

THE MAYOR OF BURNLEY CHARITY FUND
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 24TH MAY 2022

BURNLEY BOROUGH COUNCIL
TOWN HALL
BURNLEY
LANCASHIRE
BB11 9SA

THE MAYOR OF BURNLEY CHARITY FUND

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THE MAYOR OF BURNLEY CHARITY FUND

KEY DETAILS

REGISTERED CHARITY NAME & NUMBER

MAYOR OF BURNLEY CHARITY FUND
REGISTERED CHARITY NUMBER 1085460

TRUSTEES

BURNLEY BOROUGH COUNCIL - CHRIS GAY, GOVERNANCE MANAGER
BURNLEY BOROUGH COUNCIL - HOWARD HAMILTON-SMITH, HEAD OF FINANCE AND PROPERTY
BURNLEY BOROUGH COUNCIL - CATHERINE WAUDBY, HEAD OF LEGAL AND DEMOCRACY

SECRETARY

BURNLEY BOROUGH COUNCIL - CHIEF OPERATING OFFICER, LUKMAN PATEL

ASSURER

BURNLEY BOROUGH COUNCIL - HEAD OF FINANCE AND PROPERTY, HOWARD HAMILTON-SMITH

ADDRESS

BURNLEY BOROUGH COUNCIL
TOWN HALL
BURNLEY
LANCASHIRE
BL1 9SA

DEPENDENT EXAMINER

JOHN JOHNSON - FINANCE MANAGER, BURNLEY BOROUGH COUNCIL

REGISTERED OFFICE

TOWN HALL
CHESTER ROAD
BURNLEY
LANCASHIRE
BL1 9SA

ADVISERS

HSBC BANK PLC
MANCHESTER ROAD
MANCHESTER
LANCASHIRE
M1 1JH

THE MAYOR OF BURNLEY CHARITY FUND

REPORT OF THE TRUSTEES

The Trustees submit their report and Financial statements for the year ended 24th May 20

1. PURPOSE AND OBJECTIVES OF THE CHARITY

The Charity is governed by the Trust Deed dated 15th September 2008 which established furtherance of the charity's purpose and objectives.

The Trust Deed governs the appointment of Trustees.

The purpose of the charity is to further exclusive charitable objectives selected by the Mayor determined by the Trustees.

The Mayor of Burnley, appointed annually, sets out the causes to benefit from the income fund raising activities during their year in office.

For the mayoral year to the 24th May 2022 the Mayor of Burnley chose to support Safenet Prostate Cancer Appeal and Derian House Children's Hospice.

An Accumulated fund is used to distribute the grants and donations received by each Mayor Trustees in the year to which they relate.

2. MANAGEMENT ARRANGEMENTS , ACTIVITIES & ACHIEVEMENTS

Fundraising during the year ended 24th May 2022 generated income of £30,174 by way of and fundraising events, as set out in Section 4.1 and Section 4.2 of the Notes to the Financial

Grants and donations paid during the year ended 24th May 2022 amounted to £30,173 as of the Notes to the Financial Statements, and in accordance with the stated objectives of the Mayor's of Burnley.

Mayoral positions were held by Councillors Wajid Lord Khan of Burnley for 2020/21 and Mayor 2021/22 municipal years.

3. FINANCIAL REVIEW

The Charity's financial activities for year ended 24th May 2022 are set out in the Statement of Financial Activities on pages 5 and 6

4. PUBLIC BENEFIT

Under the Charities Act 2011, for an organisation to be a charity, each of its purposes must be for the public benefit and for a purpose to be charitable it must satisfy both the public benefit and the public assets

To satisfy the public benefit requirement :

Make decisions to ensure the charity's purpose provides benefit.

Make decisions to manage risks of detriment or harm to the charity's beneficiaries or to the public that might arise from carrying out the charity's purpose.

To satisfy the public aspect requirement :

Make decisions that benefit the public in general.

Make decisions to make sure any personal benefits are no more than incidental.

The Trustees are fully aware of the public benefit guidance, and have taken it into account and only depart from it if they have evidenced reasons to do so.

Trustees :

Date :

THE MAYOR OF BURNLEY CHARITY FUND

Statement of Financial Activities for the year ended 24th May 2022

	Notes	2021/2022
		£
<u>Incoming Resources</u>		
<u>Unrestricted Income</u>		
Charity Activities & Donations	4.1	30,174
Other Activities	4.2	0
		<hr/> 30,174 <hr/>
<u>Resources Expended</u>		
<u>Charitable Expenditure</u>		
Grants payable	5.1	30,173
		<hr/> 30,173 <hr/>
Net Incoming Resources / (Resources Expended)		1
Funds brought forward 19th May 2021		2
Funds carried forward 24th May 2022		<hr/> 3 <hr/>

2022

2020/21
£

3,862
0

3,862

25,467

25,467

(21,605)

21,607

2

THE MAYOR OF BURNLEY CHARITY FUND

Balance Sheet as at 24th May 2022

	Notes	2021/22 £
<u>Current Assets</u>		
Cash at bank and in hand	6	34,034
		<hr/> 34,034 <hr/>
<u>Represented By:</u>		
Unrestricted funds	3	<hr/> 34,034 <hr/>

2020/21
£

3,862

3,862

3,862

THE MAYOR OF BURNLEY CHARITY FUND

Notes to the Financial Statements for the year ended 24th May 20

1. Basis of preparation

1.1 Basis of accounting

The Financial Statements are prepared under the Charity Commission SORP (FRS 102) applicable to Charities preparing their accounts on or after 1 January 2016.

2. Accounting policies

2.1 Investment income

Investment income is accounted for in the period in which the charity is entitled to receipt.

2.2 Resources expended

Expenditure is included on an accruals basis.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

2.3 Administration and Financial Work

All the administrative and financial work relating to the Charity is carried out by officers of Burnley Borough Council. No charge is made for these services.

3. Funds

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.

THE MAYOR OF BURNLEY CHARITY FUND

Notes to the Financial Statements for the year ended 24th May 2022 (contin

2021/22
£

4. Analysis of Incoming Resources

Unrestricted Income

4.1 Charity Activities & Donations

Mayoress's Committee

30,174

Donations from Individuals

Donations from Organisations

30,174

4.2 Other Activities

Mayor's Charity Ball (Burnley Borough Council)

-

-

5. Analysis of Resources Expended

5.1 Charitable Expenditure - Grants payable

Healthier Heroes

Foodbank

Access Alpha

ELHT & Me

Safenet Domestic Abuse

10,566

Derian House Hospice

9,041

Barry Kilby Prostate Cancer Appeal

10,566

30,173

6. Cash at bank and in hand

Cash at bank

34,034

Cash in Transit

-

34,034

ued)

2020/21
£

3,812
50

3,862

-

-

760
600
2,500
21,607

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3,862

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Independent examiner's report to the trustees of The Mayor of Burnley Charity Fund

I report on the accounts of the Trust for the period ended 18 May 2022, which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Name: Amy Johnson



Relevant professional qualification or body: CPFA

Address: Burnley Borough Council

Date: 17/01/23