

Bradford Youth Development Partnership

Charity number 1085821

A company limited by guarantee number 03891257

Annual Report and Financial Statements for the year ended 31 March 2024



Bradford Youth Development Partnership

Annual Report and Financial Statements for the year ended 31 March 2024

Contents	Page
Trustees' report	2 to 5
Examiner's report	6
Statement of financial activities	7
Balance sheet	8
Notes to the accounts	9 to 13

Prepared by West Yorkshire Community Accountancy Service CIO

Bradford Youth Development Partnership

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Peter Tate	Chair	
Mohammed Amran	Vice-chair	
Kerr Kennedy	Secretary	
Naeem Nawaz	Treasurer	
Byron Francis		
Dr Ruby Bhatti OBE DL		
Beverley Mullaney		
Fazlul Haq		
Suffia Hussain		

Charity number 1085821 Registered in England and Wales

Company number 03891257 Registered in England and Wales

Registered and principal address	Bankers	
c/o Bangladeshi Youth Organisation	Yorkshire Bank Plc	CCLA Investment Management
52 Cornwall Road	14 Broadway	Limited
Bradford	Bradford	Senator House
BD8 7JN	BD1 1EZ	85 Queen Victoria Street
		London EC4V 4ET

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 9 December 1999. It is governed by a memorandum and articles of association, as amended on 29 November 2001, 10 December 2002 and 25 May 2011. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Bradford Youth Development Partnership

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

To promote the benefit of young people aged 8 to 30 within the area of benefit, especially but not exclusively:

By developing and managing youth initiatives which will enhance the development of young people.

By working with and developing multi-agency and partnership approaches which will assist young people to participate fully in society.

By establishing projects which will enable the citizens of the area to gain a greater understanding of the need of young people.

The area of benefit is defined as Bradford Metropolitan district, and any other area(s) in the north of England as the trustees may determine.

Public benefit statement

In setting our objectives and planning our activities our trustees have given, serious consideration to the Charity Commission's general guidance on public benefit and in particular Education, Health & Well-being and Physical Activities for young people aged 8 – 30.

Achievements and performance

We were commissioned by JUMP to deliver physical activities in the Heaton Ward of Bradford West Constituency in February 2022 (£95,000 over 2 years, ending March 2024). We achieved all of the outcomes/targets set for the project.

We continue to provide much needed services, and avail ourselves of opportunities for funding, including the HAF & HSF Funding through Bradford Council, and have received NHS funding (£25k to tackle health inequalities) as well as our application to Bradford VCSA (£5k per annum over 2 years) to continue our role as a Community Anchor Organisation.

We were also successful in securing £8,000 from the Power to Change – Leading the Way Programme to increase confidence, resilience, skills, networks and develop both personal and organisational leadership together with the support of a programme mentor, P2P learning sessions and access to a peer group for problem solving (July 2023 – March 2024).

In April 2023 we received a grant of £6,180 from the Yorkshire Sport Foundation to develop skills of young people and adult volunteers (CSLA Training through Bradford Council's Sports & Recreation Department).

We were successful in receiving funds from the Co-op Foundation for Year 3 of the Peer Mentoring Project giving a yearly budget of £35,000. This is a joint project in partnership with Oasis Academy Lister Park School.

We were allocated funding through Bradford Council's Household Support Fund, to deliver Food Parcels to FSM families / Families In Need over 2021-2022 (150+) which continued into 2022-2023 (£24k Plus an Additional £3k to July / August 2023), to support 40+ families and provide additional food parcels over the Summer Holidays) and this has continued into 2024 (Apr.- Sept. 2024). We have also been allocated funding to run the HAF (Holiday Activities with Food) programme during 2023-2024 and 2024-2025 (£16,900k for 6 weeks of delivery over Easter, Summer and Winter in 2024) to provide activities with food to FSM children during school holiday periods. working in partnership with local schools to identify families In Need/In Food Poverty.

We have continued our role as an Anchor Organisation for the NHS/Community Partnership, Quadrant Community Partnership and supported smaller organisations, such as Bangladeshi Youth Organisation and Bradford Studies Sport Network to access small amounts of funding, recruitment and selection of staff for projects and advice and information as required.

Bradford Youth Development Partnership

Trustees' report (continued) for the year ended 31 March 2024

Financial review

The net expenditure for the year was £19,659, including net income of £7,345 on unrestricted funds and net expenditure of £27,004 on restricted funds, after transfers.

We remain a viable organisation, taking account of the reduction in funding year on year and all the challenges that this brings.

We are always optimistic about the future of BYDP and have complete faith in our continued efforts in playing our part in the delivery of much needed services to our local communities, particularly our young people and their families and will always strive to innovate and adapt to changing circumstances and keep focussed on delivering the objectives for which BYDP came into being in 1999.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £99,685.

The trustees have agreed that unrestricted funds neither committed nor invested in tangible fixed assets (free reserves) held by the charity should equate to six to nine months of expenditure. Based on 2024-2025 budgeted expenditure this equates to target reserves of between £49,200 and £73,800.

Reserves are required to cover staff redundancies as well as any potential winding down costs being available to support the ongoing work of the charity and any deficits in budget, should the charity's income sources be reduced.

The extra reserves above £75,000 will be utilised to cover any shortfall in income during 2024-2025 and 2025-2026.

Bradford Youth Development Partnership

Trustees' report (continued) for the year ended 31 March 2024

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 12/12/2024

Kerr Kennedy (Trustee)

Bradford Youth Development Partnership

Independent examiner's report to the trustees of Bradford Youth Development Partnership

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2024, which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

13/12/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Bradford Youth Development Partnership
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Income from:					
Grants and donations	(2)	1,125	105,049	106,174	58,277
Contract / fee Income		39,373	-	39,373	55,627
Other income		1,326	-	1,326	709
Bank interest		4,788	-	4,788	2,210
Mini Bus Income		1,701	-	1,701	4,935
Total income		48,313	105,049	153,362	121,758
Expenditure on:					
Salaries and NI	(3)	27,228	51,564	78,792	80,078
Training and supervision		-	1,880	1,880	11,578
Staff travel and other staff costs		1,303	312	1,615	83
Education and activities		3,297	38,519	41,816	59,501
Trainee and volunteer costs		50	375	425	225
Minibus costs		2,158	1,021	3,179	2,403
Rent and rates		4,895	2,250	7,145	5,720
Print, stationery and postage		20	-	20	241
Telephone		561	-	561	507
Insurance		420	420	840	879
Legal and professional costs		-	2,600	2,600	48
Subscriptions		202	-	202	253
Financial management and payroll		1,085	-	1,085	2,045
Independent examination		427	827	1,254	1,254
Board expenses		700	-	700	262
Sundry expenses		-	-	-	830
Equipment		15	2,457	2,472	1,608
IT support		248	-	248	805
Grant repayment		-	28,187	28,187	-
Total expenditure		42,609	130,412	173,021	168,320
Net income / (expenditure)		5,704	(25,363)	(19,659)	(46,562)
Transfers between funds	(4)	1,641	(1,641)	-	-
Net movement in funds		7,345	(27,004)	(19,659)	(46,562)
Fund balances brought forward		92,340	67,332	159,672	206,234
Fund balances carried forward	(4)	99,685	40,328	140,013	159,672

All incoming resources and resources expended derive from continuing activities.

Bradford Youth Development Partnership
Balance sheet
as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Prepayments	101	-	101	8,053
Cash at bank and in hand	(6) 102,845	42,208	145,053	162,618
Total current assets	<u>102,946</u>	<u>42,208</u>	<u>145,154</u>	<u>170,671</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(7) 3,261	1,880	5,141	10,999
Total current liabilities	<u>3,261</u>	<u>1,880</u>	<u>5,141</u>	<u>10,999</u>
Net assets	<u>99,685</u>	<u>40,328</u>	<u>140,013</u>	<u>159,672</u>
Funds				
Unrestricted funds	99,685	-	99,685	92,340
Restricted funds	-	40,328	40,328	67,332
Total funds	<u>99,685</u>	<u>40,328</u>	<u>140,013</u>	<u>159,672</u>

For the year ending 31 March 2024 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 12/12/2024

Kerr Kennedy (Trustee)

Bradford Youth Development Partnership

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Motor vehicles: over 4 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Bradford Youth Development Partnership
Notes to the accounts continued
for the year ended 31 March 2024

2 Grants and donations	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford Metropolitan District Council (BMDC)	-	53,249	53,249	32,580
Co-op Foundation/Big Lottery Fund #iwill	1,125	-	1,125	14,997
JUMP	-	2,000	2,000	-
NHS West Yorkshire Integrated Care Board	-	25,000	25,000	-
Power to Change Trust	-	8,000	8,000	-
Leeds Community Foundation	-	10,000	10,000	-
Yorkshire Building Society	-	620	620	-
Yorkshire Sport Foundation	-	6,180	6,180	-
Groundwork UK	-	-	-	10,700
	<u>1,125</u>	<u>105,049</u>	<u>106,174</u>	<u>58,277</u>

3 Staff costs and numbers	2024	2023
	£	£
Gross salaries	77,587	78,880
Social security costs	4,393	4,737
Employment allowance	(4,393)	(4,737)
Pensions	<u>1,205</u>	<u>1,198</u>
	<u>78,792</u>	<u>80,078</u>

The average number of employees during the year was 5.9, being an average of 2.9 full time equivalent (2023: 7.1, 3.2 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2024	2023
	£	£
Costs of the scheme to the charity for the year	1,205	1,198

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Bradford CCG	28,187	-	28,187	-	-
ESF Groundworks	2,497	-	2,497	-	-
Co-op/Big Lottery Fund #iwill Fund	31,823	-	31,823	-	-
BMDC HSF Programme	1,945	37,069	37,373	(1,641)	-
BMDC HAF Programme	2,880	16,180	17,830	-	1,230
NHS West Yorkshire ICB	-	25,000	2,922	-	22,078
Power to Change - Leading the Way	-	8,000	2,600	-	5,400
LCF - Bartlett Group Fund	-	10,000	-	-	10,000
Yorkshire Sport Foundation	-	6,180	5,180	-	1,000
JUMP	-	2,000	2,000	-	-
Yorkshire Building Society	-	620	-	-	620
	<u>67,332</u>	<u>105,049</u>	<u>130,412</u>	<u>(1,641)</u>	<u>40,328</u>

Bradford Youth Development Partnership

Notes to the accounts continued

for the year ended 31 March 2024

4 Restricted funds (continued)

Fund name	Purpose of restriction
Bradford CCG	For the 'Health Champions' project.
ESF Groundworks	To train 14 unemployed participants to the Level 2 Youth and community work qualification.
Co-op/Big Lottery Fund #iwill Fund	A joint project with Oasis Academy Lister Park School to develop a mentoring programme for young people.
BMDC HSF Programme	Food parcel deliveries to families as part of BMDC's Household Support Fund programme. The transfer relates a contribution to overheads and minibus cost.
BMDC HAF Programme	To deliver the HAF (Holiday Activities and Food) programme over Easter, Summer and Christmas school holidays.
NHS West Yorkshire ICB	To work with secondary schools on the health and wellbeing of young people.
Power to Change - Leading the Way	To support the strategic development of the organisation.
LCF - Bartlett Group Fund	To support the development of the Heaton Health Hub and continue to provide much needed services in Heaton and other Wards in Bradford West Constituency.
Yorkshire Sport Foundation	Training and delivery of sports provision for young people.
JUMP	To purchase Scooters to use with young people.
Yorkshire Building Society	To purchase sports equipment.

5 Tangible assets

	Motor vehicles	Total
<u>Cost</u>	£	£
At 1 April 2023	14,394	14,394
At 31 March 2024	14,394	14,394
<u>Depreciation</u>		
At 1 April 2023	14,394	14,394
At 31 March 2024	14,394	14,394
<u>Net book value</u>		
At 31 March 2024	-	-
At 31 March 2023	-	-

6 Cash at bank and in hand

	2024	2023
	£	£
Cash at bank	143,721	160,802
Cash in hand	1,332	1,816
	145,053	162,618

Bradford Youth Development Partnership
Notes to the accounts continued
for the year ended 31 March 2024

7 Creditors and accruals	2024	2023
	£	£
Creditors	1,270	9,480
Accruals	3,134	1,519
Taxation and social security	737	-
	<u>5,141</u>	<u>10,999</u>

8 Related party transactions

Trustee expenses

During the year 1 trustee was paid a total of £91 in respect of travel and other costs (previous year: 1 trustee and £158 for travel and telephone costs).

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £33,598 (previous year: £36,426).

Bradford Youth Development Partnership
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2024

	2024	2023	2024	2023	2024	2023
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	1,125	-	105,049	58,277	106,174	58,277
Contract / fee Income	39,373	55,627	-	-	39,373	55,627
Other income	1,326	709	-	-	1,326	709
Bank interest	4,788	2,210	-	-	4,788	2,210
Mini Bus Income	1,701	4,935	-	-	1,701	4,935
Total income	48,313	63,481	105,049	58,277	153,362	121,758
Expenditure						
Salaries and NI	27,228	32,114	51,564	47,964	78,792	80,078
Training and supervision	-	-	1,880	11,578	1,880	11,578
Staff travel and other staff costs	1,303	75	312	8	1,615	83
Education and activities	3,297	7,496	38,519	52,005	41,816	59,501
Trainee and volunteer costs	50	225	375	-	425	225
Minibus costs	2,158	1,008	1,021	1,395	3,179	2,403
Rent and rates	4,895	2,120	2,250	3,600	7,145	5,720
Print, stationery and postage	20	90	-	151	20	241
Telephone	561	126	-	381	561	507
Insurance	420	379	420	500	840	879
Legal and professional costs	-	48	2,600	-	2,600	48
Subscriptions	202	253	-	-	202	253
Financial management and payroll	1,085	855	-	1,190	1,085	2,045
Independent examination	427	544	827	710	1,254	1,254
Board expenses	700	262	-	-	700	262
Sundry expenses	-	500	-	330	-	830
Equipment	15	951	2,457	657	2,472	1,608
IT support	248	705	-	100	248	805
Grant repayment	-	-	28,187	-	28,187	-
Total expenditure	42,609	47,751	130,412	120,569	173,021	168,320
Net income / (expenditure)	5,704	15,730	(25,363)	(62,292)	(19,659)	(46,562)
Transfers between funds	1,641	-	(1,641)	-	-	-
Net movement in funds	7,345	15,730	(27,004)	(62,292)	(19,659)	(46,562)
Fund balances brought forward	92,340	76,610	67,332	129,624	159,672	206,234
Fund balances carried forward	99,685	92,340	40,328	67,332	140,013	159,672