



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1 May 2022** To **30 April 2023**

Charity name: **London Potters**

Charity registration number: **1086355**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The Society's Objects ('the Objects') are to</p> <ul style="list-style-type: none"><li>• Help members to grow their skills, knowledge and awareness of clay and its opportunities.</li><li>• Provide members with the opportunity to expand and promote their work in clay through exhibitions, selling events, magazine, website gallery and social media</li><li>• Subsidise events, where possible, so they are accessible to all members.</li><li>• Expand members knowledge and appreciation of clay through educational workshops, talks, and demonstrations.</li><li>• Be a community of members, networking and exchanging ideas and techniques through social meetings, studio &amp; gallery visits and talks.</li><li>• Encourage appreciation of ceramics to the world by reaching out through our alliances, social media, website and arranging opportunities for the public to see potters' work on display</li><li>• To provide and promote diversity and inclusion such that; the organising will not discriminate based on race sex, disability, sexuality, age or based on political, religious or other opinions</li><li>• Engage volunteers and staff in our mission.</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>LP has achieved its Objectives as stated by performing the following activities:</p> <ul style="list-style-type: none"><li>• Expanding our membership, its reach and diversity, by understanding the membership demographics</li><li>• Increasing revenue to provide resources to support expansion (donations,</li></ul>

		<p>fundraising, membership, shop etc)</p> <ul style="list-style-type: none"> <li>• Engaging diverse resources to support council and delivery of the objectives</li> <li>• Building a community and network of people interested in clay at all levels (engage with other associations)</li> <li>• Expanding member opportunities and education through training events, workshops, lectures and demonstrations, in person and online and exhibitions.</li> <li>• Providing an annual program of events.</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The LP Trustees have regard to the commission's public benefit guidance, all trustees are:</p> <ul style="list-style-type: none"> <li>• fully aware of the guidance</li> <li>• have taken it into account when making a decision to which the guidance is relevant</li> <li>• have not departed from the guidance</li> </ul> <p>All activities have been reported at bi-monthly council meetings and duly minuted to assure adherence.</p>

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In the year LP has developed and delivered:</p> <ul style="list-style-type: none"> <li>• a full calendar of events – providing education in the areas of technique, sustainability, and health and safety to its members</li> <li>• exhibitions forums – enabling members to display and sell and interact with other members and the public.</li> <li>• Increased its social media presence – providing promotion and awareness of ceramics.</li> <li>• Worked with and provided grants to its aligned charity project Firedup4</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Income: £41,711.01 Expenditure: £27,938.6 Net income: £13,772.35 Total Funds at YE: £42,300.26
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves held are used to fund events and exhibition outlay.
Amount of reserves held	Para 1.22	£42,300.26
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution, reviewed and updated every three years. Defined roles and responsibilities. Induction document for all new Trustees.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	LP is an unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election carried out at the Annual AGM by all present members. 15/10/22 Each candidate is forwarded and seconded by a member and elected by membership vote.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	London Potters
Other name the charity uses	LP
Registered charity number	1086355
Charity's principal address	85 Great Portland Street , First floor, London W1W 7LT

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lindy Barletta	Chair		LP members
2	Sarah Hill	Management Secretary/ Membership Secretary		LP members
3	Mary-Clare Goodwin	Treasurer	Co-opted: 01/02/2023 Officially voted in at AGM: 14/10/23	LP members
4	Nikki Scott-Taylor	Magazine Editor		LP members
5	Carolyn Tripp	Publicity Coordinator		LP members
6	Helen Ridgway	Exhibitions		LP members
7	Janet White	Events coordinator		LP members
10	Mari Balsama Wilson	Digital Coordinator		LP Members
11				
12				

## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

## Additional information (optional)

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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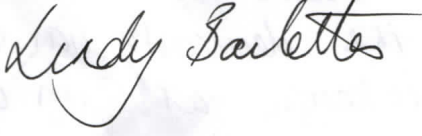

## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lindy Barletta	Sarah Hill
Position (eg Secretary, Chair, etc)	Chair	Management Secretary
Date	16/10/2023	



# LONDON POTTERS

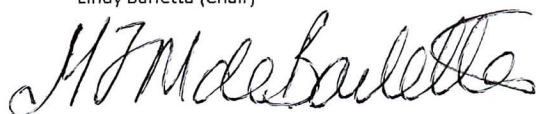
## Statement of Financial Activities for the year ending 30th April 2023

	2022/23	2021/22
	£	£
<b>Incoming Resources</b>		
Donations	2,286.86	-
Members Subscriptions	17,976.58	8,419.58
Gift Aid	1,533.80	962.94
Activities in furtherance of the Charity's objectives	19,913.77	15,871.40
<b>Total incoming resources</b>	<b>41,711.01</b>	<b>25,253.92</b>
<b>Charitable Expenditure</b>		
Activities in furtherance of the Charity's objectives	19,987.84	19,270.55
Management & Administration	6,748.80	5,289.29
Grants to Firedup4	1,202.02	-
<b>Total Charitable Expenditure</b>	<b>27,938.66</b>	<b>24,559.84</b>
<b>Net Incoming Resources</b>	<b>13,772.35</b>	<b>694.08</b>
<b>Net Movement in unrestricted funds</b>		
Total funds brought forward, May 1st 2022	28,527.91	27,833.83
Add net incoming resources.	13,772.35	694.08
<b>Total Funds carried forward</b>	<b>42,300.26</b>	<b>28,527.91</b>
<b>Reserves represented by</b>		
London Potters' Current Account	6,876.93	8,092.32
London Potters' Savings Account	35,411.39	20,423.52
X Pots	11.94	12.07
<b>Funds per Bank Accounts</b>	<b>42,300.26</b>	<b>28,527.91</b>

<b>Trustees' Expense Claims</b>	0
Total Trustees' expense claims	£0.00
Number of Trustees claiming expenses	0

These Financial Statements were approved by the Board of Trustees on .....and are signed on their behalf by:

Lindy Barletta (Chair)



Sarah Hill (Management Secretary)



## **LONDON POTTERS**

### **REPORT OF THE INDEPENDENT EXAMINER for the year ended 30 April 2023**

#### **Respective responsibilities of trustees and examiner**

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate:

- that accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- that the accounts do not accord with such records;
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.



J D Blythe FCA  
206 Upper Richmond Road West  
London SW14 8AH

7 September 2023