

Chairman's Report - Rev. Matt Nott

I began last year's report thinking that we were almost on the other side of the pandemic. Little did I know that we would still be feeling the effects of the pandemic right up to the end of the 2021. For our charity it was certainly a year like no other as we sought to firstly survive and then navigate the various stages of reopening under Covid restrictions. Organising and strategically working out how we reach out to our community with the Covid restrictions still looming.

If 2020's key word was for us to 'GROW' then it's fair to say that we grew in unexpected ways of gaining knowledge and skill set we didn't know we needed to run a community centre and cafe. Looking back over the year we learnt some hard lessons. This meant that 2021's key phrase of 'Being Made New' was apt as we introspectively reviewed the different facets of our charity to see what could be repaired and what couldn't; resulting in us exploring new ways of moving forwards.

This was certainly true in regards to Buttons Cafe. We relaunched the cafe in May on 3 days per week. It was good to see customers old and new, and we used the garden as a new outdoor seating area. During the summer we introduced new menus and concepts including our monthly Saturday brunch club which we found very successful and saw a whole new group of the community enjoying the café, unfortunately this was still not enough to ensure the financial sustainability of the community café. The navigating of furlough schemes, Covid restrictions, and reopening with a reduced number of days the cafe just wasn't making enough money to remain open in its current mode of operation.

The trustees made the decision that we would close our cafe doors to the general public temporarily until we could significantly increase footfall from other centre activities/bookings. We would use the closure as an opportunity to explore how to prioritise a diversity of groups and activities in our building with the added positive impact of a greater footfall through our cafe doors meaning it would become self-sustaining again.

To prioritise a diverse weekly programme in our centre meant building confidence with those who previously hired rooms as well as promoting our building as a viable option for prospective new hirers. This meant presenting it in its best light which required us to prioritise building repairs and maintenance as, now over 15 years old, it was starting to show signs of ageing.

In August our Facilities Manager Su Fernandez felt it was the right time to move on following the uncertainty of the pandemic. We thank Su for all she has given to the Cafe and the Centre, often working many hours in a voluntary capacity and giving a lead on Environmental issues.

This resignation led the board to reflect on the heavy operational workload expected of the Chairman of the Board who acted as Centre Manager; overseeing day to day operations. He did this as well as being the full time Minister of King's Community Church. It was decided that rather than recruiting someone into the role of Facilities Manager we should look towards a new senior operational role. The plan for 2022 is to clearly define this new role, fundraise for it, and recruit so that the centre has clear operational leadership.

At time of writing the new role isn't finalised, but as an interim step we seconded our Cafe Manager (Lydia Lamb) into an interim role of Centre Manager. Which she has done with new enthusiasm.

When the cafe closed it meant Lydia was able to focus solely on income/activity generation in the centre as well as developing our social media presence and handle the maintenance issues.

The good news is that the above priorities and changes had the desired effect of seeing groups return to the centre. We also saw new groups/hirers begin. This was encouraging not only financially but also as a benefit to our local community.

In the winter of 2021 we were pleased to welcome back NHS healthy minds who began to see clients again face to face in our building. We slowly introduced internal groups in to our building with Covid safe regulations such as a community coffee morning, weekly parent and toddler groups, our over 65 meals started to return back and we were able to explore more and slightly different opportunities to reach out to our community. This positive increase at the end of 2021 really gave the centre hope and vision for 2022 which is when we saw a bigger increase and more groups appearing meaning the community could use the building much more in more of a diverse way.

As the connection between the church and centre as charities is a positive partnership and an opportunity for greater community involvement. The church allowing their rooms to be repurposed for the Oak Tree Centre usage gives us greater potential for multiple bookings moving forwards as we seek to serve this locality. We are grateful to the church for the use of their rooms.

Due to the turbulent nature of the pandemic our trustees have needed to have a greater regularity of involvement in governance as we navigated complex issues such as furloughing, restructuring of staff teams, and whether we could be open or not. Normally the trustees meet 5-6 times a year but once the pandemic hit we were meeting monthly. This largely continued throughout 2021 as the financial forecast, once the government grants reduced/ended, was bleak at points.

The good news is we stayed afloat and while the income was significantly down due to the reduction of bookings we were able to navigate the year and are primed to more fully open in 2022.

Priorities for 2022

As we look forwards it's important to learn from the successes and struggles of the past, learn lessons from other community organisations and centres with a similar served community, as well as listening to the voices of those within our own community. In doing so we will be prioritising the following things:

1. Inclusivity - Good reflective practice demands we take seriously the need to reflect the world we live in presently. What once was perceived as good practice may not always be the case; especially when it comes to tackling issues of oppression or lack of voice. We need to explore the societal issue of systemic racism, unconscious bias, as well as other limiting factors to marginalised groups in our community. As a charity we don't want to be part of the problem and as such we are wanting to adapt to be an inclusive organisation.
2. Good governance/operational management - With point 1 in mind and other legislative and good charity practice in mind we are also undertaking a whole organisation review of our decision making, policies, procedures, practices and roles at the Oak Tree Centre. Seeking to be a good employer to our paid staff and volunteers, and clarifying the differing roles and responsibilities within our charity (trustees, paid staff, and volunteers). This also includes the effective use of technological platforms to accessing specialist support to help us work smarter.
3. Sustainable fundraising - While most of our income comes through the hiring of our rooms and trade through the cafe we are aware that there are other streams of finances that we are regularly exploring. As such we will be setting up a new fundraising team, with charity specific training, to aid

us in accessing the opportunities on an ongoing basis thus maximising what we are able to offer to our locality as an organisation and in partnership with other charities and businesses who share our aims and objectives.

4. Building maintenance/improvement - 2021 required us to focus on financial survival and building maintenance. While we are financially sustainable presently we are mindful that building improvements continues to be a priority as we move into 2022. Some issues may only require minimal repair meaning the cost is manageable while other repair works, along with being aware of changes needed to reduce environmental impact, may require significant fund-raising to enable change.

This idea of us growing/improving, being made new, leads me to close with two metaphorical images that speak of how we will prioritise our investment in 2022:

Firstly that 2022 seems like the right time to **prune**; a cutting back so that we can become fruitful again. The Oak Tree Centre was created so that we could bless our wider community with rooms/spaces/activities that are good for wellbeing and personal/societal development. With that in mind we are open to make needed changes, pruning, so that our aims and objectives remain feasible and therefore fruitful. At times we may not always perceive straight away what the future holds as we do this needed pruning but we are reminded that our commitment to nurture and care for the charity is like good food to a plant that is waiting for the sun to shine and the roots to grow deeper still before we might see the new buds emerge.

The second image is that the life of our centre, in this brand new world/day, requires an attitude of **adventure**. Willing to take strategic steps into the unknown with boldness. Like a mountaineer we seek to be resourced and equipped for the journey ahead ready for all weather systems, or Covid protocols. We hope and pray that 2022 will be the year of launching back out on the adventure that is called life and community work. This isn't just for ourselves we also want to engender a sense of adventure within our community.

2021 was a year where we almost needed to close our doors for the final time; yet we survived. Learning from our lessons and getting primed and ready for 2022 we are hopeful and excited about what could be. To which we are already seeing the light dawning to this brand new adventure.

Thank you

So on behalf of the staff team I want to thank our amazing team of volunteers and trustees. While the staff each play a vital role I want to thank the many volunteers who make the Oak Tree Centre what it is and enable us to provide so many great services to our local community.

In togetherness we can do more. In togetherness we are more diverse. In togetherness we can model something that seems truly counter-cultural in today's society: A community that lives and cares for one another.

Rev. Matt Nott

Structure, Government and Management

Governing Document

King's Community Church Project (trading name The Oak Tree Centre) is a Registered Charity No 1086226 and a Company limited by Guarantee no 4036665, established in July 2000. Its governing document is its Memorandum and Articles of Association.

Organisational Structure

The Charity Trustees, who are also Directors of the company, are responsible for overseeing the running of the Centre. The Chair of the Board is the minister of King's Community Church, Rev Matt Nott. The Treasurer, also a Trustee, oversees Centre finances and the Secretary helps keep the Charity compliant to its governing document.

The Board is made up of: seven Church members, five community members. The Board still meets every three months (as a minimum), assisted by the joint operational team (made up of 7 co-ordinators) who meet fortnightly. All Directors with the exception of the Chair, the Minister of King's Community Church, are volunteers and give their time freely.

Paid staff are responsible for the day to day running of the Centre, assisted by a team of volunteers. At the end of 2021 the Centre had 4 employees; Seconded Administrator (Geri Knight), 2 Cleaners (Lyn Reeves & Karley Fernandez). Lydia Lamb started the year as Cafe manager and in August became Interim Centre Manager.

Recruitment of Trustees

As positions become available, vacancies among the 7 Church Company members are advertised, candidates interviewed and recommended by the Church leadership team, bearing in mind the skills needed on the Board at the time, and finally appointed by the Church meeting. Community Company members are appointed taking into account their association with The Oak Tree Centre and their contribution to skills mix and balance of the Board, and in particular appointing persons from health, education or local business sector of the community. Currently people serving on the Board have a wide range of skills including education, health, law, charity administration, and counselling.

In April 2021 we were pleased to appoint 2 new Church Company Members to the Board, both of whom bring valuable experience:

Linda Riding has worked for 40 years mainly in the public housing sector, in IT as a Trainer and Project Manager. She is currently working as Senior Project Manager for housing Plus Group. We value her skills and experience in HR and employment.

Lorraine Webster Has had a varied career. Initially teaching music, later moved on to coordinating a medical programme in Sudan and then worked in Social Housing for many years. She changed pathway to work with children running her own business for 22 years but is now employed in a local nursery. She's very much an ideas person, problem solver, and an organiser. Having a broad general knowledge and experience, and enjoying being part of a team.

We have vacancies for 3 Community Company members, and are expecting to add new trustees in 2022

Risk Management

The Board have put in place procedures to minimise risk to Centre users. These include health and safety risk assessment, regular fire and emergency lighting checks, Safer Food Better Business checks, and regular servicing/ PAT testing. The Centre is covered by Public liability insurance, and is monitored by CCTV. All staff and volunteers working with children and vulnerable adults are DBS checked and complete Safeguarding training. Centre finances are reviewed regularly with a reserves policy in place to minimise risks of a sudden loss in income.

OBJECTIVES AND ACTIVITIES

OUR AIMS (as set out in the Memorandum and Articles of Association)

- *To operate The Oak Tree Centre for the benefit of the general public and in particular for the benefit of the inhabitants of the Benefit Area (within a three-mile radius of King's Community Church) with the object of improving their conditions and quality of life.*
- *To advance education and enhance employment and training opportunities*
- *To promote good health and the relief of sickness*
- *To relieve poverty, and*
- *To promote any other charitable purposes*

OUR OBJECTIVES

- *To provide a welcoming venue accessible to the whole local community*
- *To increase Centre bookings and provide a wider range of activities*
- *To continue to facilitate excellent activities for vulnerable groups –young families, older people*

AIMS + ACHIEVEMENTS for 2021

While the following were the planned priorities for 2021 the pandemic has meant we needed to adapt and reprioritise to focus on maintenance of the building and financial survival by increasing footfall.

- WHY and HOW to inform the WHAT - reviewing our aims and objectives - finding fresh ways to communicate our purpose (WHY) and ethos (HOW) so we are clear what it is we should be doing and not doing - **This rightly needs to be a longer term aim and therefore is in process so will be rolled into 2022.**
- Right... people, places, reasons, seasons - reinvigorating our governance and leadership teams and functions. Clarifying the roles played by people - trustees, staff and volunteers working and communicating effectively, in unity, for the sake of the whole mission and not just in isolated focus-es - **This has notionally been achieved by clarifying within our leadership structures the roles different people play however it needs to be carried over into 2022 so that it can be more formally adopted into policy and procedural documentation to inform practice as well as future recruitment.**
- Room for all - Inclusion - listening, learning and adapting to make room for greater diversity and involvement - work on this is ongoing. **Once again this started but needs to be carried over into a more formal review of our culture to inform change in the inclusiveness of our charity.**
- Playing our part - Celebrating and shouting about what we do well and learning to accept our boundaries. Working in partnership with others - signposting and complimenting the wider mission collaboratively - **We have made an active decision to celebrate and promote things that have gone well as well as partner with others. This has let us explore ways of partnership work with Christ Church - The Quinton in reprioritising a disused coffee shop and upstairs rooms tackle issues of poverty in our locality. This is due to launch in 2022.**
- We've also begun a review of our policies and procedures which will carry on into 2022 - **This is ongoing.**
- Fundraising to become an ongoing priority rather than handling crisis or only for new projects - **In 2021 we had considerable success in fundraising for specific projects and items, including our community meals project, and purchase of new equipment, banqueting tables and energy efficient tumble drier for Kings Oak uniform bank. We have hired in 'The Money Coach' who, in 2022, will train a team of staff and volunteers how to more successfully raise funds. Trustees are willing to play an active role in this as well.**

GODD NEWS STORIES!

1. Community Meals Project

As a practical response to the pandemic, and realising that many vulnerable people in our community were struggling, we set up this project in partnership with Warley Baptist Church to deliver hot meals to local elderly residents. The project ran from April 2020 through to May 2021.

On 2 days per week over 100 meals were cooked by professional chefs, collected from the Centre by volunteer drivers in a socially distanced way, and delivered by volunteers to older people's homes. The food package included a hot meal, homemade cakes made by local volunteers and bread donated by M & S. These meals were a life line to many isolated people. By May once again groups and lunch clubs could restart and we also reopened our community cafe, so the meals delivery finished. Our own group, Time Out restarted but in a smaller form than before the pandemic.



2. CAP Debt Centre Fund raiser

An important aspect of our CAP Debt Centre has been organising client events, holding fortnightly coffee mornings, and promotional fund raising events as well as visiting clients at home. During the pandemic none of that was possible and CAP staff contacted clients by phone, and offered a drop off grocery delivery service.



With the easing of the restrictions a (socially distanced) fundraising dinner was planned for November, using for the first time the new banqueting tables funded by Arnold Clark. The evening was a great success and raised £3772 for the work of the Debt Centre.



This was a momentous occasion as not only did they raise awareness and funds for CAP charity but it was a great opportunity for The Oak Tree Centre to really showcase their rooms to the outside and show a differ-

ent potential. This was one of the first experiences post lockdown that everyone had an opportunity to gather (safety) and for many this will be memorable.

3. Welcome Wednesdays

With declining mental wellbeing we created this weekly drop-in session as a way of facilitating reconnection and a safe place of belonging. It also acted as a useful holding place for the regulars from the cafe who missed coming along to Buttons now being temporally closed. Free hot drinks, and usually cake or biscuits, are served and all people are welcomed whether they have come by themselves, with friends or as a group. We wanted this to be an all inclusive place. Straight away this was a success seeing old and new faces enter the building... this was an uplifting moment and something we knew was the right decision and will continue to do. One of our trustees kindly financially backed this project hoping that as the centre became more financially sustainable it could potentially be subsidised by the centre.



CENTRE ACTIVITIES

Our regular weekly groups are the focus of Centre life. Our charitable activities, run in partnership with King's Community Church include groups for young families, older people, and a professional counselling service. In 2021 with the interruption of the pandemic we started with very little allowed in the building. Once the restrictions were getting less and less it was then we had to work out how to encourage the community back into the building, be aware and implement the ongoing lighter restrictions, ensure that our staff and volunteers were safe and to become the heart of the community once again.

Below is a summary of these regular groups that returned in 2021:

- **Brandhall Community Choir** – Started to gather outside whilst restrictions were in place but as soon as they could they gathered once again in the building, socially distanced wearing PPE required for choirs. This was a well needed group within our community, to help their personal wellbeing and bringing back some joy into the building.
- **Slimming World** (2 groups on a Thursday evening and a NEW Saturday morning group) – Both of these groups returned back to the building including one group being taken over by a new leader.
- **Time Out** * Activities and Lunch for older people – This was a group that we were very aware were vulnerable and we knew that they wouldn't all return initially. We started socially distanced within the centre in which we naturally saw a growth in attendance numbers once people felt more relaxed and comfortable with the provisions we were making. This group then got moved into the café in the process of closing the café to give them a better ventilated room and to give potential to rent out the centre to another booker.
- **Extend** gentle exercise for over 50s – Similarly to Time Out this was a slow starter with the older age group and their vulnerability. Once again approaching the end of the year we saw an increase of people attending this group.
- **Toddler Plus** * for preschool children and carers on a Friday – As a responsibility to keep the young and carers safe and learning from past experiences of the great demand of these groups and knowing how busy they could get we decided to limit the capacity. Waiting lists were set up as the demand for these groups and the "lockdown baby's" was a lot. Going forward knowing of this demand we also tailored one off events for this style of group.
- **Zumba** exercise class – To start with the Zumba instructor decided the best way to come back was to introduce a second class which meant that they could spread the attenders between two classes to socially distance better. Approaching the end of the year they witnessed a positive growth in numbers and welcomed new members.
- **Funky Freestyle Dance** 6-9 and 10-14yrs – Unfortunately this group was restricted still due to them being under an association with IDTA and they stated some procedures they wanted their classes to be under. This meant a delay in initially starting but then as the year progressed they introduced multiple age groups to allow a better social distance. Eventually they could undertake their classes as per pre Covid restrictions, introducing back exams and early in 2022 one off workshops.
- **Oak Tree Counselling Service** a professional service run by trained volunteers – Our trained volunteers were welcomed back in the building allowing the counselling service to be accessed by others again. A much needed service after this time of disruption and suffering.
- **CAP Debt Centre** * a weekly coffee morning and onsite debt consultancy – CAP were once again allowed to do home visits and welcome people back into the building either through their debt consultancy or through a weekly community coffee morning that was set up after the closure of the café.
- **Martial Arts Group** – We welcomed back the martial group who actually became so busy that they increased their booking to two nights a week.
- **Solo private dance class** – A young girl who is homeschooled needed a space for her solo dance class because it only required herself, her mother and her dance teacher to be in such a large room we were able to book this in as soon as we were able to.

- **BSL living words** – A deaf group aiming to translate the Bible into British Sign Language. They needed a room to hire fortnightly to plan and to film the content. This was something that we were happy to welcome to the building to be able to be more inclusive to society.
- **Welcome Wednesday *** – See above in the Good News stories!
- **Go Play** - a free children's after school group ran by the Murray Hall Community Trust. They ran an after school play session for a term welcoming a slightly older children's age group. They have also done one off days and worked alongside us in our Christmas event.
- **NHS Healthy Minds counselling service offered through the NHS** - This was the beginning of a great partnership. At this time and currently mental health being a major issue within our society so to be able to cater for the NHS healthy mind service really felt right and continued our aims and objectives.

(*All these groups are run in partnership with King's Community Church)

All of these bookings returning / starting for the first time gave us the passion and the enthusiasm for the year to follow. We ended the year in belief that the centre would become the thriving community hub that it once was. We had already started conversations with the council about potentially becoming a polling station which would take pressure off local schools and showcase our centre. We were approached by a teacher who wanted to set up a more sensory class for infants which has been launched in 2022... these bookings were just the start of something great.

COMMUNITY CELEBRATIONS - The following community events were held during the year:

Lockdown and other restricted events

Pancake Day packages – As this was at the beginning of the year we really had to consider how we would ensure that our families in need would be able to celebrate Pancake Day. CAP decided with help of the centre to ask the community to raise funds to be able to gift a pancake pack for the vulnerable families.

Mother's Day Afternoon Tea boxes – Once again we wanted to start showing our presence in the community. At this point the restrictions were very much in place and the finances of the centre were very vulnerable. To ensure that we reach out to our community and create an affordable option to those who couldn't spend a lot on celebrating their mothers and to ensure that we were having some sort of an income we created a take away afternoon tea. This was a huge success and people have even requested this again since coming out of lockdown. We then had a feed on Facebook in which the community could share pictures of them enjoying this special day together. We realised that at the moment events/offers could be done but we had to "think outside of the box." Exploring something new was really empowering and wonderful to see the community enjoying it.



Family Easter Boxes and Easter egg hunt – With the success of the Mother's day boxes we ventured into a Family Easter Box, offering an afternoon tea and a family shareable cookie. Once again this was very popular. In collaboration with King's Community Church we were able to organise a community Easter Egg Hunt, which was Covid safe as we ran it across the whole weekend to avoid a large gatherings. The café was opened for take away hot drinks and seasonal treats. We had a good community presence and we felt that this was planned well with the social distancing being the main restriction at that point.

Father's Day Boxes – Once again learning from our successes we created the "Geezers graze box" this was an afternoon tea takeaway box designed for the men. The uptake on this was really good.

During lockdown and the heightened restrictions the main way of us communicating to the community was through our social media whether it was advertising our takeaway boxes, events or words of encouragement and hope through the pandemic. Our social media presence really grew and continues to grow to reach further communities.

Summer Holidays

During the summer holidays and warmer months the restrictions started to lift, with the children isolated for most of the pandemic we felt that it was vital to create some children based events so that they could socialise again and to give a platform for parents and carers to help one another. During the holidays we planned some events with restrictions still in our minds.



Harry Potter Tea Party – We decided to use the café space in the centre to create a children's tea party. We did this tea party to a Harry Potter theme, we were able to make the café Covid safe with good ventilation, screens and social distancing. We played games, did arts and crafts and enjoyed food together. This was a very enjoyable and popular event in which we would recreate in the future using different themes.

Lego Club – We created a space for the older children to socialise and to enjoy some creativity. This was taking the place of the “youth café” that we had previously done pre Covid. This was a relaxed group that was enjoyed by children leaving primary school entering high school and was a good platform for them to meet potential new friends that they would be going to school with.

Big Kids Playgroup – Aimed at children four and over we created a playgroup for older children. This included a packed lunch, arts and crafts and games. This was really popular and something we recreated again.

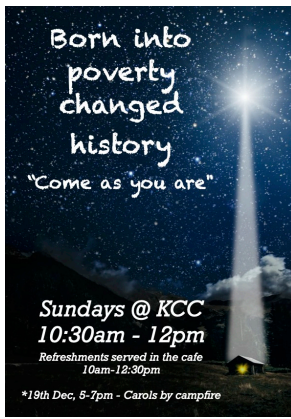
December

While there were no more governmental restrictions by December we felt that we still needed to ensure that we were being responsible in how we created safe spaces to welcome the community back.

In the build up to Christmas we decided to bring some of the popular events that we explored in the summer back. We once again offered Big Kids Playgroup, Lego Club as well as a “Frozen” themed tea party all were as popular if not more as before.

We finished the year holding the “**Community Christmas**” event where we used the entire building to show who The Oak Tree Centre is and what we offer. In the Centre itself we helped local companies by giving them space to hold a Makers market where we welcomed over 25 stalls selling locally made items. We opened our café for seasonal food and drinks and finally we used the Sanctuary to showcase some of our external bookers, activities that we run throughout the week and our Sunday Gathering team. The “Community Christmas” event was really popular, it was very much an uplifting, emotional and encouraging experience. We saw people returning, new members of the community entering and a new, exciting future of possibilities and connections appearing. We very much look forward to what 2022 will bring.





Christmas was also a very big celebration for King's Community Church who we partnered with to host their **Carols by Campfire** event on 19th December. Accompanied by Brandhall Community Choir, we opened the cafe and provided wonderful christmas treats. For the families we also created a Nativity trail through the local area. Getting families to follow a map and to find images linked with the nativity story.

While it was the end of the year it really resembled a new beginning. Ending the terrible years of 2020 and 2021 and embracing a new sense of adventure.

In all our advent activities we wanted to celebrate this season and really open our doors to previous attendees but also showcase ourselves to those who were not so familiar to the building.

PARTY BOOKINGS

The Centre is a popular venue for parties and groups of all ages. We have maintained the services offered to our customers, buffets, room hire, use of equipment, and bouncy castle.

From January onwards no party bookings were possible, but with the reopening of the Centre in September we had a flood of new bookings as with families wanting to celebrate special occasions once again. From when we opened our booking system going into 2022 we found that the demand for parties was great and to offer this at an affordable rate to our community not only ensures continuous bookings and use of the building seven days a week but an opportunity to those who are on a low income to be able to celebrate life celebrations. Our thanks go to all staff and volunteers who hosted these events.



CENTRE IMPROVEMENTS

- Many ongoing maintenance projects were put on hold because of financial constraints and the pandemic, but focused on looking at environmental improvements. We look forward to seeing many improvements in 2022.

FINANCIAL REVIEW

Once again in 2021 we had a very significant drop in rental income to £18,334 (£19,645 2020), as the Centre was closed from January due to the pandemic. We had a gradual reopening in May, with most groups returning by September, helping us get back to pre pandemic levels of room hire income.

Cafe income for the year was £12,108 (cafe open May to October for 3 days per week). As the cafe was not covering its costs it was decided to close it temporarily from November, and redeploy staff to promote Centre bookings.

We were able to continue to pay all our staff in full, thanks to the Job Retention Scheme, receiving monthly grants to cover wages from January to July. We also received a Coronavirus Government grant through Sandwell Council. These grants together totalled £20,904. They enabled us to survive as an organisation and reopen the cafe in May.

We had expenditure of legal fees totalling £8,580 for this current year. This is ongoing.

With an increase in bookings and new groups booked in for 2022 we expect to be able to move forward with new projects. New bookings and communication with different potential partnerships at the end of 2021 gave us a more positive outlook on the future, to the potential of more outreach projects for our community, to ensure financial sustainability and to have a clearer vision on what we as a charity are capable of achieving.

Drawing on Matt's words from earlier about pruning and adventure we will be excited to report back next year about what new growth has occurred.

Let the adventure begin!!

KING'S COMMUNITY CHURCH PROJECT

t/a THE OAK TREE CENTRE

Registered Charity: 1086226

Registered Company: 4036665

STATEMENT OF ACCOUNT

AND

INDEPENDENT EXAMINATION REPORT

12 MONTHS ENDED 31ST DECEMBER 2021

**Luke Silver
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Independent Examiner's Report on the Accounts

Receipts and Payment Accounts

Report to the trustees/members of King's Community Church Project

Registered Charity Number 1086225

On the accounts for the 12 Months ended 31st December 2021

Set out on the following pages

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;
follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act
- Have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *L A Silver*

Date: 8 March 2022

Luke Silver HNC Business & Finance
Accountancy Practitioner

Accountancy & Taxation Services
12 Oliver Street, Pontypridd, Mid Glamorgan. CF37 2RD

Independent Examiners Report to the Trustees

Introduction

Thank you for submitting the accounts for independent examination. They have been well maintained and the treasurer and others responsible are to be commended for their hard work. Therefore I will keep my comments to a minimum.

Charity Law and Financial Regulations

The independent examination has been carried out in accordance with the Charities (Accounts and Reports) Regulations 1995 (Statutory Instruments No 2724) and the Accounting by Charities Statement of Recommended Practice (SORP).

Signing of Accounts

I shall be obliged if you will please forward a copy of the signature page for my records after the accounts have been signed by a representative appointed by the Trustees.

Conclusion

There are no other matters I feel need to be brought to your attention.

Please do not hesitate to contact me for further clarification or for further assistance.

Luke Silver

Date: 8 March 2022

KING'S COMMUNITY CHURCH PROJECT

Report of the Trustees / Directors for the 12 Months Ended 31st December 2021

The trustees and directors during the year were as follows:

Andy Nott 19 Brunel Road, Oldbury B69 1JD

Julia Button 61 Perry Hill Road, B68 0AW

Patricia Sheridan 87 Cockshed's Lane, Halesowen. B62 8LL

Matthew Nott 27 Elm Croft, Oldbury, B68 0BG

Michaela Beavan 51 Kingsway, Oldbury, B68 0QD

Derek Fewtrell 32 Hartside Close, Halesowen. B63 1 HP

Matthew McArdle 394 Ridgacre Road, Quinton, Birmingham. B32 1AP

Lorraine Webster 29 Hall Road, Smethwick. B67 6SG

Linda Riding 36 Tame Rise, Oldbury. B68 0JW

Statement

We certify that the books, vouchers and information produced to enable the independent examination of our accounts to be conducted contain a full and correct record of our financial transactions and activities to the best of our knowledge and belief.

SIGNED ON BEHALF OF THE TRUSTEES



Please print name: MATTHEW NOTT Date 07/04/2022

King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665
Accounting Statement: Receipts and Payments Accounts
for the year ended 31 December 2021

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
INCOME				
Incoming Resources from Donors (Note 1)	0	0	0	0
Charity Activity Receipts (Note 2)	56,478	0	56,478	69,591
Other Incoming Resources	0	0	0	0
Investment Income	16	0	16	20
Total	56,494	0	56,494	69,611
EXPENDITURE				
Costs of Generating Funds	0	0	0	0
Charitable Objects Activities (Note 3)	43,521	15,393	58,914	62,957
Support Costs (Note 4)	16,463	0	16,463	13,385
Management & Administration (Note 5)	9,114	0	9,114	620
Total	69,098	15,393	84,491	76,962
Capital Costs (Note 6)	0	0	0	3,437
Loan Repayments Capital Repaid	0	0	0	500
Total	0	0	0	3,937

King's Community Church Project

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
INCOME				
Incoming Resources from Donors (Note 1)				
Donation towards repayment of Interest Free Loan	0	0	0	0
Inland Revenue Gift Aid Refund	0	0	0	0
Total	0	0	0	0
Charity Activity Receipts (Note 2)				
Room Hire; KCC groups & other activities	4,080	0	4,080	3,994
Bookings by other groups & individuals	13,477	0	13,477	15,651
Café Donations / Income	12,108	0	12,108	8,003
Counselling	777	0	777	0
Grants	0	0	0	1,998
Sandwell MBC COVID Scheme	0	0	0	27,000
HMRC Job Retention Scheme	20,904	0	20,904	6,817
Reimbursements	0	0	0	209
Other Income	5,132	0	5,132	5,919
Total	56,478	0	56,478	69,591
EXPENDITURE				
Charitable Objects Activities (Note 3)				
Catering / Traidcraft	263	0	263	0
Wage Costs	31,405	0	31,405	33,682
Community Events	2,833	0	2,833	0
Café Food & Drink	3,661	0	3,661	5,976
Licences	471	0	471	574
Charitable Donations	0	0	0	1,222
Depreciation	4,888	15,393	20,281	21,503
Total	43,521	15,393	58,914	62,957
Support Costs (Note 4)				
Building Running Costs	5,364	0	5,364	8,198
General Costs	11,099	0	11,099	5,187
Total	16,463	0	16,463	13,385
Management & Administration (Note 5)				
Audit & Companies House	438	0	438	440
Legal Fees	8,580	0	8,580	0
Bank Charges	96	0	96	180
Total	9,114	0	9,114	620
Capital Costs (Note 6)				
Building	0	0	0	0
Computers	0	0	0	0
Equipment	0	0	0	3,437

Total

0	0	0	3,437
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King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665
Balance Sheet for 12 Months Ended 31 December 2021

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
FIXED ASSETS				
Tangible Assets				
Leasehold Property	0	242,886	242,886	258,279
Depreciation	0	(15,393)	(15,393)	(15,393)
Additions	0	0	0	0
Furniture & Equipment	24,439	0	24,439	30,549
Depreciation	(4,888)	0	(4,888)	(6,110)
Additions	0	0	0	0
Total Tangible Assets	19,551	227,493	247,044	267,325
CURRENT ASSETS				
Cash at Bank				
The Coventry A/C 061037251	3,471	0	3,471	6,955
CAF Bank A/C 00024597	712	0	712	4,742
CAF Bank A/C 00025286	217	0	217	240
CAF Bank A/C 00029905	234	0	234	413
Petty Cash	0	0	0	0
Total Current Assets	4,634	0	4,634	12,350
Creditors due within 1 year	0	0	0	0
Creditors falling due after 1 year	0	0	0	0
Total Liabilities	0	0	0	0
NET ASSETS	24,185	227,493	251,678	279,675
Accumulated Fund				
Balance brought forward	(43,129)	322,804	279,675	290,963
Funds Generated by Operations	(12,604)	(15,393)	(27,997)	(11,288)
Transfers	0	0	0	0
Total	(55,733)	307,411	251,678	279,675

Balance Sheet continued

King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665

Accountants Report

For the year ended 31 December 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.


The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the Board

Print Name



MATTHEW NOTT

King's Community Church Project

Notes to the Accounts for the year ended 31 December 2021

Grants

During the year, the following grants from Trusts were received:

A £500 grant was received from the Harry Payne Trust in 2020 for the purchase of uniform and a tumble drier for Uniform Bank.

A £750 grant was received from Arnold Clark towards the purchase of banqueting tables of which £390 was spent during the financial year.

A total of £20,904 was received from HMRC for the Job Retention Scheme.

Legal Costs

Ongoing legal fees towards the defence of a pending employment tribunal amounted to £8,580 during the financial year.

These costs will be ongoing in 2022.

KING'S COMMUNITY CHURCH PROJECT

t/a THE OAK TREE CENTRE

Registered Charity: 1086226

Registered Company: 4036665

STATEMENT OF ACCOUNT

AND

INDEPENDENT EXAMINATION REPORT

12 MONTHS ENDED 31ST DECEMBER 2021

**Luke Silver
Accountancy & Taxation Services
12 Oliver Street
Pontypridd
Mid Glamorgan
CF37 2RD**

Mobile: 07710 456376

E-mail: luke-silver@puresilver.org.uk

Independent Examiner's Report on the Accounts

Receipts and Payment Accounts

Report to the trustees/members of King's Community Church Project

Registered Charity Number 1086225

On the accounts for the 12 Months ended 31st December 2021

Set out on the following pages

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;
follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act
- Have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *L A Silver*

Date: 8 March 2022

Luke Silver HNC Business & Finance
Accountancy Practitioner

Accountancy & Taxation Services
12 Oliver Street, Pontypridd, Mid Glamorgan. CF37 2RD

Independent Examiners Report to the Trustees

Introduction

Thank you for submitting the accounts for independent examination. They have been well maintained and the treasurer and others responsible are to be commended for their hard work. Therefore I will keep my comments to a minimum.

Charity Law and Financial Regulations

The independent examination has been carried out in accordance with the Charities (Accounts and Reports) Regulations 1995 (Statutory Instruments No 2724) and the Accounting by Charities Statement of Recommended Practice (SORP).

Signing of Accounts

I shall be obliged if you will please forward a copy of the signature page for my records after the accounts have been signed by a representative appointed by the Trustees.

Conclusion

There are no other matters I feel need to be brought to your attention.

Please do not hesitate to contact me for further clarification or for further assistance.

Luke Silver

Date: 8 March 2022

KING'S COMMUNITY CHURCH PROJECT

Report of the Trustees / Directors for the 12 Months Ended 31st December 2021

The trustees and directors during the year were as follows:

Andy Nott 19 Brunel Road, Oldbury B69 1JD

Julia Button 61 Perry Hill Road, B68 0AW

Patricia Sheridan 87 Cockshed's Lane, Halesowen. B62 8LL

Matthew Nott 27 Elm Croft, Oldbury, B68 0BG

Michaela Beavan 51 Kingsway, Oldbury, B68 0QD

Derek Fewtrell 32 Hartside Close, Halesowen. B63 1 HP

Matthew McArdle 394 Ridgacre Road, Quinton, Birmingham. B32 1AP

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Linda Riding 36 Tame Rise, Oldbury. B68 0JW

Statement

We certify that the books, vouchers and information produced to enable the independent examination of our accounts to be conducted contain a full and correct record of our financial transactions and activities to the best of our knowledge and belief.

SIGNED ON BEHALF OF THE TRUSTEES



Please print name: MATTHEW NOTT Date 07/04/2022

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King's Community Church Project

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King's Community Church Project
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Balance Sheet continued

King's Community Church Project
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Signed on behalf of the Board

Print Name



MATTHEW NOTT

King's Community Church Project

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