

**The Sunderland Sikh  
Association  
Executive Committee's Report  
For The Year Ended 31st March 2021**

The executive committee has pleasure in submitting their annual report and financial statements for the year ended 31st March 2021.

**Structure**

The charity is registered as The Sunderland Sikh Association under number 1085546. The principal activity of the charity is to advance the Sikh religion.

**Objects**

The objects of the charity, which is governed by constitution, are to:

Advance the Sikh religion by: -

- Propagating the teachings of the ten Gurus and Sikh Guru Granth Sahib;
- Maintaining a library and reading rooms;
- Encouraging and promoting the study of Sikh religion amongst the public and social cultural dialogue.

Also to promote the benefit of the inhabitants, primarily the Sikh inhabitants, of Sunderland and Tyne & Wear without distinction of sex or sexual orientation, race or political, religious or other opinions by associating together with the said inhabitants, the local authorities and voluntary and other organisations in a common effort to: -

- Advance the education of the said inhabitants
- Provide facilities for the recreation of other leisure-time occupation for the said inhabitants in the interests of their social welfare with the object of improving their conditions of life.
- Establish or secure the establishment of a community centre and to maintain and manage the same in furtherance of these objects.
- Promote such other charitable purposes as may from time to time be determined.

**Review of activities and future developments**

The statement of Financial Activities for the year is set out on page 8 for the financial statements. A summary of the financial results and the work of the charity are set out below.

**Financial results**

The charity had total incoming resources in the year of £123,931. The unrestricted incoming resources mainly comprise of voluntary donations and Government Grants received

After deduction of the resources expended, comprising of the running costs, the total funds carried forward were £696,876. This amount represents unrestricted funds of £696,876, and restricted funds of £0.

## **Reserves**

The general fund generated a small surplus for the year. The Executive Committee has established a policy whereby any surplus unrestricted funds held by the charity should be designated for future projects.

## **Risk review**

The executive committee continually reviews areas of risk to its operation and procedures are implemented to reduce any risks so far as possible.

## **Executive committee and members**

Full membership of the charity, where each member should carry one vote, is open to any person over the age of 18 years interested in furthering the objects, who has paid the annual subscriptions laid down from time to time by the Executive Committee is either:

Of Sikh or Indian Origin;  
Married to a person as above; or  
A child of a person of the above.

Associate membership of the charity will be open to individuals of the community interested in furthering the objects without distinction of sex, sexual orientation, race, political or other opinions, and who have paid an annual subscriptions fee.

The executive committee consists of not less than 16 nor more than 20 members being:

- The honorary officers (a chairman, a secretary and a treasurer) who must be members of the charity; and
- Not less than 13 and not more than 17 members elected at the annual general meeting.

The executive committee can, in addition, appoint co-optative members with the provision that no one can be appointed as a co-opted member if, as a result, more than one third of the members of the executive committee would be co-opted members.

The charity has a co-optative sub-committee, the members of which attend the executive committee meetings.

All members of the executive committee shall retire from office together at the end of the first annual general meeting following the date on which they came into office, but they may be re-elected or re-appointed.



**The Sunderland Sikh Association**  
**Financial Statements**  
**For the Year Ended 31st March 2021**

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**The Sunderland Sikh Association  
Legal and Professional Details  
For The Year Ended 31st March 2021**

**Charity Number** 1085546

**President:** Mrs J Kaur  
**Vice President:** Mr B S Sangha

**Trustees:** Mr A S Kang  
Mr G S Dhesi  
Mr M S Dulay  
Mr J S Batth

**Secretary:** Mr P K Dale

**Assistant Secretary:** Mr J S Khaira

**Treasurer:** Mr M S Atkar

**Assistant Treasurer:** Mr A S Badwal

**Committee Members:** Mr S S Samra  
Mr B S Dulay  
Mr K K Purewal  
Mrs M K Khaira  
Mrs N K Mann  
Mrs S J K Dhami  
Mr S S Sangha  
Mr A S Thandi  
Mr H S Sanota  
Mr J S Phandal  
Mr C S Gill  
Mr H Singh  
Mr MS Randhawa

**Address:** The Cloisters (Off Ryhope Road)  
Sunderland  
Tyne & Wear  
SR2 7ED

**Bankers:** HSBC  
Unit 49-51  
The Bridges Shopping Centre  
Sunderland  
Tyne & Wear  
SR1 3LE



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**Statement of executive committees’ responsibilities for financial statements**

The charities Act 1993 requires the executive committee to keep proper books of account in respect of the affairs of the charity, and to prepare financial statements of account for each accounting period consisting of a statement of financial activities and a balance sheet.

The executive committee is also responsible for safeguarding the charity’s assets, and hence for taking reasonable steps for the prevention and detection of error, fraud and other irregularities.

In preparing the financial statements the executive committee is expected to:

- Select suitable accounting policies and apply them consistently, making judgements and estimates that are reasonable and prudent.
- Follow the recommendations of the Charities Commission and of the accounting profession with regard to form and content of the financial statements or to disclose and explain any departures there from; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will be able to continue to meet its objectives.

Signed on behalf of the Executive Committee

.....  
**Mrs J Kaur**  
**President**

.....  
**Mrs PK Dale**  
**Secretary**

**Dated:** .....

**Sunderland Sikh Association**  
**Statement of Financial Activities for the**  
**Year Ended 31st March 2021**

	<u>Notes</u>	<u>Unrestricted</u> <u>Fund</u>	<u>Restricted</u> <u>Fund</u>	<u>Total</u> <u>Fund</u> <u>31.3.21</u>	<u>Total</u> <u>Fund</u> <u>31.3.20</u>
<b><u>Incoming resources</u></b>					
Grants		23,578		23,578	2,027
Interest Received		96		96	391
Donations	(2)	<u>100,257</u>		<u>100,257</u>	<u>120,110</u>
Total Incoming Resources		123,931		123,931	122,528
<b><u>Resources Expended</u></b>					
Cleaning and sanitary		652		652	-
Accountancy		1440		1440	720
Wages & National Insurance	(3)	25,640		25,640	31,913
Rates		1,945		1,945	1,107
Insurance		10,323		10,323	9189
Printing, Postage & Stationary		0		0	101
Immigration fees		608		608	0
Telephone		718		718	672
Heat, Light & Water		9,924		9,924	11,353
Repairs & Renewals		4,038		4,038	13,281
Sundries		310		310	711
Depreciation		16,442		16,442	16,908
Refreshments		379		379	3,421
Subscriptions		0		0	1,045
Donations and school		<u>8,076</u>		<u>8,076</u>	<u>6,940</u>
Total resources expended		80,495		80,495	97,361
Net Incoming/(Outgoing)incoming		43,436		43,436	25,167
Less Transfers to Capital Assets			-	-	-
Fund balances brought forward		653,440		653,440	628,273
Fund balances carried forward		<u>696,876</u>		<u>696,876</u>	<u>653,440</u>

The notes on pages 9 to 10 form part of the financial statements

**The Sunderland Sikh Association**  
**Balance Sheet**  
**As at 31st March 2021**

			<u><b>2021</b></u>		<u><b>2020</b></u>
	<u><b>Notes</b></u>	£	£	£	£
Fixed Assets					
Tangible assets	(4)		403,830		420,272
 <b>Current Assets</b>					
Cash at bank		285,340		226,822	
Cash in hand		3,545		1,936	
Debtors		<u>6,313</u>		<u>6,570</u>	
		<u>295,198</u>		<u>235,328</u>	
 <b>Creditors: Amounts Falling due</b>					
<b>Within one year</b>	(5)	<u>2,152</u>		<u>2,160</u>	
 <b>Net Current Assets</b>			293,046		233,168
 <b>Net Assets</b>			<u>696,876</u>		<u>653,440</u>
 <b><u>Funds</u></b>					
Unrestricted	(6)		696,876		653,440
Restricted	(7)		0		0
			<u>696,876</u>		<u>653,440</u>

**Approved by the Executive Committee on**  
**And signed on its behalf by:**

.....  
**Mrs J Kaur**  
**President**

.....  
**Mrs PK Dale**  
**Secretary**

**Dated: .....**

The notes on pages 8 to 9 form part of these financial statements

**The Sunderland Sikh Association  
Notes to the Financial Statements  
For the year ended 31st March 2021**

**1. Accounting policies**

- (a) The accounts are prepared under the historical cost convention. They comply with the requirements of the Statement of Recommended Practice Accounting and Reporting by Charities (SORP) and are in accordance with the Financial Reporting Standards for Smaller Entities (effective June 2002).
- (b) General accumulated funds are unrestricted funds available to the charity for its general purpose and include funds designated by the charity for a particular purpose; the use of such designated funds remains at the discretion of the charity's officers and executive committee.
- (c) Restricted funds are subject to restrictions imposed by the donor or by the specific terms of the appeal under which the funds are raised. The restrictions are binding upon the executive committee of the charity.
- (d) All income and expenditure is accounted for on an accruals basis.
- (e) Donations, grants and legacies are included in the Statement of Financial Activities (SOFA) when:
- The charity becomes entitled to the income and any conditions for receipt are met,
  - The trustees are reasonably certain they will receive it, and
  - The trustees are reasonably certain that the value can be reliably measured.
- (f) Tangible fixed assets are capitalised and included at cost. Depreciation is provided on a reducing balance basis, in order to write off the assets over their expected useful lives, grant aided items are written off over a ten year period on a straight line basis.

**The depreciation rates are as follows:**

Improvements to property	4%
Buildings	2%
Fixtures and fittings	10%
Equipment	10%
Grant aided improvements	10% straight line

**2. Donations**

	<b>Unrestricted Fund</b>	<b>Restricted Fund</b>	<b>Total 31.3.21</b>	<b>Total 31.3.20</b>
General donations	<u>100,257</u>	<u>-</u>	<u>100,257</u>	<u>120,110</u>

**3. Staff Costs**

	<b>31.3.21</b>	<b>31.3.20</b>
Wages & Salaries	<u>25,640</u>	<u>31,913</u>

The average number of employees analysed by functions was

	<b>31.3.21</b>	<b>31.3.20</b>
General	1	1
Teacher/Preacher	<u>1</u>	<u>2</u>
	<u>2</u>	<u>3</u>

The executive committee did not receive any remuneration during the year nor were any expenses reimbursed.

**The Sunderland Sikh Association  
Notes to the Financial Statements  
For the year ended 31st March 2021**

**4. Tangible fixed assets**

	<b>Equipment</b>	<b>Improvements To Property</b>	<b>Buildings</b>	<b>Fixtures and Fittings</b>	<b>Total</b>
<b>Cost</b>					
As at 1 April 2020	9,073	151,675	403,790	61,857	626,395
Additions	=	=	=	=	=
At 31st March 2021	<u>9,073</u>	<u>151,675</u>	<u>403,790</u>	<u>61,857</u>	<u>626,395</u>
<b>Depreciation</b>					
At 1 April 2020	6,020	73,515	82,484	44,104	206,123
Charge for year	<u>305</u>	<u>7,936</u>	<u>6,426</u>	<u>1,775</u>	<u>16,442</u>
At 31st March 2021	<u>6,325</u>	<u>81,451</u>	<u>88,910</u>	<u>45,879</u>	<u>222,565</u>
<b>Net Book Value</b>					
At 31st March 2020	<u>3,053</u>	<u>78,160</u>	<u>321,306</u>	<u>17,753</u>	<u>420,272</u>
At 31st March 2021	<u>2,748</u>	<u>70,224</u>	<u>314,880</u>	<u>15,978</u>	<u>403,830</u>

**5. Creditors**

**(a) Creditors: amounts falling due within one year**

Other creditors	<b><u>2021</u></b>	<b><u>2020</u></b>
	2,152	2,160

**6. Unrestricted funds**

	<b>Balance At 1.4.20</b>	<b>Incoming Resources</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance At 31.3.21</b>
Designated Fund:					
Capital Fund	420,272				420,272
General Fund:					
Income and Expenditure	<u>233,168</u>	<u>123,931</u>	<u>(80,495)</u>	<u>0</u>	<u>276,604</u>
	653,440	123,931	(80,495)	0	696,876

The designated capital fund has been set up to represent the charity's investment in capital expenditure. The fund is charged with depreciation.

**7. Analysis of net assets by fund**

	<b>Unrestricted Fund</b>	<b>Restricted Fund</b>	<b>Total</b>
Fixed assets	403,830	-	403,830
Net current Assets	<u>293,046</u>	<u>=</u>	<u>293,046</u>
	<u>696,876</u>	<u>=</u>	<u>696,876</u>



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

The Sunderland Sikh Association

**On accounts for the year  
ended**

31<sup>st</sup> March 2021

**Charity no  
(if any)**

1085546

**Set out on pages**

3 to 11

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity for the year ended 31/03/2021 03/2021

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

27/09/2021

**Name:**

Christopher Allison

**Relevant professional  
qualification(s) or body  
(if any):**

N/A

**Address:**

39 St Marks Road, Sunderland

Tyne and Wear

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.