

# **ST CHAD'S COMMUNITY PROJECT**

**(A company limited by guarantee)**

## **REPORT AND FINANCIAL STATEMENTS**

**For the year ended 31 March 2025**

**Charity Number 1085793  
Company number 04136595**

The Trustees, who are also directors of the charitable company for the purposes of company law, submit their annual report and the financial statements of St Chad's Community Project (the charitable company) for the year ended 31 March 2025.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

## **Our Vision, Mission, Core Values and Behaviours**

We believe in the power of '**one**', whether that's **one** person making a difference, **one** team at St Chad's, or **one** connected community.

- **Our vision** is to build a vibrant and resilient community in Bensham.
- **Our mission** is to offer a range of community focused services that support residents to become empowered and connected, helping create one community.

**Our core values** form the foundation of everything we do, they are the compass that guides us in the relationships with each other, those that we form with our residents in our community, and with our delivery partners.

- **We add real value** – we offer relevant services that meet our community's needs, making a difference in the quality of our resident's lives.
- **We are trustworthy** – we trust and respect each other, our residents, and delivery partners. Everything we do is underpinned by mutual respect.
- **We are supportive** – we are friendly and approachable; we build trust and rapport with our residents and delivery partners through teamwork.
- **We are professional** – our standards and delivery are exemplary. Our staff, volunteers, and trustees are fully trained and have personal development plans to help them become the best versions of themselves.

**We demonstrate behaviours based on our core values:**

- **We are responsive** – we recognise our community has changing needs, and we will be flexible in our response to meet existing and emerging needs.
- **We are respected** – we are proud of what we do, and we are professional in our delivery.
- **We are trusted** – we will be open, inclusive, non-judgemental, and supportive of each other and our community.
- **We are accountable** – in everything we do.
- **We are welcoming** – we will always greet you with a smile, and a gentle and appropriate sense of humour.



## **Children & Family Pillar**

### **➤ Family Support Service**

Our Family Support service delivers a wide range of activities for vulnerable and at-risk families. In September 2024, the Family Support team introduced a new case management framework. This uses a set of indicators for families to self-identify strengths and support needs, enabling a holistic understanding of each family's situation. Through skilled, relational conversations, families are supported to co-develop clear, time-bound goals, which are reviewed regularly. The framework promotes a proactive, non-assumptive approach. Over the year, the team provided direct outreach support to 140 families and closed case file data shows an average improvement of 22% across all indicator levels.

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### **Case Study: Family Support Service**

A family was referred to the Family Support Service by another professional due to social isolation and the complexities of seeking asylum, facing barriers including language difficulties and limited engagement with community services. Through persistent outreach, the family support worker engaged the mother and younger children, supporting their involvement in activities at St Chads and providing emotional and practical support around the asylum process.

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As the case progressed, additional challenges arose regarding the older child's education. The family support worker provided advocacy with the school, secured interpreter support, and coordinated a multi-agency response following the child's permanent exclusion. Ongoing support continued through education and legal processes.

As a result, the younger children are actively engaged in their community, the family has received approval for asylum status and St Chads has become a trusted source of support for the family.

Impact Summary: This case highlights the Family Support Service's role in building trust with families facing complex challenges. Through consistent, trauma-informed support, advocacy, and multi-agency working, the service helped reduce isolation, improve access to services, and support the family towards greater stability.

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A further 108 families registered and regularly attended our weekly Parent, Carer and Toddler Groups, held twice weekly during term time. These sessions featured messy play, arts and crafts, toys, use of the sensory room, reading areas, seasonal events such as Halloween and Christmas parties, and organised trips. Breakfast or refreshments were offered at each session, supported by a £500 grant from Tesco Tokens (via Groundwork).



We continued our partnership with Gateshead Council through the Family Hubs Start for Life programme. This year, we received £75,382 in funding, enabling us to strengthen our support for local families and connect them with the wider Start for Life offer. This work complements our broader family support provision, including projects funded by The National Lottery ("Recovering and Reviving Bensham") and the Forte Charitable Foundation.

➤ **Out of School Club**

Our Out of School Club operated throughout the year, covering both term-time and school holiday provision. A total of 102 children, aged 3 to 14, were registered during the year. The service generated £67,912 in fee income, an 18% increase on the previous year, supported in part by a 15% childcare fee increase implemented in April 2024.

The programme offered a wide range of activities and outings. Children enjoyed trips to the beach, the cinema, the Hancock Museum, Whitehouse Farm, and regular visits to local greenspaces including Saltwell Park. Our holiday programme delivered engaging sessions such as science experiments, arts and crafts, baking, gardening, and messy play. Thanks to a grant of £2,340 from the Henry Smith Charity, the children also took part in a special adventure trip to Alnwick Castle and Lilidorei.



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**For the year ended 31 March 2025**

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In addition, the children raised £328.30 through Christmas and Easter raffles, contributing to the ongoing development of the service.

➤ **Early Years Nursery Provision**



This year, 17 children aged 2 to 4 were registered in our Early Years nursery provision. Families accessed government-funded childcare places for 2, 3 and 4-year-olds, through which we received £32,485, an increase of 96% compared with the previous year.

The provision included trips to Saltwell Park, local shops, and the library, alongside a wide range of activities designed to support children's learning and development across key areas. All practice was delivered in line with the Early Years Foundation Stage (EYFS), using the *Birth to 5 Matters* non-statutory guidance to inform high-quality early years experiences.

➤ **Community Outreach Crèche**

We continued to deliver our weekly community outreach crèche in partnership with the Young Women's Outreach Project, funded through the Crèche Mobile programme (via the Community Foundation). This year, provision expanded from one to two sessions per week.

A total of 25 children were registered for creches across all projects, and we delivered 307 crèche places across 62 weekly sessions. This support enabled young parents to participate in their weekly social group and access vital peer support. As one parent (aged 21) commented: *"My child enjoys interacting with her new friends and I get a break to chill. The staff are so good with the children."*



➤ **Youth Club** October 2024, we secured a £7,945 grant from Connected Voice Health Alliance to establish and deliver a new youth club for 1 year. The club named *"Big Kidz Only"* by the young people themselves, supports children aged 10–14 and is delivered in partnership with our tenants, Youth Focus NE.

Between October 24 and March 25, 18 children were registered to attend. The club provided a safe and supportive social space where young people can build friendships, plan their own activities, and receive support with their transition to Key Stage 4.

During its first six months, participants enjoyed a variety of activities including football, basketball, cooking, themed group discussions, and outings to local greenspaces. They also took part in trips to Jump Giants, Clip 'n Climb, and the cinema. One young person reflected on their experience: *"It makes me happy and keeps me sporty."* We look forward to seeing how the club will develop over the coming year.

➤ **Healthy Holiday's Programme**

Child poverty remains a significant issue in Gateshead, with 43% of children in Bensham living in poverty. As a result, providing nutritious home cooked hot food and positive holiday experiences for children continues to be a core priority for the charity. Our Holiday Programme received funding from Feeding Britain and Gateshead Council, enabling us to deliver a fun, engaging schedule of activities throughout the school holidays.



Our annual Christmas Appeal once again received an overwhelming response. With the support of our community and funding through the Household Support Fund, we distributed toys to 237 children and food hampers to 71 families, which included meat, fresh vegetables and festive treats. In addition, 71 adults received individually wrapped gift boxes.

## **Commercial & Retail Pillar**

➤ **St Chads Market**

Following several busy years of delivering our weekly pop-up food shop, we were ready to take the next step. Guided by extensive consultation with our community, we set out to develop an improved food offer that promotes choice, dignity, and long-term sustainability. With a robust business plan in place, and after several years of planning and design, the project progressed to the building works stage.



This has been an exciting year for us, with construction now underway for the new St Chad's Market. We secured capital funding from Feeding Britain, The National Lottery Community Fund, and Gateshead Council to redesign the building and create an onsite social market for food provision, with an anticipated opening in September 2025. Throughout this process, we have benefited from exceptional pro bono support from Faulkner Brown Architects, Arup and Gleeds Cost Management Ltd whose guidance has been invaluable.

➤ **Thrift Shop**

Our Community Thrift Shop on the premises at Coatsworth Road is open five days a week from 9:30 to 3:30pm. It continues to offer a range of low-cost adult and children's clothes, school uniforms, accessories, jewellery, toys, bric-a-brac, towels, curtains, unwanted gifts. This year the shop generated £26,355 in sales and £671.87 in fundraising.

## **Community Services Pillar**

➤ **Adult Social Groups group**

Our adult social groups continue to provide vital support in reducing isolation and building confidence within the community.

It is the one day of the week I have found that I look forward to and feel full of confidence and it has brought me out of my shell. I really would miss the group if it ceased to exist and others would feel that way too. It more than anything gives me some kind of routine even though it is a few hours a week.

- **Women Together – Women's Group**  
33 women, aged 18 to 75, benefitted from attending our weekly *Women Together* group. The group offers a supportive space where participants can use their resilience to overcome daily challenges, build friendships, and increase their sense of hope, enjoyment, and confidence. We are grateful to the Barbour Foundation for a £3,000 grant, which has supported the establishment of a regular programme over 12 months.



- **Assemblage – Men's Group**  
15 men, aged 21 to 75, attended our weekly *Assemblage* men's group. The group provides a welcoming environment that helps reduce loneliness and isolation while supporting participants to develop life skills, strengthen friendships, and build confidence.

➤ **Localities Working in Gateshead Project (LWiG)**

We completed our three-year project working in partnership with Gateshead Council and 4 other organisations as a community anchor organisation, developing our locality working approaches and providing shared learning opportunities.

➤ **Gateshead Partnership Development Project**

We are three months into a one-year partnership development project, funded by The National Lottery Community Fund, building upon the learning from our (LWiG Project) working collaboratively with three other voluntary organisations. This initiative enables organisations with very small core staffing and management resources to maximise their capacity and impact by sharing key personnel.

As part of the project, two dedicated staff, the Partnership Manager and Development Worker, support all partner organisations, helping to coordinate activities, share learning, and provide capacity where it is most needed.

Through this collaboration, we have been able to:

- Share learning and best practice across organisations
- Access joint training and professional development opportunities for staff
- Utilise a benchmarking tool to monitor performance and identify areas for improvement
- Receive governance support to strengthen organisational structures and decision-making

By pooling resources and expertise, this partnership increases efficiency, enhances organisational resilience, and allows each organisation to better meet the needs of the communities they serve.

➤ **Food Projects**

We secured £19,330 in funding from The National Lottery's Awards for All programme. This grant contributed to core costs, including staffing for a cook, a portion of running costs, and food supplies for one year. This support enabled us to sustain three key food projects:

- Weekly Pop-Up Food Shop
- Weekly "2 Soups" Café
- Weekly Coffee & Cake Drop-in Advice Sessions

Across the year, these projects supported 335 individual families, providing access to affordable food, warm meals, and informal opportunities to seek advice and connect with others.

➤ **English Language Classes (ESOL)**



As part of our National Lottery Community Fund programme, '*Recovering and Reviving Bensham*', we continued to deliver English Plus @ St Chad's, a project co-designed by teaching staff and participants. This initiative offers far more than language classes; it provides opportunities for social connection, confidence-building, practical support with forms and letters, guidance on navigating the local area, and signposting to other services.

Improving speaking and language skills has helped reduce isolation, build friendships, increase employability, and support everyday life for participants. Many of our learners arrive in the UK as asylum seekers or refugees, often without family or friends. A total of 65 students have participated in English Language classes over the year both Face to Face sessions and online.

## **Core Costs and Unrestricted funding**

This year, we were grateful to receive significant unrestricted funding that strengthened the charity's core operations and long-term resilience. Grants were awarded by:



- Ballinger – £40,000
- Garfield Weston Foundation – £25,000
- Shears Foundation – £5,500
- Sir James Knott Trust – £10,000
- Hadrian Trust – £1,000
- Joicey Trust – £1,000

Unrestricted funding plays a vital role in sustaining the charity's infrastructure and ensuring the stability of our organisation. These grants supported essential core costs, including management, governance, administration, and operational capacity. They also enabled our CEO to dedicate time to strategic planning, partnership development, fundraising, and building organisational strength.

**Trustees' Report**  
**For the year ended 31 March 2025**

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Activities that are crucial for ensuring the charity's long-term sustainability and ability to respond effectively to community needs.

This flexible funding allowed us to:

- Maintain strong governance and financial management
- Invest staff time in strategy, planning, and innovation
- Strengthen organisational systems and compliance
- Provide stability across projects during periods of change
- Remain responsive to emerging needs in the community

➤ **Earned Income**

In addition to grant income, the charity generated £45,067 through office rentals to tenants, an increase of 2.38% from the previous year. This earned income continues to provide a reliable and sustainable contribution to our core running costs, helping to reduce dependency on external grants and supporting the charity's financial resilience.

## **Volunteering Support**

During the year, the charity was supported by 23 volunteers who generously contributed their time, skills, and experience across a range of activities. Volunteers played an important role in supporting service delivery across the three pillars of the organisation, assisting with day-to-day operations, and engaging with beneficiaries and the wider community. Their commitment significantly enhanced the charity's capacity to achieve its objectives. The Trustees would like to record their sincere thanks to all volunteers for their dedication and support throughout the year.

## **Other Key Highlights**

This year has seen several exciting developments that strengthen our services and engagement with the community:

- Website Launch – We launched a refreshed and user-friendly website in April 2025, improving accessibility to information about our projects, services, and opportunities for involvement.
- Promotional Videos – We produced a series of promotional videos to showcase our core projects, including:
  - *Women Together* – celebrating the impact on women's confidence and social connection
  - *St Chad's Childcare* – highlighting the nurturing environment and early years provision
  - *Assemblage Men's Group* – demonstrating the positive impact on men's wellbeing and skills development
  - *2 Soups Café* – illustrating our community food support and social engagement
- Project Achievements – Across our programmes, we continued to deliver vital support to families, children, and adults, from early years education and holiday provision to food projects and adult social groups.
- Strategic Development – Unrestricted funding allowed leadership to focus on strategy, partnership building, and organisational development, ensuring long-term sustainability and responsiveness to local needs.

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**For the year ended 31 March 2025**

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- Update to the Articles of Association – We are currently consulting with our solicitor, Muckle LLP, regarding proposed updates to the Articles of Association, with a view to implementing these changes during 2025. This work follows initial pro bono support provided by the solicitor in the early stages of the process.

These highlights reflect the charity's commitment to innovation, engagement, and delivering positive outcomes for our community.

## **Plans for the Future**

- Finalise update to Articles of Association.
- Strengthen governance, including recruitment of new trustees.
- Enhance financial sustainability and secure significant grant funding.
- Launch three-year strategy in January 2026.
- Continue to deliver high-quality Children & Family, Community and Commercial & Retail Services.
- Recruit a Community Retail Manager and Open St Chad's Market.
- Recruit additional Volunteers to support with expanding services.
- Continue our pledge to be an accredited Real Living Wage employer with a revised pay structure (April 2026).
- Align staffing structure with the new strategy.
- Implement a new data management system using Airtable.

## **Financial Review**

### **Preparation of the accounts on a going concern basis**

The financial statements have been prepared on a going concern basis. The Trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the Trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts.

Income has increased by £213k to £766k (2024: £553k) the project continues to be appreciative to all funders for their generous support and for those that assist with donations, full details of which are given on page 14. At each Board meeting Trustees receive a full financial and funding report and regularly review cash flow and the grant income stream.

It is the intention of the project to continue to adapt its services within the resources available. However, the Trustees are aware of the need to further cut costs to bring them in line with income currently secured. The total funds balance carried forward at 31 March 2025 amounted to £974k (2024: £792k).

### **Reserves policy**

The board of directors adopted a reserves policy, which aims to have a minimum four months of operational costs in free reserves. (Unrestricted reserves not invested in tangible fixed assets). As at

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**Trustees' Report**  
**For the year ended 31 March 2025**

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31 March 2025 the reserves were £75k (2024: £21k) The Trustees are aware of the situation and will continue to work towards restoring this policy with a planned operational surplus.

**Reference and Administrative Information**

**Company number**

04136595

**Charity number**

1085793

**Trustees**

Ian Stevenson

John Adams

Helen Jones

Judith Wood Archer

Stuart Angus

Reverend Hannah Marie Richardson      Appointed 28 August 2025

**Chief Executive**

Ms L Coxon

**Registered office**

21 Liddell Terrace

Bensham

Gateshead

Tyne & Wear

NE8 1YN

**Independent examiner**

Jim Dodds

33 The Glebe

Morpeth

NE61 6HW

**Bankers**

Lloyds

15 West Street

Gateshead

Tyne and Wear

NE8 1DP

**Solicitors**

Muckle LLP

Time Central

32 Gallowgate

Newcastle upon Tyne

NE1 4BF

## **Structure, Governance and Management**

### **Organisational Structure**

The charity is registered as a charitable company limited by guarantee, incorporated on 5 January 2001, and registered as a charity on 26 March 2001 and is governed under its Articles of Association.

### **Trustees**

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association. Trustees are elected at the AGM and the board includes the Vicar of Bensham and the Teams, a local councillor from the Bensham or Saltwell wards of Gateshead MBC, three representatives of the PCC of Bensham and other individuals chosen and approved by the members having expertise in relation to the affairs of the charity, being experts of legal, financial, charitable or community service matters. One third will stand down in rotation each AGM and may be re-elected if the members so wish. Induction is provided to new Trustees if required. Day to day operations are delegated to the staff team, led by the Chief Officer.

### **Risk management**

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to operations and finances of the charity and are satisfied that systems and procedures are in place to mitigate the exposure to the major risks.

## **Trustees Responsibilities in Relation to The Financial Statement**

The charity Trustees are responsible for preparing a Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for

**Trustees' Report**  
**For the year ended 31 March 2025**

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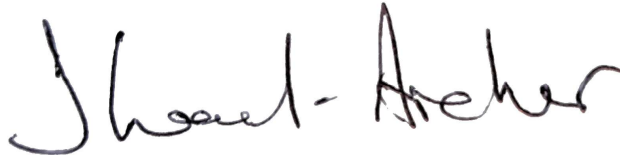
safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Trustees on: 28 December 2025 and signed on its behalf, by:

Judith Wood Archer

Chair

A handwritten signature in dark ink, appearing to read 'Judith Wood Archer', written in a cursive style.

## ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2025

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I report on the financial statements of St Chad's Community Project for the year ended 31 March 2025, which are set out on pages 14 to 27.

#### Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Fellow of the Association of Charity Independent Examiners.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds



33 The Glebe  
Morpeth  
Northumberland

Date: 19 December 2025

**ST CHAD'S COMMUNITY PROJECT**

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**STATEMENT OF FINANCIAL ACTIVITIES**

(INCLUDING SUMMARY INCOME &amp; EXPENDITURE ACCOUNT)

For the year ended 31 March 2025

	Notes	Unrestricted Funds £	Restricted Funds £	<b>Total 2025 £</b>	Total 2024 £
<b><u>Income from:</u></b>					
Donations and legacies	6	2,417	-	<b>2,417</b>	6,921
Charitable activities					
Children and Family Services	7	80,000	494,366	<b>574,366</b>	368,852
Other trading activities	8	186,318	-	<b>186,318</b>	175,751
Investments	9	2,530	-	<b>2,530</b>	1,056
<b>Total income</b>		<b>271,265</b>	<b>494,366</b>	<b>765,631</b>	<b>552,580</b>
<b><u>Expenditure on:</u></b>					
Charitable activities					
Operation of the charity		217,793	366,173	<b>583,966</b>	500,487
<b>Total expenditure</b>		<b>217,793</b>	<b>366,173</b>	<b>583,966</b>	<b>500,487</b>
<b>Net movement of funds</b>		<b>53,472</b>	<b>128,193</b>	<b>181,665</b>	<b>52,093</b>
<b><u>Reconciliation of funds</u></b>					
Total funds brought forward		21,240	771,173	<b>792,413</b>	740,320
<b>Total funds carried forward</b>		<b>74,712</b>	<b>899,366</b>	<b>974,078</b>	<b>792,413</b>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 17 to 27 form an integral part of these accounts.

**ST CHAD'S COMMUNITY PROJECT**

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Charity Number 1085793

Company Number 04136595

**BALANCE SHEET**

As at 31 March 2025

	Notes	£	Total 2025 £	£	Total 2024 £
<b><u>Fixed assets</u></b>					
Tangible assets	17		732,192		644,613
<b>Total fixed assets</b>			<b>732,192</b>		<b>644,613</b>
<b><u>Current assets</u></b>					
Debtors	18	27,241		22,263	
Cash at bank and in hand	19	228,892		160,343	
<b>Total current assets</b>		<b>256,133</b>		<b>182,606</b>	
<b>Creditors:</b> amounts falling due within one year	20	<b>( 14,247 )</b>		<b>( 34,806 )</b>	
<b>Net current assets</b>			<b>241,886</b>		<b>147,800</b>
<b>Total assets less current liabilities</b>			<b>974,078</b>		<b>792,413</b>
<b>Total net assets or liabilities</b>			<b>974,078</b>		<b>792,413</b>
<b><u>Funds of the charity</u></b>					
Unrestricted income funds			74,712		21,240
Restricted income funds			899,366		771,173
<b>Total funds</b>			<b>974,078</b>		<b>792,413</b>

The company was entitled to an exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The notes on pages 17 to 27 form an integral part of these accounts.

These financial statements were approved by the Board on: 18 December 2025

and are signed on its behalf by:

Judith Wood Archer  
Chair



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Charity Number 1085793

Company Number 04136595

**STATEMENT OF CASH FLOWS**

For the year ended 31 March 2025

	Notes	2025 £	2024 £
<b><u>Cash flows from operating activities</u></b>			
Net movement in funds		181,665	52,093
Depreciation		25,856	29,798
Investment income		( 2,530 )	( 1,056 )
Increase in trade receivables		( 4,978 )	( 9,139 )
Decrease in trade payables		( 20,559 )	( 40,595 )
<b><i>Cash generated from operations</i></b>		<b>179,454</b>	<b>31,101</b>
<b><u>Cash flow from investing activities</u></b>			
Purchase of property, plant and equipment		( 113,435 )	( 8,737 )
Interest received		2,530	1,056
<b><i>Net cash from investing activities</i></b>		<b>( 110,905 )</b>	<b>( 7,681 )</b>
<b>Increase in cash and cash equivalents</b>		<b>68,549</b>	<b>25,980</b>
<b>Cash and cash equivalents at start of year</b>		<b>160,343</b>	<b>134,363</b>
<b>Cash and cash equivalents at end of year</b>		<b>228,892</b>	<b>160,343</b>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 17 to 27 form an integral part of these accounts.

# **ST CHAD'S COMMUNITY PROJECT**

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## **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2025

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### **1 Accounting Policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

### **2 Basis of accounting**

#### **2.1 Basis of preparation**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

St Chad's Community Project meets the definition of a public benefit entity under FRS 102.

#### **2.2 Preparation of the accounts on a going concern basis**

The charity reported overdrawn unrestricted funds at the year end of £74,712, however they have already secured a significant amount of funding for the current year. The trustees are of the view that the immediate future of the charity for the next 12 to 18 months is secure and that on this basis the charity is a going concern.

### **3 Income**

#### **3.1 Recognition of income**

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

#### **3.2 Offsetting**

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

#### **3.3 Grants and donations**

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

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### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2025

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#### **3.4 Volunteer help**

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

#### **3.5 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

#### **3.6 Income from membership subscriptions**

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

#### **3.7 Investment gains and losses**

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

#### **3.8 Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the

### **4 Expenditure and liabilities**

#### **4.1 Liability recognition**

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

#### **4.2 Charitable activities**

Expenditure on charitable activities includes the costs of children's and family services and other activities undertaken to further the purposes of the charity and their associated support costs.

#### **4.3 Governance and support costs**

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

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### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2025

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#### **4.4 Irrecoverable VAT**

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

#### **4.5 Creditors**

The charity has creditors which are measured at settlement amounts less any trade discounts.

#### **4.6 Provisions for liabilities**

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

### **5 Assets**

#### **5.1 Tangible fixed assets for use by the charity**

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis, the charity does not currently have any tangible fixed assets:

Freehold property	50 Years
Leasehold property	50 Years
Fixtures and fittings	4 to 7 years
Equipment	3 to 4 years

**ST CHAD'S COMMUNITY PROJECT**

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**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2025

**Analysis of income**

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b>6 Donations and legacies</b>				
Donations	2,417	-	2,417	6,921
	<u>2,417</u>	<u>-</u>	<u>2,417</u>	<u>6,921</u>
<b>7 Charitable activities</b>				
<u>Children and Family Services</u>				
Ballinger Charitable Trust	40,000	-	40,000	-
Barbour Foundation	3,000	-	3,000	-
Bernicia Foundation	-	-	-	5,550
Community Foundation - Crèche Mobile	-	30,000	30,000	15,000
Connected Voice	-	7,945	7,945	-
Church Urban Fund	-	-	-	2,500
Feeding Britain	-	22,090	22,090	10,000
Garfield Weston	25,000	-	25,000	25,000
Gateshead Council Brighten the Day Programme	-	15,984	15,984	28,316
Gateshead Council - Provision of Food	-	8,925	8,925	10,815
Gateshead Family Hubs Start for Life	-	75,382	75,382	85,382
Gateshead Council - Baby Milk	-	-	-	1,890
Gateshead Council - Warm Spaces	-	-	-	4,103
Gateshead Council Capital Grant	-	12,100	12,100	-
Henry Smith	-	2,340	2,340	-
Shears Foundation	-	-	-	5,500
Sir James Knott	10,000	-	10,000	10,000
Tesco / Groundworks	-	500	500	-
The National Lottery and GMBC - Locality Working in Gateshead	-	108,066	108,066	95,121
The Hadrian Trust	1,000	-	1,000	-
The Joicy Trust	1,000	-	1,000	-
The National Lottery Awards For All	-	19,330	19,330	-
The National Lottery Partnership Development	-	49,982	49,982	-
The National Lottery Reaching Communities Fund	-	49,962	49,962	50,256
The National Lottery Reaching Communities Fund Capital Grant	-	71,759	71,759	-
Trusthouse Charitable Foundation	-	20,001	20,001	19,419
	<u>80,000</u>	<u>494,366</u>	<u>574,366</u>	<u>368,852</u>

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**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2025

**Analysis of income** continued

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b>8 Other trading activities</b>				
Child Services - Out of School fees	67,912	-	<b>67,912</b>	57,255
Child Services - Nursery fees	32,485	-	<b>32,485</b>	16,519
Child Services - other fees generated	416	-	<b>416</b>	2,842
Room hire income	5,772	-	<b>5,772</b>	3,258
Letting income	45,067	-	<b>45,067</b>	44,018
Fees and charges	-	-	<b>-</b>	25,027
Thrift shop and pop up shop	26,355	-	<b>26,355</b>	26,832
other income	8,311	-	<b>8,311</b>	-
	<u>186,318</u>	<u>-</u>	<u><b>186,318</b></u>	<u>175,751</u>

**9 Income from investments**

Bank interest	2,530	-	<b>2,530</b>	1,056
	<u>2,530</u>	<u>-</u>	<u><b>2,530</b></u>	<u>1,056</u>

Income was £765,631 (2024: £552,580) of which £271,265 was unrestricted or designated (2024: £234,228) and £494,366 was restricted (2024: £318,352).

**Analysis of expenditure on charitable activities**

	Direct Costs £	Support Costs £	Total 2025 £	Total 2024 £
<b>10 Analysis of expenditure by activities</b>				
Family services	148,424	37,342	<b>185,766</b>	111,885
Children's services	100,037	25,168	<b>125,205</b>	140,747
Other services	217,199	54,646	<b>271,845</b>	246,705
Governance costs	-	1,150	<b>1,150</b>	1,150
Total 2025	<u>465,660</u>	<u>118,306</u>	<u><b>583,966</b></u>	<u>500,487</u>
Total 2024	<u>392,928</u>	<u>107,559</u>	<u><b>500,487</b></u>	

Expenditure on charitable activities was £583,966 (2024: £500,487) of which £217,793 was unrestricted or designated (2024: £226,488) and £366,173 was restricted (2024: £273,999).

**11 Fees for examination of the accounts**

	2025 £	2024 £
Independent examiner's fees for reporting on the accounts	<b>1,150</b>	1,150
	<u><b>1,150</b></u>	<u>1,150</u>
There were no other fees paid to the examiner (2024: £nil)		

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### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

#### 12 Analysis of staff costs and the cost of key management personnel

	2025 £	2024 £
Salaries and wages	370,480	326,399
Social security costs	18,643	15,530
Pension costs (defined contribution pension plan)	5,448	3,954
	<b>394,571</b>	<b>345,883</b>

No employee received remuneration above £60,000 (2024: nil)

The key management personnel of the charity, comprise the trustees and the Chief Executive Officer. The total employee benefits of the key management personnel of the charity were £43,541 (2024: £39,778).

#### 13 Staff numbers

The average monthly head count was 26 staff (2024: 28 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2025 Number	2024 Number
The parts of the charity in which the employee's work		
Management and administration	3.9	3.9
Project staff	8.8	10.1
	<b>12.7</b>	<b>14.0</b>

#### 14 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

##### Trustees' expenses

No trustee expenses have been incurred in the year.

##### Transaction(s) with related parties

The following detail the related party transactions in the reporting period.

During the year the daughter of Trustee Judith Wood Archer used the childcare services at St Chads Community Project. The standard rate was paid, the total charge for the year was £2,335 and there was an amount outstanding at the year end of £110.

Trustee Stuart Angus is also a director of Side by Side Arts CIC. During the year Side by Side Arts CIC rented office space from St Chads Community Project. The standard rental charge was paid, the total charge for the year was £26,875 (2024: £25,000 ) there was £nil outstanding at the year end (2024: £nil)

#### 15 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £5,448 (2024: £3,954). There was £2,588 outstanding as at 31 March 2025 (2024: £307).

**ST CHAD'S COMMUNITY PROJECT**

(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2025

**16 Corporation Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

	Freehold land and building £	Long-term leasehold property £	Assets under construction £	Fixtures fittings and equipment £	Total £
<b>17 Tangible fixed assets</b>					
<b>Cost</b>					
Balance brought forward	758,045	426,409	-	90,523	<b>1,274,977</b>
Additions	-	-	104,317	9,118	<b>113,435</b>
Disposals	-	-	-	-	-
<b>Balance carried forward</b>	<b>758,045</b>	<b>426,409</b>	<b>104,317</b>	<b>99,641</b>	<b>1,388,412</b>
<b>Depreciation</b>					
Basis	RB	SL	SL	SL	
Rate	2%	2%	0%	25%	
Balance brought forward	332,088	221,892	-	76,384	<b>630,364</b>
Depreciation charge for year	4,090	15,226	-	6,540	<b>25,856</b>
Disposals	-	-	-	-	-
<b>Balance carried forward</b>	<b>336,178</b>	<b>237,118</b>	<b>-</b>	<b>82,924</b>	<b>656,220</b>
<b>Net book value</b>					
<b>Brought forward</b>	<b>425,957</b>	<b>204,517</b>	<b>-</b>	<b>14,139</b>	<b>644,613</b>
<b>Carried forward</b>	<b>421,867</b>	<b>189,291</b>	<b>104,317</b>	<b>16,717</b>	<b>732,192</b>

**18 Debtors and prepayments (receivable within 1 year)**

	2025 £	2024 £
Trade debtors	<b>11,663</b>	12,263
Other debtors	<b>9,200</b>	10,000
Prepayments and accrued income	<b>6,378</b>	-
	<b>27,241</b>	22,263

**19 Cash at bank and in hand**

	2025 £	2024 £
Cash at bank and in hand	<b>228,892</b>	160,343
	<b>228,892</b>	160,343

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**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2025

**20 Creditors and accruals (payable within 1 year)**

	2025 £	2024 £
Trade creditors	1,639	45
Taxation and social security	4,251	3,937
Other creditors	3,926	29,367
Pension	2,588	307
Accruals		
Independent examination of accounts	1,150	1,150
Other accruals	693	-
	<b>14,247</b>	<b>34,806</b>

**21 Events after the end of the reporting period**

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

**22 Analysis of charitable funds****Analysis of movements in unrestricted funds**

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Unrestricted funds</b>					
General unrestricted fund	21,240	271,265	( 217,793 )	-	74,712
<b>Totals</b>	<b>21,240</b>	<b>271,265</b>	<b>( 217,793 )</b>	<b>-</b>	<b>74,712</b>

**Purpose of unrestricted funds**

General unrestricted fund                      The 'free reserves' of the charity.

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**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2025

**22 Analysis of charitable funds continued****Analysis of movement in restricted funds**

<b>Restricted funds</b>	<b>Fund balances brought forward £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Transfers £</b>	<b>Fund balances carried forward £</b>
Capital asset restricted fund	636,265	-	( 22,334 )	100,208	<b>714,139</b>
Community Foundation - Crèche Mobile	2,925	30,000	( 19,037 )	-	<b>13,888</b>
Connected Voice	-	7,945	( 3,433 )	-	<b>4,512</b>
Feeding Britain	-	22,090	( 2,250 )	( 12,809 )	<b>7,031</b>
Feeding Britain - Sainsburys	10,000	-	( 800 )	-	<b>9,200</b>
Gateshead Council brighten the day	5,080	15,984	( 16,102 )	-	<b>4,962</b>
Gateshead Council - provision of food	-	8,925	( 8,925 )	-	-
Gateshead Family Hubs Start for Life	72,749	75,382	( 74,066 )	-	<b>74,065</b>
Gateshead Council - Capital Grant	-	12,100	-	( 12,100 )	-
Henry Smith	-	2,340	( 2,340 )	-	-
Lankelly Chase	-	-	-	-	-
Tesco / Groundworks	-	500	( 500 )	-	-
The National Lottery Awards For All	-	19,330	( 11,991 )	( 3,540 )	<b>3,799</b>
The National Lottery Partnership Development	-	49,982	( 5,491 )	-	<b>44,491</b>
The National Lottery and GMBC - Locality Working in Gateshead	25,256	108,066	( 122,842 )	-	<b>10,480</b>
The National Lottery Reaching Communities Fund	11,878	49,962	( 55,742 )	-	<b>6,098</b>
The National Lottery Reaching Communities Capital Grant	-	71,759	-	( 71,759 )	-
Trusthouse Charitable Foundation	7,020	20,001	( 20,320 )	-	<b>6,701</b>
<b>Totals</b>	<b>771,173</b>	<b>494,366</b>	<b>( 366,173 )</b>	<b>-</b>	<b>899,366</b>

## ST CHAD'S COMMUNITY PROJECT

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### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

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#### 22 Analysis of charitable funds continued

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Capital restricted fund	The capital restricted relates to fixed assets held. These restricted funds are reduced each year based upon the depreciation charge for the year. Revenue restricted funds relate to project specific grants that have been spent on project delivery in the period.
Community Foundation - Crèche Mobile	Funding to provide a community crèche to remove barriers to education working in partnership with Young Women's Outreach Project.
Connected Voice	Small grants for youthwork - "Big Kids Only Club" for children who reside in and around Bensham.
Feeding Britain	Holiday activities and food and contribution to community shop building work.
Gateshead Council brighten the day	Funding to provide holiday activities and food.
Gateshead Council - provision of food	Funding for resources for food projects: 2 Soups, Coffee & Cake, Popup Food Shop.
Gateshead Family Hubs Start for Life	Funding to allow the community to receive aspects of the wider Family Hub offer and to better connect families using voluntary settings within the Bensham and Dunston & Teams localities.
Gateshead Council - Capital Grant	Contribution to community shop building work.
Henry Smith	Grant towards cost of day trip for children from disadvantaged communities
Lankelly Chase	Funding for Research Inquiry.
Tesco / Groundworks	To provide a hot healthy breakfast for children, parents & carers using weekly parent and toddler group.
The National Lottery Awards For All	Delivery of vital food initiatives comprising pay what you can "Two Soups", weekly Warm Space at St Chads and pop up pay what you can food shop.
The National Lottery Community Fund	Gateshead Partnership Development Project.
The National Lottery and GMBC - Locality Working in Gateshead	We are the lead partner of Gateshead Development Partnership, where four community organisations from across Gateshead come together to share peer-to-peer learning, external support and a shared staffing resource.
The National Lottery Reaching Communities Fund	Funding for our 'Recovering & Reviving Bensham' project.
Trusthouse Charitable Foundation	Match funding for TNL funding Recovering & Reviving Bensham project.
Feeding Britain - Sainsburys	Vouchers to support with food provision for families in crisis.

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### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

Transfers between funds	Reason for transfer	Amount £
Between restricted funds and restricted assets	Transfer of tangible fixed asset purchased by restricted funds to the restricted asset fund.	<b>100,208</b>

#### 23 Capital commitments

As at 31 March 2025, the charity had no capital commitments (2024 -£nil).

#### 24 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Tangible fixed assets	18,053	714,139	<b>732,192</b>	644,613
Cash at bank and in hand	43,665	185,227	<b>228,892</b>	160,343
Other net current assets/(liabilities)	12,994	-	<b>12,994</b>	( 12,543 )
	<b>74,712</b>	<b>899,366</b>	<b>974,078</b>	<b>792,413</b>