



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.10.2022

Period start date To 30.09.2023

Period end date

Charity name: **PERFORMANCE WORKSHOP**

Charity registration number: 1085789

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ADVANCE THE EDUCATION AND TRAINING OF CHILDREN IN THE PERFORMING ARTS BY, AMONGST OTHER ACTIVITIES, THE PUTTING ON OF PUBLIC PERFORMANCES OF PERFORMING ARTS BY THOSE CHILDREN
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	ANNUAL PERFORMANCE – SUMMER EXTRAVAGANZA. BIENNIAL MAIN SHOW. WEEKLY GROUP WORKSHOP TRAINING. PARTICIPATION IN DANCE FESTIVALS AND COMPETITIONS.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	THE TRUSTEES REGARD THAT THESE PERFORMANCE AND EDUCATIONAL ACTIVITIES ARE BENEFICIAL TO BOTH THE PARTICIPANTS AND THE WIDER VIEWING PUBLIC AUDIENCES.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	THE CHARITY HAS FACILITATED AND ENABLED PERFORMANCE OPPORTUNITIES AND TRAINING FOR A WIDE NUMBER OF CHILDREN. THIS IS A BENEFIT TO BOTH PARTICIPANTS AND THE WIDER SECTION OF SOCIETY THAT HAS VIEWED THE PERFORMANCES.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	GOOD POSITION AT YEAR END. CASH RESERVES £10798. THIS HAS INCREASED BUT WILL BE NEEDED FOR CHRISTMAS PERFORMANCE
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	WORKING CAPITAL FOR COMPETITION ENTRIES, FUNDING SHOWS AND MAINTAINING COSTUMES
Amount of reserves held	Para 1.22	GENERALLY AROUND £6000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CHARITY COMMISSION SCHEME
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	TRUSTEES AS A BODY
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	ELECTION TO POST AT AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	PERFORMANCE WORKSHOP
Other name the charity uses	N/A
Registered charity number	1085789
Charity's principal address	27 BRIZEN LANE CHELTENHAM GL53 ONG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MARY HEMMING	CHAIR & SECRETARY	27/04/2023 ONWARDS AS CHAIR	
2	JANET MARSHALL		27/04/2023 ONWARDS	
3	LEANNE WEBB		27/04/2023 ONWARDS	
4	PAULA RIMMER			
5	RACHEL GRIFFITHS			
6	FIONA MILES	CONTACT		
7	NICK TAYLOR	TREASURER		
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Fiona Miles</i>	
Full name(s)	FIONA MILES	
Position (eg Secretary, Chair, etc)	CONTACT	
Date	14/07/2024	

PERFORMANCE WORKSHOP

Summary as at 30th September 2023

INCOME

Opening Balance	£7309.92
Fees	£6012.36
Summer Extravaganza profit	£785.62
Festivals profit	£4283.20
Tracksuits profit	£592.82
Miscellaneous.	£895.00

TOTAL.	£19878.92

EXPENDITURE

Fabric	£5462.35
WHM loss	£2972.96
Miscellaneous	£644.92
Closing balance.	£10798.69

TOTAL.	£19878.92

**WHEN MAGIC HAPPENS SUMMARY
INCOME**

Costume Hire	£3218.92
Tickets	£9549.25
Raffle	£174.00
Programmes	£325.90
DVD Profit	£386.94
Loss	£2972.96

Total	£16627.97

OUTGOINGS

Fabric	£3542.34
Set	£386.95
Tuition	£5180.00
General	£1290.08
Printing	£210.00
Dean Close	£5268.60
Charity Donation	£750.00

Total.	£16627.97

SUMMER EXTRAVAGANZA INCOME

Tickets	£3290.36
DVD Profit	£747.46
	— — — — —
Total	£4037.82

OUTGOINGS

Tuition	£600.00
Dean Close	£2377.20
Fabric	£200.00
Admin	£75.00
Profit	£785.62
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Total	£4037.82

Independent Examiner's Report on the Accounts

Receipts and Payments Accounts

Report to the trustees/members of

Charity Name

PERFORMANCE WORKSHOP

On accounts for the year ended

30.09.23

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed overleaf*):

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act
 have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed



Date

15th MAY 2024

Name

DAVID WESTON

Relevant professional qualification of body (if any)

RETIRED BANK MANAGER

Address

6 SEFTON WALK

UP HATHURRY

CHELSEA HAM GL51 3RF