals and deferred income are grants received in advance of entitlement. Any income received in respect of future financial periods is deferred to the balance sheet and released in future periods as entitlement to the income is attained and benefits of the funding are utilised.

**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Notes to the financial statements - continued  
For The Year Ended 31st March 2023**

**12. Creditors: amounts falling due within one year - continued**

**Deferred income**

**Grants and Other funding  
income**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance brought forward 1 April	24,263	116,564	<b>140,827</b>	42,817
Amount released to income	(24,263)	(116,564)	<b>(140,827)</b>	(42,817)
Amount deferred in year	-	78,896	<b>78,896</b>	140,827
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Balance at 31 March</b>	<b>-</b>	<b>78,896</b>	<b>78,896</b>	140,827
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**13. Creditors: amounts falling due after more than one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Held funds	11,828	9,471
	<hr/>	<hr/>

Held funds are funds held for groups under a custodial arrangement that are separate to MDCVS and any associated projects or services. MDCVS has no decision making authority on the application of funds held and purely are acting as an intermediary for the groups concerned.

These funds are therefore reflected as third party liabilities to reflect the underlying nature of these funds.

**14. Analysis of net assets between funds**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2023</b>	<b>2022</b>
	<b>funds</b>	<b>funds</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fixed assets	9,408	9,291	18,699	9,316
Current assets	173,719	160,625	334,344	395,726
Current liabilities	(2,002)	(81,754)	(83,756)	(151,982)
Long term liabilities	(3,942)	(7,886)	(11,828)	(9,471)
	<hr/>	<hr/>	<hr/>	<hr/>
	177,183	80,276	257,459	243,589
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**Analysis of net assets between funds - comparative for 2022**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2022</b>
	<b>funds</b>	<b>funds</b>	<b>Total funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Fixed assets	2,904	6,412	<b>9,316</b>
Current assets	237,119	158,607	<b>395,726</b>
Current liabilities	(35,221)	(116,761)	<b>(151,982)</b>
Long term liabilities	-	(9,471)	<b>(9,471)</b>
	<hr/>	<hr/>	<hr/>
	204,802	38,787	<b>243,589</b>
	<hr/>	<hr/>	<hr/>

**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Notes to the financial statements - continued  
For The Year Ended 31st March 2023**

**15. Movement in funds**

<b>Funds</b>	<b>Bf01/04/22 £</b>	<b>Income £</b>	<b>Expenses £</b>	<b>Transfers £</b>	<b>Cf31/03/23 £</b>
<b>Unrestricted funds</b>					
General fund	154,552	106,531	(126,150)	1,767	<b>136,700</b>
<u>Designated</u>					
Provision for redundancies	27,128	-	-	(2,395)	<b>24,733</b>
Provision for dilapidations	3,500	-	-	-	<b>3,500</b>
Provision for future rent	12,372	-	-	(7,372)	<b>5,000</b>
Provision for European					
Social fund clawback	7,250	-	-	-	<b>7,250</b>
	50,250	-	-	(9,767)	<b>40,483</b>
<b>Total Unrestricted fund</b>	<b>204,802</b>	<b>106,531</b>	<b>(126,150)</b>	<b>(8,000)</b>	<b>177,183</b>
	<b>Bf01/04/22 £</b>	<b>Income £</b>	<b>Expenses £</b>	<b>Transfers £</b>	<b>Cf31/03/22 £</b>
<b>Restricted funds</b>					
Activate Essex-ECC	979	27,070	(17,108)	-	<b>10,941</b>
Cadent Gas Limited -Centre for warmth	2,281	25,000	(23,829)	(860)	<b>2,592</b>
Maldon Livewell	802	435	(2,258)	-	<b>(1,021)</b>
Power of Gaming -COMF	2,056	-	(705)	-	<b>1,351</b>
Power of Gaming -Essex Activate	(15)	6,534	(6,951)	-	<b>(432)</b>
Power of Gaming -VVU	1,932	17,395	(17,352)	-	<b>1,975</b>
Power of Gaming -Other	-	5,500	15	-	<b>5,515</b>
Southminster Shed	-	13,497	(9,632)	-	<b>3,865</b>
National Lottery Community Fund - ESN	(4,972)	43,915	(38,688)	-	<b>255</b>
National Lottery Community Fund- BLF Creative communities	2,260	-	-	(2,260)	<b>-</b>
ECF-Essex Shed Network	2,872	-	(2,815)	5,000	<b>5,057</b>
ECC- Essex Shed Network	-	202	-	-	<b>202</b>
ECF-Total Community Engagement	2,673	-	(3,533)	860	<b>-</b>
Community container funds- MDC	5,876	4,000	(8,326)	7,841	<b>9,391</b>
Family Winter Warmth	2,561	-	-	(2,561)	<b>-</b>
Magnox	-	4,100	(241)	-	<b>3,859</b>
Active Maldon	2,384	30	(2,170)	-	<b>244</b>
Maldon Harbour	484	2,541	(1,644)	-	<b>1,381</b>
<b>Total Restricted fund- continued</b>	<b>22,173</b>	<b>150,220</b>	<b>(135,238)</b>	<b>8,020</b>	<b>45,175</b>

**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Notes to the financial statements - continued  
For The Year Ended 31st March 2023**

**15. Movement in Funds (Continued)**

	<b>Bf01/04/22</b>	<b>Income</b>	<b>Expenses</b>	<b>Transfers</b>	<b>Cf31/03/22</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Total Restricted fund-continued</b>	<b>22,173</b>	<b>150,220</b>	<b>(135,238)</b>	<b>8,020</b>	<b>45,175</b>
Digital Inclusion	6,204	4,841	(8,639)	6,187	<b>8,593</b>
MDC - Wellbeing	-	50,000	(30,564)	-	<b>19,436</b>
NHS Mid and South Essex -Hospital discharge	-	8,600	(7,852)	-	<b>748</b>
West Essex Mind- Essex Alliance	-	10,000	(7,061)	-	<b>2,939</b>
Good Things Foundation - Digital inclusion	2,167	-	(180)	(1,187)	<b>800</b>
Support for Coronavirus Response	3,868	2,911	(3,863)	(2,916)	-
ECC Winter Warmth	2,271	10,258	(9,944)	-	<b>2,585</b>
ECF Book Festival	-	2,800	(2,800)	-	-
Vaccine Uptake Work	2,000	934	(934)	(2,000)	-
Green Gym	21	-	-	(21)	-
Access Group Contribution	83	-	-	(83)	-
<b>Total Restricted fund</b>	<b>38,787</b>	<b>240,564</b>	<b>(207,075)</b>	<b>8,000</b>	<b>80,276</b>
<b>Total Funds</b>	<b>243,589</b>	<b>347,095</b>	<b>(333,225)</b>	<b>-</b>	<b>257,459</b>

Transfers relate to internal transfers from specific project funds to unrestricted core funds for general charitable use following approval from the relevant funding provider.

**16. Related party disclosures**

The charity is controlled by the Board of Trustees.

No Trustee/Director received remuneration from the charity.

Mileage expenses totalling £nil ( 2022: £nil) have been paid to the Trustees during the year.

**MALDON & DISTRICT COMMUNITY  
VOLUNTARY SERVICE**

**Notes to the financial statements - continued  
For The Year Ended 31st March 2023**

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**17. Fees payable to independent examiner**

During the period , the fees payable to the charity's independent examiner were analysed as follows;

**Independent examiner remuneration**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Independent Examination	<b>850</b>	850
Other Financial Services	<b>1,726</b>	1,511
	<hr/>	<hr/>
	<b>2,576</b>	2,361
	<hr/> <hr/>	<hr/> <hr/>