



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01 June 2023 Period start date To 31 May 2024 Period end date

Charity name: **Basingstoke – Old Basing u3a**

Charity registration number: **1086263**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of education, and in particular the education of older people and those retired from full time work, by all means including associated activities conducive to learning and personal development in Basingstoke and the surrounding area.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>We hold a meeting once a month, which all members are invited to attend, involving refreshments and a talk by a (usually external) speaker. Occasionally the speaker might be replaced by a social gathering.</p> <p>We have more than 75 special interest groups, meeting at different times and frequencies each month. These are open to all members, and non-members may attend one meeting of up to three groups on a trial basis.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Our main activities are as set out above. The trustees have had regard to the Commission's guidance on public benefit.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our main focus is on the continuing education and personal development of those who have reached retirement or are no longer in full-time employment. There is also the wider social benefit of our members coming together with like-minded people.</p> <p>Members are regularly encouraged to invite friends to our meetings, in the hope that they will be interested in joining our u3a.</p>

		Our membership has now grown to over 1,000 members which represents c. 20% increase over the previous two years.
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Membership numbers continue to increase in line with targets.
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Income = £88,155 Expenditure = £90,804 Expenditure over income = £2,649 These accounts have been independently examined
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to enable the u3a to withstand unexpected events and fluctuations in income and expenditure.  One significant risk is a major decline in membership which alone could reduce income by as much as £7,000. There are also payment timing issues which require that a reserve be maintained.  The Trustees have assessed that a reserve of £15,000 is required to cover contingencies and timing issues at the year end.  While these risks are those identified as the most likely, the reserves are available for use if other risks jeopardise the future of the u3a.  The reserves policy is reviewed every year.
Amount of reserves held	Para 1.22	£45,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Membership fees and receipts for Social Excursions. Note that receipts for excursions were significantly higher compared with the previous year; these receipts also include
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		payments in advance for future excursions.
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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution, approved by the Charity Commission and the Third Age Trust.
How is the charity constituted?	Para 1.25	An unincorporated members' association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Trustees are drawn from the membership of our u3a. Every trustee is elected or re-elected for the coming 12 months at our Annual General Meetings.</p> <p>In the event of a vacancy, the committee may appoint a member willing to fulfil a particular role to stand until the following AGM at the latest. The Committee may also co-opt up to 3 additional members co-opted to stand until the following AGM at the latest.</p> <p>Various limits on the time an individual can serve as a trustee or as an Officer (Chair, Vice-Chair, Treasurer and Secretary) are set out in our Constitution.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Training of trustees is in line with information provided by the Third Age Trust
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## Reference and Administrative details

Charity name	Basingstoke – Old Basing u3a
Other name the charity uses	n/a
Registered charity number	1086263
Charity's principal address	97 Pack Lane, Basingstoke, Hampshire RG22 5HG

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rod Marshall	Chair	To 12-Jul-23 <sup>1</sup>	<p>Members of Basingstoke – Old Basing u3a elect up to 12 committee members at an AGM.</p> <p>In the event of a vacancy between AGMs, the committee may appoint a member willing to fulfil a particular role to stand until the following AGM at the latest. The Committee may also co-opt up to 3 additional members co-opted to stand until the following AGM at the latest.</p> <p>Note that some committee members were appointed to replace other committee members standing down during the year. At no time were there more than the maximum 15 committee members permitted by the constitution.</p>
2	Rod Marshall	Vice-Chair	From 12-Jul-23 <sup>1</sup>	
3	Paul Dodge		To 12-Jul-23 <sup>1</sup>	
4	Paul Dodge	Chair	From 12-Jul-23 <sup>1</sup>	
5	Tony Summers	Treasurer		
6	David Noble			
7	Janet Field		To 12-Jul-23 <sup>1</sup>	
8	Madeline Hussey		To 12-Jul-23 <sup>1</sup>	
9	Richard Field		To 12-Jul-23 <sup>1</sup>	
10	Sue Seamour		To 12-Jul-23 <sup>1</sup>	
11	Alastair Sim		From 12-Jul-23 <sup>1</sup>	
12	Colin MacDonald		From 12-Jul-23 <sup>1</sup>	
13	Nick Gosby		From 12-Jul-23 <sup>1</sup>	
14	Chris Vickers		To 10-Nov-23 <sup>3</sup>	
15	Janice Vaughan		To 16-Oct-23 <sup>3</sup>	
16	Linda Gordon		From 17-Oct-23 <sup>2</sup> to 09-Nov-23 <sup>3</sup>	
17	Derek Western		From 10-Nov-23 <sup>2</sup> to 12-Jan-24 <sup>3</sup>	
18	Pip Vallely		From 10-Nov-23 <sup>2</sup> to 12-Mar-24 <sup>3</sup>	
19	Bev Sturdy		From 10-Nov-23 <sup>2</sup> to 26-Mar-24 <sup>3</sup>	
20	Elaine Budd	Secretary	To 29-Feb-24 <sup>3</sup>	
21	Simon McCarthy	Secretary	From 01-Mar-24 <sup>3</sup>	
22	Christine Rowley		From 01-Mar-24 <sup>3</sup>	
23	Marilyn Bennett		From 01-Mar-24 <sup>3</sup>	
24	Phil Ryan		From 11-Mar-24 <sup>3</sup>	
25	Tre McCamley		From 25-Mar-24 <sup>3</sup>	

<sup>1</sup> AGM date

<sup>2</sup> Date appointed/co-opted

<sup>3</sup> Date resigned/changed role/stood down

**Corporate trustees – names of the directors at the date the report was approved - n/a**

**Name of trustees holding title to property belonging to the charity - NONE**

**Funds held as custodian trustees on behalf of others - NONE**

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

n/a

**Other optional information**

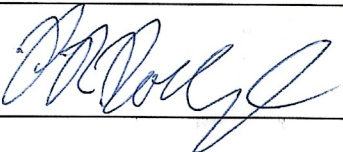
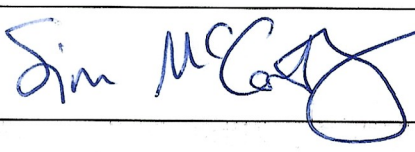
None

**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Paul Dodge

Simon McCarthy

Position (e.g.  
Secretary, Chair)

Chair

Secretary

Date

26/11/24

24.11.2024



# Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/06/2023

To

Period end date  
31/05/2024

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Membership	37,810	-	-	37,810	34,207
u3a refund	-	-	-	-	341
Gift Aid	-	-	-	-	2,671
Venue contributions	6,400	-	-	6,400	-
Donations	84	-	-	84	340
Sale of goods	-	-	-	-	146
BCOT lunches	2,083	-	-	2,083	1,912
Social Excursions	40,595	-	-	40,595	22,547
Interest	1,183	-	-	1,183	129
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>88,155</b>	<b>-</b>	<b>-</b>	<b>88,155</b>	<b>62,293</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>88,155</b>	<b>-</b>	<b>-</b>	<b>88,155</b>	<b>62,293</b>
<b>A3 Payments</b>					
Venue and Zoom hire	41,783	-	-	41,783	26,766
Capitation + Beacon	5,089	-	-	5,089	4,860
Speakers	850	-	-	850	417
Stationery, Printing, post, travel	577	-	-	577	474
Insurance, publicity, marketing	83	-	-	83	380
Consumables	387	-	-	387	722
Monthly teas	237	-	-	237	-
Website and SumUp	292	-	-	292	402
BCOT lunches	1,936	-	-	1,936	1,590
PayPal commission	23	-	-	23	-
Social excursions	37,848	-	-	37,848	24,272
	-	-	-	-	-
<b>Sub total</b>	<b>89,105</b>	<b>-</b>	<b>-</b>	<b>89,105</b>	<b>59,883</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Assets purchased	1,699	-	-	1,699	628
	-	-	-	-	-
<b>Sub total</b>	<b>1,699</b>	<b>-</b>	<b>-</b>	<b>1,699</b>	<b>-</b>
<b>Total payments</b>	<b>90,804</b>	<b>-</b>	<b>-</b>	<b>90,804</b>	<b>59,883</b>
<b>Net of receipts/(payments)</b>	<b>- 2,649</b>	<b>-</b>	<b>-</b>	<b>- 2,649</b>	<b>2,410</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>50,442</b>	<b>-</b>	<b>-</b>	<b>50,442</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>47,793</b>	<b>-</b>	<b>-</b>	<b>47,793</b>	<b>2,410</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current and membership	2,186	-	-
	Social and excursions	4022	-	-
	Deposit accounts	41,585	-	-
	<b>Total cash funds</b>	<b>47,793</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

## B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

## B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

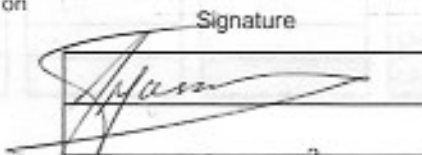
## B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

## B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	TONY SOMMERS	17/06/24





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Report to the trustees/  
members of

BASINGSTOKE -OLD

On accounts for the year  
ended

31ST MAY 2024

Charity no  
(if any)

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31ST MAY 2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

25th June 2024

Name:

RAYMOND WILSHAW BSc FCA

Relevant professional  
qualification(s) or body  
(if any):

INSTITUTE OF CHARTERED ACCOUNTANTS  
IN ENGLAND AND WALES

Address:

173, KEMP SHOTT LANE  
BASINGSTOKE  
RG 22 5LF



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



## Receipts and payments accounts

CC16a

For the period  
from

01/06/2023

To

31/05/2024

### Section A Receipts and payments

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## Section B Statement of assets and liabilities at the end of the period

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(agree balances with receipts and payments account(s))

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

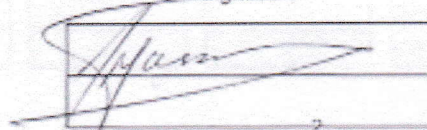
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



TONY SUMNER

17/06/24

