

St Michael's Cornerstone Trust (Company Limited by Guarantee)

Report and Accounts

31 December 2021

**Company Registration Number 4029533**

**Registered Charity Number 1085991**

## **St Michael's Cornerstone Trust (Company Limited by Guarantee) Company Information**

### **DIRECTORS AND TRUSTEES**

Tony Solomon ( Chair)  
Revd M Turner ( Vice Chair)  
Jane Thomas  
Revd James White (Pioneer Minister)  
Cllr Colin Hay  
Revd Ashley Collishaw  
Mary Hellyer  
Candace Plouffe  
Russell Johnston

### **Secretary**

Russell Johnston (appointed 21 July 2021)

### **Accountants**

SkyBridge Accounting Limited  
3 Fairview Court  
Cheltenham  
GL52 2EX

### **COMPANY NUMBER**

4029533

### **CHARITY NUMBER**

1085991

### **REGISTERED OFFICE**

1 Severn Road  
Cheltenham  
Glos GL52 5QA

## St Michael's Cornerstone Trust (Company Limited by Guarantee) Directors' Report

The directors and trustees present their report and accounts for the year ended 31 December 2021.

The charity is constituted as a company limited by guarantee and is, therefore, governed by a memorandum and articles of association dated 16 May 1984.

### Trustees

The trustees are:

Tony Solomon-Chair  
Revd Martin Turner - Vice Chair - Methodist Minister  
Jane Thomas  
James White - Pioneer Minister  
Cllr. Colin Hay  
Revd Ashley Collishaw - Priest in Charge, St Michaels  
Mary Hellyer  
Candace Plouffe  
Russell Johnston - Company Secretary

### Objectives

The objects of St Michael's Cornerstone Trust are to promote any charitable purpose for the benefit of the inhabitants of the Parish of St Michael and surrounding parishes of Cheltenham, and in particular, the relief of poverty, the advancement of education, the maintenance and improvement of public amenities and the provision of leisure facilities in the interest of social welfare.

### Vision, Mission and Values

Founded on Christian principles, our Vision at St Michael's Cornerstone Trust is:

*To see God's Love Transforming our Community.*

Our Purpose is :

*To Love and Serve our Community as Jesus Would.*

## Our Values

At the Cornerstone Centre we aspire to live out *our* values;

1. *Integrity*: To act in an honest and open way, treating each other with dignity and respect.
2. *Inclusive*: To be open to all, accepting individuals as they are and providing a safe non judgemental environment.
3. *Reliable*: To be dependable and always seeking to do what we say we will do.
4. *Compassionate*: To care, paying attention, listening with an open mind and offering empathetic support.
5. *Joy in Service*: To be warm, generous, friendly and cheerful.
6. *Impactful*: To make a positive difference working alongside individuals and our community.

## Cornerstone Centre

Cornerstone Centre is a vibrant community hub which is run by the community for the community. We aim to provide a safe place to be, to make friends and learn new skills. We are open to everyone and have a particular focus on reaching vulnerable people on the margins of society; the elderly, socially isolated, and those with additional physical and mental health needs. We promote education and skills ranging from babies in the all-important early years, children at after-school club, crafts and knitting.

We believe that local people are the experts on their communities. We draw on their voices, knowledge and support to understand the key issues impacting the local community, and identify community strengths and assets that can be supported through future investment.

## Example Outcomes

*The elderly*: reduced isolation through Café, Soup Lunch, Prize Bingo and other activities. Improved physical and mental health through advice, healthy food, fitness, access to financial support.

*Children and Young People*: early years education - social skills, learning through play and music; School children engaging with education through homework club; Young people

accessing leisure and holiday activities; Grant support reducing child poverty; Less crime and antisocial behaviour - positive activities and sense of community.

*People with a disability:* accessible educational and social activities; reduced isolation through engagement with disability specific and general activities; reduced mental health issues as a result; increased self-confidence, social skills and self-worth through volunteering; improved employment skills and physical fitness leading to better health and mental health.

*Families:* Working age adults gaining employment skills through educational opportunities. Access to affordable clothing and other essentials through the charity shop and grant support for financial need.

## Review of 2021

The pandemic continued to create a number of challenges as well as some new opportunities. During the first three months of the year we continued with a number of online activities including regular coffee mornings, Facebook and a much valued listening service. We also made sure that the Cornerstone Pantry continued to be able to supply food for those most in need. We undertook a process of reviewing what we offer and looking at how we may do things differently. What became clear very quickly is that people needed stability after two years of change and uncertainty.

Before reopening our doors fully we set up outdoor coffee mornings which were a huge success. This is something we will continue during the warmer months as it makes us even more directly connected with our community and has encouraged new people to come along. We are also conscious there are a number of people who are remaining cautious and welcome the opportunity to be outside with good coffee, delicious cake and people to talk to.

Cornerstone has been there alongside the community throughout the pandemic and this is not the time for reimagining or time for big change. It was important that we were able to reopen our doors and re-introduce all of the activities so highly valued by our guests

*Being a stable and positive presence in peoples lives is the critical factor.*

*The Cornerstone Cupboard* has seen its membership grow from 30 households in 2020 to 81 households in 2021.

This much-needed service enables people to supplement their shopping and helping to make ends meet. Pantry members pay £3.50 per week and are able to choose food to the value of c £15 as well as receiving free vegetables and toiletries.

This venture has enabled us to build and strengthen our relationships with a network of other Food Banks and Pantries across Cheltenham. We are helping one another to meet this important and growing need which is destined to become even greater as fuel poverty and inflation impact the most vulnerable in our society.

*Playtrail* is growing in popularity with eight families now regularly involved. Playtrail supports children and parents in the early years with measurable developmental and educational outcomes. During the year we have developed our relationships with a network of health visitors, midwives and social workers who are now referring clients to us.

*The Cornerstone Charity shop* has become so popular that it is now open five days a week. We are extremely grateful to the volunteers who have stepped up to make this happen. Profits from the charity shop are shared with the local community to support areas of real need

*Homework Club*, we are delighted to welcome and support around 15 young people each week as more parents recognise the value of their children catching up on lost education. We are grateful to the five volunteers who provide teaching support.

*Get Moving Whaddon* Unfortunately our very popular fitness and well-being programme had to be halted as funding ran out during the year. I'm pleased to say these activities are now being reinstated and a new relationship has been developed with the Fresh Hope Armoury Gym.

James White, our Pioneer Minister, and Martin Turner, Methodist Minister, have been reaching out on Facebook and YouTube with morning chats and helpful messages of encouragement. These sessions are greatly appreciated, not only by local people but also from much further afield... even as far as Brazil. A number of people have said how valuable they have found these early morning sessions and how it has helped them to feel and stay connected.

Martin and James have been leading short Sunday morning services on Facebook which are greatly appreciated and well supported.

We now have over 600 followers on Facebook and over 300 of those are active supporters

*Café Church*, led by James White, has continued to evolve throughout the Covid crisis to make it accessible for all. This has worked really well with people enjoying the informality and sense of family.

*Cornerstone re-development*, although stalled due to Covid I'm pleased to say that under Martin Turner's leadership, working with Coombes Everitt architects we now have plans in place which reflect the needs identified in our 2019 community research. A priority for us in 2022 is capital fundraising which will enable us to turn these plans into reality.

During the last year Cornerstone Centre has reached even more people in our community in a positive and ongoing way. As we have reopened our doors we have not lost sight of the opportunities that have been presented for building relationships and community online particularly for those most vulnerable.

Our staff team and volunteers have journeyed together over the last two years facing many challenges and difficulties. They have helped one another and as a result relationships have been strengthened and there is a real sense of team solidarity

We are greatly appreciative of the tremendous amount of hard work, commitment and creativity that has been demonstrated during the year.

I am personally grateful to our trustees for their wisdom, commitment and encouragement in helping us to successfully steer our course through these uncharted waters.

## Sustainability

Cornerstone Centre has historically had a healthy mix of income streams which include earned income (such as café, activities and facility hire), grants, local council support and donations from individuals. Covid19 hit our earned income stream hard but this was offset in part by an increase in grant income during 2020. Earned income continued to be down on pre Covid19 levels during 2021 and three multiyear grants came to an end during the year. This led Trustees to move fundraising to red on the Centre's risk assessment in October 2021.

A fundraising group now meets monthly to discuss fundraising and take actions to increase income from charitable sources. We also engage the services of an experienced freelance fundraiser to advise and assist us with grant applications. We are working to embed fundraising activities to encourage more individuals to support our work through regular donations and are investigating the feasibility of a membership scheme.

As face to face activities return to the Centre we predict that income from activities will return to pre Covid19 levels and maybe more. Whilst we recognise that the fundraising environment remains competitive, we do have a history of securing funding to enable us to continue our service delivery. We believe that levels of need within our local community and the activities that we provide in partnership with the community offer a strong case for support for funding and that through strategic fundraising we will be able to maintain our current level of activity going forward and even grow that activity in some areas (such as our new Play Trail project).

The Cornerstone Centre relies entirely on the goodwill and generosity of a broad range of individuals, grant funders and local organisations who support us so generously and open heartedly. It is with grateful thanks for this support that we can look to the future positively. Our corporate funders include:

Sylvanus Lysons  
Life Development Fund  
Souter Trust  
Barnwood Trust  
Cheltenham Borough Council  
Gloucestershire County Council  
Cheltenham Mayor's Charity  
Family Space

We have been delighted and humbled by the number of individuals who have supported our work financially during this challenging year. It would be inappropriate to mention names here but our heartfelt thanks to each and every one of you.

*Accountants* :The Trust is thankful for the continued financial services and professional support with the legal obligations associated with being a charity from Brian Gibb and the great team at SkyBridge Accounting Limited.

All directors of the company are also trustees of the charity, and there are no other trustees. The Board has the power to appoint additional trustees as it considers fit to do so.

This report was approved on 19 April 2022.

## **St Michael's Cornerstone Trust Independent Examiner's Report**

### **Independent Examiner's report to the trustees of St Michael's Cornerstone Trust**

I report to the trustees on my examination of the accounts of St Michael's Cornerstone Trust for the year ended 31 December 2021 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

#### **Responsibilities and basis of report**

As the charity's trustees (and also directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having established that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for Independent Examination, I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

the accounting records were not kept in respect of the charity as required by section 396 of the 2006 Act; or

the accounts do not accord with those records; or

the accounts do not comply with the applicable requirements under section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or

the accounts have not been prepared in accordance with the Charities SORP (FRS 102)

I have no concerns and have come across no other matters in connection with the examination which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Emma Conway ACCA  
Chartered Certified Accountant  
3 Fairview Court  
Fairview Road

Cheltenham  
GL52 2EX

19 April 2022

**St Michael's Cornerstone Trust (Company Limited by Guarantee)**  
**Statement of Financial Activities**  
**for the year ended 31 December 2021**

	Notes	Unrestricted	Restricted	Designated	2021 £	2020 £
INCOME & ENDOWMENTS						
Grants, donations and legacies	4	35,369	39,053	-	74,422	87,516
Income from charitable activities	5	4,608	-	-	4,608	5,589
Income from investments		6	-	-	6	43
TOTAL INCOME		39,983	39,053	-	79,036	93,148
EXPENDITURE						
Expenditure on charitable activities	6	66,888	37,551	-	104,439	78,970
TOTAL EXPENDITURE		66,888	37,551	-	104,439	78,970
NET MOVEMENT IN FUNDS		(26,905)	1,502	-	(25,403)	14,178
FUND BALANCES AT 1 January 2021		20,285	10,647	40,000	70,932	56,754
Transfer between funds		6,620	-	(6,620)	-	-
FUND BALANCES AT 31 December 2021	12	-	12,149	33,380	45,529	70,932

Income resources and resulting net movement in funds each year arise from continuing operations.

**St Michael's Cornerstone Trust (Company Limited by Guarantee)**  
**Balance Sheet**  
**as at 31 December 2021**

	Notes	2021 £	2020 £
Fixed Assets	9	-	1,412
<b>Current assets</b>			
Debtors	10	402	-
Cash at bank and in hand		47,240	70,205
		<u>47,642</u>	<u>70,205</u>
<b>Creditors: amounts falling due within one year</b>	11	(2,113)	(685)
		<u>45,529</u>	<u>69,520</u>
		<u>45,529</u>	<u>70,932</u>
<b>Funds</b>			
Unrestricted Funds		-	20,285
Restricted Funds		12,149	10,647
Designated Funds		33,380	40,000
	12	<u>45,529</u>	<u>70,932</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

Members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

T Solomon  
Director

19 April 2022

**St Michael's Cornerstone Trust (Company Limited by Guarantee)**  
**Notes to the Accounts**  
**for the year ended 31 December 2021**

**1 Accounting policies**

***Basis of preparation***

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with the Financial Reporting Standard 102 (effective 1 January 2016) and FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015 (as amended by the Bulletin issued in February 2016) published by the Charities Commission in England & Wales (CCEW), effective January 2016. (The SORP).

***Turnover***

Voluntary income and donations are accounted for as received. Project and fundraising income is accounted for on an accruals basis.

***Expenditure on management and administration of the charity***

Administration expenditure includes all expenditure not directly related to the charitable activity or fundraising.

***Depreciation***

*Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:*

*Equipment - 10% straight line*

**2 Designated Fund**

£3,380 has been allocated by the Trustees to a Designated Fund to be held for the refurbishment project. This project is in the early stages of consideration

**3 Legal status of charity**

St Michael's Cornerstone Trust is a company limited by guarantee and, as such has no share capital.

**4 Grants, Donations and Legacies**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Designated</b>	<b>2021 £</b>	<b>2020 £</b>
Donations and other income	9,240	10,920	-	20,160	7,003
Care Shop income	853	389	-	1,242	1,161
Grants	25,276	27,744	-	53,020	79,352
	<u>35,369</u>	<u>39,053</u>	<u>-</u>	<u>74,422</u>	<u>87,516</u>

**Income from charitable**

<b>5 activities</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Designated</b>	<b>2020</b>	<b>2019</b>
Coffee bar	2,523	-	-	2,523	1,285
Activities	1,062	-	-	1,062	2,184
Rent of Hall	1,023	-	-	1,023	1,515
Laundrette	-	-	-	-	605
	<u>4,608</u>	<u>-</u>	<u>-</u>	<u>4,608</u>	<u>5,589</u>

**St Michael's Cornerstone Trust (Company Limited by Guarantee)**  
**Notes to the Accounts**  
**for the year ended 31 December 2021**

Expenditure on charitable						
6	activities	Unrestricted	Restricted	Designated	2021	2020
	Coffee bar	1,413	-	-	1,413	718
	Activity/Program costs	296	25,531	-	25,827	10,347
	Laundrette costs	-	-	-	-	40
	Playgroup costs	67	-	-	67	43
	Salaries	36,404	11,821	-	48,225	37,654
	Light and heat	6,410	-	-	6,410	3,736
	Telephone	1,561	-	-	1,561	1,454
	Water rates	668	-	-	668	575
	Rent	100	-	-	100	100
	Repairs	8,620	-	-	8,620	10,997
	General admin - Software	334	-	-	334	364
	Insurance	1,832	-	-	1,832	1,441
	Licence	545	-	-	545	571
	Printing,postage and stationary	533	-	-	533	315
	Care Shop distributions	-	199	-	199	1,499
	Refuse collection	236	-	-	236	318
	Staff Training & Welfare	555	-	-	555	1,126
	Travel and subsistence	58	-	-	58	68
	Cleaning	1,201	-	-	1,201	880
	Fundraising costs	2,200	-	-	2,200	2,850
	Advertising	524	-	-	524	220
	Depreciation	1,412	-	-	1,412	1,629
	Sundries					
		1,919	-	-	1,919	2,025
		66,888	37,551	-	104,439	78,970
7	Operating profit				£	£
	This is stated after charging:					
	Depreciation of owned fixed assets				1,412	1,629
8	Taxation					
	The company, which is a registered charity, is not liable to taxation.					
9	Tangible fixed assets					Plant and machinery etc
	Cost					£
	At 1 January 2021					7,308
	At 31 December 2021					7,308
	Depreciation					
	At 1 January 2021					5,896
	Charge for the year					1,412
	At 31 December 2021					7,308
	Net book value					
	At 31 December 2021					-
10	Debtors				£	£
	Other Debtors				402	-

**St Michael's Cornerstone Trust (Company Limited by Guarantee)**  
**Notes to the Accounts**  
**for the year ended 31 December 2021**

	2021 £	2020 £
<b>11 Creditors: amounts falling due within one year</b>		
Other creditors	2,113	685

	Unrestricted £	Restricted Designated £	2021 £	2020 £
<b>12 Analysis of fund balances</b>				
At 1 January	20,285	10,647	40,000	70,932
Profit/ (Loss) for the year	(26,905)	1,502	-	(25,403)
Transfer between funds	6,620	-	(6,620)	-
At 31 December	-	12,149	33,380	45,529

The charity aims to retain a reserve in unrestricted funds of up to six months of overhead expenses. At 31 December 2021 this equated to £26,400 which compares with the actual balance of £nil.

	£	£
<b>13 Staff Costs</b>		
Salaries	48,225	37,654
	48,225	37,654

During the year St Michael's Cornerstone Trust employed two centre managers, a centre assistant and a cleaner.

No Trustees received either remuneration or expenses, other than direct reimbursement of money paid out, during the year (2020 £nil)

The Trust relies substantially on the time of volunteers to run its activities. It is not possible to quantify the value of these services to the Trust