

Portchester Free Church Trust

Report and Accounts

year ended 30 June 2020

stewardship[®]

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PORTCHESTER FREE CHURCH TRUST
LEGAL & ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 30 JUNE 2020

ADDRESS FOR CORRESPONDENCE	29 Hill View Road Portchester Hampshire PO16 8DB
GOVERNING DOCUMENT	Declaration of Trust dated 1 March 2001
CHARITY REGISTRATION NUMBER	1086444
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Mr J Holmar Mr J Sherren Mr J Snowden Mrs D Holmar Mrs K Snowden
BANKERS	National Westminster Bank plc
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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PORTCHESTER FREE CHURCH TRUST

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 30 JUNE 2020

The Trustees have pleasure in submitting the Report and Accounts for the year ended 30 June 2020.

Objects of the charity

The charity, which is a church, is governed by a trust deed. The Trust seeks to demonstrate the Christian faith in action by serving the local and wider community as a church.

Summary of the charity's main activities and achievements

See appendix for full Trustees' report.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Financial review

During the year income decreased by £34,200, to £118,500, and expenditure increased by £42,900, to £119,800. As a result the cash held by the charity decreased by £1,300, to £6,300, of which £2,600 is unrestricted and can be used for any charitable purpose.

Reserves policy

The trustees have determined that the charity should aim to hold unrestricted cash of no less than £1,500 (which equates to about one month of unrestricted expenditure) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £2,600 and the charity is complying with its reserves policy.

As explained in the full report, a unanimous decision was made by the trustees to close the church and it is expected this will be done over the coming year, once the Mission Guatemala arrangements have been finalised.

Governance

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New trustees are recruited and appointed by the existing trustees.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

J Snowden

J Holmar

Date: 21 December 2020

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
PORTCHESTER FREE CHURCH TRUST

I report to the trustees on my examination of the accounts of Portchester Free Church Trust ('the charity') for the year ended 30 June 2020 on pages 4 to 7 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jaimée Young

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 22 December 2020

PORTCHESTER FREE CHURCH TRUST
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 30 JUNE 2020

		Unrestricted General Funds	Restricted Mission Funds	2020	2019
Notes		£	£	£	£
<i>Income receipts</i>					
		9,647	96,113	105,760	139,898
		1,417	10,796	12,212	12,496
		566	-	566	326
		<u>11,630</u>	<u>106,909</u>	<u>118,539</u>	<u>152,720</u>
<i>Payments</i>					
	2	5,786	429	6,215	6,554
	3	7,450	106,125	113,575	156,079
		<u>13,236</u>	<u>106,553</u>	<u>119,790</u>	<u>162,633</u>
		(1,607)	356	(1,251)	(9,913)
		(3,168)	3,168	-	-
		<u>(4,775)</u>	<u>3,524</u>	<u>(1,251)</u>	<u>(9,913)</u>
		7,359	158	7,517	17,430
	A	<u>2,585</u>	<u>3,681</u>	<u>6,266</u>	<u>7,517</u>

The notes on pages 6 to 7 form part of these accounts.

PORTCHESTER FREE CHURCH TRUST
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 30 JUNE 2020

	Unrestricted General Funds £	Restricted Mission Funds £	2020 £	2019 £
A Cash funds				
Held at Bank - operating account	2,576	-	2,576	6,986
Held at Bank - reserve account	-	-	-	348
Held at bank - Mission Guatemala	-	3,681	3,681	158
Cash float	9	-	9	25
	2,585	3,681	6,266	7,517
B Other monetary assets				
Gift aid due to charity	1,081	-	1,081	1,417
Gift aid due to charity - Guatemala	-	10,441	10,441	10,796
	1,081	10,441	11,522	12,212
C Liabilities				
Fee for Independent Examination	960	-	960	960
Accrued expenses	-	-	-	491
	960	-	960	1,451
D Assets retained for charity's own use			Value 2020 £	Value 2019 £
Equipment			2,500	2,500
			2,500	2,500

Current values have been estimated by the trustees.

The accounts were approved by the trustees and signed on their behalf

by
J Snowden

J Holmar

date
21 December 2020

The notes on pages 6 to 7 form part of these accounts.

PORTCHESTER FREE CHURCH TRUST

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2020

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>		Total	Total
	General funds	Restricted Funds	2020	2019
	£	£	£	£
2 Payments in relation to charitable activities undertaken directly				
Hire of premises	1,472	-	1,472	1,464
Visiting speakers	2,150	-	2,150	2,450
Accounts preparation and independent examination	984	-	984	925
Insurance	257	-	257	292
Resources and office costs	235	-	235	360
Equipment	24	-	24	-
Other costs	664	429	1,093	1,063
	<u>5,786</u>	<u>429</u>	<u>6,215</u>	<u>6,554</u>

3 Grants paid in relation to charitable activities undertaken by others

Organisations:

Mission Guatemala (note 5)	-	106,125	106,125	149,354
Blackham Family Ministries	1,450	-	1,450	1,725
Springs of Hope	3,000	-	3,000	1,000
Indian Inland Mission	-	-	-	1,000
New Life Ministries	1,000	-	1,000	1,000
Individuals	2,000	-	2,000	2,000
	<u>7,450</u>	<u>106,125</u>	<u>113,575</u>	<u>156,079</u>

PORTCHESTER FREE CHURCH TRUST

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2020

4 Transactions with related parties

The charity has no employees, being run by volunteers.

No amounts were paid to any trustee or to any person connected to them.

5 Movement of funds

	Balance at 30Jun2019	Receipts	Payments	Transfers	Balance at 30Jun2020
	£	£	£	£	£
General funds	7,359	11,630	(13,236)	(3,168)	2,585
	<u>7,359</u>	<u>11,630</u>	<u>(13,236)</u>	<u>(3,168)</u>	<u>2,585</u>
Restricted funds					
Mission activities	158	106,909	(106,553)	3,168	3,681
	<u>158</u>	<u>106,909</u>	<u>(106,553)</u>	<u>3,168</u>	<u>3,681</u>
Total funds	<u>7,517</u>	<u>118,539</u>	<u>(119,790)</u>	<u>-</u>	<u>6,266</u>

The Mission Guatemala fund is to enable support for mission activity in Guatemala.

PORTCHESTER FREE CHURCH TRUST

TRUSTEES REPORT 2019-20.

This is the report of the Trustees of Portchester Free Church for the 21st year.

We met on July 6th 2020 to discuss the church's continuing charitable status. The number of church members eligible to claim Gift Aid has dwindled over the years thus making it of little value and the regular giving to the church has also reduced significantly this year due to Covid-19 restrictions, however, over the years the Mission Guatemala duties have increased. A unanimous decision was made by the trustees to close the church and it is expected this will be done over the coming year, once the Mission Guatemala arrangements have been finalised; we have notified Mission Guatemala and have promised help as they search for alternative arrangements. It was a regretful decision but nonetheless unavoidable.

The 21st year of PFCT will also be memorable as the year of the pandemic. First reported in China in December 2019, the virus soon spread throughout the world including the United Kingdom. On March 23rd 2020 the Government ordered a "lockdown" which is still in operation, albeit with some degree of relaxation. The church is able to meet together but with restrictions, like no singing, making full worship impossible at present. However, communication has been possible by telephone and small outside meetings for fellowship and prayer in line with government guidelines. Individual indoor gatherings have taken place for prayer and on Sunday mornings the prayer times have been extended to include remembrance at the Lord's Table. This has proved to be a real blessing and encouragement. "Every cloud has a silver lining".

So, after an extended introduction we come to the main report.

The Trustees continue to meet for prayer and discussion each quarter covering areas of business on church life and activities. The areas being covered are under the following headings:- Worship, Witness, Fellowship and Mission partners.

1. WORSHIP. The church continued to meet in Portchester Community Centre each Sunday for worship in the Children's Centre until lockdown. The last service was on March 15th.

The preaching ministries of Joe Holmar, Steve Holmar-Stewart and Joe Snowden on a regular basis supported by Brian Daniel, Roger Downing, Roger French, Phil Mollison and Kathy Snowden have been appreciated by the church together with external preachers Andrew Baguley, and Paul Carter.

The collective preaching and teaching ministries of all the above- mentioned have provided the church with anointed truth from the Word of God and the church is enriched as a result. We owe a debt of gratitude to all of them and it is imperative that we pray for them on a regular basis.

We cannot leave this section on worship without heartfelt thanks and appreciation to Kathy and Lorraine who faithfully lead our worship and bring us into the presence of God every Sunday without fail. This is a truly wonderful ministry and we thank you ladies for your commitment to continuing Spirit- filled worship. A word of thanks too goes to Lucasz who stepped in temporarily for Lorraine for a few weeks throughout the year.

2. WITNESS. Praise in the precinct- This has continued in Portchester throughout our 21 years. However It had to be cut short when the pandemic struck. We hope to re-instate them in the future.

The "Good Friday" Walk of Witness was cancelled this year because of pandemic restrictions.

The Pentecost Sunday Picnic was also cancelled as above.

'Christmas Fun Day' at The Community Centre: -where Christingles and tree decorations were enthusiastically created by eager children and parents under the supervision of our very own 'Christmas Elves' in suitably colourful apparel! Also Christmas craft decorations (made by the said elves!) were offered for sale to raise money for Mission Guatemala.

Witness and Fellowship continues through Churches Together. This year the Methodists hosted the Advent Service on the theme of personal testimony. Steve Holmar-Stewart shared his testimony from PFCT.

The Christian Unity Service was held in January with the Methodists again leading from the Castle Street Centre though. A challenging word was delivered by Ian Meredith the vicar of St. Mary's.

March saw the start of the Lent Course, however, only two meetings were held before the pandemic intervened. The theme was based on a book called "The meaning of the warmed heart" highlighting the life of John Wesley and various Bible characters

3. FELLOWSHIP

a) The weekly prayer meeting took place every Thursday until the pandemic. Prayer in individual homes replaced this as mentioned earlier.

House Group 2 continued to meet on a Wednesday until the pandemic. The venue changed regularly to suit members' requirements.

(b) December's fellowship calendar was ushered in with the Churches Together Advent Service held at the Methodist Church. This has already been reported on above.

8th. - Christmas Fun Day- Community Centre- mentioned above.

17th. - Mulled wine party held at Roger and Carol's home this year.

22nd. - Christmas Carol Service. Based on "The Little Drummer Boy" carol. What can I bring to the Christ child?

29th. - Family Service held with Lucasz's family attending and blessing us in song. Truly inspiring for all!

31st. - 'New Year's Eve' at the Snowdens'. The theme was Country Music.

4. MISSION PARTNERS.

Mission Guatemala- This has been fully reported in the Introduction. The church will however continue to support them financially and prayerfully.

The other regular commitment in prayer and financial support is with Blackham Family Ministries in Israel whose work keeps us in touch with up to date news that rarely gets reported in the secular media.

Other mission connections are maintained through the following: -

a) Golgota Church, Hungary.

b) Sabra in Siberia and Israel.

c) Mission work in Northern Iraq.

d) India Inland Mission.

e) Pastor Joy - in India.

f) Streams in the Desert in Israel.