

THE MAYOR OF BURNLEY CHARITY FUND

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 23rd MAY 2023

BURNLEY BOROUGH COUNCIL
TOWN HALL
BURNLEY
LANCASHIRE
BB11 9SA

THE MAYOR OF BURNLEY CHARITY FUND

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THE MAYOR OF BURNLEY CHARITY FUND

KEY DETAILS

REGISTERED CHARITY NAME & NUMBER

THE MAYOR OF BURNLEY CHARITY FUND
REGISTERED CHARITY NUMBER 1085460

TRUSTEES

BURNLEY BOROUGH COUNCIL - CHRIS GAY, GOVERNANCE MANAGER
BURNLEY BOROUGH COUNCIL - HOWARD HAMILTON-SMITH, HEAD OF FINANCE AND PROPERTY
BURNLEY BOROUGH COUNCIL - CATHERINE WAUDBY, HEAD OF LEGAL AND DEMOCRACY

SECRETARY

BURNLEY BOROUGH COUNCIL - CHIEF OPERATING OFFICER, LUKMAN PATEL

TREASURER

BURNLEY BOROUGH COUNCIL - HEAD OF FINANCE AND PROPERTY, HOWARD HAMILTON-SMITH

ADDRESS

BURNLEY BOROUGH COUNCIL
TOWN HALL
BURNLEY
LANCASHIRE
BB11 9SA

INDEPENDENT EXAMINER

AMY JOHNSON - FINANCE MANAGER, BURNLEY BOROUGH COUNCIL

REGISTERED OFFICE

TOWN HALL
MANCHESTER ROAD
BURNLEY
LANCASHIRE
BB11 9SA

BANKERS

HSBC BANK PLC
12 MANCHESTER ROAD
LANCASHIRE
BB11 1JH

THE MAYOR OF BURNLEY CHARITY FUND

REPORT OF THE TRUSTEES

The Trustees submit their report and Financial statements for the year ended 23rd May 2023

1. PURPOSE AND OBJECTIVES OF THE CHARITY

The Charity is governed by the Trust Deed dated 15th September 2008 which established a Trust for the furtherance of the charity's purpose and objectives.

The Trust Deed governs the appointment of Trustees.

The purpose of the charity is to further exclusive charitable objectives selected by the Mayor of Burnley, and determined by the Trustees.

The Mayor of Burnley, appointed annually, sets out the causes to benefit from the income raised from various fund raising activities during their year in office.

For the mayoral year to the 23rd May 2023 the Mayor of Burnley chose to support Pendleside Hospice, Pendle & Rossendale Mountain Rescue, Dyneley Riding for the Disabled, Burnley Scouts & Burnley Guides.

An Accumulated fund is used to distribute the grants and donations received by each Mayor of Burnley and Trustees in the year to which they relate.

2. MANAGEMENT ARRANGEMENTS , ACTIVITIES & ACHIEVEMENTS

Fundraising during the year ended 23rd May 2023 generated income of £20,811 by way of voluntary donations and fundraising events and a bequest of £54,124 as set out in Section 4.1 and Section 4.2 of the Notes to the Financial Statements.

Grants and donations paid during the year ended 23rd May 2023 amounted to £74,937 as set out in Section 5.1 of the Notes to the Financial Statements, and in accordance with the stated objectives of the following elected Mayor's of Burnley.

Mayoral positions were held by Councillors Mark Townsend for 2021/22 and Cosima Towneley for 2022/23 municipal years.

3. FINANCIAL REVIEW

The Charity's financial activities for year ended 23rd May 2023 are set out in the Statement of Financial Activities on pages 5 and 6

4. PUBLIC BENEFIT

Under the Charities Act 2011, for an organisation to be a charity, each of its purposes must be for the public benefit and for a purpose to be charitable it must satisfy both the public benefit and the public aspect requirements.

To satisfy the public benefit requirement :

Make decisions to ensure the charity's purpose provides benefit.

Make decisions to manage risks of detriment or harm to the charity's beneficiaries or to the public in general that might from carrying out the charity's purpose.

To satisfy the public aspect requirement :

Make decisions that benefit the public in general.

Make decisions to make sure any personal benefits are no more than incidental.

The Trustees are fully aware of the public benefit guidance, and have taken it into account when making a decision and only depart from it if they have evidenced reasons to do so.

Trustees :

Date :

THE MAYOR OF BURNLEY CHARITY FUND

Statement of Financial Activities for the year ended 23rd May 2023

	Notes	2022/23 £	2021/22 £
<u>Incoming Resources</u>			
<u>Unrestricted Income</u>			
Charity Activities & Donations	4.1	72,723	30,174
Other Activities	4.2	2,213	0
		74,936	30,174
<u>Resources Expended</u>			
<u>Charitable Expenditure</u>			
Grants payable	5.1	74,937	30,173
		74,937	30,173
Net Incoming Resources / (Resources Expended)		(1)	1
Funds brought forward 25th May 2022		1	-
Funds carried forward 24th May 2023		0	1

THE MAYOR OF BURNLEY CHARITY FUND

Balance Sheet as at 23rd May 2023

	Notes	2022/23 £	2021/22 £
<u>Current Assets</u>			
Cash at bank and in hand	6	75,157	34,034
		<u>75,157</u>	<u>34,034</u>
<u>Represented By:</u>			
Unrestricted funds	3	<u>75,157</u>	<u>34,034</u>

THE MAYOR OF BURNLEY CHARITY FUND

Notes to the Financial Statements for the year ended 23rd May 2023

1. Basis of preparation

1.1 Basis of accounting

The Financial Statements are prepared under the Charity Commission SORP (FRS 102) applicable to Charities preparing their accounts on or after 1 January 2016.

2. Accounting policies

2.1 Investment income

Investment income is accounted for in the period in which the charity is entitled to receipt.

2.2 Resources expended

Expenditure is included on an accruals basis.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

2.3 Administration and Financial Work

All the administrative and financial work relating to the Charity is carried out by officers of Burnley Borough Council. No charge is made for these services.

3. Funds

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.

THE MAYOR OF BURNLEY CHARITY FUND

Notes to the Financial Statements for the year ended 23rd May 2023 (continued)

	2022/23 £	2021/22 £
<u>4. Analysis of Incoming Resources</u>		
<u>Unrestricted Income</u>		
<u>4.1 Charity Activities & Donations</u>		
Mayoress's Committee	18,549	30,174
Bequest	54,124	-
Donations from Individuals	-	-
Donations from Organisations	50	-
	<u>72,723</u>	<u>30,174</u>
<u>4.2 Other Activities</u>		
Mayor's Charity Ball (Burnley Borough Council)	2,213	-
	<u>2,213</u>	<u>-</u>
<u>5. Analysis of Resources Expended</u>		
<u>5.1 Charitable Expenditure - Grants payable</u>		
Safenet Domestic Abuse		10,566
Derian House Hospice		9,041
Barry Kilby Prostate Cancer Appeal		10,566
Pendleside Hospice	10,000	
Pendle & Rossendale Mountain Rescue	20,000	
Dyneley Riding for the Disabled	20,000	
Burnley Scouts	12,468	
Burnley Guides	12,468	
	<u>74,937</u>	<u>30,173</u>
<u>6. Cash at bank and in hand</u>		
Cash at bank	75,157	34,034
Cash in Transit	(220)	-
	<u>74,937</u>	<u>34,034</u>

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AMY JOHNSON - FINANCE MANAGER, BURNLEY BOROUGH COUNCIL

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Independent examiner's report to the trustees of The Mayor of Burnley Charity Fund

I report on the accounts of the Trust for the period ended 18 May 2023, which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Name: Amy Johnson



Relevant professional qualification or body: CPFA

Address: Burnley Borough Council

Date: 02/01/2024