



Registered Charity 1086353

MINUTES OF THE AGM HELD ON FRIDAY 12th NOVEMBER 2021

Present: -

Elected Trustees: Tony Nicklin **AJN**, Kim Nicklin **KMN**, Andrew Frostick **AF**,

WTC Nominated Trustees: Cllr Sue Fraser

Co-opted Trustees Pauline Charlesworth, Susi Tenty

Members of the Public: Pip Ridout, Pauline Knott, Betty Howard, Mark Tinsley, Jo Ellis, Diane Sketchley, Martin Durbin

- 1. WELCOME BY THE CHAIRMAN:** - Tony welcomed all.
- 2. APOLOGIES:** - Keith Rattray, Adela Forestier-Walker, Sarah Hailstone, Tony Jackson, Judith & Keith Green, Linda Furze
- 3. MINUTES OF 2020 AGM:** - These were approved by the Trust, as we didn't have a public meeting
- 4. PRESENTATION OF OFFICERS REPORTS:** -

a) CHAIRMAN'S REPORT: -

This year 20/21 has been even more challenging. When we closed our doors in March 2020 for the first time since our re-formation in 2000, due to the Coronavirus lockdown, we did not reopen again until 6th September 2021.

Because of the social distancing rules, we were unable to hold a public AGM last year, as our normal attendance would involve too many people. We were not alone of course, and the Charities Commission approved our proposal to hold a virtual AGM. However this is my annual report for 2020/2021 for our live public AGM and it will be submitted in the usual way to the Charities Commission.

As regards the business of the year: -

Sheila Toomey and Brickhill Fund Awards

This year despite the lockdown, we were still able to support our aspiring young musicians and artists. We have this year granted the following sums for furthering their education and training: -

	BRICKHILL TRUST FUND		SHEILA TOOMEY FUND	
Joely Hudson	£500.00	Anabella Fairgrieve	£300.00	
Benjamin Macnaughton	£220.00	Ellis Latham-Jones	£250.00	
		Grace Egginton	£300.00	
		Helena Blain	£300.00	
TOTAL	£720.00		£1,150.00	£1,870.00

Restoration Works

Our Phase VII restoration of the Auditorium is still on hold as we are exploring opportunities that may be available in Lottery Funding, if we combine Phase VII with the Phase VIII scheme for the extensions to the backstage workshop area and dressing rooms. Work will now start soon on the planning of the build costs and other details in order that we can apply to the Lottery funding for consideration. These costs will be approximately £25,000 in total before we can reach the qualifying stage of the main lottery fund. We were awarded a £10,000 grant from Warminster Town Council toward this work.

Community Asset Transfer (CAT) & Other Works

I reported last year that the CAT transfer had been completed, and now we await the final transfer of the original Athenaeum School building on 31st July 2022.

The new boiler and new control system is giving us better segregation and control over our heating system with 25% savings on our gas consumption, and a major improvement to our carbon footprint by even greater margins, because of our reduced consumption and cost.

I would like to record my thanks to: -

Andrew	who has kept up his regular checks of the building, taking on the Covid responsibilities
Tony Field	our Treasurer who continues to look after our finances.
Kim	our Secretary who looks after all the admin, as well as being the Box Office Treasurer
Adela	who has looked after our STA and Brickhill Award Schemes, together with the task getting bookings restarted.
Keith	who has completed a rebuild of our web site and ticketing systems.
Pauline	our Friends Representative who continues to support us.
Tony J	our Grant Researcher looking for funds during this period of no income.
Sarah	who has looked after our many ushers.
Jules, Jack, Steph & Teilo	our super tech team servicing the stage lighting and sound so well, and have been sorting out our equipment during this lockdown period.
Box Office & Ushers	who do a fantastic job. We hope that they are safe and well following this period of Lockdown and looking forward to new show programme.
Lorraine	who continues to make this massive building look clean and tidy, also during lockdown keeping the cobwebs at bay.
The WDFS	for their important contributions towards the Centre, and their continued support in our financial needs during this difficult time.
The Ath Friends	for running the bar, and their important contributions to our restoration works.
The Masqueraders ALPS & Oddity	for the fantastic shows that they put on, which are nothing less than professional, but sadly have had no opportunities this year.
WTC	to the Town Councillors' who continue to have the foresight that the Athenaeum is special to Warminster. Thanks to Cllr Sue Fraser, and Cllr Chris Robbins, who have been the Town Councils Trustees for this year.
Jacky	Our thanks to Jacky who resigned as a co-opted Trustee this last year. She has been on the committee since the very beginning, and her contribution has been invaluable.

In Conclusion

This year has again been the most challenging of my Chairmanship, and that of all of our Trustees and management committee. We had to cancel our entire 2020/2021 portfolio of shows, films and stage concerts, yet still be able to pay the bills that never seem to stop coming in. We have rewritten our 2021/2022 programme and look forward to the re-opening possibilities.

Luckily, we will see our Christmas Panto this year and other good shows. We are extremely grateful to all of our User Groups who have rehearsed for many months and got back into a partial routine coping with the challenges of social distancing, mask wearing and double vaccinations. Congratulations to Masqueraders for their sell-out performances of Oliver.

We are a strong team and I know that we will continue to provide Warminster with that *something special* feeling, that we have at the Athenaeum Centre for the Community.

My concluding thoughts are for the future of the Trust, which will challenge our succession of the Trustees. The original 5 Trustees have given more than 23 years from our original steering group and must work hard now to provide for a successful handover of the reins to a new team.

- b) TREASURERS REPORT:** - **AJN** presented the account – these were accepted Proposed Pip Ridout Seconded Cllr Sue Fraser – all in favour.

5. VOTE OF RESOLUTIONS: - No Resolutions

All Elected Trustees stood down

- 6. ELECTION OF OFFICERS:** - Pip Ridout proposed En Bloc, Pauline Charlesworth Seconded – all in favour
Anthony Nicklin, Kim Nicklin, Andrew Frostrick, Adela Forester-Walker, and Anthony Field are all elected

AJN Thanked the Friends for serving drinks and nibbles.

AF Thanked Tony and Kim for their hard work and dedication behind the scenes.

The meeting was then closed by the Chairman.

THE WARMINSTER ATHENAEUM TRUST

FINANCIAL ACCOUNTS

for the year ended 31 July 2021

ELECTED TRUSTEES

A J Nicklin (Chairman)
K M Nicklin
A Frostick
AJ Field (Hon Treasurer)
A Forestier-Walker

APPOINTED BY WARMINSTER TOWN COUNCIL. Cllr S Fraser
Cllr C Robbins

CORRESPONDENCE ADDRESS

18 - 20 High Street
Warminster
Wiltshire

ACCOUNTANT

Hon Treasurer

INDEPENDENT EXAMINER

Nigel Linge MBE

REGISTERED CHARITY NUMBER

1086353

HISTORY AND OBJECTS OF THE CHARITY

A Charitable Trust was established on the 14 September 2000 with the object of advancing education, social welfare, and general benefit among the inhabitants of Warminster and its surrounding neighbourhood. To achieve this aim, the trustees were empowered to raise funds, acquire property and expend funds as appropriate to the needs of the Charity.

The charity was registered as a Charitable Trust No. 1086353 on the 14 September 2000.

TRUSTEES

The Elected and Co-opted Trustees who held office during the year were as follows: -

ELECTED: -	A Nicklin (Chairman)	CO-OPTED: -	P Charlesworth
	K Nicklin		J Page
	A Frostick		S Hailstone
	A. Field		K Rattray
	A Forestier-Walker		A Jackson

Warminster Town Council Trustees - from May 2021 - May 2022: -

Cllr S Fraser
Cllr C Robbins

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Charity law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of its financial activities for that period.

In preparing those accounts the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- follow the recommendations of the Charities Commission and of the accounting profession with regards to form and content of the accounts, or to disclose and explain any departures therefrom
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the accounts comply with the disclosure regulations. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

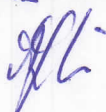
RESERVES POLICY

The financial reserves which have been set aside provide financial stability and the means for the development of the Charity's objectives.

The Trustees regularly review the amount of funds that the Charity requires to ensure that they are adequate to fulfil the charity's continuing obligations.

This report was approved by the Trustees on 22nd November 2021 and is signed on behalf of them all.


.....
A Nicklin (Chairman)



Independent Examiner's Report to the trustees of
THE WARMINSTER ATHENAEUM TRUST
for the year ended 31 July 2021

I report on the accounts of the Trust for the year ended 31 July 2021, which are set out on pages 5 to 8

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the Charity's Trustees you are responsible for the preparation of the accounts. You consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to examine the accounts, and state on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7)(b) of the Act, whether any particular matters have come to my attention

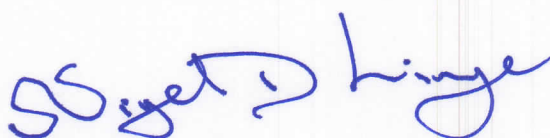
BASIS OF INDEPENDENT EXAMINER REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required by an audit, and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S QUALIFIED STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



N Linge MBE (Lt Col RA Retd)
6 Swift Mead
Warminster

31 Aug 2021 (date signed)

THE WARMINSTER ATHENAEUM TRUST

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 July 2021

	Activity Income	ST & BH Awards	Restoration & Reserves	Total Funds	Total Funds
	2021 £	2021 £	2021 £	2021 £	2020 £
INCOMING RESOURCES					
In-House Group Rental	1,925	—	—	1,925	7,880
Athenaeum Room Hiring	2,902	—	—	2,902	3,813
Studio Room Hiring	1,500	—	—	1,500	2,627
Box Office & Restoration Levy	1,125	—	225	1,350	14,656
Donations/Grants/Disposals	35,133	—	51,993	87,126	82,796
Tech Svc and Misc Income	11,586	—	—	11,586	7,788
Bank Interest	—	5	2	7	93
Sub Total	54,171	5	52,220	106,396	119,653
RESOURCES EXPENDED					
Telephone & Internet	1,001	—	—	1,001	854
Heat and Light	2,084	—	—	2,084	7,835
Water / Sewage / Waste	490	—	—	490	1,858
Studio Costs	1,481	—	—	1,481	1,386
Cleaning & Consumables	1,092	—	—	1,092	2,927
Insurance / Fire Prevention H&S	5,635	—	—	5,635	4,737
Auditorium Technical Services	2,862	—	—	2,862	9,674
Card Merchant Fees	—	—	—	—	614
Repairs and Building Maintenance	13,724	—	—	13,724	9,374
Admin, Stationery and Printing	28	—	—	28	181
Advertising and Publicity	1,612	—	—	1,612	2,145
Subscriptions/Memberships/Licences	50	—	—	50	214
Bank Charges	81	—	—	81	60
Sundry Payments	148	—	—	148	413
STA/Music Awards and Payments	—	2,155	—	2,155	2,050
New Fixed Assets	3,312	—	—	3,312	427
Building Restoration Works	—	—	7,107	7,107	41,427
Youth Link CAT Project	—	—	58	58	35,626
Boiler Replacement Project	—	—	38,306	38,306	2,972
Reopening Costs (Theatres Trust Grant)	—	—	660	660	
WC Roof Reinstatement	—	—	7,678	7,678	
Sub Total	33,600	2,155	53,809	89,564	124,774
NET INCOMING OVER EXPENDITURE	20,571	(2,150)	(1,589)	16,832	(5,121)
BALANCES BROUGHT FORWARD	9,304	24,986	53,709	87,999	87,999
BALANCES CARRIED FORWARD	29,875	22,836	52,120	104,831	82,878

THE WARMINSTER ATHENAEUM TRUST

BALANCE SHEET

as at 31 July 2021

	2021	2020
Balance brought forward at 1st August 2020	82,878	87,999
Plus Excess Income over Expenditure	16,832	(5,121)
Creditors (note 1)	23,000	—
Creditors (note 2)	141	—
Less Cheques not cashed or adjustments	—	—
	<hr/> 122,851	<hr/> 82,878
Represented by Funds: -		
Current Account	15,553	8,001
No 1 Gold Account	86,479	51,905
No 2 Gold STA Account	20,819	22,972
plus Debtors	—	—
	<hr/> 122,851	<hr/> 82,878

- Notes:
- 1 £23,000 received from Wiltshire Council (COVID grants in respect of Former Youth Centre) are believed to have been overpaid and will need To be refunded in next Financial year
 - 2 £141 of goods were mistakenly purchased on the Athenaeum account of a supplier. as at year end the recipient of the goods has reimbursed the Trust but the supplier's invoice had not yet been presented.

1. ACCOUNTING POLICIES

Basis of Preparation of Accounts

The charity's accounts have been prepared in accordance with applicable accounting standards and in compliance with the Charities (Accounts and Reports) Regulations 1995, and the Statement of Recommended Practice "Accounting by Charities".

The accounts have been prepared under the historical cost convention.

Funds are held on behalf of show production companies in a separate Box Office Account, these funds are not reported as Trust Funds. They are not accounted for until the production is complete and when a sales invoice is prepared to cover the costs incurred.

2. FIXED ASSETS

	Freehold Property £	Fixtures, Fittings & Furniture £	Technical Equipment (non show) £	Technical Equipment (for shows) £	Total £
Net Book Value:					
At 1 August 2020	1,471	1,450	1,291	14,057	18,269
Additions	—	—	119	3,193	3,312
Depreciation this year	(74)	(363)	(341)	(3,840)	(4,618)
Net Book Value 31 July 2021	1,397	1,087	1,069	13,410	16,963

a) The Freehold property is the Pratten Hall Building. No account has been taken for the value of the Athenaeum Center Main Building

b) Fixtures, Fittings and Furniture includes all equipment in the Kitchen, Bar and other areas.

c) Technical Equipment (non show) includes that NOT related to production of film and stage shows.

d) Technical Equipment (for shows) specifically includes equipment in the Projection Box, Auditorium and on the Stage, related to the production of film and stage shows.

e) Calculated depreciation costs are not considered as expenditure / loss in the Statement of Financial Activities

Depreciation

Depreciation is expected to write off the cost of the fixed assets within their useful lives. The rates of depreciation used during the year were as follows:

Freehold Property - 5% Reducing Balance
 Fixtures, Fittings & Furniture - 25% Reducing Balance
 All Technical Equipment - 25% Reducing balance

THE WARMINSTER ATHENAEUM TRUST

NOTES TO THE ACCOUNTS (2)

as at 31 July 2021

3. CASH AT BANK AND IN HAND

	2021	2020
	£	£
Current Account	15,553	8,001
Reserve Account	86,479	51,905
Sheila Toomey Fund Account	20,819	22,972
	<hr/>	<hr/>
	122,851	82,878
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4. DEBTORS AND CREDITORS

There are two creditors: - Wiltshire Council and Limelight (a resident group). See notes 1 & 2 on page 6

The COVID Grant overpayment has been reported to Wiltshire Council and it is believed they are arranging for a rebate to be actioned. In the meantime, the funds are held in No1 Gold Account.

5. RELATED PARTY TRANSACTION

No related party transaction occurred during this financial year

6. SPECIAL TRANSACTIONS

This year a significant amount of funds were received from Wiltshire Council in respect of Business Support grants during the COVID pandemic. These funds replace normal income from shows etc as the Trust's were closed down for most of the period.

7. DONATIONS AND GRANTS

Donations and Grants were received in respect of COVID shut-down periods, both in respect of the main Athenaeum building and also the Former Youth Centre (following transfer of title to the Trust).

THE WARMINSTER ATHENAEUM TRUST

FINANCIAL ACCOUNTS

for the year ended 31 July 2021

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K M Nicklin
A Frostick
AJ Field (Hon Treasurer)
A Forestier-Walker

APPOINTED BY WARMINSTER TOWN COUNCIL. Cllr S Fraser
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CORRESPONDENCE ADDRESS

18 - 20 High Street
Warminster
Wiltshire

ACCOUNTANT

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INDEPENDENT EXAMINER

Nigel Linge MBE

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Warminster Town Council Trustees - from May 2021 - May 2022: -

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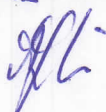
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The Trustees regularly review the amount of funds that the Charity requires to ensure that they are adequate to fulfil the charity's continuing obligations.

This report was approved by the Trustees on 2nd November 2021 and is signed on behalf of them all.


.....
A Nicklin (Chairman)



Independent Examiner's Report to the trustees of
THE WARMINSTER ATHENAEUM TRUST
for the year ended 31 July 2021

I report on the accounts of the Trust for the year ended 31 July 2021, which are set out on pages 5 to 8

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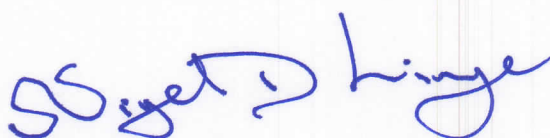
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N Linge MBE (Lt Col RA Retd)
6 Swift Mead
Warminster

31 Aug 2021 (date signed)

THE WARMINSTER ATHENAEUM TRUST

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THE WARMINSTER ATHENAEUM TRUST

BALANCE SHEET

as at 31 July 2021

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THE WARMINSTER ATHENAEUM TRUST

NOTES TO THE ACCOUNTS (2)

as at 31 July 2021

3. CASH AT BANK AND IN HAND

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Reserve Account	86,479	51,905
Sheila Toomey Fund Account	20,819	22,972
	<hr/>	<hr/>
	122,851	82,878
	<hr/>	<hr/>

4. DEBTORS AND CREDITORS

There are two creditors: - Wiltshire Council and Limelight (a resident group). See notes 1 & 2 on page 6

The COVID Grant overpayment has been reported to Wiltshire Council and it is believed they are arranging for a rebate to be actioned. In the meantime, the funds are held in No1 Gold Account.

5. RELATED PARTY TRANSACTION

No related party transaction occurred during this financial year

6. SPECIAL TRANSACTIONS

This year a significant amount of funds were received from Wiltshire Council in respect of Business Support grants during the COVID pandemic. These funds replace normal income from shows etc as the Trust's were closed down for most of the period.

7. DONATIONS AND GRANTS

Donations and Grants were received in respect of COVID shut-down periods, both in respect of the main Athenaeum building and also the Former Youth Centre (following transfer of title to the Trust).