

**THE GUISBOROUGH BRIDGE ASSOCIATION**

**Registered Charity Number 1086425**

**FINANCIAL ACCOUNTS  
PERIOD END 31 MARCH 2024**

**Draycott & Kirk LLP  
Chartered Accountants  
Cleveland House  
92 Westgate  
Guisborough  
Cleveland  
TS14 6AP**

# THE GUISBOROUGH BRIDGE ASSOCIATION

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PERIOD ENDED 31 MARCH 2023

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# Trustees' Annual Report for the period

	Period start date				Period end date		
From	Day 1	Month 4	Year 2023	To	Day 31	Month 3	Year 2024

## Section A Reference and administration details

Charity name	Guisborough Bridge Association
Other names charity is known by	
Registered charity number (if any)	1086425
Charity's principal address	58a Westgate
	Guisborough
	Cleveland
Postcode	TS14 6AY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Roland Miller	Chair		
2	Maureen McLean		Finished 27.8.2023	
3	Nicholas Wells			
4	Marianne East	Secretary		
5	Lydia Gardner			
6	Carol Ingrassia		Started 25.7.2023	
7	Sarah Walker		Started 25.7.2023	
8				
9				
10				
11				
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16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Trustee selection methods  
(eg. appointed by, elected by)

Elected by members at AGM or EGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Regular Trustee only meetings have taken place, and four staff & trustee meetings throughout the year.

Following consultation with our supporting churches the members were able to vote to appoint two new trustees at the EGM on 25 July 2023.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

2.1 The objectives of GBA shall be non-political and non- sectarian and shall be:-  
 2.1.1 To promote for the benefit of the inhabitants of Guisborough and the surrounding area (the Area of Benefit), without distinction of sex, sexual orientation, race or religion or other opinions by associating together with the inhabitants of the Area of Benefit, agencies of the Government and Local Authorities, voluntary organisations and other organisations in a common effort the advance of education, social welfare, recreational and other leisure-time activities with the objective of improving the conditions of life available within the Area of Benefit.  
 2.1.2 To operate in alignment with the objectives of the Churches Together in Guisborough to advance Christianity.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The following projects were run on a weekly basis for the benefit of youth, the elderly and those in particular need of support:-

- Monday Friends – an over 50's friendship group.
- Bridge2Parents – working with families with SEN children – a weekly support group.
- Guisborough Community Luncheon Club at Kemplah House – lunch and socialising for the elderly.
- Thursday Soup & Roll lunch.
- Time2Move, a weekly chair-based exercise class for the elderly followed by a light lunch at MHA Hinton Court – initially without an exercise trainer and then with one from November 2022 onwards.
- Bridge2Youth - a youth group on Friday nights.
- FoodStop – our food bank opens at least twice a week with referrals coming from the Social Prescribers (in local GP surgeries)/Job Centre (Belmont House Social Fund)/Probation/Drugs and Alcohol.
- Community Grocery Shop – allowing clients to buy food for a nominal charge.

The following were run monthly:

- Prayer Breakfast – meeting to socialise and support the projects.
- Music & Memories, a dementia friendly music and singing session which is now based at Kemplah House.

The following were run during school holidays:

- Fun and Food4All - activity sessions in school holidays with a hot meal provided to reduce holiday hunger.

The following happened at Christmas:

- We gave out Hampers (food & presents) & Aldi vouchers to families and individuals in need and thanks to a larger grant were able to reach even more families.

**Please refer to Section D for more details**

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We normally have about 80 volunteers working with us each month and we welcome the involvement of students and people with learning difficulties.

**Summary of the main achievements of the charity during the year**

It has been another busy year for the Guisborough Bridge Association. As ever we are grateful to all our members, volunteers, churches, local Supermarkets and other organisations including the Town Council and Redcar & Cleveland Council for their invaluable support – both practical and financial – in helping our small charity to continue to thrive. It is a privilege to be able to serve our local community in this way.

Organisations providing donations or practical help include DBS, Oddsocks, Laurence Jackson secondary School, Together Middlesbrough, Lidl, Sainsbury's, Morrison's, M&S, Coop (now ASDA), Aldi, Guisborough Theatre Group, the Rotary Club, Group Suez (via Marty Sutherland, and The Forester's Trust and the Jack Brunton Charitable Trust through Ian and Jennifer Sutton.

The Bridge Youth work continues to operate in the Evangelical Church, attracting around 10 youth participants

Our Summer Holiday Club ran on 6 days spread through the school summer holidays, catering for between 30 and 40 children, providing activities and a hot meal each day.

Our Community Shop, linked to FoodStop, our Food bank, continues to be used well, and is current serving 30-35 customers. Support is provided to clients who have been supported through Foodstop, and others in need. Those joining the shop pay £3 a week to get at least 10 items on a points basis. They can choose what they buy, thus giving them independence and autonomy. They agree to attend weekly and know that if they stop coming, then after 4 weeks another will take their place from the waiting list.

2023-4 has been a busy year on the recruitment front. Mary Lucas and Catherine Holdsworth joined us as Project Workers in July and August respectively, replacing Joanna O'Neill who resigned at the end of April 2023. Then in January 2024 Alex Jackson joined as Administrator.

The Charity continues to operate in a number of rented premises. While this presents some logistical challenges, it does provide a flexible and cost-effective solution to our needs.

In May 2023 the Bridge Minibus was adapted to provide improved access to elderly clients, including installing an electric sliding step, and reducing the seating capacity by one seat to provide manoeuvring space inside the vehicle. The minibus continues to be used weekly to transport clients to the Guisborough Community Luncheon Club at Kemplah House.

A highlight of the year was the visit of a team from Getwell road Church, in the USA, led by Families and Youth Pastor Greg Meek at the end of May. The team supported Bridge activities during the week, and led a number of one-off youth activities.

Data storage and communication has been significantly strengthened during the year, by moving Bridge business and communications onto a secure GDPR-compliant Google Platform.

The Bridge is working to strengthen policies and procedures, with new formalised risk management and safeguarding processes to ensure that staff, volunteers and clients remain safe from harm.



## Section D

## Achievements and performance

As ever, all our work is underpinned by prayer. We have had our monthly Prayer Breakfasts face to face, throughout the year. These, along with regular newsletters, help to keep everyone up to date with Bridge developments.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Our annual turnover was £122,120 of which £40,915 was restricted funding from grant bodies and donations.  
We budget for a reserve of £30,000 to cover of 3 months running costs (£26,500) and redundancy payments (£3,500).  
Our income has risen again thanks to donors responding generously to the impact of the rise in cost of living on our clients.  
Month by month we are breaking even at present.  
Our large reserve of around £97,000 has remained.  
We have struggled to implement the use of the SumUp card readers that we have purchased because of difficulties in Wi-Fi signal in the building where we hold our community shop and Scup&Roll project.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our income that comes from Fundraising through the weekly Soup and Roll and the regular coffee mornings has further reduced, and now is less than 10% of total income.  
We were successful in applying for £14,085.58 worth of grants with the biggest funders being The National Lottery, The Co-op, Together Middlesbrough and Cleveland, and Redcar and Cleveland Borough Council.

## Section F

## Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*C. Ingrassia*

20-06-24

Full name(s)

CAROL ANN INGRASSIA

20-06-24

Position (eg Secretary, Chair,  
etc)

TRUSTEE

Date

20-06-24



## Independent Examiner's Report to the Trustees of Guisborough Bridge Association

I report on the accounts of the charity for the year ended 31 March 2024 which are set out on pages 2 to 6

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



C N Mason

Chartered Certified Accountant

Draycott & Kirk  
Cleveland House  
92 Westgate  
Guisborough  
Cleveland  
TS14 6AP

Date 27/6/24

**THE GUISBOROUGH BRIDGE ASSOCIATION**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD ENDED 31ST MARCH 2024**

	<u>Note</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>2024</u>	<u>Total</u> <u>2023</u>
<b><u>Incoming Resources</u></b>		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Donations		55,962	26,829	82,791	62,092
Grants Receivable	2	-	14,086	14,086	16,604
Fundraising Events		20,717	-	20,717	23,566
Investment Income		905	-	905	184
Gift Aid		3,621	-	3,621	-
<b>Total Incoming Resources</b>		<b>81,205</b>	<b>40,915</b>	<b>122,120</b>	<b>102,446</b>
<b><u>Resources Expended</u></b>					
Salaries,pension & Social Security		41,523	10,000	51,523	38,177
Telephone & Internet		1,334	-	1,334	895
Fundraising & Events		1,977	370	2,347	4,372
Community shop supplies		-	418	418	1,336
Foodstop Donations		-	31,190	31,190	20,457
Mini Bus Expenses		3,239	1,161	4,400	2,798
Youth Club		195	2,199	2,394	2,085
Monday Friends		2,809	-	2,809	144
Sundry Expenditure		992	308	1,300	417
Insurance		1,624	-	1,624	1,155
Office Rent		3,960	-	3,960	3,600
Activities Rent		15,850	-	15,850	12,363
Depreciation		1,699	-	1,699	1,659
Independent examination		420	-	420	420
<b>Total Resources Expended</b>		<b>75,622</b>	<b>45,646</b>	<b>121,268</b>	<b>89,878</b>
<b>Net Incoming/(Outgoing) Resources being movement in funds</b>		<b>5,583</b>	<b>(4,731)</b>	<b>852</b>	<b>12,568</b>
<b>Fund balances brought forward</b>		<b>126,173</b>	<b>7,374</b>	<b>133,547</b>	<b>120,979</b>
Transfers between funds		-	-	-	-
<b>Fund balances carried forward</b>		<b>131,756</b>	<b>2,643</b>	<b>134,399</b>	<b>133,547</b>

**THE GUISBOROUGH BRIDGE ASSOCIATION**  
**BALANCE SHEET AS AT 31ST MARCH 2024**

	<u>Note</u>	<u>2024</u> £	<u>2023</u> £
<b><u>Fixed Assets</u></b>			
Tangible Assets	3	1,165	2,609
<b><u>Current Assets</u></b>			
Cash at bank & in hand		127,183	123,218
Stock		6,471	8,140
Debtors		-	-
		133,654	131,358
<b><u>Current Liabilities</u></b>			
Creditors and Accruals due within one year	4	420	420
<b>Net Current Assets/(Liabilities)</b>		133,234	130,938
Total assets less current liabilities		134,399	133,547
<b><u>Net Assets/(Liabilities)</u></b>		134,399	133,547
<b><u>Accumulated Funds</u></b>			
Unrestricted Funds	6	131,756	112,409
Restricted Funds	7	2,643	7,374
		134,399	119,783

These Financial Statements were approved by the Trustees on

Date

Signed .....  .....

Full Name ..... CA INGRASSIA .....

..... 20-06-24 .....



## THE GUISBOROUGH BRIDGE ASSOCIATION

### NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31ST MARCH 2024

#### **1. General Information and basis of preparation**

- a. The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance Accounting and Reporting by Charities: Statement of Recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through update bulletin 1 published on 2 February 2016), the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally accepted practice as it applies from 1 January 2015.

The charity has applied update bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds it is applying FRS 102 Section 1A.

The Financial statements are prepared on a going concern basis under the historical cost convention. The Financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

The significant accounting policy's applied in the preparation of the financial statements are set out below. These policies have been applied to all years shown unless otherwise stated.

#### **b Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.

- c. All grants and voluntary income are accounted for gross when receivable, as long as they are capable of financial measurement. Donated goods for Foodstop are valued at an average item value.
- d. All expenditure is accounted for gross, and when incurred.
- e. Fixed Assets are included at cost. There are no uncapitalised Fixed Assets.
- f. Depreciation is provided to write off the cost of all fixed assets on the following basis:-

Office Equipment & Mini bus - over 5 years.

- g Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.
- h Reserves Policy: The Trustees have considered the level of reserves needed in order to maintain the ongoing activities of the trust.
- i Stock is valued at the average value of donated items.

**THE GUISBOROUGH BRIDGE ASSOCIATION**  
**NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31ST MARCH 2023**

**2. Grants Receivable**

	<u>2024</u>	<u>2023</u>
	£	£
National Lottery	10,000	-
Fun&Food4all	1,644	4,604
Neighbourly FO M&S Fund	555	1,000
Co-op Community Luncheon	1,161	-
Arnold Clark Automotive	-	1,000
C Durham Com Darlington BS Grant	-	1,000
C Durham Com Grant	-	3,000
RCBC	725	-
Woodsmith Foundation	-	5,500
Grants under £1000	1,275	500
	<u>15,360</u>	<u>16,604</u>

**3. Tangible Fixed Assets**

	<u>Mini Bus</u>	<u>Office Equipment</u>	<u>Total</u>
	£	£	£
Cost at 1st April 2023	4400	3,895	8,295
Additions during the period	-	255	255
Cost at 31st March 2024	<u>4,400</u>	<u>4,150</u>	<u>8,550</u>
Accumulated Depreciation at 1st April 2023	2,559	3,127	5,686
Charge for the period	880	819	1,699
Accumulated Depreciation at 31st March 2024	<u>3,439</u>	<u>3,946</u>	<u>7,385</u>
Net Book Value at 31st March 2024	<u>961</u>	<u>204</u>	<u>1,165</u>
Net Book Value at 31st March 2023	<u>1,841</u>	<u>768</u>	<u>2,609</u>

**4. Creditors & Accruals**

	<u>2024</u>	<u>2023</u>
	£	£
Due within one year:		
Accruals	420	420
	<u>420</u>	<u>420</u>

**5. Employee emoluments**

	<u>2024</u>	<u>2023</u>
	£	£
Total emoluments	<u>51,523</u>	<u>38,084</u>
No employee of the charity received employee benefits of greater than £60,000.		
Average number of employees	<u>4</u>	<u>3</u>
All staff are employed by the charity.		
Trustee remuneration	<u>Nil</u>	<u>Nil</u>

**THE GUISBOROUGH BRIDGE ASSOCIATION**  
**NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31ST MARCH 2024**

<b><u>6. Unrestricted Funds</u></b>		<u>Opening Balance</u>	<u>Transfers</u>	<u>Incoming Resources</u>	<u>Outgoing Resources</u>	<u>Closing Balance</u>
Core		126,173	-	81,205	75,622	131,756
		126,173	-	81,205	75,622	131,756

  

<b><u>7. Restricted Funds</u></b>		<u>Opening Balance</u>	<u>Transfers</u>	<u>Incoming Resources</u>	<u>Outgoing Resources</u>	<u>Closing Balance</u>
Foodstop	1)	7,004	-	26,829	31,190	2,643
Together Middlesbrough & Cleveland	2)	-	-	2,199	2,199	-
Darlington BS Grant	3)	370	-	-	370	-
RCBC	4)	-	-	726	726	-
National Lottery	5)	-	-	10,000	10,000	-
Co-op Community Luncheon	6)	-	-	1,161	1,161	-
		7,374	-	40,915	45,646	2,643

- 1) Donations & M&S Grant to provide food to the needy.
- 2) Grants towards Fun&Food4all.
- 3) Grant for Music & Memories.
- 4) Grant for General Use
- 5) Grant for General use
- 6) Grant towards mini bus running costs

**8. Analysis of funds by assets**

	Unrestricted	Restricted	Total
Fixed assets	1,165	-	1,165
Current assets	131,011	2,643	133,654
Current liabilities	(420)	-	(420)
	131,756	2,643	134,399

**9. Transactions with trustee's and connected persons**

During the year there was no transactions with trustees or connected person.

**10. Trustee indemnity insurance**

Insurance was purchased to indemnify trustees against default on their part.