

KING'S COMMUNITY CHURCH PROJECT

England & Wales · Charity number 1086226

Details

Other names	THE OAK TREE CENTRE
Status	Registered
Legal form	Charitable company
Company number	04036665
Registered	2001-04-20
Register	View on the Charity Commission register

Contact

Address	The Oak Tree Centre Tame Road Oldbury West Midlands B68 0JP
Phone	01214224114
Email	admin@oaktreecentre.co.uk
Website	www.oaktreecentre.co.uk

Activities

Objects: 3.1.1. TO OPERATE THE COMMUNITY, RECREATIONAL AND LEISURE-TIME FACILITIES SITUATED AT THE CHURCH FOR THE BENEFIT OF THE GENERAL PUBLIC AND IN PARTICULAR BU WITHOUT PREJUDICE TO THE FOREGOING FOR THE BENEFITS OF THE INHABITANTS OF THE BENEFIT AREA WITH THE OBJECT OF IMPROVING THEIR CONDITIONS AND QUALITY OF LIFE;3.1.2. TO ADVANCE EDUCATION AND ENHANCE EMPLOYMENT AND TRAINING OPPORTUNITIES;3.1.3. TO PROMOTE GOOD HEALTH AND THE RELIEF OF SICKNESS;3.1.4. TO RELIEVE POVERTY ; AND3.1.5. TO PROMOTE ANY OTHER CHARITABLE PURPOSE

Activities: Community activities, Children's activities, Youth activities, Group and meals for older people, Community cafe, Debt advice, Counselling services, Fitness/ exercise classes, Dance classes.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** AREA WITHIN A 3 MILE RADIUS OF THE CHURCH SITUATED AT THE CORNER OF TAME ROAD AND QUEENSWAY , OLDBURY
- Birmingham City
- Dudley
- Sandwell

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£71,245	£84,972	-	-
2023-12-31	£71,054	£70,653	-	-
2022-12-31	£74,514	£94,063	-	-
2021-12-31	£56,494	£84,491	-	-
2020-12-31	£69,611	£76,962	-	-

Trustees

Name	Role	Appointed
ANDREW PETER NOTT		1998-01-01
Chipiliro Kalebe-Nyamongo		2024-09-04
David Tranter		2022-10-12
JULIA BUTTON		
Jay Anandou		2022-10-12
Karen Ann Stewart		2024-02-21
Lorraine Webster		2021-04-24
Michaela Jane Beavan		2014-03-02

Accounts

King's Community Church Project
Report of the Trustees for the year ended 31st December
2023

Registered Charity: 1086226

Registered Company 4036665

www.oaktreecentre.co.uk email: admin@oaktreecentre.co.uk



Chairman's Report - Rev. Matt Nott

Emerging from the state of emergency caused by the covid pandemic and the various forms of financial crisis 2023's theme to 'make room' was our owning the reality that we could play a bigger part within serving our locality. On the back of 2022's 'pruning for adventure' theme, we felt lighter and more agile to explore new avenues and opportunities.

Making room can be a proactive endeavour but sometimes things happen which mean we have to be reactive and we have to make decisions on the fly. One of those unknown issues was extended times of sick leave required for our Centre Manager. Newly appointed in 2022 Lydia was ready to make her mark in shaping the Centre but instead we were faced with the challenge of finding ways of filling in for her.

The outworking of this led us to the realisation that the pandemic had caused an over focus on shaping what was possible around paid staff and underutilising our amazing volunteers. What emerged was the mobilising of existing (and BRAND NEW!) volunteers who were willing to take an active lead in various areas of Centre life. All meaning that when Lydia does return from her leave she will be met by an eager and passionate collective to support her.

What these past years, often painful, have taught us is that sometimes it's better to try and admit that things haven't worked than continuing with an aspect or initiative in the hope that it develops. This was the case with opening the cafe. Having recruited staff on a short-term contract to open on a Friday and Monday, by the end of the year, we realised that the expenditure was greater than the income. Rather than closing the cafe, the new hospitality team (led by Nicola Bromley), instead decided to simplify the menu to enable them to run the cafe entirely by volunteers. As we begin 2024 this is working really well and the atmosphere, and the lack of financial pressures, mean that the cafe is a lighter gentler place of belonging for many. We would like to thank our 2 paid staff members: Kat and Donna who provided a warm welcome.

Another area of development was in regards to maintenance. The building is twenty years old and as such maintenance issues have increased over recent years. A second new team has emerged (led by Lee Bromley) meaning that there is a wider spread of volunteers able to action repairs as well as a greater wisdom in making decisions about short, medium and long term ideas and plans.

As Trustees, we continued to invest in discussions of how we relate to King's Community Church with our shared site, staffing, volunteers, and collaborating in projects. Building on our relationship as two charities, we've had more regular meetings to explore a better way of the two charities serving the local community that doesn't involve cumbersome processes and procedures. By the end of the year we were able to, jointly with KCC Trustees and staff, begin to explore in greater depth a way forwards. For the church this involved consulting trustees and church members on a way forward. For us as OTC trustees we begin 2024 having given permission to instruct charity legal representation to write a paper on three valid options for future governance.

We begin 2024 with a sense of anticipation on what is possible with a greater sense of team, refined processes; all enabling us to pursue a unity focus as we begin Mission-ALL!

So on behalf of the staff team I want to thank our amazing team of volunteers and trustees. While the staff each play a vital role, I want to thank the many volunteers who make the Oak Tree Centre what it is and enable us to provide so many great services to our local community.

In togetherness, we can do more. In togetherness, we are more diverse. In togetherness, we can model something that seems truly counter-cultural in today's society: A community that lives and cares for one another.

Rev. Matt Nott

Structure, Government and Management

Governing Document

King's Community Church Project (trading name The Oak Tree Centre) is a Registered Charity No 1086226 and a Company limited by Guarantee no 4036665, established in July 2000. Its governing document is its Memorandum and Articles of Association.

Organisational Structure

The Charity Trustees, who are also Directors of the company, are responsible for overseeing the running of the Centre. The Chair of the Board is the minister of King's Community Church, Rev Matt Nott. The Treasurer, also a Trustee, oversees Centre finances and the Secretary helps keep the Charity compliant to its governing document.

The Board is made up of seven Church members, five community members. The Board still meets every three months (as a minimum), assisted by the joint operational team (made up of 7 co-ordinators) who meet fortnightly. All Directors with the exception of the Chair, the Minister of King's Community Church, are volunteers and give their time freely.

Paid staff are responsible for the day-to-day running of the Centre, assisted by a team of volunteers. At the end of 2023 the Centre had 4 employees; our Centre Manager (Lydia Lamb), Seconded Administrator (Geri Knight), 2 Cleaners (Lyn Reeves & Shirley Stewart).

Recruitment of Trustees

As positions become available, vacancies among the 7 Church Company members are advertised, candidates interviewed and recommended by the Church Trustees, bearing in mind the skills needed on the Board at the time, and finally appointed by the Church meeting.

Community Company members are appointed taking into account their association with The Oak Tree Centre and their contribution to skills mix and balance of the Board, and in particular appointing persons from health, education or local business sector of the community.

We are expecting to add more Trustees in 2024.

Risk Management

The Board have put in place procedures to minimise risk to Centre users. These include health and safety risk assessment, regular fire and emergency lighting checks, and Safer Food Better Business checks. The Centre is covered by Public liability insurance, and is monitored by CCTV. All staff and volunteers working with children and vulnerable adults are DBS checked and complete Safeguarding training. Centre finances are reviewed regularly with a reserves policy in place to minimise risks of a sudden loss in income although this has been difficult during the year.

OBJECTIVES AND ACTIVITIES

OUR AIMS (as set out in the Memorandum and Articles of Association)

- *To operate The Oak Tree Centre for the benefit of the general public and in particular for the benefit of the inhabitants of the Benefit Area (within a three-mile radius of King's Community Church) with the object of improving their conditions and quality of life.*
- *To advance education and enhance employment and training opportunities*
- *To promote good health and the relief of sickness*
- *To relieve poverty, and*
- *To promote any other charitable purposes*

OUR OBJECTIVES

- *To provide a welcoming venue accessible to the whole local community*
- *To increase Centre bookings and provide a wider range of activities*
- *To continue to facilitate excellent activities for vulnerable groups –young families, older people*

AIMS + ACHIEVEMENTS for 2023

Our priorities for the year, and our performance at actioning them, are as follows:

1. Inclusion - Most of the year has been focused around the other three priority areas especially as staff, volunteers and trustees have all needed to step up to cover the sick leave of the Centre Manager. In 2024 the church have created a 'GO group' focused around issues of Justice. As part of this they will seek to inform church and centre policy and practice and help us think through inclusion moving forwards.
2. Good governance - As previously mentioned in the Chairman's report we have explored various options about future governance. This is a long-term plan and as such, it's important not to rush. As such we are applying due diligence by instructing legal representation in 2024 to aid us in looking at valid options to help us move forwards with KCC in our common mission to our locality.
3. Sustainable fundraising - Due to our Centre Manager's absence the job of exploring fundraising for our centre has been delayed until 2024.
4. Building maintenance/improvement - Many low level issues have been addressed in 2023 and we begin 2024 with a new team shaped around exploring the longer-term plans and developments for our facilities.

CENTRE ACTIVITIES

Our regular weekly groups are the focus of Centre life. Our charitable activities, run in partnership with King's Community Church, include groups for young families, older people, as well as us being a base for various therapeutic services.

In 2023 we aimed to maintain the provision from 2022 but also add others into our weekly/monthly schedule. Due to the absence of the Centre Manager some of this developmental work was limited so will roll into 2024 as a priority area. Focusing on how we can welcome and engage with a wider community demographic. Diversifying our provision further.

Below is a summary of these regular groups that continued from 2022:

- **Brandhall Community Choir** – Bring joy to our building, they use our building once a week to rehearse. We often partnership with Brandhall choir with our events, this year they sang at our King's Coronation Event.
- **Slimming World** (2 groups on a Thursday evening and a Saturday morning group) – Both of these groups are extremely popular every week, we also greet them in the building 52 weeks a year.
- **Toddler Plus*** for preschool children and carers on a Friday. This group has gone from strength to strength and during the pandemic period we limited the numbers. During 2023 we extending those numbers more and more. We still encourage a safe capacity, the group is growing.
- **Zumba** exercise class – Zumba continues on a Monday night. They have a great following weekly it is a thriving group, during 2023 the Zumba extended into more time in the centre. Offering a different style class called **Zumba Strong** on a Tuesday night followed by a cool down/relaxation session this has also had a great attendance and we continue to welcome Julie and her group every week.
- **Funky Freestyle Dance** 6-9 and 10-14yrs – this group has grown from strength to strength. We also ask this group to perform in some of our events, they did a mixture of performances for our community during the King's Coronation event. Funky Freestyle also does workshops during the half terms offering all children (even those who don't attend the weekly classes) to come together and have some fun around dancing.

- **Oak Tree Counselling Service** a professional service run by trained volunteers – Our trained volunteers see clients weekly offering a service that the community can obtain. A much needed service with the area of Brandhall.
- **CAP Debt Centre** - onsite debt consultancy – CAP will go to people's houses helping them through the journey of debt however they also use the building to invite clients to, they signpost activities that happen in the building to help issues such as personal isolation and mental health issues... This continues to be a strong partnership that the community benefit from.
- **Jigsaw** – a session booked by Jigsaw the charity to do crafts and activities with adults with disabilities. They use the café space and this is a great welcoming group making it a very sociable group.
- **Worship in Dance** – this is a great new partnership with a group of people who explore worship through the creativity of dance. This works great alongside our church congregations as well as other members of the community.
- **Houndsmith Dog/ Puppy training** – this group books the centre for a two hours per week to do a six week training course. They joined us late 2022 but has booked back to back courses throughout 2023. We hope to welcome them back in 2024, it has been lovely to welcome our furry friends to the building.
- **Crossroads** – Crossroads book three sessions a month, two sessions hosting a free coffee morning for unpaid carers giving them a drop in space to come and share their experiences. One Thursday every month Crossroads pay for us to cater a lunch for the unpaid carers giving the rest that they need. These groups have continued over 2023 and has seen an increase of people attending.
- **Deaf Awareness** – We started to introduce BSL (British Sign Language) to our community. One of our congregation members wanted to teach the ability to hold a simple conversation with the deaf community. This has then extended to regular practice sessions as it was a growing concern that once you had learnt sign language if not used regularly it could be forgotten. This allowed us to explore Sign Café, we opened the café once a week on a Tuesday evening to invite people to purely use BSL to communicate.
- **Welcome Wednesday** - We created Welcome Wednesday during the end of 2021, during 2022 it went from strength to strength. Free hot drinks, and usually cake or biscuits, are served and all people are welcomed whether they have come by themselves, with friends or as a group. This has become an all inclusive place where everyone is welcome... it continues to get busier every week seeing new and old faces. We joined with Renew wellbeing during 2023 to offer an extended session in which it would naturally turn into a more reflective period at the end offering activities, pastoral care and prayer. This was a great partnership and we intend to look at how we can grow this further.
- **NHS Healthy Minds counselling service offered through the NHS** – This partnership continues to strive. At this time and currently mental health being a major issue within our society so to be able to cater for the NHS healthy mind service really felt right and continued our aims and objectives. Welcoming three counsellors a day five days a week.

Below is a summary of the new provision for 2023:

- **We are able SEND Workshop** We welcomed this group in the centre for a six week course. This group was set up to inform.
- **LBGTQ+ Group** During 2023 the coordinator of Crossroads who already hired out the café space wanted to expand into the LBGTQ+ community we host a weekly session for this in our café space offering free tea, coffee and biscuits to those who attend.
- **Elite Fostering** We have had previous bookings from Elite fostering over the years however during 2023 we saw an increase of bookings from this group. Elite is a fostering organisation and often book our larger rooms for specialised training sessions, fostering courses and meet and greets.
- **Bath Babies** Sandwell council had introduced free classes for parents, careers and children. During 2023 we established a strong partnership with the council enabling us to welcome some of these selected groups in the centre. We are so overjoyed to be a part of offering the community free sessions that they attend weekly for a term.
- **Baby College** Sandwell council also gave us the opportunity to welcome a second group in which we could offer free session to the community. This was a session based on the progression stages of an infant and how you can encourage physical and mental stimulation. We had a good attendance to this class and it was lovely to witness. We hope to keep this partnership strong in the future to be able to offer such a great opportunity for our community.
- **Let's Eat** Originally "Time out" in which we offered a discounted meal for the older generation we wanted this to grow into something that was more inclusively and to make it more sustainable by being able to invite everyone and growing the attendee numbers. With our partnership with the Brandhall Community Hub we were able to obtain some ingredients to feed our community. Let's Eat had replaced Time Out and so was twice a month on a Thursday. From what was a declining group came a growing community seeing a mixture of people. We will be looking into how we can extend this further in the future.
- **Mindful Mondays** Buttons Community Café had been recognised of losing its community feel. We experimented during 2023 to offer a safe, warm and welcoming space for the community whilst trying to ensure it was financially sustainable. Mindful Mondays were introduced having allotted slots for different sessions. "Children Chat" which has been a partnership with Barnardos charity offering a drop in session for any parents or carers. Followed by "knit and knatter" and finagling ending with an "Espresso yourself" group which was bring your own crafts. We reintroduced a welcoming team, renamed as the chaplaincy team in which they would welcome, chat to and offer prayer to those who wanted. Instantly we saw a café community grow, the groups weren't as regimented as they intended to be but we saw a natural development of people playing games, building lego, reading books and generally building a community feel within our café.



During 2023 we sadly also said goodbye to some groups, most of these groups finished due to low attendance. That being said we don't view this as a failure. It's helped us get a growing understanding of our community needs in which we can concentrate on in the future.

The groups that ended were:

- **Solo private dance class** – A young girl who is homeschooled needed a space for her solo dance class because it only required herself, her mother and her dance teacher to be in such a large room we were able to book this in as soon as we were able to. Towards the end of the year the need for the room was not there so unfortunately we stopped hosting for her.
- **Messy Mice** – We were pleased to extend our child provisions by welcoming a messy play group which encourage children to be children and explore learning and development through messy play. The numbers of attendees were healthy however the coordinator of this group could do less and less sessions. Due to the lack of continuity the attendance levels fell and the group became financially unstable.
- **Yoga, exercise and relaxation class** – The previous instructor who joined us in 2022 had left due to other commitments. We were happy to welcome a new instructor who hosted similar sessions but exploring the opportunity of **Chair yoga** as a second weekly session. The regular hatha yoga was not attended enough so the instructor concentrated on the chair yoga. At the end 2023 the instructor finished her classes at the centre due to new opportunities for growth in different areas.
- **Time Out** Activities and Lunch for older people – This group had returned after the pandemic but unfortunately the attendance wasn't as high however we still understood the need for this group to meet to ensure they were not isolated. At the start of 2023 we stopped this group but from it came a much more inclusive, diverse group in which we would later grow into eventually Let's Eat which including everyone and anyone... encouraging a more "pay as you feel" ethos.
- **Extend** gentle exercise for over 50s – In 2022 we saw a change in leadership with this group. Unfortunately after covid it became harder and harder to attract that particular age group back into the building. Coming to the end of 2023 the funding for this group was unavailable and so the group had to end. During 2024 we will be seeking new avenues of funding to try and reintroduce this group but to the centre.

Community Celebrations and Events

It was so important to us to concentrate on bringing the community back together, to offer more for our community that was affordable and much more accessible. We aim to be as inclusive as possible and try and offer something for most.

The following events took place in the year:

- **Flipping Marvellous Pancake Party** – Historically this CAP fundraising event was extremely popular... this event did not disappoint. We were very unsure about the numbers of attendance but the crowds flocked. We used the café space, the room was full of familiar and new faces. The sense of community was amazing.
- **The King's Coronation Event** - We were honoured to receive a community gathering grant from SCVO allowing us to host an inclusive, affordable event for the people of our community. We used the entire building holding a craft fair in one room where Brandhall choir also performed. We had a family fun room with entertaining games, candy floss, face-painters etc. Buttons Community Café was open serving affordable food and drink. We had floods of people come to the event, the atmosphere was amazing. The sense of community was strong throughout the whole day. We are so grateful for the opportunity to be able to host such an event.



- **CAP Debt Centre Fund raiser** - An important aspect of our CAP Debt Centre has been organising client events, holding fortnightly coffee mornings, and promotional fund raising events as well as visiting clients at home. The annual gala was able to be hosted in the centre with a “black tie” theme enticing a large amount of people to join in the festivities to fundraise for the Oldbury CAP Centre. This was a momentous occasion as not only did they raise awareness and funds for CAP charity but it was a great opportunity for The Oak Tree Centre to really showcase their rooms to the outside and show a different potential. The evening was well attended and everyone celebrated the amazing work that CAP achieve yearly.
- **CAP wine tasting and bistro nights** – CAP had started doing smaller events throughout the year within the café space. These included a Wine tasting session and an Indian themed bistro night. Both were well attended and created an opportunity for a more diverse audience to attend and support CAP. It broadens the audience in which CAP can be known to and increase the poverty awareness.
- **Macmillan Coffee Morning** – With so many of our community effected by cancer it only seemed fitting to host a Macmillan coffee morning. We asked members of our church and community to bake for the event and we opened the doors on a Sunday to the café and took donations for baked goods. This was extremely well attended and we raised a lot of money for a charity that is very close to our hearts.



Summer Holidays

During the Summer holidays we wanted to offer more within the centre for families. Affordable and accessible activities to encourage children to socialise and be physically and mentally active. Seeking to be inclusive we offered places to families who might not have the resources available to entertain their children during the school holidays. Making sure all were treated equally.

These groups were:

- **Lego Club** – We created a space for the older children to socialise and to enjoy some creativity. This was taking the place of the “youth café” that we had previously done pre Covid. This was a relaxed group that was enjoyed by children leaving primary school entering high school and was a good platform for them to meet potential new friends that they would be going to school with.
- **Funtastic Fridays** – Aimed at children four and over we created a playgroup for older children. This was themed each week ranging from junk building, music sessions, cookery session and SEND sessions. This is something that we will explore further in the future.

AGM and Volunteer celebration day

Typically during an AGM members of the church are invited to be informed of the previous year’s growth, finances etc. During 2023 we wanted to invite the volunteers to this and celebrate their help and support as without them we would not exist. The trustees of both the Oak Tree Centre and King’s Community Church came together and financed an outside caterer serving Jamaican style food to all who attended and we gave thanks to those who have helped on our journey. This was a really special moment during the year as we were honoured to show how grateful we are to our community volunteers.



December



In the build up to Christmas we decided to host a “Christmas Family Bazaar”, we had a Santa’s grotto, a makers market which showcased local craft businesses and a family room with games, free arts and crafts, raffles, local information and bouncy castle. Buttons Café was open serving festive treats and once again we welcomed our community to celebrate Christmas with us. We made everything affordable including low cost Santa visits, food and activities. We also offered funded spaces to see Santa for families who have financial difficulties. We believe that no one should miss out on Christmas so we welcomed everyone. This was once again a very well attended event and it was wonderful to see new faces and introduce them to the building.

Options 4 life hired out our building to perform a Christmas concert in which adults with learning difficulties performed for the community. We would love to invite them back in the future and possibly combine our celebrations with them as it was a warm, welcoming and moving event.

We finished the year holding the “**Countdown to Christmas**” event where we explored the true meaning of Christmas through interactive fun. This game show style performance informed people of the joy of the Christmas Story. Audience members were asked to dress up in outfits to represent people (and animals) within the story. Christmas is such a momentous time for us in the building and it is always wonderful to see people coming together and celebrating. We enjoyed festive treats afterwards in the centre and gathered to wish everyone a Happy Christmas.

Party Bookings

The Centre is a popular venue for parties and groups of all ages. We have maintained the services offered to our customers, buffets, room hire, use of equipment, and bouncy castle.

Private bookings for parties have been booming again over 2023. Most weekends the centre has been booked to celebrate personal occasions. It has been wonderful to be able to consistently greet parties and to be a part of their celebrations. With affordable booking rates the centre has been a popular, local venue in which we will continue booking parties in the future.



2023 has been a year of growth and a year to gain a clearer picture of the community’s needs that we can address. In the future we hope to expand on community led groups to make the building a more accessible place.

The other highlight of the year has been the quantity of volunteers that have risen up due to the absence of the Centre Manager. As 2024 rolls round the Centre Manager will return to a wider more supportive team meaning we can move forwards in new and positive ways. Lydia would like to take the opportunity to thank everyone involved in making 2023 shine.

Together we are stronger...

TREASURERS REPORT

After a very challenging year in 2022, in 2023 we kept costs to a minimum by cutting down on expenditure apart from essentials. Non essentials such as decorating and floor maintenance were delayed.

Total Income: **£71,054** (2022 £74206)
Total expenditure: **£70,653** (2022 £84491)

KCC: £4667
Community groups: £21,853
Counselling: £20,801 (NHS £17,160)
Parties: £5,180
Donations: £1,586
Cafe: £8771
Grants: £884 towards Coronation event (Sandwell MBC)
£783.50 for Warm spaces (Sandwell MBC)

Notes on Income

Our income followed a similar pattern to 2022, the majority of our income is from room hire to various groups: Community bookings (including Slimming World, Zumba, Crossroads Care, Choir and others) £21,853. The NHS booking of 3 rooms for Counselling was the largest single hirer at £17,061.

We received grants in 2023 towards Welcoming Spaces and community event celebrating the King's coronation.

With the gradual reopening of the cafe on 2 days per week Cafe income increased to £8771 (£5,162 2022).

2023 Expenditure

Many of our costs increased including wage costs, utilities and food and drink. But overall expenditure was down because of legal costs incurred in 2022.

Note that in 2023 our legal costs were £300 for advice on the lease, as opposed to £18459 in 2022.

Wages: £39,153 (2022 £31279)
Utilities: £7247 (2022 £5896)

Challenges in 2023

1. **Cash flow:** was a continued challenge during the year. On 2 occasions we needed interest free loans to cover the cost of wages. The reason for this is many late / intermittent payers. For example, the NHS Healthy Minds booking paid £4290 in January, February, September and November. This has meant that staff have spent a lot of their valuable time chasing late payers.

2. **Stripe:** Stripe is our main means of receiving payments and is set up on church suite. Any money received goes into the Centre account, so that any Church receipts received through Stripe then need to be transferred to KCC account. This is not straight forward, as Stripe bulk all payments together, I then have to separate them out again.

3. **Banking:** We bank with the Charity Aid foundation bank, CAF Bank. Until recently, the only way to pay in cash was through HSBC which became increasingly difficult as HSBC closed branches. But CAF Bank have now set up paying in cash through the post office counters which is working well and efficiently.

Our thanks are due to Luke silver who prepares our Accounts and looks after payroll very efficiently.

Julia Button

KING'S COMMUNITY CHURCH PROJECT

t/a THE OAK TREE CENTRE

Registered Charity: 1086226

Registered Company: 4036665

STATEMENT OF ACCOUNT

AND

INDEPENDENT EXAMINATION REPORT

12 MONTHS ENDED 31ST DECEMBER 2023

Luke Silver
Accountancy & Taxation Services
25 Ellicombe Close
Minehead
Somerset
TA24 6DQ

Mobile: 07710 456376

E-mail: luke-silver@puresilver.org.uk

Independent Examiner's Report on the Accounts

Receipts and Payment Accounts

Report to the trustees/members of King's Community Church Project

Registered Charity Number 1086225

On the accounts for the 12 Months ended 31st December 2023

Set out on the following pages

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;
follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act
- Have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *L A Silver*

Date: 14 May 2024

Luke Silver HNC Business & Finance
Accountancy Practitioner

Accountancy & Taxation Services
25 Ellicombe Close, Minehead, Somerset, TA24 6DQ

Independent Examiners Report to the Trustees

Introduction

Thank you for submitting the accounts for independent examination. They have been well maintained and the treasurer and others responsible are to be commended for their hard work. Therefore I will keep my comments to a minimum.

Charity Law and Financial Regulations

The independent examination has been carried out in accordance with the Charities (Accounts and Reports) Regulations 1995 (Statutory Instruments No 2724) and the Accounting by Charities Statement of Recommended Practice (SORP).

Signing of Accounts

I shall be obliged if you will please forward a copy of the signature page for my records after the accounts have been signed by a representative appointed by the Trustees.

Conclusion

There are no other matters I feel need to be brought to your attention.

Please do not hesitate to contact me for further clarification or for further assistance.

Luke Silver

Date: 14 May 2024

KING'S COMMUNITY CHURCH PROJECT

Report of the Trustees / Directors for the 12 Months Ended 31st December 2023

The trustees and directors during the year were as follows:

Andy Nott 19 Brunel Road, Oldbury B69 1JD

Julia Button 61 Perry Hill Road, B68 0AW

Matthew Nott 27 Elsmas Road, Oldbury. B68 0LX

Michaela Beavan 51 Kingsway, Oldbury, B68 0QD

Derek Fewtrell 32 Hartside Close, Halesowen. B63 1 HP

Matthew McArdle 394 Ridgacre Road, Quinton, Birmingham. B32 1AP

Lorraine Webster 29 Hall Road, Smethwick. B67 6SG

Linda Riding 36 Tame Rise, Oldbury. B68 0JW

Jay Anandou 74 Chestnut Road, Oldbury. B68 0AY

David Tranter 2 The Orchard, B68 9LS

Statement

We certify that the books, vouchers and information produced to enable the independent examination of our accounts to be conducted contain a full and correct record of our financial transactions and activities to the best of our knowledge and belief.

SIGNED ON BEHALF OF THE TRUSTEES

Please print name: ~~IS/BOSS~~ Date 15/05/24

MATTHEW NOTT

King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665
Accounting Statement: Receipts and Payments Accounts
for the year ended 31 December 2023

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
INCOME				
Incoming Resources from Donors (Note 1)	238	0	238	300
Charity Activity Receipts (Note 2)	70,772	0	70,772	74,206
Other Incoming Resources	0	0	0	0
Investment Income	44	0	44	8
Total	71,054	0	71,054	74,514
EXPENDITURE				
Costs of Generating Funds	0	0	0	0
Charitable Objects Activities (Note 3)	50,516	15,393	65,909	53,804
Support Costs (Note 4)	19,219	0	19,219	21,074
Management & Administration (Note 5)	918	0	918	19,185
Total	70,653	15,393	86,046	94,063
Capital Costs (Note 6)	1,871	0	1,871	0
Loan Repayments Capital Repaid	0	0	0	0
Total	1,871	0	1,871	0

King's Community Church Project

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
INCOME				
Incoming Resources from Donors (Note 1)				
Donation towards repayment of Interest Free Loan	0	0	0	0
HMRC Gift Aid Refund	238	0	238	300
Total	238	0	238	300
Charity Activity Receipts (Note 2)				
Room Hire; KCC groups & other activities	31,702	0	31,702	22,816
Bookings by other groups & individuals	4,614	0	4,614	8,497
Café Donations / Income	8,771	0	8,771	5,162
Counselling	20,801	0	20,801	23,262
Grants	884	0	884	9,458
Reimbursements	0	0	0	0
Other Income	4,000	0	4,000	5,011
Total	70,772	0	70,772	74,206
EXPENDITURE				
Charitable Objects Activities (Note 3)				
Catering / Traidcraft	0	0	0	0
Wage Costs	39,153	0	39,153	31,279
Community Events	40	0	40	715
Café Food & Drink	2,667	0	2,667	2,036
Licences	420	0	420	471
Charitable Donations	0	0	0	0
Refunds	5,108	0	5,108	0
Depreciation	3,128	15,393	18,521	19,303
Total	50,516	15,393	65,909	53,804
Support Costs (Note 4)				
Building Running Costs	7,247	0	7,247	7,072
General Costs	11,972	0	11,972	14,002
Total	19,219	0	19,219	21,074
Management & Administration (Note 5)				
Audit & Companies House	438	0	438	453
Legal Fees	300	0	300	18,459
Bank Charges	180	0	180	273
Total	918	0	918	19,185
Capital Costs (Note 6)				
Building	0	0	0	0
Computers	0	0	0	0
Equipment	1,871	0	1,871	0
Total	1,871	0	1,871	0

King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665
Balance Sheet for 12 Months Ended 31 December 2023

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
FIXED ASSETS				
Tangible Assets				
Leasehold Property	0	212,100	212,100	227,493
Depreciation	0	(15,393)	(15,393)	(15,393)
Additions	0	0	0	0
Furniture & Equipment	15,641	0	15,641	19,551
Depreciation	(3,128)	0	(3,128)	(3,910)
Additions	0	0	0	0
Total Tangible Assets	12,513	196,707	209,220	227,741
CURRENT ASSETS				
Cash at Bank				
The Coventry A/C 061037251	3,523	0	3,523	3,479
CAF Bank A/C 00024597	1,905	0	1,905	526
CAF Bank A/C 00025286	454	0	454	169
CAF Bank A/C 00029905	164	0	164	214
Petty Cash	0	0	0	0
Total Current Assets	6,046	0	6,046	4,388
Creditors due within 1 year	0	0	0	0
Creditors falling due after 1 year	0	0	0	0
Total Liabilities	0	0	0	0
NET ASSETS	18,559	196,707	215,266	232,129
Accumulated Fund				
Balance brought forward	(59,889)	292,018	232,129	251,678
Funds Generated by Operations	(1,470)	(15,393)	(16,863)	(19,549)
Transfers	0	0	0	0
Total	(61,359)	276,625	215,266	232,129

Balance Sheet continued

King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665

Accountants Report

For the year ended 31 December 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the Board

Print Name



MATTHEW NOTT
15/05/24

King's Community Church Project

Notes to the Accounts for the year ended 31 December 2023

Grants

During the year, the following grants from Trusts were received:

Grant in March from SCVO (Sandwell Council for Voluntary Organisations) £783.50 towards Warm Spaces

Grant in June from Sandwell MBC of £884 for King Charles Coronation event.

Accounts

King's Community Church Project
Report of the Trustees for the year ended 31st December
2022

Registered Charity: 1086226
Registered Company 4036665

www.oaktreecentre.co.uk email: admin@oaktreecentre.co.uk



Chairman's Report - Rev. Matt Nott

If you read last year's report you'd have heard how 2021 was the beginning of a season of recovery from post-pandemic restrictions, as we began to consider how to make the charity more adaptable for the future, more sustainable financially, while considering its demands on staff and volunteers.

The year of 2022, the year of 'pruning' for 'adventure' has been one of recovery financially and making some tough decisions to enable a brighter, simpler, future. Pruning can look like all sorts of things but for us it involved a reminder of why we do what we do and cutting back the extra things that, while good, aren't feasible at this moment in time. This gave us a stable platform to pursue new paths, like an adventure, free of the excess baggage that may slow us down.

Pruning is painful and costly. Across the year we've had substantial costs (of time, wellbeing, and financial resources) to enable us to resolve staffing issues, improvements to rooms/building, as well as focusing on fundraising. All of this, as we head into 2023, have enabled us to have agility and stability to explore new avenues, ways of working, and partnership opportunities.

Our interim Centre Manager Lydia Lamb was appointed Centre Manager in July and was able to build on the work she had already started to bring in a greater diversity of weekly/monthly activities into our programme. Lydia, together with Geri, our seconded Administrator, worked to promote the Centre more productively through social media, the website, as well as physical displays and take-away leaflets. This created better reach into the community and we saw more local residents engaged with what we can offer.

In 2022 the cafe remained closed for most of the week to passing trade. We used it as a space for drop-in wellbeing/activity groups, Welcome Wednesdays, meetings, and other events. We experimented opening to the public on a Friday with pastries and hot drinks which gave us useful reflections to explore what could be feasible in opening the cafe in 2023. Watch this space!

Maintenance of the facilities happened on two levels. Small scale jobs and general upkeep of the site were carried out by staff and volunteers. Where there were specific larger projects we were able to call on local and national contractors who outwork their social responsibility commitments in different charitable places and spaces. We've been fortunate to replace lighting, redecorate a medium sized room, and purchase new furniture for that room as part of this scheme.

As Trustees we continued to invest in discussions of how we relate to King's Community Church with our shared site, staffing, volunteers, and partnering in projects. Building on our relationship as two charities we've had more regular meetings to explore a better way of the two charities serving the local community that doesn't involve cumbersome processes and procedures. In September both teams came together and were facilitated by an external consultant where we were reminded of our shared sense of local purpose, Christian ethos, and commitment to working together. This has led to a joint commitment to explore future governance. In 2023 we will explore this with greater intensity to help us choose the right path ready for a brighter future.

2020-2022 have been painful years for us as a charity but we have learnt a lot through the journey. We are better placed to move into 2023, and beyond, with a clearer sense of purpose and an efficient way of working enabling us to serve a wider range of our community.

Thank you

So on behalf of the staff team I want to thank our amazing team of volunteers and trustees. While the staff each play a vital role I want to thank the many volunteers who make the Oak Tree Centre what it is and enable us to provide so many great services to our local community.

In togetherness we can do more.

In togetherness we are more diverse.

In togetherness we can model something that seems truly counter-cultural in today's society: A community that lives and cares for one another.

Rev. Matt Nott

Structure, Government and Management

Governing Document

King's Community Church Project (trading name The Oak Tree Centre) is a Registered Charity No 1086226 and a Company limited by Guarantee no 4036665, established in July 2000. Its governing document is its Memorandum and Articles of Association.

Organisational Structure

The Charity Trustees, who are also Directors of the company, are responsible for overseeing the running of the Centre. The Chair of the Board is the minister of King's Community Church, Rev Matt Nott. The Treasurer, also a Trustee, oversees Centre finances and the Secretary helps keep the Charity compliant to its governing document.

The Board is made up of: seven Church members, five community members. The Board still meets every three months (as a minimum), assisted by the joint operational team (made up of 7 co-ordinators) who meet fortnightly. All Directors with the exception of the Chair, the Minister of King's Community Church, are volunteers and give their time freely.

Paid staff are responsible for the day to day running of the Centre, assisted by a team of volunteers. At the end of 2022 the Centre had 4 employees; our new Centre Manager (Lydia Lamb), Seconded Administrator (Geri Knight), 2 Cleaners (Lyn Reeves & Shirley Stewart).

Recruitment of Trustees

As positions become available, vacancies among the 7 Church Company members are advertised, candidates interviewed and recommended by the Church Trustees, bearing in mind the skills needed on the Board at the time, and finally appointed by the Church meeting. Dave Tranter was appointed as a Church Trustee this year.

Dave recently retired after 47 years working mainly in the NHS as a senior biomedical scientist/operational manager. He has enjoyed several varied roles within the Church community, from Church Treasurer for many years to a very useful odd job person.

Community Company members are appointed taking into account their association with The Oak Tree Centre and their contribution to skills mix and balance of the Board, and in particular appointing persons from health, education or local business sector of the community. Jay Anandou was appointed as a Community Trustee this year.

Jay Anandou, is a financial professional and an elected Councillor of Old Warley Ward in Sandwell Council. Jay has a Bachelor's degree in commerce and accountancy (India) and two Post Graduate Diplomas in Hospitality Management (Switzerland) and International Business (France). Jay is widely travelled, before being a trustee of OTC, he has held trustee positions in Wildlife trust and Shireland Academy for a number of years. Jay is also the founder of Brandhall Green Space Action Group, a local community initiative to save the Brandhall Green Space (Formerly Brandhall Golf Course) from development. Jay specialises in finance, risk, control and compliance, apart from being involved in various local community work.

We are expecting to add more Trustees in 2023.

Risk Management

The Board have put in place procedures to minimise risk to Centre users. These include health and safety risk assessment, regular fire and emergency lighting checks, and Safer Food Better Business checks. The Centre is covered by Public liability insurance, and is monitored by CCTV. All staff and volunteers working with children and vulnerable adults are DBS checked and complete Safeguarding

training. Centre finances are reviewed regularly with a reserves policy in place to minimise risks of a sudden loss in income although this has been difficult during the year.

OBJECTIVES AND ACTIVITIES

OUR AIMS (as set out in the Memorandum and Articles of Association)

- *To operate The Oak Tree Centre for the benefit of the general public and in particular for the benefit of the inhabitants of the Benefit Area (within a three-mile radius of King's Community Church) with the object of improving their conditions and quality of life.*
- *To advance education and enhance employment and training opportunities*
- *To promote good health and the relief of sickness*
- *To relieve poverty, and*
- *To promote any other charitable purposes*

OUR OBJECTIVES

- *To provide a welcoming venue accessible to the whole local community*
- *To increase Centre bookings and provide a wider range of activities*
- *To continue to facilitate excellent activities for vulnerable groups –young families, older people*

AIMS + ACHIEVEMENTS for 2022

Our priorities for the year, and our performance at actioning them, are as follows:

1. Inclusion - We themed 2022 as 'Making room: for God, each other and those we don't know yet'. This theme has inspired us to explore practical ways for people to belong and play their part. There is always more to do in acknowledging unconscious bias and privilege but we have seen some positive ways that those with disabilities, such as the deaf community, become more involved in shaping our future. We will build on this in 2023 with a working group to explore how to include other marginalised groups.
2. Good governance/operational management - With the appointment of Lydia Lamb as Centre Manager we have been able to refocus ways of running our centre during 2022. Unexpectedly Lydia suffered a serious, ongoing, medical challenge. This enabled us to better streamline our communication and staffing needs through her treatment and subsequent sick leave. As already mentioned, above the issue of good governance is an ongoing issue that will continue into 2023 and beyond.
3. Sustainable fundraising - The training that our team undertook in 2021 has enabled us to think creatively about exploring multiple income streams and not be solely reliant on renting out rooms. This gives us a greater opportunity to explore partnership working with other charities and agencies to provide a more rounded offer to our community. This will be built upon to a greater extent in 2023 and beyond.
4. Building maintenance/improvement - As has already been mentioned many of the simply maintenance matters have been addressed in 2022 with the support of volunteers and contractors working on site to fulfil their social responsibility commitments. This does mean that as we move into 2023 we are aware that some of the bigger issues are still to be addressed which may need external funding especially as we seek to become environmentally carbon neutral.

In summary 2022 has been a year of building on much needed changes and we move forwards with positivity and sustainability as key tenants of how we operate.

CENTRE ACTIVITIES

Our regular weekly groups are the focus of Centre life. Our charitable activities, run in partnership with King's Community Church include groups for young families, older people, and a professional counselling service. In 2022 we really concentrated on growing our groups to ensure we had something for most of our community.

Below is a summary of these regular groups that returned in 2022:

- **Brandhall Community Choir** – Bring joy to our building, they use our building once a week to rehearse. We often partnership with Brandhall choir with our events, this year they sang at our Jubilee Community Celebration.
- **Slimming World** (2 groups on a Thursday evening and a Saturday morning group) – Both of these groups are extremely popular every week.
- **Time Out** * Activities and Lunch for older people – This group had returned after the pandemic but unfortunately the attendance wasn't as high however we still understood the need for this group to meet to ensure they were not isolated. We continued this group every week utilising the café space.
- **Extend** gentle exercise for over 50s – In 2022 we saw a change in leadership with this group. The group attends every week helping energise the over 50s, giving them a place to socialize and look after their physical wellbeing.
- **Toddler Plus** * for preschool children and carers on a Friday – As a responsibility to keep the young and carers safe and learning from past experiences of the great demand of these groups and knowing how busy they could get we decided to limit the capacity. Waiting lists were set up as the demand for these groups and the "lockdown baby's" was a lot. Going forward knowing of this demand we also tailored one off events for this style of group.
- **Zumba** exercise class – Zumba continues within the centre. They have a great following weekly it is a thriving group.
- **Funky Freestyle Dance** 6-9 and 10-14yrs – this group has grown from strength to strength. They were one of the last groups to return back to the centre due to the restrictions of their dance affiliations but this group has had no problems gaining more and more members. We also ask this group to perform in some of our events. Funky Freestyle also does workshops during the half terms offering all children (even those who don't attend the weekly classes) to come together and have some fun around dancing.
- **Oak Tree Counselling Service** a professional service run by trained volunteers – Our trained volunteers see clients weekly offering a service that the community can obtain. A much needed service after this time of disruption and suffering.
- **CAP Debt Centre** - onsite debt consultancy – CAP will go to people's houses helping them through the journey of debt however they also use the building to invite clients to, they sign-post activities that happen in the building to help issues such as personal isolation and mental health issues... This continues to be a strong partnership that the community benefit from.
- **Martial Arts Group** – In 2022 the martial arts group thrived... unfortunately they decided to change venues and left us in May 2022, we wish them all the luck with further growth in there business.
- **Solo private dance class** – A young girl who is homeschooled needed a space for her solo dance class because it only required herself, her mother and her dance teacher to be in such a large room we were able to book this in as soon as we were able to.
- **BSL living words** – A deaf group aiming to translate the Bible into British Sign Language. They needed a room to hire fortnightly to plan and to film the content. This was something that we were happy to welcome to the building to be able to be more inclusive to society.

- **Welcome Wednesday** - We created Welcome Wednesday during the end of 2021, during 2022 it went from strength to strength. Free hot drinks, and usually cake or biscuits, are served and all people are welcomed whether they have come by themselves, with friends or as a group. This has become an all inclusive place where everyone is welcome... it continues to get busier every week seeing new and old faces.
- **Go Play** - a free children's after school group ran by the Murray Hall Community Trust. They ran an after school play session for a term welcoming a slightly older children's age group. They have also done one off days and worked alongside previously in our Christmas event.
- **NHS Healthy Minds counselling service offered through the NHS** – This partnership continues to strive. At this time and currently mental health being a major issue within our society so to be able to cater for the NHS healthy mind service really felt right and continued our aims and objectives.



New Centre Activities that started in 2022

We were so excited to be able to expand our groups within the centre and to reach even more of our community. We have been pleased to welcome a number of groups to cover different needs. We hope that we can continue to grow our groups and reach an even wider audience.

- **Messy Mice** – We were pleased to extend our child provisions by welcoming a messy play group which encourage children to be children and explore learning and development through messy play.
- **Creative Academies** – For a term Creative Academies booked a room weekly to educate teenagers to use technology in music production.
- **Yoga, exercise and relaxation class** – This instructor booked a session during an evening and during the day. The class uses yoga poses as exercise, a high intensity exercise class and a class which encourages relaxing through stretching, visualising activities and breathing exercises.
- **Jigsaw** – a session booked by Jigsaw the charity to do crafts and activities with adults with disabilities. They use the café space and this is a great welcoming group making it a very sociable group.
- **Worship in Dance** – this is a great new partnership with a group of people who explore worship through the creativity of dance. This works great alongside our church congregations as well as other members of the community.
- **Houndsmith Dog/ Puppy training** – this group books the centre for a two hours per week to do a six week training course. They joined us late 2022 but has booked back to back courses.
- **Crossroads** – In 2022 we started to hire out the café space and utilise it for more medium groups. Crossroads book three sessions a month, two sessions hosting a free coffee morning for unpaid carers giving them a drop in space to come and share their experiences. One Thursday every month Crossroads pay for us to cater a lunch for the unpaid carers giving the rest that they need.
- **Deaf Awareness** – We started to introduce BSL (British Sign Language) to our community. One of our congregation members wanted to teach the ability to hold a simple conversation with the deaf community. He has held weekly classes to teach basic sign language so that he and the other members of our deaf community can communicate with others.

Community Celebrations and Events that took place this year

It was so important to us to concentrate on bringing the community back together, to offer more for our community that was affordable and much more accessible. We aim to be as inclusive as possible and try and offer something for most.

Chinese New Year Celebration – At the beginning of 2022 we celebrated the Chinese new year inviting our community to join us to enjoy an authentic Chinese meal. We utilised the café space and came together to celebrate. Two of our congregation members cooked for everyone and it was a very enjoyable event which was ran as “pay as you feel” to ensure that everyone could be involved.

Flipping Marvellous Pancake Party – This was the first pancake event we could bring back after the pandemic. Historically this CAP fundraising event was extremely popular... this event did not disappoint. We were very unsure about the numbers of attendance but the crowds flocked. We used the café space, the room was full of familiar and new faces. The sense of community was amazing and we finally started to have that glimmer of hope after the pandemic.

The Queen's Jubilee Community Event - Finally after several years of covid sweeping our community and isolating people we were able to celebrate this monumental event. We were honoured to receive a community gathering grant from SCVO allowing us to host an inclusive, affordable event for the people of our community.

We used the entire building holding a craft fair in one room where Brandhall choir also performed.

We had a family fun room with entertaining games, candy floss, face-painters etc. We also held a community pudding competition in which anyone could bake for which was judged by the Mayor of Sandwell. Buttons Community Café was open serving affordable food and drink.



We had floods of people come to the event, the atmosphere was amazing. The sense of community was strong throughout the whole day. We are so grateful for the opportunity to be able to host such an event.

CAP Debt Centre Fund raiser - An important aspect of our CAP Debt Centre has been organising client events, holding fortnightly coffee mornings, and promotional fund raising events as well as visiting clients at home. CAP in 2022 where once again able to visit clients in their home enabling them to see more people.

The annual gala was able to be hosted in the centre with a Gatsby theme enticing a large amount of people to join in the festivities to fundraise for the Oldbury CAP Centre.

This was a momentous occasion as not only did they raise awareness and funds for CAP charity but it was a great opportunity for The Oak Tree Centre to really showcase their rooms to the outside and show a different potential. The evening was well attended and everyone celebrated the amazing work that CAP achieve yearly.

Family Quiz – During the April half term we hosted a family quiz. We invited the community to come and join in a “quiz for all ages” ensuring that people did not feel excluded. We made some hot food and served drinks, we ensured that this was done at a low cost so that we could encourage more of the community to come and gather. A local restaurant kindly donated a voucher for a meal for four people as the prize. The atmosphere was wonderful, by the end of the night tables were mixing and enjoying group conversation... this event is something that we will repeat in future years.

Italian themed night – CAP looked at diversifying the events that they were holding to fundraise for the charity including offering something less exclusive. They dressed the café in an Italian themed atmosphere and served authentic Italian food. They seated around 20 people for the event. They

raised a good amount of money for the charity as well as awareness of CAP itself. The feedback on the night was extremely positive and they will be exploring different themed cuisine nights going forward.

Summer Holidays

During the Summer holidays we wanted to offer more within the centre for families, more affordable and accessible activities to encourage children to socialise and be physically and mentally active. We offered places to these events to families less fortunate offering everyone an opportunity to be involved.

Encanto Tea Party – We used our centre to host an “Encanto” themed tea party. We played games, hired a mascot to come and dance with the children, we did arts and crafts and enjoyed food together. This was a very enjoyable and popular event in which we would recreate in the future using different themes.

Lego Club – We created a space for the older children to socialise and to enjoy some creativity. This was taking the place of the “youth café” that we had previously done pre Covid. This was a relaxed group that was enjoyed by children leaving primary school entering high school and was a good platform for them to meet potential new friends that they would be going to school with.

Big Kids Playgroup – Aimed at children four and over we created a playgroup for older children. This included a packed lunch, arts and crafts and games. This was really popular and something we recreated again.

Dance Workshop – The dance instructor that runs the weekly dance classes hosts dance workshops during the half term breaks for all children (even those who don’t attend weekly classes). This summer the dance workshop was beach and summer themed. They learnt a small dance routine, did some activities and was visited by “Poppy the troll” mascot. Many children attended and they had so much fun, this is an event that will be repeated in the future.

December

In the build up to Christmas we decided to host a “**Breakfast with Santa**” event. We looked at the local area and saw that there was a need for an affordable way of children visiting Santa. Our trustees all personally donated so that we could purchase books to give as gifts. One of our trustees kindly dressed as Santa whilst others helped as Elves, kitchen staff and greeters. We supplied each guest with arts and craft activities at their table, a festive hot chocolate and a choice of bacon or sausage cob. Once they had enjoyed the activities and ate they were then invited up to meet the “big man” himself. We had a massive amount of feedback after this event of parents thanking us to enabling them to not miss out on this traditional event and making it accessible to all. We will be repeating this event in 2023 to ensure that families get to meet Santa at a low, affordable cost.

We finished the year holding the “**Christmas ADVENTure**” event where we explored the true meaning of Christmas through interactive fun. The community set out around the local area identifying sections of the nativity through displays in the neighbours windows. We then opened our café for seasonal food and drinks. In the centre we had an area in which people could gather to eat but also meet after the big performance for stolen, mince pies, hot drinks and mulled cider. After everyone had ate we gathered in the church to take part in an interactive nativity where members of the community dressed up to represent the different people and animals. The nativity was controlled chaos leaving the building in floods of laughter... as we sat watching young children riding the animals around the stage, different members playing several versions of Mary and the audience participation shouting “it’s all about Jesus!” This gave such a relaxed approach to the “typical” church Christmas celebration and the whole community embraced it. The “Christmas ADVENTure” event was really popular, it was

very much an uplifting, emotional and encouraging experience. We saw people returning, new members of the community entering and a new, exciting future of possibilities and connections appearing. We very much look forward to what 2023 will bring.

2022 really started to map out the way we would approach 2023. We were still heavily recovering from the damage and devastation of Covid. We were seeing an increase in bookings, financial stability and the community we were reaching. This gave us hope and a new foundation to grow more and to impact on more of our communities lives. The popular events that were successful made us want to explore further in 2023 and to do bigger and better things...

Party Bookings

The Centre is a popular venue for parties and groups of all ages. We have maintained the services offered to our customers, buffets, room hire, use of equipment, and bouncy castle.

Private bookings for parties have been booming over 2022. Most weekends the centre has been booked to celebrate personal occasions. It has been wonderful to be able to consistently greet parties and to be a part of their celebrations. With affordable booking rates the centre has been a popular, local venue in which we will continue booking parties in the future.



FINANCIAL REVIEW

Total income for 2022 was £74,514 (2021 £56,494).

After a fall in income in 2021 following the pandemic, 2022 saw a rise in Group rental income to £31,313 (£18,334 2021).

Rental Income was further increased by the return of Healthy Minds counselling service. Total income received from counselling was £23,262.

With restricted opening hours and use of the café for other groups, Cafe income for the year was reduced to £5,162 from £12,108 in 2021. In 2023 we will consider prudent ways of increasing the number of café opening hours.

Expenditure for 2022 also increased to £94,063 from £84,491 in 2021.

The major challenge financially was ongoing legal expenditure which amounted to £18459. This resulted in the necessity of cutting back on other expenses such as decoration, and the reduction of our reserves. We do not anticipate further legal costs and intend to build up our reserves in 2023.

We are grateful for the following Grants from Trusts and other organisations received during 2022.

Business support grant of £4,000 from Sandwell MBC, following the pandemic.

£500 from Sandwell Council for Voluntary Organisations (SCVO) towards costs of community event for Queen Elizabeth's Diamond Jubilee.

£1076 from Axis towards cost of refurbishing rooms. We are grateful to Axis for electrical works completed including replacement of external lighting.

£3076 from SCVO, cost of running Warm Space in the café for 6 months from October 2022.

KING'S COMMUNITY CHURCH PROJECT

t/a THE OAK TREE CENTRE

Registered Charity: 1086226

Registered Company: 4036665

STATEMENT OF ACCOUNT

AND

INDEPENDENT EXAMINATION REPORT

12 MONTHS ENDED 31ST DECEMBER 2022

**Luke Silver
Accountancy & Taxation Services
25 Ellicombe Close
Minehead
Somerset
TA24 6DQ**

Mobile: 07710 456376

E-mail: luke-silver@puresilver.org.uk

Independent Examiner's Report on the Accounts

Receipts and Payment Accounts

Report to the trustees/members of King's Community Church Project

Registered Charity Number 1086225

On the accounts for the 12 Months ended 31st December 2022

Set out on the following pages

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;
follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act
- Have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *L A Silver*

Date: 27 March 2023

Luke Silver HNC Business & Finance
Accountancy Practitioner

Accountancy & Taxation Services
25 Ellicombe Close, Minehead, Somerset, TA24 6DQ

Independent Examiners Report to the Trustees

Introduction

Thank you for submitting the accounts for independent examination. They have been well maintained and the treasurer and others responsible are to be commended for their hard work. Therefore I will keep my comments to a minimum.

Charity Law and Financial Regulations

The independent examination has been carried out in accordance with the Charities (Accounts and Reports) Regulations 1995 (Statutory Instruments No 2724) and the Accounting by Charities Statement of Recommended Practice (SORP).

Signing of Accounts

I shall be obliged if you will please forward a copy of the signature page for my records after the accounts have been signed by a representative appointed by the Trustees.

Conclusion

There are no other matters I feel need to be brought to your attention.

Please do not hesitate to contact me for further clarification or for further assistance.

Luke Silver

Date: 27 March 2023

KING'S COMMUNITY CHURCH PROJECT

Report of the Trustees / Directors for the 12 Months Ended 31st December 2022

The trustees and directors during the year were as follows:

Andy Nott 19 Brunel Road, Oldbury B69 1JD

Julia Button 61 Perry Hill Road, B68 0AW

Matthew Nott 27 Elisma Road, Oldbury. B68 0LX

Michaela Beavan 51 Kingsway, Oldbury, B68 0QD

Derek Fewtrell 32 Hartside Close, Halesowen. B63 1 HP

Matthew McArdle 394 Ridgacre Road, Quinton, Birmingham. B32 1AP

Lorraine Webster 29 Hall Road, Smethwick. B67 6SG

Linda Riding 36 Tame Rise, Oldbury. B68 0JW

Jay Anandou 74 Chestnut Road, Oldbury. B68 0AY (**Appointed 12 October 2022**)

David Tranter 2 The Orchard, B68 9LS (**Appointed 12 October 2022**)

Patricia Sheridan 87 Cockshed's Lane, Halesowen. B62 8LL (**Resigned**)

Statement

We certify that the books, vouchers and information produced to enable the independent examination of our accounts to be conducted contain a full and correct record of our financial transactions and activities to the best of our knowledge and belief.

SIGNED ON BEHALF OF THE TRUSTEES

Please print name: _____ Date _____

King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665
Accounting Statement: Receipts and Payments Accounts
for the year ended 31 December 2022

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
INCOME				
Incoming Resources from Donors (Note 1)	300	0	300	270
Charity Activity Receipts (Note 2)	74,206	0	74,206	56,208
Other Incoming Resources	0	0	0	0
Investment Income	8	0	8	16
Total	74,514	0	74,514	56,494
EXPENDITURE				
Costs of Generating Funds	0	0	0	0
Charitable Objects Activities (Note 3)	38,411	15,393	53,804	58,914
Support Costs (Note 4)	21,074	0	21,074	16,463
Management & Administration (Note 5)	19,185	0	19,185	9,114
Total	78,670	15,393	94,063	84,491
Capital Costs (Note 6)	0	0	0	0
Loan Repayments Capital Repaid	0	0	0	0
Total	0	0	0	0

King's Community Church Project

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
INCOME				
Incoming Resources from Donors (Note 1)				
Donation towards repayment of Interest Free Loan	0	0	0	0
HMRC Gift Aid Refund	300	0	300	270
Total	300	0	300	270
Charity Activity Receipts (Note 2)				
Room Hire; KCC groups & other activities	22,816	0	22,816	4,080
Bookings by other groups & individuals	8,497	0	8,497	13,477
Café Donations / Income	5,162	0	5,162	12,108
Counselling	23,262	0	23,262	777
Grants	9,458	0	9,458	0
HMRC Job Retention Scheme	0	0	0	20,904
Reimbursements	0	0	0	0
Other Income	5,011	0	5,011	4,862
Total	74,206	0	74,206	56,208
EXPENDITURE				
Charitable Objects Activities (Note 3)				
Catering / Traidcraft		0	0	263
Wage Costs	31,279	0	31,279	31,405
Community Events	715	0	715	2,833
Café Food & Drink	2,036	0	2,036	3,661
Licences	471	0	471	471
Charitable Donations	0	0	0	0
Depreciation	3,910	15,393	19,303	20,281
Total	38,411	15,393	53,804	58,914
Support Costs (Note 4)				
Building Running Costs	7,072	0	7,072	5,364
General Costs	14,002	0	14,002	11,099
Total	21,074	0	21,074	16,463
Management & Administration (Note 5)				
Audit & Companies House	453	0	453	438
Legal Fees	18,459	0	18,459	8,580
Bank Charges	273	0	273	96
Total	19,185	0	19,185	9,114
Capital Costs (Note 6)				
Building	0	0	0	0
Computers	0	0	0	0
Equipment	0	0	0	0
Total	0	0	0	0

King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665
Balance Sheet for 12 Months Ended 31 December 2022

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
FIXED ASSETS				
Tangible Assets				
Leasehold Property	0	227,493	227,493	242,886
Depreciation	0	(15,393)	(15,393)	(15,393)
Additions	0	0	0	0
Furniture & Equipment	19,551	0	19,551	24,439
Depreciation	(3,910)	0	(3,910)	(4,888)
Additions	0	0	0	0
Total Tangible Assets	15,641	212,100	227,741	247,044
CURRENT ASSETS				
Cash at Bank				
The Coventry A/C 061037251	3,479	0	3,479	3,471
CAF Bank A/C 00024597	526	0	526	712
CAF Bank A/C 00025286	169	0	169	217
CAF Bank A/C 00029905	214	0	214	234
Petty Cash	0	0	0	0
Total Current Assets	4,388	0	4,388	4,634
Creditors due within 1 year	0	0	0	0
Creditors falling due after 1 year	0	0	0	0
Total Liabilities	0	0	0	0
NET ASSETS	20,029	212,100	232,129	251,678
Accumulated Fund				
Balance brought forward	(55,733)	307,411	251,678	279,675
Funds Generated by Operations	(4,156)	(15,393)	(19,549)	(27,997)
Transfers	0	0	0	0
Total	(59,889)	292,018	232,129	251,678

Balance Sheet continued

King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665

Accountants Report

For the year ended 31 December 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the Board

Print Name

King's Community Church Project

Notes to the Accounts for the year ended 31 December 2022

Grants

During the year, the following grants from Trusts were received:

Business support grant of £4,000 from Sandwell MBC, following the pandemic.

£500 from Sandwell Council for Voluntary Organisations (SCVO) towards costs of the community event for Queen Elizabeth's Diamond Jubilee.

£1,076 from Axis towards cost of refurbishing rooms. We are grateful to Axis for electrical works completed, including replacement of external lighting.

£3,076 from SCVO which is the cost of running Warm space for 6 months.

Legal Costs

Ongoing legal fees towards the defence of an employment tribunal amounted to £18,459 during the financial year.

This was concluded in August.

We received £2,000 from insurers towards the cost.

Accounts

Chairman's Report - Rev. Matt Nott

I began last year's report thinking that we were almost on the other side of the pandemic. Little did I know that we would still be feeling the effects of the pandemic right up to the end of the 2021. For our charity it was certainly a year like no other as we sought to firstly survive and then navigate the various stages of reopening under Covid restrictions. Organising and strategically working out how we reach out to our community with the Covid restrictions still looming.

If 2020's key word was for us to 'GROW' then it's fair to say that we grew in unexpected ways of gaining knowledge and skill set we didn't know we needed to run a community centre and cafe. Looking back over the year we learnt some hard lessons. This meant that 2021's key phrase of 'Being Made New' was apt as we introspectively reviewed the different facets of our charity to see what could be repaired and what couldn't; resulting in us exploring new ways of moving forwards.

This was certainly true in regards to Buttons Cafe. We relaunched the cafe in May on 3 days per week. It was good to see customers old and new, and we used the garden as a new outdoor seating area. During the summer we introduced new menus and concepts including our monthly Saturday brunch club which we found very successful and saw a whole new group of the community enjoying the café, unfortunately this was still not enough to ensure the financial sustainability of the community café. The navigating of furlough schemes, Covid restrictions, and reopening with a reduced number of days the cafe just wasn't making enough money to remain open in its current mode of operation.

The trustees made the decision that we would close our cafe doors to the general public temporarily until we could significantly increase footfall from other centre activities/bookings. We would use the closure as an opportunity to explore how to prioritise a diversity of groups and activities in our building with the added positive impact of a greater footfall through our cafe doors meaning it would become self-sustaining again.

To prioritise a diverse weekly programme in our centre meant building confidence with those who previously hired rooms as well as promoting our building as a viable option for prospective new hirers. This meant presenting it in its best light which required us to prioritise building repairs and maintenance as, now over 15 years old, it was starting to show signs of ageing.

In August our Facilities Manager Su Fernandez felt it was the right time to move on following the uncertainty of the pandemic. We thank Su for all she has given to the Cafe and the Centre, often working many hours in a voluntary capacity and giving a lead on Environmental issues.

This resignation led the board to reflect on the heavy operational workload expected of the Chairman of the Board who acted as Centre Manager; overseeing day to day operations. He did this as well as being the full time Minister of King's Community Church. It was decided that rather than recruiting someone into the role of Facilities Manager we should look towards a new senior operational role. The plan for 2022 is to clearly define this new role, fundraise for it, and recruit so that the centre has clear operational leadership.

At time of writing the new role isn't finalised, but as an interim step we seconded our Cafe Manager (Lydia Lamb) into an interim role of Centre Manager. Which she has done with new enthusiasm.

When the cafe closed it meant Lydia was able to focus solely on income/activity generation in the centre as well as developing our social media presence and handle the maintenance issues.

The good news is that the above priorities and changes had the desired effect of seeing groups return to the centre. We also saw new groups/hirers begin. This was encouraging not only financially but also as a benefit to our local community.

In the winter of 2021 we were pleased to welcome back NHS healthy minds who began to see clients again face to face in our building. We slowly introduced internal groups in to our building with Covid safe regulations such as a community coffee morning, weekly parent and toddler groups, our over 65 meals started to return back and we were able to explore more and slightly different opportunities to reach out to our community. This positive increase at the end of 2021 really gave the centre hope and vision for 2022 which is when we saw a bigger increase and more groups appearing meaning the community could use the building much more in more of a diverse way.

As the connection between the church and centre as charities is a positive partnership and an opportunity for greater community involvement. The church allowing their rooms to be repurposed for the Oak Tree Centre usage gives us greater potential for multiple bookings moving forwards as we seek to serve this locality. We are grateful to the church for the use of their rooms.

Due to the turbulent nature of the pandemic our trustees have needed to have a greater regularity of involvement in governance as we navigated complex issues such as furloughing, restructuring of staff teams, and whether we could be open or not. Normally the trustees meet 5-6 times a year but once the pandemic hit we were meeting monthly. This largely continued throughout 2021 as the financial forecast, once the government grants reduced/ended, was bleak at points.

The good news is we stayed afloat and while the income was significantly down due to the reduction of bookings we were able to navigate the year and are primed to more fully open in 2022.

Priorities for 2022

As we look forwards it's important to learn from the successes and struggles of the past, learn lessons from other community organisations and centres with a similar served community, as well as listening to the voices of those within our own community. In doing so we will be prioritising the following things:

1. Inclusivity - Good reflective practice demands we take seriously the need to reflect the world we live in presently. What once was perceived as good practice may not always be the case; especially when it comes to tackling issues of oppression or lack of voice. We need to explore the societal issue of systemic racism, unconscious bias, as well as other limiting factors to marginalised groups in our community. As a charity we don't want to be part of the problem and as such we are wanting to adapt to be an inclusive organisation.
2. Good governance/operational management - With point 1 in mind and other legislative and good charity practice in mind we are also undertaking a whole organisation review of our decision making, policies, procedures, practices and roles at the Oak Tree Centre. Seeking to be a good employer to our paid staff and volunteers, and clarifying the differing roles and responsibilities within our charity (trustees, paid staff, and volunteers). This also includes the effective use of technological platforms to accessing specialist support to help us work smarter.
3. Sustainable fundraising - While most of our income comes through the hiring of our rooms and trade through the cafe we are aware that there are other streams of finances that we are regularly exploring. As such we will be setting up a new fundraising team, with charity specific training, to aid

us in accessing the opportunities on an ongoing basis thus maximising what we are able to offer to our locality as an organisation and in partnership with other charities and businesses who share our aims and objectives.

4. Building maintenance/improvement - 2021 required us to focus on financial survival and building maintenance. While we are financially sustainable presently we are mindful that building improvements continues to be a priority as we move into 2022. Some issues may only require minimal repair meaning the cost is manageable while other repair works, along with being aware of changes needed to reduce environmental impact, may require significant fund-raising to enable change.

This idea of us growing/improving, being made new, leads me to close with two metaphorical images that speak of how we will prioritise our investment in 2022:

Firstly that 2022 seems like the right time to **prune**; a cutting back so that we can become fruitful again. The Oak Tree Centre was created so that we could bless our wider community with rooms/spaces/activities that are good for wellbeing and personal/societal development. With that in mind we are open to make needed changes, pruning, so that our aims and objectives remain feasible and therefore fruitful. At times we may not always perceive straight away what the future holds as we do this needed pruning but we are reminded that our commitment to nurture and care for the charity is like good food to a plant that is waiting for the sun to shine and the roots to grow deeper still before we might see the new buds emerge.

The second image is that the life of our centre, in this brand new world/day, requires an attitude of **adventure**. Willing to take strategic steps into the unknown with boldness. Like a mountaineer we seek to be resourced and equipped for the journey ahead ready for all weather systems, or Covid protocols. We hope and pray that 2022 will be the year of launching back out on the adventure that is called life and community work. This isn't just for ourselves we also want to engender a sense of adventure within our community.

2021 was a year where we almost needed to close our doors for the final time; yet we survived. Learning from our lessons and getting primed and ready for 2022 we are hopeful and excited about what could be. To which we are already seeing the light dawning to this brand new adventure.

Thank you

So on behalf of the staff team I want to thank our amazing team of volunteers and trustees. While the staff each play a vital role I want to thank the many volunteers who make the Oak Tree Centre what it is and enable us to provide so many great services to our local community.

In togetherness we can do more. In togetherness we are more diverse. In togetherness we can model something that seems truly counter-cultural in today's society: A community that lives and cares for one another.

Rev. Matt Nott

Structure, Government and Management

Governing Document

King's Community Church Project (trading name The Oak Tree Centre) is a Registered Charity No 1086226 and a Company limited by Guarantee no 4036665, established in July 2000. Its governing document is its Memorandum and Articles of Association.

Organisational Structure

The Charity Trustees, who are also Directors of the company, are responsible for overseeing the running of the Centre. The Chair of the Board is the minister of King's Community Church, Rev Matt Nott. The Treasurer, also a Trustee, oversees Centre finances and the Secretary helps keep the Charity compliant to its governing document.

The Board is made up of: seven Church members, five community members. The Board still meets every three months (as a minimum), assisted by the joint operational team (made up of 7 co-ordinators) who meet fortnightly. All Directors with the exception of the Chair, the Minister of King's Community Church, are volunteers and give their time freely.

Paid staff are responsible for the day to day running of the Centre, assisted by a team of volunteers. At the end of 2021 the Centre had 4 employees; Seconded Administrator (Geri Knight), 2 Cleaners (Lyn Reeves & Karley Fernandez). Lydia Lamb started the year as Cafe manager and in August became Interim Centre Manager.

Recruitment of Trustees

As positions become available, vacancies among the 7 Church Company members are advertised, candidates interviewed and recommended by the Church leadership team, bearing in mind the skills needed on the Board at the time, and finally appointed by the Church meeting. Community Company members are appointed taking into account their association with The Oak Tree Centre and their contribution to skills mix and balance of the Board, and in particular appointing persons from health, education or local business sector of the community. Currently people serving on the Board have a wide range of skills including education, health, law, charity administration, and counselling.

In April 2021 we were pleased to appoint 2 new Church Company Members to the Board, both of whom bring valuable experience:

Linda Riding has worked for 40 years mainly in the public housing sector, in IT as a Trainer and Project Manager. She is currently working as Senior Project Manager for housing Plus Group. We value her skills and experience in HR and employment.

Lorraine Webster Has had a varied career. Initially teaching music, later moved on to coordinating a medical programme in Sudan and then worked in Social Housing for many years. She changed pathway to work with children running her own business for 22 years but is now employed in a local nursery. She's very much an ideas person, problem solver, and an organiser. Having a broad general knowledge and experience, and enjoying being part of a team.

We have vacancies for 3 Community Company members, and are expecting to add new trustees in 2022

Risk Management

The Board have put in place procedures to minimise risk to Centre users. These include health and safety risk assessment, regular fire and emergency lighting checks, Safer Food Better Business checks, and regular servicing/ PAT testing. The Centre is covered by Public liability insurance, and is monitored by CCTV. All staff and volunteers working with children and vulnerable adults are DBS checked and complete Safeguarding training. Centre finances are reviewed regularly with a reserves policy in place to minimise risks of a sudden loss in income.

OBJECTIVES AND ACTIVITIES

OUR AIMS (as set out in the Memorandum and Articles of Association)

- *To operate The Oak Tree Centre for the benefit of the general public and in particular for the benefit of the inhabitants of the Benefit Area (within a three-mile radius of King's Community Church) with the object of improving their conditions and quality of life.*
- *To advance education and enhance employment and training opportunities*
- *To promote good health and the relief of sickness*
- *To relieve poverty, and*
- *To promote any other charitable purposes*

OUR OBJECTIVES

- *To provide a welcoming venue accessible to the whole local community*
- *To increase Centre bookings and provide a wider range of activities*
- *To continue to facilitate excellent activities for vulnerable groups –young families, older people*

AIMS + ACHIEVEMENTS for 2021

While the following were the planned priorities for 2021 the pandemic has meant we needed to adapt and reprioritise to focus on maintenance of the building and financial survival by increasing footfall.

- WHY and HOW to inform the WHAT - reviewing our aims and objectives - finding fresh ways to communicate our purpose (WHY) and ethos (HOW) so we are clear what it is we should be doing and not doing - **This rightly needs to be a longer term aim and therefore is in process so will be rolled into 2022.**
- Right... people, places, reasons, seasons - reinvigorating our governance and leadership teams and functions. Clarifying the roles played by people - trustees, staff and volunteers working and communicating effectively, in unity, for the sake of the whole mission and not just in isolated focus-
es - **This has notionally been achieved by clarifying within our leadership structures the roles different people play however it needs to be carried over into 2022 so that it can be more formally adopted into policy and procedural documentation to inform practice as well as future recruitment.**
- Room for all - Inclusion - listening, learning and adapting to make room for greater diversity and involvement - work on this is ongoing. **Once again this started but needs to be carried over into a more formal review of our culture to inform change in the inclusiveness of our charity.**
- Playing our part - Celebrating and shouting about what we do well and learning to accept our boundaries. Working in partnership with others - signposting and complimenting the wider mission collaboratively - **We have made an active decision to celebrate and promote things that have gone well as well as partner with others. This has let us explore ways of partnership work with Christ Church - The Quinton in reprioritising a disused coffee shop and upstairs rooms tackle issues of poverty in our locality. This is due to launch in 2022.**
- We've also begun a review of our policies and procedures which will carry on into 2022 - **This is ongoing.**
- Fundraising to become an ongoing priority rather than handling crisis or only for new projects - **In 2021 we had considerable success in fundraising for specific projects and items, including our community meals project, and purchase of new equipment, banqueting tables and energy efficient tumble drier for Kings Oak uniform bank. We have hired in 'The Money Coach' who, in 2022, will train a team of staff and volunteers how to more successfully raise funds. Trustees are willing to play an active role in this as well.**

GODD NEWS STORIES!

1. Community Meals Project

As a practical response to the pandemic, and realising that many vulnerable people in our community were struggling, we set up this project in partnership with Warley Baptist Church to deliver hot meals to local elderly residents. The project ran from April 2020 through to May 2021.

On 2 days per week over 100 meals were cooked by professional chefs, collected from the Centre by volunteer drivers in a socially distanced way, and delivered by volunteers to older people's homes. The food package included a hot meal, homemade cakes made by local volunteers and bread donated by M & S. These meals were a life line to many isolated people. By May once again groups and lunch clubs could restart and we also reopened our community cafe, so the meals delivery finished. Our own group, Time Out restarted but in a smaller form than before the pandemic.



2. CAP Debt Centre Fund raiser

An important aspect of our CAP Debt Centre has been organising client events, holding fortnightly coffee mornings, and promotional fund raising events as well as visiting clients at home. During the pandemic none of that was possible and CAP staff contacted clients by phone, and offered a drop off grocery delivery service.



With the easing of the restrictions a (socially distanced) fundraising dinner was planned for November, using for the first time the new banqueting tables funded by Arnold Clark. The evening was a great success and raised £3772 for the work of the Debt Centre.



This was a momentous occasion as not only did they raise awareness and funds for CAP charity but it was a great opportunity for The Oak Tree Centre to really showcase their rooms to the outside and show a differ-

ent potential. This was one of the first experiences post lockdown that everyone had an opportunity to gather (safety) and for many this will be memorable.

3. Welcome Wednesdays

With declining mental wellbeing we created this weekly drop-in session as a way of facilitating reconnection and a safe place of belonging. It also acted as a useful holding place for the regulars from the cafe who missed coming along to Buttons now being temporally closed. Free hot drinks, and usually cake or biscuits, are served and all people are welcomed whether they have come by themselves, with friends or as a group. We wanted this to be an all inclusive place. Straight away this was a success seeing old and new faces enter the building... this was an uplifting moment and something we knew was the right decision and will continue to do. One of our trustees kindly financially backed this project hoping that as the centre became more financially sustainable it could potentially be subsidised by the centre.



CENTRE ACTIVITIES

Our regular weekly groups are the focus of Centre life. Our charitable activities, run in partnership with King's Community Church include groups for young families, older people, and a professional counselling service. In 2021 with the interruption of the pandemic we started with very little allowed in the building. Once the restrictions were getting less and less it was then we had to work out how to encourage the community back into the building, be aware and implement the ongoing lighter restrictions, ensure that our staff and volunteers were safe and to become the heart of the community once again.

Below is a summary of these regular groups that returned in 2021:

- **Brandhall Community Choir** – Started to gather outside whilst restrictions were in place but as soon as they could they gathered once again in the building, socially distanced wearing PPE required for choirs. This was a well needed group within our community, to help their personal wellbeing and bringing back some joy into the building.
- **Slimming World** (2 groups on a Thursday evening and a NEW Saturday morning group) – Both of these groups returned back to the building including one group being taken over by a new leader.
- **Time Out** * Activities and Lunch for older people – This was a group that we were very aware were vulnerable and we knew that they wouldn't all return initially. We started socially distanced within the centre in which we naturally saw a growth in attendance numbers once people felt more relaxed and comfortable with the provisions we were making. This group then got moved into the café in the process of closing the café to give them a better ventilated room and to give potential to rent out the centre to another booker.
- **Extend** gentle exercise for over 50s – Similarly to Time Out this was a slow starter with the older age group and their vulnerability. Once again approaching the end of the year we saw an increase of people attending this group.
- **Toddler Plus** * for preschool children and carers on a Friday – As a responsibility to keep the young and carers safe and learning from past experiences of the great demand of these groups and knowing how busy they could get we decided to limit the capacity. Waiting lists were set up as the demand for these groups and the "lockdown baby's" was a lot. Going forward knowing of this demand we also tailored one off events for this style of group.
- **Zumba** exercise class – To start with the Zumba instructor decided the best way to come back was to introduce a second class which meant that they could spread the attenders between two classes to socially distance better. Approaching the end of the year they witnessed a positive growth in numbers and welcomed new members.
- **Funky Freestyle Dance** 6-9 and 10-14yrs – Unfortunately this group was restricted still due to them being under an association with IDTA and they stated some procedures they wanted their classes to be under. This meant a delay in initially starting but then as the year progressed they introduced multiple age groups to allow a better social distance. Eventually they could undertake their classes as per pre Covid restrictions, introducing back exams and early in 2022 one off workshops.
- **Oak Tree Counselling Service** a professional service run by trained volunteers – Our trained volunteers were welcomed back in the building allowing the counselling service to be accessed by others again. A much needed service after this time of disruption and suffering.
- **CAP Debt Centre** * a weekly coffee morning and onsite debt consultancy – CAP were once again allowed to do home visits and welcome people back into the building either through their debt consultancy or through a weekly community coffee morning that was set up after the closure of the café.
- **Martial Arts Group** – We welcomed back the martial group who actually became so busy that they increased their booking to two nights a week.
- **Solo private dance class** – A young girl who is homeschooled needed a space for her solo dance class because it only required herself, her mother and her dance teacher to be in such a large room we were able to book this in as soon as we were able to.

- **BSL living words** – A deaf group aiming to translate the Bible into British Sign Language. They needed a room to hire fortnightly to plan and to film the content. This was something that we were happy to welcome to the building to be able to be more inclusive to society.
- **Welcome Wednesday *** – See above in the Good News stories!
- **Go Play** - a free children's after school group ran by the Murray Hall Community Trust. They ran an after school play session for a term welcoming a slightly older children's age group. They have also done one off days and worked alongside us in our Christmas event.
- **NHS Healthy Minds counselling service offered through the NHS** - This was the beginning of a great partnership. At this time and currently mental health being a major issue within our society so to be able to cater for the NHS healthy mind service really felt right and continued our aims and objectives.

(*All these groups are run in partnership with King's Community Church)

All of these bookings returning / starting for the first time gave us the passion and the enthusiasm for the year to follow. We ended the year in belief that the centre would become the thriving community hub that it once was. We had already started conversations with the council about potentially becoming a polling station which would take pressure off local schools and showcase our centre. We were approached by a teacher who wanted to set up a more sensory class for infants which has been launched in 2022... these bookings were just the start of something great.

COMMUNITY CELEBRATIONS - The following community events were held during the year:

Lockdown and other restricted events

Pancake Day packages – As this was at the beginning of the year we really had to consider how we would ensure that our families in need would be able to celebrate Pancake Day. CAP decided with help of the centre to ask the community to raise funds to be able to gift a pancake pack for the vulnerable families.

Mother's Day Afternoon Tea boxes – Once again we wanted to start showing our presence in the community. At this point the restrictions were very much in place and the finances of the centre were very vulnerable. To ensure that we reach out to our community and create an affordable option to those who couldn't spend a lot on celebrating their mothers and to ensure that we were having some sort of an income we created a take away afternoon tea. This was a huge success and people have even requested this again since coming out of lockdown. We then had a feed on Facebook in which the community could share pictures of them enjoying this special day together. We realised that at the moment events/offers could be done but we had to "think outside of the box." Exploring something new was really empowering and wonderful to see the community enjoying it.



Family Easter Boxes and Easter egg hunt – With the success of the Mother's day boxes we ventured into a Family Easter Box, offering an afternoon tea and a family shareable cookie. Once again this was very popular. In collaboration with King's Community Church we were able to organise a community Easter Egg Hunt, which was Covid safe as we ran it across the whole weekend to avoid a large gatherings. The café was opened for take away hot drinks and seasonal treats. We had a good community presence and we felt that this was planned well with the social distancing being the main restriction at that point.

Father's Day Boxes – Once again learning from our successes we created the "Geezers graze box" this was an afternoon tea takeaway box designed for the men. The uptake on this was really good.

During lockdown and the heightened restrictions the main way of us communicating to the community was through our social media whether it was advertising our takeaway boxes, events or words of encouragement and hope through the pandemic. Our social media presence really grew and continues to grow to reach further communities.

Summer Holidays

During the summer holidays and warmer months the restrictions started to lift, with the children isolated for most of the pandemic we felt that it was vital to create some children based events so that they could socialise again and to give a platform for parents and carers to help one another. During the holidays we planned some events with restrictions still in our minds.



Harry Potter Tea Party – We decided to use the café space in the centre to create a children's tea party. We did this tea party to a Harry Potter theme, we were able to make the café Covid safe with good ventilation, screens and social distancing. We played games, did arts and crafts and enjoyed food together. This was a very enjoyable and popular event in which we would recreate in the future using different themes.

Lego Club – We created a space for the older children to socialise and to enjoy some creativity. This was taking the place of the “youth café” that we had previously done pre Covid. This was a relaxed group that was enjoyed by children leaving primary school entering high school and was a good platform for them to meet potential new friends that they would be going to school with.

Big Kids Playgroup – Aimed at children four and over we created a playgroup for older children. This included a packed lunch, arts and crafts and games. This was really popular and something we recreated again.

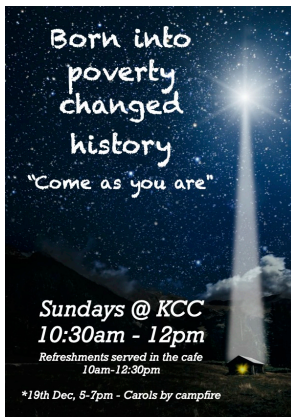
December

While there were no more governmental restrictions by December we felt that we still needed to ensure that we were being responsible in how we created safe spaces to welcome the community back.

In the build up to Christmas we decided to bring some of the popular events that we explored in the summer back. We once again offered Big Kids Playgroup, Lego Club as well as a “Frozen” themed tea party all were as popular if not more as before.

We finished the year holding the “**Community Christmas**” event where we used the entire building to show who The Oak Tree Centre is and what we offer. In the Centre itself we helped local companies by giving them space to hold a Makers market where we welcomed over 25 stalls selling locally made items. We opened our café for seasonal food and drinks and finally we used the Sanctuary to showcase some of our external bookers, activities that we run throughout the week and our Sunday Gathering team. The “Community Christmas” event was really popular, it was very much an uplifting, emotional and encouraging experience. We saw people returning, new members of the community entering and a new, exciting future of possibilities and connections appearing. We very much look forward to what 2022 will bring.





Christmas was also a very big celebration for King's Community Church who we partnered with to host their **Carols by Campfire** event on 19th December. Accompanied by Brandhall Community Choir, we opened the cafe and provided wonderful christmasy treats. For the families we also created a Nativity trail through the local area. Getting families to follow a map and to find images linked with the nativity story.

While it was the end of the year it really resembled a new beginning. Ending the terrible years of 2020 and 2021 and embracing a new sense of adventure.

In all our advent activities we wanted to celebrate this season and really open our doors to previous attendees but also showcase ourselves to those who were not so familiar to the building.

PARTY BOOKINGS

The Centre is a popular venue for parties and groups of all ages. We have maintained the services offered to our customers, buffets, room hire, use of equipment, and bouncy castle.

From January onwards no party bookings were possible, but with the reopening of the Centre in September we had a flood of new bookings as with families wanting to celebrate special occasions once again. From when we opened our booking system going into 2022 we found that the demand for parties was great and to offer this at an affordable rate to our community not only ensures continuous bookings and use of the building seven days a week but an opportunity to those who are on a low income to be able to celebrate life celebrations. Our thanks go to all staff and volunteers who hosted these events.



CENTRE IMPROVEMENTS

- Many ongoing maintenance projects were put on hold because of financial constraints and the pandemic, but focused on looking at environmental improvements. We look forward to seeing many improvements in 2022.

FINANCIAL REVIEW

Once again in 2021 we had a very significant drop in rental income to £18,334 (£19,645 2020), as the Centre was closed from January due to the pandemic. We had a gradual reopening in May, with most groups returning by September, helping us get back to pre pandemic levels of room hire income.

Cafe income for the year was £12,108 (cafe open May to October for 3 days per week). As the cafe was not covering its costs it was decided to close it temporarily from November, and redeploy staff to promote Centre bookings.

We were able to continue to pay all our staff in full, thanks to the Job Retention Scheme, receiving monthly grants to cover wages from January to July. We also received a Coronavirus Government grant through Sandwell Council. These grants together totalled £20,904. They enabled us to survive as an organisation and reopen the cafe in May.

We had expenditure of legal fees totalling £8,580 for this current year. This is ongoing.

With an increase in bookings and new groups booked in for 2022 we expect to be able to move forward with new projects. New bookings and communication with different potential partnerships at the end of 2021 gave us a more positive outlook on the future, to the potential of more outreach projects for our community, to ensure financial sustainability and to have a clearer vision on what we as a charity are capable of achieving.

Drawing on Matt's words from earlier about pruning and adventure we will be excited to report back next year about what new growth has occurred.

Let the adventure begin!!

KING'S COMMUNITY CHURCH PROJECT

t/a THE OAK TREE CENTRE

Registered Charity: 1086226

Registered Company: 4036665

STATEMENT OF ACCOUNT

AND

INDEPENDENT EXAMINATION REPORT

12 MONTHS ENDED 31ST DECEMBER 2021

**Luke Silver
Accountancy & Taxation Services
12 Oliver Street
Pontypridd
Mid Glamorgan
CF37 2RD**

Mobile: 07710 456376

E-mail: luke-silver@puresilver.org.uk

Independent Examiner's Report on the Accounts

Receipts and Payment Accounts

Report to the trustees/members of King's Community Church Project

Registered Charity Number 1086225

On the accounts for the 12 Months ended 31st December 2021

Set out on the following pages

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;
follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act
- Have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *L A Silver*

Date: 8 March 2022

Luke Silver HNC Business & Finance
Accountancy Practitioner

Accountancy & Taxation Services
12 Oliver Street, Pontypridd, Mid Glamorgan. CF37 2RD

Independent Examiners Report to the Trustees

Introduction

Thank you for submitting the accounts for independent examination. They have been well maintained and the treasurer and others responsible are to be commended for their hard work. Therefore I will keep my comments to a minimum.

Charity Law and Financial Regulations

The independent examination has been carried out in accordance with the Charities (Accounts and Reports) Regulations 1995 (Statutory Instruments No 2724) and the Accounting by Charities Statement of Recommended Practice (SORP).

Signing of Accounts

I shall be obliged if you will please forward a copy of the signature page for my records after the accounts have been signed by a representative appointed by the Trustees.

Conclusion

There are no other matters I feel need to be brought to your attention.

Please do not hesitate to contact me for further clarification or for further assistance.

Luke Silver

Date: 8 March 2022

KING'S COMMUNITY CHURCH PROJECT

Report of the Trustees / Directors for the 12 Months Ended 31st December 2021

The trustees and directors during the year were as follows:

Andy Nott 19 Brunel Road, Oldbury B69 1JD

Julia Button 61 Perry Hill Road, B68 0AW

Patricia Sheridan 87 Cockshed's Lane, Halesowen. B62 8LL

Matthew Nott 27 Elm Croft , Oldbury, B68 0BG

Michaela Beavan 51 Kingsway, Oldbury, B68 0QD

Derek Fewtrell 32 Hartside Close, Halesowen. B63 1 HP

Matthew McArdle 394 Ridgacre Road, Quinton, Birmingham. B32 1AP

Lorraine Webster 29 Hall Road, Smethwick. B67 6SG

Linda Riding 36 Tame Rise, Oldbury. B68 0JW

Statement

We certify that the books, vouchers and information produced to enable the independent examination of our accounts to be conducted contain a full and correct record of our financial transactions and activities to the best of our knowledge and belief.

SIGNED ON BEHALF OF THE TRUSTEES



Please print name: MATTHEW NOTT Date 07/04/2022

King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665
Accounting Statement: Receipts and Payments Accounts
for the year ended 31 December 2021

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
INCOME				
Incoming Resources from Donors (Note 1)	0	0	0	0
Charity Activity Receipts (Note 2)	56,478	0	56,478	69,591
Other Incoming Resources	0	0	0	0
Investment Income	16	0	16	20
Total	56,494	0	56,494	69,611
EXPENDITURE				
Costs of Generating Funds	0	0	0	0
Charitable Objects Activities (Note 3)	43,521	15,393	58,914	62,957
Support Costs (Note 4)	16,463	0	16,463	13,385
Management & Administration (Note 5)	9,114	0	9,114	620
Total	69,098	15,393	84,491	76,962
Capital Costs (Note 6)	0	0	0	3,437
Loan Repayments Capital Repaid	0	0	0	500
Total	0	0	0	3,937

King's Community Church Project

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
INCOME				
Incoming Resources from Donors (Note 1)				
Donation towards repayment of Interest Free Loan	0	0	0	0
Inland Revenue Gift Aid Refund	0	0	0	0
Total	0	0	0	0
Charity Activity Receipts (Note 2)				
Room Hire; KCC groups & other activities	4,080	0	4,080	3,994
Bookings by other groups & individuals	13,477	0	13,477	15,651
Café Donations / Income	12,108	0	12,108	8,003
Counselling	777	0	777	0
Grants	0	0	0	1,998
Sandwell MBC COVID Scheme	0	0	0	27,000
HMRC Job Retention Scheme	20,904	0	20,904	6,817
Reimbursements	0	0	0	209
Other Income	5,132	0	5,132	5,919
Total	56,478	0	56,478	69,591
EXPENDITURE				
Charitable Objects Activities (Note 3)				
Catering / Traidcraft	263	0	263	0
Wage Costs	31,405	0	31,405	33,682
Community Events	2,833	0	2,833	0
Café Food & Drink	3,661	0	3,661	5,976
Licences	471	0	471	574
Charitable Donations	0	0	0	1,222
Depreciation	4,888	15,393	20,281	21,503
Total	43,521	15,393	58,914	62,957
Support Costs (Note 4)				
Building Running Costs	5,364	0	5,364	8,198
General Costs	11,099	0	11,099	5,187
Total	16,463	0	16,463	13,385
Management & Administration (Note 5)				
Audit & Companies House	438	0	438	440
Legal Fees	8,580	0	8,580	0
Bank Charges	96	0	96	180
Total	9,114	0	9,114	620
Capital Costs (Note 6)				
Building	0	0	0	0
Computers	0	0	0	0
Equipment	0	0	0	3,437

Total

0	0	0	3,437
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King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665
Balance Sheet for 12 Months Ended 31 December 2021

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
FIXED ASSETS				
Tangible Assets				
Leasehold Property	0	242,886	242,886	258,279
Depreciation	0	(15,393)	(15,393)	(15,393)
Additions	0	0	0	0
Furniture & Equipment	24,439	0	24,439	30,549
Depreciation	(4,888)	0	(4,888)	(6,110)
Additions	0	0	0	0
Total Tangible Assets	19,551	227,493	247,044	267,325
CURRENT ASSETS				
Cash at Bank				
The Coventry A/C 061037251	3,471	0	3,471	6,955
CAF Bank A/C 00024597	712	0	712	4,742
CAF Bank A/C 00025286	217	0	217	240
CAF Bank A/C 00029905	234	0	234	413
Petty Cash	0	0	0	0
Total Current Assets	4,634	0	4,634	12,350
Creditors due within 1 year	0	0	0	0
Creditors falling due after 1 year	0	0	0	0
Total Liabilities	0	0	0	0
NET ASSETS	24,185	227,493	251,678	279,675
Accumulated Fund				
Balance brought forward	(43,129)	322,804	279,675	290,963
Funds Generated by Operations	(12,604)	(15,393)	(27,997)	(11,288)
Transfers	0	0	0	0
Total	(55,733)	307,411	251,678	279,675

Balance Sheet continued

King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665

Accountants Report

For the year ended 31 December 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the Board

Print Name



MATTHEW NOTT

King's Community Church Project

Notes to the Accounts for the year ended 31 December 2021

Grants

During the year, the following grants from Trusts were received:

A £500 grant was received from the Harry Payne Trust in 2020 for the purchase of uniform and a tumble drier for Uniform Bank.

A £750 grant was received from Arnold Clark towards the purchase of banqueting tables of which £390 was spent during the financial year.

A total of £20,904 was received from HMRC for the Job Retention Scheme.

Legal Costs

Ongoing legal fees towards the defence of a pending employment tribunal amounted to £8,580 during the financial year.

These costs will be ongoing in 2022.

KING'S COMMUNITY CHURCH PROJECT

t/a THE OAK TREE CENTRE

Registered Charity: 1086226

Registered Company: 4036665

STATEMENT OF ACCOUNT

AND

INDEPENDENT EXAMINATION REPORT

12 MONTHS ENDED 31ST DECEMBER 2021

**Luke Silver
Accountancy & Taxation Services
12 Oliver Street
Pontypridd
Mid Glamorgan
CF37 2RD**

Mobile: 07710 456376

E-mail: luke-silver@puresilver.org.uk

Independent Examiner's Report on the Accounts

Receipts and Payment Accounts

Report to the trustees/members of King's Community Church Project

Registered Charity Number 1086225

On the accounts for the 12 Months ended 31st December 2021

Set out on the following pages

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;
follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

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Signed *L A Silver*

Date: 8 March 2022

Luke Silver HNC Business & Finance
Accountancy Practitioner

Accountancy & Taxation Services
12 Oliver Street, Pontypridd, Mid Glamorgan. CF37 2RD

Independent Examiners Report to the Trustees

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Signing of Accounts

I shall be obliged if you will please forward a copy of the signature page for my records after the accounts have been signed by a representative appointed by the Trustees.

Conclusion

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Please do not hesitate to contact me for further clarification or for further assistance.

Luke Silver

Date: 8 March 2022

KING'S COMMUNITY CHURCH PROJECT

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Linda Riding 36 Tame Rise, Oldbury. B68 0JW

Statement

We certify that the books, vouchers and information produced to enable the independent examination of our accounts to be conducted contain a full and correct record of our financial transactions and activities to the best of our knowledge and belief.

SIGNED ON BEHALF OF THE TRUSTEES



Please print name: MATTHEW NOTT Date 07/04/2022

King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665
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for the year ended 31 December 2021

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King's Community Church Project

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Total

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King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665
Balance Sheet for 12 Months Ended 31 December 2021

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FIXED ASSETS				
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Total	(55,733)	307,411	251,678	279,675

Balance Sheet continued

King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665

Accountants Report

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The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the Board

Print Name



MATTHEW NOTT

King's Community Church Project

Notes to the Accounts for the year ended 31 December 2021

Grants

During the year, the following grants from Trusts were received:

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A total of £20,904 was received from HMRC for the Job Retention Scheme.

Legal Costs

Ongoing legal fees towards the defence of a pending employment tribunal amounted to £8,580 during the financial year.

These costs will be ongoing in 2022.

Accounts

King's Community Church Project

Report of the Trustees for the year ended 31st December 2020

Registered Charity: 1086226 Registered Company 4036665

www.oaktreecentre.co.uk email :admin@oaktreecentre.co.uk



Chairman's Report - Rev. Matt Nott

I thought 2019 was a tough and tumultuous year for our charity yet here we are almost on the other side of a pandemic!! 2020 was the year to GROW and we've certainly needed to grow in adaptability as well as praying over each penny hoping it would multiply.

The year began with significant decisions around our café, with a new staffing structure agreed meaning that we would entail recruitment of a new Cafe Manager. The pandemic slowed this down but this new appointment finally happened in July. LL joined the team and also took on the role of Hospitality and Welcome Co-ordinator. However the cafe was only able to be open for 5 weeks between the second and third lockdown. While this was a useful experiment we soon realised that a facility of our size was tricky to be open with social distanced restrictions and we welcomed the lockdown which meant needing to close the building to the public.

Plans are afoot for a grand relaunch of the cafe in 2021 but it will need to be on a part time basis initially (Tuesday to Saturday) as the financial impact of the pandemic and other major issues has meant we are unable to employ a second member of cafe staff to replace the Assistant Cafe Manager who sadly left our employment at the end of October. We are hopeful that this recruitment can happen as soon as we can prove that the cafe is self -sustaining at that level of staffing.

The Centre had to close its doors in March to outside hirers and our own groups in the national lockdowns meaning that most of our sources of income were severely limited. We were able to use the facilities to help support vulnerable people with weekly hot meals and activity packs but we used the time to carry out needed maintenance.

Some groups (Zumba, choir and Slimming World) were able to reopen for about 6 weeks in the autumn. People were so positive about being able to meet again, and attendance increased that additional sessions were booked to allow social distancing. Although the cafe could only open for a few weeks customers returned in good numbers which is encouraging as we look to reopen in 2021.

Early in the pandemic with the introduction of the government's furlough scheme, we agreed to furlough our cafe and cleaning teams. We decided to continue to pay all our staff at 100% of their wages even though we only receive 80% from the government scheme. Once LL was appointed we were able to unfurlough the Assistant Cafe Manager to join her in the attempted relaunch of the cafe which was obviously short-lived due to the second lockdown. At which time we part-furloughed all staff including SF (Facilities Manager).

This part-furloughing our staff team has been very difficult for them all as a team as well as us being able to move things forwards. However the team have been amazing in adapting and a massive thank you goes to each of them for their willingness to adapt to each new set of governmental guidelines and restrictions.

As we've said in previous years the connection between the church and Centre as charities has been a positive partnership and an opportunity for greater community involvement. The church allowing their rooms to be repurposed for OTC usage gives us greater potential for multiple booking moving forwards as we seek to serve this locality.

During the pandemic our trustees have needed to have a greater regularity of involvement in governance as we navigated complex issues such as furloughing, restructuring of staff teams, and whether we could be open or not. Normally the trustees meet 5-6 times a year but once the pandemic hit we were meeting at least monthly.

One of the things that has emerged out of this year that we take into 2021 is the need for reflection on our policies and practices at OTC. How we give voice to our paid staff and volunteers, the need to un-blur the lines between the different roles within our charity (trustees, paid staff, and volunteers), simplify our financial procedures, as well as exploring the societal issue of system racism and exploration of unconscious bias. To name just a few of the areas we need to prioritise in 2021, as such our theme for the coming year is Being Made New: an exploration of reflection to help us change so that we are a better and healthier charity and organisation moving forwards.

This is only possible with the continued and ongoing commitment for our amazing team of volunteers. While the staff each play a vital role I want to thank the many many, many volunteers who make OTC what it is and enable us to provide so many great services to our local community.

In togetherness we can do more. In togetherness we are more diverse. In togetherness we can model something that seems truly counter-cultural in today's society: A community that lives and cares for one another.

Rev. Matt Nott

Structure, Government and Management

Governing Document

King's Community Church Project (trading name The Oak Tree Centre) is a Registered Charity No 1086226 and a Company limited by Guarantee no 4036665, established in July 2000. Its governing document is its Memorandum and Articles of Association.

Organisational Structure

The Charity Trustees, who are also Directors of the company, are responsible for overseeing the running of the Centre. The Chair of the Board is the minister of King's Community Church, Rev Matt Nott

The Board is made up of: seven Church members, five community members. The Board meets every three months (as a minimum), assisted by the joint operational team (made up of 7 co-ordinators) who meet fortnightly. All Directors with the exception of the Chair, the Minister of King's Community Church, are volunteers and give their time freely.

Paid staff are responsible for the day to day running of the Centre, assisted by a team of volunteers. At the end of 2020 the Centre had 5 employees; Seconded Administrator (GK), 2 Cleaners (LR & KF), Facilities Manager (SF), Cafe Manager (LL).

The Treasurer, also a Trustee, oversees Centre finances and the Secretary helps keep the Charity compliant to its governing document.

Recruitment of Trustees

As positions become available, vacancies among the 7 Church Company members are advertised, candidates interviewed and recommended by the Church leadership team, bearing in mind the skills needed on the Board at the time, and finally appointed by the Church meeting.

Community Company members are appointed taking into account their association with OTC and their contribution to skills mix and balance of the Board, and in particular appointing persons from health, education or local business sector of the community.

Currently people serving on the Board have a wide range of skills including education, health, law, charity administration, and counselling.

As we end 2020 we have the following trustee vacancies:

- 2 Church Company members - in process at time of writing
- 3 Community Company members

Risk Management

The Board have put in place procedures to minimise risk to Centre users. These include health and safety risk assessment, regular fire and emergency lighting checks, Safer Food Better Business checks, and regular servicing/ PAT testing. The Centre is covered by Public liability insurance, and is monitored by CCTV. All staff and volunteers working with children and vulnerable adults are DBS checked and complete Safe to Grow training. Centre finances are reviewed regularly with a reserves policy in place to minimise risks of a sudden loss in income.

OBJECTIVES AND ACTIVITIES

OUR AIMS (as set out in the Memorandum and Articles of Association)

- *To operate The Oak Tree Centre for the benefit of the general public and in particular for the benefit of the inhabitants of the Benefit Area (within a three-mile radius of King's Community Church) with the object of improving their conditions and quality of life.*
- *To advance education and enhance employment and training opportunities*
- *To promote good health and the relief of sickness*
- *To relieve poverty, and*
- *To promote any other charitable purposes*

OUR OBJECTIVES

- *To provide a welcoming venue accessible to the whole local community*
- *To increase Centre bookings and provide a wider range of activities*
- *To continue to facilitate excellent activities for vulnerable groups –young families, older people*

AIMS + ACHIEVEMENTS for 2020

While the following were the planned priorities for 2020 the pandemic has meant we needed to adapt and reprioritise.

- Environmental footprint - **changes to Sanctuary lighting (low energy), changes to cleaning products used (eco-friendly), and reduction of single use plastics/disposable packaging.**
- Strengthening volunteers - **not able to focus on this strategically due to pandemic**
- Raising our profile in the wider community - **Increasing social media presence/flyers/promotions - this has been a major success as we've needed to use social media in a greater capacity as well as distributing two community flyers to all residents.**
- Sustainability of cafe - **new staffing structure launched at end of July (Cafe Manager and Assistant Manager) but due to lockdown and staff leaving our employment we begin 2021 with only the Cafe Manager without the financial ability to recruit. However we have carried out a thorough review of how to hold stock, changing of suppliers, changes to the menu and diversifying refreshments offered for seasonal events.**
- Diversity of room bookings - **We are primed and ready to accept a greater variety of booking in 2021 once the restrictions end.**
- Greater community voice - **This will need to be explored in 2021.**
- Unemployed / Computer training - **the pandemic meant this wasn't possible.**

As well as the planned aims for 2020 we also served community meals to the vulnerable and shielding weekly. We've also begun a review of our policies and procedures which will carry on into 2021.

CENTRE ACTIVITIES

Our regular weekly groups are the focus of Centre life. Our charitable activities, run in partnership with King's Community Church include groups for young families, older people, and a professional counselling service. In 2020 many groups began the year with us and we believe they will restart once they are allowed to after restrictions ease in 2021.

Below is a summary of these regular groups that began 2020 and we believe will restart in 2021:

- **Brandhall Community Choir**
- **Tuesday Youth Club ***
- **Tuesday Mums *** women's groups with crèche provision
- **Youth Cafe *** After school on a Wednesday
- **Slimming World** (2 groups on a Thursday evening and a NEW Saturday morning group)
- **Time Out *** Activities and Lunch for older people
- **Extend** gentle exercise for over 50s
- **Toddler Plus *** for preschool children and carers on a Friday
- **Zumba** exercise class
- **Funky Freestyle Dance** 6-9 and 10-14yrs
- **Oak Tree Counselling Service** a professional service run by trained volunteers
- **Black Country Mental Health Trust** use of multiple rooms for one to one counselling (Monday - Friday)
- **CAP Debt Centre** weekly Coffee Morning * weekly support group for local CAP clients
- **Sign Language Group *** monthly gathering offering support and refreshments for the deaf community and signers

(*All these groups are run in partnership with King's Community Church)

COMMUNITY CELEBRATIONS - The following community events were held during the year:

- **December** - Socially distance Nativity Trail serving over 300 people across the weekend.

PARTY BOOKINGS

The Centre is a popular venue for parties and groups of all ages. We have maintained the services offered to our customers, buffets, room hire, use of equipment, bouncy castle. Due to the pandemic the regularity of this diverse group of bookings ended due to the closing of the centre. We are excited to welcome these booking back in 2021. Our thanks go to all staff and volunteers who hosted these events.



CENTRE IMPROVEMENTS

- Ongoing repairs and repainting as required throughout the year. Major focus on making environmental improvements.

FINANCIAL REVIEW

We had a very significant drop in income as the Centre was closed from mid March, and then open for 6 weeks in the autumn for a just limited number of groups.

We were able to continue to pay all our staff in full, thanks to the Job Retention Scheme.

We also received 2 Coronavirus Government grants of £25,000 and £2,000, which offset the majority of loss of income, and also enabled us to become 'Covid secure', and to purchase items such as sanitising stations and Perspex screens for the cafe.

During the year we were able to repay the interest free loan for the cafe building.

We enter 2021 in a better position financially thanks to Government support received through grants from Sandwell Council.

KING'S COMMUNITY CHURCH PROJECT

t/a THE OAK TREE CENTRE

Registered Charity: 1086226

Registered Company: 4036665

STATEMENT OF ACCOUNT

AND

INDEPENDENT EXAMINATION REPORT

12 MONTHS ENDED 31ST DECEMBER 2020

**Luke Silver
Accountancy & Taxation Services
1 London Road
Tiffeld
Towcester
Northamptonshire
NN12 8AS**

Mobile: 07710 456376

E-mail: luke-silver@puresilver.org.uk

Independent Examiner's Report on the Accounts

Receipts and Payment Accounts

Report to the trustees/members of King's Community Church Project

Registered Charity Number 1086225

On the accounts for the 12 Months ended 31st December 2020

Set out on the following pages

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;
follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act
- Have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *L A Silver*

Date: 17 February 2021

Luke Silver HNC Business & Finance
Accountancy Practitioner

Accountancy & Taxation Services
1 Eastcote Road, Tiffield, Towcester, Northamptonshire. NN12 8AS

Independent Examiners Report to the Trustees

Introduction

Thank you for submitting the accounts for independent examination. They have been well maintained and the treasurer and others responsible are to be commended for their hard work. Therefore I will keep my comments to a minimum.

Charity Law and Financial Regulations

The independent examination has been carried out in accordance with the Charities (Accounts and Reports) Regulations 1995 (Statutory Instruments No 2724) and the Accounting by Charities Statement of Recommended Practice (SORP).

Signing of Accounts

I shall be obliged if you will please forward a copy of the signature page for my records after the accounts have been signed by a representative appointed by the Trustees.

Conclusion

There are no other matters I feel need to be brought to your attention.

Please do not hesitate to contact me for further clarification or for further assistance.

Luke Silver

Date: 17 February 2021

KING'S COMMUNITY CHURCH PROJECT

Report of the Trustees / Directors for the 12 Months Ended 31st December 2020

The trustees and directors during the year were as follows:

Andy Nott 19 Brunel Road, Oldbury

Julia Button 61 Perry Hill Road, B68 0AW

Mike Jordan 41 Halesowen Road, Halesowen. B62 9AY

Patricia Sheridan 87 Cockshed's Lane, Halesowen. B62 8LL

Matthew Nott 27 Elm Croft , Oldbury, B68 0BG

Michaela Beavan 51 Kingsway, Oldbury, B68 0QD

Derek Fewtrell 32 Hartside Close, Halesowen. B63 1 HP

Matthew McArdle 47 Worcester Road, Oldbury. B68 0HU

Statement

We certify that the books, vouchers and information produced to enable the independent examination of our accounts to be conducted contain a full and correct record of our financial transactions and activities to the best of our knowledge and belief.

SIGNED ON BEHALF OF THE TRUSTEES



Please print name: MATTHEW NOTT Date 11/05/2021

King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665
Accounting Statement: Receipts and Payments Accounts
for the year ended 31 December 2020

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
INCOME				
Incoming Resources from Donors (Note 1)	0	0	0	0
Charity Activity Receipts (Note 2)	69,591	0	69,591	66,193
Other Incoming Resources	0	0	0	0
Investment Income	20	0	20	31
Total	69,611	0	69,611	66,224
EXPENDITURE				
Costs of Generating Funds	0	0	0	0
Charitable Objects Activities (Note 3)	47,564	15,393	62,957	80,628
Support Costs (Note 4)	13,385	0	13,385	10,375
Management & Administration (Note 5)	620	0	620	570
Total	61,569	15,393	76,962	91,573
Capital Costs (Note 6)	3,437	0	3,437	404
Loan Repayments Capital Repaid	500	0	500	1,200
Total	3,937	0	3,937	1,604

King's Community Church Project

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
INCOME				
Incoming Resources from Donors (Note 1)				
Donation towards repayment of Interest Free Loan	0	0	0	0
Inland Revenue Gift Aid Refund	0	0	0	0
Total	0	0	0	0
Charity Activity Receipts (Note 2)				
Room Hire; KCC groups & other activities	3,994	0	3,994	5,010
Bookings by other groups & individuals	15,651	0	15,651	22,426
Café Donations / Income	8,003	0	8,003	37,983
Grants	1,998	0	1,998	491
Sandwell MBC COVID Scheme	27,000	0	27,000	0
HMRC Job Retention Scheme	6,817	0	6,817	0
Reimbursements	209	0	209	0
Other Income	5,919	0	5,919	283
Total	69,591	0	69,591	66,193
EXPENDITURE				
Charitable Objects Activities (Note 3)				
Catering / Traidcraft	0	0	0	0
Wage Costs	33,682	0	33,682	42,829
Community Events	0	0	0	0
Café Food & Drink	5,976	0	5,976	13,176
Licences	574	0	574	988
Charitable Donations	1,222	0	1,222	605
Depreciation	6,110	15,393	21,503	23,030
Total	47,564	15,393	62,957	80,628
Support Costs (Note 4)				
Building Running Costs	8,198	0	8,198	5,972
General Costs	5,187	0	5,187	4,403
Total	13,385	0	13,385	10,375
Management & Administration (Note 5)				
Audit & Companies House	440	0	440	390
Bank Charges	180	0	180	180
Total	620	0	620	570
Capital Costs (Note 6)				
Building	0	0	0	0
Computers	0	0	0	0
Equipment	3,437	0	3,437	404
Total	3,437	0	3,437	404

King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665
Balance Sheet for 12 Months Ended 31 December 2020

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
FIXED ASSETS				
Tangible Assets				
Leasehold Property	0	258,279	258,279	273,672
Depreciation	0	(15,393)	(15,393)	(15,393)
Additions	0	0	0	0
Furniture & Equipment	30,549	0	30,549	38,186
Depreciation	(6,110)	0	(6,110)	(7,637)
Additions	0	0	0	0
Total Tangible Assets	24,439	242,886	267,325	288,828
CURRENT ASSETS				
Cash at Bank				
The Coventry A/C 061037251	6,955	0	6,955	1,935
CAF Bank A/C 00024597	4,742	0	4,742	356
CAF Bank A/C 00025286	240	0	240	252
CAF Bank A/C 00029905	413	0	413	180
Petty Cash	0	0	0	(12)
Total Current Assets	12,350	0	12,350	2,711
Creditors due within 1 year	0	0	0	0
Creditors falling due after 1 year	0	0	0	576
Total Liabilities	0	0	0	576
NET ASSETS	36,789	242,886	279,675	290,963
Accumulated Fund				
Balance brought forward	(47,234)	338,197	290,963	317,916
Funds Generated by Operations	4,105	(15,393)	(11,288)	(26,953)
Transfers	0	0	0	0
Total	(43,129)	322,804	279,675	290,963

Balance Sheet continued

King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665

Accountants Report

For the year ended 31 December 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the Board

Print Name



MATTHEW NOTT

King's Community Church Project

Notes to the Accounts for the year ended 31 December 2020

Grants

During the year, the following grants from Trusts were received:

£998 from Leeds Building Society towards delivering hot meals to vulnerable residents.

A £500 grant was received from the Harry Payne Trust for the purchase of a tumble drier for Uniform Bank.

A £500 grant was received from Groundwork UK which was transferred to King's Community Church.

A total of £33,817 was received from HMRC for the Job Retention Scheme and Sandwell MBC Coronavirus Support Scheme.

Creditors

In order to assist with the development of the Café, there were further loans from supporters amounting to £10,300 during the 2013 financial year.

£500 was repaid towards these loans during the 2020 financial year.

The remaining balance of £76 was written off.

KING'S COMMUNITY CHURCH PROJECT

t/a THE OAK TREE CENTRE

Registered Charity: 1086226

Registered Company: 4036665

STATEMENT OF ACCOUNT

AND

INDEPENDENT EXAMINATION REPORT

12 MONTHS ENDED 31ST DECEMBER 2020

**Luke Silver
Accountancy & Taxation Services
1 London Road
Tiffeld
Towcester
Northamptonshire
NN12 8AS**

Mobile: 07710 456376

E-mail: luke-silver@puresilver.org.uk

Independent Examiner's Report on the Accounts

Receipts and Payment Accounts

Report to the trustees/members of King's Community Church Project

Registered Charity Number 1086225

On the accounts for the 12 Months ended 31st December 2020

Set out on the following pages

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;
follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

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Signed *L A Silver*

Date: 17 February 2021

Luke Silver HNC Business & Finance
Accountancy Practitioner

Accountancy & Taxation Services
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KING'S COMMUNITY CHURCH PROJECT

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Statement

We certify that the books, vouchers and information produced to enable the independent examination of our accounts to be conducted contain a full and correct record of our financial transactions and activities to the best of our knowledge and belief.

SIGNED ON BEHALF OF THE TRUSTEES



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King's Community Church Project

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King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665
Balance Sheet for 12 Months Ended 31 December 2020

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CAF Bank A/C 00029905	413	0	413	180
Petty Cash	0	0	0	(12)
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Creditors falling due after 1 year	0	0	0	576
Total Liabilities	0	0	0	576
NET ASSETS	36,789	242,886	279,675	290,963
Accumulated Fund				
Balance brought forward	(47,234)	338,197	290,963	317,916
Funds Generated by Operations	4,105	(15,393)	(11,288)	(26,953)
Transfers	0	0	0	0
Total	(43,129)	322,804	279,675	290,963

Balance Sheet continued

King's Community Church Project
Registered Charity Number 1086226
Company Number 4036665

Accountants Report

For the year ended 31 December 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the Board

Print Name



MATTHEW NOTT

King's Community Church Project

Notes to the Accounts for the year ended 31 December 2020

Grants

During the year, the following grants from Trusts were received:

£998 from Leeds Building Society towards delivering hot meals to vulnerable residents.

A £500 grant was received from the Harry Payne Trust for the purchase of a tumble drier for Uniform Bank.

A £500 grant was received from Groundwork UK which was transferred to King's Community Church.

A total of £33,817 was received from HMRC for the Job Retention Scheme and Sandwell MBC Coronavirus Support Scheme.

Creditors

In order to assist with the development of the Café, there were further loans from supporters amounting to £10,300 during the 2013 financial year.

£500 was repaid towards these loans during the 2020 financial year.

The remaining balance of £76 was written off.