

THE GUISBOROUGH BRIDGE ASSOCIATION

Registered Charity Number 1086425

**FINANCIAL ACCOUNTS
PERIOD END 31 MARCH 2022**

**Draycott & Kirk LLP
Chartered Accountants
Cleveland House
92 Westgate
Guisborough
Cleveland
TS14 6AP**

THE GUISBOROUGH BRIDGE ASSOCIATION

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PERIOD ENDED 31 MARCH 2022

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Trustees' Annual Report for the period

Period start date
 From Day 1 Month 1 Year 2021 To Day 31 Month 6 Year 2022
 Period end date

Section A Reference and administration details

Charity name Guisborough Bridge Association

Other names charity is known by

Registered charity number (if any) 1086425

Charity's principal address 58a Westgate

Guisborough

Cleveland

Postcode

TS14 6AY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bill Reynolds		Ended 18.10.2021	
2	Maureen McLean			
3	Isabel Stuart		Ended 18.10.2021	
4	Graham Johnson		Ended 18.10.2021	
5	Roland Miller	Co-Chair		
6	Elizabeth Evans		Ended 18.10.2021	
7	Steve Kilty	Co-Chair		
8	Nicholas Wells		Started 18.10.2021	
9				
10				
11				
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted (eg. Trust, Company, etc.)	
Trustee selection methods	Elected by members at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Regular Trustees' meetings have taken place, using the medium of Zoom. In relation to the COVID pandemic Health and Safety procedures and guidelines have been drawn up and strictly adhered to by both staff and Volunteers.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

2.1 The objectives of GBA shall be non-political and non- sectarian and shall be:-
 2.1.1 To promote for the benefit of the inhabitants of Guisborough and the surrounding area (the Area of Benefit), without distinction of sex, sexual orientation, race or religion or other opinions by associating together with the inhabitants of the Area of Benefit, agencies of the Government and Local Authorities, voluntary organisations and other organisations in a common effort the advance of education, social welfare, recreational and other leisure-time activities with the objective of improving the conditions of life available within the Area of Benefit.
 2.1.2 To operate in alignment with the objectives of the Churches Together in Guisborough to advance Christianity.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

All our normal projects were stopped back in March 2020 other than FoodStop (the food bank) and now the majority have gradually restarted throughout this year.

We maintained regular Communication with our elderly, youth and family contacts via telephone and social media to support them and give them someone to talk to.

We continued to provide craft packs and online engagement for children during each holiday period.

The following projects were run in a variety of ways to stay within the evolving national guidelines:

- Bridge2Youth on Friday nights, initially using Zoom, then the Minibus and back indoors from Sept 2021.
- Get Set Go [some term-time craft & food packs for families linked to our usual monthly family Sunday afternoon session] restarted in the autumn.
- The May Holiday club did not function as usual but we did hold our Summer Holiday Club over 3 days in August. We also managed several family 'face-to-face' outdoor sessions in the spring and summer.
- Fun and Food4All [sessions in school holidays to reduce holiday hunger] initially by delivery of food and craft packs and then face to face later in the year.
- Bridge2Parents – work with families with SEN children - we went back to contact via social media and then resumed 'in person' meetings in the autumn.
- Weekly Soup and Roll and coffee morning, both at the Methodist Church, restarted in the autumn.
- Guisborough Community Luncheon Club – lunch and socialising for the elderly – restarted in the autumn as well.
- Monday Friends restarted in the autumn.
- Time2Move, a weekly chair-based exercise class for the elderly followed by a light lunch at MHA Hinton Court restarted but without the exercise trainer so for now it is a second lunch club.
- Prayer Breakfast - not possible in person but we have managed zoom prayer breakfasts since December 2020.

The following projects, begun in previous years for the benefit of the community of Guisborough have had to remain closed:

- Christmas Day Meal - but we did give out 40 hampers
- Escape: after-school club in Sleights Court
- NightLight
- Music & Memories, a dementia friendly music and singing session on a monthly basis at St Paulinus Church

For a while folk attending the Bridge holiday clubs have benefitted from a School Uniform Bank that is run by a local volunteer. The volume of Uniform received by donation has increased and so the Bridge took on the responsibility of storage of the Uniform Bank in liaison with one of the churches in Guisborough.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We normally have about 80 volunteers working with us each month plus over 30 who become involved on a yearly basis on Holiday Clubs or at the Christmas Day Meal and we welcome the involvement of students and people with learning difficulties. We have also found that volunteering with our charity has helped unemployed people to find paid employment.

This year many of our volunteers who are older, or had conditions requiring them to isolate, have felt unable to return to work with the charity. The new volunteers that helped during 2020-21 have returned to their regular work. As a result the projects that we have reopened have fewer volunteers than normal.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Summary of the main achievements of the charity during the year

It has been another busy, if very different, 20th year for the Guisborough Bridge Association. As ever we are grateful to all our members, volunteers, churches, local Supermarkets and other organisations including the Town Council and Redcar & Cleveland Council for their invaluable support – both practical and financial – in helping our small charity to continue to thrive. It is a privilege to be able to serve our local community in this way.

Guisborough and Great Ayton Rotary club kindly worked with us to provide and deliver meals for the elderly and then lay on afternoon teas. They also presented us with their Good Citizen Award in December '21. Darlington Building Society has chosen us as their charity of the year.

Our Senior Project Development worker Shona Joselin retired at the end of 2021 and sadly two of our volunteers died. One was a lead for two projects and as yet we have no replacement.

We had the opportunity to buy a building and following the agreement of the members at an EGM, held on Zoom, we made an offer. Unfortunately this was not successful.

As with many other organisations the upheaval of Covid-19 Pandemic has had a big impact on The Bridge and the local churches. This coincided with an ageing population of volunteers are elderly. As a result it has been difficult to get volunteer numbers back to pre-2019 levels and there is still a reluctance to get involved in public activities. Also training updates had been put on hold for almost two years and so we have begun working at getting staff and volunteers updated in various aspects of Health and Safety.

Our staff have continued to work extremely hard to maintain the key elements of those projects that we could run. They have coped well with the ever evolving national lockdown guidelines and advice, as well as the increased work load following the senior staff member's retirement. Since last autumn they have been greatly helped by Jackie Kielty helping as a volunteer administrator. We have revised our membership and volunteer lists and re-instated our monthly newsletter.

We were pleased to hold our 2021 AGM in person but only gained one new trustee. Four trustees retired and another two intend to retire at the 2022 AGM so this left the charity in an insecure position going forward. We instigated a series of meetings with church leaders to explore options and endeavour to recruit new trustees and volunteers. This process is ongoing and the insecurity has meant that the trustees felt it was unwise to proceed with appointing a replacement Project Worker at this time.

As we have emerged from the pandemic we are aware that the cost of living is increasing and we have ambitions to start new projects and re-focus our work. As part of this we have re-designed our logo.

As ever, all our work is underpinned by prayer and we have continued to hold our Prayer Breakfasts on Zoom as frequently as possible. The first face to face breakfast is planned for April 2022.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our annual turnover was just under £72,000 of which just over £27,000 was restricted funding from grant bodies and donations. We budget for a reserve of £30,000 to cover of 3 months running costs (£15,000) and redundancy payments (£15,000). As expected, our income has dropped back to pre-Covid19 levels and although our expenditure is less than the last couple of years, it is still more than our income resulting in a net loss. We are continuing to incur a steady monthly loss. The large reserve of £127,000 that we built up last year is cushioning that loss.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

A third of our income normally comes from Fundraising through the weekly Soup and Roll and regular coffee mornings. This stopped because of the pandemic, but is slowly growing again following the recommencement of these activities in Autumn 2021. Those who give via Standing Orders and other regular donations have continued their generous support. We continued to claim on the Covid Furlough Scheme up to the end of September 2021 as the work available for our staff continued to be greatly reduced in the first half of this year. We also received grants from Together Middlesbrough & Cleveland Feast of Fun and the Cohen Trust, the latter for the Christmas Hampers.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) R J Miller



Full name(s) Roland John Miller

Position (eg Secretary, Chair, etc) Co-Chair

Date 8th July 2022

Independent Examiner's Report to the Trustees of Guisborough Bridge Association

I report on the accounts of the charity for the year ended 31 March 2022 which are set out on pages 2 to 6

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



C N Mason

Chartered Certified Accountant

Draycott & Kirk
Cleveland House
92 Westgate
Guisborough
Cleveland
TS14 6AP

Date

8/7/22

THE GUISBOROUGH BRIDGE ASSOCIATION

2STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD ENDED 31ST MARCH 2022

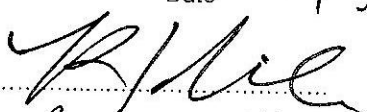
	<u>Note</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>2022</u>	<u>Total</u> <u>2021</u>
<u>Incoming Resources</u>		£	£	£	£
Donations		34,631	17,134	51,765	100,386
Grants Receivable	2	-	12,525	12,525	49,612
Fundraising Events		7,577	-	7,577	2,625
Investment Income		10	-	10	13
Total Incoming Resources		42,218	29,659	71,877	152,636
<u>Resources Expended</u>					
Salaries,pension & Social Security		26,865	11,219	38,084	41,453
Telephone & Internet		932	-	932	761
Fundraising & Events		730	-	730	11,624
Foodstop Donations		-	23,016	23,016	27,197
Mini Bus Expenses		2,047	-	2,047	-
Youth Club		2,078	226	2,304	622
Temporary Shelter		90	-	90	-
Monday Friends		90	-	90	-
Sundry Expenditure		361	-	361	638
Post & Stationery		8	-	8	339
Insurance		1,010	-	1,010	1,173
Office Rent		-	7,254	7,254	1,200
Depreciation		1,659	-	1,659	899
Independent examination		432	-	432	432
Total Resources Expended		36,302	41,715	78,017	86,338
Net Incoming/(Outgoing) Resources being movement in funds		5,916	(12,056)	(6,140)	66,298
Fund balances brought forward		106,493	20,626	127,119	60,821
Transfers between funds		-	-	-	-
Fund balances carried forward		112,409	8,570	120,979	127,119

THE GUISBOROUGH BRIDGE ASSOCIATION
BALANCE SHEET AS AT 31ST MARCH 2022

	<u>Note</u>	<u>2022</u> £	<u>2021</u> £
<u>Fixed Assets</u>			
Tangible Assets	3	4,268	5,099
<u>Current Assets</u>			
Cash at bank & in hand		110,835	112,205
Stock		6,296	10,235
Debtors		-	-
		117,131	122,440
<u>Current Liabilities</u>			
Creditors and Accruals due within one year	4	420	420
Net Current Assets/(Liabilities)		116,711	122,020
Total assets less current liabilities		120,979	127,119
<u>Net Assets/(Liabilities)</u>		120,979	127,119
<u>Accumulated Funds</u>			
Unrestricted Funds	6	112,409	106,493
Restricted Funds	7	8,570	20,626
		120,979	127,119

These Financial Statements were approved by the Trustees on

Date 8/5/2022

Signed 

Full Name ROLAND JOHN MILLER

co-CHAIR

THE GUISBOROUGH BRIDGE ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31ST MARCH 2022

1. General Information and basis of preparation

- a. The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance Accounting and Reporting by Charities: Statement of Recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through update bulletin 1 published on 2 February 2016), the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally accepted practice as it applies from 1 January 2015.
- The charity has applied update bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds it is applying FRS 102 Section 1A.
- The Financial statements are prepared on a going concern basis under the historical cost convention. The Financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.
- The significant accounting policy's applied in the preparation of the financial statements are set out below. These policies have been applied to all years shown unless otherwise stated.
- b **Funds**
- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.
- Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.
- c. All grants and voluntary income are accounted for gross when receivable, as long as they are capable of financial measurement. Donated goods for Foodstop are valued at an average item value.
- d. All expenditure is accounted for gross, and when incurred.
- e. Fixed Assets are included at cost. There are no uncapitalised Fixed Assets.
- f. Depreciation is provided to write off the cost of all fixed assets on the following basis:-
- Office Equipment & Mini bus - over 5 years.
- g Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.
- h Reserves Policy: The Trustees have considered the level of reserves needed in order to maintain the ongoing activities of the trust. In the current Coronavirus pandemic the Trustees consider that any surplus reserves will be used.
- i Stock is valued at the average value of donated items.

THE GUISBOROUGH BRIDGE ASSOCIATION
NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31ST MARCH 2022

2. Grants Receivable

	<u>2022</u>	<u>2021</u>
	£	£
Covid Furlough Scheme	7,250	16,906
Tees Valley Community Grant	-	1,000
Age Uk Teesside	-	1,500
Feast of Fun	2,775	8,306
CDCF Covid Relief Funds	-	5,000
RCBC (Sustaining capacity grant)	-	8,400
CAF Coronavirus Emergency Fund	-	5,500
Cohen Trust	2,500	-
Grants under £1000	-	3,000
	<u>12,525</u>	<u>49,612</u>

3. Tangible Fixed Assets

	<u>Mini Bus</u>	<u>Office Equipment</u>	<u>- Total</u>
	£	£	£
Cost at 1st April 2021	4400	3,067	7,467
Additions during the period	-	828	828
Cost at 31st March 2022	<u>4,400</u>	<u>3,895</u>	<u>8,295</u>
Accumulated Depreciation at 1st April 2021	799	1,569	2,368
Charge for the period	880	779	1,659
Accumulated Depreciation at 31st March 2022	<u>1,679</u>	<u>2,348</u>	<u>4,027</u>
Net Book Value at 31st March 2022	<u>2,721</u>	<u>1,547</u>	<u>4,268</u>
Net Book Value at 31st March 2021	<u>3,601</u>	<u>1,498</u>	<u>5,099</u>

4. Creditors & Accruals

	<u>2022</u>	<u>2021</u>
	£	£
Due within one year:		
Accruals	420	420
	<u>420</u>	<u>420</u>

5. Employee emoluments

	<u>2022</u>	<u>2021</u>
	£	£
Total emoluments	<u>38,084</u>	<u>41,453</u>
No employee of the charity received employee benefits of greater than £60,000.		
Average number of employees	<u>4</u>	<u>4</u>
All staff are employed by the charity.		
Trustee remuneration	<u>Nil</u>	<u>Nil</u>

THE GUISBOROUGH BRIDGE ASSOCIATION
NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31ST MARCH 2022

<u>6. Unrestricted Funds</u>		<u>Opening Balance</u>	<u>Transfers</u>	<u>Incoming Resources</u>	<u>Outgoing Resources</u>	<u>Closing Balance</u>
Core		106,493	-	42,218	36,302	112,409
		106,493	-	42,218	36,302	112,409

<u>7. Restricted Funds</u>		<u>Opening Balance</u>	<u>Transfers</u>	<u>Incoming Resources</u>	<u>Outgoing Resources</u>	<u>Closing Balance</u>
Foodstop	1)	11,952	-	17,134	20,516	8,570
Covid Furlough scheme	2)	-	-	7,250	7,250	-
RCBC (Sustaining capacity grant)	3)	8,400	-	-	8,400	-
Feast of Fun	4)	274	-	2,775	3,049	-
Cohen Trust	5)	-	-	2,500	2,500	-
		20,626	-	29,659	41,715	8,570

- 1) Donations to provide food to the needy.
- 2) Government furlough scheme for employees.
- 3) . Grant for rent of Sunnyfield House & URC office and staff hours.
- 4) Grant towards Feast of Fun
- 5) Grant for Christmas hampers to give to clients.

8. Analysis of funds by assets

	Unrestricted	Restricted	Total
Fixed assets	4,268		4,268
Current assets	108,561	8,570	117,131
Current liabilities	(420)	-	(420)
	112,409	8,570	120,979

9. Transactions with trustee's and connected persons

During the year there was no transactions with trustees or connected person.

10. Trustee indemnity insurance

Insurance was purchased to indemnify trustees against default on their part.