



CANTERBURY SEA CADET CORPS

[Registered Charity No. 1085939]

ANNUAL REPORT 2020 to 2021

This Annual Report and Financial Statements has been prepared in accordance with the provisions of the Charities Act and the Statement of Recommended Practice.

ADMINISTRATIVE INFORMATION

The Canterbury Sea Cadets is a legally constituted maritime cadet unit that conforms, as Unit 67 of the Sea Cadet Corps, to the policies of the Sea Cadet Regulations established by the Marine Society & Sea Cadets (MSSC) Charity and is formally affiliated to that charity having adopted the Sea Cadet Standard Constitution of July 2017. Its working title is 'Training Ship Courageous'

The Unit is based in Vauxhall Road, CANTERBURY, Kent. CT1 1ZN. The main offices are in Viridor House within that address.

Unit President Sir Julian Brazier TD

Unit Vice-President the Reverend G Whittlesea

Unit Chairperson and Trustee Chaplain (Sea Cadet Corps) JP Morrison Royal Naval Reserve (Lieutenant Colonel (Retired))

Commanding Officer and Trustee Petty Officer (Sea Cadet Corps) J Murphy

Trustees:

Mrs J Rohan BEM (Vice-Chair and Fundraising)
Mr G Walker
Mrs S McConnell
Mrs E A Morrison (also Unit Administrator)
Mr A J Dadd (Flexible Volunteer – Seagoing Officer)
Mrs Jane Beaumont (19th March 2021 – Treasurer Designate)

Trustees are elected or re-elected at the Charity's Annual General Meeting.

Membership and Trusteeship of the Unit Management Team are covered by the Standard Sea Cadet Constitution July 2017, Part 2, section 7 (Clauses 7.1 through 7.12)

7.1 The Unit and its property shall be managed and administered by a body of charity trustees collectively called the Unit Management Team (UMT) comprising of:

a. a minimum of three UMT members elected in accordance with this constitution, unless appointed in accordance with clause 23;

b. two ex-officio UMT members being the:

i. appointed Commanding Officer/Officer in Charge (CO/OIC).

ii. Chairperson of the Parents' and Supporters' Association (P&SA), if applicable.

None of the ex-officio UMT members can be elected into the UMT office holders' role as listed in clause 7.2.

c. SCC Chaplains enjoy dual status and historically were automatic ex-officio members of the UMT. Under this constitution Chaplains are not automatic UMT members but due to their dual status, may also apply to become a UMT member if he or she is eligible in accordance with this clause and are elected in accordance with clause 11.

In Canterbury there remains a vacancy on the UMT for a Secretary; active recruitment initiatives, to ensure compliance with the Standard Sea Cadet Constitution clause 7.2, continue.

Bankers

NatWest Bank
The Parade
Canterbury

Lloyds Bank
49 High Street
Canterbury

Kent
CT1 2SQ

Kent
CT1 2SE

Independent Examiner Mr David Clarke
6 The Friars
Canterbury
Kent
CT1 2AS

AIMS AND PURPOSES

Through adventure that launches young people for life today, Canterbury Sea Cadets aim to help teenagers develop into resilient, confident young people who can launch well into today's complex and sometimes overwhelming world and thrive in it. Activities include leadership and teamwork learned through maritime and land-based skills.

Property. The Unit acquired a 99-year site lease from Canterbury City Council on 9th October 2013 for a 'peppercorn' rent and £231k has been spent from a restricted fund between 2013 and 2019 constructing and maintaining the new building, Viridor House. Much of the funding comprised a grant from Viridor and the MSSC. It is not permitted to sell the building, so the asset value is shown as £0 but it is valued by MSSC at a £652k replacement value for insurance purposes.

Building Fund. During this FY, the UMT drew down £5,577.95 from our restricted building fund to pay for the construction of two new classroom spaces and to bring the boy's showers back into operation,

COVID-19. In common with so many aspects of the nation, the youth sector suffered from an inevitable inertia caused by the lockdowns ordered by the Government from 16th March 2020. Immediately, parading, boating, residential courses and offshore activities ceased. Straight away, virtual activities were made available across the Sea Cadet Corps, but it was the Canterbury experience that, in competition with virtual resources requiring a higher priority engagement with schools, there was little appetite by our own cadets to continue their involvement with us exclusively on-line. It is still far too early to predict the impact on the Unit's membership and finances, but it is certain that there will be a need for a resurgence of enthusiasm required to meet the challenges of the new 'normal'. The adult members of the Unit worked hard to create a nationally accredited COVID-19 safe environment before summer 2021 to enable recommencement of operations with our young people.

COVID-19 Grants. In accordance with Government policy, Sea Cadets Canterbury were in receipt of pandemic regeneration grants. After our initial success early in the FY of a £10,000 grant for lockdown 1, we applied for further grants for lockdowns

2 and 3 and we received a further £4,000 grant and a £6,193.29 grant from HMG via Canterbury City Council. Totalling **£20,193.29**.

Archery Project. Our initial fundraising application for £2K to support this project failed but we have been in receipt of a total of over £28K from the Government over three financial years. The Unit Management Team has authorised expenditure of £2K of this windfall money to get the project underway. During these difficult months, our two authorised instructors have been tied into their professional duties (water supply and care home respectively). This outdoor project is seen as essential as part of our plan to return to parading as well as exploring commercial support for boating. During the current pandemic, the MOD and MSSC have placed a moratorium on archery until up-to-date activity risk assessments from can be obtained by HQ MSSC from Archery GB, the national governing body for Archery in GB.

Safeguarding. The overarching Safeguarding Statement is: *'At Marine Society and Sea Cadets (MSSC) we recognise our responsibilities to ensure that in line with our duty of care we safeguard and protect the children, young people and vulnerable adults with whom we work, doing all we can to promote their safety, health, well-being and happiness. We continually strive to be a respected and trusted organisation where everyone feels safe to participate in all our activities and our cadets and adults understand their right to be protected from all forms of harm.'*

The intent at Canterbury Sea Cadets is that no-one works with our children unsupervised unless they have an up-to-date Declaration and Barring Service enhanced clearance and have completed the MSSC mandated on-line safeguarding training.

ACCOUNTS AND FINANCIAL STATEMENTS

Independent Examiner's Report

I report on the accounts of the Trust for the year ended 5th April 2021, which are set out on the following page.

Respective Responsibilities of Trustees and Examiners

The Charity's trustees are responsible for the preparation of the accounts The Charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the 2011 Act) but that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- to follow the procedure laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an opinion as to whether the accounts present a 'true and fair view' and my report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- comply with the accounting requirements of the 2011 Act;

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr David Clarke

28th January 2022

6, The Friars
Canterbury
Kent
CT1 2AS

FY Accounts 05.04.2020 - 05.04.2021

	General Fund	Reserve Fund	Totals 2020-2021
Incoming Resources			
Grants	£ 20,193.29		£ 20,193.29
Donations	£ 4,800.00		£ 4,800.00
Restricted Donation (gate gun)	£ 500.00		£ 500.00
Bank Interest	£ 1.28		£ 1.28
Course fees	£ 272.00		£ 272.00
Insurance refund	£ 254.65		£ 254.65
Contributions (Subs)	Nil		Nil
TOTAL	£ 26,021.22		£ 26,021.22
Resources Used			
Water	£ -		£ -
Electricity	£ 587.24		£ 587.24
Insurance	£ 1,527.97		£ 1,527.97
Phone and broadband	£ 1,354.37		£ 1,354.37
Rohan	£ 600.00		£ 600.00
Strimmer	£ 821.94		£ 821.94
Building costs (2 classrooms, 2 showers)		£ 5,577.95	£ 5,577.95
TOTAL	£ 4,891.52	£ 5,577.95	£ 10,469.47
NET incoming resources	£ 21,129.70	£ -	£ 15,551.75
Current Assets (as at 5/4/2021)			
Bank Lloyds TSB New Building Fund		£ 15,293.15	£ 15,293.15