

ST CHAD'S COMMUNITY PROJECT

England & Wales · Charity number 1085793

Details

Status Registered

Legal form Charitable company

Company number [04136595](#)

Registered 2001-03-26

Register [View on the Charity Commission register](#)

Contact

Address St. Chads Community Project
21 Liddell Terrace
Gateshead
NE8 1YN

Phone 0191 4901032

Email ltreception@stchadscommunityproject.org

Activities

Objects: TO PROMOTE ANY CHARITABLE PURPOSE FOR THE BENEFIT OF THE INHABITANTS OF THE ECCLESIASTICAL PARISH OF BENSAM AND THE TEAMS ("THE AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX OR POLITICS OR RELIGION OR OTHER OPINIONS IN PARTICULAR BY ASSOCIATION WITH DIOCESE AUTHORITIES, LOCAL AUTHORITIES, VOLUNTARY ORGANISATIONS AND INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION, AND TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR THE RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS;

Activities: To promote any charitable purpose in the Church of England Parish of Bensham and the Teams and the surrounding area by working in partnership with the Church authorities, local authority, voluntary organisations and families to advance education and provide services and activities which enhance the quality of life of the local community.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People, The General Public/mankind

Geography

- **Area of benefit:** THE ECCLESIASTICAL PARISH OF BENSHAM IN THE DEANERY OF GATESHEAD IN THE DIOCESE OF DURHAM AND SURROUNDING AREAS
- Gateshead

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£765,631	£583,966	£974,078	26
2024-03-31	£552,580	£500,487	£792,413	28
2023-03-31	£482,443	£487,061	-	-
2022-03-31	£326,833	£350,163	-	-
2021-03-31	£318,528	£281,326	-	-

Trustees

Name	Role	Appointed
Judith Wood Archer	Chair	2021-11-02
Helen Jones		2017-07-01
Ian Stevenson		2022-06-14
John Adams		2014-07-01
Rev Hannah Marie Richardson		2025-07-31
Stuart Angus		2019-09-24

Accounts

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

For the year ended 31 March 2025

**Charity Number 1085793
Company number 04136595**

The Trustees, who are also directors of the charitable company for the purposes of company law, submit their annual report and the financial statements of St Chad's Community Project (the charitable company) for the year ended 31 March 2025.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Our Vision, Mission, Core Values and Behaviours

We believe in the power of '**one**', whether that's **one** person making a difference, **one** team at St Chad's, or **one** connected community.

- **Our vision** is to build a vibrant and resilient community in Bensham.
- **Our mission** is to offer a range of community focused services that support residents to become empowered and connected, helping create one community.

Our core values form the foundation of everything we do, they are the compass that guides us in the relationships with each other, those that we form with our residents in our community, and with our delivery partners.

- **We add real value** – we offer relevant services that meet our community's needs, making a difference in the quality of our resident's lives.
- **We are trustworthy** – we trust and respect each other, our residents, and delivery partners. Everything we do is underpinned by mutual respect.
- **We are supportive** – we are friendly and approachable; we build trust and rapport with our residents and delivery partners through teamwork.
- **We are professional** – our standards and delivery are exemplary. Our staff, volunteers, and trustees are fully trained and have personal development plans to help them become the best versions of themselves.

We demonstrate behaviours based on our core values:

- **We are responsive** – we recognise our community has changing needs, and we will be flexible in our response to meet existing and emerging needs.
- **We are respected** – we are proud of what we do, and we are professional in our delivery.
- **We are trusted** – we will be open, inclusive, non-judgemental, and supportive of each other and our community.
- **We are accountable** – in everything we do.
- **We are welcoming** – we will always greet you with a smile, and a gentle and appropriate sense of humour.



Children & Family Pillar

➤ Family Support Service

Our Family Support service delivers a wide range of activities for vulnerable and at-risk families. In September 2024, the Family Support team introduced a new case management framework. This uses a set of indicators for families to self-identify strengths and support needs, enabling a holistic understanding of each family's situation. Through skilled, relational conversations, families are supported to co-develop clear, time-bound goals, which are reviewed regularly. The framework promotes a proactive, non-assumptive approach. Over the year, the team provided direct outreach support to 140 families and closed case file data shows an average improvement of 22% across all indicator levels.

Case Study: Family Support Service

A family was referred to the Family Support Service by another professional due to social isolation and the complexities of seeking asylum, facing barriers including language difficulties and limited engagement with community services. Through persistent outreach, the family support worker engaged the mother and younger children, supporting their involvement in activities at St Chads and providing emotional and practical support around the asylum process.

Trustees' Report
For the year ended 31 March 2025

As the case progressed, additional challenges arose regarding the older child's education. The family support worker provided advocacy with the school, secured interpreter support, and coordinated a multi-agency response following the child's permanent exclusion. Ongoing support continued through education and legal processes.

As a result, the younger children are actively engaged in their community, the family has received approval for asylum status and St Chads has become a trusted source of support for the family.

Impact Summary: This case highlights the Family Support Service's role in building trust with families facing complex challenges. Through consistent, trauma-informed support, advocacy, and multi-agency working, the service helped reduce isolation, improve access to services, and support the family towards greater stability.

A further 108 families registered and regularly attended our weekly Parent, Carer and Toddler Groups, held twice weekly during term time. These sessions featured messy play, arts and crafts, toys, use of the sensory room, reading areas, seasonal events such as Halloween and Christmas parties, and organised trips. Breakfast or refreshments were offered at each session, supported by a £500 grant from Tesco Tokens (via Groundwork).



We continued our partnership with Gateshead Council through the Family Hubs Start for Life programme. This year, we received £75,382 in funding, enabling us to strengthen our support for local families and connect them with the wider Start for Life offer. This work complements our broader family support provision, including projects funded by The National Lottery ("Recovering and Reviving Bensham") and the Forte Charitable Foundation.

➤ **Out of School Club**

Our Out of School Club operated throughout the year, covering both term-time and school holiday provision. A total of 102 children, aged 3 to 14, were registered during the year. The service generated £67,912 in fee income, an 18% increase on the previous year, supported in part by a 15% childcare fee increase implemented in April 2024.

The programme offered a wide range of activities and outings. Children enjoyed trips to the beach, the cinema, the Hancock Museum, Whitehouse Farm, and regular visits to local greenspaces including Saltwell Park. Our holiday programme delivered engaging sessions such as science experiments, arts and crafts, baking, gardening, and messy play. Thanks to a grant of £2,340 from the Henry Smith Charity, the children also took part in a special adventure trip to Alnwick Castle and Lilidorei.



Trustees' Report
For the year ended 31 March 2025

In addition, the children raised £328.30 through Christmas and Easter raffles, contributing to the ongoing development of the service.

➤ **Early Years Nursery Provision**



This year, 17 children aged 2 to 4 were registered in our Early Years nursery provision. Families accessed government-funded childcare places for 2, 3 and 4-year-olds, through which we received £32,485, an increase of 96% compared with the previous year.

The provision included trips to Saltwell Park, local shops, and the library, alongside a wide range of activities designed to support children's learning and development across key areas. All practice was delivered in line with the Early Years Foundation Stage (EYFS), using the *Birth to 5 Matters* non-statutory guidance to inform high-quality early years experiences.

➤ **Community Outreach Crèche**

We continued to deliver our weekly community outreach crèche in partnership with the Young Women's Outreach Project, funded through the Crèche Mobile programme (via the Community Foundation). This year, provision expanded from one to two sessions per week.

A total of 25 children were registered for creches across all projects, and we delivered 307 crèche places across 62 weekly sessions. This support enabled young parents to participate in their weekly social group and access vital peer support. As one parent (aged 21) commented: *"My child enjoys interacting with her new friends and I get a break to chill. The staff are so good with the children."*



➤ **Youth Club** October 2024, we secured a £7,945 grant from Connected Voice Health Alliance to establish and deliver a new youth club for 1 year. The club named *"Big Kidz Only"* by the young people themselves, supports children aged 10–14 and is delivered in partnership with our tenants, Youth Focus NE.

Between October 24 and March 25, 18 children were registered to attend. The club provided a safe and supportive social space where young people can build friendships, plan their own activities, and receive support with their transition to Key Stage 4.

During its first six months, participants enjoyed a variety of activities including football, basketball, cooking, themed group discussions, and outings to local greenspaces. They also took part in trips to Jump Giants, Clip 'n Climb, and the cinema. One young person reflected on their experience: *"It makes me happy and keeps me sporty."* We look forward to seeing how the club will develop over the coming year.

➤ **Healthy Holiday's Programme**

Child poverty remains a significant issue in Gateshead, with 43% of children in Bensham living in poverty. As a result, providing nutritious home cooked hot food and positive holiday experiences for children continues to be a core priority for the charity. Our Holiday Programme received funding from Feeding Britain and Gateshead Council, enabling us to deliver a fun, engaging schedule of activities throughout the school holidays.



Our annual Christmas Appeal once again received an overwhelming response. With the support of our community and funding through the Household Support Fund, we distributed toys to 237 children and food hampers to 71 families, which included meat, fresh vegetables and festive treats. In addition, 71 adults received individually wrapped gift boxes.

Commercial & Retail Pillar

➤ **St Chads Market**

Following several busy years of delivering our weekly pop-up food shop, we were ready to take the next step. Guided by extensive consultation with our community, we set out to develop an improved food offer that promotes choice, dignity, and long-term sustainability. With a robust business plan in place, and after several years of planning and design, the project progressed to the building works stage.



This has been an exciting year for us, with construction now underway for the new St Chad's Market. We secured capital funding from Feeding Britain, The National Lottery Community Fund, and Gateshead Council to redesign the building and create an onsite social market for food provision, with an anticipated opening in September 2025. Throughout this process, we have benefited from exceptional pro bono support from Faulkner Brown Architects, Arup and Gleeds Cost Management Ltd whose guidance has been invaluable.

➤ **Thrift Shop**

Our Community Thrift Shop on the premises at Coatsworth Road is open five days a week from 9:30 to 3:30pm. It continues to offer a range of low-cost adult and children's clothes, school uniforms, accessories, jewellery, toys, bric-a-brac, towels, curtains, unwanted gifts. This year the shop generated £26,355 in sales and £671.87 in fundraising.

Community Services Pillar

➤ **Adult Social Groups group**

Our adult social groups continue to provide vital support in reducing isolation and building confidence within the community.

It is the one day of the week I have found that I look forward to and feel full of confidence and it has brought me out of my shell. I really would miss the group if it ceased to exist and others would feel that way too. It more than anything gives me some kind of routine even though it is a few hours a week.

- **Women Together – Women's Group**
33 women, aged 18 to 75, benefitted from attending our weekly *Women Together* group. The group offers a supportive space where participants can use their resilience to overcome daily challenges, build friendships, and increase their sense of hope, enjoyment, and confidence. We are grateful to the Barbour Foundation for a £3,000 grant, which has supported the establishment of a regular programme over 12 months.



- **Assemblage – Men's Group**
15 men, aged 21 to 75, attended our weekly *Assemblage* men's group. The group provides a welcoming environment that helps reduce loneliness and isolation while supporting participants to develop life skills, strengthen friendships, and build confidence.

➤ **Localities Working in Gateshead Project (LWiG)**

We completed our three-year project working in partnership with Gateshead Council and 4 other organisations as a community anchor organisation, developing our locality working approaches and providing shared learning opportunities.

➤ **Gateshead Partnership Development Project**

We are three months into a one-year partnership development project, funded by The National Lottery Community Fund, building upon the learning from our (LWiG Project) working collaboratively with three other voluntary organisations. This initiative enables organisations with very small core staffing and management resources to maximise their capacity and impact by sharing key personnel.

As part of the project, two dedicated staff, the Partnership Manager and Development Worker, support all partner organisations, helping to coordinate activities, share learning, and provide capacity where it is most needed.

Through this collaboration, we have been able to:

- Share learning and best practice across organisations
- Access joint training and professional development opportunities for staff
- Utilise a benchmarking tool to monitor performance and identify areas for improvement
- Receive governance support to strengthen organisational structures and decision-making

By pooling resources and expertise, this partnership increases efficiency, enhances organisational resilience, and allows each organisation to better meet the needs of the communities they serve.

➤ **Food Projects**

We secured £19,330 in funding from The National Lottery's Awards for All programme. This grant contributed to core costs, including staffing for a cook, a portion of running costs, and food supplies for one year. This support enabled us to sustain three key food projects:

- Weekly Pop-Up Food Shop
- Weekly "2 Soups" Café
- Weekly Coffee & Cake Drop-in Advice Sessions

Across the year, these projects supported 335 individual families, providing access to affordable food, warm meals, and informal opportunities to seek advice and connect with others.

➤ **English Language Classes (ESOL)**



As part of our National Lottery Community Fund programme, '*Recovering and Reviving Bensham*', we continued to deliver English Plus @ St Chad's, a project co-designed by teaching staff and participants. This initiative offers far more than language classes; it provides opportunities for social connection, confidence-building, practical support with forms and letters, guidance on navigating the local area, and signposting to other services.

Improving speaking and language skills has helped reduce isolation, build friendships, increase employability, and support everyday life for participants. Many of our learners arrive in the UK as asylum seekers or refugees, often without family or friends. A total of 65 students have participated in English Language classes over the year both Face to Face sessions and online.

Core Costs and Unrestricted funding

This year, we were grateful to receive significant unrestricted funding that strengthened the charity's core operations and long-term resilience. Grants were awarded by:



- Ballinger – £40,000
- Garfield Weston Foundation – £25,000
- Shears Foundation – £5,500
- Sir James Knott Trust – £10,000
- Hadrian Trust – £1,000
- Joicey Trust – £1,000

Unrestricted funding plays a vital role in sustaining the charity's infrastructure and ensuring the stability of our organisation. These grants supported essential core costs, including management, governance, administration, and operational capacity. They also enabled our CEO to dedicate time to strategic planning, partnership development, fundraising, and building organisational strength.

Trustees' Report
For the year ended 31 March 2025

Activities that are crucial for ensuring the charity's long-term sustainability and ability to respond effectively to community needs.

This flexible funding allowed us to:

- Maintain strong governance and financial management
- Invest staff time in strategy, planning, and innovation
- Strengthen organisational systems and compliance
- Provide stability across projects during periods of change
- Remain responsive to emerging needs in the community

➤ **Earned Income**

In addition to grant income, the charity generated £45,067 through office rentals to tenants, an increase of 2.38% from the previous year. This earned income continues to provide a reliable and sustainable contribution to our core running costs, helping to reduce dependency on external grants and supporting the charity's financial resilience.

Volunteering Support

During the year, the charity was supported by 23 volunteers who generously contributed their time, skills, and experience across a range of activities. Volunteers played an important role in supporting service delivery across the three pillars of the organisation, assisting with day-to-day operations, and engaging with beneficiaries and the wider community. Their commitment significantly enhanced the charity's capacity to achieve its objectives. The Trustees would like to record their sincere thanks to all volunteers for their dedication and support throughout the year.

Other Key Highlights

This year has seen several exciting developments that strengthen our services and engagement with the community:

- Website Launch – We launched a refreshed and user-friendly website in April 2025, improving accessibility to information about our projects, services, and opportunities for involvement.
- Promotional Videos – We produced a series of promotional videos to showcase our core projects, including:
 - *Women Together* – celebrating the impact on women's confidence and social connection
 - *St Chad's Childcare* – highlighting the nurturing environment and early years provision
 - *Assemblage Men's Group* – demonstrating the positive impact on men's wellbeing and skills development
 - *2 Soups Café* – illustrating our community food support and social engagement
- Project Achievements – Across our programmes, we continued to deliver vital support to families, children, and adults, from early years education and holiday provision to food projects and adult social groups.
- Strategic Development – Unrestricted funding allowed leadership to focus on strategy, partnership building, and organisational development, ensuring long-term sustainability and responsiveness to local needs.

Trustees' Report
For the year ended 31 March 2025

- Update to the Articles of Association – We are currently consulting with our solicitor, Muckle LLP, regarding proposed updates to the Articles of Association, with a view to implementing these changes during 2025. This work follows initial pro bono support provided by the solicitor in the early stages of the process.

These highlights reflect the charity's commitment to innovation, engagement, and delivering positive outcomes for our community.

Plans for the Future

- Finalise update to Articles of Association.
- Strengthen governance, including recruitment of new trustees.
- Enhance financial sustainability and secure significant grant funding.
- Launch three-year strategy in January 2026.
- Continue to deliver high-quality Children & Family, Community and Commercial & Retail Services.
- Recruit a Community Retail Manager and Open St Chad's Market.
- Recruit additional Volunteers to support with expanding services.
- Continue our pledge to be an accredited Real Living Wage employer with a revised pay structure (April 2026).
- Align staffing structure with the new strategy.
- Implement a new data management system using Airtable.

Financial Review

Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. The Trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the Trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts.

Income has increased by £213k to £766k (2024: £553k) the project continues to be appreciative to all funders for their generous support and for those that assist with donations, full details of which are given on page 14. At each Board meeting Trustees receive a full financial and funding report and regularly review cash flow and the grant income stream.

It is the intention of the project to continue to adapt its services within the resources available. However, the Trustees are aware of the need to further cut costs to bring them in line with income currently secured. The total funds balance carried forward at 31 March 2025 amounted to £974k (2024: £792k).

Reserves policy

The board of directors adopted a reserves policy, which aims to have a minimum four months of operational costs in free reserves. (Unrestricted reserves not invested in tangible fixed assets). As at

ST CHAD'S COMMUNITY PROJECT
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Trustees' Report
For the year ended 31 March 2025

31 March 2025 the reserves were £75k (2024: £21k) The Trustees are aware of the situation and will continue to work towards restoring this policy with a planned operational surplus.

Reference and Administrative Information

Company number

04136595

Charity number

1085793

Trustees

Ian Stevenson

John Adams

Helen Jones

Judith Wood Archer

Stuart Angus

Reverend Hannah Marie Richardson Appointed 28 August 2025

Chief Executive

Ms L Coxon

Registered office

21 Liddell Terrace

Bensham

Gateshead

Tyne & Wear

NE8 1YN

Independent examiner

Jim Dodds

33 The Glebe

Morpeth

NE61 6HW

Bankers

Lloyds

15 West Street

Gateshead

Tyne and Wear

NE8 1DP

Solicitors

Muckle LLP

Time Central

32 Gallowgate

Newcastle upon Tyne

NE1 4BF

Structure, Governance and Management

Organisational Structure

The charity is registered as a charitable company limited by guarantee, incorporated on 5 January 2001, and registered as a charity on 26 March 2001 and is governed under its Articles of Association.

Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association. Trustees are elected at the AGM and the board includes the Vicar of Bensham and the Teams, a local councillor from the Bensham or Saltwell wards of Gateshead MBC, three representatives of the PCC of Bensham and other individuals chosen and approved by the members having expertise in relation to the affairs of the charity, being experts of legal, financial, charitable or community service matters. One third will stand down in rotation each AGM and may be re-elected if the members so wish. Induction is provided to new Trustees if required. Day to day operations are delegated to the staff team, led by the Chief Officer.

Risk management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to operations and finances of the charity and are satisfied that systems and procedures are in place to mitigate the exposure to the major risks.

Trustees Responsibilities in Relation to The Financial Statement

The charity Trustees are responsible for preparing a Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for

Trustees' Report
For the year ended 31 March 2025

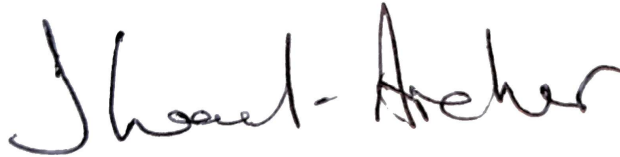
safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Trustees on: 28 December 2025 and signed on its behalf, by:

Judith Wood Archer

Chair

A handwritten signature in dark ink, appearing to read 'Judith Wood Archer', written in a cursive style.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2025

I report on the financial statements of St Chad's Community Project for the year ended 31 March 2025, which are set out on pages 14 to 27.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Fellow of the Association of Charity Independent Examiners.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds



33 The Glebe
Morpeth
Northumberland

Date: 19 December 2025

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STATEMENT OF FINANCIAL ACTIVITIES

(INCLUDING SUMMARY INCOME & EXPENDITURE ACCOUNT)

For the year ended 31 March 2025

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<u>Income from:</u>					
Donations and legacies	6	2,417	-	2,417	6,921
Charitable activities					
Children and Family Services	7	80,000	494,366	574,366	368,852
Other trading activities	8	186,318	-	186,318	175,751
Investments	9	2,530	-	2,530	1,056
Total income		271,265	494,366	765,631	552,580
<u>Expenditure on:</u>					
Charitable activities					
Operation of the charity		217,793	366,173	583,966	500,487
Total expenditure		217,793	366,173	583,966	500,487
Net movement of funds		53,472	128,193	181,665	52,093
<u>Reconciliation of funds</u>					
Total funds brought forward		21,240	771,173	792,413	740,320
Total funds carried forward		74,712	899,366	974,078	792,413

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 17 to 27 form an integral part of these accounts.

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Charity Number 1085793

Company Number 04136595

BALANCE SHEET

As at 31 March 2025

	Notes	£	Total 2025 £	£	Total 2024 £
<u>Fixed assets</u>					
Tangible assets	17		732,192		644,613
<i>Total fixed assets</i>			732,192		644,613
<u>Current assets</u>					
Debtors	18	27,241		22,263	
Cash at bank and in hand	19	228,892		160,343	
<i>Total current assets</i>		256,133		182,606	
Creditors: amounts falling due within one year	20	(14,247)		(34,806)	
<i>Net current assets</i>			241,886		147,800
<i>Total assets less current liabilities</i>			974,078		792,413
<i>Total net assets or liabilities</i>			974,078		792,413
<u>Funds of the charity</u>					
Unrestricted income funds			74,712		21,240
Restricted income funds			899,366		771,173
<i>Total funds</i>			974,078		792,413

The company was entitled to an exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The notes on pages 17 to 27 form an integral part of these accounts.

These financial statements were approved by the Board on: 18 December 2025

and are signed on its behalf by:

Judith Wood Archer
Chair



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Charity Number 1085793

Company Number 04136595

STATEMENT OF CASH FLOWS

For the year ended 31 March 2025

	Notes	2025 £	2024 £
<u>Cash flows from operating activities</u>			
Net movement in funds		181,665	52,093
Depreciation		25,856	29,798
Investment income		(2,530)	(1,056)
Increase in trade receivables		(4,978)	(9,139)
Decrease in trade payables		(20,559)	(40,595)
<i>Cash generated from operations</i>		179,454	31,101
<u>Cash flow from investing activities</u>			
Purchase of property, plant and equipment		(113,435)	(8,737)
Interest received		2,530	1,056
<i>Net cash from investing activities</i>		(110,905)	(7,681)
Increase in cash and cash equivalents		68,549	25,980
Cash and cash equivalents at start of year		160,343	134,363
Cash and cash equivalents at end of year		228,892	160,343

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 17 to 27 form an integral part of these accounts.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

St Chad's Community Project meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The charity reported overdrawn unrestricted funds at the year end of £74,712, however they have already secured a significant amount of funding for the current year. The trustees are of the view that the immediate future of the charity for the next 12 to 18 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

3.4 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

3.6 Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

3.7 Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

3.8 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of children's and family services and other activities undertaken to further the purposes of the charity and their associated support costs.

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis, the charity does not currently have any tangible fixed assets:

Freehold property	50 Years
Leasehold property	50 Years
Fixtures and fittings	4 to 7 years
Equipment	3 to 4 years

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
6 Donations and legacies				
Donations	2,417	-	2,417	6,921
	<u>2,417</u>	<u>-</u>	<u>2,417</u>	<u>6,921</u>
7 Charitable activities				
<u>Children and Family Services</u>				
Ballinger Charitable Trust	40,000	-	40,000	-
Barbour Foundation	3,000	-	3,000	-
Bernicia Foundation	-	-	-	5,550
Community Foundation - Crèche Mobile	-	30,000	30,000	15,000
Connected Voice	-	7,945	7,945	-
Church Urban Fund	-	-	-	2,500
Feeding Britain	-	22,090	22,090	10,000
Garfield Weston	25,000	-	25,000	25,000
Gateshead Council Brighten the Day Programme	-	15,984	15,984	28,316
Gateshead Council - Provision of Food	-	8,925	8,925	10,815
Gateshead Family Hubs Start for Life	-	75,382	75,382	85,382
Gateshead Council - Baby Milk	-	-	-	1,890
Gateshead Council - Warm Spaces	-	-	-	4,103
Gateshead Council Capital Grant	-	12,100	12,100	-
Henry Smith	-	2,340	2,340	-
Shears Foundation	-	-	-	5,500
Sir James Knott	10,000	-	10,000	10,000
Tesco / Groundworks	-	500	500	-
The National Lottery and GMBC - Locality Working in Gateshead	-	108,066	108,066	95,121
The Hadrian Trust	1,000	-	1,000	-
The Joicy Trust	1,000	-	1,000	-
The National Lottery Awards For All	-	19,330	19,330	-
The National Lottery Partnership Development	-	49,982	49,982	-
The National Lottery Reaching Communities Fund	-	49,962	49,962	50,256
The National Lottery Reaching Communities Fund Capital Grant	-	71,759	71,759	-
Trusthouse Charitable Foundation	-	20,001	20,001	19,419
	<u>80,000</u>	<u>494,366</u>	<u>574,366</u>	<u>368,852</u>

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

Analysis of income continued

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
8 Other trading activities				
Child Services - Out of School fees	67,912	-	67,912	57,255
Child Services - Nursery fees	32,485	-	32,485	16,519
Child Services - other fees generated	416	-	416	2,842
Room hire income	5,772	-	5,772	3,258
Letting income	45,067	-	45,067	44,018
Fees and charges	-	-	-	25,027
Thrift shop and pop up shop	26,355	-	26,355	26,832
other income	8,311	-	8,311	-
	<u>186,318</u>	<u>-</u>	<u>186,318</u>	<u>175,751</u>

9 Income from investments

Bank interest	2,530	-	2,530	1,056
	<u>2,530</u>	<u>-</u>	<u>2,530</u>	<u>1,056</u>

Income was £765,631 (2024: £552,580) of which £271,265 was unrestricted or designated (2024: £234,228) and £494,366 was restricted (2024: £318,352).

Analysis of expenditure on charitable activities

	Direct Costs £	Support Costs £	Total 2025 £	Total 2024 £
10 Analysis of expenditure by activities				
Family services	148,424	37,342	185,766	111,885
Children's services	100,037	25,168	125,205	140,747
Other services	217,199	54,646	271,845	246,705
Governance costs	-	1,150	1,150	1,150
Total 2025	<u>465,660</u>	<u>118,306</u>	<u>583,966</u>	<u>500,487</u>
Total 2024	<u>392,928</u>	<u>107,559</u>	<u>500,487</u>	

Expenditure on charitable activities was £583,966 (2024: £500,487) of which £217,793 was unrestricted or designated (2024: £226,488) and £366,173 was restricted (2024: £273,999).

11 Fees for examination of the accounts

	2025 £	2024 £
Independent examiner's fees for reporting on the accounts	1,150	1,150
	<u>1,150</u>	<u>1,150</u>
There were no other fees paid to the examiner (2024: £nil)		

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

12 Analysis of staff costs and the cost of key management personnel

	2025 £	2024 £
Salaries and wages	370,480	326,399
Social security costs	18,643	15,530
Pension costs (defined contribution pension plan)	5,448	3,954
	394,571	345,883

No employee received remuneration above £60,000 (2024: nil)

The key management personnel of the charity, comprise the trustees and the Chief Executive Officer. The total employee benefits of the key management personnel of the charity were £43,541 (2024: £39,778).

13 Staff numbers

The average monthly head count was 26 staff (2024: 28 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2025 Number	2024 Number
The parts of the charity in which the employee's work		
Management and administration	3.9	3.9
Project staff	8.8	10.1
	12.7	14.0

14 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

Trustees' expenses

No trustee expenses have been incurred in the year.

Transaction(s) with related parties

The following detail the related party transactions in the reporting period.

During the year the daughter of Trustee Judith Wood Archer used the childcare services at St Chads Community Project. The standard rate was paid, the total charge for the year was £2,335 and there was an amount outstanding at the year end of £110.

Trustee Stuart Angus is also a director of Side by Side Arts CIC. During the year Side by Side Arts CIC rented office space from St Chads Community Project. The standard rental charge was paid, the total charge for the year was £26,875 (2024: £25,000) there was £nil outstanding at the year end (2024: £nil)

15 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £5,448 (2024: £3,954). There was £2,588 outstanding as at 31 March 2025 (2024: £307).

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

16 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

	Freehold land and building £	Long-term leasehold property £	Assets under construction £	Fixtures fittings and equipment £	Total £
17 Tangible fixed assets					
Cost					
Balance brought forward	758,045	426,409	-	90,523	1,274,977
Additions	-	-	104,317	9,118	113,435
Disposals	-	-	-	-	-
Balance carried forward	758,045	426,409	104,317	99,641	1,388,412
Depreciation					
Basis	RB	SL	SL	SL	
Rate	2%	2%	0%	25%	
Balance brought forward	332,088	221,892	-	76,384	630,364
Depreciation charge for year	4,090	15,226	-	6,540	25,856
Disposals	-	-	-	-	-
Balance carried forward	336,178	237,118	-	82,924	656,220
Net book value					
Brought forward	425,957	204,517	-	14,139	644,613
Carried forward	421,867	189,291	104,317	16,717	732,192

18 Debtors and prepayments (receivable within 1 year)

	2025 £	2024 £
Trade debtors	11,663	12,263
Other debtors	9,200	10,000
Prepayments and accrued income	6,378	-
	27,241	22,263

19 Cash at bank and in hand

	2025 £	2024 £
Cash at bank and in hand	228,892	160,343
	228,892	160,343

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

20 Creditors and accruals (payable within 1 year)

	2025 £	2024 £
Trade creditors	1,639	45
Taxation and social security	4,251	3,937
Other creditors	3,926	29,367
Pension	2,588	307
Accruals		
Independent examination of accounts	1,150	1,150
Other accruals	693	-
	14,247	34,806

21 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

22 Analysis of charitable funds

Analysis of movements in unrestricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Unrestricted funds					
General unrestricted fund	21,240	271,265	(217,793)	-	74,712
Totals	21,240	271,265	(217,793)	-	74,712

Purpose of unrestricted funds

General unrestricted fund The 'free reserves' of the charity.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

22 Analysis of charitable funds continued**Analysis of movement in restricted funds**

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Capital asset restricted fund	636,265	-	(22,334)	100,208	714,139
Community Foundation - Crèche Mobile	2,925	30,000	(19,037)	-	13,888
Connected Voice	-	7,945	(3,433)	-	4,512
Feeding Britain	-	22,090	(2,250)	(12,809)	7,031
Feeding Britain - Sainsburys	10,000	-	(800)	-	9,200
Gateshead Council brighten the day	5,080	15,984	(16,102)	-	4,962
Gateshead Council - provision of food	-	8,925	(8,925)	-	-
Gateshead Family Hubs Start for Life	72,749	75,382	(74,066)	-	74,065
Gateshead Council - Capital Grant	-	12,100	-	(12,100)	-
Henry Smith	-	2,340	(2,340)	-	-
Lankelly Chase	-	-	-	-	-
Tesco / Groundworks	-	500	(500)	-	-
The National Lottery Awards For All	-	19,330	(11,991)	(3,540)	3,799
The National Lottery Partnership Development	-	49,982	(5,491)	-	44,491
The National Lottery and GMBC - Locality Working in Gateshead	25,256	108,066	(122,842)	-	10,480
The National Lottery Reaching Communities Fund	11,878	49,962	(55,742)	-	6,098
The National Lottery Reaching Communities Capital Grant	-	71,759	-	(71,759)	-
Trusthouse Charitable Foundation	7,020	20,001	(20,320)	-	6,701
Totals	771,173	494,366	(366,173)	-	899,366

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

22 Analysis of charitable funds continued

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Capital restricted fund	The capital restricted relates to fixed assets held. These restricted funds are reduced each year based upon the depreciation charge for the year. Revenue restricted funds relate to project specific grants that have been spent on project delivery in the period.
Community Foundation - Crèche Mobile	Funding to provide a community crèche to remove barriers to education working in partnership with Young Women's Outreach Project.
Connected Voice	Small grants for youthwork - "Big Kids Only Club" for children who reside in and around Bensham.
Feeding Britain	Holiday activities and food and contribution to community shop building work.
Gateshead Council brighten the day	Funding to provide holiday activities and food.
Gateshead Council - provision of food	Funding for resources for food projects: 2 Soups, Coffee & Cake, Popup Food Shop.
Gateshead Family Hubs Start for Life	Funding to allow the community to receive aspects of the wider Family Hub offer and to better connect families using voluntary settings within the Bensham and Dunston & Teams localities.
Gateshead Council - Capital Grant	Contribution to community shop building work.
Henry Smith	Grant towards cost of day trip for children from disadvantaged communities
Lankelly Chase	Funding for Research Inquiry.
Tesco / Groundworks	To provide a hot healthy breakfast for children, parents & carers using weekly parent and toddler group.
The National Lottery Awards For All	Delivery of vital food initiatives comprising pay what you can "Two Soups", weekly Warm Space at St Chads and pop up pay what you can food shop.
The National Lottery Community Fund	Gateshead Partnership Development Project.
The National Lottery and GMBC - Locality Working in Gateshead	We are the lead partner of Gateshead Development Partnership, where four community organisations from across Gateshead come together to share peer-to-peer learning, external support and a shared staffing resource.
The National Lottery Reaching Communities Fund	Funding for our 'Recovering & Reviving Bensham' project.
Trusthouse Charitable Foundation	Match funding for TNL funding Recovering & Reviving Bensham project.
Feeding Britain - Sainsburys	Vouchers to support with food provision for families in crisis.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

Transfers between funds	Reason for transfer	Amount £
Between restricted funds and restricted assets	Transfer of tangible fixed asset purchased by restricted funds to the restricted asset fund.	100,208

23 Capital commitments

As at 31 March 2025, the charity had no capital commitments (2024 -£nil).

24 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Tangible fixed assets	18,053	714,139	732,192	644,613
Cash at bank and in hand	43,665	185,227	228,892	160,343
Other net current assets/(liabilities)	12,994	-	12,994	(12,543)
	74,712	899,366	974,078	792,413

Accounts

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

For the year ended 31 March 2024

**Charity Number 1085793
Company number 04136595**

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2024

The Trustees, who are also directors of the charitable company for the purposes of company law, submit their annual report and the financial statements of St Chad's Community Project (the charitable company) for the year ended 31 March 2024.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Our Vision, Mission, Core Values and Behaviours



This year the organisation took part in a comprehensive Pilotlight 360 program, the CEO and trustees built up a relationship with a team of business experts 'Pilot lighters' and over a 10 month period conducted a deep dive into the organisation, setting clear objectives around strategy, governance and finance. The Pilot Lighters provided challenge and expert advice in key areas. One of the outcomes of the process was an update to the vision and mission for the charity. This was a large piece of work and involved representatives from each section of the charity's community.

At the heart of our purpose is '**one**'.

We believe in the power of '**one**', whether that's **one** person making a difference, **one** team at St Chad's, or **one** connected community.

- **Our vision** is to build a vibrant and resilient community in Bensham.
- **Our mission** is to offer a range of community focused services that support residents to become empowered and connected, helping create one community.

Our core values form the foundation of everything we do, they are the compass that guides us in the relationships with each other, those that we form with our residents in our community, and with our delivery partners.

- **We add real value** – we offer relevant services that meet our community's needs, making a difference in the quality of our resident's lives.
- **We are trustworthy** – we trust and respect each other, our residents, and delivery partners. Everything we do is underpinned by mutual respect.

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2024

- **We are supportive** – we are friendly and approachable; we build trust and rapport with our residents and delivery partners through teamwork.
- **We are professional** – our standards and delivery are exemplary. Our staff, volunteers, and trustees are fully trained and have personal development plans to help them become the best versions of themselves.

We demonstrate behaviours based on our core values:

- **We are responsive** – we recognise our community has changing needs, and we will be flexible in our response to meet existing and emerging needs.
- **We are respected** – we are proud of what we do, and we are professional in our delivery.
- **We are trusted** – we will be open, inclusive, non-judgemental, and supportive of each other and our community.
- **We are accountable** – in everything we do.
- **We are welcoming** – we will always greet you with a smile, and a gentle and appropriate sense of humour.

Review of activities

As an organisation we continue to grow and strengthen our services. This year the board appointed a new Chair of trustees for a term of 3 years. We currently have 5 trustees, with 2 open vacancies.

This year we have had a total of 21,187 visits to our project for various community groups and services.

➤ **Children & Family Services**



This remains a high priority for the charity and each service continues to grow - *"I don't know what we would do without St Chads to look after our children"* - Parent.

This year we became a partner in the Family Hubs Start for Life project with Gateshead Council. We received £85,382 of funding for year 1, and this will allow us as a charity to better connect families within the Bensham, Dunston & Teams localities to receive aspects of the wider Family Hub Start for Life offer.

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2024

Family Support Service

Our project funded by The National Lottery 'Recovering and Reviving Bensham' continues to develop, and we were successful in securing a total of £60,025 for 3 years of match funding from Trusthouse Charitable Foundation. This has allowed us to recruit another qualified family support worker to the team.



We have a range of activities and services under the umbrella of Family Support which works with many vulnerable or at risk families. In total we are proud to have supported 1,546 families directly through the Family Support service.

There were 67 families referred to us by other agencies for long term outreach support. We ran a successful 'Caring for Children' course in partnership with Gateshead Council Learning and Skills.

73 families regularly participate in our weekly Parent Carer and Toddler Groups with a total of 585 attendances. This runs two days during term time, featuring activities such as Messy Play, arts & crafts, toys, sensory room, reading areas, a Halloween and a Christmas Party and trips; all with either breakfast or refreshments available.

We ran a successful appeal for the rising demand for baby items, Moses baskets, prams and cots, and larger size nappies and 286 families were provided with clothing, goods and equipment - *"Thank you for helping me, my husband works but I don't. I had to give up my job in early pregnancy as I was really poorly, so I haven't been entitled to maternity pay. I have been so worried about how we would afford everything we needed for the baby, St Chad's has taken that worry away."* New Parent.

Children services



Demand for childcare has continued to grow over the year. Our setting had a routine Ofsted inspection in January 2024 and we were extremely proud to be judged overall as a GOOD childcare provider in Early Years.

The report was immensely positive and reflected the progress the charity has made as a childcare provider. Our leaders and managers were praised for having a clear oversight of the setting and ensuring that there is focused support to ensure the setting continually improves and that there is an open and positive culture around safeguarding that puts children's interests first. Parents said that our setting is inclusive and welcoming, and they praised us for the care their children receive and acknowledged that staff are caring and approachable.

ST CHAD'S COMMUNITY PROJECT
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Trustees' Report
For the Year Ended 31 March 2024



After School Club

Our club runs throughout the year, both term time and school holidays. We have 79 children registered, aged 3 to 14. The year featured trips to The Forbidden Corner, Hamsterley Forest, The Hancock Museum and regular outings to local greenspaces such as Saltwell Park. Our Holiday programme delivers activities such as Science Experiments, Arts & Crafts, Baking, Gardening and Messy Play. Our forest school club continued named 'chads explorers' delivered by a

trained forest school facilitator with funding from the Heritage Lottery. During the Christmas period we visited festive window displays, ran craft & baking sessions and the children raised £109.45 in funds with a Christmas and Easter raffle. There was a childcare fee increase of 10% in July 2023.

Nursery



We had 9 children registered this year in our Early Years nursery provision for ages 2 to 4. Families were eligible for the Government free childcare places for 2,3 & 4 years olds and we received £16,519. The provision featured trips to Saltwell Park, local shops and the library and many different activities to assist with the children's learning in key development areas in line with the EYFS using the birth to 5 matters non statutory guidance.

Community Creche

We were awarded £30,000 of funding over 2 years from the Creche Mobile c/o Community Foundation to develop the outreach creche provision within the community, working in partnership with the Young Women's Outreach Project.

We registered 10 children and delivered a total of 165 creche places, with an average of 9 children attending weekly. This allowed the young parents to attend weekly social group – *"I always wanted to feel independent and this group has allowed me to do that. It has given me the confidence to realise my dreams. I have now enrolled at Gateshead College to get back into education. All of the other women in the group are so supportive, I have built strong friendships. The children have made friends now in the creche too, we all have a sense of belonging"* – Parent aged 17 years

➤ **Food Provision**



The increased cost of living crisis continues to affect hard pressed families within the community. This year with funding from Gateshead Council, we were able to deliver a package of activities including:

- Activities programme #BrightenTheDay (Easter, Summer and Christmas holidays) programme, total funding awarded £28,316. We held 28 sessions over which we had 896 attendances.
- We were awarded £10,815 Household Support funding for our various food projects. We supported 655 families with emergency food requests through referrals to foodbank and our own supplies of emergency food. 230 people attended our weekly 2 Soups drop in café *"Filled my belly when cold and hungry and struggling financially. It's a reason to come out of the house once a week and visit a warm friendly environment"* – 2 Soups customer. 102 families were supported by our weekly popup food shop with a total of 6,268 adults and children over the year.
- We were awarded £1890 to help for families with baby milk and 65 individual families received this support.
- We were awarded £4,103 to providing warm spaces and offer an advice & Support session with our partner Citizens Advice Gateshead.

➤ **Asylum & Immigration**

English Speakers of Other Languages (ESOL)



Our provision of language learning is vital in helping people integrate with the local community and find work. 65 people attended courses throughout the year, most are refugees & asylum seekers. Courses range from informal social sessions, to formal courses for beginners to advanced and online classes. Trips to community amenities, such as Gateshead Libraries, help people strengthen use of their language skills. We also provided a 'ESOL Walkshop' trip to Newburn. 30

Students took a walk along the river and answered question in their activity booklet this helped to improve fitness and mental health.

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2024

➤ **Health & Wellbeing**

We have set up two social groups; men's group and women's group.

The 'Women Together' group is attended by a regular cohort of 22 women each week. A creche is provided to remove the barrier of childcare and allow parents to attend.



The 'Assemblage' men's group is attended by a regular cohort of 10 men each week. We received funding from Bernicia Foundation of £5,550 to help get the group set up.



iSkills: Assemblage - Lets Assemble Together

Both groups provide a social space for adults to meet regularly, reducing social isolation and offering peer support. - *"The group is really needed by the youngsters [young men] as sometimes they get depression on their own, so if they come out and speak to people, they know what's happening in the world, and they want to smile, because nowadays people, they forget to smile and keep everything close to their heart".*

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2024

➤ **Commercial & Retail**

Commercial

We have maintained our rental occupancy at £44,018 for this year with our tenants Youth Focus North East and Side by Side Arts. We continue to offer rooms for hire which has raised £3,258 of income for the charity.

Retail



Our Community Thrift Shop on the premises at Coatsworth Road is open five days a week from 9:30 to 3:30pm. It offers a range of low cost adult and children's clothes, school uniforms, accessories, jewellery, toys, bric-a-brac, towels, curtains, unwanted gifts. This year the shop generated £26,832 in sales and £504.89 in fundraising.

➤ **Employment & Training**

We continue to be accredited as a real living wage employer which saw a 10.1% increase this year on staff salaries, we currently have 28 employed staff.

Our services have been supported by a team of 24 volunteers with a total contribution of 5,695 hrs, which is the equivalent of £68,340 saving for the charity in Real Living Wage, *" I have MS and volunteering gets me out of the house, you know it's really good if you're lonely and even though I can only manage half a day a week it's the social side for me, its just nice to come in and talk to people because everyone needs company don't they" – Thrift Shop Volunteer.*

Working Together

We completed our second year working in partnership with Gateshead Council as a community anchor organisation, and four other community hubs in Gateshead to develop our locality working and sharing learning. The other hubs are located throughout Gateshead and comprise Birtley Community Partnership, Chopwell Community Association, Dunston Family Church, St Chads Community Project and The Winlaton Centre. The project is funded by the National Lottery Community Fund and Gateshead Council. This initiative develops the capacity and capability of each hub.

Fundraising and In-kind Support

All our work was achieved, thanks to our team, partners and supporters. We thank our volunteers, staff, individual and institutional supporters – all were fantastic in what has been again a very testing period. We also thank our funders for the year: The National Lottery, Gateshead Council, the

ST CHAD'S COMMUNITY PROJECT
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Trustees' Report
For the Year Ended 31 March 2024

Community Foundation Serving Tyne & Wear And Northumberland, Bernicia Foundation, Church Urban fund, Garfield Weston, Shears Foundation, Sir James Knott, Trusthouse Charitable Foundation, Feeding Britain, Heritage Lottery, and Metro Radio 'Cash for Kids'.

We are grateful to have received pro bono advice and support in regard to our internal building works for our future Food market from Faulkner Browns Architects, Arup, Gleeds Cost Management Ltd.

To help raise our own funds we held various raffles and tombola's and received donations for our food cupboard. This was all helped by the generosity of so many kind people and businesses from the local area.

Plans for the Future

Strengthening our governance, including recruiting new trustees.

Updating the charities Articles of memorandum.

Working towards greater financial sustainability.

Developing our existing offer for childcare, family support and ESOL

Continuing to improve the women's and men's sessions and ESOL provision.

Continuing the Holiday Activity Programme #BrightenTheDay

Expanding our food offer by internal building works for a community shop at St Chads supported by a business plan.

Pursuing our pledge to become an accredited living wage employer, ensuring realistic wages for staff

Securing significant grant funding to develop services and activities

Developing a new three year strategy and implement a new website.

Financial Review

Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. The Trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the Trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts.

Income has increased by £70k to £553k the project continues to be appreciative to all funders for their generous support and for those that assist with donations, full details of which are given on page 14. At each Board meeting Trustees receive a full financial and funding report and regularly review cash flow and the grant income stream.

It is the intention of the project to continue to adapt its services within the resources available. However, the Trustees are aware of the need to further cut costs to bring them in line with income

ST CHAD'S COMMUNITY PROJECT
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Trustees' Report
For the Year Ended 31 March 2024

currently secured. The total funds balance carried forward at 31 March 2024 amounted to £792k (2023: £740k).

Reserves policy

The board of directors adopted a reserves policy, which aims to have a minimum four months of operational costs in free reserves. (Unrestricted reserves not invested in tangible fixed assets). As at 31 March 2024 the reserves were £21k (2023: £14k) The Trustees are aware of the situation and will continue to work towards restoring this policy with a planned operational surplus.

Reference and Administrative Information

Company number	04136595	
Charity number	1085793	
Trustees	Ian Stevenson	
	Lesya Bourn	Resigned 5 March 2024
	John Adams	
	Valerie Barron	Resigned 4 March 2024
	Helen Jones	
	Venerable Bob Cooper	Resigned 5 March 2024
	Judith Wood Archer	
	Stuart Angus	
Chief Executive	Ms L Coxon	
Registered office	21 Liddell Terrace	
	Bensham	
	Gateshead	
	Tyne & Wear	
	NE8 1YN	
Independent examiner	Jim Dodds	
	33 The Glebe	
	Morpeth	
	NE61 6HW	

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2024

Bankers

Lloyds
15 West Street
Gateshead
Tyne and Wear
NE8 1DP

Solicitors

Muckle LLP
Time Central
32 Gallowgate
Newcastle upon Tyne
NE1 4BF

Structure, Governance and Management

Organisational Structure

The charity is registered as a charitable company limited by guarantee, incorporated on 5 January 2001, and registered as a charity on 26 March 2001 and is governed under its Articles of Association.

Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association. Trustees are elected at the AGM and the board includes the Vicar of Bensham and the Teams, a local councillor from the Bensham or Saltwell wards of Gateshead MBC, three representatives of the PCC of Bensham and other individuals chosen and approved by the members having expertise in relation to the affairs of the charity, being experts of legal, financial, charitable or community service matters. One third will stand down in rotation each AGM and may be re-elected if the members so wish. Induction is provided to new Trustees if required. Day to day operations are delegated to the staff team, led by the Chief Officer.

Risk management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to operations and finances of the charity and are satisfied that systems and procedures are in place to mitigate the exposure to the major risks.

Trustees Responsibilities In Relation To The Financial Statement

The charity Trustees are responsible for preparing a Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the Trustees are required to:

ST CHAD'S COMMUNITY PROJECT
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Trustees' Report
For the Year Ended 31 March 2024

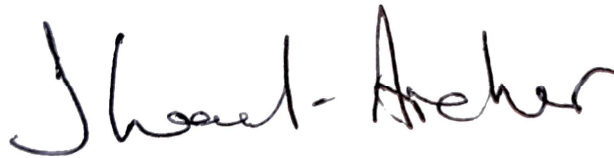
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Trustees on: 12 December 2024 and signed on its behalf, by:

Judith Wood Archer
Chair

A handwritten signature in black ink, appearing to read 'Judith Wood Archer', written in a cursive style.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2024

I report on the financial statements of St Chad's Community Project for the year ended 31 March 2024, which are set out on pages 13 to 25.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Fellow of the Association of Charity Independent Examiners.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds



33 The Glebe
Morpeth
Northumberland

Date: 12 December 2024

ST CHAD'S COMMUNITY PROJECT

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STATEMENT OF FINANCIAL ACTIVITIES

(INCLUDING SUMMARY INCOME & EXPENDITURE ACCOUNT)

For the year ended 31 March 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<u>Income from:</u>					
Donations and legacies	6	1,799	-	1,799	13,287
Charitable activities					
Children and Family Services	7	127,116	318,352	445,468	359,002
Other trading activities	8	104,257	-	104,257	109,673
Investments	9	1,056	-	1,056	481
Total income		234,228	318,352	552,580	482,443
<u>Expenditure on:</u>					
Charitable activities					
Operation of the charity		226,488	273,999	500,487	487,061
Total expenditure		226,488	273,999	500,487	487,061
Net movement of funds		7,740	44,353	52,093	(4,618)
<u>Reconciliation of funds</u>					
Total funds brought forward		13,500	726,820	740,320	744,938
Total funds carried forward		21,240	771,173	792,413	740,320

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 16 to 25 form an integral part of these accounts.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

Charity Number 1085793

Company Number 04136595

BALANCE SHEET

As at 31 March 2024

	Notes	£	Total 2024 £	£	Total 2023 £
<u>Fixed assets</u>					
Tangible assets	17		644,613		668,234
Total fixed assets			644,613		668,234
<u>Current assets</u>					
Debtors	18	22,263		13,124	
Cash at bank and in hand	19	160,343		134,363	
Total current assets		182,606		147,487	
Creditors: amounts falling due within one year	20	(34,806)		(75,401)	
Net current assets			147,800		72,086
Total assets less current liabilities			792,413		740,320
Total net assets or liabilities			792,413		740,320
<u>Funds of the charity</u>					
Unrestricted income funds			21,240		13,500
Restricted income funds			771,173		726,820
Total funds			792,413		740,320

The company was entitled to an exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The notes on pages 16 to 25 form an integral part of these accounts.

These financial statements were approved by the Board on: 12 December 2024

and are signed on its behalf by:

Judith Wood Archer
Chair



ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

Charity Number 1085793

Company Number 04136595

STATEMENT OF CASH FLOWS

For the year ended 31 March 2024

	Notes	2024 £	2023 £
<u>Cash flows from operating activities</u>			
Net movement in funds		52,093	(4,618)
Depreciation		29,798	28,197
Investment income		(1,056)	(481)
Increase in trade receivables		(9,139)	(3)
Decrease in trade payables		(40,595)	15,298
Increase in deferred income		-	(38,366)
<i>Cash generated from operations</i>		31,101	27
<u>Cash flow from investing activities</u>			
Purchase of property, plant and equipment		(6,177)	(8,737)
Interest received		1,056	481
<i>Net cash from investing activities</i>		(5,121)	(8,256)
 Increase in cash and cash equivalents		 25,980	 (8,229)
Cash and cash equivalents at start of year		134,363	142,592
Cash and cash equivalents at end of year		160,343	134,363

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 16 to 25 form an integral part of these accounts.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

St Chad's Community Project meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The charity reported overdrawn unrestricted funds at the year end of £21,240, however they have already secured a significant amount of funding for the current year. The trustees are of the view that the immediate future of the charity for the next 12 to 18 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

3.4 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

3.6 Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

3.7 Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

3.8 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of children's and family services and other activities undertaken to further the purposes of the charity and their associated support costs.

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

ST CHAD'S COMMUNITY PROJECT

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NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis, the charity does not currently have any tangible fixed assets:

Freehold property	50 Years
Leasehold property	50 Years
Fixtures and fittings	4 to 7 years
Equipment	3 to 4 years

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
6 Donations and legacies				
Donations	1,799	-	1,799	3,287
Probation Service	-	-	-	10,000
	<u>1,799</u>	<u>-</u>	<u>1,799</u>	<u>13,287</u>
7 Charitable activities				
<u>Children and Family Services</u>				
Ballinger Charitable Trust	-	-	-	35,000
Bernicia Foundation	-	5,550	5,550	-
Community Foundation - Crèche Mobile	-	15,000	15,000	-
Community Foundation the Linden Family and the Winter Family	-	-	-	6,840
Connected Voice	-	-	-	4,000
Church Urban Fund	-	2,500	2,500	-
Feeding Britain - Sainsburys	-	10,000	10,000	-
Garfield Weston	25,000	-	25,000	-
Gateshead Council	-	-	-	14,096
Gateshead Council Brighten the Day Programme	-	28,316	28,316	21,110
Gateshead Council Supermarket Food Project	-	-	-	15,000
Gateshead Council - Provision of Food	-	10,815	10,815	-
Gateshead Family Hubs Start for Life	10,000	75,382	85,382	-
Gateshead Council - Baby Milk	-	1,890	1,890	-
Gateshead Council - Warm Spaces	-	4,103	4,103	-
Heritage Lottery Grant	-	-	-	10,000
Lankelly Chase	-	-	-	43,004
LWIG Grant Access 2	-	-	-	10,702
Ringtons Grant	-	-	-	4,560
Rise North East	-	-	-	4,043
Shears Foundation	5,500	-	5,500	-
Sir James Knott	10,000	-	10,000	-
The National Lottery and GMBC - Locality Working in Gateshead	-	95,121	95,121	54,000
The National Lottery ESOL	-	-	-	9,866
The National Lottery Reaching Communities Fund	-	50,256	50,256	25,574
Trusthouse Charitable Foundation	-	19,419	19,419	-
Other small grants	-	-	-	2,550
Child Services - Out of School fees	57,255	-	57,255	67,647
Child Services - Nursery fees	16,519	-	16,519	21,717
Child Services - other fees generated	2,842	-	2,842	9,293
	<u>127,116</u>	<u>318,352</u>	<u>445,468</u>	<u>359,002</u>

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

Analysis of income continued

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
8 Other trading activities				
Room hire income	3,258	-	3,258	6,104
Letting income	44,018	-	44,018	36,455
Fees and charges	25,027	-	25,027	11,530
Thrift shop and pop up shop	26,832	-	26,832	27,028
Government Employment Scheme	-	-	-	10,768
Other project income	5,122	-	5,122	17,788
	<u>104,257</u>	<u>-</u>	<u>104,257</u>	<u>109,673</u>

9 Income from investments

Bank interest	1,056	-	1,056	481
	<u>1,056</u>	<u>-</u>	<u>1,056</u>	<u>481</u>

Income was £552,580 (2023: £482,443) of which £234,228 was unrestricted or designated (2023: £323,556) and £318,352 was restricted (2023: £158,887).

Analysis of expenditure on charitable activities

	Direct Costs £	Support Costs £	Total 2024 £	Total 2023 £
10 Analysis of expenditure by activities				
Family services	88,042	23,843	111,885	90,762
Children's services	110,754	29,993	140,747	163,894
Other services	194,132	52,573	246,705	231,255
Governance costs	-	1,150	1,150	1,150
Total 2023	<u>392,928</u>	<u>107,559</u>	<u>500,487</u>	<u>487,061</u>
Total 2022	<u>380,614</u>	<u>106,447</u>	<u>487,061</u>	

Expenditure on charitable activities was £500,487 (2023: £487,061) of which £226,488 was unrestricted or designated (2023: £346,688) and £273,999 was restricted (2023: £140,373).

11 Fees for examination of the accounts

	2024 £	2023 £
Independent examiner's fees for reporting on the accounts	1,150	1,150
Other accountancy services paid to the examiner	-	280
	<u>1,150</u>	<u>1,430</u>

ST CHAD'S COMMUNITY PROJECT

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NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

12 Analysis of staff costs and the cost of key management personnel

	2024 £	2023 £
Salaries and wages	326,399	308,463
Social security costs	15,530	15,601
Pension costs (defined contribution pension plan)	5,271	3,793
	347,200	327,857

No employee received remuneration above £60,000 (2023: nil)

The key management personnel of the charity, comprise the trustees and the Chief Executive Officer. The total employee benefits of the key management personnel of the charity were £39,778 (2023: £42,296).

13 Staff numbers

The average monthly head count was 28 staff (2023: 26 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2024 Number	2023 Number
The parts of the charity in which the employee's work		
Management and administration	3.9	3.0
Project staff	10.1	9.7
	14.0	12.7

14 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

Trustees' expenses

No trustee expenses have been incurred in the year.

Transaction(s) with related parties

There have been no related party transactions in the reporting period.

15 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £5,271 (2023: £3,793). There was £307 outstanding as at 31 March 2024 (2023: £495).

16 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

	Freehold land and building £	Long-term leasehold property £	Fixtures and fittings £	Office equipment £	Total £
17 Tangible fixed assets					
Cost					
Balance brought forward	758,045	426,409	71,865	12,481	1,268,800
Additions	-	-	2,650	3,527	6,177
Disposals	-	-	-	-	-
Balance carried forward	758,045	426,409	74,515	16,008	1,274,977
Depreciation					
Basis	RB	SL	SL	SL	
Rate	2%	2%	25%	25%	
Balance brought forward	316,927	213,364	61,119	9,156	600,566
Depreciation charge for year	15,161	8,528	4,343	1,766	29,798
Disposals	-	-	-	-	-
Balance carried forward	332,088	221,892	65,462	10,922	630,364
Net book value					
Brought forward	441,118	213,045	10,746	3,325	668,234
Carried forward	425,957	204,517	9,053	5,086	644,613
18 Debtors and prepayments (receivable within 1 year)					
			2024	2023	
			£	£	
Trade debtors			12,263	13,124	
Other debtors			10,000	-	
			22,263	13,124	
19 Cash at bank and in hand					
			2024	2023	
			£	£	
Cash at bank and in hand			160,343	134,363	
			160,343	134,363	
20 Creditors and accruals (payable within 1 year)					
			2024	2023	
			£	£	
Trade creditors			45	4,700	
Taxation and social security			3,937	3,946	
Other creditors			29,367	64,565	
Pension			307	347	
Accruals					
Independent examination of accounts			1,150	1,843	
			34,806	75,401	

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

21 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

22 Analysis of charitable funds

Analysis of movements in unrestricted funds

	Fund balances brought forward	Incoming resources	Resources expended	Transfers	Fund balances carried forward
Unrestricted funds	£	£	£	£	£
General unrestricted fund	13,500	234,228	(226,488)	-	21,240
Totals	13,500	234,228	(226,488)	-	21,240

Purpose of unrestricted funds

General unrestricted fund The 'free reserves' of the charity.

22 Analysis of charitable funds continued

Analysis of movement in restricted funds

	Fund balances brought forward	Incoming resources	Resources expended	Transfers	Fund balances carried forward
Restricted funds	£	£	£	£	£
Capital asset restricted fund	660,916	-	(27,301)	2,650	636,265
Bernicia Foundation	-	5,550	(5,550)	-	-
Church Urban Fund	-	2,500	(2,500)	-	-
Community Foundation - Crèche Mobile	-	15,000	(12,075)	-	2,925
Community Foundation the Linden Family and the Winter Family	4,668	-	(4,668)	-	-
Feeding Britain - Sainsburys	-	10,000	-	-	10,000
Gateshead Council brighten the day	-	28,316	(23,236)	-	5,080
Gateshead Council - provision of food	-	10,815	(10,815)	-	-
Gateshead Family Hubs Start for Life	-	75,382	(2,633)	-	72,749
Gateshead Council - Baby Milk	-	1,890	(1,890)	-	-
Gateshead Council - Warm Spaces	-	4,103	(4,103)	-	-
Heritage Lottery Grant	7,678	-	(7,678)	-	-
Lankelly Chase	30,116	-	(30,116)	-	-
Sub Totals	703,378	153,556	(132,565)	2,650	727,019

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

22 Analysis of charitable funds continued

Analysis of movement in restricted funds continued

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Brought forward	703,378	153,556	(132,565)	2,650	727,019
Ringtons Grant	3,860	-	(3,860)	-	-
Rise North East	2,478	-	(2,478)	-	-
The National Lottery Community Hub	807	-	(807)	-	-
The National Lottery and GMBC - Locality Working in Gateshead	-	95,121	(67,215)	(2,650)	25,256
The National Lottery Reaching Communities Fund	16,297	50,256	(54,675)	-	11,878
Trusthouse Charitable Foundation	-	19,419	(12,399)	-	7,020
Totals	726,820	318,352	(273,999)	-	771,173

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Capital restricted fund	The capital restricted relates to fixed assets held. These restricted funds are reduced each year based upon the depreciation charge for the year. Revenue restricted funds relate to project specific grants that have been spent on project delivery in the period.
Bernicia Foundation	Funding to provide a social group for men.
Church Urban Fund	Funding to provide kitchen a space and resources for asylum seekers & refugee families to cook and eat meals.
Community Foundation - Crèche Mobile	Funding to provide a community crèche to remove barriers to education working in partnership with Young Women's Outreach Project.
Community Foundation the Linden Family and the Winter	Funding to provide accessible and free fitness activities for local mums in low income households and to provide a creche.
Gateshead Council brighten the day	Funding to provide holiday activities and food.
Gateshead Council - provision of food	Funding for resources for food projects: 2 Soups, Coffee & Cake, Popup Food Shop.
Gateshead Family Hubs Start for Life	Funding to allow the community to receive aspects of the wider Family Hub offer and to better connect families using voluntary settings within the Bensham and Dunston & Teams localities.
Gateshead Council - Baby Milk	Funding to provide the community with the provision of baby milk for those who are struggling or in crisis.
Gateshead Council - Warm Spaces	Funding to provide warm space for the community.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

22 Analysis of charitable funds continued

Purpose of restricted funds continued

Heritage Lottery Grant	Funding to provide forest school sessions to children from low income households including food for a period of 1 year.
Lankelly Chase	Funding for Research Inquiry.
Community Foundation	Funding to provide crèches to remove barriers to education.
Ringtons Grant	Funding for a weekly session providing food, warmth, information & advice and company known as out '2 soups café'.
Rise North East	Funding to deliver fortnightly walks for refugees and asylum seekers.
The National Lottery Community Hub	Funding to support the growth and development of St Chads CP as a networked community anchor organisation. Supporting locality working and its network of VCSE and public service providers.
The National Lottery and GMBC - Locality Working in Gateshead	Funding to Support the growth and development of St Chads CP as a networked community anchor organisation. Supporting locality working and its network of VCSE and public service providers.
The National Lottery Reaching Communities Fund	Funding for our 'Recovering & Reviving Bensham' project.
Trusthouse Charitable Foundation	Match funding for TNL funding Recovering & Reviving Bensham project.
Feeding Britain - Sainsburys	Vouchers to support with food provision for families in crisis.

Transfers between funds	Reason for transfer	Amount £
Between restricted funds and restricted assets	Transfer of tangible fixed asset purchased by restricted funds to the restricted asset fund.	2,650

23 Capital commitments

As at 31 March 2024, the charity had no capital commitments (2023 -£nil).

24 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Tangible fixed assets	8,348	636,265	644,613	668,234
Cash at bank and in hand	25,435	134,908	160,343	134,363
Other net current assets/(liabilities)	(12,543)	-	(12,543)	(62,277)
	21,240	771,173	792,413	740,320

Accounts

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

For the year ended 31 March 2023

**Charity Number 1085793
Company number 04136595**

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2023

The Trustees, who are also directors of the charitable company for the purposes of company law, submit their annual report and the financial statements of St Chad's Community Project (the charitable company) for the year ended 31 March 2023.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

OBJECTIVES AND ACTIVITIES

Policy and objectives

The charity's objects are:

1. To promote any charitable purpose for the benefit of the inhabitants of the Ecclesiastical Parish of Bensham and the Teams in the Deanery of Gateshead in the Diocese of Durham and the surrounding areas without distinction of sex, politics or religion in particular by association of Diocesan authorities, local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for the recreation and leisure time occupations with the object of improving the conditions of life for the said inhabitants;
2. To establish community project centres and to maintain and manage such centres or to co-operate with any local or statutory authority in the maintenance and management of such centres for activities provided by the charity.

The charity's principle activity remains in the area of childcare and family support. We aim to offer a holistic approach to family life, offering care, support and opportunities for personal and social development.

Our aims fully reflect the purpose that the charity was set up to further. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Trustees have considered how planned activities will contribute to the aims and objectives they have set.

All our charitable activities focus on the area of childcare and family support and are undertaken to further our charitable activities and for the public benefit.

The charity is managed by the board of directors which meets bi-monthly and which delegates the day to day running to the Chief Officer and senior staff. The board maintains responsibility for the strategic direction of the charity and for its funding and financial management. There is an AGM and one other members meeting each year.

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2023

REVIEW OF ACTIVITIES

Introduction

As an organisation we are continuing to grow we currently have 8 trustees, 24 employees and 28 volunteers supporting us with the delivery of our services including our children & family services, asylum seeker & refugee services, retail and community services. We were delighted to be nominated for charity of the year at the 2022 Gateshead Awards. We continue to be accredited as a real living wage employer which saw a 10.1% increase this year on staff salaries.

Between March 2022 and March 2023 both of our Hub and Outreach services continued to be busy with children, young people, families from in and around the Bensham area.

We continued our role as a primary community hub, helping residents recover from the COVID pandemic. We maintained our collaboration with external agencies such as Citizens Advice Gateshead, Health visitors and local schools as they referred individuals for support and families to our Family Support Service. We distributed emergency food to families. We provided advice, information and guidance to beneficiaries, as times were tough on families due to the cost of living crisis.

Working together

St Chads Community Project continues to benefit local people by hosting organisations that bring advice and support closer to people. We provide 7 workstations for use by non-profit or private business use. We are delighted to still host Youth Focus North East as a tenant. They complement other tenants from Gateshead Council's Neighbourhood Management Team and Citizens Advice Gateshead, and Side by Side Arts continue to fully occupy our Wellbeing Centre on Dunsmuir Grove. We continue to be the Local Trusted Organisation for Gateshead's Big Local. We also continued to host Gentle Circuit Classes in partnership with Gateshead Older Peoples Assembly.

We completed our first year working in partnership with Gateshead Council as a community anchor organisation, and four other community hubs in Gateshead to develop our locality working and sharing learning. The other hubs are located throughout Gateshead and comprise Birtley Community Partnership, Chopwell Community Association, Dunston Family Church, St Chads Community Project and The Winlaton Centre. The project is funded by the National Lottery Community Fund and Gateshead Council. This initiative develops the capacity and capability of each hub. We have continued the weekly coffee and cake drop in sessions for people to meet other advice services. These include Citizens Advice Gateshead, job searching support and other officers from Gateshead Council this benefitted 624 individuals over the year.

Childcare Service

Demand for childcare has continued to grow over the year with numbers of registrations increasing since the pandemic.

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2023

After School Club

Our club runs throughout the year, both term time and school holidays. We have 124 children registered, aged 3 to 14. The year featured trips to the beach and Saltwell Park. Our Holiday programme delivers activities such as Science Experiments, Arts & Crafts, Baking, football, Gardening and Messy Play. A new forest school club named 'chads explorers' was delivered by a trained forest school facilitator (funded by the Heritage Lottery).



During the Christmas period we visited festive window displays, ran craft & baking sessions and the children created a Christmas shop with handmade sweets which fundraised £64. There was a childcare fee increase of 10% in June 2022.

Nursery

We had 12 children registered this year in our early years nursery provision for ages 2 to 4. This year featured trips to Bill Quay Farm, Saltwell Park and many different activities to assist with the children's learning in key development areas in line with the EYFS using the birth to 5 matters non statutory guidance. 10 of the places offered were government funded.

Family Support Service

Recovering and Reviving Bensham

We have been successful in securing £206,000 of capital and project funding over the next 3 years commencing December 2022 from the National Lottery Reaching Communities fund. This will allow us to play a leading role in recovering and reviving the community of Bensham, building on the community strengths and assets.

We have a range of activities and services under the umbrella of Family Support which works with many vulnerable or at risk families. In total, 2,188 families were supported. We ran a successful 'Caring for Children' course in partnership with Gateshead Council Learning and

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report

For the Year Ended 31 March 2023

Skills. 30 children regularly participate in our weekly Parent and Toddler Groups. This runs two days during term time, featuring activities such as Messy Play, arts & crafts, toys, sensory room, reading areas, a Halloween and a Christmas Party; all with refreshments available. We ran a successful appeal for the rising demand for baby items, Moses baskets, prams and cots, and larger size nappies. We identified a need to bring women together for mutual support. We secured funding for free of charge exercise sessions (funded by The Linden Family and The Winter Family c/o Community Foundation) and a weekly women's Social Group (funded by the National Lottery and Gateshead Council Locality Working in Gateshead Hub fund). Both activities were hugely helpful for women's physical and mental health and wellbeing.

We setup a new café '2 soups at St Chads' offering a warm space for beneficiaries to meet, socialise and receive a hot meal attended by 42 people each week (funded by Ringtons c/o Community Foundation).

With funding from Gateshead Council, we were able to deliver a package of activities including:

- Summer holidays activities programme #BrightenTheDay (Easter, Summer and Christmas holidays) programme.
- A slow cooker course which provided recipe cards and slow cookers for families to make five meals a week.
- Help for families with food (Emergency Food store)
- Help for families with baby milk
- Providing warm spaces

We held a number of appeals to help families in need of a little help at festive periods. Thanks to the generosity of local people and organisations such as Shipley Art Gallery and Cash for kids we were able to distribute:

- Toys and gifts to 199 different children.
- 46 Christmas Hampers (seasonal foods, crackers etc) to families.

Our Shops

Our retail is getting stronger. Our Community Thrift Shop on the premises at Coatsworth Road is now open five days a week from 9:30 to 3:30pm. It offers a range of low cost adult and children's clothes, school uniforms, accessories, jewellery, toys, bric-a-brac, towels, curtains, unwanted gifts. This year we issued vouchers to families via our internal voucher scheme to purchase goods in our thrift shop to the monetary value of £9,500. Our Pop up Food Shop is based at our Hub on Liddell Terrace. Its open 1 day a week and encourages people to grab a bargain and help prevent food waste. People pay what they can. There are 92 individuals registered and its regularly used by 50 families per week. We are continuing supply of our Emergency Food Cupboard, providing essential supplies to people in great need and distributing food vouchers for Gateshead Foodbank. Our shops contributed £27,028 towards our earned income this year.

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report

For the Year Ended 31 March 2023

English Speakers of Other Languages (ESOL)

Our provision of language learning is vital in helping people integrate with the local community and find work. 52 people attended courses throughout the year, most are refugees & asylum seekers. Courses range from informal social sessions, to formal courses for beginners to advanced and online classes. Trips to community amenities, such as Gateshead Libraries, help people strengthen use of their language skills. We also setup a fortnightly walking group to reduce isolation of refugees and asylum seekers and improve fitness and mental health (funded by Rise North East).

Fundraising and In-kind Support

All our work was achieved, thanks to our team, partners and supporters. We thank our volunteers, staff, individual and institutional supporters – all were fantastic in what has been again a very testing period. We also thank our funders for the year: The National Lottery, Gateshead Council, the Community Foundation Serving Tyne & Wear And Northumberland, Rise North East, Feeding Britain, Ballinger Charitable Trust, Heritage Lottery, BBC Children In Need, Lankelly Chase Foundation and Metro Radio 'Cash for Kids'.

To help raise our own funds we held a Christmas raffle and Christmas jumper day at the project and various raffles and tombola's at our thrift shop throughout the year. This was all helped by the generosity of so many kind people and businesses from the local area.

PLANS FOR THE FUTURE

- Strengthening our governance, with improvements to trustee induction, development, and decision making.
- Working towards greater financial sustainability.
- Developing our existing offer for childcare, family support and ESOL
- Continuing to improve the women's sessions and ESOL provision.
- Continuing the Holiday Activity Programme #BrightenTheDay
- Expanding our food offer by internal building works for a community shop at St Chads supported by a business plan.
- Pursuing our pledge to become an accredited living wage employer, ensuring realistic wages for staff
- Securing significant grant funding to develop services and activities
- Developing a new three year strategy and implement a new website.

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2023

FINANCIAL REVIEW

Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. The Trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the Trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts.

Income has increased by £155k to £482k the project continues to be appreciative to all funders for their generous support and for those that assist with donations, full details of which are given on page 14. At each Board meeting Trustees receive a full financial and funding report and regularly review cash flow and the grant income stream.

It is the intention of the project to continue to adapt its services within the resources available. However, the Trustees are aware of the need to further cut costs to bring them in line with income currently secured. The total funds balance carried forward at 31 March 2023 amounted to £740k (2022: £745k).

Reserves policy

The board of directors adopted a reserves policy, which aims to have a minimum four months of operational costs in free reserves. (Unrestricted reserves not invested in tangible fixed assets). As at 31 March 2023 the reserves were £14k (2022: £37k) The Trustees are aware of the situation and will continue to work towards restoring this policy with a planned operational surplus.

REFERENCE AND ADMINISTRATIVE INFORMATION

Company number	04136595
Charity number	1085793
Trustees	Mr Ian Stevenson Mrs L Bourn Mr J Adams Ms V Barron Ms H Jones Venerable R Cooper Judith Wood Archer Mr S Angus

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2023

Chief Executive	Ms L Coxon
Registered office	21 Liddell Terrace Bensham Gateshead Tyne & Wear NE8 1YN
Independent examiner	Jim Dodds 33 The Glebe Morpeth NE61 6HW
Bankers	Lloyds 15 West Street Gateshead Tyne and Wear NE8 1DP
Solicitors	Muckle LLP Time Central 32 Gallowgate Newcastle upon Tyne NE1 4BF

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational Structure

The charity is registered as a charitable company limited by guarantee, incorporated on 5 January 2001, and registered as a charity on 26 March 2001 and is governed under its Articles of Association.

Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association. Trustees are elected at the AGM and the board includes the Vicar of Bensham and the Teams, a local councillor from the Bensham or Saltwell wards of Gateshead MBC, three representatives of the PCC of Bensham and other individuals chosen and approved by the members having expertise in relation to the affairs of the charity, being experts of legal, financial, charitable or community service matters. One third will stand down in rotation each AGM and may be re-elected if the members so wish. Induction

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2023

is provided to new Trustees if required. Day to day operations are delegated to the staff team, led by the Chief Officer.

Risk management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to operations and finances of the charity and are satisfied that systems and procedures are in place to mitigate the exposure to the major risks.

TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENT

The charity Trustees are responsible for preparing a Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Trustees on 21 December 2023 and signed on its behalf, by:

Valerie Barron
Vice Chair


Val Barron (Dec 21, 2023 17:19 GMT)

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2023

I report on the financial statements of St Chad's Community Project for the year ended 31 March 2023, which are set out on pages 10 to 21.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Fellow of the Association of Charity Independent Examiners.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds



33 The Glebe
Morpeth
Northumberland

Date: 21 December 2023

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES

(INCLUDING SUMMARY INCOME & EXPENDITURE ACCOUNT)

For the year ended 31 March 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<u>Income from:</u>					
Donations and legacies	6	13,287	-	13,287	5,366
Charitable activities					
Children and Family Services	7	200,115	158,887	359,002	230,724
Other trading activities	8	109,673	-	109,673	90,720
Investments	9	481	-	481	23
Total income		323,556	158,887	482,443	326,833
<u>Expenditure on:</u>					
Charitable activities					
Operation of the charity		346,688	140,373	487,061	350,163
Total expenditure		346,688	140,373	487,061	350,163
Net movement of funds		(23,132)	18,514	(4,618)	(23,330)
<u>Reconciliation of funds</u>					
Total funds brought forward		36,632	708,306	744,938	768,268
Total funds carried forward		13,500	726,820	740,320	744,938

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 12 to 21 form an integral part of these accounts.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

Charity Number 1085793

Company Number 04136595

BALANCE SHEET

As at 31 March 2023

	Notes	£	Total 2023 £	£	Total 2022 £
<u>Fixed assets</u>					
Tangible assets	17		668,234		687,694
Total fixed assets			668,234		687,694
<u>Current assets</u>					
Debtors	18	13,124		13,121	
Cash at bank and in hand	19	134,363		142,592	
Total current assets		147,487		155,713	
Creditors: amounts falling due within one year	20	(75,401)		(98,469)	
Net current assets			72,086		57,244
Total assets less current liabilities			740,320		744,938
Total net assets or liabilities			740,320		744,938
<u>Funds of the charity</u>					
Unrestricted income funds			13,500		36,632
Restricted income funds			726,820		708,306
Total funds			740,320		744,938

The company was entitled to an exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The notes on pages 12 to 21 form an integral part of these accounts.

These financial statements were approved by the Board on: 21 December 2023

and are signed on its behalf by:

Bob Cooper
Chair

Bob Cooper
Bob Cooper (Dec 21, 2023 15:20 GMT)

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

St Chad's Community Project meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The charity reported overdrawn unrestricted funds at the year end of £13,500, however they have already secured a significant amount of funding for the current year. The trustees are of the view that the immediate future of the charity for the next 12 to 18 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

3.4 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

3.6 Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

3.7 Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

3.8 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of children's and family services and other activities undertaken to further the purposes of the charity and their associated support costs.

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis, the charity does not currently have any tangible fixed assets:

Freehold property	50 Years
Leasehold property	50 Years
Fixtures and fittings	4 to 7 years
Equipment	3 to 4 years

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
6 Donations and legacies				
Donations	3,287	-	3,287	4,755
Probation Service	10,000	-	10,000	-
Fundraising	-	-	-	611
	<u>13,287</u>	<u>-</u>	<u>13,287</u>	<u>5,366</u>

7 Charitable activitiesChildren and Family Services

Arnold Clark Community Fund	-	-	-	2,500
BBC Children in Need	-	-	-	8,255
Ballinger Charitable Trust	35,000	-	35,000	-
Community Foundation	-	-	-	2,850
Community Foundation the Linden Family and the Winter Family	-	6,840	6,840	-
Connected Voice	4,000	-	4,000	-
Digital Transformation Fund	-	-	-	5,000
Gateshead Council Supermarket Food Project	15,000	-	15,000	-
Gateshead Council Brighten the Day Programme	21,110	-	21,110	14,012
Gateshead Council	14,096	-	14,096	42,979
Heritage Lottery Grant	-	10,000	10,000	-
Lankelly Chase	-	43,004	43,004	23,667
Local Communities Fund	-	-	-	696
LWIG Grant Access 2	10,702	-	10,702	-
Ofsted Grant	-	-	-	10,000
Ringtons Grant	-	4,560	4,560	-
Sport England	-	-	-	3,775
Rise North East	-	4,043	4,043	-
The National Lottery Community Hub	-	54,000	54,000	30,500
The National Lottery ESOL	-	9,866	9,866	-
The National Lottery Reaching Communities Fund	-	25,574	25,574	-
Other small grants	1,550	1,000	2,550	2,016
Other income	-	-	-	9,000
Child Services - Out of School fees	67,647	-	67,647	46,631
Child Services - Nursery fees	21,717	-	21,717	24,541
Child Services - other fees generated	9,293	-	9,293	4,302
	<u>200,115</u>	<u>158,887</u>	<u>359,002</u>	<u>230,724</u>

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

Analysis of income continued

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
8 Other trading activities				
Room hire income	6,104	-	6,104	2,236
Letting income	36,455	-	36,455	27,408
Fees and charges	11,530	-	11,530	23,572
Thrift shop and pop up shop	27,028	-	27,028	25,900
Government Employment Scheme	10,768	-	10,768	-
Other project income	17,788	-	17,788	11,604
	<u>109,673</u>	<u>-</u>	<u>109,673</u>	<u>90,720</u>
9 Income from investments				
Bank interest	481	-	481	23
	<u>481</u>	<u>-</u>	<u>481</u>	<u>23</u>

Income was £482,443 (2022: £326,833) of which £323,556 was unrestricted or designated (2022: £219,099) and £158,887 was restricted (2022: £107,734).

Analysis of expenditure on charitable activities

	Direct Costs £	Support Costs £	Total 2023 £	Total 2022 £
10 Analysis of expenditure by activities				
Family services	71,094	19,668	90,762	67,465
Children's services	128,378	35,516	163,894	122,761
Other services	181,142	50,113	231,255	158,551
Governance costs	-	1,150	1,150	1,386
Total 2023	<u>380,614</u>	<u>106,447</u>	<u>487,061</u>	<u>350,163</u>
Total 2022	<u>271,816</u>	<u>78,347</u>	<u>350,163</u>	

Expenditure on charitable activities was £487,061 (2022: £350,163) of which £346,688 was unrestricted or designated (2022: £234,293) and £140,373 was restricted (2022: £115,870).

11 Fees for examination of the accounts

	2023 £	2022 £
Independent examiner's fees for reporting on the accounts	1,150	1,386
Other accountancy services paid to the examiner	280	-
	<u>1,430</u>	<u>1,386</u>

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

12 Analysis of staff costs and the cost of key management personnel

	2023 £	2022 £
Salaries and wages	308,463	266,519
Social security costs	15,601	12,141
Pension costs (defined contribution pension plan)	3,793	2,950
	327,857	281,610

No employee received remuneration above £60,000 (2022: nil)

The key management personnel of the charity, comprise the trustees and the charity manager. The total employee benefits of the key management personnel of the charity were £43,185 (2022:£38,276).

13 Staff numbers

The average monthly head count was 26 staff (2022: 22 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2023 Number	2022 Number
The parts of the charity in which the employee's work		
Management and administration	3.0	3.0
Project staff	9.7	7.7
	12.7	10.7

14 Transactions with trustees

Up to the date 16 September 2021 one trustee was a paid employee of the charity – Leanne Coxon is the Chief Executive Officer and was a trustee. No remuneration or benefits were paid for the role as trustee (2022: £nil). No other trustees were paid or received any other benefits from employment with the charity in the year (2022: £nil) neither were they reimbursed expenses during the year (2022: £nil).

Transaction(s) with related parties

There have been no related party transactions in the reporting period.

15 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £3,793 (2022: £2,950). There was £347 outstanding as at 31 March 2023 (2022: £495).

16 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

	Freehold land and building £	Long-term leasehold property £	Fixtures and fittings £	Office equipment £	Total £
17 Tangible fixed assets					
Cost					
Balance brought forward	758,045	426,409	65,132	10,477	1,260,063
Additions	-	-	6,733	2,004	8,737
Disposals	-	-	-	-	-
Balance carried forward	758,045	426,409	71,865	12,481	1,268,800
Depreciation					
Basis	RB	SL	SL	SL	
Rate	2%	2%	25%	25%	
Balance brought forward	301,766	204,836	57,958	7,809	572,369
Depreciation charge for year	15,161	8,528	3,161	1,347	28,197
Disposals	-	-	-	-	-
Balance carried forward	316,927	213,364	61,119	9,156	600,566
Net book value					
Brought forward	456,279	221,573	7,174	2,668	687,694
Carried forward	441,118	213,045	10,746	3,325	668,234
18 Debtors and prepayments (receivable within 1 year)					
			2023	2022	
			£	£	
Trade debtors			13,124	13,121	
			13,124	13,121	
19 Cash at bank and in hand					
			2023	2022	
			£	£	
Cash at bank and in hand			134,363	142,592	
			134,363	142,592	
20 Creditors and accruals (payable within 1 year)					
			2023	2022	
			£	£	
Trade creditors			4,700	88	
Taxation and social security			3,946	2,997	
Other creditors			64,565	55,632	
Pension			347	-	
Accruals					
Independent examination of accounts			1,843	1,386	
Deferred income			-	38,366	
			75,401	98,469	

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

21 Deferred income

Deferred income comprises of advance payments from grants that relate to future periods

	2023
	£
Balance brought forward	38,366
Amount released to income earned from charitable activities	(38,366)
Amount deferred in year	-
Balance carried forward	-

22 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

23 Analysis of charitable funds

Analysis of movements in unrestricted funds

	balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Unrestricted funds					
General unrestricted fund	36,632	323,556	(346,688)	-	13,500
Totals	36,632	323,556	(346,688)	-	13,500

Purpose of unrestricted funds

General unrestricted fund The 'free reserves' of the charity.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

23 Analysis of charitable funds continued

Analysis of movement in restricted funds

Restricted funds	balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Capital asset restricted fund	687,694	-	(26,778)	-	660,916
BBC Children in Need	1,533	-	(1,533)	-	-
Heritage Lottery Grant	-	10,000	(2,322)	-	7,678
Lankelly Chase	11,333	43,004	(24,221)	-	30,116
Community Foundation	2,259	-	(2,259)	-	-
Ringtons Grant	-	4,560	(700)	-	3,860
Community Foundation the Linden Family and the Winter Family	-	6,840	(2,172)	-	4,668
Rise North East	-	4,043	(1,565)	-	2,478
The National Lottery Community Hub	5,487	54,000	(58,680)	-	807
The National Lottery ESOL	-	9,866	(9,866)	-	-
The National Lottery Reaching Communities Fund	-	25,574	(9,277)	-	16,297
Other small grants	-	1,000	(1,000)	-	-
Totals	708,306	158,887	(140,373)	-	726,820

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Capital restricted fund	The capital restricted relates to fixed assets held. These restricted funds are reduced each year based upon the depreciation charge for the year. Revenue restricted funds relate to project specific grants that have been spent on project delivery in the period.
BBC Children in Need	Group for young people with disabilities and special educational needs to meet socially.
Heritage Lottery Grant	Funding to provide forest school sessions to children from low income households including food for a period of 1 year.
Lankelly Chase	Funding for Research Inquiry.
Community Foundation	Funding to provide crèches to remove barriers to education.
Ringtons Grant	Funding for a weekly session providing food, warmth, information & advice and company known as out '2 soups café'.
Community Foundation the Linden Family and the Winter	Funding to provide accessible and free fitness activities for local mums in low income households and to provide a creche.
Rise North East	Funding to deliver fortnightly walks for refugees and asylum seekers.
The National Lottery Community Hub	Funding to Support the growth and development of St Chads CP as a networked community anchor organisation. Supporting locality working and its network of VCSE and public service providers.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

23 Analysis of charitable funds continued

Purpose of restricted funds continued

The National Lottery ESOL Funding to provide English language classes to asylum seekers and refugees.

The National Lottery Reaching
Communities Fund Funding for our 'Recovering & Reviving Bensham' project.

24 Capital commitments

As at 31 March 2023, the charity had no capital commitments (2022 -£nil).

25 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Tangible fixed assets	7,318	660,916	668,234	687,694
Cash at bank and in hand	68,459	65,904	134,363	142,592
Other net current assets/(liabilities)	(62,277)	-	(62,277)	(85,348)
	<u>13,500</u>	<u>726,820</u>	<u>740,320</u>	<u>744,938</u>

Accounts

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

For the year ended 31 March 2022

**Charity Number 1085793
Company number 04136595**

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2022

The Trustees, who are also directors of the charitable company for the purposes of company law, submit their annual report and the financial statements of St Chad's Community Project (the charitable company) for the year ended 31 March 2022.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

OBJECTIVES AND ACTIVITIES

Policy and objectives

The charity's objects are:

1. To promote any charitable purpose for the benefit of the inhabitants of the Ecclesiastical Parish of Bensham and the Teams in the Deanery of Gateshead in the Diocese of Durham and the surrounding areas without distinction of sex, politics or religion in particular by association of Diocesan authorities, local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for the recreation and leisure time occupations with the object of improving the conditions of life for the said inhabitants;
2. To establish community project centres and to maintain and manage such centres or to co-operate with any local or statutory authority in the maintenance and management of such centres for activities provided by the charity.

The charities principle activity remains in the area of childcare and family support. We aim to offer a holistic approach to family life, offering care, support and opportunities for personal and social development.

Our aims fully reflect the purpose that the charity was set up to further. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Trustees have considered how planned activities will contribute to the aims and objectives they have set.

All our charitable activities focus on the area of childcare and family support and are undertaken to further our charitable activities and for the public benefit.

The charity is managed by the board of directors which meets bi-monthly and which delegates the day to day running to the Chief Officer and senior staff. The board maintains responsibility for the strategic direction of the charity and for its funding and financial management. There is an AGM and one other members meeting each year.

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2022

REVIEW OF ACTIVITIES

Between March 2021 and March 2022, St Chads Community Project fully reopened following the pandemic restrictions. Both our Hub and Outreach services became busy again with children, young people, and families from in and around the Bensham area.

We continued our role as a primary community hub, helping residents recover from the COVID10 pandemic. We maintained our collaboration with Gateshead Council's Shielding Hubs as they referred individuals for support and families to our Family Support Service. We distributed food to families, increasing from 20 parcels a month to 60 parcels. We provided advice information and guidance to parents, especially on children and young people's. Times were tough for both parents and their children so keeping everyone safe during difficult circumstances was a priority. We promoted drop in sessions for COVID-19 booster vaccines.

Working together

The pandemic revealed the importance of our collaboration with other organisations. St Chads Community Project benefits local people by hosting organisations that bring advice and support closer to people. We provide 7 workstations for use by non-profit or private business use. We were delighted to welcome Youth Focus North East as a new tenant. They complement other tenants from Gateshead Council's Neighbourhood Management Team, and Side by Side Arts expanded their tenancy to fully occupy our Wellbeing Centre on Dunsmuir Grove. We continue to being the Local Trusted Organisation for Gateshead's Big Local. We hosted Gentle Circuit Classes in partnership with Gateshead Older Peoples Assembly.

Together with Gateshead Council, we joined four other community hubs in Gateshead to develop locality working and share learning. The other hubs are located throughout Gateshead and comprise Birtley Community Partnership, Chopwell Community Association, Dunston Family Church, St Chads Community Project and The Winlaton Centre. The project is funded by the National Lottery Community Fund and Gateshead Council. This initiative develops the capacity and capability of each hub. We started weekly coffee and cake drop in sessions for people to meet other advice services. These include Citizens Advice Gateshead, job-searching support and other officers from Gateshead Council.

Childcare Service

Demand for childcare grew over the year. We improved facilities such as our new sensory room which opened in April 2021. It is used by all childcare activities and family support groups.

After School Club

Our club runs throughout the year, both term time and school holidays. We have 122 children registered, aged 3 to 14. The year featured trips to Chopwell Woods and Saltwell Park. Our Holiday programme delivers activities such as Science Experiments, Arts & Crafts, Baking, Gardening and Messy Play. A new After School Art Club was ran with funding from BBC Children In Need. During the Christmas period, we visited festive window displays and ran craft and baking sessions. There was a childcare fee increase of 5% in May 2021.

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2022

Nursery

Although on standby for keyworkers with children, our nursery fully reopened in September 2021. We have 15 places for children ages 2 to 4. This year featured trips to Bill Quay Farm, Saltwell Park and many different activities to assist with the children's learning in key development areas.

Family Support Service

The pandemic had a disproportionate impact on vulnerable families. It led to some families seeking help from charities for the first time. We have a range of activities and services under the umbrella of Family Support. In total, 420 families were supported. We ran a successful 'Caring for Children' course in partnership with Gateshead Council Learning and Skills. 30 children regularly participate in our Parent and Toddler Group. This runs two days during term time, featuring activities such as Messy Play, arts & crafts, toys, sensory room, reading areas, a Halloween Party; all with refreshments available. We ran adult Only Craft Sessions attended by 10 people. We ran a successful appeal for the rising demand for baby items, Moses baskets, prams and cots, and larger size nappies. We identified a need to bring women together for mutual support. We secured funding free of charge Yoga sessions (funded by RISE North East) and a weekly Women's Social Group. Both activities were hugely helpful for women's physical and mental health and wellbeing.

With funding from Gateshead Council, we were able to deliver a package of activities including

- Summer holidays activities programme #BrightenTheDay (Easter, summer and Christmas holidays) programme. The Cook and Eat sessions provided recipe cards to make five meals a week.
- Help for families with food (Emergency Food store)
- Extra funding for the Parent and Toddler Group

We held a number of appeals to help families in need of a little help at festive periods. Thanks to the generosity of local people and organisations, we were able to distribute:

- 300 Shoeboxes for adults and children (packed with love including toiletries, hats, gloves, small toys, chocolate)
- 80 Christmas Hampers (seasonal foods, crackers etc.)

Our Shops

Our retail is getting stronger. Our Community Thrift Shop newly opened on 1 April 2021. It used to be a pop-up shop before relocating to premises on Coatsworth Road. It is open four days a week from 9:30 to 2:30pm. It offers a range of low cost adult and children's clothes, school uniforms, accessories, jewellery, toys, bric-a-brac, towels, curtains, unwanted gifts. 50 families on voucher support. Our Pop up Food Shop is based at our Hub on Liddle Terrace. Its open 1 day a week and encourages people to grab a bargain and help prevent food waste. People pay what they can. It's regularly used by 30 families. We are continuing supply of our Emergency Food Cupboard, providing essential supplies to people in great need.

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report

For the Year Ended 31 March 2022

English Speakers of Other Languages (ESOL)

Our provision of language learning is vital in helping people integrate with the local community and find work. 50 people attended courses throughout the year, most are refugees & asylum seekers. Courses range from informal social sessions, to formal courses for beginners to advance. Trips to community amenities, such as Gateshead Libraries, help people strengthen use of their language skills.

Fundraising and In-kind Support

All our work was achieved, thanks to our team, partners and supporters. We thank our volunteers, staff, individual and institutional supporters – all were fantastic in what has been a very testing period. We also thank our funders for the year: Gateshead Council, the Community Foundation Serving Tyne & Wear and Northumberland, Rise North East, Ballinger Charitable Trust, BBC Children In Need, Lankelly Chase Foundation and Metro Radio 'Cash for Kids'.

All at St Chads Community Project were saddened by the situation in Ukraine. As a gesture of support, we raised £340 to their appeal from donations at our Thrift Shop. Closer to home we were delighted to sponsor the local Redheugh under 12 football team. We held a cake sale for Red Nose Day. To help raise our own funds we held a Christmas raffle, Stuart Angus ran the Great North Run and we held a charity car wash. This was all helped by the generosity of so many kind people and businesses from the local area.

Plans for the Future

- Strengthening our governance, with improvements to Trustee induction, development, and decision-making.
- Working towards greater financial sustainability.
- Developing our existing offer for childcare, family support and ESOL
- Continuing to improve the women's sessions and ESOL provision.
- Continuing the Holiday Activity Programme #BrightenTheDay
- Expanding our food offer with feasibility for a community shop at St Chads
- Pursuing our pledge to become an accredited living wage employer, ensuring realistic wages for staff
- Securing significant grant funding to develop services and activities
- Developing a new three-year strategy and implement a new website, subject to funding.

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2022

FINANCIAL REVIEW

Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. The Trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. In particular, in response to the Covid-19 pandemic and its aftermath, the Trustees have revised their forecasts to take into account the impact on the business of possible scenarios brought on by the impact of Covid-19, alongside the measures that they can take to mitigate the impact. Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the Trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts.

Income has increased by £8k to £327k the project continues to be appreciative to all funders for their generous support and for those that assist with donations, full details of which are given on page 14. At each Board meeting Trustees receive a full financial and funding report and regularly review cash flow and the grant income stream.

It is the intention of the project to continue to adapt its services within the resources available. However, the Trustees are aware of the need to further cut costs to bring them in line with income currently secured. The total funds balance carried forward at 31 March 2022 amounted to £745k (2021: £768k).

Reserves policy

The board of directors adopted a reserves policy, which aims to have a minimum four months of operational costs in free reserves. (Unrestricted reserves not invested in tangible fixed assets). As at 31 March 2022 the reserves were £37k (2021: £52k) which represents just under one and a half months running costs. The Trustees are aware of the situation and will continue to work towards restoring this policy with a planned operational surplus.

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2022

REFERENCE AND ADMINISTRATIVE INFORMATION

Company number	04136595
Charity number	1085793
Trustees	Mr Ian Stevenson (Appointed 14/06/2022) Mrs L Bourn Mr J Adams Ms V Barron Ms H Jones Venerable R Cooper Judith Wood Archer (Appointed 02/11/2021) Mr S Angus Ms L Coxon (Resigned 16/09/2021)
Chief Executive	Ms L Coxon
Registered office	21 Liddell Terrace Bensham Gateshead Tyne & Wear NE8 1YN
Independent examiner	Jim Dodds C/o Connected Voice Business Services Ltd Higham House Higham Place Newcastle upon Tyne NE1 8AF
Bankers	Lloyds 15 West Street Gateshead Tyne and Wear NE8 1DP
Solicitors	Muckle LLP Time Central 32 Gallowgate Newcastle upon Tyne NE1 4BF

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational Structure

The charity is registered as a charitable company limited by guarantee, incorporated on 5 January 2001, and registered as a charity on 26 March 2001 and is governed under its Articles of Association.

Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association. Trustees are elected at the AGM and the board includes the Vicar of Bensham and the Teams, a local councillor from the Bensham or Saltwell wards of Gateshead MBC, three representatives of the PCC of Bensham and other individuals chosen and approved by the members having expertise in relation to the affairs of the charity, being experts of legal, financial, charitable or community service matters. One third will stand down in rotation each AGM and may be re-elected if the members so wish. Induction is provided to new Trustees if required. Day to day operations are delegated to the staff team, led by the Chief Officer.

Risk management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to operations and finances of the charity and are satisfied that systems and procedures are in place to mitigate the exposure to the major risks.

TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENT

The charity Trustees are responsible for preparing a Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

ST CHAD'S COMMUNITY PROJECT
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Trustees' Report

For the Year Ended 31 March 2022

- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Trustees on ~~5 December 2022~~ and signed on its behalf, by:



Valerie Barron

Vice Chair

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2022

I report on the financial statements of St Chad's Community Project for the year ended 31 March 2022, which are set out on pages 10 to 21.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Fellow of the Association of Charity Independent Examiners.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

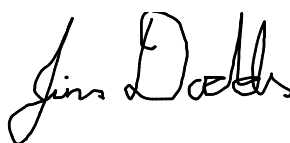
Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds FCIE
C/o Connected Voice Business Services Ltd
Higham House
Higham Place
Newcastle upon Tyne
NE1 8AF
Date: 5 December 2022



ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES

(INCLUDING SUMMARY INCOME & EXPENDITURE ACCOUNT)

For the year ended 31 March 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income from:					
Donations and legacies	6	5,366	-	5,366	11,579
Charitable activities					
Children and Family Services	7	122,990	107,734	230,724	251,395
Other trading activities	8	90,720	-	90,720	55,482
Investments	9	23	-	23	71
Total income		219,099	107,734	326,833	318,527
Expenditure on:					
Charitable activities					
Operation of the charity		234,293	115,870	350,163	281,326
Total expenditure		234,293	115,870	350,163	281,326
Net movement of funds		(15,194)	(8,136)	(23,330)	37,201
Reconciliation of funds					
Total funds brought forward		51,826	716,442	768,268	731,067
Total funds carried forward		36,632	708,306	744,938	768,268

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 12 to 21 form an integral part of these accounts.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

Charity Number 1085793

Company Number 04136595

BALANCE SHEET

As at 31 March 2022

	Notes	£	Total 2022 £	£	Total 2021 £
Fixed assets					
Tangible assets	17		687,694		706,442
Total fixed assets			687,694		706,442
Current assets					
Debtors	18	13,121		3,758	
Cash at bank and in hand	19	142,592		127,056	
Total current assets		155,713		130,814	
Creditors: amounts falling due within one year	20	(98,469)		(68,988)	
Net current assets			57,244		61,826
Total assets less current liabilities			744,938		768,268
Total net assets or liabilities			744,938		768,268
Funds of the charity					
Unrestricted income funds			36,632		51,826
Restricted income funds			708,306		716,442
Total funds			744,938		768,268

The company was entitled to an exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The notes on pages 12 to 21 form an integral part of these accounts.

These financial statements were approved by the Board on: 5 December 2022

and are signed on its behalf by:

Bob Cooper
Chair



ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

St Chad's Community Project meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. In response to the COVID-19 pandemic and its aftermath, the Trustees have revised their forecasts to take into account measures that they can take with the current resources available to mitigate the impact of the current adverse conditions. The Trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

3.4 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the Trustees' Annual Report.

3.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

3.6 Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

3.7 Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

3.8 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the Trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of children's and family services and other activities undertaken to further the purposes of the charity and their associated support costs.

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis, the charity does not currently have any tangible fixed assets:

Freehold property	50 Years
Leasehold property	50 Years
Fixtures and fittings	4 to 7 years
Equipment	3 to 4 years

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
6 Donations and legacies				
Donations	4,755	-	4,755	10,965
Fundraising	611	-	611	614
	<u>5,366</u>	<u>-</u>	<u>5,366</u>	<u>11,579</u>
7 Charitable activities				
<u>Children and Family Services</u>				
Arnold Clark Community Fund	2,500	-	2,500	-
BBC Children in Need	-	8,255	8,255	3,000
Big Local Partnership	-	-	-	5,000
Community Foundation	-	2,850	2,850	5,000
Connected Voice	-	-	-	2,000
Digital Transformation Fund	5,000	-	5,000	-
Gateshead Council - Foodbank	-	-	-	2,634
Gateshead Council Brighten the Day Programme	-	14,012	14,012	6,395
Gateshead Council Covid Support	4,000	4,203	8,203	43,422
Gateshead Council Renovation Works	-	13,000	13,000	-
Gateshead Council Household Support	-	9,776	9,776	-
Gateshead Council Covid Restart Grant	12,000	-	12,000	-
Greggs Foundation	-	-	-	1,000
Jigsaw Recovery Project	-	-	-	2,000
Lankelly Chase	1,000	22,667	23,667	50,000
Local Communities Fund	-	696	696	-
The National Lottery Covid Recovery Fund	-	-	-	50,000
Ofsted Grant	10,000	-	10,000	-
Sport England	-	3,775	3,775	-
The Ballinger Charitable Trust	-	-	-	15,000
The National Lottery Community Hub	2,000	28,500	30,500	-
Other small grants	2,016	-	2,016	2,960
Other income	9,000	-	9,000	-
HMRC Job Retention Scheme	-	-	-	19,193
Child Services - Out of School fees	46,631	-	46,631	10,764
Child Services - Nursery fees	24,541	-	24,541	26,630
Child Services - other fees generated	4,302	-	4,302	6,397
	<u>122,990</u>	<u>107,734</u>	<u>230,724</u>	<u>251,395</u>
8 Other trading activities				
Room hire income	2,236	-	2,236	105
Letting income	27,408	-	27,408	30,718
Fees and charges	23,572	-	23,572	22,860
Thrift shop and pop up shop	25,900	-	25,900	860
Other project income	11,604	-	11,604	939
	<u>90,720</u>	<u>-</u>	<u>90,720</u>	<u>55,482</u>

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

Analysis of income continued

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
9 Income from investments				
Bank interest	23	-	23	71
	<u>23</u>	<u>-</u>	<u>23</u>	<u>71</u>

Income was £326,833 (2021: £318,527) of which £219,099 was unrestricted or designated (2021: £235,498) and £107,734 was restricted (2021: £83,029).

Analysis of expenditure on charitable activities

	Direct Costs £	Support Costs £	Total 2022 £	Total 2021 £
10 Analysis of expenditure by activities				
Family services	52,578	70,782	123,360	120,310
Children's services	95,672	129,745	225,417	159,756
Governance costs	-	1,386	1,386	1,260
Total 2022	<u>148,250</u>	<u>201,913</u>	<u>350,163</u>	<u>281,326</u>
Total 2021	<u>118,940</u>	<u>162,386</u>	<u>281,326</u>	

Expenditure on charitable activities was £350,163 (2021: £281,326) of which £234,293 was unrestricted or designated (2021: £161,790) and £115,870 was restricted (2021: £119,536).

11 Fees for examination of the accounts

	2022 £	2021 £
Independent examiner's fees for reporting on the accounts	1,386	1,260
	<u>1,386</u>	<u>1,260</u>
There were no other fees paid to the examiner (2021: £nil)		

12 Analysis of staff costs and the cost of key management personnel

	2022 £	2021 £
Salaries and wages	266,519	180,689
Social security costs	12,141	7,744
Pension costs (defined contribution pension plan)	2,950	1,717
	<u>281,610</u>	<u>190,150</u>

No employee received remuneration above £60,000 (2021: nil)

The key management personnel of the charity, comprise the Trustees and the CEO. The total employee benefits of the key management personnel of the charity were £38,276 (2021: £38,277).

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

13 Staff numbers

The average monthly head count was 22 staff (2021: 19 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2022 Number	2021 Number
The parts of the charity in which the employee's work		
Management and administration	3.0	2.5
Project staff	7.7	6.1
	10.7	8.6

14 Transactions with Trustees

Up to the date 16 September 2021 one Trustee was a paid employee of the charity – Leanne Coxon is the Chief Executive Officer and was a Trustee. No remuneration or benefits were paid for the role as trustee (2021: £nil). No other trustees were paid or received any other benefits from employment with the charity in the year (2021: £nil) neither were they reimbursed expenses during the year (2021: £nil).

Transaction(s) with related parties

There have been no related party transactions in the reporting period.

15 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £2,950 (2021: £1,717). There was £0 outstanding as at 31 March 2022 (2021: £742).

16 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

	Freehold land and building £	Long-term leasehold property £	Fixtures and fittings £	Office equipment £	Total £
17 Tangible fixed assets					
Cost					
Balance brought forward	758,045	426,409	59,280	9,257	1,252,991
Additions	-	-	5,852	1,220	7,072
Disposals	-	-	-	-	-
Balance carried forward	758,045	426,409	65,132	10,477	1,260,063
Depreciation					
Basis	RB	SL	SL	SL	
Rate	2%	2%	25%	25%	
Balance brought forward	286,607	196,308	56,730	6,904	546,549
Depreciation charge for year	15,159	8,528	1,228	905	25,820
Disposals	-	-	-	-	-
Balance carried forward	301,766	204,836	57,958	7,809	572,369
Net book value					
Brought forward	471,438	230,101	2,550	2,353	706,442
Carried forward	456,279	221,573	7,174	2,668	687,694
18 Debtors and prepayments (receivable within 1 year)					
			2022	2021	
			£	£	
Trade debtors			13,121	3,758	
			13,121	3,758	
19 Cash at bank and in hand					
			2022	2021	
			£	£	
Cash at bank and in hand			142,592	127,056	
			142,592	127,056	
20 Creditors and accruals (payable within 1 year)					
			2022	2021	
			£	£	
Trade creditors			88	6,292	
Taxation and social security			2,997	15,101	
Other creditors			55,632	45,593	
Pension			-	742	
Accruals					
Independent examination of accounts			1,386	1,260	
Deferred income			38,366	-	
			98,469	68,988	

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

22 Deferred income

Deferred income comprises of advance payments from grants that relate to future periods

	2022
	£
Balance brought forward	-
Amount released to income earned from charitable activities	-
Amount deferred in year	38,366
Balance carried forward	38,366

21 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

22 Analysis of charitable funds

Analysis of movements in unrestricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Unrestricted funds					
General unrestricted fund	51,826	219,099	(234,293)	-	36,632
Totals	51,826	219,099	(234,293)	-	36,632

Purpose of unrestricted funds

General unrestricted fund The 'free reserves' of the charity.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

22 Analysis of charitable funds continued

Analysis of movement in restricted funds

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Capital asset restricted fund	706,442	-	(25,820)	7,072	687,694
BBC Children in Need	-	8,255	(6,722)	-	1,533
Gateshead Council Brighten the Day	-	14,012	(14,012)	-	-
Gateshead Council Covid Support	-	4,203	(4,203)	-	-
Gateshead Council Community Hub	-	28,500	(23,013)	-	5,487
Gateshead Council Renovation Works	-	13,000	(5,928)	(7,072)	-
Gateshead Council Household Support	-	9,776	(9,776)	-	-
Sport England	-	3,775	(3,775)	-	-
Lankelly Chase	-	22,667	(11,334)	-	11,333
Community Foundation	-	2,850	(591)	-	2,259
Local Communities Fund	-	696	(696)	-	-
Community Foundation - William Leech Fund	10,000	-	(10,000)	-	-
Totals	716,442	107,734	(115,870)	-	708,306

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Capital restricted fund	The capital restricted relates to fixed assets held. These restricted funds are reduced each year based upon the depreciation charge for the year. Revenue restricted funds relate to project specific grants that have been spent on project delivery in the period.
Children in Need	Group for young people with disabilities and special educational needs to meet socially.
Gateshead Council Brighten the Day	Funding to contribute to activities for children and food parcels to families.
Gateshead Council Covid Support	Funding to support parent and toddler group and provide support for families in crisis.
Gateshead Council Community Hub	Funding to develop locality working Community Hub.
Gateshead Council Renovation Works	Funding to contribute to building works.
Gateshead Council Household Support	Funding to provide uniforms to families.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

22 Analysis of charitable funds continued

Purpose of restricted funds continued

Sport England	Funding to provide yoga lessons to BAME, asylum seeker and refugee communities.
Lankelly Chase	Funding for Research Inquiry.
Community Foundation	Funding to provide crèches to remove barriers to education.
Local Communities Fund	Funding for half term holiday activities.
Community Foundation - William Leech Fund	Best of Bensham neighbourhood connectors, To train volunteers in skills to engage with neighbours address social understanding and build trust.

Transfers between funds	Reason for transfer	Amount £
Between restricted funds and restricted assets	Transfer of tangible fixed asset purchased by restricted funds to the restricted asset fund.	7,072

23 Capital commitments

As at 31 March 2022, the charity had no capital commitments (2021 -£nil).

24 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Tangible fixed assets	-	687,694	687,694	706,442
Cash at bank and in hand	121,980	20,612	142,592	127,056
Other net current assets/(liabilities)	(85,348)	-	(85,348)	(65,230)
	36,632	708,306	744,937	768,268

Accounts

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

For the year ended 31 March 2021

**Charity Number 1085793
Company number 04136595**

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2021

The trustees, who are also directors of the charitable company for the purposes of company law, submit their annual report and the financial statements of St Chad's Community Project (the charitable company) for the year ended 31 March 2021.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

OBJECTIVES AND ACTIVITIES

Policy and objectives

The charity's objects are:

1. To promote any charitable purpose for the benefit of the inhabitants of the Ecclesiastical Parish of Bensham and the Teams in the Deanery of Gateshead in the Diocese of Durham and the surrounding areas without distinction of sex, politics or religion in particular by association of Diocesan authorities, local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for the recreation and leisure time occupations with the object of improving the conditions of life for the said inhabitants;
2. To establish community project centres and to maintain and manage such centres or to co-operate with any local or statutory authority in the maintenance and management of such centres for activities provided by the charity.

The charities principle activity remains in the area of childcare and family support. We aim to offer a holistic approach to family life, offering care, support and opportunities for personal and social development.

Our aims fully reflect the purpose that the charity was set up to further. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees have considered how planned activities will contribute to the aims and objectives they have set.

All our charitable activities focus on the area of childcare and family support and are undertaken to further our charitable activities and for the public benefit.

The charity is managed by the board of directors which meets bi-monthly and which delegates the day to day running to the Chief Officer and senior staff. The board maintains responsibility for the strategic direction of the charity and for its funding and financial management. There is an AGM and one other members meeting each year.

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2021

REVIEW OF ACTIVITIES

We are proud of how we have managed to adapt our services and respond to the needs of the community during the Covid-19 pandemic. We secured funding from various sources such as; The National Lottery, Community Foundation, Children in Need, Ballinger Charitable Trust which enabled us to maintain a small team of Family Support Workers and volunteers to provide outreach support and emergency food within the local community. Our weekly ESOL classes for asylum seeker, refugee and BAME communities were adapted from face to face to online weekly lessons enabling us to maintain the support to those vulnerable demographics during the lockdowns.

Our Healthy Holidays programme continues to go from strength to strength attracting external funding from DfE and Children in Need, working in partnership with Gateshead Council, we were able to provide free hot meals and activities to children during the school holidays supporting hundreds of struggling families.

Our childcare and after school provision continue to be used throughout the year by the local and wider community during term time and school holidays. Although we have remained open during the pandemic for keyworker children, Covid-19 has had an impact on the income from our childcare services. We had to adapt the delivery of our provision to meet government guidelines, this reduced the number of places available. Fortunately, we have had a lot of support through government funding i.e. furlough scheme, business impact grants, therefore we are confident that we should be able to maintain all of our current services and staffing for our childcare for the future.

There was a small increase to the fees for childcare to compensate for the increase in the national minimum wage.

We continue to act as locally trusted organisation (LTO) for Big Local Gateshead. Overseeing the work of this £1m regeneration programme in the Teams area of Gateshead, generating 5% commission for supporting the steering committee, Project Manager, development worker.

We welcome Judith Wood-Archer to the board of Trustees.

ACHIEVEMENTS

We managed to deliver 700 emergency food parcels during lockdown and offer a pay as you go foodbank to the local community. We increased our outreach support to families in crisis, facing hardship and disadvantage.

We have recently signed a lease to another premises on a bustling street in the local area, which will allow us to develop and expand our Thrift shop model. Enabling us to provide

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2021

donated clothing and household goods at a very low cost to hundreds of families "in need". This continues to grow and contributes towards our income.

We have maintained our rental occupancy; at Liddell Terrace we count the following organisation as a tenant; Side by Side Arts. Tyneside & Northumberland Mind moved out of our Wellbeing Centre premises in December 2020.

We secured funding from the Ballinger Charitable Trust for core funds and contribute towards the salary for a new role of Deputy Project Manager to support the CEO in the day to day running of the organisation.

We continued to collaborate with other organisation in the area as part of the "Best of Bensham Collaborative" which is committed to challenging the enduring level of equality in Bensham. The partnership consists of 40 other community-based organisation (A Memorandum of Understanding is in place). All organisations provide support that responds too many of the needs in the Bensham & Saltwell area. We continue to employ two workers on behalf of the collaborative.

PLANS FOR FUTURE PERIODS

We will continue to act as Big Local LTO for the foreseeable period, receiving funds on their behalf and action spends as requested by the Project Manager and partnership board.

We will continue to source funding for our school holiday programme "healthy holidays" to enable us to deliver sessions during 13 weeks of the school holidays.

We made a small increase to our childcare fees earlier this year and will again review charges at the end of this financial period.

We pledge to become an accredited living wage employer, to ensure all of our staff earn a realistic wage that they can live comfortably on.

We will seek to increase our current occupancy level at Liddell Terrace site and seek to find new tenants to lease our wellbeing premises.

We will continue to build upon existing partnerships within the Best of Bensham collaborative.

We will continue to source funding to support asylum seekers and refugees by providing ESOL classes.

We plan to continue with our business plan to open our new Thrift shop in line with government guidelines.

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2021

We will continue to link our family Support service into the Gateshead Council shielding hub model. We will seek external funding to develop a community hub based at the Project, working in partnership with Gateshead Council and other local organisations.

We will look at how we can develop and expand our popup food shop service.

FINANCIAL REVIEW

Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. The Trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. In particular, in response to the Covid-19 pandemic, the Trustees have revised their forecasts to take into account the impact on the business of possible scenarios brought on by the impact of Covid-19, alongside the measures that they can take to mitigate the impact. Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the Trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts.

Income has increased by £92k to £319k the project continues to be appreciative to all funders for their generous support and for those that assist with donations, full details of which are given on page 14. At each board meeting trustees receive a full financial and funding report and regularly review cash flow and the grant income stream.

The trustees have taking remedial action to reverse the deficit from last year, this year the total unrestricted funds carried forward are £52k (2020: deficit 22k).

It is the intention of the project to continue to adapt its services within the resources available. However the trustees are aware of the need to further cut costs to bring them in line with income currently secured. The funds balance carried forward at 31 March 2021 amounted to £768k (2020: £731k).

Reserves policy

The board of directors adopted a reserves policy which aims to have a minimum four months of operational costs in free reserves. (Unrestricted reserves not invested in tangible fixed assets). As at 31 March 2021 the reserves were £52k (2020: deficit £22k) which represents just over two months running costs. The trustees are aware of the situation and will continue to work towards restoring this policy with a planned operational surplus.

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2021

REFERENCE AND ADMINISTRATIVE INFORMATION

Company number	04136595
Charity number	1085793
Trustees	Revd Dr MM Gilley (Resigned 01/04/2021) Mrs L Bourn Mr J Adams Ms V Barron Ms H Jones Venerable R Cooper Judith Wood Archer (Appointed 02/11/2021) Mr S Angus Ms L Coxon (Resigned 16/09/2021)
Chief Executive	Ms L Coxon
Registered office	21 Liddell Terrace Bensham Gateshead Tyne & Wear NE8 1YN
Independent examiner	Jim Dodds Connected Voice Business Services Ltd Higham House Higham Place Newcastle upon Tyne NE1 8AF
Bankers	Lloyds 15 West Street Gateshead Tyne and Wear NE8 1DP
Solicitors	Muckle LLP Time Central 32 Gallowgate Newcastle upon Tyne NE1 4BF

ST CHAD'S COMMUNITY PROJECT
(A company limited by guarantee)

Trustees' Report
For the Year Ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational Structure

The charity is registered as a charitable company limited by guarantee, incorporated on 5 January 2001, and registered as a charity on 26 March 2001 and is governed under its Articles of Association.

Trustees

The management of the charity is the responsibility of the trustees who are elected and co-opted under the terms of the Articles of Association. Trustees are elected at the AGM and the board includes the Vicar of Bensham and the Teams, a local councillor from the Bensham or Saltwell wards of Gateshead MBC, three representatives of the PCC of Bensham and other individuals chosen and approved by the members having expertise in relation to the affairs of the charity, being experts of legal, financial, charitable or community service matters. One third will stand down in rotation each AGM and may be re-elected if the members so wish. Induction is provided to new trustees if required. Day to day operations are delegated to the staff team, led by the Chief Officer.

Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to operations and finances of the charity and are satisfied that systems and procedures are in place to mitigate the exposure to the major risks.

TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENT

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

ST CHAD'S COMMUNITY PROJECT
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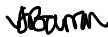
Trustees' Report
For the Year Ended 31 March 2021

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Trustees on 21/12/2021..... and signed on its behalf, by:

Valerie Barron
Vice Chair

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2021

I report on the financial statements of St Chad's Community Project for the year ended 31 March 2021, which are set out on pages 9 to 19.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds
Connected Voice Business Services Ltd
Higham House
Higham Place
Newcastle upon Tyne
NE1 8AF
Date: 21/12/2021



ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES

(INCLUDING SUMMARY INCOME & EXPENDITURE ACCOUNT)

For the year ended 31 March 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Income from:					
Charitable activities					
Children and Family Services	6	168,366	83,029	251,394	174,796
Other trading activities	7	67,063	-	67,063	51,807
Investments	8	71	-	71	167
Total income		235,499	83,029	318,528	226,770
Expenditure on:					
Charitable activities					
Operation of the charity		161,790	119,536	281,326	240,537
Total expenditure		161,790	119,536	281,326	240,537
Net income/(expenditure) and net movement of funds		73,709	(36,507)	37,202	(13,766)
Reconciliation of funds					
Total funds brought forward		(21,882)	752,949	731,067	744,833
Total funds carried forward		51,827	716,442	768,269	731,067

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 11 to 19 form an integral part of these accounts.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

Charity Number 1085793

Company Number 04136595

BALANCE SHEET

As at 31 March 2021

	Notes	£	Total 2021 £	£	Total 2020 £
<u>Fixed assets</u>					
Tangible assets	16		706,442		728,648
Total fixed assets			706,442		728,648
<u>Current assets</u>					
Debtors	17	3,758		11,169	
Cash at bank and in hand	18	127,056		94,559	
Total current assets		130,814		105,728	
Creditors: amounts falling due within one year	19	(68,987)		(103,310)	
Net current assets			61,826		2,418
Total assets less current liabilities			768,269		731,067
Total net assets or liabilities			768,269		731,067
<u>Funds of the charity</u>					
Unrestricted income funds			51,827		(21,882)
Restricted income funds			716,442		752,949
Total funds			768,269		731,067

The company was entitled to an exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The notes on pages 11 to 19 form an integral part of these accounts.

These financial statements were approved by the Board on:

21/12/2021

and are signed on its behalf by:

Bob Cooper
Chair

Bob Cooper

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

St Chad's Community Project meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. In response to the COVID-19 pandemic, the trustees have revised their forecasts to take into account measures that they can take with the current resources available to mitigate the impact of the current adverse conditions. The trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

ST CHAD'S COMMUNITY PROJECT

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NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

3.4 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

3.6 Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

3.7 Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

3.8 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of children's and family services and other activities undertaken to further the purposes of the charity and their associated support costs.

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis, the charity does not currently have any tangible fixed assets:

Freehold property	50 Years
Leasehold property	50 Years
Fixtures and fittings	4 to 7 years
Equipment	3 to 4 years

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
6 Charitable activities				
<u>Children and Family Services</u>				
The Ballinger Charitable Trust	-	15,000	15,000	7,667
The Wellesley Trust	-	-	-	6,112
Children in Need	-	3,000	3,000	8,316
Asda - Holiday Hunger	-	-	-	1,000
Gateshead Council - Foodbank	-	2,634	2,634	-
National Lottery Awards for All	-	-	-	9,999
National Lottery Covid Recovery Fund	-	50,000	50,000	-
Big Local Partnership	-	5,000	5,000	500
Marks and Spencer	-	-	-	500
DfE Holiday Activities and Food Programme	-	6,395	6,395	4,000
Gateshead Council Thrive Fund	-	-	-	10,000
Community Foundation	5,000	-	5,000	10,000
LCF Cultural Cooking Grant	-	-	-	320
Meals & More Healthy Holidays	-	-	-	5,107
Jigsaw Recovery Project	2,000	-	2,000	-
GMBC Government Covid Support Grant	43,422	-	43,422	-
Greggs Foundation	-	1,000	1,000	-
Lankelly Chase	50,000	-	50,000	-
Connected Voice	2,000	-	2,000	-
Other small grants	2,960	-	2,960	2,124
HMRC Job Retention Scheme	19,193	-	19,193	-
Child Services - Out of School fees	10,764	-	10,764	72,009
Child Services - Nursery fees	26,630	-	26,630	33,886
Child Services - other fees generated	6,397	-	6,397	3,256
	<u>168,366</u>	<u>83,029</u>	<u>251,394</u>	<u>174,796</u>
7 Other trading activities				
Liddle Terrace income	5,718	-	5,718	8,786
Room hire income	105	-	105	1,385
Family Centre rent	25,000	-	25,000	25,000
Fees and charges	22,860	-	22,860	9,079
Project fundraising income	13,380	-	13,380	7,557
	<u>67,063</u>	<u>-</u>	<u>67,063</u>	<u>51,807</u>
8 Income from investments				
Bank interest	71	-	71	167
	<u>71</u>	<u>-</u>	<u>71</u>	<u>167</u>

Income was £318,528 (2020: £226,770) of which £235,499 was unrestricted or designated (2020: £163,249) and £83,029 was restricted (2020: £63,521).

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

Analysis of expenditure on charitable activities

	Direct Costs £	Support Costs £	Total 2021 £	Total 2020 £
9 Analysis of expenditure by activities				
Family services	50,510	69,800	120,310	45,648
Children's services	68,430	91,326	159,756	193,629
Governance costs	-	1,260	1,260	1,260
Total 2021	<u>118,940</u>	<u>162,386</u>	<u>281,326</u>	<u>240,537</u>
Total 2020	<u>126,953</u>	<u>113,583</u>	<u>240,537</u>	

Expenditure on charitable activities was £281,326 (2020: £240,537) of which £161,790 was unrestricted or designated (2020: £165,833) and £119,536 was restricted (2020: £74,703).

10 Fees for examination of the accounts

	2021 £	2020 £
Independent examiner's fees for reporting on the accounts	<u>1,260</u>	1,260
	<u>1,260</u>	<u>1,260</u>
There were no other fees paid to the examiner (2020: £nil)		

11 Analysis of staff costs and the cost of key management personnel

	2021 £	2020 £
Salaries and wages	180,689	153,071
Social security costs	7,744	5,329
Pension costs (defined contribution pension plan)	1,717	1,132
	<u>190,150</u>	<u>159,531</u>

No employee received remuneration above £60,000 (2020: nil)

The key management personnel of the charity, comprise the trustees and the charity manager. The total employee benefits of the key management personnel of the charity were £38,277 (2019: £36,588).

12 Staff numbers

The average monthly head count was 19 staff (2020: 17 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

The parts of the charity in which the employee's work	2021 Number	2020 Number
Management and administration	2.5	2.5
Project staff	6.1	6.5
	<u>8.6</u>	<u>9.0</u>

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

13 Transactions with trustees

One trustee is a paid employee of the charity – Leanne Coxon is the Chief Executive Officer and a trustee. No remuneration or benefits were paid for the role as trustees (2020: £nil). No other trustees were paid or received any other benefits from employment with the charity in the year (2020: £nil) neither were they reimbursed expenses during the year (2020: £nil).

Transaction(s) with related parties

There have been no related party transactions in the reporting period.

14 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £1,717 (2020: £1,132). There was £742 outstanding as at 31 March 2021 (2020: £0).

15 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

	Freehold land and building	Long-term leasehold property	Fixtures and fittings	Office equipment	Total
	£	£	£	£	£
16 Tangible fixed assets					
Cost					
Balance brought forward	758,045	426,409	57,103	7,597	1,249,154
Additions	-	-	2,177	1,660	3,837
Disposals	-	-	-	-	-
Balance carried forward	758,045	426,409	59,280	9,257	1,252,991
Depreciation					
Basis	RB	SL	SL	SL	
Rate	2%	2%	25%	25%	
Balance brought forward	271,446	187,780	55,104	6,176	520,505
Depreciation charge for year	15,161	8,528	1,626	728	26,043
Disposals	-	-	-	-	-
Balance carried forward	286,607	196,308	56,730	6,904	546,548
Net book value					
Brought forward	486,599	238,629	1,999	1,421	728,648
Carried forward	471,438	230,101	2,550	2,353	706,442

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

17 Debtors and prepayments (receivable within 1 year)

	2021 £	2020 £
Trade debtors	3,758	10,509
Prepayments and accrued income	-	660
	<u>3,758</u>	<u>11,169</u>

18 Cash at bank and in hand

	2021 £	2020 £
Cash at bank and in hand	127,056	94,559
	<u>127,056</u>	<u>94,559</u>

19 Creditors and accruals (payable within 1 year)

	2021 £	2020 £
Trade creditors	6,292	45,745
Taxation and social security	15,101	7,594
Other creditors	45,593	45,898
Deferred income	-	2,813
Pension	742	-
Accruals		
Independent examination of accounts	1,260	1,260
	<u>68,987</u>	<u>103,310</u>

20 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

21 Analysis of charitable funds

Analysis of movements in unrestricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Unrestricted funds					
General unrestricted fund	(21,882)	235,499	(161,790)	-	51,827
Totals	<u>(21,882)</u>	<u>235,499</u>	<u>(161,790)</u>	<u>-</u>	<u>51,827</u>

Purpose of unrestricted funds

General unrestricted fund The 'free reserves' of the charity.

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

21 Analysis of charitable funds continued

Analysis of movement in restricted funds

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Capital asset restricted fund	728,648	-	(26,044)	3,837	706,442
The Ballinger Charitable Trust	3,062	15,000	(18,062)	-	-
Children in Need	6,237	3,000	(9,237)	-	-
National Lottery Awards for All	4,182	-	(4,182)	-	-
National Lottery Covid Recovery	-	50,000	(46,163)	(3,837)	-
Big Local	500	5,000	(5,500)	-	-
DfE Holiday activities and food programme	-	6,395	(6,395)	-	-
Community Foundation	10,000	-	-	-	10,000
LCF Cultural Cooking Grant	320	-	(320)	-	-
Greggs Foundation	-	1,000	(1,000)	-	-
Gateshead Council - Foodbank	-	2,634	(2,634)	-	-
Totals	752,949	83,029	(119,536)	-	716,442

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Capital restricted fund	The capital restricted relates to fixed assets held. These restricted funds are reduced each year based upon the depreciation charge for the year. Revenue restricted funds relate to project specific grants that have been spent on project delivery in the period.
The Ballinger Charitable Trust	Core funding to contribute to office and establishment costs.
Children in Need	Group for young people with disabilities and special educational needs to meet socially.
National Lottery Awards for All	English language lessons for students of English as a foreign language.
National Lottery Covid Recovery	Contribution to core salaries, building works and consultancy.
Big Local	To contribute towards family support salaries, volunteer travel and food.
DfE Holiday activities and food programme	Providing food and activities for families during school holidays.
Community Foundation	Training and upskilling volunteers.
Greggs Foundation	to contribute towards the charity's Covid response.
Gateshead Council - Foodbank	Funding to support the foodbank.

Transfers between funds	Reason for transfer	Amount £
Between restricted funds and restricted assets	Transfer of tangible fixed asset purchased by restricted funds to the restricted asset fund.	3,837

ST CHAD'S COMMUNITY PROJECT

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

22 Capital commitments

As at 31 March 2021, the charity had no capital commitments (2020 -£nil).

23 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Tangible fixed assets	-	706,442	706,442	728,648
Cash at bank and in hand	117,056	10,000	127,056	94,559
Other net current assets/(liabilities)	(65,228)	-	(65,228)	(92,141)
	<u>51,827</u>	<u>716,442</u>	<u>768,269</u>	<u>731,067</u>