



Bell Farm Christian Centre

(a company limited by guarantee)

**Annual Report and Accounts
for the year ended
5 April 2024**

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Report of the trustees for the year ended 5 April 2024

The trustees present their report, together with the financial statements of the charity, for
the year ended 5 April 2024

1. Reference and Administrative Details

Charity number	1085450
Company number	04110617
Registered Office and operational address	Bell Farm Christian Centre South Road West Drayton Middlesex UB7 9LW

Directors and Trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

Trustees	Mr S M Holliday Mr M Crane Ms J Duncan Mr T Heron Mrs A Widgington Mr William Jhon Mr Robert Charrington	(Resigned 18.04.2023) (Resigned 25.04.2023) (Appointed 05.12.2023)
Chair of Trustees	Mr S M Holliday	
Honorary Treasurer	Mr Robert Charrington	
Company Secretary	Mr Stuart Mathers	
Senior Management	CEO Head of Projects Minister	Mr S P Mathers Mrs D H Faichney Mr G W Foster
Independent Examiners	Bruton Charles, Chartered Accountants The Coach House Greys Green Business Centre Henley-on-Thames RG9 4QG	
Bankers	CAF Bank Kings Hill West Malling Kent ME19 4TA	

2. Structure, Governance and Management

Governing Document

Bell Farm Christian Centre (BFCC) is a charitable company limited by guarantee, incorporated on 20 November 2000 and registered as a charity on 8 March 2001. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1 each.

Recruitment and Appointment of Trustees

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Articles of Association the trustees are not subject to retirement by rotation and powers of appointment or removal rest with the trustees.

The trustees bring a wide range of skills to the charity, and when considering inviting additional trustees to join the board, the trustees will consider those with a similar vision who can bring specialist skills and experience needed for future development.

Trustee Induction and Training

Existing trustees are already familiar with the practical work of the charity and new trustees are encouraged to meet the existing trustees and key employees to familiarise themselves with the charity and the context in which it operates. Trustees will also be provided with induction training and orientation.

As well as keeping up to date with relevant essential policy and legislation, trustees are encouraged to attend appropriate ongoing external training events where these will facilitate the undertaking of their role.

Organisation

The board of trustees is responsible for the administration, strategic direction and policy of the charity and meets six times a year. The responsibilities of the trustees are defined in part by the Charity Commission and in part by company law. In addition, trustees are bound by the charity's Memorandum and Articles of Association.

At BFCC the trustees' roles are akin to those of executive and non-executive directors in commercial organisations, with non-executive directors offering strategic, specific and objective advice at board meetings and executive directors managing operational aspects of the organisation.

The CEO, supported by the senior management, is responsible for implementing the directives of the trustee board and ensuring that the organisation's resources (human and financial) are brought to bear in the achievement of the charitable objectives. The Senior Management team consists of the Head of Projects, Church Minister and CEO.

At BFCC operational, strategic and financial day to day decisions (excluding acceptance of annual returns and employee remuneration) are made by the CEO, collaboratively with the

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Head of Projects and Church Minister and in regular consultation with employees, volunteers and service users as appropriate.

The CEO works with the Head of Projects and Church Minister to ensure that the organisation can evaluate and rapidly respond to changes in its operating environment. The trustees keep the senior management to account to maintain transparency and openness which is integral to the decision-making process and ensures that the direction and activities of the organisation are sympathetic to and supportive of the needs of the communities that BFCC serves.

Salaries for all staff are reviewed by the trustees on an annual basis following annual staff appraisals.

3. Related Parties

BFCC recognises the value of diversity not only in the communities it serves but also in the people and organisations with whom it chooses to work. BFCC works closely with local and national government representatives, local businesses, the Metropolitan Police, local and national charities, local educational establishments, churches, other likeminded organisations and, of course, its clients in the local community. Joint ventures, partnerships and collaborative working are an essential and integral part of BFCC's success, and we continue to invest in building relationships.

The work in the centre would not be possible without our long-term partnership with Liveability.

The charity has close relationships, locally and across a wider area, with several other organisations and charities with similar aims. In 2023-24 these included :

Churches

St Anslem's Church, Hayes
St Margaret's Church, Uxbridge
St Matthew's Church, Yiewsley
West Drayton Baptist Church
Yiewsley Baptist Church

Other Agencies

Advice UK
Age UK Hillingdon, Harrow and Brent
DASH
Give Space CIC
Greater London Authority
H4All
Hillingdon CAB
Hillingdon Community Transport
HFCA

Hillingdon Food Bank
Hillingdon MIND
Hillingdon Traveller and Gypsy Interagency Forum
Institute of Money Advice
Local Members of Parliament
Local NHS and health partners
London Borough of Hillingdon
MTG Solicitors
Metropolitan Police SNT
REAP
The Trussell Trust
Trinity Homeless Project
Ward Councillors
Yiewsley and West Drayton Food Bank

4. Risk Management

The trustees have a risk management strategy which comprises of an annual review of the risk register recording risks the charity may face, the establishment of systems and procedures to mitigate the risks identified and the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The charity is in the second phase of its Quality Improvement Plans now that the Senior Management restructure has settled. Having created a more comprehensive risk register, the trustees and managers are more able to focus on good government and quality assurance.

Contractual risks are reviewed before being entered into to assess that they would not significantly impact upon the organisation's ability to fulfil its objectives. A key element in the management of financial risk is the setting of a reserves policy and the careful financial management of each of the individual projects undertaken by the organisation.

All insurable risks are subject to normal insurance policies, covering matters such as employer's liability, third party liability, business interruption, buildings and contents, etc. The organisation also has professional indemnity insurance for the services provided by the organisation. Special activities are individually assessed for risk and additional insurance taken out to cover these, if required.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Policies and procedures are in place to ensure that all legislative requirements are met and best practice is maintained. Our safeguarding policy is reviewed and updated annually. Other policies are reviewed and updated as part of a scheduled review process. Updated policies are approved by the trustees.

In 2023-24 a new e-learning portal was introduced to ensure staff and volunteers are trained to the latest standards of best practice.

The trustees have insured continuous investment in the upkeep and safety of the Centre. During 2023-24 a fire risk assessment was carried out by our fire alarm provider as well as our 5-year full electrical survey of the premises.

Replacement works were undertaken to replace of the emergency lighting in the main hall as part of a wider piece of work to modernise to LED lighting to reduce carbon emissions and on-going costs.

The kitchen facilities have a hygiene rating of 5 which is strictly maintained.

5. Objectives

The objects of the charity are :

- To advance the Christian faith in accordance with the statement of beliefs
- To relieve persons who are in conditions of need or hardship or who are aged or sick
- To undertake other charitable activities for the benefit of the community

Main objectives for the year :

The main objectives for the year were :

- To fulfil the objects of the organisation.
- To begin strategic business transformation to improve the effectiveness of the charity in meeting its objectives.
- To continue to deliver the existing services and develop services and activities against the backdrop of post pandemic Britain and the rising inflation causing a cost of living crisis leading to higher demand due to increased need within the community.

In addition to traditional church activities, the policies adopted in furtherance of these aims are to operate activities which are for the good of the residents of the London Borough of Hillingdon and surrounding areas, with continuous review of the needs of the area leading to the development of projects to cater for the needs of the community, as is appropriate.

The activities, which are for the benefit of all sections of the community in the London Borough of Hillingdon and beyond, are described below.

The trustees have referred to the Charity Commission's guidance on public benefit when reviewing the aims and objectives and in planning future activities.

Strategies and Activities to Achieve the Stated Objectives for the Public Benefit :

The objectives have been achieved through the following strategies and activities :

An **Advice, Information and Care Service** provides free, confidential, impartial and independent information, advice, advocacy and support to members of the local community who have issues concerning: housing (including stopping evictions), housing benefits, benefits, consumer affairs, debt, hate crime, domestic violence, advocacy, form filling and support both at Bell Farm and at St Matthew's Church Centre. The same service has been delivering increased locations alongside Foodbanks in Hillingdon as part of the Help4Hillingdon Partnership. In 2023-24 this provision expanded into health settings, delivering advice sessions in GP surgeries.

The Advice, Information and Care Service provides a 'one stop shop' approach to assist local people with any matter. The service can deal with most requests but will also signpost clients where necessary.

The **Children and Families Section** provides safe support and activities for children, families and young people within the local community. The section currently provides : carer

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and toddler groups, community parent support groups, holiday clubs and special events, so as to support families in the local area.

The **Older Persons Section** organises a weekly lunch and social club which provides a freshly cooked meal and social contact for older people within the community. Other activities, including day trips and long weekends away, have also been provided to reduce the isolation felt by older people. Outreach is undertaken to isolated elderly in the community to enable them to access the services provided for them or to provide other appropriate support.

The **International Café** provides a warm welcome with support, advice, and information as well as the distribution of clothing and other essential items to predominantly asylum seekers based locally in initial accommodation but also to others in need.

Church Services and meetings have been provided to advance the Christian Faith. Regular Sunday morning and evening worship, prayer meetings, fellowship activities and evangelistic events are provided throughout the year.

Community Meetings and Networks : The Centre has been significantly involved in various community meetings and events to support the community that would impact upon their quality of life. These have included Ward Councillors' surgeries, Health Roadshows and public meetings which are held at BFCC. BFCC was involved in the development and delivery of local networks that support other local organisations.

Other Support is provided in response to identified need including the provision of food through Fare-share and a Food Bank. Due to local demand the Food Bank is open when the Advice Centre is open. A Samaritans Fund, Charis Shop, free SIM cards and BFCC emergency funds benefited people who were in dire need of urgent financial assistance. BFCC was chosen and funded by the GLA to explore how strategy and good practice could be improved across Hillingdon between Food Aid provision and wrap around advice and support services. The project ran from April to July 2023. BFCC facilitated 3 voluntary sector forums involving 10 different organisations. We also undertook surveys to map services and assess challenges. This resulted in several new partnerships and introductions for signposting.

Changes to our activities in 2023-24

Additional funding enabled BFCC to further achieve our objectives by undertaking some shorter-term projects to compliment the above regular services and emerging needs. These included :

- Monthly Doorway Advice appointments in two GP surgeries as part our Help4Hillingdon partners strategy to deliver advice in GP surgeries in all PCNs.
- Facilitated network events and research to strategically enhance and develop the food aid offer across the borough with wrap around advice services.
- Expanded our provision for hardship funds. Providing fuel and supermarket vouchers to those in hardship in partnership with the Trussell Trust. This added to the Samaritan Fund, Energy Hardship Fund and BFCC hardship fund.

- Expanded our offer by incorporating partners into our regular provision.
 - Age UK advisers attending our older person provision once a month.
 - Trinity Homeless project providing advice at our international café weekly.
 - Cherry Lane Children's centre facilitating a monthly session in our parent and toddler groups.
 - HALO – Multi agency home office pilot working with the International Café.

6. Review of the Activities

Doorway Advice, Information and Care Service

Aims and Objectives

- To provide advice, information and care as required by clients
- To advocate on behalf of clients where necessary
- To empower people
- To provide support when needed
- To work in partnership with and develop relationships with other agencies
- To work in partnership with other projects situated in the Centre
- To relieve suffering, stress or hardship
- To identify gaps in the provision available to clients and to work towards filling the gaps either as an organisation or in partnership with other agencies
- To show the love of God in word and deed



The Advice Information and Care Service is open two days a week for clients to drop in. Appointments may be made at other times to see an advisor and home visits can be arranged if the client is unable to attend the Centre because of ill health or disability or because the issue concerns the housing conditions in which they are living. Outreach advice sessions take place twice a week at St Matthew's Church in Yiewsley and other locations as part of the Help4Hillingdon partnership thus increasing the capacity of the service and making it more accessible to a wider group of the local population. Sessions are run in conjunction with the Foodbank.

This year **734 individuals** made **over 1,775 visits** across all locations not including follow-up calls or appointments outside of opening hours. 511 cases were closed during the year reflecting the significance of a larger number of complex cases needing multiple visits and follow-up, many of which are ongoing.

The Advice, Information and Care Service has continued to work closely with other agencies to provide a more holistic and confidential approach for clients presenting with complex needs and to build capacity within the service. BFCC has significantly benefited from a collaborative partnership with DASH and Hillingdon CAB supported by H4ALL. This has helped to expand advice into other settings such as GP surgeries and standardise practice across the borough and learn from best practice. As well as attending drop-ins of their own

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accord, clients are referred from a wide range of agencies including the London Borough of Hillingdon Council.

The benefits to individuals, families and the local community through the work of Doorway are both immediate and long-term and include but are not restricted to :

- Increased household income
- Lowered stress levels, anxiety and associated health issues
- Improved financial skills
- Bailiff action stopped
- Benefits reinstated or corrected
- Evictions stopped
- Resolving issues with energy billing
- Council tax issues resolved removing threats of court action
- Housing found for people who are homeless and preventing homelessness
- Families able to access education for their children
- Debt rescheduling of multiple debts to reduce the risk of legal action
- Reduction of stress through emotional support
- Improved ability to maintain their tenancy
- Increase in ability to self-manage

Type of advice given 2023-24 (Change from 2022-23)

DWP	SUPPORT	EMPLOYMENT	DLA/PIP	HMRC	WARD CLLR
82	107	6	37	4	21
+11	-91	+5	-12	+4	+18
LEGAL	T/ CREDITS	HOMELESS	INFO	HOUSING	APPEAL
8	1	41	140	136	10
-15	+1	+24	+100	+46	+6
EVICITION	U/ CREDITS	IMMIGRATION	BAILIFFS	ADVOCACY	ADVICE
39	75	30	7	48	102
+26	+28	-119	+2	+34	+14
DEBT	FOODBANK	CONSUMER	EDUCATION	GRANTS	D VIOLENCE
58	154	0	38	21	1
+14	-111	-3	+34	+7	No change
COUNCIL TAX	HOUSING BENEFIT	COUNCIL TAX REDUCTION	FORM FILLING	BENEFIT CHECKS	LETTER WRITING
13	40	35	81	290	58
-18	-10	+3	+15	+78	+33
SIM CARD	MEDICAL	ENERGY	OTHER		
621	10	36	32		
New	No change	+15	+31		

Doorway Advice assessed service users and issued 1,019 vouchers for our partner Yiewsley and West Drayton Food Bank. Their total vouchers issued were 2,442. Of the 2,442 parcels distributed BFCC gave 530 food parcels supporting 1,100 beneficiaries. 154 service users

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specifically came into Doorway Advice for Foodbank and were provided with basic income/benefits checks in order to maximise their income and reduce dependency on Foodbank.

The Advice Centre has one full-time and two part-time advisors assisted by two volunteer receptionists and a volunteer advisor. The full-time advisor has retained their specialist debt qualification with the Institute of Money Advisors with regular ongoing training. CPD training continues to be undertaken by staff and volunteers. Through a partnership project with Hillingdon CAB and DASH called Heat4Hillingdon, advisers have been providing Energy advice to support the rise in energy poverty.

The Help4Hillingdon partnership, which includes the above partners, with H4All as lead organisation, funded by the Mayor of London, has enabled a much more flexible approach to providing advice alongside Foodbanks and GP surgeries in the borough as multiple charities are able to cover one another when staff capacity has been stretched. The partnership also adds value in reducing the BFCC management capacity needed to manage and report to the funder enabling the service to focus on delivery.

The Advice Information and Care Service has computers and access to iPads in the reception area which service users can access when they need to apply for benefits online, undertake job searches or complete housing forms which are often online. If they need assistance one of the volunteers helps the service user.

The Advice Centre and outreach services have seen the demand of clients presenting with complex and multiple needs grow significantly this year with a greater proportion of clients presenting with arrears and energy concerns as the cost-of-living crisis began to impact the lowest income households.

The West Drayton Ward Councillors have continued to hold their monthly surgeries at the centre alongside Doorway Advice.

DASH has provided specific support with disability advice. Solicitors from MTG have assisted where legal advice was needed, and clients identified and referred by Doorway advisors often receive free legal advice.

Children and Families

Aims and Objectives

- Provide children of all ages with a safe environment
- Provide play and learning opportunities
- To empower children
- To empower parents/carers
- To provide support when needed
- To work in partnership with other agencies
- To work in partnership with other projects situated in the Centre
- To show the love of God in word and deed

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Supporting 147 individuals this year

The Children and Families Section provided support and activities for children, families and young people within the local community through carer and toddler groups, holiday activities, holiday clubs and the distribution of toys and food.

Carers and Toddlers groups

Tiny Gems and Little Gems provided safe and educational play opportunities for pre-school children. Parents and children have the opportunity to socialise. Attachment between the parent and child is supported and promoted. Trained staff provide parenting advice. Parents are able to talk about their needs. Little Gems and Tiny Gems groups for 0-4 years provided two 1.5 hour sessions each week for 30 weeks in the year.

As part of our Children and Families work, Cherry Lane Children Centre came once a term to our toddler groups. The activities included music and movement, brush for life and different games and craft. As part of this work, they carried out talks with parents around behaviour strategies and updated them on the changes to childcare funding. This had a great impact for those in the toddler groups as it helped the children develop more skills and knowledge and parents went away with new strategies, more confidence and up to date information about support available.

School Holidays

Our targeted holiday provision is aimed at those within the local estates, which are areas of multiple deprivation, free-to-access sessions with qualified children's and youth workers. The activities have been successful in encouraging social engagement and development since the pandemic restrictions and as an opportunity for those on low incomes to access recreation and informal educational opportunities.

77 unique children attended the holiday events throughout the year.

Event	Attended Children
May Half Term	31
Summer Holiday club 2023	72
Christmas Event	49
February Half term	16
Easter 2024	28

The summer holidays saw the return of our five full days of entertainment, crafts, games and recreation. This was supported by the ward councillors and helped by several volunteers and junior helpers. The children played sports and made crafts alongside activities such as an entertainer, inflatable adventure courses and indoor go-karts.

296 children received toys at Christmas, including asylum seekers and at least 50 traveller families.

Bell Farm Church Fellowship

Aims and Objectives

To be :

- A Serving Church.
- A Witnessing Church.
- A Worshipping Church.
- A Praying Church.
- A Giving Church.
- A Teaching Church.
- A Caring Church.

The past year has been a wonderful year of growth within the Bell Farm Church Fellowship. Our congregation has taken cognitive steps for intentional growth and seeking the face of God. By God's grace, His hand of favour and peace has been upon our lives. The ministry is growing in every area, and lives are being transformed by the power of the Holy Spirit. It is a tremendous blessing to be part of what God is doing.

The Church leadership team, a team of 11 volunteers who support the Minister to deliver church activities remains unchanged. The fellowship has been blessed to have a group of Shepherds who are established and mature in their faith and who come from a culturally diverse background. God in His wisdom has brought together a talented and gifted team for the purpose of building His kingdom here on earth.

Sunday worship service is held every Sunday at 10.30 am, both in person and online. The main hall service is mainly for adults, while youth service and children's church service are run from the adjacent rooms in the building. The building is full to capacity every weekend. We have teams of volunteers handling various parts of the ministry. There are 68 scheduled on a rota basis helping out on Sundays to ensure everything runs smoothly.

There have been considerable developments in individuals' lives and families. God has touched many people and is drawing them into a deeper relationship with Him. Many have, for the first time, come to the knowledge of who Jesus Christ is. Some have experienced spiritual cleansing, deliverance and emotional healing. There is a deepening in the commitment and growth of the congregation in general.

The worship has grown significantly with new team members and leaders joining the church. We have 24 volunteers who serve in the worship team.

Events

- Prayer & Fasting has taken place throughout the year.
- Bell Farm Church hosted a conference over the Easter weekend at the end of March which resulted in many new first-time dedications and coming to faith in Jesus, with lots of personal prayer and ministry taking place.
- We hosted a weekend of worship with dedicated worship services on Friday, Saturday, and Sunday.
- Our teens attended a local mission trip with Operation Mobilization.
- We ran ministry service training for the worship team and those ministering in prayer.

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- We hosted an annual event in August called the feast of nations, which was a tremendous blessing and outreach opportunity.
- We hosted a glow in the dark praise party in October.
- We had our usual Christmas nativity service run by the children's church.
- Over the Christmas period we hosted a prayer walk throughout the neighbourhood, we sang carols going from house to house, had a Christmas market with activities and games for the community.
- We had a Christmas Day service.
- On New Year's Eve we had an evening service of Praise, Worship and Prayer; the purpose was to be in the presence of the Lord right at the start of the year.
- Bell Farm Church have distributed 2,500 new trainers and 7,000 items of sports clothing to those in need from the community and asylum seekers.

The minister meets and networks with other local ministers and church leaders where possible.

Bell Farm Church had an average of 135 adults and 85 children attending church on Sundays, which is 880 people per month. An average of 134 people attending midweek services, which is 536 per month.

Bell Farm Church had an additional 2,121 attendances other events throughout the year.

Older Persons

Aims and Objectives

- To provide a lunch and social club on one day per week.
- To provide outreach to the isolated older people in the community.
- To provide other activities to the older people in the community.
- To provide or obtain services for the older people in response to need.
- To show the love of God in action & word, providing pastoral care to the older people.
- Where appropriate, to provide support to the families and carers of older persons.

The weekly Lunch & Social Club operates alongside our Doorway Advice, Care and Information Service and Foodbank distribution. These services are designed to be co-located to provide a holistic support for local older people. Our other community services are similarly designed to promote crossover. The Lunch and Social club was open for 41 weeks supporting 75 Individuals.

As part of our Lunch and Social Club programme of activities last year, we have had several different types of sing-a-long entertainers actively encouraging our lunch club members to get up and have a dance. Our varied activities also included art classes, colouring therapy, green fingers (planting flower seeds to grow), gentle sit-down exercises. A variety of board games, cards etc are available as well as regular bingo and play your cards right competitions. The Christmas party was a particular highlight, supported by volunteers from Heathrow Airport and contribution from several companies we were able to provide an affordable comprehensive lunch and gifts.

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In addition to our regular activities were assisted holidays to Devon and the Isle of Wight. Our Seaside Day trips were exceedingly popular visiting Worthing, Brighton, and Southend. In June 2023, a Windsor Boat trip was organised and in November that year a visit to a Christmas Market.

The project continues to contribute to sustaining and safeguarding the health and wellbeing of older people that attend the club. Telephone calls are made to undertake welfare checks, resolve issues the service users are facing or as an act of befriending to reduce loneliness and isolation.

In the last year, our outreach worker supported older people with 21 Home visits and 10 Hospital Visits.

International Café

The café opens weekly for 3 hours for 46 weeks of the year with 857 individuals attending in 2023-24. Most service users are from initial accommodation housed by the Home Office but remain in Hillingdon on average 9-18 months. We provide food and refreshments donated and cakes baked by volunteers. Donated clothes are distributed, especially to new arrivals and 147 individuals visited a Doorway advisor. The café offers a safe, non-judgemental environment, help with clothing, and applications for Section 95, schools and GPs services creating a welcoming space for refugees from nearby hotels. Our efforts help service users integrate into the local community and navigate their new lives with more confidence and support. Cherry Lane Children's centre have begun to run stay and play activity sessions with the families present throughout the year. The international café was a warm centre in the winter months.

In coordination with the local authority, a Home Office delegation visited our International Café to see firsthand how we support asylum seekers from nearby hotels. They had an opportunity to observe us and our volunteers interacting with the asylum seekers, helping them with filling in forms for GP services and schools, resolving issues with delayed Section 95 applications etc. As part of a multi-agency pilot project called HALO our Head of Projects has been liaising with the local authority, Home Office and other key agencies to manage the pipeline of housing cases. Further to this Home Office officials joined the café to provide support to service users in the hotels.

A number of the volunteers for this project are those in the hotel or have been in the hotels supported by volunteers coming from the local community and further afield.

We have worked closely with other organisations, businesses, and the community to provide a steady flow of donations. This project received funding to expand our advice services to open alongside the café.

Community Support

Foodbank for Yiewsley and West Drayton

Working with the other churches of Yiewsley and West Drayton a local foodbank for Yiewsley, West Drayton and the Heathrow Villages has continued having been launched in May 2017 and is distributing food parcels to those that find themselves in hard situations.

Community Meetings

The Centre has been significantly involved in various community meetings and events to support the community with regard to issues that would impact upon their quality of life. These have included Ward Councillors' surgeries, Health Roadshows and public meetings which are held at BFCC. Joining the public health focus on health resilience this year, BFCC amplified public messages as well as hosting and facilitating health check-ups targeting hard to reach groups such as travellers.

In March 2024 BFCC hosted a forum with directors from the Home Office as well representatives from other charity groups and service users. The purpose of it was to gather insights on ensuring that refugees were adequately housed after receiving their leave to remain status. The directors heard from a diverse group of people all engaged in various activities and providing services and asked for solutions. This pivotal meeting illustrated the vital support that the Café and instrumental role BFCC have been able to play in shaping and collaboratively improving the Home Office's and Council's services.

Voluntary sector support

BFCC was chosen and funded by the GLA to explore how strategy and good practice could be improved across Hillingdon between Food Aid provision and wrap around advice and support services. The project ran from April to July 2023. BFCC facilitated 3 voluntary sector forums involving 10 different organisations. We also undertook surveys to map services and assess challenges. This resulted in several new partnerships and introductions for signposting. The Yiewsley and West Drayton Foodbank was extremely grateful of the support and introductions.

Hardship Funds

Bell Farm Christian Centre administers emergency funds which benefited people who needed urgent financial assistance.

The Samaritan's Fund is provided by Catalyst, to provide urgent relief to those not able to access funding.

The Energy Hardship Fund provided from 2022-2024 by the Energy Redress Trust provided energy grants for emergency prepayment top ups to relieve fuel poverty.

The Charis Shop provided by the Trussell Trust in partnership with Cadent was open from December to March providing fuel and supermarket vouchers via SMS or email to those in hardship.

Bell Farm Christian Centre emergency fund is a small pot made up of ad hoc donations which benefits people who needed urgent financial assistance but cannot access other hardship funds.

Hardship grants supported those who were homeless or no recourse to public funds with food or over-the-counter prescriptions. The second largest provision was for fuel poverty.

From our hardship funds 51 grants given totalling £1,089.54. From the Charis Shop 18 vouchers were given totalling £1,073.

7. Volunteers and support

Volunteers provide an invaluable resource for the organisation. Volunteers assist in various activities within the organisation; these include :

- Administration
- Assisting at holiday clubs and children's events
- Assisting with the carers and toddler groups
- Cooking and assisting with the Older Persons' Lunch and Social Club
- Christmas events
- Gardening and maintenance
- IT support
- Kitchen cleaning
- Management committee
- Pastoral care
- Reception duties for the Advice, Information and Care Service
- Sunday school
- Trustees
- Worship leading
- Providing advice

BFCC can sustainably maintain its charitable activities with talented and skillful volunteers who support our services. In 2023-24 within our community projects **102 people volunteered** in our projects last year **giving 15,339 hours**, sustaining our projects alongside our small but committed staff team. This equates to a £175,363 saving in staff costs. This is a significant rise in the number of volunteering hours from the year.

75% of our volunteers are service users of our services, providing greater outcomes for them. This also has the added advantage of an increased empathy and understanding towards those accessing the services. Finally, it enables there to be significant and helpful influence of volunteering service users in shaping our services to meet the needs of all service users.

Our organisational overheads are constantly scrutinised to ensure we are maximising service delivery and keeping costs low. BFCC receives a few in-kind donations from waste collection to raffle prizes. We have been fortunate to have a few strong corporate partnerships with companies such as Heathrow Airport Ltd, Tesco, ASDA, Hasbro, Richmond Toys and Funky Flowers which enables in-kind and cash donations. In addition to this having a strong local reputation we have developed a few corporate relationships that provide expertise and support us in areas such as policy updates.

We are extremely thankful of our volunteers and supporters.

8. Our Impact and Performance against Objectives

2023-24 Table, case studies and testimonies.

Bell Farm Church had an average of 135 adults and 85 children attending church on Sundays with a similar number at midweek activities and an additional 2,121 attendances at events throughout the year.

During 2023-24 our community projects helped 1,811 individual beneficiaries and their families.

Outputs	Outcomes and Impact	Number/ Value
Benefit Checks Benefits advice Disability Benefit Advice	Benefit check to ensure service users are receiving all benefits they are entitled to as well as benefits advice, disability advice and support to apply.	559
Debt Written off	Advocacy to reduce the burden of personal debt impacting service users.	£29,203
Rescheduling of debt	Advocacy to enable service users to better manage outgoing and improve budgeting.	£45,372
Income gained	Service users benefit reinstated after support and advocacy. Households more able to balance their budgets due to increased income.	£74,284
Less stress for service users	Numbers of service users less stressed due to intervention from advice services.	657
SIM cards	SIMs donated to service users unable to afford to top up mobiles. SIMs with 6 months free calls, texts and 40GB of data. Saving service user £90 per SIM card.	621
Toys and Hampers distribution	Hampers and toys for those in need at Christmas	Children 296 Adults 190
Support for Older Persons to tackle isolation & loneliness	Reduced isolation & loneliness and increase a sense of wellbeing & belonging through Lunch Club and social activities.	76
Support for parents & safe play area provided for early years	Improving the development of the child through play as well as increasing knowledge and confidence in parenting.	40 children 25 adults
Holiday provision provided for children & young people	Reduced boredom, increased knowledge and learning of new skills. Safe play space, reduce anti-social behaviour.	117 children
Providing support for locally	Relieving the pressure on local services such as A&E by equipping asylum seekers with knowledge of services and increasing their independence to access	197

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For year ended 5 April 2024

accommodated seeking asylum	prescriptions, clothing and other basic needs through advocating for Section 95 payments	
Distributing clothing and essential items to those with no recourse to public funds	Supporting individuals and their families with recycled clothing and safe to socialise and seek support boosting mental and physical well-being.	857

Our Help4Hillingdon Partnership has been especially successful. The partnership has outperformed the other partnerships across London in both output and outcomes of delivery. The outcomes framework was based on Doorway Advice's framework which is now established across multiple third sector organisations across London. BFCC has significantly benefited from a collaborative partnership with DASH and Hillingdon CAB supported by H4ALL.

Programme Reach - New to Advice Services

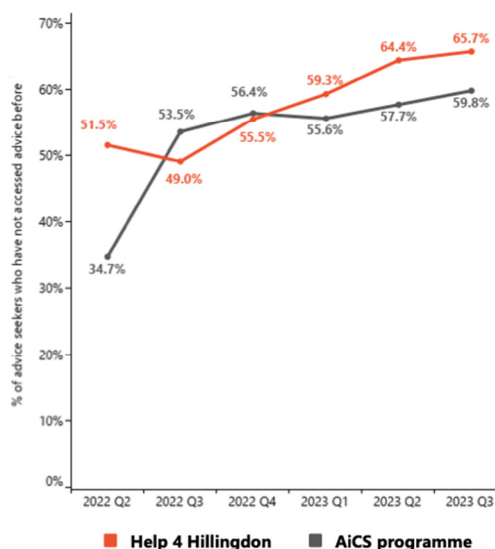
4

How effective was the AiCS programme at improving the reach of advice services?

- 711 advice seekers were seen as part of the AiCS programme
- Findings suggest that this model is reaching Londoners who do not traditionally access advice services. By the end of December 2023, **65.7% of those seen had never accessed advice before**. This proportion has predominantly been increasing over time, now 6% points greater than the programme average, and suggests that the programme is more effective at reaching new people as it becomes more embedded in communities.

"It was really easy after the initial meeting you could just arrange an appointment and it was easy to get to their office. You could ring or text them on the phone or email them and they would get back in touch really quickly."

"The school passed on my info, they phoned me within a couple of weeks, she was pretty quick to reach out."



Excluding unknowns. Partnership sample of 303, programme sample of 3,574.

Demographics of the service users

Beneficiaries/Clients	2022-23	2023-24
Number of <u>service users</u> accessing service	3,020	1,811
Number of Hillingdon residents accessing services	95.4%	98.35%
Details of ethnicity of clients		
Asian	146	424
Black	140	389
Chinese	1	3
European	163	69
Mixed parentage	20	44
White	507	468
Other	607	298
Unknown /Prefer not to say	1,436	116

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Number of clients with a disability	203 (7%)	175 (9.7%)
Number of clients struggling with mental health	60 (2%)	205 (11.3%)
Number of clients Asylum seeker/refugee	1,963 (65%)	918 (50.6%)
(% of total beneficiaries)		
Children	15.7%	Women 49.4%
Young people	0.8%	Adults 83.5%
Seniors	8.5%	

Case studies

Case Study 1

An older woman had been attending the Older Persons Lunch Club for over 1 year following the loss of her husband of many years. She enjoys the dining centre as it is a place to meet the friends she has made over the year. She enjoys the different entertainment and the hot lunches; she often feels very lonely throughout the week but when at the Lunch Club she feels happy and supported.

Her son and his young family lived out of the area. She was finding the large council house she had was becoming too much to manage but feared the change of moving. Her memory was starting to struggle. Doorway advice centre helped her and her family in downsizing property to a bungalow. The support from BFCC provided the support needed for an individual who otherwise would not have been likely to move from an under-occupied property, assisting the council with the housing crisis particularly with the demand for four-bedroom houses.

Case Study 2

Mr M came to our International Café for assistance. He had newly arrived from Afghanistan with his family. We observed he spoke quite good English, so we referred him to our partner organisation REAP. Through REAP, he enrolled into the community interpreting workshop. While still awaiting the result of his asylum application, he has gained some skills in interpreting. We assisted the parents to register their children into a local primary school, helping them settle into the community. Mr M has been volunteering at the International Café, doing lots of interpreting, assisting newcomers with filling in forms, and in general helping us to communicate with other asylum seekers who come for assistance. Mr M's journey shows how our centre, in collaboration with other partner organisations, can provide support and opportunities for refugees, and allow them being useful to the community.

Case Study 3

A toddler started at Tiny Gems who was very shy and would not talk to anyone or play with others. He remained near to his guardian for most of the session. Over a couple of months, he was encouraged to play games or do craft, allowing the child to develop skills and confidence. A pivotal moment was when the boy came and asked a staff member to push him on the bikes and he began talking to them.

The guardian was surprised and incredibly happy. Since then, the child has grown in confidence and developed skills through our session and using imaginative play with other children.

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Case Study 4

A mother with two children asked for one of her children to come to the Holiday Club and events throughout the year. The second child who is 7 years old is severely autistic and non-verbal so mum thought she could not ask for him to stay. Through a conversation with us, we reassured mum that we would allow the young boy to come and see how he got on during his first visit. Mum had never left him alone at a club before. We designated someone to watch over him throughout the event and he had a wonderful time. We managed to get him to join in with the entertainment and to dance. He attempted some craft but as his concentration span was extremely low, we allowed him to take things home to finish with mum. By the end of the week, he got up the front with the other children to sing songs for the parents although he did not sing but it was a big achievement for him that he joined in. Allowing him to come taught our Junior Leaders about children who may have complex needs. The break for mum through the long summer holidays was also very welcomed by her and allowed her to recharge for a short while each of the five days he was here.

Testimonies from Service users

‘Coming to Bell Farm Lunch Club has had a very positive impact on my life. It’s a day of the week I really look forward to attending. My life is very boring. I currently go to work, come home, eat dinner and then go to bed 6 days a week. I have a simple social life with perhaps a handful of friends but there was something missing.

I first joined the Lunch Club back in 2023 and it’s made me feel a lot better in myself as I socialise with people my own age and it’s a great feeling of community spirit. I intend to keep coming to the Lunch Club for the foreseeable future as it’s something I very much look forward too. I enjoy the different activities that happen on a weekly basis and also the food served is of the highest quality and everyone agrees with it.’

Male, 60s

‘Attending the Lunch Club has had a significant impact on my life and has made an enormous difference. It has given me a chance to meet new friends, getting out once a week gives me the incentive to get up and get dressed and make an effort with my appearance. It is the one day in the week I look forward to. I have mobility problems and having the transport to pick me up and take me back home is a plus as I would not be able to attend the club without it. The Lunch Club is a place also where I can meet friends and have great conversations with them as I don’t see anyone in the week other than my son who visits occasionally. The lunches provided are always tasty and very filling, and the weekly activities vary and are always fun.’

Female 70s

9. The Factors Affecting the Achievement of the Objectives

The factors affecting the achievement of the objectives of the organisation are as follows :

1. BFCC is well known within the local community and across the borough and surrounding areas. The charity has an exceptionally good relationship with several stakeholders including the local Members of Parliament, Ward Councillors and other agencies working in the area. This provides a good platform for partnership working. Our senior managers and project leaders work very closely with a few relevant departments within the council, GLA and NHS who continue to make referrals to our services.
2. BFCC has an incredibly good relationship with members of the local community and many members of the local community are incredibly happy to be able to attend the activities and services that are provided at the Centre. This is particularly good for the sections of the community that are particularly marginalised and vulnerable. The Organisation is pleased that some of these groups such as the Travellers and migrants feel able to attend the activities. Our reputation of providing dynamic and flexible services with supportive staff has resulted in us being very nimble and responsive to the changing demands and trends. Our strong staff and volunteer retention, ability to deliver impactful outcomes and holistic delivery model complements our responsiveness. This makes us attractive and approachable to other agencies and charities who want to work with us.
3. BFCC has a good relationship with funders and partners. Agencies and funders have often approached BFCC to see if we would deliver services on their behalf if funding was provided, or to work in partnership with them to deliver services. Equally to develop our own charity effectiveness, in 2023 we received funding to employ some consultancy from H4All. This led to the development of a substantial risk register, updating our GDPR and assisted in benchmarking salaries to ensure we are attractive to new recruits and able to appropriately cost budgets for new grants.

Further to this, in January Heathrow Airport Ltd trainers agreed to undertake a day of team dynamic insight training. The training day provided pro bono by Heathrow Airport Ltd enabled staff to understand how our personalities shape how we work and how to complement one another to get the best from one another. The training also provided insight into how we personally respond to different service users and how we can adapt our approaches to meet different needs.

4. BFCC has a hard working and loyal group of volunteers who help deliver the services to the local community.

No specific significant events occurred during the year that would have had a financial impact on BFCC.

However, our biggest challenge this year has been the support levels demanded from those presenting as homeless or at risk of homelessness. BFCC typically would work directly with 1-2 rough sleepers a month. Over the winter 2023 and spring of 2024 BFCC was seeing 1-2 rough sleepers a day. We simply were not equipped to deal with this. The lessons we

learnt from this were that when our services begin to become overwhelmed with an emerging trend that we must establish clarity. Clarity of what we can deliver with our resources, clarity of what our role is. We had to quickly be clear with clients as to what we can realistically provide in terms of support and resolution to set expectations. This meant being strict in what support we gave and signposting to partners. It resulted in us prioritising the client we could help the most within our expertise. This was a shift in mindset for the staff and volunteers but helped us to avoid burnout. We continue to work on importance of self-care practices and providing resources to promote the well-being of our staff and volunteers.

10. Future Plans

The aims for 2024-25 :

- To fulfil the objects of the charity.
- To begin strategic business transformation to improve the effectiveness of the charity meeting its objectives.
- To continue to deliver the existing services and develop services and activities against the backdrop of post pandemic Britain and the cost-of-living and housing crisis which had led to higher demand due to increased need within the community.

Objectives

Continue the progress of the previous year's charity-wide transformation objectives of :

- Sustaining our Organisation in challenging times.
- Managing risks and costs associated with the building, inflation, and increased demand.
- Systematically reviewing our working practices and introducing business transformation.
- New diverse sources of fundraising with multi-year grants and unrestricted income.
- Become Commission ready to be competitive with collaborative tender bids.

Departmental development work and impact focus

Older persons provision will :

- Develop the Dining Club's curriculum and partnerships to maximise our impact on wellbeing and loneliness
- Sustain services for older people with additional capacity for outreach work

Children and families provision will :

- Begin after school activities for children
- Increase hours and capacity of toy library

Doorway Advice Information and Care Service provision will :

- Increase service specialisms and locations
- Recruit an additional member of staff
- Maintain the Matrix quality mark
- Increase face to face hours

**Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2024**

- Increase collaborations
- Achieve the Advice Quality Standard

Asylum seeker and Refugee support activities will :

- Prepare individuals for the transition from asylum seeking to refugee / leave to remain status.
- Develop further partnership with the Doorway Advice service.
- Innovate to demonstrate the impact of this work.

Bell Farm Church ministries will :

- Continue discipleship and bible studies within the current congregation
- Reach out to our immediate community, friends, family and work colleagues
- Increase midweek Small Groups
- Develop ministries for young people
- Explore the appointment of a Youth / Children's ministry worker
- Develop provision for spiritual counselling
- Consider support for overseas missions
- Explore ministries for those with addictions

11. Financial Review

Bell Farm Christian Centre's operation is dependent upon the receipt of grants and donations from various organisations and individuals, services provided by unpaid volunteers and the generosity of many individuals and businesses who provide various services and goods free of charge.

Just over half of the income received during the year was restricted income, which was provided to enable a specific activity or project to take place or for a particular service to be provided. Funding was received from a number of new sources to strengthen and increase existing projects and for capital improvements.

Income for the year was £243,588 (2023 - £217,461) and expenditure was £284,080 (2023 - £280,263). The net result was an overall deficit for the year of £40,492 (2023 deficit - £62,802). This included a deficit of £66,744 (2023 deficit - £40,926) on restricted funds which will be funded from surpluses brought forward from previous years.

The trustees are aware of the continual need to attempt to obtain additional "core funding" in order to strengthen the central administration and support services of Bell Farm Christian Centre. This would then release project staff to spend additional time on activities directly relating to their project and would strengthen the overall operation of Bell Farm Christian Centre.

Principal Funding Sources

The main grants and donations for the work of Bell Farm Christian Centre have come from the following organisations :

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London Borough of Hillingdon
Department of Foreign Affairs and Trade; Emigrant Support Programme
Greater London Authority
LHC Community Benefit Fund
Energy Saving Trust

Investment powers and policy

Under the Memorandum and Articles of Association, Bell Farm Christian Centre has the power to invest in any way the trustees wish.

The trustees, having regard to the fact that most funding is from grants which are paid on a quarterly basis or six-monthly basis, have operated a policy of keeping available funds in interest bearing deposit accounts.

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 1 and 2 months of the resources expended, which equates to £23,000 to £48,000 in general funds. However following lessons from the pandemic, the trustees are looking to increase this threshold to over 3 months but no greater than 5 months, which equates to £70,000 to £119,000. At this level, the trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. It would then be necessary to consider how the funding would be replaced or activities changed. At present the reserves amount to £58,289, with the trustees hoping to reach the new reserves threshold within the next four years.

Trustees' responsibilities in relation to the financial statements

The trustees (who are also directors for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with general applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources of the charitable company for that period. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable

Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2024

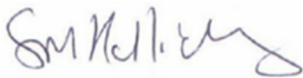
them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners

Bruton Charles, Chartered Accountants were appointed as Independent Examiners in 2016 and have expressed their willingness to continue in that capacity. A resolution proposing their reappointment will be put to the Annual General Meeting.

In preparing this report, advantage has been taken of the small companies' exemption in the Companies Act 2006.

Approved by the trustees on 21 November 2024 and signed on their behalf by



S M Holliday

Bell Farm Christian Centre
Independent Examiner's report
For the year ended 5 April 2024

I report to the charity trustees on my examination of the accounts of the company for the year ended 5 April 2024, which are set out on pages 30 to 42.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').


Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe :

- i. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- ii. the accounts do not accord with those accounting records; or
- iii. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the account give a 'true and fair' view which is not a matter considered as part of the independent examination; or
- iv. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Neil Major
Bruton Charles, Chartered Accountants

Address: The Coach House, Greys Green Business Centre, Henley-on-Thames,
Oxfordshire, RG9 4QG

Date: 20 December 2024

Bell Farm Christian Centre
Statement of Financial Activities
For the year ended 5 April 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Income					
Donations	2	23,548	1,669	25,217	24,119
Income from charitable activities					
Grants receivable	3	99,710	63,176	162,886	146,941
Other income	4	520	39,457	39,977	38,433
Investment income	5	2,305	-	2,305	965
Rental income	6	13,203	-	13,203	7,003
Total income		139,286	104,302	243,588	217,461
Expenditure					
Costs of raising funds	7	-	6,902	6,902	6,583
Charitable activities	8	149,911	127,267	277,178	273,680
Total expenditure		149,911	134,169	284,080	280,263
Net income	10	(10,625)	(29,867)	(40,492)	(62,802)
Transfers between reserves	15	36,877	(36,877)	-	-
Net movement in funds		26,252	(66,744)	(40,492)	(62,802)
Reconciliation of funds					
Total funds brought forward		66,895	188,837	255,732	318,534
Total funds carried forward		93,147	122,093	215,240	255,732

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

This statement of financial activities includes an income and expenditure account in accordance with Companies Act 2006 requirements.

Bell Farm Christian Centre
Balance Sheet
As at 5 April 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	12		113,695		124,158
Current assets					
Debtors	13	37,838		28,259	
Cash at bank and in hand		<u>76,459</u>		<u>142,149</u>	
		114,297		170,408	
Creditors: amounts falling due within one year	14	<u>12,752</u>		<u>38,834</u>	
Net current assets			101,545		131,574
Net assets			<u>215,240</u>		<u>255,732</u>
Capital and Reserves	15 & 16				
Restricted funds			122,093		188,837
Unrestricted funds					
Designated funds			29,369		23,149
General funds			63,778		43,746
			<u>215,240</u>		<u>255,732</u>

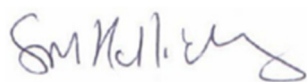
The trustees have taken advantage of the Companies Act 2006 in not having these accounts audited under section 477(1). No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s386 and s387 of the Companies Act 2006 and section 138 of the Charities Act 2011.

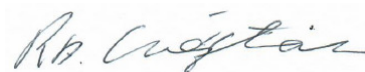
These accounts have been prepared in accordance with the provisions in part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to the members of the company.

The notes on pages 31 to 41 form part of these financial statements.

Approved by the Board of Trustees on 21 November 2024 and signed on its behalf by



S M Holliday
Trustee



R Charrington
Trustee

Company registration number 04110617

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2024

1 Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)), the Charities Act 2011, the Companies Act 2006.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The Charity constitutes a public benefit entity as defined by FRS 102.

1.2 Changes to previous accounts

No changes have been made to the financial statements for previous years unless otherwise stated within the notes as a prior year adjustment.

1.3 Preparation of the accounts on a going concern basis

The directors consider that the company is a going concern.

1.4 Income recognition policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- the charity has entitlement to the funds;
- any performance conditions attached to the items of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.

Income from charitable activities includes grant income received subject to performance conditions and is recognised as earned (as the related services are provided).

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1.6 Fund accounting

Funds held by the charitable company are:

- Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2024

- Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific purposes.
- Restricted funds – these are funds which can only be used for particular purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The trustees make transfers between funds as agreed by the funder.

1.7 Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1.8 Allocation of costs

Certain expenditure is directly attributable to specific activities in accordance with the budget submitted to the funder and this expenditure has been allocated directly to those activities. Support costs have been apportioned as agreed and allocated to specific activities on the basis of time spent or resources used.

1.9 Operating leases

Rentals paid under operating leases are charged to income as incurred.

1.10 Pensions

The charitable company contributes to the personal defined-contribution pension schemes of employees. The annual contributions paid are charged against income.

1.11 Tax status

The charitable company is a registered charity within the definitions of section 506(1) Income and Corporation Taxes Act 1988 and therefore it is not assessable to corporation tax on any surplus charitable funds

1.12 Governance costs

Include all costs relating to the public accountability of the charitable company and its compliance with regulation and good practice. They include costs relating to the examination of statutory accounts.

1.13 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation and are capitalised if they can be used for more than one year and cost at least £1,000.

Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows, unless assets are purchased from grants for a particular short term project, in which case they are written off over the length of the project.

Building extension	over term of lease
Computer equipment	33% straight line on cost
Fixtures, fittings & other equipment	20% straight line on cost

1.14 Creditors and provisions

Creditors and provisions are recognised at their settlement amount where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2024

1.15 Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees report.

1.16 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 Income from donations

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£
General Fund	22,273	-	22,273	19,477	-	19,477
Advice Service	-	-	-	-	-	-
Asylum Seekers	-	-	-	-	801	801
Toy Library	-	-	-	-	-	-
Older Persons	-	1,454	1,454	-	3,641	3,641
Children and Families	-	215	215	-	-	-
Other Funds	1,275	-	1,275	200	-	200
	<u>23,548</u>	<u>1,669</u>	<u>25,217</u>	<u>19,677</u>	<u>4,442</u>	<u>24,119</u>

3 Grants receivable

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£
General Fund	41,868	-	41,868	23,896	-	23,896
Advice Service	-	52,888	52,888	21,658	35,362	57,020
Asylum Seekers	10,000	5,193	15,193	7,342	8,287	15,629
Children and Families						
Manager	19,842	-	19,842	13,826	-	13,826
Holiday Club	-	-	-	-	1,324	1,324
Other	-	200	200	-	-	-
Older Persons						
Dining Club	28,000	-	28,000	10,000	18,000	28,000
Transport	-	-	-	-	-	-
Other	-	3,200	3,200	-	5,070	5,070
Other Funds						
Operations Manager	-	-	-	-	-	-
Samaritan Fund	-	-	-	-	1,000	1,000
Other	-	1,695	1,695	-	1,176	1,176
	<u>99,710</u>	<u>63,176</u>	<u>162,886</u>	<u>76,722</u>	<u>70,219</u>	<u>146,941</u>

Bell Farm Christian Centre
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4 Other income from charitable activities

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£
General Fund	79	-	79	787	-	787
Advice	-	-	-	-	-	-
Children and Families	441	293	734	345	243	588
Older Persons	-	39,164	39,164	-	37,058	37,058
Other Funds	-	-	-	-	-	-
	<u>520</u>	<u>39,457</u>	<u>39,977</u>	<u>1,132</u>	<u>37,301</u>	<u>38,433</u>

5 Investment income

All of the charity's investment income arises from interest bearing deposit accounts and is unrestricted income.

6 Rental income

Income from use of premises, all of which is unrestricted income.

7 Costs of raising funds

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£
Staff costs	-	6,902	6,902	2,741	3,842	6,583
	<u>0</u>	<u>6,902</u>	<u>6,902</u>	<u>2,741</u>	<u>3,842</u>	<u>6,583</u>

Bell Farm Christian Centre
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8 Expenditure on charitable activities

2024	General Fund £	Advice Service £	Asylum Seekers £	Children & Families £	Older Persons £	Other Funds £	Total £
Staff costs							
Direct	34,517	42,744	13,965	8,616	19,186	20,918	139,946
Support	(17,045)	8,822	666	2,213	3,593	1,751	-
Premises costs							
Direct	37,873	-	-	-	250	-	38,123
Support	(18,702)	9,680	730	2,428	3,942	1,922	-
Office costs							
Direct	8,407	1,796	273	143	449	471	11,539
Support	(5,238)	2,711	205	680	1,104	538	-
Project costs	10,696	145	1,607	2,462	45,944	1,417	62,271
Governance costs	2,200	-	-	-	-	-	2,200
Donations	5,170	-	-	-	-	-	5,170
Depreciation	-	-	-	-	-	17,930	17,930
	<u>57,878</u>	<u>65,898</u>	<u>17,446</u>	<u>16,542</u>	<u>74,468</u>	<u>44,946</u>	<u>277,178</u>

2023	General Fund £	Advice Service £	Asylum Seekers £	Children & Families £	Older Persons £	Other Funds £	Total £
Staff costs							
Direct	38,516	43,696	9,220	16,258	19,236	16,402	143,328
Support	(18,674)	9,370	1,325	2,398	3,723	1,858	-
Premises costs							
Direct	35,280	25	9	-	160	-	35,474
Support	(18,558)	9,311	1,317	2,383	3,700	1,847	-
Office costs							
Direct	7,543	1,328	4	3	353	566	9,797
Support	(5,125)	2,571	364	658	1,022	510	-
Project costs	8,482	145	2,021	3,821	46,009	832	61,310
Governance costs	2,200	-	-	-	-	-	2,200
Donations	5,420	-	-	-	-	-	5,420
Depreciation	-	-	-	-	-	16,151	16,151
	<u>55,084</u>	<u>66,446</u>	<u>14,260</u>	<u>25,521</u>	<u>74,203</u>	<u>38,166</u>	<u>273,680</u>

Expenditure on charitable activities includes £127,267 (2023 – £109,669) of expenditure from restricted funds.

Bell Farm Christian Centre
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9 Governance Costs

	2024	2023
	£	£
Independent Examiner's fees	<u>2,200</u>	<u>2,200</u>

10 Net income for year

This is stated after charging:

	2024	2023
	£	£
Depreciation	17,930	16,151
Independent Examination provision	<u>2,200</u>	<u>2,200</u>

11 Staff Costs

	2024	2023
	£	£
Wages and salaries	133,982	142,266
Fees	6,391	659
Social security costs	3,621	4,105
Pension contributions	2,855	2,881
Life assurance	-	-
	<u>146,849</u>	<u>149,911</u>

The average number of employees during the year was as follows :

	Total employees		Full time equivalent	
	2024	2023	2024	2023
General Fund	4	4	2	2
Advice Service	2	2	1	1
Asylum Seekers	1	1	1	1
Children and Families	1	1	1	1
Older Persons	1	1	1	1
Operations Manager	1	1	1	1
	<u>10</u>	<u>10</u>	<u>7</u>	<u>7</u>

No employee of the charity received emoluments of more than £60,000.

The charity contributes to a pension scheme for its employees as required under the automatic enrolment regulations. Pension contributions are accounted for and paid as they fall due and there were no outstanding contributions at the balance sheet date (2023 – £nil).

During the year, no trustees were paid or received any other benefits from employment with the charity (2023 – £nil) and no expenses were paid to trustees during the year (2023 – £nil).

Bell Farm Christian Centre
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12 Tangible fixed assets

	Building extension	Computer equipment	Fixtures fittings & equipment	Total
	£	£	£	£
Cost				
At 5 April 2023	230,838	21,283	149,549	401,670
Additions	-	2,142	5,327	7,469
Disposals	-	-	(5,684)	(5,684)
At 5 April 2024	<u>230,838</u>	<u>23,425</u>	<u>149,192</u>	<u>403,455</u>
Depreciation				
At 5 April 2023	108,363	20,499	148,650	277,512
Charge for the year	15,310	1,106	1,514	17,930
Disposals	-	-	(5,682)	(5,682)
At 5 April 2024	<u>123,673</u>	<u>21,605</u>	<u>144,482</u>	<u>289,760</u>
Net book value				
At 5 April 2024	<u>107,165</u>	<u>1,820</u>	<u>4,710</u>	<u>113,695</u>
At 5 April 2023	<u>122,475</u>	<u>784</u>	<u>899</u>	<u>124,158</u>

All assets are held for direct charitable purposes.

13 Debtors

	2024 £	2023 £
Other debtors	29,771	25,021
Prepayments	<u>8,067</u>	<u>3,238</u>
	<u>37,838</u>	<u>28,259</u>

14 Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals	12,752	10,859
Deferred income	<u>-</u>	<u>27,975</u>
	<u>12,752</u>	<u>38,834</u>

Deferred income is the portion of specific grant income which relates to the year ended 5 April 2025.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2024

15 Analysis of charitable funds

	Balance at 6 April 2023 £	Income £	Expenditure £	Transfers £	Balance at 5 April 2024 £
Restricted Funds					
Advice Service					
Hillingdon Community Trust	66,895	-	(19,806)	(21,348)	25,741
Department of Foreign Affairs and Trade; Emigrant Support Programme	175	9,000	(914)	(7,751)	510
Greater London Authority	-	31,867	(31,867)	-	-
LHC Community Benefit Fund	-	2,762	(2,762)	-	-
Energy Saving Trust	-	9,259	(9,259)	-	-
ProParenting					
Other Income	1,001	-	-	-	1,001
Children and Families					
Toy Library					
Richmond Toys	571	-	-	-	571
Other	267	-	-	-	267
Holiday Club and out of school activities					
Ward Councillors	100	-	-	-	100
Other	-	200	(3,466)	3,266	-
Toddler Group	-				-
Ward Councillors	-	200	(200)	-	-
Other	-	308	(18)	(291)	-
Older Persons					
Dining Club	(18,939)	39,164	(40,059)	(3,971)	(23,806)
Ward Councillors	-	200	(200)	-	-
London Borough of Hillingdon Leaders Initiative	5,192	-	-	-	5,192
Greater London Authority	-	3,000	(3,000)	-	-
Other Income	-	1,454	(1,454)	-	-

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2024

	Balance at 6 April 2023 £	Income £	Expenditure £	Transfers £	Balance at 5 April 2024 £
Other Grants					
Maintenance Reserve	1,123	-	-	-	1,123
Development Worker	549	-	-	-	549
Pampering Course	552	-	-	-	552
London Catalyst Samaritan Fund	645	-	(998)	300	(53)
Asylum Seekers					
Hillingdon Community Trust	2,496	-	-	(2,496)	-
LHC Community Benefit Fund	-	3,108	(3,259)	151	-
Greater London Authority	-	1,000	-	(1,000)	-
Other	2,095	1,085	(585)	(2,898)	(303)
Ward Councillors for Equipment	-	1,695	-	(1,695)	-
Partners in Renewal	29	-	-	-	29
Building Fund	2,412	-	-	-	2,412
Capital Fund					
Restricted	123,674	-	(16,321)	855	108,208
Total Restricted Funds	188,837	104,302	(134,169)	(36,877)	122,093
Unrestricted Funds					
Designated Funds					
Giving Fund	146	-	(5,150)	5,400	396
London Borough of Hillingdon					
Advice Service	5,258	-	-	-	5,258
Asylum Seekers	-	10,000	(10,000)	-	-
Children and Families	-	19,842	(5,536)	(11,020)	3,286
Operations Manager	10,318	-	(13,268)	13,268	10,318
Older Persons	-	28,000	(19,360)	(8,640)	-
Support costs	6,174	32,723	(32,723)	(2,814)	3,360
Other income	1,253	1,716	(1,275)	5,057	6,751
	23,149	92,281	(87,312)	1,251	29,369
General Unrestricted Funds					
General Fund	43,263	44,034	(58,020)	29,012	58,289
Greater London Authority	-	1,935	(1,935)	-	-
LHC Community Benefit Fund	-	1,036	(1,036)	-	-
Capital Fund - Unrestricted	483	-	(1,608)	6,614	5,489
	43,746	47,005	(62,599)	35,626	63,778
Total Funds	255,732	243,588	(284,080)	-	215,240

Bell Farm Christian Centre
Notes forming part of the Financial Statements
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Purpose of Restricted Funds

Advice Service For running costs of Doorway Advice, Information and Care Service.

Parent Support For Pro Parenting courses and training.

Children and Families Projects

Toy Library For running costs of Toy Library
 Holiday Club For Summer Holiday Clubs
 Out of School activities For other Holiday Events
 Toddler Group For Carer and Toddler group

Older Persons

London Borough of Hillingdon For older persons work, including employment of manager.
 Dining Club For running costs of Dining Club
 London Borough of Hillingdon For capital items and special events
 Leaders Initiative
 London Borough of Hillingdon For new equipment and special events
 Ward Councillors

Transfers are made from the Dining Club fund to the London Borough of Hillingdon fund to cover shortfalls on funding.

Other Funds

Maintenance Reserve For maintenance of building
 Development Worker Balance from employment of development worker
 Pampering Course Balance from pampering courses
 London Catalyst Samaritan Fund For helping those in need
 Asylum Seekers Working with those seeking asylum in the UK who are temporarily housed in hotels at Heathrow
 Partners in Renewal For churches in West Drayton and Yiewsley
 Building Fund For building extension. Costs are transferred from this fund to the Capital fund

Purpose of Designated Funds

Giving Fund A proportion of general unrestricted income is set aside to give to other organisations. Transfers into this fund are from the General fund.

London Borough of Hillingdon

Advice Service For running costs of Doorway Advice, Information and Care Service
 Asylum Seekers For running costs of Asylum Seekers projects
 Children and Families For running costs of Children and Families projects
 Operations Manager For employment of Operations Manager
 Older Persons For running costs of the Older Persons projects
 Support Costs For support staff and costs of the organisation

Bell Farm Christian Centre
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Transfers

The projects run by BFCC are supported by available premises as well as management and administrative services. For simplicity the costs of these services are paid entirely from general unrestricted funds. However, many of the grants received include amounts towards these costs. Such agreed amounts are therefore transferred to the general unrestricted fund to cover this expenditure. When equipment is purchased the costs are transferred from specific restricted and designated funds to the Capital fund.

16 Analysis of net assets between funds

	Restricted	Unrestricted	Total
	£	£	£
Fund balances at 5 April 2024 are represented by:			
Tangible fixed assets	108,203	5,492	113,695
Current assets	16,261	98,036	114,297
Creditors: amounts falling due within one year	(2,370)	(10,382)	(12,752)
	<u>122,094</u>	<u>93,146</u>	<u>215,240</u>

17 Operating lease commitments

Bell Farm Christian Centre has use of the church building and manse on a 21 year lease from March 2010. Rentals payable on this lease, through a Memorandum of Understanding with the Landlord, are reduced to a starting value of £2,000 per year, rising annually by inflation.

18 Related party transactions

There were no related party transactions during the year.

19 Control

There is no controlling party.