

COMPANY REGISTRATION NUMBER: 03919511
CHARITY REGISTRATION NUMBER: 1085824

West Hampstead Women's Centre
Company Limited by Guarantee
Audited Financial Statements
31 March 2022

Jackson & Jackson
A trading name of Jackson Nicholas Assie Limited
Chartered Certified Accountants & Statutory Auditors
Suite 7, Meridian House
62 Station Road, Chingford
London E4 7BA

West Hampstead Women's Centre

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2022

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West Hampstead Women's Centre

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2022

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2022.

Reference and administrative details

Registered charity name West Hampstead Women's Centre

Charity registration number 1085824

Company registration number 03919511

Principal office and registered office 26-30 Cotleigh Road
London
NW6 2NP

The trustees

Jennifer Brown (Chair)	
Barbara D'Gama	(Retired 8 March 2022)
Shaheda Multani	
Claudia Blackett	
Feriona McLoughlin	(Retired 8 March 2023)
Laura Holden	(Appointed 8 March 2023)
Claire Lintings	(Appointed 9 March 2022)
Charlotte Moore	(Appointed 9 March 2022)

Company secretary Claudia Blackett

Centre Manager Snezana Bulatovic

Auditor Jackson Nicholas Assie Limited
Chartered Certified Accountants & statutory auditor
Suite 7, Meridian House
62 Station Road
Chingford
London
E4 7BA

Bankers Lloyds Bank
1 Walm Lane
Willesden Green
London
NW2 5SN

West Hampstead Women's Centre

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

The Trustees, who are also directors for the purpose of company law, present their report and the financial statements of the charity for the year ended 31st March 2022.

Reference and Administrative Details

Reference and administrative details are shown in the schedule of members of the board and professional advisors on page 1 of the financial statements.

The Trustees

The trustees who served the charity during the period were as follows:

Jennifer Brown	(Chair)
Feriona McLoughlin	(Treasurer)
Claudia Blackett	(Secretary)
Barbara D'Gama	(retired 8 March 2022)
Shaheda Multani	

Structure, Governance and Management

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

Organisational structure

The organisational structure of WHWC is:

Snezana Bulatovic | Centre Manager
Zeena Nahi | Somali-speaking Advocacy and Intervention Worker (left September 2021)
Julia Tint | Fundraiser / Centre Worker
Susan Nettleton | Volunteer Development Worker
Saphia Ghelle | Cleaner

Sessional Workers

Marian Larragy | Caretaker / Irish Women's Support Worker
Beverly Sell | Arts and Crafts Tutor
Prabhat Sisodia | Sewing Tutor
Cath Baynton | Gardening Tutor
Bryony Littlefair | Creative Writing Tutor
Kristyan Robinson | Volunteer Yoga Instructor
Laura Porro | Pilates Instructor
Sandrine Fanjek | Volunteer Reflexologist | Mindfulness and Meditation facilitator
Sue Fung | Volunteer Osteopath
Ola Irukwu | Fitness Instructor
Margaret Barron | How to Enhance Well-being with Self-Care facilitator
Zuzana Krskova | Natural Dyeing Tutor

West Hampstead Women's Centre

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Partnerships

Ageing Better in Camden Partnership
British Museum
Camden Adult Community Learning
Camden Advice Network
Camden Strategic Partnership
Maida Vale Iyengar Yoga Institute

Many thanks also go to individual donors, for their kind and generous support and donations to West Hampstead Women's Centre. We also want to thank all the community groups and networks we work with regularly.

Funders/supporters

Ageing Better in Camden (AgeUK)
Camden Giving
Camden Council's Community Impacts Resilience Fund - Recovery Fund
Food For Life Get Togethers
The Fitzdale Trust
Government of Ireland - Emigrant Support Programme
The Hampstead Wells and Campden Trust
The London Borough of Camden
London Community Response
The Marsh Christian Trust
The Morgan Charitable Foundation
The National Lottery Community Fund (Funding ended in April 2021)

Mavala Cosmetics
Little Waitrose West Hampstead
Buns, West Hampstead

Structure, governance and management

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

WHWC is a company limited by guarantee and a registered charity. The Charitable Company is managed by Trustees elected at the Annual General Meeting and the members who have served during the year are shown on page 1 of these statements. Each Trustee is both a director of the company and a Trustee of the Charity and undertakes an amount not exceeding one pound in event of the winding up of the company. The purpose of the Trustees is to support the Women's Centre, help its growth and pursue its mission. The Trustees hold overall responsibility for the direction, policies, employment and finances of the Centre and are responsible for the decision-making process of the Centre.

West Hampstead Women's Centre

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Duties of the Trustee

- To ensure that the Centre manages its finances properly
- To ensure that the Centre is a good employer of its paid and voluntary staff
- To be involved in the recruitment and selection of staff
- To ensure that staff are properly supervised
- To monitor and evaluate the work of the Centre
- To support the Centre by bringing in their skills, contacts and interests
- To provide support to workers with events and fundraising
- To be able to do specific duties i.e. treasurer, supervisor to workers
- To be able to give time for special meetings or for other tasks required.
- To be able to attend away days or training from time to time
- To attend meetings once a month, which usually take place on Mondays from 6:30 pm – 7:30pm.

At the meeting, the Manager of the Centre reports on what has happened in the past month. Problems and future plans are discussed and the Centre's work is monitored and evaluated on a regular basis.

a) Roles and Responsibilities of Trustees

- They are directors of WHWC as a Company Limited by Guarantee in England and Wales
- They have responsibility for ensuring that WHWC fulfils its objectives as set out in our Memorandum of Association
- They help to set the ethos and culture of the organisation
- They are responsible for the oversight of WHWC's financial position including audit and risk management
- They ensure that WHWC's funds are used wisely and in accordance with our aims and objectives
- They formally approve accounts
- They are often needed to sign legal documents and cheques if they are signatories
- They should be committed to implementing WHWC's policies and procedures i.e. Equal Opportunities and the Code of Conduct
- They determine the staffing structure and terms and conditions of service
- They are also invited to be on interview panels for staff.

b) Induction

- Being a Trustee of WHWC gives members the opportunity:
- To develop skills and experience in a range of areas including governance, employment, fundraising, finance, publicity, and equal opportunities
- To promote the interests of women in Camden
- To participate in events, outings, celebrations and parties
- To work together with women from different parts of the world in making progress? and watching the Centre grow.

There is a small budget to reimburse members for travel, postage, lunch and telephone expenses. New members are also encouraged to attend training on the rights and responsibilities of the trustee and there is a small budget for this.

West Hampstead Women's Centre

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Women interested in serving on the WHWC management committee are asked to complete a brief information form outlining interests and experience related to the person specification set out in the "Trustees' Roles and Responsibilities" document. Prospective members are provided with an annual report and audited accounts from last year. The Chair may contact the referees provided by the candidate on the form.

- If the candidate is shortlisted, she will be invited to meet the management committee selection panel to discuss fully what is involved in management committee membership and answer any questions the candidate may have
- Once elected at the AGM, the Secretary of WHWC will arrange for the new member to complete the appropriate forms to notify Companies House and the Charity Commission that she is a new Trustee and director
- The new member will have an induction, which will cover details of the role and responsibilities of the Trustee including policies and procedures
- One named member of the management committee will remain as a contact person to provide support and advice to the new member to help integrate them into the committee and the organisation
- The roles of officers are clearly defined as set out below.

The Chair

- Has the overview of WHWC and represents WHWC at public events and at meetings with other organisations
- Line manages the centre manager and supervises her work and the work of other staff members
- Ensures that the meetings are effective and decisions are taken and implemented in the way that reflects the needs of WHWC
- Encourages full and relevant discussion
- Ensures that everyone is included in the decision-making process and in an emergency she will contact all Trustees
- Helps out with differences and helps to deal with conflicts
- Participates in the recruitment of all staff members
- Calls and chairs the AGM, presenting a Chair's report
- Participates in updating and writing new policies
- Participates at every stage of strategic planning of the Centre's future and business planning
- Participates regularly in the monitoring and evaluation of the Centre's services.

West Hampstead Women's Centre

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

The Treasurer

- Has responsibility for ensuring that records of all WHWC's financial transactions are kept, although the committee as a whole is responsible for making financial decisions
- Ensures that financial transactions are in compliance with SORP requirements
- Has a general overview of WHWC's financial situation, ensures that the committee is kept informed and makes financial recommendations.
- Works with the finance worker in the budgeting and financial planning of the WHWC
- Keeps regular contact with the finance worker and fundraiser regarding budgeting and fundraising
- Liaises with the finance worker in preparing for the annual audit and ensures that financial reports are submitted to relevant official bodies and funders
- Acts as the contact with the auditors
- Reports any issues/recommendations communicated by the auditors to the other management committee members immediately
- Ensures that any actions/recommendations communicated by the auditors are acted on at the earliest opportunity.

The Secretary

The secretary deals with WHWC's official paperwork. Other roles include:

- Being one of the cheque signatories
- Ensures that any changes in membership are communicated to Companies House and The Charity Commission
- Ensures that the auditors are informed of any relevant changes to the management committee, for example a change in Treasurer.

Objectives and activities

The objectives of WHWC as set out in its memorandum and articles of association are as follows:

- To promote any charitable purpose for the benefit of women in and around the area known as Camden by the advancement of education, the protection of health and the relief of sickness and distress, including the promotion of recreation and leisure activities, in the interests of social welfare in order to improve their quality of life
- To empower women through education, information and confidence building
- To improve women's and their families' health
- To decrease isolation of women, especially carers, refugees, disabled elderly and women suffering from domestic violence
- To improve service users' access to services, educational and economic opportunities
- To provide a safe space for all women
- To alleviate isolation and improve the quality of lives of the women who use our services
- To help sustain, strengthen and improve the health, well-being and status of all women.

Public Benefit

The West Hampstead Women's Centre provides a range of benefits and activities to the public as it aims to empower women emotionally, socially, and economically and encourage them to fulfil their potential. Our services are open to all women who need access to our services for their health, personal development, safety, skill-based education, holistic therapies and when they are in crisis or isolated. We bring communities together, actively encouraging social cohesion and integration.

West Hampstead Women's Centre

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Achievements

During the period covered by this report, WHWC continued to provide our services in challenging circumstances combining online and in-person classes whenever circumstances permitted and in line with government regulations. Our services included a range of well-being sessions, exercise classes, advice and advocacy and volunteer development.

Most of our activities in the first quarter of this period took place online and a very limited number of classes took place in person in small groups of six in accordance with government regulations. In June 2021, we finally started long-awaited body therapies and these were welcomed by some of the most vulnerable centre users.

Twelve volunteers, four tutors and five sessional workers were involved in providing well-being activities and weekly support to centre users and the staff team. Well-being activities included yoga classes online and in person, osteopathy and reflexology sessions, online Pilates, online sessions for the Asian Women's Group, online and the in-person Irish Women Group, creative writing, gardening, sewing, crafts, natural dyeing workshops and "How to enhance wellbeing with self-care" sessions. Overall, volunteers contributed around 1,600 hours during this period. During the year we saw an increase in the number of women needing assistance, information and services addressing domestic abuse.

The staff team comprised centre manager, centre worker, volunteer development worker, cleaner, and a Somali and Arabic speaking advocacy worker who left in September 2021. Fundraising remained one of the biggest challenges during this period and we continue to look for new funding sources.

In early 2022, we ran a short course of workshops called How to Enhance Well-being with Self-Care, which proved very successful. The workshops explored how our thinking and attitudes can be a source of well-being. During the reporting period, WHWC's services were used by 346 women, with 3,262 attendances.

Advice and advocacy service

WHWC continued to provide support to disadvantaged women from all walks of life, in particular BAME women, older women, and women experiencing domestic abuse. Many of our clients are women who are caring for children with special needs or other family members. They also experience poverty, debt, poor housing, unemployment, or mental and physical health issues. The Centre continued to support women experiencing domestic abuse issues with applying for universal credit, child benefit and housing benefit and to secure temporary accommodation. In addition, we helped disadvantaged women in need to maximise their income and to apply for individual hardship grants. We also referred and signposted women to other specialist agencies, and foodbanks. We also successfully secured £31,960 in welfare benefits on 23 women's behalf. The advice and advocacy service helped a total of 122 women in the same period.

During this period, the advice and advocacy service reduced its availability from five to three weekdays because funding from the National Lottery Community Fund came to an end in April 2021.

West Hampstead Women's Centre

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Support Groups

The Asian Women's Group is one of WHWC's core services and meets weekly. This year due to Covid-19, we continued the AWG group meetings online, facilitated by three volunteers from the group. The group members were very happy that they still saw each other and were able to socialise despite shielding. The meetings started with seated exercises led by a trained volunteer, and included a singing group where women sang together, and they also had a series of volunteer led sessions focusing on chair-based yoga and breathing exercises. During the summer, the group went on four outdoor trips to Regent's Park, Golders Hill Park, Holland Park and Kew Gardens, which gave everyone the chance to enjoy meeting up in person. Women who attend the Group value the friendship and support that it provides, and the friendships have continued to flourish. Thirty-four women attended the Asian Women's Group this year, and many of them also keenly joined in other centre activities. Our volunteer made well-being calls to 43 elderly and vulnerable Asian women during this period.

Asian Women's Health Calendar

These sessions led by health professionals, continued to run online on the last Wednesday of each month. Topics covered included podiatry, diabetes, anxiety, phobias and depression, long Covid, cancer awareness, and mental well-being. They also took part in a Health Watch Camden focus group on 'accessible information standard'. These sessions provided a safe and friendly space where women could discuss personal and health issues and get helpful information to improve their wellbeing.

Irish Women's Group

The Irish Women's Group (IWG) spent about the first half the year online and the last half meeting at the centre, and had discussions about a wide range of cultural, political, historical and social issues, including matters of relevance to Ireland. They also talked about personal issues, health matters and exchanged useful and practical information, along with health matters and exchange of practical information.

During the year, the IWG also shared a daily song, until they started to meet at the centre again in September 2021. A speaker from Camden Healthwatch talked to the Group about how the treatments for cancer have improved and why it is worthwhile taking part in screening programmes.

The IWG visited Golders Hill Park and Kew Gardens and saw four exhibitions at the British Museum on Thomas Beckett, Nero, Peru - A Journey Through Time and Stonehenge. Eighteen women were part of the group during this period.

Classes

From September 2021, WHWC ran a hybrid weekly creative writing class, with some women coming to the Centre in person and others taking part online. A total of 19 women attended this class, which is funded by Camden Adult Community Learning.

The Group worked on a different aspect of writing each week and start by looking at material chosen by the tutor which illustrates the specific topic. Everyone wrote short pieces and read at least one of them aloud towards the end of the session.

We continued to run two sewing classes run on Mondays and Fridays in partnership with Camden Adult Community Learning. These classes were provided in person at WHWC with appropriate Covid-19 safety precautions in place. The changes included having two smaller groups for five weeks each during a term.

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Year ended 31 March 2022

Students were very eager to return to the classes and see each other again, and we also welcomed many new students, joining our centre for the first time. Students learned how to take body measurements and draw a paper pattern, how to lay out material and cut it, add interfacing, use both hand and machine stitching, and finish and hem the garment. This was a popular class with 45 women attending and students were encouraged to continue to practise their sewing at home, learning a valuable skill.

The weekly crafts class is run in partnership with Camden Adult Community Learning and is open to women of all ages and abilities. The class has a particular emphasis on women with physical and mental health difficulties, caring responsibilities and those aged 60 plus. During this period, there were smaller class sizes in alternating groups, and 15 women had the chance to participate to comply with Covid-19 safety requirements. The varied mix of topics we explored and worked on were shell and crocodile scale fingerless gloves, hand appliqué, crochet squares, Sashiko embroidery, quilting and embroidered Christmas cards.

Well-being activities

Our qualified volunteer osteopath helped women with musculoskeletal problems such as repetitive strain injury or postural imbalances and other issues. Patients are encouraged to look at all aspects of their lifestyle to aid the body's natural self-healing processes. The service offers a holistic approach balancing the mind and body to promote wellness. Patients are also offered advice between visits about managing their condition.

Osteopathy sessions bring about a sense of deep relaxation and stimulate their body's own healing processes. This natural therapy facilitates more vital energy, helps boost the immune system and creates a stronger healthy body. The reflexologist stimulates reflex points on the feet to help patients reduce symptoms and improve health and quality of life. Our reflexologist also offers exercise and health advice to patients who have found it very beneficial.

The online Meditation Mindfulness sessions have been running for a year. Studies have shown that this practice has helped to bring about improvements in measures of anxiety and depression, as well as helping people to manage diabetes, blood pressure, heart disease and chronic pain. Women attending the sessions experienced significant positive changes in their lives, including improved concentration, reduced anxiety and stress, and improved sleep. Other benefits reported by the women participating included calmer mood and better control of emotions, feeling more relaxed, less afraid and more active in their lives. Twenty-two participants attended the sessions during the last year.

During this period, we also ran both Iyengar and Vinyasa yoga classes with qualified volunteers.

Iyengar yoga focuses on alignment, precision, and directionality, leading to a calm and deep embodiment. During the early part of this period, we continued to hold weekly online Iyengar classes for students of all levels to comply with government Covid-19 regulations.

In September 2021, we started in-person Vinyasa yoga classes for women who cannot access online facilities. The class was open to all levels and modifications were given to accommodate different levels of practice. Vinyasa is good for general toning, strengthening, lengthening, and aligning of the body. It also helps develop cardiovascular fitness, stamina, and endurance.

Our yoga classes provide a welcoming, relaxed, and friendly atmosphere with 37 women benefitting both physically and with general mental wellbeing.

West Hampstead Women's Centre

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Our Pilates classes ran online until June 2021, led by our qualified volunteer teacher. The classes improved participants' general fitness and wellbeing, with a focus on core strength, body control and balance. The exercises targeted specific muscle groups and movements to alleviate common issues such as back pain, frozen shoulder, and neck stiffness. Thirteen women attended the weekly classes this year and participants' feedback has been positive, with the majority reporting a reduction in pain level and symptoms.

WHWC continued to run weekly "Legs, Bums and Tums" classes for women aged over 60 years. We resumed face-to-face sessions in July 2021 and ran a hybrid class alongside the online sessions. The "Legs, Bums and Tums" sessions helped women taking part to improve their mobility and suppleness of joints and improve balance and movement of the body. Women also reported that the classes helped to reduce stress and anxiety. During the past year, 24 women benefited from these classes and women from the class also enjoyed an outing to Kew Gardens.

Tone and Stretch

We started running this new class in response to the high demand for exercise classes after Covid restrictions ended. Tone and Stretch is a fusion of movements from yoga poses, Pilates toning and conventional exercise all coming together to create an hour of full body and mind celebration. The movements aim to promote strength and flexibility, improve mobility and release tension, and are topped with breathing and meditation in movement techniques. The class started in February 2022 and 10 women attended in a Covid-safe limited class size.

Gardening

This year the gardening project took place in person and women continued to learn and practice a range of horticultural skills, using organic methods, while helping to maintain the garden. This gave women participating an opportunity to learn new skills and meet other women, with 20 women benefitting. They used plums and green tomatoes from the garden to make jams and chutneys for sale, which sold well. Elderflowers from the garden were also used to make a delicious cordial, which women enjoyed. Women working in the garden also enjoyed Christmas-wreath making workshops at WHWC, using natural materials from the garden to make the wreaths.

How to enhance well-being with Self Care

This six-week online course was a follow up to the popular "Learning to Befriend Your Mind". The workshops explored what needs to be in place in our lives so that we feel an overall sense of well-being. This includes the basics of movement, good sleep, and diet, as well as how we care for our own mind and manage the feelings that come from living in a complex world. Increasing their focus on self-care and what that entails, women will feel a greater sense of contentment and cheerfulness allowing them to better manage the world around them.

Participants also learned ways to restore balance, feel empowered and nurtured, how to manage feelings and have a healthier approach to life. Thirty women attended the six sessions.

Natural Dyeing Workshops

During this period, we ran two short series of workshops in July 2021 and in November 2021, with 15 women attending. Participants learned how to use plants and natural materials to dye silk scarves, cotton bandanas and t-shirts. Women collected petals and leaves from their gardens and onion skins from the kitchen to decorate beautiful silk scarves and cotton fabric, learnt Indigo dyeing using simple Shibori techniques, and created a bunting to decorate the WHWC reception area.

Women learnt how to solar dye, bundle dye, and steam the cloth to get the finished results, and how different techniques and materials affect the colours.

West Hampstead Women's Centre

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Volunteering

Our volunteers were hugely important to West Hampstead Women's Centre and are vital to us delivering our aims and objectives, giving over 1,600 hours of their time to the centre this year. We have keen and supportive volunteer trustees, receptionists, yoga, Pilates, and Tone and Stretch teachers, osteopaths, reflexologists, cooks, craftswomen, event organisers, fundraisers, lawyers, photographers, administrators, health educators and more, enabling us to provide both existing and new services.

Throughout the changing Covid-19 restrictions our volunteers adapted to managing classes in the centre or online, regularly updating our service users and contacting those who were isolated. We are very grateful for our volunteers' positive response in adapting to the situation this year, and we supported volunteers' physical and mental health with online classes, training, and trips to Kew Gardens and the British Museum.

We welcomed 18 new volunteers this year, who value the opportunity to give something back to other local women, share and develop skills, and support our activities.

Financial review

Overall, it has been a successful year financially for WHWC. The charity has been able to provide existing services and to build on others. We were successful in fundraising income of £120,760 for revenue costs in the reporting year, of which £115,850 was raised through charitable trusts and foundations and the local authority, £5,567 was raised through room hire, £9,282 was raised through donations and £31 in interest.

The Trustees remain confident that the charitable company will be able to deliver significantly against our aims and objects within the resources that will be available for 2022-23.

Funders

Ageing Better in Camden (AgeUK)
Camden Giving
Food For Life Get Togethers
The Fitzdale Trust
Government of Ireland - Emigrant Support Programme
The Hampstead Wells and Camden Trust
The London Borough of Camden
The Marsh Christian Trust
The Morgan Charitable Foundation
The National Lottery Community Fund (Funding ended in April 2021)

Supporters

Kilburn Christian Fellowship
Little Waitrose, West Hampstead
Mavala Cosmetics
Buns, West Hampstead
Healthwatch Camden

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Reserves policy

The charity has identified that in order to ensure continuity of delivery of services, a free reserves fund should be created to cover redundancy and three months running costs, estimated at £70,000. At the year ending 31 March 2022 unrestricted reserves were £122,836 analysed as:

- a) £71,422 of free reserves
- b) £30,093 set aside for staff payments
- c) £7,013 set aside for replacement of equipment
- d) £14,308 for building refurbishment.

Restricted funds of £85,668 held for specific purposes as directed by the funder are analysed as:

- a) £15,026 be spent on ongoing projects
- b) £60,642 set aside for the write down of building refurbishment over the remaining five years.

Plans for the future

Our future plans are to sustain all the activities and continue to fundraise for the core costs and running costs of projects, maintain our services and raise health awareness among our users.

Events after the end of the reporting period

Particulars of events after the reporting date are detailed in note 24 to the financial statements.

Trustees' responsibilities statement

the directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations and in accordance with United Kingdom Generally Accepted Accounting Practice;

- (b) company law requires the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the surplus or deficit profit or loss of the charity for that period;
- (c) in preparing the financial statements the directors are required to:
 - (i) select suitable accounting policies and then apply them consistently;
 - (ii) make judgements and accounting estimates that are reasonable and prudent;
 - (iii) State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
 - (iv) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- (d) the directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the charity and that enable them to ensure that the financial statements comply with the Companies Act;
- (e) the directors are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities; and

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Year ended 31 March 2022

- (f) where appropriate, the directors are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website.

In the case of CA 06 Co.-s418(2) each of the persons who are directors at the time when the report is approved, the following applies:

(a) so far as each director is aware, there is no relevant audit information (information needed by the company's auditors in connection with preparing their report) of which the company's auditors are unaware; and

(b) each director has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information

Auditor

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a Trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The auditor is deemed to have been re-appointed in accordance with section 487 of the Companies Act 2006.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The Trustees' annual report was approved on 28 June 2023 and signed on behalf of the board of Trustees by:



Jennifer Brown
Trustee

West Hampstead Women's Centre

Company Limited by Guarantee

Independent Auditor's Report to the Members of West Hampstead Women's Centre

Year ended 31 March 2022

Opinion

We have audited the financial statements of West Hampstead Women's Centre (the 'charity') for the year ended 31 March 2022 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cashflows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the audited financial statements:

- give a true and fair view of the state of the charity's affairs as of 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom accounting standards, including FRS102 The Financial Reporting Standard applicable in the UK and Republic of Ireland; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements relating to the audit of the financial statements in the UK, including the Financial Reporting Standards (the 'FRC's') Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

In common with many other charities of this size and nature the auditors are used to assist with the preparation of the financial statements.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees use of the going concern basis of accounting in preparation of the financial statements is appropriate.

Based on the work, we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the absence of reference to a material uncertainty in this auditor's report is not a guarantee that the company will continue in operation.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

West Hampstead Women's Centre

Company Limited by Guarantee

Independent Auditor's Report to the Members of West Hampstead Women's Centre*(continued)*

Year ended 31 March 2022

Other information

The other information comprises the information included in the Trustees' report, other than the financial statements and our auditors report thereon. The Trustees are responsible for the other information contained within the trustees' report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report (incorporating the Directors' Report) for the financial year for which the audited financial statements are prepared is consistent with the audited financial statements; and
- the Directors' Report has been prepared in accordance with applicable legal requirements

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the audited financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the audited financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

West Hampstead Women's Centre

Company Limited by Guarantee

Independent Auditor's Report to the Members of West Hampstead Women's Centre(continued)

Year ended 31 March 2022

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements in accordance with the applicable financial reporting framework and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of audited financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the audited financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- Conclude on the appropriateness of the Trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the audited financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the audited financial statements, including the disclosures, and whether the audited financial statements represent the underlying transactions and events in a manner that achieves fair presentation

West Hampstead Women's Centre

Company Limited by Guarantee

Independent Auditor's Report to the Members of West Hampstead Women's Centre(continued)

Year ended 31 March 2022

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We considered the nature of the charity's industry and its control environment and reviewed the charity's documentation of their policies and procedures relating to fraud and compliance with laws and regulations. We also enquired of management and others within the entity about their own identification and assessment of the risks of irregularities.

We obtained an understanding of the legal and regulatory frameworks that the charity operates in, and identified the key laws and regulations that:

- had a direct effect on the determination of material amounts and disclosures in the financial statements. These included the Companies Act, Charities Act, Charities (Accounts and Reports) Regulations 2008, Health and Safety Act, employment law, pensions legislation, tax legislation, Bribery Act and Slavery Act; and
- do not have a direct effect on the financial statements but compliance with which may be fundamental to the charity's ability to operate or to avoid a material penalty. These included the Charity Commission for England and Wales (Charity Commission) regulations, fundraising regulations and Anti-Money Laundering Regulations (including Proceeds of Crime Act 2002 and Terrorism Act 2000)

We discussed among the audit engagement team regarding the opportunities and incentives that may exist within the organisation for fraud and how and where fraud might occur in the financial statements.

As a result of performing the above, we identified the greatest potential for fraud in the following areas, and our specific procedures performed to address them are described below:

- Recognition of grant income: this involves judgement around whether grants have performance conditions attached to them which have to be met before income can be recognised, as well as judgement over whether or not those conditions have been satisfied. On a sample basis, we have assessed the judgements and estimates made by management in the recognition of this income.
- Appropriate allocation of restricted income: there is a risk that restricted income may not have been identified and allocated as such. We reviewed the allocation of income to restricted or unrestricted funds on initial recognition to ensure restrictions were appropriately identified and applied, and we reviewed fund transfers from restricted to unrestricted funds to assess the rationale for those movements.

In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override. In addressing the risk of fraud through management override of controls, we tested the appropriateness of journal entries and other adjustments; assessed whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluated the business rationale of any significant transactions that are unusual or outside the normal course of business.

West Hampstead Women's Centre

Company Limited by Guarantee

Independent Auditor's Report to the Members of West Hampstead Women's Centre*(continued)*

Year ended 31 March 2022

In addition to the above, our procedures to respond to the risks identified included the following:

- reviewing financial statement disclosures by testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements.
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.
- enquiring of management concerning actual and potential litigation and claims, and instances of non-compliance with laws and regulations; and
- reading minutes of meetings of those charged with governance, reviewing internal management reports, reviewing correspondence with HMRC and with the Charity Commission.

Use of our report

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

John Assie FCCA (Senior Statutory Auditor)
for and on behalf of
Jackson Nicholas Assie Limited
Chartered Certified Accountants and Statutory Auditors
Suite 7, Meridian House
62 Station Road
North Chingford
London E4 7DB



29 June 2023

West Hampstead Women's Centre

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2022

		Unrestricted funds £	2022 Restricted funds £	Total funds £	2021 Total funds £
	Note				
Income and endowments					
Donations and legacies	5	9,282	–	9,282	2,911
Charitable activities	6	72,597	38,850	111,447	271,243
Investment income	7	31	–	31	64
Total income		<u>81,910</u>	<u>38,850</u>	<u>120,760</u>	<u>274,218</u>
Expenditure					
Expenditure on raising funds:					
Costs of raising donations and legacies	8	4,111	–	4,111	5,826
Expenditure on charitable activities	9,10	147,563	62,622	210,185	207,140
Total expenditure		<u>151,674</u>	<u>62,622</u>	<u>214,296</u>	<u>212,966</u>
Net (expenditure)/income and net movement in funds		<u>(69,764)</u>	<u>(23,772)</u>	<u>(93,536)</u>	<u>61,252</u>
Reconciliation of funds					
Total funds brought forward		192,600	99,440	292,040	230,788
Total funds carried forward		<u>122,836</u>	<u>75,668</u>	<u>198,504</u>	<u>292,040</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 22 to 37 form part of these financial statements.

West Hampstead Women's Centre

Company Limited by Guarantee

Statement of Financial Position

31 March 2022

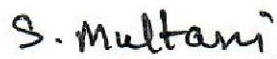
	Note	2022 £	2021 £
Fixed assets			
Tangible fixed assets	17	64,189	81,027
Current assets			
Debtors	18	3,469	1,752
Cash at bank and in hand		299,603	320,243
		<u>303,072</u>	<u>321,995</u>
Creditors: amounts falling due within one year	19	<u>(168,757)</u>	<u>(110,982)</u>
Net current assets		134,315	211,013
Total assets less current liabilities		198,504	292,040
Net assets		198,504	292,040
Funds of the charity			
Restricted funds		75,668	99,440
Unrestricted funds		122,836	192,600
Total charity funds	21	198,504	292,040

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the Board of Trustees and authorised for issue on 28 June 2023, and are signed on behalf of the board by:



Jennifer Brown
Trustee



Shaheda Multani
Trustee

Company Number: 03919511

The notes on pages 22 to 37 form part of these financial statements.

West Hampstead Women's Centre

Company Limited by Guarantee

Statement of Cash Flows

Year ended 31 March 2022

	2022	2021
	£	£
Cash flows from operating activities		
Net (expenditure)/income	(93,536)	61,252
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	16,838	16,838
Other interest receivable and similar income	(31)	(64)
Accrued expenses/(income)	58,190	(4,221)
<i>Changes in:</i>		
Trade and other debtors	(1,717)	2,680
Trade and other creditors	(415)	11,006
Cash generated from operations	(20,671)	87,491
Interest received	31	64
Net cash (used in)/from operating activities	(20,640)	87,555
Cash flows from investing activities		
Purchase of tangible assets	—	(6,740)
Net (decrease)/increase in cash and cash equivalents	(20,640)	80,815
Cash and cash equivalents at beginning of year	320,243	239,428
Cash and cash equivalents at end of year	299,603	320,243

West Hampstead Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2022

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 26-30 Cotleigh Road, London, NW6 2NP.

2. Statement of compliance

These financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2019.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The trustees have considered all relevant factors, including the long-term impact of COVID-19 on the charity's activities and have concluded there is no significant impact on the Organisation.

It is therefore considered that the going concern status remains intact and there are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Significant judgements

There have not been any significant judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies.

Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. There have been no key assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

West Hampstead Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

West Hampstead Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Resources expended *(continued)*

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction of each activity, comprising the salary costs of the central function, is apportioned on the following basis which are an estimate, based on staff time, of the amount attributable to each activity.

Building Women's Resilience 44%
Volunteer Development 24%
Support costs 28%
Fundraising & publicity 4%

Premises costs are allocated 56% to Building Women's Resilience, 24% to Volunteer Development and 20% to support costs. This is based on usage.

Support costs are further allocated on the following basis:

Staff costs, based on staff time:

Building Women's Resilience 56%
Volunteer Development 24%
Governance 20%

Other support costs, based on usage:

Building Women's Resilience 66%
Volunteer Development 24%
Governance 10%

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of fundraising.

Governance costs include those costs associated with meeting constitutional and statutory requirements of the charity and include audit fees and costs linked to the strategic management of the charity.

Tangible assets

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £500 are not capitalised.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Building refurbishment	-	Over the term of the lease (20 years)
Furniture & equipment	-	Straight line basis over 4 years
Computer equipment	-	Straight line basis over 2 years

West Hampstead Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

West Hampstead Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

4. Limited by guarantee

West Hampstead Women's Centre is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Grants				
Building Women's Resilience - other voluntary income	9,282	9,282	2,911	2,911

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Room rental	5,567	—	5,567
Building Women's Resilience	67,000	37,450	104,450
Volunteer Development	—	1,400	1,400
Other income - Photocopying	30	—	30
	<u>72,597</u>	<u>38,850</u>	<u>111,447</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Room rental	1,901	—	1,901
Building Women's Resilience	95,571	172,421	267,992
Volunteer Development	—	1,350	1,350
Other income - Photocopying	—	—	—
	<u>97,472</u>	<u>173,771</u>	<u>271,243</u>

West Hampstead Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

6. Charitable activities *(continued)*

Building Women's Resilience

	2022	2021
	£	£
Big Lottery Fund - Buildings Women's Resilience	–	99,531
London Borough of Camden Strategic Partners Fund	55,000	55,000
London Borough of Camden Government Support	12,000	38,571
Ageing Better in Camden	7,500	10,000
LB Camden Community Infrastructure COVID-19	–	10,000
LB Camden – Advice	10,000	10,000
Irish Government's Department of Foreign Affairs and Trade: Emigrant Support Programme	8,000	8,000
LB Camden Community Infrastructure BAME	–	7,500
The Hampstead Wells and Campden Trust	7,500	7,500
London Community Response Wave 3	–	4,655
Beatrice Laing Trust	–	4,000
Camden Giving – COVID-19 Response	–	3,735
The Fitzdale Trust	2,800	3,000
LB Camden – Business Rates	–	2,000
The Hospital Saturday Fund	–	2,000
Camden Giving – We Make Kit	1,500	–
Camden Giving - Social Action Fund	–	1,200
London Community Response Wave 1	–	800
Tesco Bags of Help COVID-19	–	500
Get Together	150	–
	<u>104,450</u>	<u>267,992</u>

Volunteer Development

	2022	2021
	£	£
The Morgan Charitable Foundation	1,000	1,000
The Marsh Christian Trust	400	350
	<u>1,400</u>	<u>1,350</u>

7. Investment income

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Bank interest receivable	<u>31</u>	<u>31</u>	<u>64</u>	<u>64</u>

8. Costs of raising donations and legacies

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Costs of generating income – Staff				
Support costs	<u>4,111</u>	<u>4,111</u>	<u>5,826</u>	<u>5,826</u>

West Hampstead Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Building Women's Resilience	34,263	61,222	95,485
Volunteer Development	41,166	1,400	42,566
Support costs	72,134	–	72,134
	<u>147,563</u>	<u>62,622</u>	<u>210,185</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Building Women's Resilience	10,567	82,065	92,632
Volunteer Development	4,967	35,710	40,677
Support costs	5,089	68,742	73,831
	<u>20,623</u>	<u>186,517</u>	<u>207,140</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2022 £	Total fund 2021 £
Building Women's Resilience	95,485	–	95,485	92,632
Volunteer Development	42,566	–	42,566	40,677
Support costs both programmes	–	57,693	57,693	57,855
Governance costs	–	14,441	14,441	15,976
	<u>138,051</u>	<u>72,134</u>	<u>210,185</u>	<u>207,140</u>

11. Analysis of support costs (excluding governance costs)

	Building Women's Resilience £	Volunteer Development £	Total 2022 £	Total 2021 £
Staff costs	16,117	6,907	23,024	32,627
Premises	14,311	3,520	17,831	8,390
Depreciation	11,113	5,725	16,838	16,838
	<u>41,541</u>	<u>16,152</u>	<u>57,693</u>	<u>57,855</u>

West Hampstead Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

12. Analysis of governance costs

	2022	2021
	£	£
Staff Costs	5,757	8,157
Governance support	3,852	2,804
Audit fee	4,800	4,800
AGM	32	215
	<u>14,441</u>	<u>15,976</u>

13. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation of tangible fixed assets	<u>16,838</u>	<u>16,838</u>

14. Auditors remuneration

	2022	2021
	£	£
Fees payable for the audit of the financial statements	3,600	3,600
Fees for non-audit services	<u>1,200</u>	<u>1,200</u>

15. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	96,269	135,294
Social security costs	3,839	6,517
Employer contributions to pension plans	<u>2,678</u>	<u>3,844</u>
	<u>102,786</u>	<u>145,655</u>

The average head count of employees during the year was 5 (2021: 7). The average number of full-time equivalent employees during the year is analysed as follows:

	2022	2021
	No.	No.
Number of staff - Building Women's Resilience	2	2
Number of staff - Volunteer Development	1	1
Number of administrative and support staff	<u>2</u>	<u>2</u>
	<u>5</u>	<u>5</u>

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £45,526 (2021: £45,534).

West Hampstead Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

16. Trustee remuneration and expenses

None of the trustees received any remuneration or other benefits from employment with the charity during the year (2021: Nil).

None of the trustees or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year or the previous year.

None of the trustees received expenses during the year (2021: Nil).

17. Tangible fixed assets

	Building refurbishment £	Furniture, fittings & equipment £	Computer equipment £	Total £
Cost				
At 1 April 2021 and 31 March 2022	242,566	40,187	4,444	287,197
Depreciation				
At 1 April 2021	169,795	33,301	3,074	206,170
Charge for the year	12,129	3,339	1,370	16,838
At 31 March 2022	181,924	36,640	4,444	223,008
Carrying amount				
At 31 March 2022	60,642	3,547	–	64,189
At 31 March 2021	72,771	6,886	1,370	81,027

18. Debtors

	2022 £	2021 £
Trade debtors	2,444	766
Prepayments	725	686
Other debtors	300	300
	<u>3,469</u>	<u>1,752</u>

19. Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	43,291	43,291
Accruals and deferred income	116,388	58,198
Social security and other taxes	1,802	2,217
Other creditors	7,276	7,276
	<u>168,757</u>	<u>110,982</u>

West Hampstead Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

19. Creditors: amounts falling due within one year *(continued)*

Deferred income represents grants received for the purpose of expenditure in a future period. The amounts included in other creditors above is:

Deferred income £650

There was no pension liability outstanding at the end of the reporting period.

19.a Deferred Income

	2021 £	2021 £
At 1 April 2021	650	1,000
Additions during the year	—	—
Amounts released to income	—	(350)
At 31 March 2022	650	650

The deferred income relates to hardship fund which has not been spent during the year.

20. Pensions and other post-retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,678 (2021: £3,844).

West Hampstead Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

21. Analysis of charitable funds

Unrestricted funds

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 £
General funds	90,000	81,910	(151,674)	51,186	71,422
Designated Fund - Cotleigh Road equipment and furnishings fund	7,013	—	—	—	7,013
Designated Fund - Staffing Fund	80,093	—	—	(50,000)	30,093
Designated Fund - Building refurbishments	15,494	—	—	(1,186)	14,308
	<u>192,600</u>	<u>81,910</u>	<u>(151,674)</u>	<u>—</u>	<u>122,836</u>

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
General funds	90,000	100,447	(26,449)	(73,998)	90,000
Designated Fund - Cotleigh Road equipment and furnishings fund	6,013	—	—	1,000	7,013
Designated Fund - Staffing Fund	11,095	—	—	68,998	80,093
Designated Fund - Building refurbishments	11,494	—	—	4,000	15,494
	<u>118,602</u>	<u>100,447</u>	<u>(26,449)</u>	<u>—</u>	<u>192,600</u>

Purposes of Designated Funds

The Cotleigh Road equipment and furnishing fund represents funds earmarked by the trustees for expenditure on other non-capital refurbishment costs, purchases of equipment and furniture as well as essential garden clearance.

Staff funding represents funds earmarked by trustees for staff salaries.

West Hampstead Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

21. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 £
Cotleigh Road refurbishment	72,771	–	(12,129)	–	60,642
London Borough of Camden - Community Infrastructure Levy - COVID-19 Response	–	–	–	–	–
Big Lottery Fund - Building Women's Resilience	8,545	–	(8,545)	–	–
Irish Government's Department of Foreign Affairs and Trade: Emigrant Support Programme	2,000	8,000	(8,000)	–	2,000
London Borough of Camden - Community Infrastructure Levy	2,994	–	(1,498)	–	1,496
SOLA	1,248	–	–	–	1,248
The Hampstead Wells and Campden Trust	5,625	7,500	(7,500)	–	5,625
The CMS Future Foundation (Olswang Foundation)	2,135	–	–	–	2,135
The Hospital Saturday Fund	–	–	–	–	–
The Marsh Christian Trust	–	400	(400)	–	–
Sure Start	522	–	–	–	522
Camden Giving	–	–	–	–	–
The Fitzdale Trust	–	2,800	(2,800)	–	–
Beatrice Laing Trust	3,000	–	(1,000)	–	2,000
Ageing Better in Camden	–	7,500	(7,500)	–	–
The Morgan Charitable Foundation	–	1,000	(1,000)	–	–
London Borough of Camden - Community Infrastructure Levy - BAME Communities	–	–	–	–	–
London Borough of Camden - Advice	–	10,000	(10,000)	–	–
Camden Giving - COVID-19 Response	600	–	(600)	–	–
London Community Response Wave 1	–	–	–	–	–
London Community Response Wave 3	–	–	–	–	–
Tesco Bags of Help COVID-19 Communities Fund	–	–	–	–	–
Camden Giving - We Make Camden Kit	–	1,500	(1,500)	–	–
Get Together	–	150	(150)	–	–
	<u>99,440</u>	<u>38,850</u>	<u>(62,622)</u>	<u>–</u>	<u>75,668</u>

West Hampstead Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
Cotleigh Road refurbishment	84,900	–	(12,129)	–	72,771
London Borough of Camden - Community Infrastructure Levy - COVID-19 Response	–	10,000	(10,000)	–	–
Big Lottery Fund - Building Women's Resilience	8,053	99,531	(99,039)	–	8,545
Irish Government's Department of Foreign Affairs and Trade: Emigrant Support Programme	1,750	8,000	(7,750)	–	2,000
London Borough of Camden - Community Infrastructure Levy	4,492	–	(1,498)	–	2,994
SOLA	1,248	–	–	–	1,248
The Hampstead Wells and Campden Trust	5,625	7,500	(7,500)	–	5,625
The CMS Future Foundation (Olswang Foundation)	2,135	–	–	–	2,135
The Hospital Saturday Fund	3,461	2,000	(5,461)	–	–
The Marsh Christian Trust	–	350	(350)	–	–
Sure Start	522	–	–	–	522
Camden Giving	–	1,200	(1,200)	–	–
The Fitzdale Trust	–	3,000	(3,000)	–	–
Beatrice Laing Trust	–	4,000	(1,000)	–	3,000
Ageing Better in Camden	–	10,000	(10,000)	–	–
The Morgan Charitable Foundation	–	1,000	(1,000)	–	–
London Borough of Camden - Community Infrastructure Levy - BAME Communities	–	7,500	(7,500)	–	–
London Borough of Camden - Advice	–	10,000	(10,000)	–	–
Camden Giving - COVID-19 Response	–	3,735	(3,135)	–	600
London Community Response Wave 1	–	800	(800)	–	–
London Community Response Wave 3	–	4,655	(4,655)	–	–
Tesco Bags of Help COVID-19 Communities Fund	–	500	(500)	–	–
Camden Giving - We Make Camden Kit	–	–	–	–	–
Get Together	–	–	–	–	–
	<u>112,186</u>	<u>173,771</u>	<u>(186,517)</u>	<u>–</u>	<u>99,440</u>

West Hampstead Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

21. Analysis of charitable funds *(continued)*

Purposes of Restricted Income Funds

Big Lottery Fund - Building Women's Resilience

Donated towards the cost of running Building Women's Resilience service

London Borough of Camden - Advice

Donated towards providing advice and running Building Women's Resilience service

London Borough of Camden - Community Infrastructure Levy

Donated to undertake essential repairs to the garden paving, decking and retaining wall at the back of the building

London Borough of Camden - Community Infrastructure Levy - COVID Response

Donated towards organising and delivering online service in response to COVID

London Borough of Camden - Community Infrastructure Levy - BAME communities support

Donated towards organising and delivering service for BAME communities in response to COVID

Irish Government's Department of Foreign Affairs and Trade; Emigrant Support Programme

Donated towards the cost of running Irish Women Group and Services for Irish women

The Hampstead Wells and Camden Trust

Donated towards the cost of running Building Women's Resilience service

The Hospital Saturday Fund

Donated towards the cost of running Blooming Survivors project

The Fitzdale Trust

Donated towards the cost of running Building Women's Resilience service

Camden Giving - Social Action Fund

Donated towards the cost of running Learning to Befriend Your Mind course and staff costs

Camden Giving - COVID-19 response

Donated towards organising and delivering online service in response to COVID

The CMS Future Foundation (The Olswang Foundation)

Donated towards the cost of running Herbalist Calendar

The Marsh Christian Trust

Donated towards the cost of running volunteer project

The Morgan Charitable Foundation

Donated towards the cost of running volunteer project

Ageing Better in Camden

Donated towards the cost of running Let's Celebrate our Age project

The Beatrice Laing Foundation

Donated towards replacement of the roof over the back extension of the building

The London Community Response Wave 1

Donated towards the purchase of mobile phones and data for three months

West Hampstead Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

21. Analysis of charitable funds *(continued)*

Purposes of Restricted Income Funds

The London Community Response Wave 3

Donated towards the purchase of equipment and materials to enable the Centre to deliver activities safely and securely

Tesco Bags for Help COVID-19 Communities Fund

Donated to support the work of the Centre during COVID

SOLA

The funding for SOLA provides a support group for survivors of lesbian domestic violence and a phone line

The Cotleigh Road refurbishment fund

Represents the net book value of building works capitalised in respect of the refurbishment of the Cotleigh Road Library

22. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	3,547	60,642	64,189
Current assets	288,046	15,026	303,072
Creditors less than 1 year	(168,757)	—	(168,757)
Net assets	122,836	75,668	198,504

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	8,256	72,771	81,027
Current assets	295,326	26,669	321,995
Creditors less than 1 year	(110,982)	—	(110,982)
Net assets	192,600	99,440	292,040

West Hampstead Women's Centre
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2022

23. Analysis of changes in net debt

	At 1 Apr 2021	Cash flows	At 31 Mar 2022
	£	£	£
Cash at bank and in hand	<u>320,243</u>	<u>(20,640)</u>	<u>299,603</u>

24. Post balance sheet events

The charity is in ongoing negotiations in relation to the premises lease with LB Camden. The council have indicated their continuing support for the organisation, and it is fully anticipated that favourable lease terms, will be agreed. No additional accrual for rent costs is deemed necessary.

The trustees have considered the likelihood of any negative subsequent events arising from the impact of COVID-19 and have concluded that the incidence of such events is likely to have minimal impact on the financial statements.

The trustees have also considered the likelihood of other significant post balance sheet events and concluded that there are none which significantly impact the financial statements.

25. Related parties

There were no related party transactions during the year (2021: Nil).

26. Going concern

The charity is in ongoing negotiations in relation to the premises lease with LB Camden. The council have indicated their continuing support for the organisation, and it is fully anticipated that favourable lease terms, will be agreed.

The Trustees have been carrying out a continuous assessment of the long-term impact of COVID-19 on the operations of the charity, and considered the risks and threats posed.

The Trustees are satisfied that to date, the threat to operations has been minimal, and whilst working arrangements have had to be adapted, this has not significantly reduced the effectiveness of the organisation.

The Trustees are monitoring events in the country as a whole and have a protocol in place to provide a quick response to any changes in the operating environment. They currently do not anticipate any circumstances that significantly curtail the ability of the charity to function.

The Trustees have also considered the non-COVID-19 related circumstances and projections of the charity and are satisfied that the going concern basis is appropriate for these financial statements.