

BELL FARM CHRISTIAN CENTRE

England & Wales · Charity number 1085450

Details

Status	Registered
Legal form	Charitable company
Company number	04110617
Registered	2001-03-08
Register	View on the Charity Commission register

Contact

Address	Bell Farm Christian Centre South Road West Drayton UB7 9LW
Phone	01895 444406
Email	info@bfcc.org.uk
Website	www.bfcc.org.uk

Activities

Objects: (A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS APPEARING IN THE SCHEDULE HERETO IN THE LONDON BOROUGH OF HILLINGDON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE DIRECTORS OF THE CHARITY MAY FROM TIME TO TIME THINK FIT AND TO FULFIL SUCH OTHER PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHARITY; (B) TO RELIEVE PERSONS WHO ARE IN CONDITIONS OF NEED OR HARDSHIP OR WHO ARE AGED OR SICK AND TO RELIEVE THE DISTRESS CAUSED THEREBY IN THE SAID LOCATION AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT.

Activities: Church services, prayer meetings etc, Advice, Information and Care Service, Children and Families (including carer and toddler groups, children's activities, toy library, holiday clubs), Older Persons (including lunch and social club and outreach work), Parent Support (including parenting classes and self-esteem courses), Training (including Basic Skills, IT), Traveller education support.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Religious Activities, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** LONDON BOROUGH OF HILLINGDON AND OTHER PARTS OF THE UNITED KINGDOM OR THE WORLD
- Hillingdon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£276,823	£270,224	-	-
2024-04-05	£243,588	£284,080	-	-
2023-04-05	£217,461	£280,263	-	-
2022-04-05	£235,743	£244,161	-	-
2021-04-05	£237,276	£227,431	-	-

Trustees

Name	Role	Appointed
Gerald News		2026-03-10
Janet Susan Marion Duncan		2021-09-28
Robert Charrington		2023-10-03
Shaun Holliday		2000-11-20

Accounts



Bell Farm Christian Centre

(a company limited by guarantee)

**Annual Report and Accounts
for the year ended
5 April 2025**

**Bell Farm Christian Centre
Annual Report and Accounts
for the year ended
5 April 2025**

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Report of the trustees for the year ended 5 April 2025

The trustees present their report, together with the financial statements of the charity, for
the year ended 5 April 2025

1. Reference and Administrative Details

Charity number	1085450
Company number	04110617
Registered Office and operational address	Bell Farm Christian Centre South Road West Drayton Middlesex UB7 9LW

Directors and Trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

Trustees	Mr S M Holliday Mrs J Duncan Mr T Heron Mr William Jhon Mr Robert Charrington	
Chair of Trustees	Mr S M Holliday	
Honorary Treasurer	Mr Robert Charrington	
Company Secretary	Mr Stuart Mathers	
Senior Management	CEO Head of Projects Minister	Mr S P Mathers Mrs D H Faichney Mr G W Foster
Independent Examiners	Bruton Charles, Chartered Accountants The Coach House Greys Green Business Centre Henley-on-Thames RG9 4QG	
Bankers	CAF Bank Kings Hill West Malling Kent ME19 4TA	

2. Structure, Governance and Management

Governing Document

Bell Farm Christian Centre (BFCC) is a charitable company limited by guarantee, incorporated on 20 November 2000 and registered as a charity on 8 March 2001. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1 each.

Recruitment and Appointment of Trustees

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Articles of Association the trustees are not subject to retirement by rotation and powers of appointment or removal rest with the trustees.

The trustees bring a wide range of skills to the charity, and when considering inviting additional trustees to join the board, the trustees will consider those with a similar vision who can bring specialist skills and experience needed for future development.

Trustee Induction and Training

Existing trustees are already familiar with the practical work of the charity and new trustees are encouraged to meet the existing trustees and key employees to familiarise themselves with the charity and the context in which it operates. Trustees will also be provided with induction training and orientation.

As well as keeping up to date with relevant essential policy and legislation, trustees are encouraged to attend appropriate ongoing external training events where these will facilitate the undertaking of their role.

Organisation

The board of trustees is responsible for the administration, strategic direction and policy of the charity and meets six times a year. The responsibilities of the trustees are defined in part by the Charity Commission and in part by company law. In addition, trustees are bound by the charity's Memorandum and Articles of Association.

At BFCC the trustees' roles are akin to those of executive and non-executive directors in commercial organisations, with non-executive directors offering strategic, specific and objective advice at board meetings and executive directors managing operational aspects of the organisation.

The CEO, supported by the senior management, is responsible for implementing the directives of the trustee board and ensuring that the organisation's resources (human and financial) are brought to bear in the achievement of the charitable objectives. The Senior Management team consists of the Head of Projects, Church Minister and CEO.

At BFCC operational, strategic and financial day to day decisions (excluding acceptance of annual returns and employee remuneration) are made by the CEO, collaboratively with the

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Head of Projects and Church Minister and in regular consultation with employees, volunteers and service users as appropriate.

The CEO works with the Head of Projects and Church Minister to ensure that the organisation can evaluate and rapidly respond to changes in its operating environment. The trustees keep the senior management to account to maintain transparency and openness which is integral to the decision-making process and ensures that the direction and activities of the organisation are sympathetic to and supportive of the needs of the communities that BFCC serves.

Salaries for all staff are reviewed by the trustees on an annual basis following annual staff appraisals.

3. Related Parties

BFCC recognises the value of diversity not only in the communities it serves but also in the people and organisations with whom it chooses to work. BFCC works closely with local and national government representatives, local businesses, the Metropolitan Police, local and national charities, local educational establishments, churches, other like-minded organisations and, of course, its clients in the local community. Joint ventures, partnerships and collaborative working are an essential and integral part of BFCC's success, and we continue to invest in building relationships.

The work in the centre would not be possible without our long-term partnership with Livability.

The charity and church have close relationships, locally and across a wider area, with several other organisations and charities with similar aims. In 2024-25 these included :

Churches

Hayes Methodist Church
Kingsborough Church, Uxbridge
Majesty Church, Uxbridge
St Margaret's Church, Uxbridge
St Matthew's Church, Yiewsley
Truth Vine Church (Betty King International Ministries), Wembley
Yiewsley Baptist Church

Ministry/ Mission organisations

Evangelical Alliance
Counties UK
Share Jesus International
Tearfund
Welcome churches
City Vision
The London Project
London Gospel Partnership

Operation Mobilization (OM)
Global Awakening
Revival Ministries

Other Agencies

Advice UK
Age UK Hillingdon, Harrow and Brent
DASH
Give Space CIC
Greater London Authority
H4All
Hillingdon CAB
Hillingdon Community Transport
HFCA
Hillingdon Food Bank
CPAG
Colne Park Traveller Site Manager
London Gypsy Travellers
Institute of Money Advice

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Local Members of Parliament
Local NHS and health partners
London Borough of Hillingdon
MTG Solicitors
Metropolitan Police
Nucleus
Omina Housing
Londonium Solicitors

UCFHTL (housing)
Irish Government
REAP
Trussell
Trinity Homeless Project
Ward Councillors
Yiewsley and West Drayton Food Bank

4. Risk Management

The trustees have a risk management strategy which comprises of regular reviews of a centrally held risk register recording risks the charity may face, the establishment of systems and procedures to mitigate the risks identified and the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise. Having a more comprehensive risk register, enables the trustees and senior managers to focus clearly on our strategy, good government and quality assurance.

Policies and procedures are in place to ensure that all legislative requirements are met, and best practice is maintained. Our safeguarding policy is reviewed and updated annually. A safeguarding action plan was introduced following reviews to ensure robust compliance of this policy throughout the year as safeguarding is paramount. Similar plans and compliance tools have been developed to ensure compliance of our other policies which are routinely reviewed and updated as part of a scheduled review process. Updated policies are approved by the trustees.

In 2024-25 the charity has invested in and onboarded specialist contractors in IT, HR and Health and Safety. This decision was made due to the ever-changing technological and technical environment, presenting new risks and requirements. To build resilience within our Cyber security, in January 2025 the charity upgraded the IT infrastructure and hardware moving to cloud-based solutions. Similar upgrades and planned maintenance works have been carried out to ensure the building remains safe, secure and accessible. This is an on-going programme of works. The fire prevention action plan continued into this financial year following the tri-annual external fire risk assessment in late 2023. The replacement works to modernise to LED lighting to reduce carbon emissions and on-going costs continued also. The kitchen facilities have a hygiene rating of 5 which is strictly maintained. The e-learning portal introduced last year has proven successful in ensuring staff and volunteers are trained to the latest standards of best practice.

All insurable risks are subject to normal insurance policies, covering matters such as employer's liability, third party liability, business interruption, buildings and contents, etc. The organisation also has professional indemnity insurance for the services provided by the organisation. Special activities are individually assessed for risk and additional insurance taken out to cover these, if required.

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Internal risks are minimised by the implementation of procedures for authorisation of all transactions and to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Contractual risks are reviewed before being entered into to assess that they would not significantly impact upon the organisation's ability to fulfil its objectives. This has been a significant safeguard in this year as that local authority has moved from a grant-based funding model to contracts for the voluntary sector.

A key element in the management of financial risk is the setting of a reserves policy and the careful financial management of each of the individual projects undertaken by the organisation.

5. Objectives

The objects of the charity are :

- To advance the Christian faith in accordance with the statement of beliefs
- To relieve persons who are in conditions of need or hardship or who are aged or sick
- To undertake other charitable activities for the benefit of the community

Main objectives for the year :

The main objectives for the year were :

- To fulfil the objects of the organisation.
- To continue the strategic business transformation improving the effectiveness of the charity in meeting its objectives.
- To continue to deliver, maintain and develop the existing services against the backdrop of higher demand for services and increased need within the community in post pandemic Britain challenged by the cost of living.

In addition to traditional church activities, the policies adopted in furtherance of these aims are to operate activities which are for the good of the residents of the London Borough of Hillingdon and surrounding areas, with continuous review of the needs of the area leading to the development of projects to cater for the needs of the community, as is appropriate.

The activities, which are for the benefit of all sections of the community in the London Borough of Hillingdon and beyond, are described below.

The trustees have referred to the Charity Commission's guidance on public benefit when reviewing the aims and objectives and in planning future activities.

Strategies and Activities to Achieve the Stated Objectives for the Public Benefit :

The objectives have been achieved through the following strategies and activities :

An **Advice, Information and Care Service** provides free, confidential, impartial and independent information, advice, advocacy and support to members of the local community who have issues concerning : housing (including stopping evictions), housing benefits, benefits, consumer affairs, debt, hate crime, domestic violence, advocacy, form filling and support both at Bell Farm and at St Matthew's Church Centre. The same service has been delivering increased locations alongside Foodbanks in Hillingdon as part of the Help4Hillingdon Partnership and with support from Trussell.

The Advice, Information and Care Service provides a 'one stop shop' approach to assist local people with any matter. The service can deal with most requests but will also signpost clients where necessary.

The **Children and Families Section** provides safe support and activities for children, families and young people within the local community. The section currently provides : carer and toddler groups, community parent support groups, holiday clubs and special events, so as to support families in the local area.

The **Older Persons Section** organises a weekly lunch and social club which provides a freshly cooked meal and social contact for older people within the community. Other activities, including day trips and holidays trips away, have also been provided to reduce the isolation felt by older people. Outreach is undertaken to isolated elderly in the community to enable them to access the services provided for them or to provide other appropriate support.

The **International Café** provides a warm welcome with support, advice, and information as well as the distribution of clothing and other essential items to predominantly asylum seekers and refugees who are based or have been based locally in initial accommodation but also to others in need, such as street homeless or those in hardship.

Church Services and meetings have been provided to advance the Christian Faith. Regular Sunday morning and evening worship, prayer meetings, fellowship activities and evangelistic events are provided throughout the year.

Community Meetings and Networks : The Centre has been significantly involved in various community meetings and events to support the community that would impact upon their quality of life. These have included Ward Councillors' surgeries, Health Roadshows and public meetings which are held at BFCC. BFCC was involved in the development and delivery of local networks that support other local organisations.

Other Support is provided in response to identified need including the provision of food through Fare-share and a Food Bank. Due to local demand the Food Bank is open when the Advice Centre is open. A Samaritans Fund, Charis Shop, free SIM cards and BFCC emergency funds benefited people who were in dire need of urgent financial assistance.

6. Review of the Activities

In early 2025 BFCC, as part of the Hillingdon Advice Partnership led by Age UK- HHB, was successful in bidding for a multi-year contract from the London Borough of Hillingdon to deliver Advice and well-being activities. This contract replaced the one-year direct award and grants we have received in previous years.

Doorway Advice, Information and Care Service

Aims and Objectives

- To provide advice, information and care as required by clients
- To advocate on behalf of clients where necessary
- To empower people
- To provide support when needed
- To work in partnership with and develop relationships with other agencies
- To work in partnership with other projects situated in the Centre
- To relieve suffering, stress or hardship
- To identify gaps in the provision available to clients and to work towards filling the gaps either as an organisation or in partnership with other agencies
- To show the love of God in all we do through our Christian values of compassion, love, service and inclusivity.



The Advice Information and Care Service is open two days a week for clients to drop in. Appointments may be made at other times to see an advisor and home visits can be arranged if the client is unable to attend the Centre because of ill health or disability or because the issue concerns the housing conditions in which they are living. Outreach advice sessions take place twice a week at St Matthew's Church in Yiewsley and other locations. Our advice sessions usually run alongside Foodbanks.

This year **586 individuals** made **over 1514 drop-in visits** to get support with **1039 different cases**, totalling **446 face-to-face hours** across all locations but not including follow-up calls or appointments or case work time outside of opening hours. We continue to experience a larger number of complex cases needing greater adviser time and follow-up.

The Advice, Information and Care Service has continued to work closely with other agencies to provide a more holistic and confidential approach for clients presenting with complex needs and to build capacity within the service. BFCC has significantly benefited from a collaborative Help4Hillingdon partnership comprising of ourselves, H4All, DASH and Hillingdon CAB. This has helped to expand advice into other settings, such as GP surgeries, over the last three years and standardise practice across the borough, learning from best practice. As well as attending drop-ins of their own accord, clients are referred from a wide range of agencies including the London Borough of Hillingdon Council, NHS and other charities. We have seen an increase in referrals from local GP practices and social prescribers.

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The benefits to individuals, families and the local community through the work of Doorway are both immediate and long-term and include but are not restricted to :

- Increased household income
- Lowered stress levels, anxiety and associated health issues
- Improved financial skills
- Bailiff action stopped
- Benefits reinstated or corrected
- Evictions stopped
- Resolving issues with energy billing
- Council tax issues resolved removing threats of court action
- Housing found for people who are homeless and preventing homelessness
- Families able to access education for their children
- Debt rescheduling of multiple debts to reduce the risk of legal action
- Reduction of stress through emotional support
- Improved ability to maintain their tenancy
- Increase in ability to self-manage

Type of advice given 2024-25

Benefits (inc. charitable support and grants)	176
Debt	44
Housing	177
Immigration	25
Utilities	15
Employment	15
Budgeting	0
Relationships	2
Education	4
Consumer	4
Other	339
Foodbank review (usually inc. benefit check)	238
TOTAL	1,039

Doorway Advice assessed service users and issued 1,493 vouchers for our partner Yiewsley and West Drayton Food Bank. BFCC distributed 525 food parcels supporting 1,007 beneficiaries.

Total financial gains and debt support

- | | |
|--|-------------|
| • Gains Confirmed: | £215,917.67 |
| • Gains Expected: | £ 61,992.02 |
| • Total amount of debt managed (i.e rescheduled) | £ 91,717.46 |
| • Total amount of Debt written off | £ 42,375.73 |

Doorway worked with 50 service users experiencing rough sleeping. 26 people were supported to prevent evictions. A further 35 people were supported with housing benefit and DHP applications.

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238 service users specifically came into Doorway Advice for Foodbank and were provided with basic income/benefits checks to maximise their income and reduce dependency on Foodbank.

The Advice Centre has one full-time and two part-time advisors assisted by two volunteer receptionists and a volunteer advisor. The full-time advisor has retained their specialist debt qualification with the Institute of Money Advisors with regular ongoing training. CPD training continues to be undertaken by staff and volunteers. The Help4Hillingdon partnership, which includes DASH and Hillingdon CAB as partners, with H4All as lead organisation, funded by the Mayor of London, has enabled a much more flexible approach to providing advice alongside Foodbanks and GP surgeries in the borough as multiple charities are able to cover one another when staff capacity has been stretched. The partnership also adds value in reducing the BFCC management capacity needed to manage and report to the funder enabling the service to focus on delivery. The funding for this project ends in 2025.

The Advice Information and Care Service has computers and access to iPads in the reception area which service users can access when they need to apply for benefits online, undertake job searches or complete housing forms which are often online. If they need assistance one of the volunteers helps the service user.

The Advice Centre and outreach services have seen the demand and number of clients presenting with complex and multiple needs continue to grow. A greater proportion of clients are presenting with arrears as the cost-of-living continues to impact the lowest income households.

The West Drayton Ward Councillors have continued to hold their monthly surgeries at the centre alongside Doorway Advice.

DASH has provided specific support with disability advice. Solicitors from MTG have assisted where legal advice was needed, and clients identified and referred by Doorway advisors often receive free legal advice.

Children and Families

Aims and Objectives

- Provide children of all ages with a safe environment
- Provide play and learning opportunities
- To empower children
- To empower parents/carers
- To provide support when needed
- To work in partnership with other agencies
- To work in partnership with other projects situated in the Centre
- To show the love of God in all we do through our Christian values of compassion, love, service and inclusivity.

The Children and Families Section provided support and activities for children, families and young people within the local community through carer and toddler groups, holiday activities,

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holiday clubs and the distribution of toys and food. 117 children engaged in active play or recreation over the 12 months, boosting and encouraging children to thrive.

Carers and Toddlers groups

Tiny Gems and Little Gems provided safe and educational play opportunities for pre-school children. Parents and children have the opportunity to socialise. Attachment between the parent and child is supported and promoted. Trained staff provide parenting advice. Parents are able to talk about their needs. Little Gems and Tiny Gems groups for 0-4 years provided two 1.5 hour sessions each week for 30 weeks in the year.

As part of our Children and Families work, Cherry Lane Children Centre came once a term to our toddler groups. The activities included music and movement, brush for life and different games and craft. As part of this work, they carried out talks with parents around behaviour strategies and updated them on the changes to childcare funding. This had a great impact for those in the toddler groups as it helped the children develop more skills and knowledge and parents went away with new strategies, more confidence and up to date information about support available.

The toddler groups continued to run throughout the year on a Monday and Friday. The numbers have fluctuated however both groups are popular with those in the community. We are also the hub for local childminders who come to the group and meet up with their children and other childminders. We are now one of the only toddler groups in this area that the childminders can attend as local children centres have stopped them joining because they have so many children with them. A Christmas party was held for the toddler groups at Christmas and each of the children were presented with a toy to take home with them courtesy of HASBRO.

School Holidays

Our targeted holiday provision is aimed at those within the local estates, which are areas of multiple deprivation, free-to-access sessions with qualified children's and youth workers. The activities have been successful in encouraging social engagement and development since the pandemic restrictions and as an opportunity for those on low incomes to access recreation and informal educational opportunities.

Easter Holiday Club 2024

An Easter event was held for children aged between 5 and 11 on 12 April 2024. This event was held from 11.30 am to allow the children to have lunch with us at the Centre which was specifically to enable those children that may miss out on lunch due to the cost of living and those children missing their free school dinners. We also enjoyed an Easter Hunt, Crafts, exercise and free play.

Summer 2024 Holiday Club

The Holiday Club took place later than usual within the school holidays. The event was run on 19, 21 and 23 August. Due to capacity we decided to only do three days instead of a week-long session which went well. A total of 42 children attended the Holiday Club. Entertainers came in as well as electric Go Karts which the children loved. On one of the days the children were also taught basic First Aid.

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Christmas event 2024

The event that took place at Christmas was a visit to the theatre to see Aladdin with children from the community. Funding was sought through the Ward Councillors' budget which paid for a coach to travel to the theatre. The theatre tickets we were able to get were buy one get one free. For many of the children, it was the first time they had ever been to a theatre and was a magical experience for them all.

Hampers and toys at Christmas event

100 food hampers and approximately 250 toys were given through one of our partners, HASBRO. These toys and food hampers were distributed to those who were identified as being in need. We were also able to help families who had been identified and referred through the local schools. Approximately 165 children benefited from receiving toys and the food hampers as well as 100 adults.

Older Persons

Aims and Objectives

- To provide a lunch and social club on one day per week
- To provide outreach to the isolated older people in the community
- To provide other activities to the older people in the community
- To provide or obtain services for the older people in response to need
- To show the love of God in all we do through our Christian values of compassion, love, service and inclusivity, providing pastoral care to the older people
- Where appropriate, to provide support to the families and carers of older persons

The weekly Lunch & Social Club operates alongside our Doorway Advice, Care and Information Service and Foodbank distribution. These services are designed to be co-located to provide a holistic support for local older people. Our other community services are similarly designed to promote crossover. The Lunch and Social club supported 94 individuals.

As part of our Lunch and Social Club programme of activities last year, we have had several different types of sing-a-long entertainers actively encouraging our lunch club members to get up and have a dance. Our varied activities also included art classes, colouring therapy, gentle sit-down exercises. A variety of board games, cards etc are available as well as regular bingo and play your cards right competitions. The Christmas party was a particular highlight, supported by volunteers from Heathrow Airport. With contributions from several companies we were able to provide an affordable comprehensive lunch and gifts.

In addition to our regular activities were assisted holidays to Devon and the Isle of Wight. Our day trips to the seaside were exceedingly popular visiting Eastbourne, Brighton, and Southend. In October 2024 a 5-day holiday took place in Western-Super-Mare. In December the Older People went for a Christmas meal and then went to Windsor to see the Christmas lights.

The project continues to contribute to sustaining and safeguarding the health and wellbeing of older people that attend the Club. Telephone calls are made to undertake welfare checks,

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resolve issues the service users are facing or as an act of befriending to reduce loneliness and isolation.

From those who responded to the Dining Centre survey 76% stated that their needs were met regularly by the provision. 92% stated they enjoyed coming to the Club with 76% feeling that other members of the Club included them.

When rating the Dining Club the average score was :

- For our welcome 8.8 out of 10
- For the environment 8.6 out of 10
- For affordability 8.3 out of 10
- Entertainment 8.6 out of 10
- Food 8.4 out of 10
- Holidays and day trips 8.4 out of 10

From those who responded to the Advice Service survey 87% agreed or strongly agreed that they felt they were informed and empowered to make decisions about their support.

International Café

The café opens weekly for 3 hours for 37 weeks with 1,289 individuals attending in 2024-25. Most service users are from initial accommodation housed by the Home Office but remain in Hillingdon on average 9-18 months. We provide food and refreshments donated and cakes baked by volunteers. Donated clothes are distributed, especially to new arrivals and individuals can visit a Doorway advisor during the café. The café offers a safe, non-judgemental environment, help with clothing, and applications for Section 95, schools and GP services creating a welcoming space for asylum seekers, refugees and those experiencing homelessness. Our efforts help service users integrate into the local community and navigate their new lives with more confidence and support. Cherry Lane Children's centre run stay and play activity sessions with the families present throughout the year. The International Café was a warm centre in the winter months.

A number of the volunteers for this project are those in the hotels themselves or have previously been in the hotels. Other volunteers come from the local community and further afield.

We have worked closely with other organisations, businesses, and the community to provide a steady flow of donations. This project received funding to expand our advice services to open alongside the Café.

Community Support

Foodbank for Yiewsley and West Drayton

Working with the other churches of Yiewsley and West Drayton a local foodbank for Yiewsley, West Drayton and the Heathrow Villages has continued, having been launched in May 2017, and is distributing food parcels to those that find themselves in hard situations.

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Community Meetings

The Centre has been significantly involved in various community meetings and events to support the community with regard to issues that would impact upon their quality of life. These have included Ward Councillors' surgeries, Health Roadshows and public meetings which are held at BFCC. Joining the public health focus on health resilience this year, BFCC amplified public messages as well as hosting and facilitating health check-ups targeting hard to reach groups such as travellers.

Hardship Funds

Bell Farm Christian Centre administers emergency funds which benefited people who needed urgent financial assistance.

The Samaritan's Fund is provided by Catalyst, to provide urgent relief to those not able to access funding.

The Charis Shop provided by Trussell in partnership with Cadent was open from December to March providing fuel and supermarket vouchers via SMS or email to those in hardship.

Bell Farm Christian Centre emergency fund is a small pot made up of ad hoc donations which benefits people who needed urgent financial assistance but cannot access other hardship funds.

Hardship grants supported those who were homeless or had no recourse to public funds with food or over-the-counter prescriptions. The second largest provision was for fuel poverty.

Demographics of the Community Support projects service users

Annual Statistics for BFCC community projects					
Start date	1 April 2024		End date	31 March 2025	
Project	Attendees (unique)	Attendances (participants)	Contact hours	Session hours	Sessions delivered
Older Persons	94	2,086	9,506	251	59
Children and Families	137	1,115	1,936.5	124.5	77
Doorway Advice	586	1,514	4,202	446	177
International Café	1,289	2,740	8,220	87	37
Totals	2,106	7,455	23,864.5	908.5	350
Please note : that those who have attended other BFCC projects will have received support from the Advice and Information service, particularly those who attend the Café. The International Café Project was closed from 18 December to 5 March for re-evaluation.					

Bell Farm Church Fellowship

Aims and Objectives

- To equip the congregation in strong Christian foundations of faith
- To keep the church community connected and supported between Sunday services
- To expand the teaching capacity in the children's ministry
- To grow the overall church membership

The Church leadership team, a team of 11 volunteers, who support the Minister to deliver church activities remains unchanged. The past year has been a powerful year of ministry within the church. Our congregation has taken cognitive steps to grow intentionally and seek the face of God. By God's grace, His hand of favour and peace has been upon the lives of those in the congregation. Our church ministry has grown in every area and lives are being transformed by the power of the Holy Spirit.

Our regular weekly activities of bible study, prayer meetings and various connect group meetings at the homes of the congregation. We hold worship services on Friday evenings and Sundays. Our Men's ministry is on the 2nd Saturday every month. Our Ladies' ministry is held quarterly. Part of our ministry has been supporting families of the bereaved and conducting funerals.

Initiatives :

- Implemented the alignment series bible study on Tuesday evenings
- Implemented midweek connect groups and specific connect activities
- Implemented leadership training for Children's church ministry
- We held specific church events to invite friends and family, and guests who are not involved in church

In addition to this regular work the church hosted a number of guest speakers and ministry times throughout the year, Global Awakening in May, June and November, including a special ladies' ministry. We hosted William Hinn with his team in the summer. In September we had a guest speaker from NCMI.

At Easter we delivered a weekend conference with first-time dedications of people coming to faith in Jesus, with lots of personal prayer and ministry taking place. Prayer & Fasting has taken place throughout the year including an all-night prayer marathon on 24 April. We repeated our prayer and fasting events in November.

In our ongoing support for the work of Operation Mobilization, their ministry team shared their work on several occasions through the year. In August our youth attended "Teen Street" camp.

We had several events, a church beach day out, youth day out at Go Ape, the feast of nations event which was a tremendous blessing, and outreach opportunity. As a church we attended the Holy Ghost & Fire conference.

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In early September there was a baptism Sunday which was a real blessing. We hosted a specific weekend of worship with dedicated worship services on Friday, Saturday and Sunday in October as well as a 'Glow in the Dark' praise party for the children on 31 October.

Alongside our usual services to mark Remembrance and celebrate Easter and Christmas with highlights of a Children's nativity drama production.

Our New Year service of Praise, Worship and Prayer was successful with the purpose to be in the presence of the Lord right at the start of the year

Throughout the year the church also distributed 2,000 new trainers and 5,000 items of sports clothing to those in need from the community including asylum seekers and refugees.

7. Volunteers and support

Volunteers provide an invaluable resource for the organisation. Volunteers assist in various activities within the organisation; these include :

- Administration
- Assisting at holiday clubs and children's events
- Assisting with the carers and toddler groups
- Cooking and assisting with the Older Persons' Lunch and Social Club
- Christmas events
- Gardening and maintenance
- IT support
- Kitchen cleaning
- Management committee
- Pastoral care
- Reception duties for the Advice, Information and Care Service
- Sunday school
- Trustees
- Worship leading
- Providing advice

BFCC can sustainably maintain its charitable activities with talented and skilful volunteers who support our services. In 2024-25 within our community projects **70 people volunteered, giving 7,672 hours**, sustaining our projects alongside our small but committed staff team. This equates to at least a £93,675 saving in staff costs.

75% of our volunteers are service users of our services, providing greater outcomes for them. This also has the added advantage of an increased empathy and understanding towards those accessing the services. Finally, it enables there to be significant and helpful influence of volunteering service users in shaping our services to meet the needs of all service users.

Our organisational overheads are constantly scrutinised to ensure we are maximising service delivery and keeping costs low. BFCC receives a number of in-kind donations,

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ranging from waste collection to raffle prizes. We have been fortunate to have strong corporate partnerships with companies such as Heathrow Airport Ltd, Tesco, ASDA, Hasbro, Richmond Toys and Funky Flowers which enables in-kind and cash donations. In addition to this, by having a strong local reputation we have developed some corporate relationships that provide expertise and support us in areas such as policy updates.

We are extremely thankful to our volunteers and the generosity of our supporters.

8. Our Impact – case studies

During 2024-25 our community projects helped 2,106 individual beneficiaries and their families representing 23,864 contact hours. Our satisfaction rates were between 80-90% across the different groups.

From those that responded to the Advice Service survey

- 96% agreed or strongly agreed that they felt supported to manage their finances
- 97% agreed or strongly agreed that they are now aware of the assets and services in Hillingdon that would improve and maintain their health and wellbeing
- 94% agreed or strongly agreed that they felt able to make informed choices
- 88% agreed or strongly agreed that they had greater knowledge to help them live independent lives

Case studies

Community Projects Case Study 1 – Doorway Advice

A gentleman came into the Advice Centre in need of food and support as he had no access to public funds. This was a gentleman of 60 years old who had come to this country 20 years ago and had initially been working here. He came from Hong Kong and when he arrived, had permission to work. However, over the course of time he had been robbed and all his paperwork confirming this had been stolen. He had sought advice from solicitors, and every penny that he had when he was able to work had gone to the solicitors. There was however no progress on his case. Due to having his documents stolen he could no longer work as he had no proof to show employers he had permission to do so.

The first thing that we were able to do at the Advice Centre for this gentleman was provide food and a small grant through our Samaritans Fund, this enabled him to travel on buses. These small grants also ensured that he was able to get things like prescription medicines. While supporting him with food through the Foodbank, the Advice Service then set about trying to get his documents back through the Home Office through subject access.

The client documents were received from the Home Office. Unfortunately, he became homeless. St Mungo's charity supported us and provided our client with a room. They also found him a pro bono solicitor who visited the Advice Centre and Foodbank. We were able to give a statement with the client's consent saying that he had been accessing Advice while also receiving support from the Foodbank. This solicitor stated that the evidence we were to provide was the most significant piece of evidence that the client needed. A short while

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later we received an email from the solicitor stating that the Home Office had now given the client Leave To Remain so he could now access public funds, work legally and, more importantly, would be able to pay rent. As the client can now access funds, he no longer needs help from Foodbank.

Community Projects Case Study 2 – International Café

A woman in her early fifties visited us at the Café after arriving from Iran. She told us about her persecution by police back home and that this was her reason for escaping. She became a regular visitor and began contributing to our sessions by volunteering her time, aiding with the sorting of clothes, ensuring they were handed out to attendees and helping communicate to newcomers who had poorer English and were happier speaking in their native Farsi. Throughout this time, this helped her to build confidence and feel more settled here. Through our partner organisations, Trinity Homeless and our own BFCC Advice Centre, we helped her to find accommodation and navigate through the benefit claim system. She now has Settled status and has been relocated to a more permanent residence to move forward with her new life here.

Community Projects Case Study 3 – International Café

An asylum seeker from Sudan arrived in the UK with nothing, struggling with trauma, no contacts and no knowledge of the system. He came to us through a referral from a hotel where he was staying. We helped him to apply for Section 95 support, provided emergency clothing and a sim card, so that he could contact family, and connected him to a legal advisor through Migrant Help. Over the following months, he attended English classes and weekly drop-in sessions where he made friends and built confidence. Now while waiting for his asylum decision, he volunteers with our centre, helping others like him.

Community Projects Case Study 4 – Older Persons work

In 2024 the Older Persons Club began supporting a new member who was referred to us by the NHS. The older person was feeling very isolated and didn't leave the house. They also suffered with depression and expressed they were very sad in life. After some initial calls with our Older Persons Manager, to provide reassurance and welcome about attending the Club, they and their partner began to attend regularly each week, taking part in the activities. The couple were enabled to attend a small group mental resilience programme held at the Centre facilitated with the expertise of the Drama therapists at Give Space. Since this work they have come on in leaps and bounds, becoming much happier and significantly improving in their self-confidence. When asked they say they look forward to attending the Lunch Club each week. Their partner has been very grateful of the positive effect on their wellbeing.

Community Projects Case Study 5 – Partnerships

In March we were approached to contribute to an international visit by the Parliamentary Assembly of the Council for Europe. The purpose of the visit was to host during our International Café and contribute views to research carried out by a member of the Council for Europe, an Italian Senator, about the effectiveness of public/ private (non-profit/for-profit) partnerships in accommodating and supporting asylum seekers and refugees. We were able to advocate for the residents in the hotel as well as talk about the shortcomings of local infrastructure and capacity especially with concentrated volumes of people.

Church activities Case Study 1

A new family have come to believe that Jesus is God, that He is real, is alive, and seated at the right hand of the Father in heaven. The journey of how this happened is extraordinary. A young child started attending Sunday School with friends and their family. After a few weeks all the siblings joined in. Then their mother would visit for a few minutes, drop off the children and come back later. One Sunday the mother decided to stay for the worship and then went home and came back for the children after the service. This gradually progressed until one Sunday when the mother stayed for the entire service. The family has experienced a long legacy of severe challenges and hurt. Life for this precious family had been cruel and hard. God graciously started a healing process of restoring them in many ways, so much so that they are now involved as volunteers in the church and have taken up commitments on the parent committees to help in their local school. This precious family are growing in God's grace and love, contributing to our local community in a significant way. They are an expression of the reality of our living God and how He is able to heal and restore.

Church activities Case Study 2

One Friday evening a young family came into our worship service. The deep distress and turmoil they were under was clearly evident; it could be seen in their tired faces. During our service we had a time of prayer and ministry, and this precious young mother shyly asked for prayer and help. That Friday evening marked the start of her spiritual cleansing, physical healing and restoration of true authentic relationship with God the Father. This mother has been completely released from all the torment she had been living with for years, she has not required the intervention of our health care services for many months now. Previously medical assistance was needed for extended periods of time, putting further stress on the family. The peace of the living God is now evident in her life and her home. This precious family is now established in all our church community, and the children are flourishing in their schools.

9. The Factors Affecting the Achievement of the Objectives

There have been no specific significant events which occurred during the year that would have had a financial impact on BFCC. The factors affecting the achievement of the objectives of the organisation have not significantly changed in the last few years and are as follows :

1. BFCC is well known within the local community and across the borough and surrounding areas. The charity has an exceptionally good relationship with several stakeholders including the local Members of Parliament, Ward Councillors, the Local Authority and Greater London Authority as well as other agencies and services working in the area. This provides a good platform for partnership working and enables a person-centred support with reduced duplication by local services.
2. BFCC has a good relationship with members of the local community and many members of the local community are incredibly happy to be able to attend the activities and services that are provided at the Centre. This is particularly beneficial for the sections of the

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community that are particularly marginalised and vulnerable. The Organisation is pleased that some of these groups such as the Travellers and migrants feel able to attend the activities and access our services without barriers. We pride ourselves on offering a gracious welcome to all.

3. Our reputation of providing dynamic and flexible services with supportive staff has resulted in us being very nimble and responsive to the changing demands and trends. Our strong staff and volunteer retention, ability to deliver impactful outcomes and holistic delivery model complements our responsiveness. This makes us attractive and approachable to other agencies and charities who want to work with us.
4. BFCC has a hard working and loyal group of volunteers who help deliver the services to the local community and within the church congregation.
5. BFCC continues to experience high demand for our community services, with an increased complexity i.e. those presenting as homeless or at risk of homelessness. Our International Café experienced unsustainable and almost unmanageable volumes of service users which resulted in the project being paused for two months to re-evaluate how we could have the most impactful interventions with the presenting needs in a sustainable manner. The project was refined and re-opened successfully in March 2025.

10. Future Plans

The aims for 2025-26 :

- To fulfil the objects of the charity
- To, in line with our 25th anniversary, re-imagine the next 25 years, strategically planning for the medium- and long-term future of the charity
- To complete strategic business transformation to improve the effectiveness of the charity meeting its objectives
- To ensure a smooth transition into contracted services for part of our community offer in a new partnership

Objectives

Complete charity-wide transformation objectives of :

- Implementing modernising of business systems, policies and practices to future-proof and protect the organisation
- Developing and implementing a new forward looking fundraising strategy, adapting to the changes in fundraising and grant funding opportunities

Departmental development work and impact focus

Older persons provision will :

- Develop the Dining Club's curriculum and partnerships to maximise our impact on wellbeing and loneliness

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- Develop a strong core of volunteers to support the continued work of the club
- Undertake actions of a project sustainability plan to help resource the project following high-cost inflation in recent years and static funding stream.

Children and families provision will :

- Begin after school activities for children
- Increase hours and capacity of the Toy Library

Doorway Advice Information and Care Service provision will :

- Increase service specialisms and locations
- Recruit an additional member of staff
- Increase collaborations
- Achieve the Advice Quality Standard

International Café activities will :

- Prepare individuals for the transition to Remain status
- Provide a welcoming and supportive space to support mental resilience
- Develop further partnership with the Doorway Advice service

Bell Farm Church ministries will :

- Continue discipleship and bible studies within the current congregation
- Reach out to our immediate community, friends, family and work colleagues
- Increase midweek Small Groups
- Develop ministries for young people
- Explore the appointment of a Youth / Children's Ministry worker
- Develop provision for spiritual counselling
- Consider support for overseas missions
- Explore ministries for those with addictions

11. Financial Review

Bell Farm Christian Centre's operation is dependent upon the receipt of grants and donations from various organisations and individuals, services provided by unpaid volunteers and the generosity of many individuals and businesses who provide various services and goods free of charge.

Just under half of the income received during the year was restricted income, which was provided to enable a specific activity or project to take place or for a particular service to be provided. Funding was received from a number of new sources to strengthen and increase existing projects and for capital improvements.

Income for the year was £276,823 (2024 - £243,588) and expenditure was £270,224 (2024 - £284,080). The net result was an overall surplus for the year of £6,599 (2024 deficit - £40,492). This included a surplus of £4,217 (2024 deficit - £66,744) on restricted funds.

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The trustees are aware of the continual need to attempt to obtain additional “core funding” in order to strengthen the central administration and support services of Bell Farm Christian Centre. This would then release project staff to spend additional time on activities directly relating to their project and would strengthen the overall operation of Bell Farm Christian Centre.

Principal Funding Sources

The main grants and donations for the work of Bell Farm Christian Centre have come from the following organisations :

London Borough of Hillingdon
Department of Foreign Affairs and Trade; Emigrant Support Programme
Greater London Authority
Trussell Trust

Investment powers and policy

Under the Memorandum and Articles of Association, Bell Farm Christian Centre has the power to invest in any way the trustees wish.

The trustees, having regard to the fact that most funding is from grants which are paid on a quarterly basis or six-monthly basis, have operated a policy of keeping available funds in interest bearing deposit accounts.

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 1 and 2 months of the resources expended, which equates to £22,500 to £45,000 in general funds. However following lessons from the pandemic, the trustees are looking to increase this threshold to over 3 months but no greater than 5 months, which equates to £67,500 to £112,500. At this level, the trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. It would then be necessary to consider how the funding would be replaced or activities changed. At present the reserves amount to £58,620, with the trustees hoping to reach the new reserves threshold within the next four years.

Trustees’ responsibilities in relation to the financial statements

The trustees (who are also directors for the purposes of company law) are responsible for preparing the Trustees’ Report and the financial statements in accordance with general applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources of the charitable company for that period. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the trustees are required to:

Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2025

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

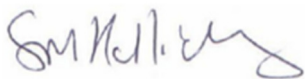
The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners

Bruton Charles, Chartered Accountants were appointed as Independent Examiners in 2016 and have expressed their willingness to continue in that capacity. A resolution proposing their reappointment will be put to the Annual General Meeting.

In preparing this report, advantage has been taken of the small companies' exemption in the Companies Act 2006.

Approved by the trustees on 2 December 2025 and signed on their behalf by



S M Holliday

Bell Farm Christian Centre
Independent Examiner's report
For the year ended 5 April 2025

I report to the charity trustees on my examination of the accounts of the company for the year ended 5 April 2025, which are set out on pages 27 to 39.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe :

- i. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- ii. the accounts do not accord with those accounting records; or
- iii. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the account give a 'true and fair' view which is not a matter considered as part of the independent examination; or
- iv. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Neil Major
Bruton Charles, Chartered Accountants

Address: The Coach House, Greys Green Business Centre, Henley-on-Thames,
Oxfordshire, RG9 4QG

Date: 10 December 2025

Bell Farm Christian Centre
Statement of Financial Activities
For the year ended 5 April 2025

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Income					
Donations	2	27,684	4,131	31,815	25,217
Income from charitable activities					
Grants receivable	3	100,300	90,159	190,459	162,886
Other income	4	309	38,582	38,891	39,977
Investment income	5	1,410	-	1,410	2,305
Rental income	6	14,248	-	14,248	13,203
Total income		<u>143,951</u>	<u>132,872</u>	<u>276,823</u>	<u>243,588</u>
Expenditure					
Costs of raising funds	7	1,000	5,954	6,954	6,902
Charitable activities	8	161,609	101,661	263,270	277,178
Total expenditure		<u>162,609</u>	<u>107,615</u>	<u>270,224</u>	<u>284,080</u>
Net income	10	(18,658)	25,257	6,599	(40,492)
Transfers between reserves	15	21,040	(21,040)	-	-
Net movement in funds		<u>2,382</u>	<u>4,217</u>	<u>6,599</u>	<u>(40,492)</u>
Reconciliation of funds					
Total funds brought forward		93,147	122,093	215,240	255,732
Total funds carried forward		<u>95,529</u>	<u>126,310</u>	<u>221,839</u>	<u>215,240</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

This statement of financial activities includes an income and expenditure account in accordance with Companies Act 2006 requirements.

Bell Farm Christian Centre
Balance Sheet
As at 5 April 2025

	Notes	2025		2024	
		£	£	£	£
Fixed assets					
Tangible assets	12		101,829		113,695
Current assets					
Debtors	13	22,021		37,838	
Cash at bank and in hand		115,714		76,459	
		<u>137,735</u>		<u>114,297</u>	
Creditors: amounts falling due within one year	14	<u>17,725</u>		<u>12,752</u>	
Net current assets			120,010		101,545
Net assets			<u>221,839</u>		<u>215,240</u>
Capital and Reserves	15 & 16				
Restricted funds			126,310		122,093
Unrestricted funds					
Designated funds			28,053		29,369
General funds			67,476		63,778
			<u>221,839</u>		<u>215,240</u>

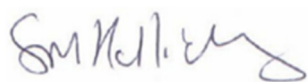
The trustees have taken advantage of the Companies Act 2006 in not having these accounts audited under section 477(1). No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s386 and s387 of the Companies Act 2006 and section 138 of the Charities Act 2011.

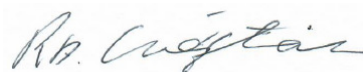
These accounts have been prepared in accordance with the provisions in part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to the members of the company.

The notes on pages 29 to 39 form part of these financial statements.

Approved by the Board of Trustees on 2 December 2025 and signed on its behalf by



S M Holliday
Trustee



R Charrington
Trustee

Company registration number 04110617

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2025

1 Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)), the Charities Act 2011, the Companies Act 2006.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The Charity constitutes a public benefit entity as defined by FRS 102.

1.2 Changes to previous accounts

No changes have been made to the financial statements for previous years unless otherwise stated within the notes as a prior year adjustment.

1.3 Preparation of the accounts on a going concern basis

The directors consider that the company is a going concern.

1.4 Income recognition policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- the charity has entitlement to the funds;
- any performance conditions attached to the items of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.

Income from charitable activities includes grant income received subject to performance conditions and is recognised as earned (as the related services are provided).

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1.6 Fund accounting

Funds held by the charitable company are:

- Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2025

- Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific purposes.
- Restricted funds – these are funds which can only be used for particular purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The trustees make transfers between funds as agreed by the funder.

1.7 Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1.8 Allocation of costs

Certain expenditure is directly attributable to specific activities in accordance with the budget submitted to the funder and this expenditure has been allocated directly to those activities. Support costs have been apportioned as agreed and allocated to specific activities on the basis of time spent or resources used.

1.9 Operating leases

Rentals paid under operating leases are charged to income as incurred.

1.10 Pensions

The charitable company contributes to the personal defined-contribution pension schemes of employees. The annual contributions paid are charged against income.

1.11 Tax status

The charitable company is a registered charity within the definitions of section 506(1) Income and Corporation Taxes Act 1988 and therefore it is not assessable to corporation tax on any surplus charitable funds

1.12 Governance costs

Include all costs relating to the public accountability of the charitable company and its compliance with regulation and good practice. They include costs relating to the examination of statutory accounts.

1.13 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation and are capitalised if they can be used for more than one year and cost at least £1,000.

Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows, unless assets are purchased from grants for a particular short term project, in which case they are written off over the length of the project.

Building extension	over term of lease
Computer equipment	33% straight line on cost
Fixtures, fittings & other equipment	20% straight line on cost

1.14 Creditors and provisions

Creditors and provisions are recognised at their settlement amount where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2025

1.15 Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees report.

1.16 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 Income from donations

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2025	2025	2025	2024	2024	2024
	£	£	£	£	£	£
General Fund	25,267	-	25,267	22,273	-	22,273
Advice Service	-	24	24	-	-	-
International Café	-	384	384	-	-	-
Toy Library	-	-	-	-	-	-
Older Persons	-	3,654	3,654	-	1,454	1,454
Children and Families	-	19	19	-	215	215
Other Funds	2,417	50	2,467	1,275	-	1,275
	<u>27,684</u>	<u>4,131</u>	<u>31,815</u>	<u>23,548</u>	<u>1,669</u>	<u>25,217</u>

3 Grants receivable

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2025	2025	2025	2024	2024	2024
	£	£	£	£	£	£
General Fund	35,000	-	35,000	41,868	-	41,868
Advice Service	10,000	84,834	94,834	-	52,888	52,888
International Café	10,000	2,200	12,200	10,000	5,193	15,193
Children and Families						
Manager	15,000	-	15,000	19,842	-	19,842
Holiday Club	-	1,425	1,425	-	-	-
Other	-	140	140	-	200	200
Older Persons						
Dining Club	30,000	160	30,160	28,000	-	28,000
Transport	-	-	-	-	-	-
Other	-	1,400	1,400	-	3,200	3,200
Other Funds						
Operations Manager	-	-	-	-	-	-
Samaritan Fund	-	-	-	-	-	-
Other	300	-	300	-	1,695	1,695
	<u>100,300</u>	<u>90,159</u>	<u>190,459</u>	<u>99,710</u>	<u>63,176</u>	<u>162,886</u>

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2025

4 Other income from charitable activities

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2025	2025	2025	2024	2024	2024
	£	£	£	£	£	£
General Fund	51	-	51	79	-	79
Advice	-	-	-	-	-	-
Children and Families	258	331	589	441	293	734
Older Persons	-	38,251	38,251	-	39,164	39,164
Other Funds	-	-	-	-	-	-
	<u>309</u>	<u>38,582</u>	<u>38,891</u>	<u>520</u>	<u>39,457</u>	<u>39,977</u>

5 Investment income

All of the charity's investment income arises from interest bearing deposit accounts and is unrestricted income.

6 Rental income

Income from use of premises, all of which is unrestricted income.

7 Costs of raising funds

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2025	2025	2025	2024	2024	2024
	£	£	£	£	£	£
Staff costs	1,000	5,954	6,954	-	6,902	6,902
	<u>1,000</u>	<u>5,954</u>	<u>6,954</u>	<u>-</u>	<u>6,902</u>	<u>6,902</u>

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2025

8 Expenditure on charitable activities

	General Fund £	Advice Service £	International Café £	Children & Families £	Older Persons £	Other Funds £	Total £
2025							
Staff costs							
Direct	38,520	43,549	10,089	8,681	14,900	15,599	131,338
Support	(12,402)	6,545	2,114	1,421	816	1,506	0
Premises costs							
Direct	35,393	-	-	-	70	-	35,463
Support	(11,396)	6,013	1,942	1,306	751	1,384	(0)
Office costs							
Direct	11,260	2,256	321	140	601	497	15,075
Support	(4,334)	2,287	739	497	285	526	-
Project costs	6,974	2,081	1,276	2,904	44,531	685	58,451
Governance costs	2,200	-	-	-	-	-	2,200
Donations	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	20,743	20,743
	66,215	62,731	16,481	14,949	61,954	40,940	263,270

	General Fund £	Advice Service £	International Café £	Children & Families £	Older Persons £	Other Funds £	Total £
2024							
Staff costs							
Direct	34,517	42,744	13,965	8,616	19,186	20,918	139,946
Support	(17,045)	8,822	666	2,213	3,593	1,751	0
Premises costs							
Direct	37,873	-	-	-	250	-	38,123
Support	(18,702)	9,680	730	2,428	3,942	1,922	-
Office costs							
Direct	8,407	1,796	273	143	449	471	11,539
Support	(5,238)	2,711	205	680	1,104	538	-
Project costs	10,696	145	1,607	2,462	45,945	1,417	62,272
Governance costs	2,200	-	-	-	-	-	2,200
Donations	5,170	-	-	-	-	-	5,170
Depreciation	-	-	-	-	-	17,929	17,929
	57,878	65,898	17,446	16,542	74,469	44,946	277,179

Expenditure on charitable activities includes £101,661 (2024 – £127,267) of expenditure from restricted funds.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2025

9 Governance Costs

	2025 £	2024 £
Independent Examiner's fees	<u>2,200</u>	<u>2,200</u>

10 Net income for year

This is stated after charging:

	2025 £	2024 £
Depreciation	20,743	17,929
Independent Examination provision	<u>2,200</u>	<u>2,200</u>

11 Staff Costs

	2025 £	2024 £
Wages and salaries	129,981	133,982
Fees	1,937	6,391
Social security costs	3,603	3,621
Pension contributions	2,771	2,855
Life assurance	-	-
	<u>138,292</u>	<u>146,849</u>

The average number of employees during the year was as follows :

	Total employees		Full time equivalent	
	2025	2024	2025	2024
General Fund	4	4	2	2
Advice Service	2	2	1	1
Asylum Seekers	1	1	1	1
Children and Families	1	1	1	1
Older Persons	1	1	1	1
Operations Manager	1	1	1	1
	<u>10</u>	<u>10</u>	<u>7</u>	<u>7</u>

No employee of the charity received emoluments of more than £60,000.

The charity contributes to a pension scheme for its employees as required under the automatic enrolment regulations. Pension contributions are accounted for and paid as they fall due and there were no outstanding contributions at the balance sheet date (2024 – £nil).

During the year, no trustees were paid or received any other benefits from employment with the charity (2024 – £nil) and no expenses were paid to trustees during the year (2024 – £nil).

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2025

12 Tangible fixed assets

	Building extension	Computer equipment	Fixtures fittings & equipment	Total
	£	£	£	£
Cost				
At 5 April 2024	230,838	23,425	149,192	403,455
Additions	-	7,786	1,091	8,877
Disposals	-	-	-	-
At 5 April 2025	<u>230,838</u>	<u>31,211</u>	<u>150,283</u>	<u>412,332</u>
Depreciation				
At 5 April 2024	123,673	21,605	144,482	289,760
Charge for the year	15,310	3,701	1,732	20,743
Disposals	-	-	-	-
At 5 April 2025	<u>138,983</u>	<u>25,306</u>	<u>146,214</u>	<u>310,503</u>
Net book value				
At 5 April 2025	<u>91,855</u>	<u>5,905</u>	<u>4,069</u>	<u>101,829</u>
At 5 April 2024	<u>107,165</u>	<u>1,820</u>	<u>4,710</u>	<u>113,695</u>

All assets are held for direct charitable purposes.

13 Debtors

	2025 £	2024 £
Other debtors	16,840	29,771
Prepayments	<u>5,181</u>	<u>8,066</u>
	<u>22,021</u>	<u>37,837</u>

14 Creditors: amounts falling due within one year

	2025 £	2024 £
Accruals	13,571	12,752
Deferred income	<u>4,154</u>	<u>-</u>
	<u>17,725</u>	<u>12,752</u>

Deferred income is the portion of specific grant income which relates to the year ended 5 April 2026.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2025

15 Analysis of charitable funds

	Balance at 6 April 2024 £	Income £	Expenditure £	Transfers £	Balance at 5 April 2025 £
Restricted Funds					
Advice Service					
Hillingdon Community Trust	25,741	-	-	-	25,741
Department of Foreign Affairs and Trade; Emigrant Support Programme	510	10,000	(403)	(10,107)	0
Ward Councillors	-	296	(296)	-	-
Greater London Authority	-	58,330	(25,940)	(15,199)	17,191
Energy Saving Trust	-	(9,259)	-	9,259	-
Trussell Trust	-	25,467	(25,467)	-	-
Other	-	24	-	-	24
ProParenting					
Other Income	1,001	-	-	-	1,001
Children and Families					
Toy Library					
Richmond Toys	571	-	-	-	571
Other	267	-	-	-	267
Holiday Club and out of school activities					
Ward Councillors	100	1,425	(3,014)	1,589	100
Other	-	19	(19)	-	-
Toddler Group	-				-
Ward Councillors	-	140	(140)	-	-
Other	-	331	(965)	634	-
Older Persons					
Dining Club	(23,806)	38,251	(27,901)	(1,131)	(14,587)
Ward Councillors	-	160	(160)	-	-
London Borough of Hillingdon Leaders Initiative	5,192	-	-	-	5,192
Give Space CIC	-	1,400	(1,400)	-	-
Other Income	-	3,654	(3,654)	-	-

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2025

	Balance at 6 April 2024 £	Income £	Expenditure £	Transfers £	Balance at 5 April 2025 £
Other Grants					
Maintenance Reserve	1,123	-	-	-	1,123
Development Worker	549	-	-	-	549
Pampering Course	552	-	-	-	552
London Catalyst Samaritan Fund	(53)	50	(335)	-	(338)
International Café					
Refugees in Effective and					
Active Partnership	-	2,200	(1,597)	(603)	-
Other	(303)	384	-	(6,573)	(6,492)
Partners in Renewal	29	-	-	-	29
Building Fund	2,412	-	-	-	2,412
Capital Fund					
Restricted	108,208	-	(16,324)	1,091	92,975
Total Restricted Funds	<u>122,093</u>	<u>132,872</u>	<u>(107,615)</u>	<u>(21,040)</u>	<u>126,310</u>
Unrestricted Funds					
Designated Funds					
Giving Fund	396	-	-	-	396
London Borough of Hillingdon					
Advice Service	5,258	10,000	(10,000)	-	5,258
International Café	-	10,000	(7,842)	(2,158)	-
Children and Families	3,286	15,000	(3,690)	(10,472)	4,124
Operations Manager	10,318	-	(13,212)	12,918	10,024
Older Persons	-	30,000	(25,864)	(4,136)	-
Support costs	3,360	35,000	(33,530)	(2,814)	2,016
Other income	6,751	2,976	(3,234)	(258)	6,235
	<u>29,369</u>	<u>102,976</u>	<u>(97,372)</u>	<u>(6,920)</u>	<u>28,053</u>
General Unrestricted Funds					
General Fund	58,289	40,975	(60,818)	20,173	58,619
Capital Fund - Unrestricted	5,489	-	(4,419)	7,787	8,857
	<u>63,778</u>	<u>40,975</u>	<u>(65,237)</u>	<u>27,960</u>	<u>67,476</u>
Total Funds	<u>215,240</u>	<u>276,823</u>	<u>(270,224)</u>	<u>-</u>	<u>221,839</u>

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2025

Purpose of Restricted Funds

Advice Service For running costs of Doorway Advice, Information and Care Service.

Parent Support For Pro Parenting courses and training.

Children and Families Projects

Toy Library For running costs of Toy Library
 Holiday Club For Summer Holiday Clubs
 Out of School activities For other Holiday Events
 Toddler Group For Carer and Toddler group

Older Persons

Dining Club For running costs of Dining Club
 London Borough of Hillingdon For capital items and special events
 Leaders Initiative
 London Borough of Hillingdon For new equipment and special events
 Ward Councillors

Transfers are made from the Dining Club fund to the London Borough of Hillingdon fund to cover shortfalls on funding.

Other Funds

Maintenance Reserve For maintenance of building
 Development Worker Balance from employment of development worker
 Pampering Course Balance from pampering courses
 London Catalyst Samaritan Fund For helping those in need
 International Café Working with those newly in the UK who are temporarily housed in hotels at Heathrow
 Partners in Renewal For churches in West Drayton and Yiewsley
 Building Fund For building extension. Costs are transferred from this fund to the Capital fund

Purpose of Designated Funds

Giving Fund A proportion of general unrestricted income is set aside to give to other organisations. Transfers into this fund are from the General fund.

London Borough of Hillingdon

Advice Service For running costs of Doorway Advice, Information and Care Service
 International Café For running costs of projects for those newly in the UK living in temporary accommodation at the local hotels
 Children and Families For running costs of Children and Families projects
 Operations Manager For employment of Operations Manager
 Older Persons For running costs of the Older Persons projects
 Support Costs For support staff and costs of the organisation

Bell Farm Christian Centre
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Transfers

The projects run by BFCC are supported by available premises as well as management and administrative services. For simplicity the costs of these services are paid entirely from general unrestricted funds. However, many of the grants received include amounts towards these costs. Such agreed amounts are therefore transferred to the general unrestricted fund to cover this expenditure. When equipment is purchased the costs are transferred from specific restricted and designated funds to the Capital fund.

16 Analysis of net assets between funds

	Restricted	Unrestricted	Total
	£	£	£
Fund balances at 5 April 2025 are represented by:			
Tangible fixed assets	92,973	8,856	101,829
Current assets	41,931	95,804	137,735
Creditors: amounts falling due within one year	(8,594)	(9,131)	(17,725)
	<u>126,310</u>	<u>95,529</u>	<u>221,839</u>

17 Operating lease commitments

Bell Farm Christian Centre has use of the church building and manse on a 21 year lease from March 2010. Rentals payable on this lease, through a Memorandum of Understanding with the Landlord, are reduced to a starting value of £2,000 per year, rising annually by inflation.

18 Related party transactions

There were no related party transactions during the year.

19 Control

There is no controlling party.

Accounts



Bell Farm Christian Centre

(a company limited by guarantee)

**Annual Report and Accounts
for the year ended
5 April 2024**

**Bell Farm Christian Centre
Annual Report and Accounts
for the year ended
5 April 2024**

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Bell Farm Christian Centre

Report of the trustees for the year ended 5 April 2024

The trustees present their report, together with the financial statements of the charity, for the year ended 5 April 2024

1. Reference and Administrative Details

Charity number	1085450
Company number	04110617
Registered Office and operational address	Bell Farm Christian Centre South Road West Drayton Middlesex UB7 9LW

Directors and Trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

Trustees	Mr S M Holliday Mr M Crane Ms J Duncan Mr T Heron Mrs A Widgington Mr William Jhon Mr Robert Charrington	(Resigned 18.04.2023) (Resigned 25.04.2023) (Appointed 05.12.2023)
Chair of Trustees	Mr S M Holliday	
Honorary Treasurer	Mr Robert Charrington	
Company Secretary	Mr Stuart Mathers	
Senior Management	CEO Head of Projects Minister	Mr S P Mathers Mrs D H Faichney Mr G W Foster
Independent Examiners	Bruton Charles, Chartered Accountants The Coach House Greys Green Business Centre Henley-on-Thames RG9 4QG	
Bankers	CAF Bank Kings Hill West Malling Kent ME19 4TA	

2. Structure, Governance and Management

Governing Document

Bell Farm Christian Centre (BFCC) is a charitable company limited by guarantee, incorporated on 20 November 2000 and registered as a charity on 8 March 2001. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1 each.

Recruitment and Appointment of Trustees

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Articles of Association the trustees are not subject to retirement by rotation and powers of appointment or removal rest with the trustees.

The trustees bring a wide range of skills to the charity, and when considering inviting additional trustees to join the board, the trustees will consider those with a similar vision who can bring specialist skills and experience needed for future development.

Trustee Induction and Training

Existing trustees are already familiar with the practical work of the charity and new trustees are encouraged to meet the existing trustees and key employees to familiarise themselves with the charity and the context in which it operates. Trustees will also be provided with induction training and orientation.

As well as keeping up to date with relevant essential policy and legislation, trustees are encouraged to attend appropriate ongoing external training events where these will facilitate the undertaking of their role.

Organisation

The board of trustees is responsible for the administration, strategic direction and policy of the charity and meets six times a year. The responsibilities of the trustees are defined in part by the Charity Commission and in part by company law. In addition, trustees are bound by the charity's Memorandum and Articles of Association.

At BFCC the trustees' roles are akin to those of executive and non-executive directors in commercial organisations, with non-executive directors offering strategic, specific and objective advice at board meetings and executive directors managing operational aspects of the organisation.

The CEO, supported by the senior management, is responsible for implementing the directives of the trustee board and ensuring that the organisation's resources (human and financial) are brought to bear in the achievement of the charitable objectives. The Senior Management team consists of the Head of Projects, Church Minister and CEO.

At BFCC operational, strategic and financial day to day decisions (excluding acceptance of annual returns and employee remuneration) are made by the CEO, collaboratively with the

Bell Farm Christian Centre
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For year ended 5 April 2024

Head of Projects and Church Minister and in regular consultation with employees, volunteers and service users as appropriate.

The CEO works with the Head of Projects and Church Minister to ensure that the organisation can evaluate and rapidly respond to changes in its operating environment. The trustees keep the senior management to account to maintain transparency and openness which is integral to the decision-making process and ensures that the direction and activities of the organisation are sympathetic to and supportive of the needs of the communities that BFCC serves.

Salaries for all staff are reviewed by the trustees on an annual basis following annual staff appraisals.

3. Related Parties

BFCC recognises the value of diversity not only in the communities it serves but also in the people and organisations with whom it chooses to work. BFCC works closely with local and national government representatives, local businesses, the Metropolitan Police, local and national charities, local educational establishments, churches, other likeminded organisations and, of course, its clients in the local community. Joint ventures, partnerships and collaborative working are an essential and integral part of BFCC's success, and we continue to invest in building relationships.

The work in the centre would not be possible without our long-term partnership with Liveability.

The charity has close relationships, locally and across a wider area, with several other organisations and charities with similar aims. In 2023-24 these included :

Churches

St Anslem's Church, Hayes
St Margaret's Church, Uxbridge
St Matthew's Church, Yiewsley
West Drayton Baptist Church
Yiewsley Baptist Church

Other Agencies

Advice UK
Age UK Hillingdon, Harrow and Brent
DASH
Give Space CIC
Greater London Authority
H4All
Hillingdon CAB
Hillingdon Community Transport
HFCA

Hillingdon Food Bank
Hillingdon MIND
Hillingdon Traveller and Gypsy Interagency Forum
Institute of Money Advice
Local Members of Parliament
Local NHS and health partners
London Borough of Hillingdon
MTG Solicitors
Metropolitan Police SNT
REAP
The Trussell Trust
Trinity Homeless Project
Ward Councillors
Yiewsley and West Drayton Food Bank

4. Risk Management

The trustees have a risk management strategy which comprises of an annual review of the risk register recording risks the charity may face, the establishment of systems and procedures to mitigate the risks identified and the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The charity is in the second phase of its Quality Improvement Plans now that the Senior Management restructure has settled. Having created a more comprehensive risk register, the trustees and managers are more able to focus on good government and quality assurance.

Contractual risks are reviewed before being entered into to assess that they would not significantly impact upon the organisation's ability to fulfil its objectives. A key element in the management of financial risk is the setting of a reserves policy and the careful financial management of each of the individual projects undertaken by the organisation.

All insurable risks are subject to normal insurance policies, covering matters such as employer's liability, third party liability, business interruption, buildings and contents, etc. The organisation also has professional indemnity insurance for the services provided by the organisation. Special activities are individually assessed for risk and additional insurance taken out to cover these, if required.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Policies and procedures are in place to ensure that all legislative requirements are met and best practice is maintained. Our safeguarding policy is reviewed and updated annually. Other policies are reviewed and updated as part of a scheduled review process. Updated policies are approved by the trustees.

In 2023-24 a new e-learning portal was introduced to ensure staff and volunteers are trained to the latest standards of best practice.

The trustees have insured continuous investment in the upkeep and safety of the Centre. During 2023-24 a fire risk assessment was carried out by our fire alarm provider as well as our 5-year full electrical survey of the premises.

Replacement works were undertaken to replace of the emergency lighting in the main hall as part of a wider piece of work to modernise to LED lighting to reduce carbon emissions and on-going costs.

The kitchen facilities have a hygiene rating of 5 which is strictly maintained.

5. Objectives

The objects of the charity are :

- To advance the Christian faith in accordance with the statement of beliefs
- To relieve persons who are in conditions of need or hardship or who are aged or sick
- To undertake other charitable activities for the benefit of the community

Main objectives for the year :

The main objectives for the year were :

- To fulfil the objects of the organisation.
- To begin strategic business transformation to improve the effectiveness of the charity in meeting its objectives.
- To continue to deliver the existing services and develop services and activities against the backdrop of post pandemic Britain and the rising inflation causing a cost of living crisis leading to higher demand due to increased need within the community.

In addition to traditional church activities, the policies adopted in furtherance of these aims are to operate activities which are for the good of the residents of the London Borough of Hillingdon and surrounding areas, with continuous review of the needs of the area leading to the development of projects to cater for the needs of the community, as is appropriate.

The activities, which are for the benefit of all sections of the community in the London Borough of Hillingdon and beyond, are described below.

The trustees have referred to the Charity Commission's guidance on public benefit when reviewing the aims and objectives and in planning future activities.

Strategies and Activities to Achieve the Stated Objectives for the Public Benefit :

The objectives have been achieved through the following strategies and activities :

An **Advice, Information and Care Service** provides free, confidential, impartial and independent information, advice, advocacy and support to members of the local community who have issues concerning: housing (including stopping evictions), housing benefits, benefits, consumer affairs, debt, hate crime, domestic violence, advocacy, form filling and support both at Bell Farm and at St Matthew's Church Centre. The same service has been delivering increased locations alongside Foodbanks in Hillingdon as part of the Help4Hillingdon Partnership. In 2023-24 this provision expanded into health settings, delivering advice sessions in GP surgeries.

The Advice, Information and Care Service provides a 'one stop shop' approach to assist local people with any matter. The service can deal with most requests but will also signpost clients where necessary.

The **Children and Families Section** provides safe support and activities for children, families and young people within the local community. The section currently provides : carer

Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2024

and toddler groups, community parent support groups, holiday clubs and special events, so as to support families in the local area.

The **Older Persons Section** organises a weekly lunch and social club which provides a freshly cooked meal and social contact for older people within the community. Other activities, including day trips and long weekends away, have also been provided to reduce the isolation felt by older people. Outreach is undertaken to isolated elderly in the community to enable them to access the services provided for them or to provide other appropriate support.

The **International Café** provides a warm welcome with support, advice, and information as well as the distribution of clothing and other essential items to predominantly asylum seekers based locally in initial accommodation but also to others in need.

Church Services and meetings have been provided to advance the Christian Faith. Regular Sunday morning and evening worship, prayer meetings, fellowship activities and evangelistic events are provided throughout the year.

Community Meetings and Networks : The Centre has been significantly involved in various community meetings and events to support the community that would impact upon their quality of life. These have included Ward Councillors' surgeries, Health Roadshows and public meetings which are held at BFCC. BFCC was involved in the development and delivery of local networks that support other local organisations.

Other Support is provided in response to identified need including the provision of food through Fare-share and a Food Bank. Due to local demand the Food Bank is open when the Advice Centre is open. A Samaritans Fund, Charis Shop, free SIM cards and BFCC emergency funds benefited people who were in dire need of urgent financial assistance. BFCC was chosen and funded by the GLA to explore how strategy and good practice could be improved across Hillingdon between Food Aid provision and wrap around advice and support services. The project ran from April to July 2023. BFCC facilitated 3 voluntary sector forums involving 10 different organisations. We also undertook surveys to map services and assess challenges. This resulted in several new partnerships and introductions for signposting.

Changes to our activities in 2023-24

Additional funding enabled BFCC to further achieve our objectives by undertaking some shorter-term projects to compliment the above regular services and emerging needs. These included :

- Monthly Doorway Advice appointments in two GP surgeries as part our Help4Hillingdon partners strategy to deliver advice in GP surgeries in all PCNs.
- Facilitated network events and research to strategically enhance and develop the food aid offer across the borough with wrap around advice services.
- Expanded our provision for hardship funds. Providing fuel and supermarket vouchers to those in hardship in partnership with the Trussell Trust. This added to the Samaritan Fund, Energy Hardship Fund and BFCC hardship fund.

- Expanded our offer by incorporating partners into our regular provision.
 - Age UK advisers attending our older person provision once a month.
 - Trinity Homeless project providing advice at our international café weekly.
 - Cherry Lane Children's centre facilitating a monthly session in our parent and toddler groups.
 - HALO – Multi agency home office pilot working with the International Café.

6. Review of the Activities

Doorway Advice, Information and Care Service

Aims and Objectives

- To provide advice, information and care as required by clients
- To advocate on behalf of clients where necessary
- To empower people
- To provide support when needed
- To work in partnership with and develop relationships with other agencies
- To work in partnership with other projects situated in the Centre
- To relieve suffering, stress or hardship
- To identify gaps in the provision available to clients and to work towards filling the gaps either as an organisation or in partnership with other agencies
- To show the love of God in word and deed



The Advice Information and Care Service is open two days a week for clients to drop in. Appointments may be made at other times to see an advisor and home visits can be arranged if the client is unable to attend the Centre because of ill health or disability or because the issue concerns the housing conditions in which they are living. Outreach advice sessions take place twice a week at St Matthew's Church in Yiewsley and other locations as part of the Help4Hillingdon partnership thus increasing the capacity of the service and making it more accessible to a wider group of the local population. Sessions are run in conjunction with the Foodbank.

This year **734 individuals** made **over 1,775 visits** across all locations not including follow-up calls or appointments outside of opening hours. 511 cases were closed during the year reflecting the significance of a larger number of complex cases needing multiple visits and follow-up, many of which are ongoing.

The Advice, Information and Care Service has continued to work closely with other agencies to provide a more holistic and confidential approach for clients presenting with complex needs and to build capacity within the service. BFCC has significantly benefited from a collaborative partnership with DASH and Hillingdon CAB supported by H4ALL. This has helped to expand advice into other settings such as GP surgeries and standardise practice across the borough and learn from best practice. As well as attending drop-ins of their own

Bell Farm Christian Centre
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accord, clients are referred from a wide range of agencies including the London Borough of Hillingdon Council.

The benefits to individuals, families and the local community through the work of Doorway are both immediate and long-term and include but are not restricted to :

- Increased household income
- Lowered stress levels, anxiety and associated health issues
- Improved financial skills
- Bailiff action stopped
- Benefits reinstated or corrected
- Evictions stopped
- Resolving issues with energy billing
- Council tax issues resolved removing threats of court action
- Housing found for people who are homeless and preventing homelessness
- Families able to access education for their children
- Debt rescheduling of multiple debts to reduce the risk of legal action
- Reduction of stress through emotional support
- Improved ability to maintain their tenancy
- Increase in ability to self-manage

Type of advice given 2023-24 (Change from 2022-23)

DWP	SUPPORT	EMPLOYMENT	DLA/PIP	HMRC	WARD CLLR
82	107	6	37	4	21
+11	-91	+5	-12	+4	+18
LEGAL	T/ CREDITS	HOMELESS	INFO	HOUSING	APPEAL
8	1	41	140	136	10
-15	+1	+24	+100	+46	+6
EVICITION	U/ CREDITS	IMMIGRATION	BAILIFFS	ADVOCACY	ADVICE
39	75	30	7	48	102
+26	+28	-119	+2	+34	+14
DEBT	FOODBANK	CONSUMER	EDUCATION	GRANTS	D VIOLENCE
58	154	0	38	21	1
+14	-111	-3	+34	+7	No change
COUNCIL TAX	HOUSING BENEFIT	COUNCIL TAX REDUCTION	FORM FILLING	BENEFIT CHECKS	LETTER WRITING
13	40	35	81	290	58
-18	-10	+3	+15	+78	+33
SIM CARD	MEDICAL	ENERGY	OTHER		
621	10	36	32		
New	No change	+15	+31		

Doorway Advice assessed service users and issued 1,019 vouchers for our partner Yiewsley and West Drayton Food Bank. Their total vouchers issued were 2,442. Of the 2,442 parcels distributed BFCC gave 530 food parcels supporting 1,100 beneficiaries. 154 service users

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specifically came into Doorway Advice for Foodbank and were provided with basic income/benefits checks in order to maximise their income and reduce dependency on Foodbank.

The Advice Centre has one full-time and two part-time advisors assisted by two volunteer receptionists and a volunteer advisor. The full-time advisor has retained their specialist debt qualification with the Institute of Money Advisors with regular ongoing training. CPD training continues to be undertaken by staff and volunteers. Through a partnership project with Hillingdon CAB and DASH called Heat4Hillingdon, advisers have been providing Energy advice to support the rise in energy poverty.

The Help4Hillingdon partnership, which includes the above partners, with H4All as lead organisation, funded by the Mayor of London, has enabled a much more flexible approach to providing advice alongside Foodbanks and GP surgeries in the borough as multiple charities are able to cover one another when staff capacity has been stretched. The partnership also adds value in reducing the BFCC management capacity needed to manage and report to the funder enabling the service to focus on delivery.

The Advice Information and Care Service has computers and access to iPads in the reception area which service users can access when they need to apply for benefits online, undertake job searches or complete housing forms which are often online. If they need assistance one of the volunteers helps the service user.

The Advice Centre and outreach services have seen the demand of clients presenting with complex and multiple needs grow significantly this year with a greater proportion of clients presenting with arrears and energy concerns as the cost-of-living crisis began to impact the lowest income households.

The West Drayton Ward Councillors have continued to hold their monthly surgeries at the centre alongside Doorway Advice.

DASH has provided specific support with disability advice. Solicitors from MTG have assisted where legal advice was needed, and clients identified and referred by Doorway advisors often receive free legal advice.

Children and Families

Aims and Objectives

- Provide children of all ages with a safe environment
- Provide play and learning opportunities
- To empower children
- To empower parents/carers
- To provide support when needed
- To work in partnership with other agencies
- To work in partnership with other projects situated in the Centre
- To show the love of God in word and deed

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Supporting 147 individuals this year

The Children and Families Section provided support and activities for children, families and young people within the local community through carer and toddler groups, holiday activities, holiday clubs and the distribution of toys and food.

Carers and Toddlers groups

Tiny Gems and Little Gems provided safe and educational play opportunities for pre-school children. Parents and children have the opportunity to socialise. Attachment between the parent and child is supported and promoted. Trained staff provide parenting advice. Parents are able to talk about their needs. Little Gems and Tiny Gems groups for 0-4 years provided two 1.5 hour sessions each week for 30 weeks in the year.

As part of our Children and Families work, Cherry Lane Children Centre came once a term to our toddler groups. The activities included music and movement, brush for life and different games and craft. As part of this work, they carried out talks with parents around behaviour strategies and updated them on the changes to childcare funding. This had a great impact for those in the toddler groups as it helped the children develop more skills and knowledge and parents went away with new strategies, more confidence and up to date information about support available.

School Holidays

Our targeted holiday provision is aimed at those within the local estates, which are areas of multiple deprivation, free-to-access sessions with qualified children's and youth workers. The activities have been successful in encouraging social engagement and development since the pandemic restrictions and as an opportunity for those on low incomes to access recreation and informal educational opportunities.

77 unique children attended the holiday events throughout the year.

Event	Attended Children
May Half Term	31
Summer Holiday club 2023	72
Christmas Event	49
February Half term	16
Easter 2024	28

The summer holidays saw the return of our five full days of entertainment, crafts, games and recreation. This was supported by the ward councillors and helped by several volunteers and junior helpers. The children played sports and made crafts alongside activities such as an entertainer, inflatable adventure courses and indoor go-karts.

296 children received toys at Christmas, including asylum seekers and at least 50 traveller families.

Bell Farm Church Fellowship

Aims and Objectives

To be :

- A Serving Church.
- A Witnessing Church.
- A Worshipping Church.
- A Praying Church.
- A Giving Church.
- A Teaching Church.
- A Caring Church.

The past year has been a wonderful year of growth within the Bell Farm Church Fellowship. Our congregation has taken cognitive steps for intentional growth and seeking the face of God. By God's grace, His hand of favour and peace has been upon our lives. The ministry is growing in every area, and lives are being transformed by the power of the Holy Spirit. It is a tremendous blessing to be part of what God is doing.

The Church leadership team, a team of 11 volunteers who support the Minister to deliver church activities remains unchanged. The fellowship has been blessed to have a group of Shepherds who are established and mature in their faith and who come from a culturally diverse background. God in His wisdom has brought together a talented and gifted team for the purpose of building His kingdom here on earth.

Sunday worship service is held every Sunday at 10.30 am, both in person and online. The main hall service is mainly for adults, while youth service and children's church service are run from the adjacent rooms in the building. The building is full to capacity every weekend. We have teams of volunteers handling various parts of the ministry. There are 68 scheduled on a rota basis helping out on Sundays to ensure everything runs smoothly.

There have been considerable developments in individuals' lives and families. God has touched many people and is drawing them into a deeper relationship with Him. Many have, for the first time, come to the knowledge of who Jesus Christ is. Some have experienced spiritual cleansing, deliverance and emotional healing. There is a deepening in the commitment and growth of the congregation in general.

The worship has grown significantly with new team members and leaders joining the church. We have 24 volunteers who serve in the worship team.

Events

- Prayer & Fasting has taken place throughout the year.
- Bell Farm Church hosted a conference over the Easter weekend at the end of March which resulted in many new first-time dedications and coming to faith in Jesus, with lots of personal prayer and ministry taking place.
- We hosted a weekend of worship with dedicated worship services on Friday, Saturday, and Sunday.
- Our teens attended a local mission trip with Operation Mobilization.
- We ran ministry service training for the worship team and those ministering in prayer.

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- We hosted an annual event in August called the feast of nations, which was a tremendous blessing and outreach opportunity.
- We hosted a glow in the dark praise party in October.
- We had our usual Christmas nativity service run by the children's church.
- Over the Christmas period we hosted a prayer walk throughout the neighbourhood, we sang carols going from house to house, had a Christmas market with activities and games for the community.
- We had a Christmas Day service.
- On New Year's Eve we had an evening service of Praise, Worship and Prayer; the purpose was to be in the presence of the Lord right at the start of the year.
- Bell Farm Church have distributed 2,500 new trainers and 7,000 items of sports clothing to those in need from the community and asylum seekers.

The minister meets and networks with other local ministers and church leaders where possible.

Bell Farm Church had an average of 135 adults and 85 children attending church on Sundays, which is 880 people per month. An average of 134 people attending midweek services, which is 536 per month.

Bell Farm Church had an additional 2,121 attendances other events throughout the year.

Older Persons

Aims and Objectives

- To provide a lunch and social club on one day per week.
- To provide outreach to the isolated older people in the community.
- To provide other activities to the older people in the community.
- To provide or obtain services for the older people in response to need.
- To show the love of God in action & word, providing pastoral care to the older people.
- Where appropriate, to provide support to the families and carers of older persons.

The weekly Lunch & Social Club operates alongside our Doorway Advice, Care and Information Service and Foodbank distribution. These services are designed to be co-located to provide a holistic support for local older people. Our other community services are similarly designed to promote crossover. The Lunch and Social club was open for 41 weeks supporting 75 Individuals.

As part of our Lunch and Social Club programme of activities last year, we have had several different types of sing-a-long entertainers actively encouraging our lunch club members to get up and have a dance. Our varied activities also included art classes, colouring therapy, green fingers (planting flower seeds to grow), gentle sit-down exercises. A variety of board games, cards etc are available as well as regular bingo and play your cards right competitions. The Christmas party was a particular highlight, supported by volunteers from Heathrow Airport and contribution from several companies we were able to provide an affordable comprehensive lunch and gifts.

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In addition to our regular activities were assisted holidays to Devon and the Isle of Wight. Our Seaside Day trips were exceedingly popular visiting Worthing, Brighton, and Southend. In June 2023, a Windsor Boat trip was organised and in November that year a visit to a Christmas Market.

The project continues to contribute to sustaining and safeguarding the health and wellbeing of older people that attend the club. Telephone calls are made to undertake welfare checks, resolve issues the service users are facing or as an act of befriending to reduce loneliness and isolation.

In the last year, our outreach worker supported older people with 21 Home visits and 10 Hospital Visits.

International Café

The café opens weekly for 3 hours for 46 weeks of the year with 857 individuals attending in 2023-24. Most service users are from initial accommodation housed by the Home Office but remain in Hillingdon on average 9-18 months. We provide food and refreshments donated and cakes baked by volunteers. Donated clothes are distributed, especially to new arrivals and 147 individuals visited a Doorway advisor. The café offers a safe, non-judgemental environment, help with clothing, and applications for Section 95, schools and GPs services creating a welcoming space for refugees from nearby hotels. Our efforts help service users integrate into the local community and navigate their new lives with more confidence and support. Cherry Lane Children's centre have begun to run stay and play activity sessions with the families present throughout the year. The international café was a warm centre in the winter months.

In coordination with the local authority, a Home Office delegation visited our International Café to see firsthand how we support asylum seekers from nearby hotels. They had an opportunity to observe us and our volunteers interacting with the asylum seekers, helping them with filling in forms for GP services and schools, resolving issues with delayed Section 95 applications etc. As part of a multi-agency pilot project called HALO our Head of Projects has been liaising with the local authority, Home Office and other key agencies to manage the pipeline of housing cases. Further to this Home Office officials joined the café to provide support to service users in the hotels.

A number of the volunteers for this project are those in the hotel or have been in the hotels supported by volunteers coming from the local community and further afield.

We have worked closely with other organisations, businesses, and the community to provide a steady flow of donations. This project received funding to expand our advice services to open alongside the café.

Community Support

Foodbank for Yiewsley and West Drayton

Working with the other churches of Yiewsley and West Drayton a local foodbank for Yiewsley, West Drayton and the Heathrow Villages has continued having been launched in May 2017 and is distributing food parcels to those that find themselves in hard situations.

Community Meetings

The Centre has been significantly involved in various community meetings and events to support the community with regard to issues that would impact upon their quality of life. These have included Ward Councillors' surgeries, Health Roadshows and public meetings which are held at BFCC. Joining the public health focus on health resilience this year, BFCC amplified public messages as well as hosting and facilitating health check-ups targeting hard to reach groups such as travellers.

In March 2024 BFCC hosted a forum with directors from the Home Office as well representatives from other charity groups and service users. The purpose of it was to gather insights on ensuring that refugees were adequately housed after receiving their leave to remain status. The directors heard from a diverse group of people all engaged in various activities and providing services and asked for solutions. This pivotal meeting illustrated the vital support that the Café and instrumental role BFCC have been able to play in shaping and collaboratively improving the Home Office's and Council's services.

Voluntary sector support

BFCC was chosen and funded by the GLA to explore how strategy and good practice could be improved across Hillingdon between Food Aid provision and wrap around advice and support services. The project ran from April to July 2023. BFCC facilitated 3 voluntary sector forums involving 10 different organisations. We also undertook surveys to map services and assess challenges. This resulted in several new partnerships and introductions for signposting. The Yiewsley and West Drayton Foodbank was extremely grateful of the support and introductions.

Hardship Funds

Bell Farm Christian Centre administers emergency funds which benefited people who needed urgent financial assistance.

The Samaritan's Fund is provided by Catalyst, to provide urgent relief to those not able to access funding.

The Energy Hardship Fund provided from 2022-2024 by the Energy Redress Trust provided energy grants for emergency prepayment top ups to relieve fuel poverty.

The Charis Shop provided by the Trussell Trust in partnership with Cadent was open from December to March providing fuel and supermarket vouchers via SMS or email to those in hardship.

Bell Farm Christian Centre emergency fund is a small pot made up of ad hoc donations which benefits people who needed urgent financial assistance but cannot access other hardship funds.

Hardship grants supported those who were homeless or no recourse to public funds with food or over-the-counter prescriptions. The second largest provision was for fuel poverty.

From our hardship funds 51 grants given totalling £1,089.54. From the Charis Shop 18 vouchers were given totalling £1,073.

7. Volunteers and support

Volunteers provide an invaluable resource for the organisation. Volunteers assist in various activities within the organisation; these include :

- Administration
- Assisting at holiday clubs and children's events
- Assisting with the carers and toddler groups
- Cooking and assisting with the Older Persons' Lunch and Social Club
- Christmas events
- Gardening and maintenance
- IT support
- Kitchen cleaning
- Management committee
- Pastoral care
- Reception duties for the Advice, Information and Care Service
- Sunday school
- Trustees
- Worship leading
- Providing advice

BFCC can sustainably maintain its charitable activities with talented and skillful volunteers who support our services. In 2023-24 within our community projects **102 people volunteered** in our projects last year **giving 15,339 hours**, sustaining our projects alongside our small but committed staff team. This equates to a £175,363 saving in staff costs. This is a significant rise in the number of volunteering hours from the year.

75% of our volunteers are service users of our services, providing greater outcomes for them. This also has the added advantage of an increased empathy and understanding towards those accessing the services. Finally, it enables there to be significant and helpful influence of volunteering service users in shaping our services to meet the needs of all service users.

Our organisational overheads are constantly scrutinised to ensure we are maximising service delivery and keeping costs low. BFCC receives a few in-kind donations from waste collection to raffle prizes. We have been fortunate to have a few strong corporate partnerships with companies such as Heathrow Airport Ltd, Tesco, ASDA, Hasbro, Richmond Toys and Funky Flowers which enables in-kind and cash donations. In addition to this having a strong local reputation we have developed a few corporate relationships that provide expertise and support us in areas such as policy updates.

We are extremely thankful of our volunteers and supporters.

8. Our Impact and Performance against Objectives

2023-24 Table, case studies and testimonies.

Bell Farm Church had an average of 135 adults and 85 children attending church on Sundays with a similar number at midweek activities and an additional 2,121 attendances at events throughout the year.

During 2023-24 our community projects helped 1,811 individual beneficiaries and their families.

Outputs	Outcomes and Impact	Number/ Value
Benefit Checks Benefits advice Disability Benefit Advice	Benefit check to ensure service users are receiving all benefits they are entitled to as well as benefits advice, disability advice and support to apply.	559
Debt Written off	Advocacy to reduce the burden of personal debt impacting service users.	£29,203
Rescheduling of debt	Advocacy to enable service users to better manage outgoing and improve budgeting.	£45,372
Income gained	Service users benefit reinstated after support and advocacy. Households more able to balance their budgets due to increased income.	£74,284
Less stress for service users	Numbers of service users less stressed due to intervention from advice services.	657
SIM cards	SIMs donated to service users unable to afford to top up mobiles. SIMs with 6 months free calls, texts and 40GB of data. Saving service user £90 per SIM card.	621
Toys and Hampers distribution	Hampers and toys for those in need at Christmas	Children 296 Adults 190
Support for Older Persons to tackle isolation & loneliness	Reduced isolation & loneliness and increase a sense of wellbeing & belonging through Lunch Club and social activities.	76
Support for parents & safe play area provided for early years	Improving the development of the child through play as well as increasing knowledge and confidence in parenting.	40 children 25 adults
Holiday provision provided for children & young people	Reduced boredom, increased knowledge and learning of new skills. Safe play space, reduce anti-social behaviour.	117 children
Providing support for locally	Relieving the pressure on local services such as A&E by equipping asylum seekers with knowledge of services and increasing their independence to access	197

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accommodated seeking asylum	prescriptions, clothing and other basic needs through advocating for Section 95 payments	
Distributing clothing and essential items to those with no recourse to public funds	Supporting individuals and their families with recycled clothing and safe to socialise and seek support boosting mental and physical well-being.	857

Our Help4Hillingdon Partnership has been especially successful. The partnership has outperformed the other partnerships across London in both output and outcomes of delivery. The outcomes framework was based on Doorway Advice's framework which is now established across multiple third sector organisations across London. BFCC has significantly benefited from a collaborative partnership with DASH and Hillingdon CAB supported by H4ALL.

Programme Reach - New to Advice Services

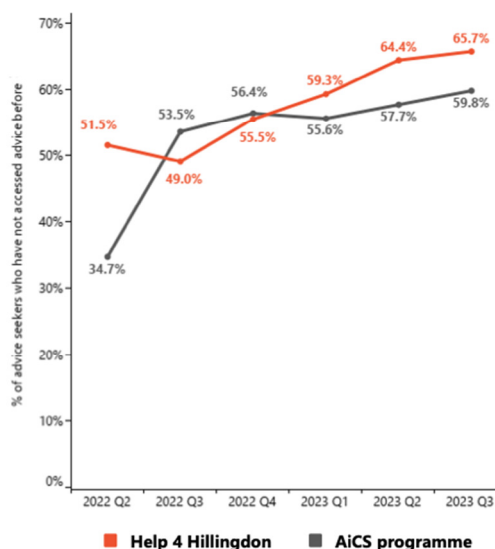
4

How effective was the AiCS programme at improving the reach of advice services?

- 711 advice seekers were seen as part of the AiCS programme
- Findings suggest that this model is reaching Londoners who do not traditionally access advice services. By the end of December 2023, **65.7% of those seen had never accessed advice before**. This proportion has predominantly been increasing over time, now 6% points greater than the programme average, and suggests that the programme is more effective at reaching new people as it becomes more embedded in communities.

"It was really easy after the initial meeting you could just arrange an appointment and it was easy to get to their office. You could ring or text them on the phone or email them and they would get back in touch really quickly."

"The school passed on my info, they phoned me within a couple of weeks, she was pretty quick to reach out."



Excluding unknowns. Partnership sample of 303, programme sample of 3,574.

Demographics of the service users

Beneficiaries/Clients	2022-23	2023-24
Number of <u>service users</u> accessing service	3,020	1,811
Number of Hillingdon residents accessing services	95.4%	98.35%
Details of ethnicity of clients		
Asian	146	424
Black	140	389
Chinese	1	3
European	163	69
Mixed parentage	20	44
White	507	468
Other	607	298
Unknown /Prefer not to say	1,436	116

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Number of clients with a disability	203 (7%)	175 (9.7%)
Number of clients struggling with mental health	60 (2%)	205 (11.3%)
Number of clients Asylum seeker/refugee	1,963 (65%)	918 (50.6%)
(% of total beneficiaries)		
Children	15.7%	Women 49.4%
Young people	0.8%	Adults 83.5%
Seniors	8.5%	

Case studies

Case Study 1

An older woman had been attending the Older Persons Lunch Club for over 1 year following the loss of her husband of many years. She enjoys the dining centre as it is a place to meet the friends she has made over the year. She enjoys the different entertainment and the hot lunches; she often feels very lonely throughout the week but when at the Lunch Club she feels happy and supported.

Her son and his young family lived out of the area. She was finding the large council house she had was becoming too much to manage but feared the change of moving. Her memory was starting to struggle. Doorway advice centre helped her and her family in downsizing property to a bungalow. The support from BFCC provided the support needed for an individual who otherwise would not have been likely to move from an under-occupied property, assisting the council with the housing crisis particularly with the demand for four-bedroom houses.

Case Study 2

Mr M came to our International Café for assistance. He had newly arrived from Afghanistan with his family. We observed he spoke quite good English, so we referred him to our partner organisation REAP. Through REAP, he enrolled into the community interpreting workshop. While still awaiting the result of his asylum application, he has gained some skills in interpreting. We assisted the parents to register their children into a local primary school, helping them settle into the community. Mr M has been volunteering at the International Café, doing lots of interpreting, assisting newcomers with filling in forms, and in general helping us to communicate with other asylum seekers who come for assistance. Mr M's journey shows how our centre, in collaboration with other partner organisations, can provide support and opportunities for refugees, and allow them being useful to the community.

Case Study 3

A toddler started at Tiny Gems who was very shy and would not talk to anyone or play with others. He remained near to his guardian for most of the session. Over a couple of months, he was encouraged to play games or do craft, allowing the child to develop skills and confidence. A pivotal moment was when the boy came and asked a staff member to push him on the bikes and he began talking to them.

The guardian was surprised and incredibly happy. Since then, the child has grown in confidence and developed skills through our session and using imaginative play with other children.

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Case Study 4

A mother with two children asked for one of her children to come to the Holiday Club and events throughout the year. The second child who is 7 years old is severely autistic and non-verbal so mum thought she could not ask for him to stay. Through a conversation with us, we reassured mum that we would allow the young boy to come and see how he got on during his first visit. Mum had never left him alone at a club before. We designated someone to watch over him throughout the event and he had a wonderful time. We managed to get him to join in with the entertainment and to dance. He attempted some craft but as his concentration span was extremely low, we allowed him to take things home to finish with mum. By the end of the week, he got up the front with the other children to sing songs for the parents although he did not sing but it was a big achievement for him that he joined in. Allowing him to come taught our Junior Leaders about children who may have complex needs. The break for mum through the long summer holidays was also very welcomed by her and allowed her to recharge for a short while each of the five days he was here.

Testimonies from Service users

‘Coming to Bell Farm Lunch Club has had a very positive impact on my life. It’s a day of the week I really look forward to attending. My life is very boring. I currently go to work, come home, eat dinner and then go to bed 6 days a week. I have a simple social life with perhaps a handful of friends but there was something missing.

I first joined the Lunch Club back in 2023 and it’s made me feel a lot better in myself as I socialise with people my own age and it’s a great feeling of community spirit. I intend to keep coming to the Lunch Club for the foreseeable future as it’s something I very much look forward too. I enjoy the different activities that happen on a weekly basis and also the food served is of the highest quality and everyone agrees with it.’

Male, 60s

‘Attending the Lunch Club has had a significant impact on my life and has made an enormous difference. It has given me a chance to meet new friends, getting out once a week gives me the incentive to get up and get dressed and make an effort with my appearance. It is the one day in the week I look forward to. I have mobility problems and having the transport to pick me up and take me back home is a plus as I would not be able to attend the club without it. The Lunch Club is a place also where I can meet friends and have great conversations with them as I don’t see anyone in the week other than my son who visits occasionally. The lunches provided are always tasty and very filling, and the weekly activities vary and are always fun.’

Female 70s

9. The Factors Affecting the Achievement of the Objectives

The factors affecting the achievement of the objectives of the organisation are as follows :

1. BFCC is well known within the local community and across the borough and surrounding areas. The charity has an exceptionally good relationship with several stakeholders including the local Members of Parliament, Ward Councillors and other agencies working in the area. This provides a good platform for partnership working. Our senior managers and project leaders work very closely with a few relevant departments within the council, GLA and NHS who continue to make referrals to our services.
2. BFCC has an incredibly good relationship with members of the local community and many members of the local community are incredibly happy to be able to attend the activities and services that are provided at the Centre. This is particularly good for the sections of the community that are particularly marginalised and vulnerable. The Organisation is pleased that some of these groups such as the Travellers and migrants feel able to attend the activities. Our reputation of providing dynamic and flexible services with supportive staff has resulted in us being very nimble and responsive to the changing demands and trends. Our strong staff and volunteer retention, ability to deliver impactful outcomes and holistic delivery model complements our responsiveness. This makes us attractive and approachable to other agencies and charities who want to work with us.
3. BFCC has a good relationship with funders and partners. Agencies and funders have often approached BFCC to see if we would deliver services on their behalf if funding was provided, or to work in partnership with them to deliver services. Equally to develop our own charity effectiveness, in 2023 we received funding to employ some consultancy from H4All. This led to the development of a substantial risk register, updating our GDPR and assisted in benchmarking salaries to ensure we are attractive to new recruits and able to appropriately cost budgets for new grants.

Further to this, in January Heathrow Airport Ltd trainers agreed to undertake a day of team dynamic insight training. The training day provided pro bono by Heathrow Airport Ltd enabled staff to understand how our personalities shape how we work and how to complement one another to get the best from one another. The training also provided insight into how we personally respond to different service users and how we can adapt our approaches to meet different needs.

4. BFCC has a hard working and loyal group of volunteers who help deliver the services to the local community.

No specific significant events occurred during the year that would have had a financial impact on BFCC.

However, our biggest challenge this year has been the support levels demanded from those presenting as homeless or at risk of homelessness. BFCC typically would work directly with 1-2 rough sleepers a month. Over the winter 2023 and spring of 2024 BFCC was seeing 1-2 rough sleepers a day. We simply were not equipped to deal with this. The lessons we

learnt from this were that when our services begin to become overwhelmed with an emerging trend that we must establish clarity. Clarity of what we can deliver with our resources, clarity of what our role is. We had to quickly be clear with clients as to what we can realistically provide in terms of support and resolution to set expectations. This meant being strict in what support we gave and signposting to partners. It resulted in us prioritising the client we could help the most within our expertise. This was a shift in mindset for the staff and volunteers but helped us to avoid burnout. We continue to work on importance of self-care practices and providing resources to promote the well-being our staff and volunteers.

10. Future Plans

The aims for 2024-25 :

- To fulfil the objects of the charity.
- To begin strategic business transformation to improve the effectiveness of the charity meeting its objectives.
- To continue to deliver the existing services and develop services and activities against the backdrop of post pandemic Britain and the cost-of-living and housing crisis which had led to higher demand due to increased need within the community.

Objectives

Continue the progress of the previous year's charity-wide transformation objectives of :

- Sustaining our Organisation in challenging times.
- Managing risks and costs associated with the building, inflation, and increased demand.
- Systematically reviewing our working practices and introducing business transformation.
- New diverse sources of fundraising with multi-year grants and unrestricted income.
- Become Commission ready to be competitive with collaborative tender bids.

Departmental development work and impact focus

Older persons provision will :

- Develop the Dining Club's curriculum and partnerships to maximise our impact on wellbeing and loneliness
- Sustain services for older people with additional capacity for outreach work

Children and families provision will :

- Begin after school activities for children
- Increase hours and capacity of toy library

Doorway Advice Information and Care Service provision will :

- Increase service specialisms and locations
- Recruit an additional member of staff
- Maintain the Matrix quality mark
- Increase face to face hours

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- Increase collaborations
- Achieve the Advice Quality Standard

Asylum seeker and Refugee support activities will :

- Prepare individuals for the transition from asylum seeking to refugee / leave to remain status.
- Develop further partnership with the Doorway Advice service.
- Innovate to demonstrate the impact of this work.

Bell Farm Church ministries will :

- Continue discipleship and bible studies within the current congregation
- Reach out to our immediate community, friends, family and work colleagues
- Increase midweek Small Groups
- Develop ministries for young people
- Explore the appointment of a Youth / Children's ministry worker
- Develop provision for spiritual counselling
- Consider support for overseas missions
- Explore ministries for those with addictions

11. Financial Review

Bell Farm Christian Centre's operation is dependent upon the receipt of grants and donations from various organisations and individuals, services provided by unpaid volunteers and the generosity of many individuals and businesses who provide various services and goods free of charge.

Just over half of the income received during the year was restricted income, which was provided to enable a specific activity or project to take place or for a particular service to be provided. Funding was received from a number of new sources to strengthen and increase existing projects and for capital improvements.

Income for the year was £243,588 (2023 - £217,461) and expenditure was £284,080 (2023 - £280,263). The net result was an overall deficit for the year of £40,492 (2023 deficit - £62,802). This included a deficit of £66,744 (2023 deficit - £40,926) on restricted funds which will be funded from surpluses brought forward from previous years.

The trustees are aware of the continual need to attempt to obtain additional "core funding" in order to strengthen the central administration and support services of Bell Farm Christian Centre. This would then release project staff to spend additional time on activities directly relating to their project and would strengthen the overall operation of Bell Farm Christian Centre.

Principal Funding Sources

The main grants and donations for the work of Bell Farm Christian Centre have come from the following organisations :

Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2024

London Borough of Hillingdon
Department of Foreign Affairs and Trade; Emigrant Support Programme
Greater London Authority
LHC Community Benefit Fund
Energy Saving Trust

Investment powers and policy

Under the Memorandum and Articles of Association, Bell Farm Christian Centre has the power to invest in any way the trustees wish.

The trustees, having regard to the fact that most funding is from grants which are paid on a quarterly basis or six-monthly basis, have operated a policy of keeping available funds in interest bearing deposit accounts.

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 1 and 2 months of the resources expended, which equates to £23,000 to £48,000 in general funds. However following lessons from the pandemic, the trustees are looking to increase this threshold to over 3 months but no greater than 5 months, which equates to £70,000 to £119,000. At this level, the trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. It would then be necessary to consider how the funding would be replaced or activities changed. At present the reserves amount to £58,289, with the trustees hoping to reach the new reserves threshold within the next four years.

Trustees' responsibilities in relation to the financial statements

The trustees (who are also directors for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with general applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources of the charitable company for that period. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable

Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2024

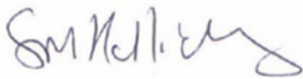
them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners

Bruton Charles, Chartered Accountants were appointed as Independent Examiners in 2016 and have expressed their willingness to continue in that capacity. A resolution proposing their reappointment will be put to the Annual General Meeting.

In preparing this report, advantage has been taken of the small companies' exemption in the Companies Act 2006.

Approved by the trustees on 21 November 2024 and signed on their behalf by



S M Holliday

**Bell Farm Christian Centre
Independent Examiner's report
For the year ended 5 April 2024**

I report to the charity trustees on my examination of the accounts of the company for the year ended 5 April 2024, which are set out on pages 30 to 42.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe :

- i. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- ii. the accounts do not accord with those accounting records; or
- iii. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the account give a 'true and fair' view which is not a matter considered as part of the independent examination; or
- iv. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Neil Major
Bruton Charles, Chartered Accountants

Address: The Coach House, Greys Green Business Centre, Henley-on-Thames,
Oxfordshire, RG9 4QG

Date: 20 December 2024

Bell Farm Christian Centre
Statement of Financial Activities
For the year ended 5 April 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Income					
Donations	2	23,548	1,669	25,217	24,119
Income from charitable activities					
Grants receivable	3	99,710	63,176	162,886	146,941
Other income	4	520	39,457	39,977	38,433
Investment income	5	2,305	-	2,305	965
Rental income	6	13,203	-	13,203	7,003
Total income		139,286	104,302	243,588	217,461
Expenditure					
Costs of raising funds	7	-	6,902	6,902	6,583
Charitable activities	8	149,911	127,267	277,178	273,680
Total expenditure		149,911	134,169	284,080	280,263
Net income	10	(10,625)	(29,867)	(40,492)	(62,802)
Transfers between reserves	15	36,877	(36,877)	-	-
Net movement in funds		26,252	(66,744)	(40,492)	(62,802)
Reconciliation of funds					
Total funds brought forward		66,895	188,837	255,732	318,534
Total funds carried forward		93,147	122,093	215,240	255,732

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

This statement of financial activities includes an income and expenditure account in accordance with Companies Act 2006 requirements.

Bell Farm Christian Centre
Balance Sheet
As at 5 April 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	12		113,695		124,158
Current assets					
Debtors	13	37,838		28,259	
Cash at bank and in hand		<u>76,459</u>		<u>142,149</u>	
		114,297		170,408	
Creditors: amounts falling due within one year	14	<u>12,752</u>		<u>38,834</u>	
Net current assets			101,545		131,574
Net assets			<u>215,240</u>		<u>255,732</u>
Capital and Reserves	15 & 16				
Restricted funds			122,093		188,837
Unrestricted funds					
Designated funds			29,369		23,149
General funds			63,778		43,746
			<u>215,240</u>		<u>255,732</u>

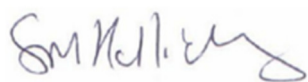
The trustees have taken advantage of the Companies Act 2006 in not having these accounts audited under section 477(1). No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s386 and s387 of the Companies Act 2006 and section 138 of the Charities Act 2011.

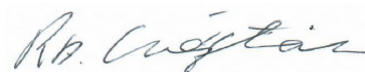
These accounts have been prepared in accordance with the provisions in part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to the members of the company.

The notes on pages 31 to 41 form part of these financial statements.

Approved by the Board of Trustees on 21 November 2024 and signed on its behalf by



S M Holliday
Trustee



R Charrington
Trustee

Company registration number 04110617

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2024

1 Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)), the Charities Act 2011, the Companies Act 2006.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The Charity constitutes a public benefit entity as defined by FRS 102.

1.2 Changes to previous accounts

No changes have been made to the financial statements for previous years unless otherwise stated within the notes as a prior year adjustment.

1.3 Preparation of the accounts on a going concern basis

The directors consider that the company is a going concern.

1.4 Income recognition policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- the charity has entitlement to the funds;
- any performance conditions attached to the items of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.

Income from charitable activities includes grant income received subject to performance conditions and is recognised as earned (as the related services are provided).

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1.6 Fund accounting

Funds held by the charitable company are:

- Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2024

- Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific purposes.
- Restricted funds – these are funds which can only be used for particular purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The trustees make transfers between funds as agreed by the funder.

1.7 Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1.8 Allocation of costs

Certain expenditure is directly attributable to specific activities in accordance with the budget submitted to the funder and this expenditure has been allocated directly to those activities. Support costs have been apportioned as agreed and allocated to specific activities on the basis of time spent or resources used.

1.9 Operating leases

Rentals paid under operating leases are charged to income as incurred.

1.10 Pensions

The charitable company contributes to the personal defined-contribution pension schemes of employees. The annual contributions paid are charged against income.

1.11 Tax status

The charitable company is a registered charity within the definitions of section 506(1) Income and Corporation Taxes Act 1988 and therefore it is not assessable to corporation tax on any surplus charitable funds

1.12 Governance costs

Include all costs relating to the public accountability of the charitable company and its compliance with regulation and good practice. They include costs relating to the examination of statutory accounts.

1.13 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation and are capitalised if they can be used for more than one year and cost at least £1,000.

Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows, unless assets are purchased from grants for a particular short term project, in which case they are written off over the length of the project.

Building extension	over term of lease
Computer equipment	33% straight line on cost
Fixtures, fittings & other equipment	20% straight line on cost

1.14 Creditors and provisions

Creditors and provisions are recognised at their settlement amount where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2024

1.15 Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees report.

1.16 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 Income from donations

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£
General Fund	22,273	-	22,273	19,477	-	19,477
Advice Service	-	-	-	-	-	-
Asylum Seekers	-	-	-	-	801	801
Toy Library	-	-	-	-	-	-
Older Persons	-	1,454	1,454	-	3,641	3,641
Children and Families	-	215	215	-	-	-
Other Funds	1,275	-	1,275	200	-	200
	<u>23,548</u>	<u>1,669</u>	<u>25,217</u>	<u>19,677</u>	<u>4,442</u>	<u>24,119</u>

3 Grants receivable

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£
General Fund	41,868	-	41,868	23,896	-	23,896
Advice Service	-	52,888	52,888	21,658	35,362	57,020
Asylum Seekers	10,000	5,193	15,193	7,342	8,287	15,629
Children and Families						
Manager	19,842	-	19,842	13,826	-	13,826
Holiday Club	-	-	-	-	1,324	1,324
Other	-	200	200	-	-	-
Older Persons						
Dining Club	28,000	-	28,000	10,000	18,000	28,000
Transport	-	-	-	-	-	-
Other	-	3,200	3,200	-	5,070	5,070
Other Funds						
Operations Manager	-	-	-	-	-	-
Samaritan Fund	-	-	-	-	1,000	1,000
Other	-	1,695	1,695	-	1,176	1,176
	<u>99,710</u>	<u>63,176</u>	<u>162,886</u>	<u>76,722</u>	<u>70,219</u>	<u>146,941</u>

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2024

4 Other income from charitable activities

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£
General Fund	79	-	79	787	-	787
Advice	-	-	-	-	-	-
Children and Families	441	293	734	345	243	588
Older Persons	-	39,164	39,164	-	37,058	37,058
Other Funds	-	-	-	-	-	-
	<u>520</u>	<u>39,457</u>	<u>39,977</u>	<u>1,132</u>	<u>37,301</u>	<u>38,433</u>

5 Investment income

All of the charity's investment income arises from interest bearing deposit accounts and is unrestricted income.

6 Rental income

Income from use of premises, all of which is unrestricted income.

7 Costs of raising funds

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£
Staff costs	-	6,902	6,902	2,741	3,842	6,583
	<u>0</u>	<u>6,902</u>	<u>6,902</u>	<u>2,741</u>	<u>3,842</u>	<u>6,583</u>

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2024

8 Expenditure on charitable activities

2024	General Fund £	Advice Service £	Asylum Seekers £	Children & Families £	Older Persons £	Other Funds £	Total £
Staff costs							
Direct	34,517	42,744	13,965	8,616	19,186	20,918	139,946
Support	(17,045)	8,822	666	2,213	3,593	1,751	-
Premises costs							
Direct	37,873	-	-	-	250	-	38,123
Support	(18,702)	9,680	730	2,428	3,942	1,922	-
Office costs							
Direct	8,407	1,796	273	143	449	471	11,539
Support	(5,238)	2,711	205	680	1,104	538	-
Project costs	10,696	145	1,607	2,462	45,944	1,417	62,271
Governance costs	2,200	-	-	-	-	-	2,200
Donations	5,170	-	-	-	-	-	5,170
Depreciation	-	-	-	-	-	17,930	17,930
	<u>57,878</u>	<u>65,898</u>	<u>17,446</u>	<u>16,542</u>	<u>74,468</u>	<u>44,946</u>	<u>277,178</u>

2023	General Fund £	Advice Service £	Asylum Seekers £	Children & Families £	Older Persons £	Other Funds £	Total £
Staff costs							
Direct	38,516	43,696	9,220	16,258	19,236	16,402	143,328
Support	(18,674)	9,370	1,325	2,398	3,723	1,858	-
Premises costs							
Direct	35,280	25	9	-	160	-	35,474
Support	(18,558)	9,311	1,317	2,383	3,700	1,847	-
Office costs							
Direct	7,543	1,328	4	3	353	566	9,797
Support	(5,125)	2,571	364	658	1,022	510	-
Project costs	8,482	145	2,021	3,821	46,009	832	61,310
Governance costs	2,200	-	-	-	-	-	2,200
Donations	5,420	-	-	-	-	-	5,420
Depreciation	-	-	-	-	-	16,151	16,151
	<u>55,084</u>	<u>66,446</u>	<u>14,260</u>	<u>25,521</u>	<u>74,203</u>	<u>38,166</u>	<u>273,680</u>

Expenditure on charitable activities includes £127,267 (2023 – £109,669) of expenditure from restricted funds.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2024

9 Governance Costs

	2024	2023
	£	£
Independent Examiner's fees	<u>2,200</u>	<u>2,200</u>

10 Net income for year

This is stated after charging:

	2024	2023
	£	£
Depreciation	17,930	16,151
Independent Examination provision	<u>2,200</u>	<u>2,200</u>

11 Staff Costs

	2024	2023
	£	£
Wages and salaries	133,982	142,266
Fees	6,391	659
Social security costs	3,621	4,105
Pension contributions	2,855	2,881
Life assurance	-	-
	<u>146,849</u>	<u>149,911</u>

The average number of employees during the year was as follows :

	Total employees		Full time equivalent	
	2024	2023	2024	2023
General Fund	4	4	2	2
Advice Service	2	2	1	1
Asylum Seekers	1	1	1	1
Children and Families	1	1	1	1
Older Persons	1	1	1	1
Operations Manager	1	1	1	1
	<u>10</u>	<u>10</u>	<u>7</u>	<u>7</u>

No employee of the charity received emoluments of more than £60,000.

The charity contributes to a pension scheme for its employees as required under the automatic enrolment regulations. Pension contributions are accounted for and paid as they fall due and there were no outstanding contributions at the balance sheet date (2023 – £nil).

During the year, no trustees were paid or received any other benefits from employment with the charity (2023 – £nil) and no expenses were paid to trustees during the year (2023 – £nil).

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2024

12 Tangible fixed assets

	Building extension	Computer equipment	Fixtures fittings & equipment	Total
	£	£	£	£
Cost				
At 5 April 2023	230,838	21,283	149,549	401,670
Additions	-	2,142	5,327	7,469
Disposals	-	-	(5,684)	(5,684)
At 5 April 2024	<u>230,838</u>	<u>23,425</u>	<u>149,192</u>	<u>403,455</u>
Depreciation				
At 5 April 2023	108,363	20,499	148,650	277,512
Charge for the year	15,310	1,106	1,514	17,930
Disposals	-	-	(5,682)	(5,682)
At 5 April 2024	<u>123,673</u>	<u>21,605</u>	<u>144,482</u>	<u>289,760</u>
Net book value				
At 5 April 2024	<u>107,165</u>	<u>1,820</u>	<u>4,710</u>	<u>113,695</u>
At 5 April 2023	<u>122,475</u>	<u>784</u>	<u>899</u>	<u>124,158</u>

All assets are held for direct charitable purposes.

13 Debtors

	2024 £	2023 £
Other debtors	29,771	25,021
Prepayments	<u>8,067</u>	<u>3,238</u>
	<u>37,838</u>	<u>28,259</u>

14 Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals	12,752	10,859
Deferred income	<u>-</u>	<u>27,975</u>
	<u>12,752</u>	<u>38,834</u>

Deferred income is the portion of specific grant income which relates to the year ended 5 April 2025.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2024

15 Analysis of charitable funds

	Balance at 6 April 2023 £	Income £	Expenditure £	Transfers £	Balance at 5 April 2024 £
Restricted Funds					
Advice Service					
Hillingdon Community Trust	66,895	-	(19,806)	(21,348)	25,741
Department of Foreign Affairs and Trade; Emigrant Support Programme	175	9,000	(914)	(7,751)	510
Greater London Authority	-	31,867	(31,867)	-	-
LHC Community Benefit Fund	-	2,762	(2,762)	-	-
Energy Saving Trust	-	9,259	(9,259)	-	-
ProParenting					
Other Income	1,001	-	-	-	1,001
Children and Families					
Toy Library					
Richmond Toys	571	-	-	-	571
Other	267	-	-	-	267
Holiday Club and out of school activities					
Ward Councillors	100	-	-	-	100
Other	-	200	(3,466)	3,266	-
Toddler Group	-				-
Ward Councillors	-	200	(200)	-	-
Other	-	308	(18)	(291)	-
Older Persons					
Dining Club	(18,939)	39,164	(40,059)	(3,971)	(23,806)
Ward Councillors	-	200	(200)	-	-
London Borough of Hillingdon Leaders Initiative	5,192	-	-	-	5,192
Greater London Authority	-	3,000	(3,000)	-	-
Other Income	-	1,454	(1,454)	-	-

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2024

	Balance at 6 April 2023 £	Income £	Expenditure £	Transfers £	Balance at 5 April 2024 £
Other Grants					
Maintenance Reserve	1,123	-	-	-	1,123
Development Worker	549	-	-	-	549
Pampering Course	552	-	-	-	552
London Catalyst Samaritan Fund	645	-	(998)	300	(53)
Asylum Seekers					
Hillingdon Community Trust	2,496	-	-	(2,496)	-
LHC Community Benefit Fund	-	3,108	(3,259)	151	-
Greater London Authority	-	1,000	-	(1,000)	-
Other	2,095	1,085	(585)	(2,898)	(303)
Ward Councillors for Equipment	-	1,695	-	(1,695)	-
Partners in Renewal	29	-	-	-	29
Building Fund	2,412	-	-	-	2,412
Capital Fund					
Restricted	123,674	-	(16,321)	855	108,208
Total Restricted Funds	188,837	104,302	(134,169)	(36,877)	122,093
Unrestricted Funds					
Designated Funds					
Giving Fund	146	-	(5,150)	5,400	396
London Borough of Hillingdon					
Advice Service	5,258	-	-	-	5,258
Asylum Seekers	-	10,000	(10,000)	-	-
Children and Families	-	19,842	(5,536)	(11,020)	3,286
Operations Manager	10,318	-	(13,268)	13,268	10,318
Older Persons	-	28,000	(19,360)	(8,640)	-
Support costs	6,174	32,723	(32,723)	(2,814)	3,360
Other income	1,253	1,716	(1,275)	5,057	6,751
	23,149	92,281	(87,312)	1,251	29,369
General Unrestricted Funds					
General Fund	43,263	44,034	(58,020)	29,012	58,289
Greater London Authority	-	1,935	(1,935)	-	-
LHC Community Benefit Fund	-	1,036	(1,036)	-	-
Capital Fund - Unrestricted	483	-	(1,608)	6,614	5,489
	43,746	47,005	(62,599)	35,626	63,778
Total Funds	255,732	243,588	(284,080)	-	215,240

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2024

Purpose of Restricted Funds

Advice Service For running costs of Doorway Advice, Information and Care Service.

Parent Support For Pro Parenting courses and training.

Children and Families Projects

Toy Library For running costs of Toy Library
 Holiday Club For Summer Holiday Clubs
 Out of School activities For other Holiday Events
 Toddler Group For Carer and Toddler group

Older Persons

London Borough of Hillingdon For older persons work, including employment of manager.
 Dining Club For running costs of Dining Club
 London Borough of Hillingdon For capital items and special events
 Leaders Initiative
 London Borough of Hillingdon For new equipment and special events
 Ward Councillors

Transfers are made from the Dining Club fund to the London Borough of Hillingdon fund to cover shortfalls on funding.

Other Funds

Maintenance Reserve For maintenance of building
 Development Worker Balance from employment of development worker
 Pampering Course Balance from pampering courses
 London Catalyst Samaritan Fund For helping those in need
 Asylum Seekers Working with those seeking asylum in the UK who are temporarily housed in hotels at Heathrow
 Partners in Renewal For churches in West Drayton and Yiewsley
 Building Fund For building extension. Costs are transferred from this fund to the Capital fund

Purpose of Designated Funds

Giving Fund A proportion of general unrestricted income is set aside to give to other organisations. Transfers into this fund are from the General fund.

London Borough of Hillingdon

Advice Service For running costs of Doorway Advice, Information and Care Service
 Asylum Seekers For running costs of Asylum Seekers projects
 Children and Families For running costs of Children and Families projects
 Operations Manager For employment of Operations Manager
 Older Persons For running costs of the Older Persons projects
 Support Costs For support staff and costs of the organisation

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Transfers

The projects run by BFCC are supported by available premises as well as management and administrative services. For simplicity the costs of these services are paid entirely from general unrestricted funds. However, many of the grants received include amounts towards these costs. Such agreed amounts are therefore transferred to the general unrestricted fund to cover this expenditure. When equipment is purchased the costs are transferred from specific restricted and designated funds to the Capital fund.

16 Analysis of net assets between funds

	Restricted	Unrestricted	Total
	£	£	£
Fund balances at 5 April 2024 are represented by:			
Tangible fixed assets	108,203	5,492	113,695
Current assets	16,261	98,036	114,297
Creditors: amounts falling due within one year	(2,370)	(10,382)	(12,752)
	<u>122,094</u>	<u>93,146</u>	<u>215,240</u>

17 Operating lease commitments

Bell Farm Christian Centre has use of the church building and manse on a 21 year lease from March 2010. Rentals payable on this lease, through a Memorandum of Understanding with the Landlord, are reduced to a starting value of £2,000 per year, rising annually by inflation.

18 Related party transactions

There were no related party transactions during the year.

19 Control

There is no controlling party.

Accounts



Bell Farm Christian Centre

(a company limited by guarantee)

**Annual Report and Accounts
for the year ended
5 April 2023**

**Bell Farm Christian Centre
Annual Report and Accounts
for the year ended
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Bell Farm Christian Centre

Report of the trustees for the year ended 5 April 2023

The trustees present their report, together with the financial statements of the charity, for
the year ended 5 April 2023

1. Reference and Administrative Details

Charity number	1085450
Company number	04110617
Registered Office and operational address	Bell Farm Christian Centre South Road West Drayton Middlesex UB7 9LW

Directors and Trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

Trustees	Mr P N Waine	(Resigned 05.04.2023)
	Mr S M Holliday	
	Mr M Crane	(Resigned 18.04.2023)
	Ms J Duncan	
	Mr T Heron	
	Mrs A Widgington	(Resigned 25.04.2023)
	Mr William Jhon	(Appointed 13.09.2022)
	Mr Robert Charrington	(Appointed 05.12.2023)

Chairperson Mr P N Waine

Secretary Mr S M Holliday

Senior Management

CEO	Mr S P Mathers
Head of Projects	Mrs D H Faichney
Minister	Mr G W Foster

Independent Examiners Bruton Charles, Chartered Accountants
The Coach House
Greys Green Business Centre
Henley-on-Thames
RG9 4QG

Bankers CAF Bank
Kings Hill
West Malling
Kent
ME19 4TA

2. Structure, Governance and Management

Governing Document

Bell Farm Christian Centre (BFCC) is a charitable company limited by guarantee, incorporated on 20 November 2000 and registered as a charity on 8 March 2001. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1 each.

Recruitment and Appointment of Trustees

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Articles of Association the trustees are not subject to retirement by rotation and powers of appointment or removal rest with the trustees.

The trustees bring a wide range of skills to the charity, and when considering inviting additional trustees to join the board, the trustees will consider those with a similar vision who can bring specialist skills and experience needed for future development.

Trustee Induction and Training

Existing trustees are already familiar with the practical work of the charity and new trustees are encouraged to meet the existing trustees and key employees to familiarise themselves with the charity and the context in which it operates. Trustees will also be provided with induction training and orientation.

As well as keeping up to date with relevant essential policy and legislation, trustees are encouraged to attend appropriate on-going external training events where these will facilitate the undertaking of their role.

Organisation

The board of trustees is responsible for the administration, strategic direction and policy of the charity and meets six times a year. The responsibilities of the trustees are defined in part by the Charity Commission and in part by company law. In addition, trustees are bound by the charity's Memorandum and Articles of Association.

At BFCC the trustees' roles are akin to those of executive and non-executive directors in commercial organisations, with non-executive directors offering strategic, specific and objective advice at board meetings and executive directors managing operational aspects of the organisation.

The CEO, supported by the senior management, is responsible for implementing the directives of the trustee board and ensuring that the organisation's resources (human and financial) are brought to bear in the achievement of the charitable objectives. The Senior Management team consists of the Head of Projects, Church Minister and CEO.

At BFCC operational, strategic and financial day to day decisions (excluding acceptance of annual returns and employee remuneration) are made by the CEO, collaboratively with the

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Head of Projects and Church Minister and in regular consultation with employees, volunteers and service users as appropriate.

The CEO works with the Head of Projects and Church Minister to ensure that the organisation can evaluate and rapidly respond to changes in its operating environment. The trustees keep the senior management to account to maintain transparency and openness which is integral to the decision-making process and ensures that the direction and activities of the organisation are sympathetic to and supportive of the needs of the communities that BFCC serves.

Salaries for all staff are reviewed by the trustees on an annual basis following annual staff appraisals.

A special note of thanks

After over 20 years of service Pete Waine, our Chair of Trustees, retired as a trustee, as expected, at the end of the financial year. Pete's contribution to the charity from its inception has enabled the significant impact that the organisation has had on the local community over the decades possible. Our thanks goes to him and longstanding trustee Mike Crane for their commitment and support.

3. Related Parties

BFCC recognises the value of diversity not only in the communities it serves but also in the people and organisations with whom it chooses to work. BFCC works closely with local and national government representatives, local businesses, the Metropolitan Police, local and national charities, local educational establishments, churches, other likeminded organisations and, of course, its clients in the local community. Joint ventures, partnerships and collaborative working are an essential and integral part of BFCC's success, and we continue to invest in building relationships.

The charity has close relationships, locally and across a wider area, with a number of other organisations and charities with similar aims. These include :

Partners

Churches

St Matthew's Church
West Drayton Baptist Church
Yiewsley Baptist Church
Yiewsley Methodist Church
Cornerstone Arabic Fellowship
St Margarets Church, Uxbridge
St Anslem's Church, Hayes

Other Agencies

Advice UK

Age UK Hillingdon, Harrow and Brent

DASH

Drayton Court

Give Space CIC

H4All

Hillingdon CAB

Hillingdon Community Transport

HFCA

Hillingdon Food Bank

Hillingdon MIND

Hillingdon Traveller and Gypsy Interagency

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Forum
Institute of Money Advice
Livability
Local Members of Parliament
MTG Solicitors
Metropolitan Police SNT
Local NHS and health partners

London Borough of Hillingdon
REAP
Ward Councillors
Yiewsley and West Drayton Food Bank
Yiewsley Court

4. Risk Management

The trustees have a risk management strategy which comprises of an annual review of the risk register recording risks the charity may face, the establishment of systems and procedures to mitigate the risks identified and the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

All insurable risks are subject to normal insurance policies, covering matters such as employer's liability, third party liability, business interruption, buildings and contents, etc. The organisation also has professional indemnity insurance for the services provided by the organisation. Special activities are individually assessed for risk and additional insurance taken out to cover these, if required.

Contractual risks are reviewed before being entered into to assess that they would not significantly impact upon the organisation's ability to fulfil its objectives. Significant external risks to funding have led to the development of a three-year plan which will allow for diversification of funding and activities. A key element in the management of financial risk is the setting of a reserves policy and the careful financial management of each of the individual projects undertaken by the organisation.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Policies and procedures are in place to ensure that all legislative requirements are met and best practice is maintained. These are subject to annual review by the trustees.

5. Objectives

The objects of the charity are :

- To advance the Christian faith in accordance with the statement of beliefs
- To relieve persons who are in conditions of need or hardship or who are aged or sick
- To undertake other charitable activities for the benefit of the community

Main objectives for the year :

The main objectives for the year were :

- To fulfil the objects of the organisation
- To begin strategic business transformation to improve the effectiveness of the charity in meeting its objectives.
- To continue to deliver the existing services and develop services and activities against the backdrop of post pandemic Britain and the rising inflation causing a cost of living crisis leading to higher demand due to increased need within the community.

In addition to traditional church activities, the policies adopted in furtherance of these aims are to operate activities which are for the good of the residents of the London Borough of Hillingdon and surrounding areas, with continuous review of the needs of the area leading to the development of projects to cater for these, as appropriate.

The activities, which are for the benefit of all sections of the community in the London Borough of Hillingdon and beyond, are described below.

The trustees have referred to the Charity Commission's guidance on public benefit when reviewing the aims and objectives and in planning future activities.

Strategies and Activities to Achieve the Stated Objectives for the Public Benefit :

The objectives have been achieved through the following strategies and activities :

An **Advice, Information and Care Service** provides free, confidential, impartial and independent information, advice, advocacy and support to members of the local community who have issues concerning: housing (including stopping evictions), housing benefits, benefits, consumer affairs, debt, hate crime, domestic violence, advocacy, form filling and support both at Bell Farm and at St Matthews Church Centre. The same service has been delivering increased locations alongside Foodbanks in Hillingdon as part of the Help4Hillingdon Partnership.

The Advice, Information and Care Service provides a 'one stop shop' approach to assist local people with any matter. The service can deal with most requests but will also signpost clients where necessary.

The **Children and Families Section** provides safe support and activities for children, families and young people within the local community. The section currently provides: carer and toddler groups, community parent support groups, holiday clubs and special events, so as to support families in the local area.

The **Older Persons Section** organises a weekly lunch and social club which provides a freshly cooked meal and social contact for older people within the community. Other activities, including day trips and long weekends away, have also been provided to reduce the isolation felt by older people. Outreach is undertaken to isolated elderly in the community

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to enable them to access the services provided for them or to provide other appropriate support.

The **International Café** provides a warm welcome with support, advice, and information as well as the distribution of clothing and other essential items to predominantly asylum seekers based locally in initial accommodation but also to others in need.

Church Services and meetings have been provided to advance the Christian Faith. Regular Sunday morning and evening worship, prayer meetings, fellowship activities and evangelistic events are provided throughout the year.

Community Meetings and Networks : The Centre has been significantly involved in various community meetings and events so as to support the community with regard to issues that would impact upon their quality of life. These have included Ward Councillors' surgeries, Health Roadshows and public meetings which are held at BFCC. BFCC was involved in the development and delivery of local networks that support other local organisations.

Training courses are held in various subjects to BFCC staff and members of the local networks to increase local expertise and knowledge.

Other Support is provided in response to identified need including the provision of food through Fare-share and a Food Bank. Due to local demand the Food Bank is open when the Advice Centre is open. A Samaritans Fund, Energy Support Fund, Free Sim cards and BFCC emergency funds benefited people who were in dire need of urgent financial assistance.

New activities in 2022/23

In 2022 our services fully resumed following the pandemic restrictions. Additional funding enabled BFCC to further achieve our objectives by undertaking some shorter-term projects to compliment the above regular services and emerging needs. These included :

- A partnership with Give Space CIC enhancing mental resilience through well-being workshops with older people.
- A partnership with DASH to improve digital skills with older people and Doorway clients.
- Expansion of our advisers' skills and knowledge to provide information and Advice around energy in partnership with Hillingdon Citizens Advice.
- Expansion of advice services providing more follow up appointments for complex cases.
- Development of a consistent offer of advice, information and support for asylum seekers.
- Issuance of SIM cards with free data for six months in partnership with Vodafone to those in financial hardship.

- Provision of hardship grants to those experiencing fuel poverty.
- Hosting ESOL classes in partnership with REAP.
- Creating a network to develop Food Aid and wrap around financial support in Hillingdon.

6. Review of the Activities

Doorway Advice, Information and Care Service

Aims and Objectives

- To provide advice, information and care as required by clients
- To advocate on behalf of clients where necessary
- To empower people
- To provide support when needed
- To work in partnership with and develop relationships with other agencies
- To work in partnership with other projects situated in the Centre
- To relieve suffering, stress or hardship
- To identify gaps in the provision available to clients and to work towards filling the gaps either as an organisation or in partnership with other agencies.
- To show the love of God in word and deed



The Advice Information and Care Service is open two days a week for clients to drop in. Appointments may be made at other times to see an advisor and home visits can be arranged if the client is unable to attend the Centre because of ill health or disability or because the issue concerns the housing conditions in which they are living. Outreach advice sessions take place twice a week at St Matthews Church in Yiewsley and other locations as part of the Help4Hillingdon partnership thus increasing the capacity of the service and making it more accessible to a wider group of the local population. Sessions are run in conjunction with the Foodbank.

This year **886 individuals** made **over 1,799 visits** across all locations not including follow-up calls or appointments outside of opening hours. 511 cases were closed during the year reflecting the significance of a larger number of complex cases needing multiple visits and follow-up, many of which are on-going.

The Advice, Information and Care Service has continued to work closely with other agencies to provide a more holistic and confidential approach for clients presenting with complex needs and to build capacity within the service. BFCC has significantly benefited from a collaborative partnership with DASH and Hillingdon CAB supported by H4ALL. This has helped to expand advice into other settings such as GP surgeries in the coming year and standardise practice across the borough and learn from best practice.

As well as attending drop-ins of their own accord, clients are referred from a wide range of agencies including the London Borough of Hillingdon Council.

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The benefits to individuals, families and the local community through the work of Doorway are both immediate and long-term and include but are not restricted to :

- Increased household income
- Lowered stress levels, anxiety and associated health issues
- Improved financial skills
- Bailiff action stopped
- Benefits reinstated or corrected
- Evictions stopped
- Resolving issues with energy billing
- Council tax issues resolved removing threats of court action
- Housing found for people who are homeless and preventing homelessness
- Families able to access education for their children
- Debt rescheduling of multiple debts to reduce the risk of legal action
- Reduction of stress through emotional support
- Improved ability to maintain their tenancy
- Increase in ability to self-manage

Type of advice given 2022-23 (Change from 2021-22)

DWP	SUPPORT	EMPLOYMENT	DLA/PIP	HMRC	WARD CLLR
71	198	2	49	0	3
+24	+64	-1	+47	No change	-2
LEGAL	TCREDITS	EVICTION	INFO	HOUSING	APPEAL
23	0	13	40	90	4
+8	-3	+7	+15	+57	No change
FORM FILLING	HOUSING BENEFIT	C TAX REDUCTION	COUNCIL TAX	ADVOCACY	DOMESTIC VIOLENCE
66	50	32	31	17	1
+66	+31	+21	+14	+14	No change
DEBT	HOMELESS	EDUCATION	BAILIFFS	FOODBANK	ADVICE
44	17	4	5	265	88
+17	-92	-22	No change	-85	+22
DHP	U/ CREDITS	IMMIGRATION	GRANTS	CARERS ALL	LETTER WRITING
4	47	149	15	2	25
-1	+22	-245	-55	No change	+19
NASS	MEDICAL	CONSUMER	OTHER	ENERGY	BENEFIT CHECKS
137	10	7	1	21	212
-137	-2	+5	+1	NEW	NEW

Doorway Advice gave out 1,019 vouchers of the 1,893 vouchers generated for our partner Yiewsley and West Drayton Food Bank. Of the 1,984 parcels distributed BFCC gave 449 food parcels supporting 981 beneficiaries. 265 specifically came into Doorway Advice for

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Foodbank and were provided with basic income/benefits checks in order to maximise their income and reduce dependency on Foodbank.

The Advice Centre has one full-time and two part-time advisors assisted by two volunteer receptionists and a volunteer advisor. The full-time advisor has retained their specialist debt qualification with the Institute of Money Advisors with regular on-going training. CPD training continues to be undertaken by staff and volunteers. Through a partnership project with Hillingdon CAB and DASH called Heat4Hillingdon, advisers have been providing Energy advice to support the rise in energy poverty.

The Help4Hillingdon partnership which includes the above partners with H4All as lead organisation funded by the Mayor of London has enabled a much more flexible approach to providing advice alongside Foodbanks in the borough as multiple charities are able to cover one another when staff capacity has been stretched. The partnership also adds value in reducing the BFCC management capacity needed to manage and report to the funder enabling the service to focus on delivery.

The Advice Information and Care Service has computers and access to iPads in the reception area which service users are able to use when they need to apply for benefits online, undertake job searches or complete housing forms which are often online. If they need assistance one of the volunteers helps the service user.

The Advice Centre and outreach services have seen the demand of clients presenting with complex and multiple needs grow significantly this year with a greater proportion of clients presenting with arrears and energy concerns as the cost-of-living crisis began to impact the lowest income households.

The West Drayton Ward Councillors have continued to hold their monthly surgeries at the centre alongside Doorway Advice.

DASH has provided specific support with disability advice. Solicitors from MTG have assisted where legal advice was needed, and clients identified and referred by Doorway advisors often receive free legal advice.

Case study A

A gentleman from the Traveller Community came to the Advice Centre stating that he wanted to help other travellers from his community as the suicide rate with men had escalated significantly. He knew that this was down to the depression that many of the men feel but will not talk about as it is seen as taboo and a sign of weakness. This service user turned to us as he himself had been to the Advice Centre many times and had grown to trust us.

His plan was to start a charity using sports such as snooker leagues and football where men would also be encouraged to talk about how they feel with a big emphasis on mental health. As this was very new to him he didn't know where to start so over many visits in the following months he was guided and helped to create a charity called the Gypsy Traveller League. This has grown from strength to strength and most recently they went to Downing Street to present a petition with regards to discrimination against their community. Doorway Advice at BFCC is delighted to have been part of such a powerful initiative.

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Case study B

An older gentleman came to the centre in need of help. He was originally from India but had lived in the UK for many years where he was in receipt of Pension Credit and a small state pension. In January 2020 he went to India for a few weeks to visit family but while there the UK went into lockdown, and he was unable to return due to the restrictions. As he was out of the country so long his Pension Credit stopped. Finally, when he came back in late 2021, he had lost his home and was destitute.

He was given a room in a home by a lady with a family and in return for the room he did cleaning and looked after her children. Any little money he did have he had to pay to her. He couldn't receive housing benefit as the landlady refused to accept this and she only wanted cash. This left him without any food. When he came to the Advice Service, he hadn't eaten for three days.

Firstly, we gave him food to eat right away. Following this we issued food from foodbank for him to take away with the offer of continuing to provide the food until we had helped resolve his issues. We then assisted with getting his benefit money restarted very much aware he would have to use it for the room he was in and still leave him in poverty. Finally, we were able to get him rehoused in a studio flat with a new contact who works with the voluntary sector that offers studios without deposit geared only at those on benefits. The agency applied for the housing benefit for our client, and he was then able to move into his new home knowing that his benefit money could now be spent on his food. This gentleman was lifted out of poverty with the impact being improved health and well-being as well as having a safe place to live without fear of being made homeless at any time.

Children and Families

Aims and Objectives

- Provide children of all ages with a safe environment
- Provide play and learning opportunities
- To empower children
- To empower parents/carers
- To provide support when needed
- To work in partnership with other agencies
- To work in partnership with other projects situated in the Centre
- To show the love of God in word and deed

Supporting 243 individuals in 2022-23

The Children and Families Section provided support and activities for children, families and young people within the local community through carer and toddler groups, holiday activities, holiday clubs and the distribution of toys and food.

Carers and Toddlers groups

Tiny Gems and Little Gems provided safe and educational play opportunities for pre-school children. Parents and children have the opportunity to socialise. Attachment between the parent and child is supported and promoted. Trained staff provide parenting advice. Parents

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are able to talk about their needs. Little Gems and Tiny Gems groups for 0-4 years provided two 1.5 hour sessions each week for 30 weeks in the year.

School Holidays

Our targeted holiday provision is aimed at those within the local estates, which are areas of multiple deprivation, free-to-access sessions with qualified children's and youth workers. The activities have been successful in encouraging social engagement and development since the pandemic restrictions and as an opportunity for those on low incomes to access recreation and informal educational opportunities. 148 individual children attended the holiday events throughout the year.

Event	Number of children attended
Easter Event 2022	60
BFCC Holiday club	76
October Half term	26
Christmas Event	36
February Half term	31
Easter 2023	44
Total	306

The summer holidays saw the return of our five full days of entertainment, crafts, games and recreation. The theme was Joseph. This was supported by the ward councillors and helped by a number of volunteers and junior helpers. The children played sports and made crafts alongside activities such as an entertainer, inflatable adventure courses and indoor go-karts.

At Christmas 182 children received toys donated by Hasbro and 108 Christmas food hampers were provided to parents in hardship.

Fellowship

Aims and Objectives

To be :

- A Serving Church.
- A Witnessing Church.
- A Worshipping Church.
- A Praying Church.
- A Giving Church.
- A Teaching Church.
- A Caring Church.

The past year has been a wonderful year of growth within the Bell Farm Church. The congregation has taken deliberate action to seek the face of God, to be in His presence and

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to engage truly in authenticity. By God's grace, His hand of favour and peace has been upon our lives in these turbulent times.

The Church leadership team, a team of 11 volunteers who support the Minister to deliver church activities remains unchanged. The fellowship has been blessed with a diverse group of gifted individuals, mature in faith to support the work of the fellowship in their purpose to build God's kingdom on earth. The fellowship grew last year welcoming new people throughout the year.

Sunday worship service is held every Sunday at 10.30 am, both in person and online. The Sunday morning services run concurrently with a main hall service mainly for adults, youth service and children's church service. The congregation receives regular communication as part of services.

There have been considerable developments in individuals' lives and families. God has touched many people and is drawing them into a deeper relationship with Him. Many have, for the first time, come to the knowledge of who Jesus Christ is. Some have experienced spiritual cleansing, deliverance and emotional healing. There is a deepening in the commitment and growth of the congregation in general.

Many of the congregation participated this year with prayer and fasting, trusting God for personal miracles and revival in our community and country.

Worship has grown dramatically with the commencement of a live worship band on Sunday mornings and Friday evenings. We have had new worship team members and leaders join the church and get involved.

Events

- Prayer & Fasting has taken place throughout the year.
- A new annual event in August called the feast of nations, which was a tremendous blessing.
- A glow in the dark praise party in October.
- Christmas nativity service run by the children's church.
- Over the Christmas period we hosted a prayer walk throughout the neighbourhood, and a Christmas market of activities and games for the community.
- On New Year's Eve we had an evening service of Praise, Worship and Prayer; the purpose was to be in the presence of the Lord right at the start of the year.

The minister meets and networks with other local ministers and church leaders where possible.

Improvement of communication and technology has been a continuous focus area of Bell Farm Church this year with the church launching a new website independent of the wider charity.

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Older Persons

Aims and Objectives

- To provide a lunch and social club on one day per week.
- To provide outreach to the isolated older people in the community.
- To provide other activities to the older people in the community.
- To provide or obtain services for the older people in response to need.
- To show the love of God in action & word, providing pastoral care to the older people.
- Where appropriate, to provide support to the families and carers of older persons.

The weekly Lunch & Social Club operates alongside our Doorway Advice, Care and Information Service and Foodbank distribution. These services are designed to be co-located to provide a holistic support for local older people. Our other community services are similarly designed to promote crossover. The Dining Club had 88 members this year.

We continue to receive referrals from a number of agencies such as H4all and local GPs surgeries as well as receiving referrals directly from the community via Facebook. We continue to have a strong relationship with Drayton Court sheltered accommodation.

The regular craft and games activities are enhanced with live entertainment. This provides access to events many would struggle to get to such as pantomimes as well as sing-a-longs which prompt memories and create a sense of nostalgia. As part of our Lunch and Social Club programme of activities last year, we have had several different types of sing-a-long entertainers actively encouraging our Lunch Club members to get up and have a dance. Our varied activities also included art classes, colouring therapy, green fingers (planting flower seeds to grow) and gentle sit-down exercises. A variety of board games, cards etc are available as well as regular bingo and Play Your Cards Right competitions. There were two celebration parties, one for the Queens Jubilee and one at Christmas.

The Dining Club is enhanced by our outreach and support service to those struggling with health and well-being. We provide an outreach service to support service users in accessing public services thereby reducing isolation. Through our community champions and mental health first aid trained staff we promote health and well-being. Over the past year 42 home visits and 18 hospital visits were undertaken to the isolated older persons in the community. These individuals will have been referred by Age UK, Social Services or families. Support was also provided to older people who have been at risk in the community, alongside other agencies, successfully helping move clients into safer sheltered housing where there has been a consequential improvement in the quality of their lives.

The project continues to contribute to sustaining and safeguarding the health and well-being of older people that attend the club. Each week 20-25 telephone calls are made to undertake welfare checks, resolve issues the service users are facing or as an act of befriending to reduce loneliness and isolation.

In addition to our regular activities there were two assisted holidays to Torquay and Eastbourne and a seaside trip in August 2022 with a walk around the sea front, shopping and fish and chips and ice cream enjoyed by all.

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Our work with partners enabled two short term projects adding extra benefit to the older people.

A Well Being Course took place for a period of 3 months with three different cohorts. Lunch Club members attended for 4 weeks. 15 Lunch Club members attended these sessions, and it was very well enjoyed by all. The course encouraged service users to open up and talk, also reminiscing on childhood memories. The group built up confidence and many individuals found that it broke down some of the barriers that they felt about sharing and were more able to confide in staff and others about their struggles with older age.

A Digital Inclusion course took place alongside the Lunch Club activities. 4 Lunch Club members attended. This course was in partnership with DASH, teaching how to use mobile phones and computers. It improved IT literacy and reduced barriers to online access.

International Café

The café opens weekly for 3 hours with 1,960 individuals attending in 2022-23. The majority of service users are from initial accommodation housed by the home office and remain in Hillingdon on average 9-18 months, especially families who make up nearly half the cohort. We provide food and refreshments donated through FairShare and cakes baked by volunteers. Donated clothes are distributed, especially to new arrivals and 147 individuals visited a Doorway advisor. There is a children's play area which is well used and additional children's activities once a month which are often facilitated by young people from ACS international School.

Around 62 volunteers have come directly from those in the hotel with another 21 volunteers coming from the community and other organisations.

We have worked closely with other organisations, businesses and the community to provide a steady flow of donations. This project received funding enabling our advice services to open alongside the café. We continue to work with the Home Office and Migrant Help to troubleshoot individual and systemic issues that impact the individuals and wider community. We have been strategically working with the CCG, HHS, colleges, and other charities to ensure we are complementing the statutory provision and increasing community cohesion. We engage regularly with local colleges delivering ESOL and have begun to host ESOL classes. The GLA also worked with us to research the needs of asylum seekers in London to improve services.

The beauty of this project is the way in which it has brought the local community and those in initial accommodation together. This is reflected in our mix of volunteers of both asylum seekers and local people, the joint working has broken down barriers, celebrated cultural differences and provided asylum seekers a sense of purpose and belonging. Further to this we have had asylum seekers volunteer in other BFCC projects such as the Older Persons Dining Club, building links to the wider community.

Through specific targeting staff have been able to encourage parents of young children to attend our parent and family groups, holiday events as well as support pregnant women with

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essential items and access to health services. The integration of parents has developed understanding and empathy of all the participants.

Finally, this project has equipped BFCC to be able to respond to the local needs as a result of refugee crises such as Afghanistan and the war in Ukraine.

Community Support

Food Bank for Yiewsley and West Drayton

Working with the other churches of Yiewsley and West Drayton a local food bank for Yiewsley, West Drayton and the Heathrow Villages has continued having been launched in May 2017 and is distributing food parcels to those that find themselves in hard situations.

Community Meetings : The Centre has been significantly involved in various community meetings and events so as to support the community with regard to issues that would impact upon their quality of life. These have included Ward Councillors' surgeries, Health Roadshows and public meetings which are held at BFCC. Joining the public health focus on health resilience this year, BFCC amplified public messages as well as hosting and facilitating health check-ups targeting hard to reach groups such as travellers.

Networks and Food Roots : BFCC is often involved in the development and delivery of local networks that support other local organisations. This includes facilitating the Traveller forum as well as being a leading voice in the coordination of support for local asylum seekers and refugees. This year the Charity was funded by the Mayor of London to develop and support organisations involved in Food Aid and Financial Wraparound support services with the aim of expanding the support for those needing to use foodbanks during the cost of living crisis. This 3-month project brought together around 10 organisations and sought views from a number of stakeholders to develop future joint working. The network meetings and shared learnings were extremely beneficial, creating greater synergies and direct referral pathways, expanding the capacity and effectiveness of wraparound support for Foodbank clients in Hillingdon.

Training courses are held in various subjects to BFCC staff and members of the local networks to increase local expertise and knowledge.

Other Support is provided in response to identified need including the provision of food through Fare-share and a Food Bank. Due to local demand the Food Bank is open when the Advice Centre is open. A Samaritans Fund, Energy Support Fund, Free SIM cards and BFCC emergency funds benefited people who were in dire need of urgent financial assistance.

Samaritans Fund

BFCC administers an emergency fund which benefited people who were in need of urgent financial assistance, this is funded by a local trust. Most grants were for electricity with a number for over-the-counter prescriptions. **26 grants** were given totalling **£387.84**. In addition five £20 energy grants for emergency prepayment top ups to relieve fuel poverty

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were given and, thanks to donations, a further 21 grants of up to £20 were given for essential items for those in hardship.

7. Volunteers and support

Volunteers provide an invaluable resource for the organisation. Volunteers assist in various activities within the organisation; these include:

- Administration
- Assisting at holiday clubs and children's events
- Assisting with the carers and toddler groups
- Cooking and assisting with the Older Persons' Lunch and Social Club
- Christmas events
- Gardening and maintenance
- IT support
- Kitchen cleaning
- Management committee
- Pastoral care
- Reception duties for the Advice, Information and Care Service
- Sunday school
- Trustees
- Worship leading
- Providing advice

BFCC can sustainably maintain its charitable activities with talented and skillful volunteers who support our services. In 2022-23 **128 people volunteered** in our projects, **giving 11,297 hours**, sustaining our projects alongside our small but committed staff team. This equates to a £135,000 saving in staff costs.

85% of our volunteers have been or were users of our services, providing greater outcomes for them personally but having the added advantage of an increased empathy and understanding towards those accessing the services. Having service users involved as volunteers enables significant and helpful feedback in shaping our services to meet the needs of all our service users.

As well as grants and financial donations, BFCC receives a number of in-kind donations from waste collection to raffle prizes. We have been fortunate to have a number of strong corporate partnerships with companies such as Tesco, ASDA, Hasbro, Richmond Toys, Funky Flowers and more.

We are extremely thankful of our volunteers and supporters.

8. Our Impact and Performance against Objectives

2022-23 Table

During 2022-23 our Church fellowship activities supported 573 individuals and our community projects helped 3,020 individual beneficiaries and their families.

Outputs	Outcomes and Impact	Number/ Value
Warm packs out during the cost of living crisis	Client able to save on some energy and keep warm during winter	80
Benefit checks Benefits advice Disability Benefit advice	Benefit check to ensure service users are receiving all benefits they are entitled to as well as benefits advice, disability advice and support to apply.	325
Debt advice including arrears on rent and Council Tax Rescheduling of debt, debts written off	Debts rescheduled, arrears written off, debt advice allowing users to manage their income more effectively.	79
Debt written off	Advocacy to reduce the burden of personal debt impacting service users	£5,849.37
Rescheduling of debt	Advocacy to enable service users to better manage out-goings and improve budgeting.	£9,973.64
Benefits reinstated	Service users' benefits reinstated after support and advocacy Backdated payments	51 £16,775.44
Less stress for service users	Numbers of service users less stressed due to intervention from advice services	533
Energy rebate claims and energy compensation	Number of energy rebates or compensation for poor service from energy companies collected for service users to assist with the higher energy costs and enable them to heat their homes.	16 £4,400
Homelessness prevented	Advocacy to stop homelessness	5
Housing issue resolved	Service users supported in housing issues, disrepair, services needed, etc.	13
Increase in income	Households more able to balance their budgets due to increased income. Total of service users increased income on an annual calculation.	51 £138,948.50*
SIM cards	SIM cards donated to service users unable to afford to top up mobiles. SIM cards with 6 months of free calls, texts and 40GB of data Saving service user £90 per SIM card.	250
Toys and hamper distribution	Hampers and toys for those in need at Christmas	182 Children 126 Adults
Support for Older People to tackle isolation and loneliness	Reduced isolation and loneliness and increase in sense of wellbeing and belonging through Lunch Club and social activities	88

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Providing outreach, home and hospital visits and befriending calls in response to need.	Prevent harm and enhance well-being through befriending calls. Support the transition to return home after a period of hospitalisation	1150 calls 60 visits
Building mental resilience in older people	Service users building confidence and independence through well-being workshops.	15
Increasing IT literacy and digital access	Supporting service users to improve their skills in accessing services online and using their devices.	8
Support for parents and safe play area provided for early years.	Improving the development of the child through play as well as increasing knowledge and confidence in parenting.	33 children 28 adults
Holiday provision provided for children & young people.	Reduced boredom, increased knowledge and learning of new skills. Safe play space, reduce anti-social behaviour.	148 children
Providing support for locally accommodated asylum seekers.	Relieving the pressure on local services such as A&E by equipping asylum seekers with knowledge of services and increasing their independence to access prescriptions, clothing and other basic needs through advocating for Section 95 payments	147
Distributing clothing and essential items to those with no recourse to public funds.	Supporting individuals and their families with recycled clothing and safe space to socialise and seek support boosting mental and physical well-being.	1,960

*Does not include energy rebates, back payments or other figures within this table.

Demographics of the service users

Beneficiaries/Clients	2022-23
Number of <u>service users</u> accessing service	3,020
Details of ethnicity of clients	
<i>Asian</i>	146
<i>Black</i>	140
<i>Chinese</i>	1
<i>European</i>	163
<i>Mixed parentage</i>	20
<i>White</i>	507
<i>Other</i>	607
<i>Unknown /Prefer not to say</i>	1,436
Number of clients with a disability	203
Children & young people	27%
Seniors	6%
Women	46%

Demographics of the Church Congregation and Visitors

Total Attendees	Male	Female	Age 0-5yrs	Age 6-11yrs	Age 12-19yrs	Disabled
573	269	304	53	62	64	3%
White	Asian	Black	Mixed Race	European	Other	
6%	14%	60%	2%	1.5%	16.5%	

Energy rebate for traveller community

During the cost-of-living crisis those living on traveller caravan sites where unable to access the government's cost-of-living payment towards higher energy bills. BFCC advocated for this community to the local authority and members of parliament. As soon as the government process was announced our staff visited the caravan site with basic instructions as to how to claim this money and directed travellers to Doorway Advice Services, supporting 15 households to claim.

Support for children and families

Our consistent delivery of school holiday provision has enabled opportunities for low-income families already engaging in our advice or other services to access activities free of charge. We have also been able to provide activities for children from asylum seeking families and renewed strong links with the local children centre and families' information service who regularly access our service users to expand the reach of their services.

Collaborative working

Our continued partnership working has increased the funding we have been able to attract and secure through joint bids. This has been particularly successful with advice services, generating an additional £20,000 per annum with less demand on management capacity, enabling the charity to focus on operational delivery and continue to raise standards.

Enriching older persons engagement

Our improved curriculum of activities for Older People has enabled public health messaging to be passed on effectively. In addition to this our focus on small group workshops has successfully used our Lunch Club as a catalyst for more intensive intervention to support independent living in older age.

9. The Factors Affecting the Achievement of the Objectives

The factors affecting the achievement of the objectives of the organisation are as follows :

1. The position of the organisation within the wider community. BFCC has a very good relationship with the local community, including good working relationships with the local

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Members of Parliament, Ward Councillors and other agencies working in the area. This provides a good platform for partnership working.

2. BFCC has a very good relationship with members of the local community and many members of the local community are very happy to be able to attend the activities and services that are provided at the Centre. This is particularly good for the sections of the community that are particularly marginalised and vulnerable. The Organisation is pleased that some of these groups such as the Travellers and migrants feel able to attend the activities.
3. BFCC has a good relationship with funders. Agencies and funders have often approached BFCC to see if we would deliver services on their behalf if funding was provided, or to work in partnership with them to deliver services.
4. BFCC has a good, hardworking and loyal work force and all its members of staff are highly motivated and committed to the work that they do.
5. BFCC has a hard working and loyal group of volunteers who help deliver the services to the local community.

No specific significant events occurred during the year that would have had a financial impact on BFCC.

10. Future Plans

The Organisation will be developing a new five-year business development plan with the current one coming to completion at the end of 2023/24. We continue to progress with the final year of key priorities as shown below :

Sustaining our Organisation in challenging times.

Managing risks and costs associated with inflation and increased demand.

Systematically reviewing our working practices and introducing business transformation.

New diverse sources of fundraising with multi-year grants and unrestricted income.

Development work of the older persons provision will include :

Developing curriculum and partnerships

Sustaining services for older people

Additional capacity for outreach work

Develop activities and services for children and families including :

After school activities for children

Increase hours and capacity of toy library

Development of the Doorway Advice Information and Care service includes :

Additional services specialisms and locations

Additional member of staff

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Additional opening hours
Additional collaborations
Achieving the Advice Quality Standard

Development of the Church ministries:

Continued discipleship within the current congregation
Reaching out to our immediate community, friends, family and work colleagues.
Increasing midweek Small Groups
Bible studies will continue to take place during the week in the evenings.
Developing ministries for young people
Explore appointment of Youth and Children's Ministry Worker.
Develop provision for spiritual counselling.
Consider support for overseas missions
Explore ministries for those with addictions

Areas for future consideration :

Preparations for re-establishing the training and employment department including :

Scope appointment of a manager for training
Explore providing various courses such as budgeting ESOL, First Aid, Food Hygiene
PAN support to enable service users to access employment

Develop the core services of the organisation and employ additional staff including :

Centre Manager
Receptionist/Administrator (full time)

Develop new projects to include :

Prepare plans to extend the centre (phase two) including additional offices
Explore the offer of counselling and ministry service
Provide a mobile toy library for outlying communities and the Traveller sites

11. Financial Review

Bell Farm Christian Centre's operation is dependent upon the receipt of grants and donations from various organisations and individuals, services provided by unpaid volunteers and the generosity of many individuals and businesses who provide various services and goods free of charge.

Just over half of the income received during the year was restricted income, which was provided to enable a specific activity or project to take place or for a particular service to be provided. Funding was received from a number of new sources to strengthen and increase existing projects and for capital improvements.

Income for the year was £217,461 (2022 - £235,743) and expenditure was £280,263 (2022 - £244,161). The net result was an overall deficit for the year of £62,802 (2022 deficit - £8,418). This included a deficit of £40,926 (2022 deficit - £4,657) on restricted funds which will be funded from surpluses brought forward from previous years.

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The trustees are aware of the continual need to attempt to obtain additional “core funding” in order to strengthen the central administration and support services of Bell Farm Christian Centre. This would then release project staff to spend additional time on activities directly relating to their project and would strengthen the overall operation of Bell Farm Christian Centre.

Principal Funding Sources

The main grants and donations for the work of Bell Farm Christian Centre have come from the following organisations :

London Borough of Hillingdon
Department of Foreign Affairs and Trade; Emigrant Support Programme
Greater London Authority
LHC Community Benefit Fund
Energy Saving Trust

Investment powers and policy

Under the Memorandum and Articles of Association, Bell Farm Christian Centre has the power to invest in any way the trustees wish.

The trustees, having regard to the fact that most funding is from grants which are paid on a quarterly basis or six-monthly basis, have operated a policy of keeping available funds in interest bearing deposit accounts.

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 1 and 2 months of the resources expended, which equates to £23,000 to £47,000 in general funds. However following lessons from the pandemic, the trustees are looking to increase this threshold to over 3 months but no greater than 5 months, which equates to £70,000 to £117,000. At this level, the trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. It would then be necessary to consider how the funding would be replaced or activities changed. At present the reserves amount to £43,262, with the trustees hoping to reach the new reserves threshold within the next four years.

Trustees' responsibilities in relation to the financial statements

The trustees (who are also directors for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with general applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources of the charitable company for that period. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the trustees are required to:

Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2023

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

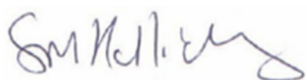
The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners

Bruton Charles, Chartered Accountants were appointed as Independent Examiners in 2016 and have expressed their willingness to continue in that capacity. A resolution proposing their reappointment will be put to the Annual General Meeting.

In preparing this report, advantage has been taken of the small companies' exemption in the Companies Act 2006.

Approved by the trustees on 5 December 2023 and signed on their behalf by



S M Holliday

Bell Farm Christian Centre
Independent Examiner's report
For the year ended 5 April 2023

I report to the charity trustees on my examination of the accounts of the company for the year ended 5 April 2023, which are set out on pages 30 to 42.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

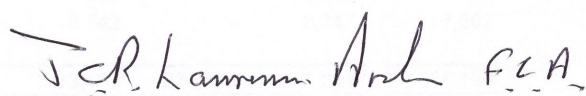
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe :

- i. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- ii. the accounts do not accord with those accounting records; or
- iii. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the account give a 'true and fair' view which is not a matter considered as part of the independent examination; or
- iv. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Jonathan Lawrence-Archer
Bruton Charles, Chartered Accountants

Address: The Coach House, Greys Green Business Centre, Henley-on-Thames,
Oxfordshire, RG9 4QG

Date: 3 January 2024

Bell Farm Christian Centre
Statement of Financial Activities
For the year ended 5 April 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Income					
Donations	2	19,677	4,442	24,119	29,050
Income from charitable activities					
Grants receivable	3	76,722	70,219	146,941	164,101
Other income	4	1,132	37,301	38,433	34,029
Investment income	5	965	-	965	88
Rental income	6	7,003	-	7,003	8,475
Total income		<u>105,499</u>	<u>111,962</u>	<u>217,461</u>	<u>235,743</u>
Expenditure					
Costs of raising funds	7	2,741	3,842	6,583	5,872
Charitable activities	8	164,011	109,669	273,680	238,289
Total expenditure		<u>166,752</u>	<u>113,511</u>	<u>280,263</u>	<u>244,161</u>
Net income	10	(61,253)	(1,549)	(62,802)	(8,418)
Transfers between reserves	15	39,377	(39,377)	-	-
Net movement in funds		<u>(21,876)</u>	<u>(40,926)</u>	<u>(62,802)</u>	<u>(8,418)</u>
Reconciliation of funds					
Total funds brought forward		88,771	229,763	318,534	326,952
Total funds carried forward		<u><u>66,895</u></u>	<u><u>188,837</u></u>	<u><u>255,732</u></u>	<u><u>318,534</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

This statement of financial activities includes an income and expenditure account in accordance with Companies Act 2006 requirements.

Bell Farm Christian Centre
Balance Sheet
As at 5 April 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	12		124,158		139,133
Current assets					
Debtors	13	28,259		18,292	
Cash at bank and in hand		<u>142,149</u>		<u>178,970</u>	
		170,408		197,262	
Creditors: amounts falling due within one year	14	<u>38,834</u>		<u>17,861</u>	
Net current assets			131,574		179,401
Net assets			<u>255,732</u>		<u>318,534</u>
Capital and Reserves	15 & 16				
Restricted funds			188,837		229,763
Unrestricted funds					
Designated funds			23,149		27,356
General funds			43,746		61,415
			<u>255,732</u>		<u>318,534</u>

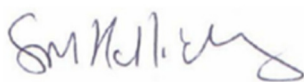
The trustees have taken advantage of the Companies Act 2006 in not having these accounts audited under section 477(1). No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s386 and s387 of the Companies Act 2006 and section 138 of the Charities Act 2011.

These accounts have been prepared in accordance with the provisions in part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to the members of the company.

The notes on pages 30 to 40 form part of these financial statements.

Approved by the Board of Trustees on 5 December 2023 and signed on its behalf by



S M Holliday
Trustee

Company registration number 04110617

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2023

1 Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)), the Charities Act 2011, the Companies Act 2006.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The Charity constitutes a public benefit entity as defined by FRS 102.

1.2 Changes to previous accounts

No changes have been made to the financial statements for previous years unless otherwise stated within the notes as a prior year adjustment.

1.3 Preparation of the accounts on a going concern basis

The directors consider that the company is a going concern.

1.4 Income recognition policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- the charity has entitlement to the funds;
- any performance conditions attached to the items of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.

Income from charitable activities includes grant income received subject to performance conditions and is recognised as earned (as the related services are provided).

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1.6 Fund accounting

Funds held by the charitable company are:

- Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2023

- Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific purposes.
- Restricted funds – these are funds which can only be used for particular purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The trustees make transfers between funds as agreed by the funder.

1.7 Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1.8 Allocation of costs

Certain expenditure is directly attributable to specific activities in accordance with the budget submitted to the funder and this expenditure has been allocated directly to those activities. Support costs have been apportioned as agreed and allocated to specific activities on the basis of time spent or resources used.

1.9 Operating leases

Rentals paid under operating leases are charged to income as incurred.

1.10 Pensions

The charitable company contributes to the personal defined-contribution pension schemes of employees. The annual contributions paid are charged against income.

1.11 Tax status

The charitable company is a registered charity within the definitions of section 506(1) Income and Corporation Taxes Act 1988 and therefore it is not assessable to corporation tax on any surplus charitable funds

1.12 Governance costs

Include all costs relating to the public accountability of the charitable company and its compliance with regulation and good practice. They include costs relating to the examination of statutory accounts.

1.13 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation and are capitalised if they can be used for more than one year and cost at least £1,000.

Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows, unless assets are purchased from grants for a particular short term project, in which case they are written off over the length of the project.

Building extension	over term of lease
Computer equipment	33% straight line on cost
Fixtures, fittings & other equipment	20% straight line on cost

1.14 Creditors and provisions

Creditors and provisions are recognised at their settlement amount where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2023

1.15 Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees report.

1.16 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 Income from donations

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
General Fund	19,477	-	19,477	23,882	-	23,882
Advice Service	-	-	-	-	-	-
Asylum Seekers	-	801	801	-	2,530	2,530
Toy Library	-	-	-	-	-	-
Older Persons	-	3,641	3,641	-	1,883	1,883
Children and Families	-	-	-	417	-	417
Other Funds	200	-	200	338	-	338
	<u>19,677</u>	<u>4,442</u>	<u>24,119</u>	<u>24,637</u>	<u>4,413</u>	<u>29,050</u>

3 Grants receivable

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
General Fund	23,896	-	23,896	21,000	-	21,000
Advice Service	21,658	35,362	57,020	19,158	62,743	81,901
Asylum Seekers	7,342	8,287	15,629	-	4,199	4,199
Children and Families						
Manager	13,826	-	13,826	19,842	-	19,842
Holiday Club	-	1,324	1,324	-	1,050	1,050
Other	-	-	-	-	1,960	1,960
Older Persons						
Dining Club	10,000	18,000	28,000	10,000	18,000	28,000
Transport	-	-	-	-	169	169
Other	-	5,070	5,070	-	5,980	5,980
Other Funds						
Operations Manager	-	-	-	-	-	-
Samaritan Fund	-	1,000	1,000	-	-	-
Other	-	1,176	1,176	-	-	-
	<u>76,722</u>	<u>70,219</u>	<u>146,941</u>	<u>70,000</u>	<u>94,101</u>	<u>164,101</u>

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2023

4 Other income from charitable activities

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
General Fund	787	-	787	200	-	200
Advice	-	-	0	-	150	150
Children and Families	345	243	588	256	319	575
Older Persons	-	37,058	37,058	-	33,047	33,047
Other Funds	-	-	0	5	52	57
	<u>1,132</u>	<u>37,301</u>	<u>38,433</u>	<u>461</u>	<u>33,568</u>	<u>34,029</u>

5 Investment income

All of the charity's investment income arises from interest bearing deposit accounts and is unrestricted income.

6 Rental income

Income from use of premises, all of which is unrestricted income.

7 Costs of raising funds

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Staff costs	2,741	3,842	6,583	3,736	2,136	5,872
	<u>2,741</u>	<u>3,842</u>	<u>6,583</u>	<u>3,736</u>	<u>2,136</u>	<u>5,872</u>

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2023

8 Expenditure on charitable activities

2023	General Fund £	Advice Service £	Asylum Seekers £	Children & Families £	Older Persons £	Other Funds £	Total £
Staff costs							
Direct	38,516	43,696	9,220	16,258	19,236	16,402	143,328
Support	(18,674)	9,370	1,325	2,398	3,723	1,858	-
Premises costs							
Direct	35,280	25	9	-	160	-	35,474
Support	(18,558)	9,311	1,317	2,383	3,700	1,847	-
Office costs							
Direct	7,543	1,328	4	3	353	566	9,797
Support	(5,125)	2,571	364	658	1,022	510	-
Project costs	8,482	145	2,021	3,821	46,009	832	61,310
Governance costs	2,200	-	-	-	-	-	2,200
Donations	5,420	-	-	-	-	-	5,420
Depreciation	-	-	-	-	-	16,151	16,151
	<u>55,084</u>	<u>66,446</u>	<u>14,260</u>	<u>25,521</u>	<u>74,203</u>	<u>38,166</u>	<u>273,680</u>

2022	General Fund £	Advice Service £	Asylum Seekers £	Children & Families £	Older Persons £	Other Funds £	Total £
Staff costs							
Direct	28,367	41,479	1,565	19,475	16,659	23,272	130,817
Support	(19,341)	9,367	10	3,510	4,353	2,101	-
Premises costs							
Direct	24,605	21	360	-	158	-	25,144
Support	(14,824)	7,179	8	2,690	3,336	1,611	-
Office costs							
Direct	5,447	1,495	-	3	116	96	7,157
Support	(4,607)	2,231	2	836	1,037	501	-
Project costs	1,589	1,854	4,810	2,787	39,930	506	51,476
Governance costs	2,200	-	-	-	-	-	2,200
Donations	5,400	-	-	-	-	-	5,400
Depreciation	-	-	-	-	-	16,095	16,095
	<u>28,836</u>	<u>63,626</u>	<u>6,755</u>	<u>29,301</u>	<u>65,589</u>	<u>44,182</u>	<u>238,289</u>

Expenditure on charitable activities includes £109,669 (2022 – £103,674) of expenditure from restricted funds.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2023

9 Governance Costs

	2023	2022
	£	£
Independent Examiner's fees	<u>2,200</u>	<u>2,200</u>

10 Net income for year

This is stated after charging:

	2023	2022
	£	£
Depreciation	16,151	16,095
Independent Examination provision	<u>2,200</u>	<u>2,200</u>

11 Staff Costs

	2023	2022
	£	£
Wages and salaries	142,266	129,825
Fees	659	543
Social security costs	4,105	3,922
Pension contributions	2,881	2,400
Life assurance	-	-
	<u>149,911</u>	<u>136,690</u>

The average number of employees during the year was as follows :

	Total employees		Full time equivalent	
	2023	2022	2023	2022
General Fund	4	3	2	2
Advice Service	2	3	1	1
Asylum Seekers	1	1	1	1
Children and Families	1	1	1	1
Older Persons	1	1	1	1
Operations Manager	1	1	1	1
	<u>10</u>	<u>10</u>	<u>7</u>	<u>7</u>

No employee of the charity received emoluments of more than £60,000.

The charity contributes to a pension scheme for its employees as required under the automatic enrolment regulations. Pension contributions are accounted for and paid as they fall due and there were no outstanding contributions at the balance sheet date (2022 – £nil).

During the year, no trustees were paid or received any other benefits from employment with the charity (2022 – £nil) and no expenses were paid to trustees during the year (2022 – £nil).

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2023

12 Tangible fixed assets

	Building extension	Computer equipment	Fixtures fittings & equipment	Total
	£	£	£	£
Cost				
At 6 April 2022	230,838	24,547	149,549	404,934
Additions	-	1,176	-	1,176
Disposals	-	(4,440)	-	(4,440)
At 5 April 2023	<u>230,838</u>	<u>21,283</u>	<u>149,549</u>	<u>401,670</u>
Depreciation				
At 6 April 2022	93,053	24,547	148,201	265,801
Charge for the year	15,310	392	449	16,151
Disposals	-	(4,440)	-	(4,440)
At 5 April 2023	<u>108,363</u>	<u>20,499</u>	<u>148,650</u>	<u>277,512</u>
Net book value				
At 5 April 2023	<u>122,475</u>	<u>784</u>	<u>899</u>	<u>124,158</u>
At 6 April 2022	<u>137,785</u>	<u>-</u>	<u>1,348</u>	<u>139,133</u>

All assets are held for direct charitable purposes.

13 Debtors

	2023 £	2022 £
Other debtors	25,021	15,348
Prepayments	<u>3,238</u>	<u>2,944</u>
	<u>28,259</u>	<u>18,292</u>

14 Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals	10,859	9,767
Deferred income	<u>27,975</u>	<u>8,094</u>
	<u>38,834</u>	<u>17,861</u>

Deferred income is the portion of specific grant income which relates to the year ended 5 April 2024.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2023

15 Analysis of charitable funds

	Balance at 6 April 2022 £	Income £	Expenditure £	Transfers £	Balance at 5 April 2023 £
Restricted Funds					
Advice Service					
Hillingdon Community Trust	72,312	-	-	(5,417)	66,895
Department of Foreign Affairs and Trade; Emigrant Support Programme	-	7,700	(624)	(6,901)	175
City Bridge Trust	1,594	-	-	(1,594)	-
Greater London Authority	-	17,614	(17,614)	-	-
LHC Community Benefit Fund	-	789	(789)	-	-
Energy Saving Trust	-	9,259	(9,259)	-	-
Other	14,503	-	(4,849)	(9,654)	-
ProParenting					
Other Income	1,001	-	-	-	1,001
Children and Families					
Toy Library					
Richmond Toys	571	-	-	-	571
Other	267	-	-	-	267
Holiday Club and out of school activities					
Ward Councillors	100	1,324	(1,324)	-	100
Other	-	-	(2,779)	2,779	-
Toddler Group	-	244	(1)	(243)	-
Older Persons					
London Borough of Hillingdon	-	18,000	(11,185)	(6,815)	-
Dining Club	(22,606)	37,058	(26,453)	(6,938)	(18,939)
Ward Councillors	-	800	(800)	-	-
London Borough of Hillingdon Leaders Initiative	5,192	2,950	(2,952)	2	5,192
Give Space CIC	-	1,320	(1,727)	407	-
Other Income	9,001	3,641	(12,642)	-	-

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2023

	Balance at 6 April 2022 £	Income £	Expenditure £	Transfers £	Balance at 5 April 2023 £
Other Grants					
Maintenance Reserve	1,123	-	-	-	1,123
Development Worker	549	-	-	-	549
Pampering Course	552	-	-	-	552
London Catalyst Samaritan Fund	98	1,000	(453)	-	645
Asylum Seekers					
Hillingdon Community Trust	2,496	-	-	-	2,496
LHC Community Benefit Fund	-	7,286	(3,910)	(3,376)	-
Refugees in Effective and Active Partnership	-	1,000	-	(1,000)	-
Other	1,921	801	-	(627)	2,095
Ward Councillors for Equipment	-	1,176	-	(1,176)	-
Partners in Renewal	29	-	-	-	29
Building Fund	2,412	-	-	-	2,412
Capital Fund					
Restricted	138,648	-	(16,150)	1,176	123,674
Total Restricted Funds	229,763	111,962	(113,511)	(39,377)	188,837
Unrestricted Funds					
Designated Funds					
Giving Fund	146	-	(5,400)	5,400	146
London Borough of Hillingdon					
Advice Service	5,258	21,658	(21,658)	-	5,258
Asylum Seekers	-	7,342	(7,342)	-	-
Children and Families	9,876	13,826	(15,978)	(7,724)	-
Operations Manager	10,318	-	(17,348)	17,348	10,318
Older Persons	-	10,000	(10,000)	-	-
Support costs	-	27,174	(5,000)	(16,000)	6,174
Other income	1,758	545	-	(1,050)	1,253
	27,356	80,545	(82,726)	(2,026)	23,149
General Unrestricted Funds					
General Fund	60,932	22,058	(81,130)	41,403	43,263
Greater London Authority	-	2,600	(2,600)	-	-
LHC Community Benefit Fund	-	296	(296)	-	-
Capital Fund - Unrestricted	483	-	-	-	483
	61,415	24,954	(84,026)	41,403	43,746
Total Funds	318,534	217,461	(280,263)	-	255,732

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2023

Purpose of Restricted Funds

Advice Service For running costs of Doorway Advice, Information and Care Service.

Parent Support For Pro Parenting courses and training.

Children and Families Projects

Toy Library For running costs of Toy Library
 Holiday Club For Summer Holiday Clubs
 Out of School activities For other Holiday Events
 Toddler Group For Carer and Toddler group

Older Persons

London Borough of Hillingdon For older persons work, including employment of manager.
 Dining Club For running costs of Dining Club
 London Borough of Hillingdon For capital items and special events
 Leaders Initiative
 London Borough of Hillingdon For new equipment and special events
 Ward Councillors

Transfers are made from the Dining Club fund to the London Borough of Hillingdon fund to cover shortfalls on funding.

Other Funds

Maintenance Reserve For maintenance of building
 Development Worker Balance from employment of development worker
 Pampering Course Balance from pampering courses
 London Catalyst Samaritan Fund For helping those in need
 Asylum Seekers Working with those seeking asylum in the UK who are temporarily housed in hotels at Heathrow
 Partners in Renewal For churches in West Drayton and Yiewsley
 Building Fund For building extension. Costs are transferred from this fund to the Capital fund

Purpose of Designated Funds

Giving Fund A proportion of general unrestricted income is set aside to give to other organisations. Transfers into this fund are from the General fund.

London Borough of Hillingdon

Advice Service For running costs of Doorway Advice, Information and Care Service
 Asylum Seekers For running costs of Asylum Seekers projects
 Children and Families For running costs of Children and Families projects
 Operations Manager For employment of Operations Manager
 Older Persons For running costs of the Older Persons projects
 Support Costs For support staff and costs of the organisation

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2023

Transfers

The projects run by BFCC are supported by available premises as well as management and administrative services. For simplicity the costs of these services are paid entirely from general unrestricted funds. However, many of the grants received include amounts towards these costs. Such agreed amounts are therefore transferred to the general unrestricted fund to cover this expenditure. When equipment is purchased the costs are transferred from specific restricted and designated funds to the Capital fund.

16 Analysis of net assets between funds

	Restricted	Unrestricted	Total
	£	£	£
Fund balances at 5 April 2023 are represented by:			
Tangible fixed assets	123,671	487	124,158
Current assets	97,614	72,794	170,408
Creditors: amounts falling due within one year	(32,449)	(6,385)	(38,834)
	<u>188,836</u>	<u>66,896</u>	<u>255,732</u>

17 Operating lease commitments

Bell Farm Christian Centre has use of the church building and manse on a 21 year lease from March 2010. Rentals payable on this lease, through a Memorandum of Understanding with the Landlord, are reduced to a starting value of £2,000 per year, rising annually by inflation.

18 Related party transactions

There were no related party transactions during the year.

19 Control

There is no controlling party.

20 Funds held in trust

The Hillingdon Community Trust was wound up during 2021. The Austin Sewing Club is a community project which had been awarded grant support prior to the pandemic but as the operation had been paused it was not possible to pass the funds to the project. The sum of £10,000 was therefore transferred to Bell Farm Christian Centre in April 2021 to hold on trust and pass to the Austin Sewing Club once its activities recommenced. Transfers totalling £9,090 were made during the year ended 5 April 2022 and the remaining balance of £910 was transferred in May 2022.

These transactions do not form part of the income or expenditure of the charity during the year.

Accounts



Bell Farm Christian Centre

(a company limited by guarantee)

**Annual Report and Accounts
for the year ended
5 April 2022**

**Bell Farm Christian Centre
Annual Report and Accounts
for the year ended
5 April 2022**

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Bell Farm Christian Centre

Report of the trustees for the year ended 5 April 2022

The trustees present their report, together with the financial statements of the charity, for
the year ended 5 April 2022

1. Reference and Administrative Details

Charity number	1085450
Company number	04110617
Registered Office and operational address	Bell Farm Christian Centre South Road West Drayton Middlesex UB7 9LW

Directors and Trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

Trustees	Mr P N Waine	
	Mr S M Holliday	
	Mr M Crane	
	Ms J Duncan	(Appointed 28.09.2021)
	Mr T Heron	(Appointed 28.09.2021)
	Mrs A Widgington	(Appointed 28.09.2021)
	Ms J E Cook	(Resigned 05.04.2022)
	Mr A Suantak	(Appointed 10.09.2021; Resigned 25.01.2022)
	Mr William Jhon	(Appointed 13.09.2022)

Chairperson Mr P N Waine

Secretary Mr S M Holliday

Senior Management	CEO	Mr S P Mathers
	Head of Projects	Mrs D H Faichney
	Minister	Mr G W Foster

Independent Examiners Bruton Charles, Chartered Accountants
The Coach House
Greys Green Business Centre
Henley-on-Thames
RG9 4QG

Bankers CAF Bank
Kings Hill
West Malling
Kent
ME19 4TA

2. Structure, Governance and Management

Governing Document

Bell Farm Christian Centre (BFCC) is a charitable company limited by guarantee, incorporated on 20 November 2000 and registered as a charity on 8 March 2001. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1 each.

Recruitment and Appointment of Trustees

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Articles of Association the trustees are not subject to retirement by rotation and powers of appointment or removal rest with the trustees.

The trustees bring a wide range of skills to the charity, and when considering inviting additional trustees to join the board, the trustees will consider those with a similar vision who can bring specialist skills and experience needed for future development.

Trustee Induction and Training

Existing trustees are already familiar with the practical work of the charity and new trustees are encouraged to meet the existing trustees and key employees to familiarise themselves with the charity and the context in which it operates. Trustees will also be provided with an induction training and orientation.

As well as keeping up to date with relevant essential policy and legislation, trustees are encouraged to attend appropriate on-going external training events where these will facilitate the undertaking of their role.

Organisation

The board of trustees is responsible for the administration, strategic direction and policy of the charity and meets six times a year. The responsibilities of the trustees are defined in part by the Charity Commission and in part by company law. In addition trustees are bound by the charity's Memorandum and Articles of Association

At BFCC the trustees' roles are akin to those of executive and non-executive directors in commercial organisations, with non-executive directors offering strategic, specific and objective advice at board meetings and executive directors managing operational aspects of the organisation.

In March 2022 the operational governance of the organisation was restructured creating the post of Chief Executive Officer to lead on the responsibility of the charities' management, supported by the Senior Management consisting of the Head of Projects and Church Minister.

The CEO, supported by the senior management, is responsible for implementing the directives of the trustee board and ensuring that the organisation's resources (human and financial) are brought to bear in the achievement of the charitable objectives. At BFCC

Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2022

operational, strategic and financial day to day decisions (excluding acceptance of annual returns and employee remuneration) are made by the CEO, collaboratively with the Head of Projects and Church Minister and in regular consultation with employees, volunteers and service users as appropriate.

The CEO works with the Head of Projects and Church Minister to ensure that the organisation can evaluate and rapidly respond to changes in its operating environment. The trustees keep the senior management to account to maintain transparency and openness which is integral to the decision making process and ensures that the direction and activities of the organisation are sympathetic to and supportive of the needs of the communities that BFCC serves.

Salaries for all staff are reviewed by the trustees on an annual basis following annual staff appraisals.

3. Related Parties

BFCC recognises the value of diversity not only in the communities it serves but also in the people and organisations with whom it chooses to work. BFCC works closely with local and national government representatives, local businesses, the Metropolitan Police, local and national charities, local educational establishments, churches, other likeminded organisations and of course its clients in the local community. Joint ventures, partnerships and collaborative working are an essential and integral part of BFCC's success, and we continue to invest in building relationships.

The charity has close relationships, locally and across a wider area, with a number of other organisations and charities with similar aims. These include :

Partners

Churches

St Matthew's Church
West Drayton Baptist Church
Yiewsley Baptist Church
Yiewsley Methodist Church
Cornerstone Arabic Fellowship
St Anslem's Church

Other Agencies

Advice UK
Age UK Hillingdon
C.P.A.G.
Disability Advice and Support Hillingdon
Drayton Court
Drayton Village Care Centre
H4All
Hillingdon CAB
Hillingdon Community Transport

Hillingdon Food Bank
Hillingdon Law Centre
Hillingdon MIND
Hillingdon Traveller and Gypsy Interagency Forum
Institute of Money Advice
Livability
Local Members of Parliament
MTG Solicitors
Metropolitan Police SNT
Local NHS and health partners
London Borough of Hillingdon
Refugees in Effective and Active Partnership
Ward Councillors
Yiewsley and West Drayton Food Bank
Yiewsley Court

4. Risk Management

The trustees have a risk management strategy which comprises of an annual review of the risks that the charity may face, the establishment of systems and procedures to mitigate the risks identified and the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

All insurable risks are subject to normal insurance policies, covering matters such as employer's liability, third party liability, business interruption, buildings and contents, etc. The organisation also has professional indemnity insurance for the services provided by the organisation. Special activities are individually assessed for risk and additional insurance taken out to cover these if required.

Contractual risks are reviewed before being entered into to assess that they would not significantly impact upon the organisation's ability to fulfil its objectives. Significant external risks to funding have led to the development of a three year plan which will allow for diversification of funding and activities. A key element in the management of financial risk is the setting of a reserves policy and the careful financial management of each of the individual projects undertaken by the organisation.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Policies and procedures are in place to ensure that all legislation requirements are met and best practice is maintained. These are subject to annual review by the trustees.

5. Objectives

The objects of the charity are :

- To advance the Christian faith in accordance with the statement of beliefs
- To relieve persons who are in conditions of need or hardship or who are aged or sick
- To undertake other charitable activities for the benefit of the community

Main objectives for the year :

The main objectives for the year were :

- To transition from pandemic restriction activities into regular service delivery
- To continue to deliver the existing services
- To fulfil the objects of the organisation

In addition to traditional church activities, the policies adopted in furtherance of these aims are to operate activities which are for the good of the residents of the London Borough of

Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2022

Hillingdon and beyond and in future to continue to review the needs of the area and develop projects to cater for the needs of the community as is appropriate.

The activities, which are for the benefit of all sections of the community in the London Borough of Hillingdon and beyond, are described below.

The trustees have referred to the Charity Commission's guidance on public benefit when reviewing the aims and objectives and in planning future activities.

Strategies and Activities to Achieve the Stated Objectives for the Public Benefit :

The objectives have been achieved through the following strategies and activities :

An **Advice, Information and Care Service** provides free, confidential, impartial and independent information, advice, advocacy and support to members of the local community who have issues concerning: housing (including stopping evictions), housing benefits, benefits, consumer affairs, debt, hate crime, domestic violence, advocacy, form filling and support both at Bell Farm and at St Matthews Church Centre.

The Advice, Information and Care Service provides a 'one stop shop' approach to assist local people with any matter. The service can deal with most requests but will also signpost clients where necessary.

The **Children and Families Section** provides safe support and activities for children, families and young people within the local community. The section currently provides: carers and toddler groups, community parent support groups, holiday clubs and special events, so as to support families in the local area.

The **Older Persons Section** organises a weekly lunch and social club which provides a freshly cooked meal and social contact for older people within the community. Other activities, including day trips and long weekends away, have also been provided to reduce the isolation felt by older people. Outreach is undertaken to isolated elderly in the community to enable them to access the services provided for them or to provide other appropriate support.

The **International Café** provides support and distribution of clothing and other essential items to predominantly asylum seekers based locally in initial accommodation but also to others in need.

Church Services and meetings have been provided to advance the Christian Faith. Regular Sunday morning and evening worship, prayer meetings and evangelistic events are provided throughout the year.

Community Meetings : The Centre has been significantly involved in various community meetings and events so as to support the community with regard to issues that would impact upon their quality of life. These have included Ward Councillors' surgeries and public meetings which are held at BFCC.

Networks : BFCC is very involved in the development and delivery of local networks that support other local organisations on issues such as advice. BFCC is a member organisation of both the local advice network and the Traveller forum as well as participating in meetings about support for local asylum seekers. Meetings and activities, such as training, are held at BFCC.

Training courses are held in various subjects to BFCC staff and members of the local networks to increase local expertise and knowledge.

Other Support is provided in response to identified need including the provision of food through Fare-share and a Food Bank. Due to local demand the Food Bank is open when the Advice Centre is open. A Samaritans Fund, Energy Support Fund and BFCC emergency funds benefited people who were in dire need of urgent financial assistance.

6. Review of the Activities

Doorway Advice, Information and Care Service

Aims and Objectives

- To provide advice, information and care as required to clients
- To advocate on behalf of clients where necessary
- To empower people
- To provide support when needed
- To work in partnership with and develop relationships with other agencies
- To work in partnership with other projects situated in the Centre
- To relieve suffering, stress or hardship
- To identify gaps in the provision available to clients and to work towards filling the gaps either as an organisation or in partnership with other agencies.



The Advice Information and Care Service is open two days a week for clients to drop in. Appointments may be made at other times to see an advisor and home visits can be arranged if the client is unable to attend the Centre because of ill health or disability or because the issue concerns the housing conditions in which they are living. Outreach advice sessions take place twice a week at St Matthews Church in Yiewsley thus increasing the capacity of the service and making it more accessible to a wider group of the local population. Sessions are run in conjunction with the Foodbank at both sites. A proportion of face to face advice was maintained throughout the pandemic where essential and the remaining phone advice was transitioned back into the face to face drop in sessions as restriction fully lifted.

The benefits to individuals, families and the local community through the work of Doorway are both immediate and long-term and include :

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- Increased household income
- Lowered stress levels, anxiety and associate health issues
- Improved financial skills
- Bailiff action stopped
- Benefits reinstated or corrected
- Evictions stopped
- Resolving issues with energy billing
- Council tax issues resolved removing threats of court action
- Housing found for people who are homeless
- Families able to access education for their children
- Debt rescheduling of multiple debts to reduce the risk of legal action
- Reduction of stress through emotional support
- Improved ability to maintain their tenancy
- Increase in ability to self-manage

A total of **967 individual clients** were seen across all locations with 214 further open cases at present.

Support	Council Tax	Immigration	Foodbank	Grants	Carers
134	17	394	350	70	2
7.65%	0.97%	22.50%	19.99%	4.00%	0.11%
Information	Eviction	Employment	Consumer	Debt	
25	4	3	2	27	
1.43%	0.23%	0.17%	0.11%	1.54%	
DLA/PIP	Tax Credits	Homeless	Ward Cllrs	DHP	
32	3	109	5	5	
1.83%	0.17%	6.23%	0.29%	0.29%	
Domestic Violence	Universal Credits	Council Tax reduction	General Advice	Housing Benefit	
1	25	9	64	19	
0.06%	1.43%	0.51%	3.66%	1.09%	
Letter writing	Advocacy	Bailiffs	Medical	DWP	
6	3	5	12	47	
0.34%	0.17%	0.29%	0.69%	2.68%	
Form Filling	Housing	Appeals	Legal	NASS	
36	23	4	15	274	
2.06%	1.31%	0.23%	0.86%	15.65%	

Clients are referred from a wide range of agencies including DASH, ARCH, social workers, Mead House, support workers, Home Start, schools, children's centres and housing officers from the London Borough of Hillingdon. Clients are also referred from the London Borough of Hillingdon, local mental health care providers and the manager of Colne Park Caravan Site.

The Advice Information and Care Service works closely with other agencies to provide a holistic response to presenting needs and to build capacity within the service.

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The Ward Councillors continued to come to the Centre each month and are invaluable.

Solicitors from MTG have assisted where legal advice was needed, and clients identified and referred by Doorway advisors often receive free legal advice. The type of legal advice offered by the Solicitor from MTG includes; help with homelessness applications, possession, evictions, adult social care, and child social care issues.

DASH also provide specialist advice to individuals about disability issues on a monthly basis with clients referred to them by Doorway advisors especially helping with PIP and other benefit appeals.

The MATRIX Quality Standard Mark for the Advice Information and Care Service was renewed in July 2021 following a three-day review of activities. The Advice Information and Care Service is also a member of Advice UK and CPAG.

The Advice Centre has one full time and two part time advisors assisted by two volunteer receptionists and a volunteer advisor. The full-time advisor has retained their specialist debt qualification with the Institute of Money Advisors with regular on-going training. CPD training continues to be undertaken by staff and volunteers. Through a partnership project with Hillingdon CAB and DASH called Heat4Hillingdon, specific training will be provided on Energy advice to meet this emerging need.

The Advice Information and Care Service has computers and access to iPads in the reception area which service users are able to access when they need to apply for benefits online, undertake job searches or complete housing forms which are often online. If they need assistance one of the volunteers helps the service user.

Doorway has continued to advocate on behalf of some homeless clients to secure accommodation within the area although this continues to prove hard as accommodation is hard to find for those in receipt of benefits. Many landlords are still reluctant to take clients in receipt of housing benefit which is almost always the case with those who are homeless. Over the past year Doorway has identified a few landlords who work in partnership with us to provide for those on benefit.

Doorway remains busy with more clients presenting with complex and multiple needs especially in regard to mental health issues. Doorway at St Matthews is also consistently busy. Toward the end of the financial year a greater proportion of clients were presenting with arrears and energy concerns as the cost-of-living crisis began to impact the lowest income households.

In October 2021 a new Partnership project began called Help4Hillingdon. The partnership involving H4All, DASH, Hillingdon CAB and BFCC successfully attracted funding from the Greater London Authority to deliver advice alongside Food Banks, based on the model that Doorway had effectively delivered for a number of years with the Yiewsley and West Drayton Food Bank. BFCC brokered a number of the partnerships between advice agencies and Food Banks.

Case study

Mr X visited the foodbank in Yiewsley during October and was referred to Doorway advice as he was living in a tent by the canal. He had few personal possessions but had adult

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children in the area who unfortunately were unable to house him with them, so bought him a tent. This tent had flooded soaking all his food and clothes which prompted his visit. He had no access to the internet but could check his emails when visiting family three times a week to shower. Initially the advisor referred him to the Streetlink scheme but on Mr X's second visit it was clear the outreach team had been unable to find him as he was well hidden despite providing a number to ring him.

The advisor then completed an application for Housing support through Hillingdon's housing jigsaw portal, using Mr X's son's contact details, as he was able to contact him and find him more easily. Mr X was given food items to help him through the few weeks it took to allocate him suitable accommodation. On Mr X's fourth visit Mr X was supported to apply for Universal Credit and the Council Tax reduction Scheme. This intervention meant that Mr X was housed before Christmas avoiding the coldest winter months and is now able to seek employment to sustain himself.

Children and Families

Aims and Objectives

- Provide children of all ages with a safe environment
- Provide play and learning opportunities
- To empower children
- To empower parents/carers
- To provide support when needed
- To work in partnership with other agencies
- To work in partnership with other projects situated in the Centre
- To show the love of God in word and deed

Supporting 359 individuals in 2021-22

The Children and Families Section provided support and activities for children, families and young people within the local community through carer and toddler groups, holiday activities, holiday clubs and the distribution of toys and food.

Carers and Toddlers groups

Tiny Gems and Little Gems provided safe and educational play opportunities for pre-school children. Parents and children have the opportunity to socialise. Attachment between the parent and child is supported and promoted. Trained staff provide parenting advice. Parents are able to talk about their needs. Little Gems and Tiny Gems groups for 0-4 years provided two 1.5 hour sessions each week for 30 weeks in the year.

School Holidays

Our targeted holiday provision is aimed at those within the local estates, which are areas of multiple deprivation, free-to-access sessions with qualified children's and youth workers. The activities have been successful in encouraging social engagement and development since the pandemic restrictions and as an opportunity for those on low incomes to access recreation and informal educational opportunities.

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During the Easter holiday 107 Easter eggs and crafts were given to children as part of our pandemic Easter outreach.

For the May 2021 and February 2022 half terms activity afternoons were held for 5-11 years olds providing a mixture of crafts and games and in February a cinema event was attended by 48 children.

The summer holidays saw the return of our five full days of entertainment, crafts, games and recreation. The theme was super heroes and shared some of the miracles of Jesus. This was supported by the ward councillors and helped by a number of volunteers and 3 junior helpers. The children played sports and made crafts alongside activities such as an entertainer, inflatable adventure courses and indoor go-karts.



Soap fun at the Holiday Club

Hasbro opened their offices to a group of 15 children in October half term and provided cooked food and games. The children had a great time and received toys.

As part of the Christmas period a party was held with 38 children attending and enjoying the festive games, craft and food. Thanks to our corporate partners we were able to provide 145 children with toys at Christmas, including some asylum seekers and at least 50 traveller families. This was in addition to the 100 Christmas food hampers we provided to parents in hardship.

Fellowship

Aims and Objectives

To be :

- A Serving Church.
- A Witnessing Church.
- A Worshipping Church.
- A Praying Church.
- A Giving Church.
- A Teaching Church.
- A Caring Church.

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The past year has been a wonderful year of growth in our local church and the body of Christ the world over. Our congregation has taken deliberate action to seek the face of God as never before, to be in His presence and to engage truly in authenticity. By God's grace, His hand of favour and peace has been upon our lives in these turbulent times. As a ministry we moved most services back to in person when we were permitted to. We retained the addition of simultaneous online church for those who join from different geographic locations and in person.

The Church leadership team, a team of volunteers who support the Minister to deliver church activities has remained consistent all year. One member of the leadership has stepped back from active involvement after many years of faithful service for which the fellowship is very grateful for her faithfulness, wisdom and guidance over the years. The team remains at 11 after welcoming an experienced lay pastor, into the team.

Sunday Services

Sunday worship services were held every Sunday when restrictions were lifted, having been online. Services have been well attended over the year, with some members participating on Zoom. The church has grown and flourished with new members joining consistently throughout the year. Online Church has continued to reach our members who live further away in other cities within the UK and in foreign countries. All services are available online. Online bible study continues to take place every Thursday night.

There have been considerable developments in individuals' lives and families. God has touched many people and is drawing them into a deeper relationship with Him. Many have, for the first time, come to the knowledge of who Jesus Christ is. Some have experienced spiritual cleansing, deliverance and emotional healing. There is a deepening in the commitment and growth of the congregation in general.

A worshipping heart in the fellowship has grown dramatically with the commencement of live worship on a regular basis. A new worship team has been formed.

The Christmas period was a particular blessing as the children's church ran their usual Christmas nativity service and a number of prayer walks throughout the neighbourhood were undertaken.

Activities

During the lockdowns and restrictions the fellowship continued with daily prayer meetings held online, this has moved to a weekly in person prayer meeting. Many of the congregation participated this year with prayer and fasting, trusting God for personal miracles and revival in our community and country.

Men's & women's ministry have begun face to face again as has the children's teaching and activities. Youth ministry has moved from Friday evenings to Sunday mornings and runs concurrently with the Sunday morning worship service. Youth attendance has grown significantly.

A new international service was started, this is mainly attended by local asylum seekers and refugees but is open to all of the fellowship. Language translation is provided for

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different languages and often a meal is served. This ministry has seen God truly touch many lives.

2021-22 saw a wedding, a number of baptisms and baby dedications.

The church fellowship organised a number of events throughout the year including an all-night prayer, a gathering with food called The Feast of Nations in August; a glow in the dark praise party in October over Halloween; a community Christmas market of activities and games for the community and, on New Year's Eve, an evening service of Praise, Worship and Prayer was held with the purpose to be in the presence of the Lord right at the start of the year.

Pastoral Care

The church leadership has supported the minister to keep in touch with the fellowship members throughout the year, with many pastoral home visits have taking place as usual.

The fellowship has been blessed to have a group of leaders who are established and mature in their faith and from a rich diversity of cultures and backgrounds. God in His wisdom has brought together a talented and gifted team for the purpose of building His Kingdom here on earth.

The minister continues to meet and network with other ministers and church leaders where possible.

Older Persons

Aims and Objectives

- To provide a lunch and social club on one day per week.
- To provide outreach to the isolated older people in the community.
- To provide other activities to the older people in the community.
- To provide or obtain services for the older people in response to need.
- To share the Gospel with and provide pastoral care to the older people.
- Where appropriate, to provide support to the families and carers of older persons.

In July 2021 the Older Persons Lunch and Social club re-opened following a busy year of outreach and support to the older population locally. The weekly Lunch & Social Club operates alongside our Doorway Advice, Care and Information Service and Foodbank distribution. These services are designed to be co-located to provide a holistic support for local older people. Our other community services are similarly designed to promote crossover. The Dining Club has 75 regular members. Prior to reopening a larger group of older people were supported through a weekly befriending scheme and working with our outreach worker to reduce isolation and support those who were anxious to begin social engagement. This resulted in almost all of the Dining Club members returning to the reopened club. Over 91% of those members surveyed stated that the Lunch Club made them feel less isolated.

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In addition, for our older service users we provide an outreach service to support them in accessing services, reducing isolation and through our community champions and mental health first aid trained staff promote health and well-being.

We continue to receive referrals from a number of agencies such as H4all and local GPs surgeries as well as receiving referrals directly from the community via Facebook. We continue to have a strong relationship with Drayton Court sheltered accommodation.

The Dining Club has a varied and exciting programme of events the highlight being the Christmas Party :



The regular craft and games activities are enhanced with live entertainment. This provides access to events many would struggle to get to such as pantomimes as well as sing-alongs which prompt memories and create a sense of nostalgia.

25 Dining club members visited the Beck Theatre in September to encourage socialisation. A wonderful day was had by all. In the same month 30 members went on a weeklong holiday to the Isle of Wight. These holidays which usually occur twice a year, but had been paused due to the pandemic, are often the only holiday that older people can access and sadly for some are the last trip away before passing. There is a great sense of belonging on these trips, they are made extremely accessible with carers able to attend.

The Dining Club is enhanced by our outreach and support service to those struggling with health and well-being.

Outreach Work

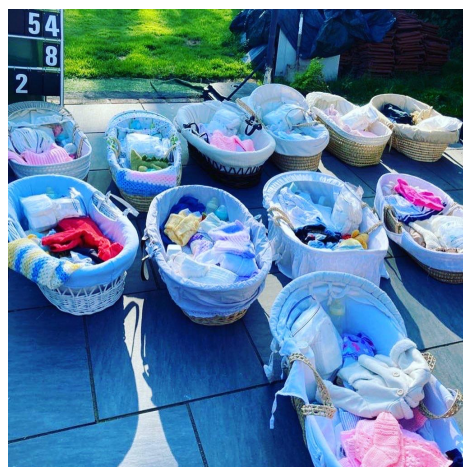
Over the past year the Older Persons' Manager has been visiting isolated older persons in the community. These individuals will have been referred by Age UK, Social Services or families. The Manager also visited Club members who have at times needed support or even if they have just felt lonely and wanted someone to talk to – as often happens. The Manager also supported older persons who have been at risk in the community and, alongside other agencies, has successfully moved clients into safer sheltered housing where there has been a consequential improvement in the quality of their lives. Our outreach worker made 29 hospital visits and 47 home visits to support Older People.

Case Study

A volunteer in the Older Persons Project for many years had a stroke in the summer of 2021. He had been a dedicated team member. The outreach worker visited him in hospital and liaised with the medical staff in the absence of family to develop the appropriate support when he left the stroke unit. On visiting the home to collect some personal items for him the outreach worker noticed that the flat was in poor repair and there were a number of trip hazards. The outreach worker spoke to the client and family and put a shout out on Facebook for help to upgrade the flat. The community donated, painted and did all they could to completely redecorate and make safe his living space. The outreach worker then liaised with the NHS community recovery teams and ensured he had everything lined up to leave hospital. Once home the outreach worker brought the client to the Doorway advice service to help apply for appropriate benefits for carers. The volunteer continues to recover and on occasions you can even find him in the kitchen during Dining Club, volunteering.

International Café

In the last year our work with local asylum seekers and those in initial accommodation hotels has developed into a weekly International Café, providing refreshments, and distributing donated items such as clothing and baby items.



Donated clothes for distribution to those seeking asylum in the UK

The café opens weekly for 3 hours with 1,086 individuals attending in 2020-21. The majority of service users remain in Hillingdon on average 9-18 months, especially families who make up nearly half the cohort. We provide food and refreshments donated through FareShare and cakes baked by volunteers. Donated clothes are distributed, especially to new arrivals and 363 individuals visited a Doorway advisor. There is a children's play area which is well used and additional children's activities once a month which are often facilitated by young people from ACS international School.

Around 36 volunteers have come directly from those in the hotel with another 14 volunteers coming from the community and other organisations.

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We have worked closely with other organisations, businesses and the community to provide a steady flow of donations. We continue to work with the Home Office and Migrant Help to troubleshoot individual and systemic issues. This project received funding in January to employ a project coordinator, increasing our capacity and the sustainability of all projects. The funding enabled us to expand our advice services to open alongside the café. This provided much needed support and advocacy for asylum seekers and refugees who were struggling to access health and education services. We have been strategically working with the CCG, HHS, colleges, and other charities to ensure we are complementing the statutory provision and increasing community cohesion. We engage regularly with local colleges delivering ESOL and have begun to host ESOL classes. The GLA also worked with us to research the needs of asylum seekers in London to improve services.

The beauty of this project is the way in which it has brought the local community and those in initial accommodation together. This is reflected in our mix of volunteers of both asylum seekers and local people, the joint working has broken down barriers, celebrated cultural differences and provided asylum seekers a sense of purpose and belonging. Further to this we have had asylum seekers volunteer in other BFCC projects such as the Older Persons Dining Club, building links to the wider community.

Through specific targeting staff have been able to encourage parents of young children to attend our parent and family groups, holiday events as well as support pregnant women with essential items and access to health services. The integration of parents has developed understanding and empathy of all the participants.

Finally, this project has equipped BFCC to be able to respond to the local needs as a result of refugee crises such as Afghanistan and the war in Ukraine.

Community

Community Meetings

The Centre has been used for community meetings including the Hillingdon Traveller Forum which is an inter-disciplinary forum with attendees coming from both the voluntary and statutory sectors.

BFCC has hosted a number of agencies for outreach events such as the Community Safety Team and the Police for a local Action Day. We have been working with local authority officers to support a research project to improve education and schooling amongst the Roma and traveller community. This work is still on-going.

BFCC was a vaccine station earlier this year and has helped to distribute lateral flow tests to marginalised groups such as Travellers and Asylum Seekers as part of the local authority's effort to reduce the spread of COVID 19.

Support at Christmas

Practical help was once again provided for families in need at Christmas by the provision of food hampers and toys for the children in the family. Food and toys were donated by local companies, individuals and charities. 387 beneficiaries were supported in this way.

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Food Bank for Yiewsley and West Drayton

Working with the other churches of Yiewsley and West Drayton a local food bank for Yiewsley, West Drayton and the Heathrow Villages has continued having been launched in May 2017 and is distributing food parcels to those that find themselves in hard situations.

The Foodbank works in conjunction with the Doorway Advice Service run by Bell Farm Christian Centre at both Bell Farm and St Matthews Church in Yiewsley where clients can access food and advice at the same time to work towards helping people out of their need of having to rely on the Foodbank. Doorway gave out a total of **1,258 Foodbank vouchers benefiting 2,813** individuals in 2021-22.

Samaritans Fund

Bell Farm Christian Centre administers an emergency fund which benefits people who were in need of urgent financial assistance. This is funded by a local trust. Most grants were for electricity with a number for over-the-counter prescriptions. **28 grants** were given totalling £659.

Recognition

Bell Farm Christian Centre was nominated for the London Faith and Believe 2021 awards for the work it does around inclusion in Hillingdon. It went on to be one of the winners and was invited to a presentation in London on 29 November 2021 where it picked up the award. This was presented to two of the staff on behalf of Bell Farm by Sir Kenneth Olisa OBE, The Queen's Lord Lieutenant of Greater London.

Two staff members became Hate Upstanders with two others becoming community health champions.



Supporting other community groups

During the year BFCC worked to help two new charitable start-ups. In October BFCC worked with H4All to enable CHEF, a new charity, to deliver cooking classes to vulnerable clients. We provided premises and helped CHEF with setting up the pilot project to benefit a small group of Asylum seekers. This enabled the charity to begin its charitable activities and begin to develop a proven track record of delivery which has strengthened their funding applications.

The second group BFCC supported enabled the set-up of a football project for Travellers (Gypsy Travellers League) to improve the mental resilience of those within their community. The project was led by travellers who identified the need and approached

BFCC for support. We assisted with governance documents and project planning, as well as mentoring the founder.

7. Volunteers

Volunteers provide an invaluable resource for the organisation. Volunteers assist in various activities within the organisation; these include:

- Administration
- Assisting at holiday clubs and children's events
- Assisting with the carers and toddler groups
- Cooking and assisting with the Older Persons' Lunch and Social Club
- Christmas events
- Gardening and maintenance
- IT support
- Kitchen cleaning
- Management committee
- Pastoral care
- Reception duties for the Advice, Information and Care Service
- Sunday school
- Trustees
- Worship leading
- Provide advice

BFCC can sustainably maintain its charitable activities with talented and skilful volunteers who support our services. In 2021-22, 91 volunteers contributed 4,868 hours of time, alongside our small but committed staff team.



The volunteer cooking team for the Older Person's Lunch Club

8. Our Impact and Performance against Objectives

Outputs for the year	Outcomes	Impact	Numbers
Benefit advice provided	A) Benefit checks undertaken to ensure Service users are receiving all the benefit to which they are entitled.	Lower stress levels and associated health issues.	132
	B) Increase in household income for service users.	Improvement in mood and wellbeing.	60
Debt Advice	A) Debts rescheduled for users so that monthly payments are more manageable.	Lower stress levels and associated health issues.	27
	B) Bailiff action stopped.	Lower stress levels and associated health issues.	5
	C) Budgeting advice provided.	Increase skills, confidence and knowledge.	32
Housing Advice	A) Tenants supported so that they can maintain their tenancy including negotiation with landlords & courts etc.	Improved life skills, confidence and increased life opportunities.	42
	B) Accommodation found for homeless individuals or families.	Improve health & well-being immediately and for the long-term future.	4
	C) Improvements made to poor standard accommodation for service users following negotiations with Landlord.	Improve health & well-being.	2
Other Information, Advice and Guidance	Providing relevant support through a person-centred approach.	Improve health & well-being and lower stress.	560
Support for parents and safe play area provided for children & young people.	A) Outreach for safe & educational play sessions including parent advice & support where required.	Improving the development of the child through play as well as increasing knowledge and confidence in parenting.	49 children 49 adults
	B) Holiday activity that provides fun and education (held virtually or face to face).	Reduced boredom, increased knowledge and learning of new skills. Safe play space, reduce anti-social behaviour.	78 children

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Support for Older Persons to tackle isolation and loneliness	A) Provide a luncheon and social group.	Reduced isolation and loneliness and increase a sense of wellbeing and belonging.	82
	B) Provide outreach, home and hospital visits and befriending calls in response to need.	Reduce isolation and loneliness and increase sense of belonging.	76
Support through provision of toys and hampers	Provide toys and food hampers to those identified within the community in need of help and support.	Less stress and improvement in wellbeing.	Easter 107 Christmas 245
Food and foodbank vouchers provided	Foodbank vouchers and food distributed at Bell Farm as part of the UB7 Foodbank.	Improve health and well-being.	1,258 vouchers 2,813 people
Support of basic needs for Asylum Seekers	A) Provision of fresh food, clothing, essential items.	Improve health and well-being.	1,086
	B) Advice and support on medical issues, NASS payments, recovering items.	Improve health and well-being.	365

Our beneficiaries

Community work	2020-21	2021-22
Number of service users accessing service	2,766	2,132
Number of Hillingdon residents accessing services	99%	95%
Asian	492	698
Black	411	136
Chinese	60	1
European	293	422
Mixed	16	16
White	1,056	452
Other	136	230
Unknown	302	177
Number of clients with a disability	29%	145

Which groups the beneficiaries were from (% of total beneficiaries)			
Children	16.5%	Young people	1%
Seniors	5%		
Women	45%		
Gipsy/Traveller	12%	Asylum seeker/refugee	54%
Mental health/illness	4%		

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Church Fellowship	2021-22
Number of people accessing church activities and service	428
Asian	23%
Black	38%
European	1%
Mixed	1%
White	14%
Other	23%
Number of clients with a disability	2%

Which groups the beneficiaries were from (<i>% of total beneficiaries</i>)	
Children	13.5%
Young people	1%
Women	56%

9. The Factors Affecting the Achievement of the Objectives

The factors affecting the achievement of the objectives of the organisation are as follows :

1. The position of the organisation within the wider community. BFCC has a very good relationship with the local community, including good working relationships with the local Members of Parliament, Ward Councillors and other agencies working in the area. This provides a good platform for partnership working.
2. BFCC has a very good relationship with members of the local community and many members of the local community are very happy to be able to attend the activities and services that are provided at the Centre. This is particularly good for the sections of the community that are particularly marginalised and vulnerable. The Organisation is pleased that some of these groups such as the Travellers and migrants feel able to attend the activities.
3. BFCC has a good relationship with funders. Agencies and funders have often approached BFCC to see if they would deliver services on their behalf if funding was provided, or to work in partnership with them to deliver services.
4. BFCC has a good, hardworking and loyal work force and all its members of staff are highly motivated and committed to the work that they do.
5. BFCC has a hard working and loyal group of volunteers who help deliver the services to the local community.

No specific significant events occurred during the year that would have had a financial impact on BFCC.

Examples of operational success

Transition into regular activities

Our team has been especially focussed this last year on providing extra support for those socially anxious to re-engage in social activities. The transition from pandemic response-based initiatives such as outreach and socially restricted events into our usual pre-pandemic activities has been particularly smooth through the agility and abilities of our staff team and volunteers. An example of this was our Dining Club for older people where one individual was extremely reluctant to leave the house and was nervous about going to group events. Our outreach worker identified all those who hadn't attended each week and remained in contact by phone, carrying out welfare and arranged home visits. The lady struggling was invited to smaller events and eventually alongside some home visits, she built the confidence to begin attending the Dining Club again.

Improving outcomes for service users

Over the last year we have been reviewing the effectiveness of our projects against the new needs and trends post-pandemic. With our Café we spoke with service users in September 2021 to establish what was most pressing for them. In many cases it was the need for quality clothing and support accessing section 95 payments, GPs and local schools. We formalised additional Doorway sessions and created specific case forms to capture the different type of data we required to resolve these issues. The most effective processes or partners were identified in order that these common issues could be resolved on mass. This meant that clothes were more effectively given to those who needed them, and payments arrived sooner so that clients could access things such as over the counter medicines as required. Within this project we have identified what our strengths are, enabling us to deliver the best outcomes and then refer quickly outside of our newly defined support offer. This has helped to improve the customer experience for the asylum seeker population as case work was handled in a timelier manner or they were able to access other services sooner through referral.

Collaborative working

External collaborations are enabling us to share our strengths, with several churches approaching us to expand our delivery into their premises or support them to set up projects. Although this is the start of this journey of enabling, our involvement in helping to establish new groups this year has provided us with insight into the challenges that groups face in developing new services. We have been able to support established charities through our collaborative working such as providing an outcome framework for advice work in Hillingdon. In return we have also been able to understand the standards others strive for. The Help4Hillingdon partnership has helped us to change the type of data we capture and improve our paperwork and record keeping.

Value for money

Our organisational overheads are constantly scrutinised to ensure we are maximising service delivery and keeping costs low. BFCC receives a number of in-kind donations from waste collection to raffle prizes. We have been fortunate to have a number of strong corporate partnership with companies such as Tesco, ASDA, Hasbro, Richmond Toys and Funky Flowers which enables in-kind and cash donations. In addition to this, having a

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strong local reputation we have developed several corporate relationships that provide expertise and support us in areas such as policy updates.

10. Future Plans

The Organisation will be developing a new five year business development plan with the current one coming to completion at the end of 2023/24. Having successfully completed year one of a 3-year plan in 2021/22 we continue to progress with year two of our key priorities as shown below :

Year One

Maintain and develop existing services
Increase the amount of core funding available
Undertake a restructuring of the organisation

Year Two

Development work of the older persons provision will include :

- Increase the range of services available to older persons
- Providing an additional day per week of activities for older persons
- Additional capacity for outreach work
- Developing curriculum and partnerships

Develop activities and services for children and families including :

- After school activities for children
- Appoint an assistant manager
- Increase hours and capacity of toy library

Development of the Doorway Advice Information and Care service includes :

- Additional services
- Additional member of staff
- Additional opening hours
- Additional collaborations

Development of the fellowship in the coming year will include :

- Discipleship of new and current congregation members
- Outreach to the community, friends, family and work colleagues
- Explore the ministry need for those who are recovering from addictions
- Creating additional space and resource for the children on a Sunday
- Seek female role models for spiritual guidance
- Targeted services for young adults are to be developed

Re-establish training and employment department including :

- Appointment of a manager for training
- Provide various courses such as budgeting ESOL, First Aid, Food Hygiene
- Provide support to enable service users to access employment

**Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2022**

Develop the core services of the organisation and employ additional staff including :
Centre Manager
Receptionist/Administrator (full time)

Year Three

Develop new projects to include :
Prepare plans to extend the centre (phase two) including additional offices
Explore the offer of counselling and ministry service
Provide a mobile toy library for outlying communities and the Traveller sites

11. Financial Review

Bell Farm Christian Centre's operation is dependent upon the receipt of grants and donations from various organisations and individuals, services provided by unpaid volunteers and the generosity of many individuals and businesses who provide various services and goods free of charge.

The vast majority of income received during the year was restricted income, which was provided to enable a specific activity or project to take place or for a particular service to be provided. Funding was received from a number of new sources to strengthen and increase existing projects and for capital improvements.

Income for the year was £235,743 (2021 - £237,276) and expenditure was £244,161 (2021 - £227,431). The net result was an overall deficit for the year of £8,418 (2021 surplus of £9,845). This included a deficit of £4,657 (2021 deficit - £14,382) on restricted funds which will be funded from surpluses brought forward from previous years.

The trustees are aware of the continual need to attempt to obtain additional "core funding" in order to strengthen the central administration and support services of Bell Farm Christian Centre. This would then release project staff to spend additional time on activities directly relating to their project and would strengthen the overall operation of Bell Farm Christian Centre.

Principal Funding Sources

The main grants and donations for the work of Bell Farm Christian Centre have come from the following organisations :

London Borough of Hillingdon
Department of Foreign Affairs and Trade; Emigrant Support Programme
Hillingdon Community Trust
Greater London Authority
LHC Community Benefit Fund

Investment powers and policy

Under the Memorandum and Articles of Association, Bell Farm Christian Centre has the power to invest in any way the trustees wish.

Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2022

The trustees, having regard to the fact that most funding is from grants which are paid on a quarterly basis or six-monthly basis, have operated a policy of keeping available funds in interest bearing deposit accounts.

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 1 and 2 months of the resources expended, which equates to £20,000 to £41,000 in general funds. However following lessons from the pandemic, the trustees are looking to increase this threshold to over 3 months but no greater than 5 months, which equates to £61,000 to £102,000. At this level, the trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. It would then be necessary to consider how the funding would be replaced or activities changed. At present the reserves amount to £60,932, with the trustees hoping to reach the new reserves threshold within the next two years.

Trustees' responsibilities in relation to the financial statements

The trustees (who are also directors for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with general applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources of the charitable company for that period. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable charity will continue in operation

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners

Bruton Charles, Chartered Accountants were appointed as Independent Examiners in 2016 and have expressed their willingness to continue in that capacity. A resolution proposing their reappointment will be put to the Annual General Meeting.

Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2022

In preparing this report, advantage has been taken of the small companies' exemption in the Companies Act 2006.

Approved by the trustees on 7 January 2023 and signed on their behalf by

A handwritten signature in blue ink, appearing to read 'P N Waine', is written over a faint horizontal line.

P N Waine

**Bell Farm Christian Centre
Independent Examiner's report
For the year ended 5 April 2022**

I report to the charity trustees on my examination of the accounts of the company for the year ended 5 April 2022, which are set out on pages 30 to 42.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

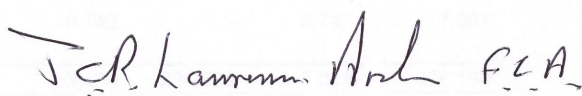
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe :

- i. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- ii. the accounts do not accord with those accounting records; or
- iii. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the account give a 'true and fair' view which is not a matter considered as part of the independent examination; or
- iv. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Jonathan Lawrence-Archer
Bruton Charles, Chartered Accountants

Address: The Coach House, Greys Green Business Centre, Henley-on-Thames,
Oxfordshire, RG9 4QG

Date:

Bell Farm Christian Centre
Statement of Financial Activities
For the year ended 5 April 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income					
Donations	2	24,637	4,413	29,050	26,041
Income from charitable activities					
Grants receivable	3	70,000	94,101	164,101	202,243
Other income	4	461	33,568	34,029	1,378
Investment income	5	88	-	88	114
Rental income	6	8,475	-	8,475	7,500
Total income		103,661	132,082	235,743	237,276
Expenditure					
Costs of raising funds	7	3,736	2,136	5,872	5,512
Charitable activities	8	134,615	103,674	238,289	221,919
Total expenditure		138,351	105,810	244,161	227,431
Net income	10	(34,690)	26,272	(8,418)	9,845
Transfers between reserves	15	30,929	(30,929)	-	-
Net movement in funds		(3,761)	(4,657)	(8,418)	9,845
Reconciliation of funds					
Total funds brought forward		92,532	234,420	326,952	317,107
Total funds carried forward		88,771	229,763	318,534	326,952

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

This statement of financial activities includes an income and expenditure account in accordance with Companies Act 2006 requirements.

Bell Farm Christian Centre
Balance Sheet
As at 5 April 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Tangible assets	12		139,133		155,228
Current assets					
Debtors	13	18,292		10,235	
Cash at bank and in hand		178,970		169,925	
		<u>197,262</u>		<u>180,160</u>	
Creditors: amounts falling due within one year	14	<u>17,861</u>		<u>8,436</u>	
Net current assets			179,401		171,724
Net assets			<u>318,534</u>		<u>326,952</u>
Capital and Reserves	15 & 16				
Restricted funds			229,763		234,420
Unrestricted funds					
Designated funds			27,356		42,462
General funds			61,415		50,070
			<u>318,534</u>		<u>326,952</u>

The trustees have taken advantage of the Companies Act 2006 in not having these accounts audited under section 477(1). No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s386 and s387 of the Companies Act 2006 and section 138 of the Charities Act 2011.

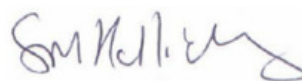
These accounts have been prepared in accordance with the provisions in part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to the members of the company.

The notes on pages 32 to 42 form part of these financial statements.

Approved by the Board of Trustees on 7 January 2023 and signed on its behalf by



P N Waite
Trustee



S M Holliday
Trustee

Company registration number 04110617

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2022

1 Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The Charity constitutes a public benefit entity as defined by FRS 102.

1.2 Changes to previous accounts

No changes have been made to the financial statements for previous years unless otherwise stated within the notes as a prior year adjustment.

1.3 Preparation of the accounts on a going concern basis

The directors consider that the company is a going concern.

1.4 Income recognition policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- the charity has entitlement to the funds;
- any performance conditions attached to the items of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.

Income from charitable activities includes grant income received subject to performance conditions and is recognised as earned (as the related services are provided).

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1.6 Fund accounting

Funds held by the charitable company are:

- Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2022

- Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific purposes.
- Restricted funds – these are funds which can only be used for particular purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The trustees make transfers between funds as agreed by the funder.

1.7 Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1.8 Allocation of costs

Certain expenditure is directly attributable to specific activities in accordance with the budget submitted to the funder and this expenditure has been allocated directly to those activities. Support costs have been apportioned as agreed and allocated to specific activities on the basis of time spent or resources used.

1.9 Operating leases

Rentals paid under operating leases are charged to income as incurred.

1.10 Pensions

The charitable company contributes to the personal defined-contribution pension schemes of employees. The annual contributions paid are charged against income.

1.11 Tax status

The charitable company is a registered charity within the definitions of section 506(1) Income and Corporation Taxes Act 1988 and therefore it is not assessable to corporation tax on any surplus charitable funds

1.12 Governance costs

Include all costs relating to the public accountability of the charitable company and its compliance with regulation and good practice. They include costs relating to the examination of statutory accounts.

1.13 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation and are capitalised if they can be used for more than one year and cost at least £1,000.

Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows, unless assets are purchased from grants for a particular short term project, in which case they are written off over the length of the project.

Building extension	over term of lease
Computer equipment	33% straight line on cost
Fixtures, fittings & other equipment	20% straight line on cost

1.14 Creditors and provisions

Creditors and provisions are recognised at their settlement amount where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2022

1.15 Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees report.

1.16 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 Income from donations

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
General Fund	23,882	-	23,882	15,192	-	15,192
Advice Service	-	-	-	-	573	573
Asylum Seekers	-	2,530	2,530	-	2,982	2,982
Toy Library	-	-	-	-	-	-
Older Persons	-	1,883	1,883	-	6,931	6,931
Children and Families	417	-	417	40	323	363
Other Funds	338	-	338	-	-	-
	<u>24,637</u>	<u>4,413</u>	<u>29,050</u>	<u>15,232</u>	<u>10,809</u>	<u>26,041</u>

3 Grants receivable

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
General Fund	21,000	-	21,000	10,538	-	10,538
Advice Service	19,158	62,743	81,901	13,750	77,911	91,661
Asylum Seekers	-	4,199	4,199	-	17,048	17,048
Children and Families						
Manager	19,842	-	19,842	13,750	-	13,750
Holiday Club	-	1,050	1,050	-	200	200
Other	-	1,960	1,960	-	5,764	5,764
Older Persons						
Dining Club	10,000	18,000	28,000	-	18,000	18,000
Transport	-	169	169	-	-	-
Other	-	5,980	5,980	-	18,397	18,397
Other Funds						
Operations Manager	-	-	-	26,135	-	26,135
Samaritan Fund	-	-	-	-	750	750
	<u>70,000</u>	<u>94,101</u>	<u>164,101</u>	<u>64,173</u>	<u>138,070</u>	<u>202,243</u>

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2022

4 Other income from charitable activities

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
General Fund	200	-	200	37	-	37
Advice	-	150	150	-	-	-
Children and Families	256	319	575	-	-	-
Older Persons	-	33,047	33,047	-	1,340	1,340
Other Funds	5	52	57	-	-	-
	<u>461</u>	<u>33,568</u>	<u>34,029</u>	<u>37</u>	<u>1,340</u>	<u>1,377</u>

5 Investment income

All of the charity's investment income arises from interest bearing deposit accounts and is unrestricted income.

6 Rental income

Income from use of premises, all of which is unrestricted income.

7 Costs of raising funds

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Staff costs	3,736	2,136	5,872	2,408	3,104	5,512
	<u>3,736</u>	<u>2,136</u>	<u>5,872</u>	<u>2,408</u>	<u>3,104</u>	<u>5,512</u>

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2022

8 Expenditure on charitable activities

2022	General Fund £	Advice Service £	Asylum Seekers £	Children & Families £	Older Persons £	Other Funds £	Total £
Staff costs							
Direct	28,367	41,479	1,565	19,475	16,659	23,272	130,817
Support	(19,341)	9,367	10	3,510	4,353	2,101	-
Premises costs							
Direct	24,605	21	360	-	158	-	25,144
Support	(14,824)	7,179	8	2,690	3,336	1,611	-
Office costs							
Direct	5,447	1,495	-	3	116	96	7,157
Support	(4,607)	2,231	2	836	1,037	501	-
Project costs	1,589	1,854	4,810	2,787	39,930	506	51,476
Governance costs	2,200	-	-	-	-	-	2,200
Donations	5,400	-	-	-	-	-	5,400
Depreciation	-	-	-	-	-	16,095	16,095
	<u>28,836</u>	<u>63,626</u>	<u>6,755</u>	<u>29,301</u>	<u>65,589</u>	<u>44,182</u>	<u>238,289</u>

2021	General Fund £	Advice Service £	Asylum Seekers £	Children & Families £	Older Persons £	Other Funds £	Total £
Staff costs							
Direct	32,121	43,029	4,194	8,668	22,828	18,325	129,165
Support	(19,081)	9,355	245	2,883	4,844	1,754	-
Premises costs							
Direct	24,941	901	-	-	883	-	26,725
Support	(13,782)	6,757	177	2,082	3,499	1,267	-
Office costs							
Direct	6,964	1,698	-	188	421	258	9,529
Support	(5,064)	2,483	65	765	1,286	465	-
Project costs	3,415	2,007	10,889	1,483	12,521	257	30,572
Governance costs	2,200	-	-	-	-	-	2,200
Donations	5,400	-	-	-	-	-	5,400
Depreciation	-	-	-	-	-	18,328	18,328
	<u>37,114</u>	<u>66,230</u>	<u>15,570</u>	<u>16,069</u>	<u>46,282</u>	<u>40,654</u>	<u>221,919</u>

Expenditure on charitable activities includes £103,674 (2021 – £116,105) of expenditure from restricted funds.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2022

9 Governance Costs

	2022	2021
	£	£
Independent Examiner's fees	<u>2,200</u>	<u>2,200</u>

10 Net income for year

This is stated after charging:

	2022	2021
	£	£
Depreciation	16,095	18,328
Independent Examination provision	<u>2,200</u>	<u>2,200</u>

11 Staff Costs

	2022	2021
	£	£
Wages and salaries	129,825	124,624
Fees	543	-
Social security costs	3,922	7,846
Pension contributions	2,400	2,208
Life assurance	-	-
	<u>136,690</u>	<u>134,678</u>

The average number of employees during the year was as follows :

	Total employees		Full time equivalent	
	2022	2021	2022	2021
General Fund	3	3	2	2
Advice Service	3	3	1	1
Asylum Seekers	1	1	1	1
Children and Families	1	1	1	1
Older Persons	1	1	1	1
Operations Manager	1	1	1	1
	<u>10</u>	<u>10</u>	<u>7</u>	<u>7</u>

No employee of the charity received emoluments of more than £60,000.

The charity contributes to a pension scheme for its employees as required under the automatic enrolment regulations. Pension contributions are accounted for and paid as they fall due and there were no outstanding contributions at the balance sheet date (2021 – £nil).

During the year, no trustees were paid or received any other benefits from employment with the charity (2021 – £nil) and no expenses were paid to trustees during the year (2021 – £nil).

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2022

12 Tangible fixed assets

	Building extension	Computer equipment	Fixtures fittings & equipment	Total
	£	£	£	£
Cost				
At 6 April 2021	230,838	24,547	149,549	404,934
Additions	-	-	-	-
Disposals	-	-	-	-
At 5 April 2022	<u>230,838</u>	<u>24,547</u>	<u>149,549</u>	<u>404,934</u>
Depreciation				
At 6 April 2021	77,743	24,211	147,752	249,706
Charge for the year	15,310	336	449	16,095
Disposals	-	-	-	-
At 5 April 2022	<u>93,053</u>	<u>24,547</u>	<u>148,201</u>	<u>265,801</u>
Net book value				
At 5 April 2022	<u>137,785</u>	<u>-</u>	<u>1,348</u>	<u>139,133</u>
At 5 April 2021	<u>153,095</u>	<u>336</u>	<u>1,797</u>	<u>155,228</u>

All assets are held for direct charitable purposes.

13 Debtors

	2022 £	2021 £
Other debtors	15,348	4,966
Prepayments	<u>2,944</u>	<u>5,269</u>
	<u>18,292</u>	<u>10,235</u>

14 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals	9,767	8,436
Deferred income	<u>8,094</u>	<u>-</u>
	<u>17,861</u>	<u>8,436</u>

Deferred income is the portion of specific grant income which relates to the year ended 5 April 2023.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2022

15 Analysis of charitable funds

	Balance at 6 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 5 April 2022 £
Restricted Funds					
Advice Service					
Hillingdon Community Trust	25,734	46,578	-	-	72,312
Department of Foreign Affairs and Trade; Emigrant Support Programme	729	7,000	(2,017)	(5,712)	-
City Bridge Trust	29,449	-	(18,875)	(8,980)	1,594
Goldsmiths Company	3,000	-	(3,000)	-	-
Greater London Authority	-	9,165	(9,165)	-	-
Other	14,353	150	-	-	14,503
ProParenting					
Other Income	1,001	-	-	-	1,001
Children and Families					
Toy Library					
Richmond Toys	571	-	-	-	571
Other	267	5	-	(5)	267
Holiday Club and out of school activities					
Ward Councillors	-	1,950	(1,850)	-	100
Other	-	1,060	(794)	(266)	-
Toddler Group	-	314	-	(314)	-
Older Persons					
London Borough of Hillingdon	-	18,000	(16,659)	(1,341)	-
Dining Club	(17,191)	33,047	(25,581)	(12,881)	(22,606)
Ward Councillors	-	840	(840)	-	-
London Borough of Hillingdon Leaders Initiative	5,192	5,140	(3,616)	(1,524)	5,192
Other Income	7,001	2,052	(167)	115	9,001

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2022

	Balance at 6 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 5 April 2022 £
Other Grants					
Maintenance Reserve	1,123	-	-	-	1,123
Development Worker	549	-	-	-	549
Pampering Course	552	-	-	-	552
London Catalyst Samaritan Fund	464	-	(366)	-	98
Asylum Seekers					
Hillingdon Community Trust	2,496	-	-	-	2,496
LHC Community Benefit Fund	-	3,199	(3,199)	-	-
Other	1,947	3,530	(3,535)	(21)	1,921
Food Bank	-	52	(52)	-	-
Partners in Renewal	29	-	-	-	29
Building Fund	2,412	-	-	-	2,412
Capital Fund					
Restricted	154,742	-	(16,094)	-	138,648
Total Restricted Funds	234,420	132,082	(105,810)	(30,929)	229,763
Unrestricted Funds					
Designated Funds					
Giving Fund	1,946	-	(5,400)	3,600	146
London Borough of Hillingdon					
Advice Service	5,258	19,158	(19,158)	-	5,258
Children and Families	18,074	19,842	(14,391)	(13,649)	9,876
Operations Manager	16,098	-	(23,455)	17,675	10,318
Older Persons	-	10,000	(10,000)	-	-
Support costs	-	21,000	(7,698)	(13,302)	-
Other income	1,086	1,015	-	(343)	1,758
	42,462	71,015	(80,102)	(6,019)	27,356
General Unrestricted Funds					
General Fund	49,587	32,643	(58,246)	36,948	60,932
Capital Fund - Unrestricted	483	-	-	-	483
	50,070	32,643	(58,246)	36,948	61,415
Total Funds	326,952	235,740	(244,158)	-	318,534

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2022

Purpose of Restricted Funds

Advice Service For running costs of Doorway Advice, Information and Care Service.

Parent Support For Pro Parenting courses and training.

Children and Families Projects

Toy Library For running costs of Toy Library
 Holiday Club For Summer Holiday Clubs
 Out of School activities For other Holiday Events
 Toddler Group For Carer and Toddler group

Older Persons

London Borough of Hillingdon For older persons work, including employment of manager.
 Dining Club For running costs of Dining Club
 London Borough of Hillingdon For capital items and special events
 Leaders Initiative
 London Borough of Hillingdon For new equipment
 Ward Councillors

Transfers are made from the Dining Club fund to the London Borough of Hillingdon fund to cover shortfalls on funding.

Other Funds

Maintenance Reserve For maintenance of building
 Development Worker Balance from employment of development worker
 Pampering Course Balance from pampering courses
 London Catalyst Samaritan Fund For helping those in need
 Asylum Seekers Working with those seeking asylum in the UK who are temporarily housed in hotels at Heathrow
 Partners in Renewal For churches in West Drayton and Yiewsley
 Building Fund For building extension. Costs are transferred from this fund to the Capital fund

Purpose of Designated Funds

Giving Fund A proportion of general unrestricted income is set aside to give to other organisations. Transfers into this fund are from the General fund.

London Borough of Hillingdon

Advice Service For running costs of Doorway Advice, Information and Care Service
 Children and Families For running costs of Children and Families projects
 Operations Manager For employment of Operations Manager
 Older Persons For running costs of the Older Persons projects
 Support Costs For support staff and costs of the organisation

Bell Farm Christian Centre
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Transfers

Many of the grants received by BFCC include amounts for use of premises, management and administration costs. These agreed amounts are transferred to the general unrestricted fund to cover expenditure made from this fund. When equipment is purchased the costs are transferred from specific restricted and designated funds to the Capital fund.

16 Analysis of net assets between funds

	Restricted	Unrestricted	Total
	£	£	£
Fund balances at 5 April 2022 are represented by:			
Tangible fixed assets	138,647	486	139,133
Current assets	103,162	94,100	197,262
Creditors: amounts falling due within one year	(12,046)	(5,815)	(17,861)
	<u>229,763</u>	<u>88,771</u>	<u>318,534</u>

17 Operating lease commitments

Bell Farm Christian Centre has use of the church building and manse on a 21 year lease from March 2010. Rentals payable on this lease, through a Memorandum of Understanding with the Landlord, are reduced to a starting value of £2,000 per year, rising annually by inflation.

18 Related party transactions

There were no related party transactions during the year.

19 Control

There is no controlling party.

20 Funds held in trust

The Hillingdon Community Trust was wound up during 2021. The Austin Sewing Club is a community project which had been awarded grant support prior to the pandemic but as the operation had been paused it was not possible to pass the funds to the project. The sum of £10,000 was therefore transferred to Bell Farm Christian Centre in April 2021 to hold on trust and pass to the Austin Sewing Club once its activities recommenced. Transfers totalling £9,090 were made during the year ended 5 April 2022. The remaining balance of £910 was transferred in May 2022.

These transactions do not form part of the income or expenditure of the charity during the year.

Accounts



Bell Farm Christian Centre

(a company limited by guarantee)

**Annual Report and Accounts
for the year ended
5 April 2021**

**Bell Farm Christian Centre
Annual Report and Accounts
for the year ended
5 April 2021**

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Bell Farm Christian Centre

Report of the trustees for the year ended 5 April 2021

The trustees present their report, together with the financial statements of the charity, for
the year ended 5 April 2021

1. Reference and Administrative Details

Charity number	1085450
Company number	04110617
Registered Office and operational address	Bell Farm Christian Centre South Road West Drayton Middlesex UB7 9LW

Directors and Trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

Trustees	Mr P N Waine Mr S M Holliday Mr M Crane Ms J E Cook Mr A Suantak (Appointed 10 September 2021; Co-opted and non-voting 2020-21), Mr T Heron (Co-opted and non-voting)	
Secretary	Mr S M Holliday	
Minister	Mr G W Foster	
Centre Director	Mrs D H Faichney	
Director of Development & Project Management	Mr S Mathers	
Managers	Children and Families Advice Information and Care Service Older Persons	Mrs D H Faichney Mrs D H Faichney Mrs D Rall
Independent Examiners	Bruton Charles, Chartered Accountants The Coach House, Greys Green Business Centre, Henley-on-Thames, RG9 4QG	
Bankers	CAF Bank Kings Hill, West Malling, Kent, ME19 4TA	

2. Structure, Governance and Management

Governing Document

Bell Farm Christian Centre (BFCC) is a charitable company limited by guarantee, incorporated on 20 November 2000 and registered as a charity on 8 March 2001. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1 each.

Recruitment and Appointment of Trustees

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Articles of Association the trustees are not subject to retirement by rotation and powers of appointment or removal rest with the trustees.

The trustees bring a wide range of skills to the charity, and when considering inviting additional trustees to join the board, the trustees will consider those with a similar vision who can bring specialist skills and experience needed for future development.

Trustee Induction and Training

Existing trustees are already familiar with the practical work of the charity and new trustees are encouraged to meet the existing trustees and key employees to familiarise themselves with the charity and the context in which it operates. Trustees will also be provided with an induction pack containing relevant information.

Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation

The board of trustees is responsible for the administration, strategic direction and policy of the charity and meets at least four times a year. During the year the board had four members from a variety of backgrounds relevant to the work of the charity. In October 2019 two members of the church leadership were co-opted as non-voting members onto the board of trustees with the intention of becoming full trustees. One was appointed as trustee on 10 September 2021)

Day to day responsibility for the charity's operational activities rests within the responsibilities of the senior managers who report directly to the trustees. Their responsibilities break down as follows:

The Centre Director is responsible for the organisation's buildings and resources.

The Director of Development and Project Management is responsible for the charity's finances and provision of the services to the community.

The Minister is responsible for the provision for the church fellowship and their outreach ministries.

Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2021

The responsibilities of the trustees are defined in part by the Charity Commission and in part by company law. In addition trustees are bound by the charity's Memorandum and Articles of Association.

At BFCC the trustees' roles are akin to those of executive and non-executive directors in commercial organisations, with non-executive directors offering strategic, specific and objective advice at board meetings and executive directors managing operational aspects of the organisation.

The members of the board are all jointly and individually responsible with equal rights and duties along with the Senior Management.

The Senior Management are equally responsible for implementing the directives of the Board and ensuring that the organisation's resources (human and financial) are brought to bear in the achievement of those objectives. At BFCC operational, strategic and financial decisions (excluding acceptance of annual returns and employee remuneration) are made collaboratively by the Senior Management Team chaired by the Director of Development and Project Management.

The Trustee met monthly via zoom during 2020-21 in order to support the Senior Management team with operational decisions during the Covid-19 Pandemic.

Salaries for all staff are reviewed by the trustees on an annual basis.

3. Related Parties

BFCC recognises the value of diversity not only in the communities it serves but also in the people and organisations with whom it chooses to work. BFCC works closely with local and national government representatives, local businesses, the Metropolitan Police, local and national charities, local educational establishments, churches, other likeminded organisations and of course its clients in the local community. Joint ventures, partnerships and collaborative working are an essential and integral part of BFCC's success and we continue to invest in building relationships.

The charity has close relationships, locally and across a wider area, with a number of other organisations and charities with similar aims. These include :

Partnerships

Churches

St Matthew's Church
St Martin's Church
Yiewsley Baptist Church
Yiewsley Methodist Church

Charities

Advice UK
Age UK Hillingdon
Disabled Association of Hillingdon (DASH)
Hillingdon Community Transport
Hillingdon Foodbank
Hillingdon Law Centre
Hillingdon MIND

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Institute of Money Advice
Livability
MEAD House
Refugees in Effective and Active
Partnership
Rope
Sportsreach
Yiewsley and West Drayton Foodbank

Care settings

Drayton Court
Drayton Village Care Centre
Yiewsley Court

Corporate supporters/ Partners

MTG Solicitors
HASBRO
Tesco in the Community
ASDA in the Community
Richmond Toys

Agencies

Hillingdon Traveller and Gypsy Interagency
Forum

Metropolitan Police

NHS Hillingdon:

Occupational Therapists

District Nurses

Health Visitors

A&E

London Borough of Hillingdon:

Housing and Benefits

Colne Park Site Manager

Social Services

LBH Support Workers

Voluntary sector team

Ward Councillors

Local Members of Parliament

4. Risk Management

The trustees have a risk management strategy which comprises of an annual review of the risks that the charity may face, the establishment of systems and procedures to mitigate the risks identified and the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

During the Covid-19 pandemic the board of trustees, management and staff consistently assessed the risk and put in place mitigations to reduce the risk of infection. Trustee meetings were held monthly reviewing three key areas : Adaption of services to meet the emerging needs; Health & Safety policies, procedures and risk assessments to ensure the organisation is Covid-secure; financial risks and sustainability. Financial reports and dynamic projections were brought to trustees at the end of each quarter. A key element in the management of financial risk is the setting of a reserves policy and the careful financial management of each of the individual projects undertaken by the organisation.

All insurable risks are subject to normal insurance policies, covering matters such as employer's liability, third party liability, business interruption, buildings and contents, etc. The organisation also has professional indemnity insurance for the services provided by the organisation. Special activities are individually assessed for risk and additional insurance taken out to cover these if required.

Contractual risks and collaborative partnerships were reviewed before being entered into to assess that they would not significantly impact upon the organisation's ability to fulfil its

**Bell Farm Christian Centre
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objectives. As we develop a greater number of collaborations and partnerships our contractual risks increase. Before entering any arrangements, formal or informal, due diligence reviews are undertaken to ensure the organisation does not overcommit itself financially or in terms of operational capacity.

Contingency/risk management has increased around our approach to fundraising due to the current climate. Fundraising principles and procedures are in place to ensure full cost recovery for established projects, maximising our current income and increasing the diversification of funding streams.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Loss of key staff is mitigated through best practice as per Investors in People and through annual review.

Policies and procedures are in place to ensure the health and safety of all staff, volunteers, service users and visitors to the centre.

5. Objectives

The objects of the charity are :

- To advance the Christian faith in accordance with the statement of beliefs
- To relieve persons who are in conditions of need or hardship or who are aged or sick
- To undertake other charitable activities for the benefit of the community

Main objectives for the year :

The main objectives for the year were :

- To maintain and adapt services for safe delivery during the Covid-19 Pandemic
- To fulfil the objects of the organisation

2020-21 has been a year unparalleled with any other as the Covid-19 pandemic spread across the world leaving our communities in lockdowns and with significant social restrictions. This has greatly impeded the charity in delivering our activities in the usual way but has, in no way, inhibited the charity in fully achieving its charitable objectives. If anything, the charity has been able to have a greater impact on those in need.

In addition to traditional church activities, the policies adopted in furtherance of these aims are to operate activities which are for the good of the residents of the London Borough of Hillingdon and beyond and, in future, to continue to review the needs of the area and develop projects to cater for the needs of the community as is appropriate.

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The activities, which are for the benefit of all sections of the community in the London Borough of Hillingdon and beyond, are described below.

The trustees have referred to the Charity Commission's guidance on public benefit when reviewing the aims and objectives and in planning future activities.

Strategies and Activities to Achieve the Stated Objectives for the Public Benefit :

In order to meet the needs of local people during the pandemic we began new services and adapted our remaining provision to meet the extremely high demand on our services safely.

The objectives have been achieved through the following strategies and activities :

An **Advice, Information and Care Service** provides free, confidential, impartial and independent information, advice, advocacy and support to members of the local community who have issues concerning: housing (including stopping evictions), housing benefits, benefits, consumer affairs, debt, hate crime, domestic violence, advocacy, form filling and support both at Bell Farm and at St Matthew's Church Centre.

The Advice, Information and Care Service provides a 'one stop shop' approach to assist local people with any matter. The service can deal with most requests but will also signpost clients where necessary. During the COVID-19 pandemic this service adapted to provide additional support to those seeking asylum temporarily accommodated in local hotels.

The **Children and Families Section** provides safe support and activities for children, families and young people within the local community. The section currently provides: carers and toddler groups, community parent support groups, holiday clubs and special events, so as to support families in the local area.

The **Older Persons Section** organises a weekly lunch and social club which provides a freshly cooked meal and social contact for older people within the community. In place of this usual service food parcels and treat bags were delivered to local isolated elderly during lockdowns. Increased outreach was undertaken in the community alongside befriending calls to support the mental and physical health of service users and enable them to access the services provided for them or to provide other appropriate support.

Church Services and meetings face to face or via zoom have been provided to advance the Christian Faith. Regular Sunday morning worship, prayer meetings and evangelistic events are provided throughout the year.

Community Meetings : The Centre has been significantly involved in various community meetings and events so as to support the community with regard to issues that would impact upon their quality of life. These have included Ward Councillors' surgeries and public meetings which are held at BFCC.

Networks : BFCC is very involved in the development and delivery of local networks that support other local organisations on issues such as advice. BFCC is a member organisation of both the local advice network and the Traveller forum. Meetings and activities, such as

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training, are held at BFCC. BFCC formed new networks across West London, specifically with REAP, to support asylum seekers during the pandemic.

Other Support is provided in response to identified needs including the provision of food through Fare-share and a Foodbank. Due to local demand the Foodbank is open when the advice centre is open. Food is collected from a food store, when advised that there is food available. A Samaritans Fund and BFCC emergency funds benefited people who were in dire need of urgent financial assistance.

6. Review of the Activities

In 2020-21 Bell Farm Christian Centre supported 2,751 vulnerable residents through our community projects and a further 211 individuals through our church fellowship activities.

Church Fellowship

Total Users	Male	Female	Age 0-5yrs	Age 6-11yrs	Age 12-19yrs	Adults	Disabled
211	93	118	20	20	23	148	2%

Ethnicity						
White British	Indian	Black Caribbean	Mixed Race	Black African	Other	European
13%	31%	10%	11%	19%	11%	5%

Community Projects

Beneficiaries/Clients	2019-20 or the previous complete year	2020-21 or the past complete year
Number of <u>service users</u> accessing service (not the number of repeat visits etc)	2,228	2,766
Number of Hillingdon residents accessing services	98%	99%
Ethnicity of clients		
<i>Asian</i>	367	492
<i>Black</i>	147	411
<i>Chinese</i>	0	60
<i>European</i>	169	293
<i>Mixed</i>	23	16
<i>White</i>	1,337	1,056
<i>Other</i>	185	136
<i>Unknown*</i>	0	302
Number of clients with a disability	32%	29%*

Which groups the beneficiaries were from (*% of total beneficiaries*)

Children	22%	Women	50.8%	Other (specify)	
Young people	0.02%	Adults	77%	Seniors*	21.2%

*data not available for asylum seeker project

Doorway Advice, Information and Care Service

Aims and Objectives

- To provide advice, information and care as required to clients
- To advocate on behalf of clients where necessary
- To empower people
- To provide support when needed
- To work in partnership with and develop relationships with other agencies
- To work in partnership with other projects situated in the centre
- To relieve suffering, stress or hardship
- To identify gaps in the provision available to clients and to work towards filling the gaps either as an organisation or in partnership with other agencies.



The Advice, Information and Care service provides a 'one stop shop' approach to assist local people with any matter. The Advice, Information and Care Service remained open throughout the pandemic providing a doorstep and telephone service at Bell Farm Christian Centre two days a week for clients with appointments made at other times to see an advisor. Outreach advice sessions took place face-to-face twice a week at St Matthew's Church in Yiewsley providing much needed increased capacity in conjunction with the Foodbank at both sites. The Advice Centre currently has 1 full-time advisor and two part-time advisors as well as a part-time volunteer advisor/administrator and a volunteer advisor. The full-time advisor has retained their specialist debt qualification with the Institute of Money Advisors with regular on-going training.

The MATRIX Quality Standard Mark for the Advice, Information and Care Service was renewed in May 2021 following a three day review of activities. The Advice, Information and Care Service is also a member of Advice UK and CPAG.

The service can deal with a wide range of issues but also signposts individuals and families to other services as necessary. Providing free, confidential, impartial and independent advice, information and advocacy on a variety of issues including: housing, housing benefit, benefits, debt, bailiffs, domestic violence, advocacy, form filling and support both at Bell Farm Christian Centre and St Matthew's Church Centre. The Advice Information and Care Service works closely with other agencies so as to provide a holistic response to presenting needs and to build capacity within the service. Clients are referred from a wide range of agencies including the London Borough of Hillingdon, the manager of the Colne Park Caravan site, DASH, ARCH, social workers, Mead House, support workers, Home Start, schools, children centres and housing officers from the London Borough of Hillingdon.

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Doorway remains busy with more clients presenting with complex and multiple needs especially in regards to mental health issues. Doorway at St Matthew's is also consistently busy.

The benefits to individuals, families and the local community through the work of Doorway are both immediate and long-term and include :

- Increased household income
- Lower stress levels, anxiety and associated health issues
- The ability to address debts
- Better financial skills
- Bailiff action stopped
- Benefits reinstated or corrected
- Eviction stopped
- Council tax issues resolved removing threats of court action
- Housing found for homeless
- Families accessing education for children
- Debt rescheduling of multiple debts to reduce risk of legal action
- Reduction in stress through provision of emotional support
- Clients with a disability or literacy or low confidence issues supported to manage their affairs by assistance and help with form filling.
- Improved ability to maintain tenancy thereby reducing the risk of homelessness caused by debt
- Less stress and anxiety knowing they have food for their families

Case Study from Bell Farm

In November 2020 two young brothers (one aged 27 years and the other 30 years) turned up at Doorway. The brothers were originally from Portugal and the eldest one had learning difficulties. The younger brother had been working in the restaurant of a pub which gave him income to rent a room within the pub with his brother, he was also looking after and paying for his brother who could not work due to his difficulties which were quite apparent. The youngest brother explained that due to Covid-19 the pub had let him go in the summer and so he also lost his room where they lived. He and his brother had for the past months been living and sleeping in a car he had which now no longer worked and was permanently parked up in a secluded area. They needed a place to wash and food as well as a home. They were also very afraid that if we contacted the LBH for housing help they would be sent back to their own country.

We knew that this would not be straight forward and would take time so we set up a plan with them : the boys were allowed to come in weekly to shower, we provided food for them through Foodbank that they would not have to cook. We provided clothes, blankets, coats, and gloves to help them stay a bit warmer in the car. We eventually sorted benefits, so they had some income. After reassurance that they wouldn't be sent back to their country we referred them to Jigsaw and No Second Night Out. The boys were picked up at the address they had given where they were sleeping and were put into a room together where they are now working on getting their lives back together however it is hard at the moment to find work due to restrictions.

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Case Study from St Matthew's

A client had criminal proceedings against him relating to a vehicle, he was subjected to fraud for parking offences but maintained it was not him rather someone was using his name and had copied his number plates. He was not able to get criminal representation. Doorway assisted him to prepare for an appeal to the Magistrates Court including his appeal bundle and all his statements (all assertions of innocence were put forward by the client in his statement). The case was dropped by the CPS following the appeal to the Crown Court.

Asylum seeker support

In September 2020 Doorway Advice and Foodbank began experiencing an increase in the numbers of asylum seekers requiring support. The distinct difference with this client group was that they were staying in a local hotel due to the pandemic. The asylum seeker support for those in hotels began when the food quality and quantities in the hotel was poor and these individuals had no access to funds. As the closest foodbank a large volume of requests came in to Bell Farm Christian Centre. It soon became clear that Foodbank wasn't the best solution as there are no cooking facilities at the hotel for residents. Within a few weeks 80 people were seeking help and it was evident that the food available and support needed required a difference approach. In order to meet this need which, at its height in the spring of 2021 was supporting 250 individuals a week, we established a separate project on a different day providing support for those in the hotel to ensure that our regular advice services and foodbank distribution could be maintained.

This project initially provided supplementary food, as the food at the hotel was not reaching the required standards. This was resolved in early March by working with the local Member of Parliament and a network of West London charities and agencies including ourselves: The Salvation Army, Hayes Town Partnership, local churches and REAP to name a few. BFCC was a significant lead in providing the examples and constant contact with the accommodation provider to resolve food issues.

The hotel project was entirely funded by donations and contributions from existing supports such as the Hillingdon Community Trust, Hasbro and Yiewsley and West Drayton Foodbank. We had significant support from churches in Hillingdon and other faith groups. Our centre became a distribution point for clothes and essential items for asylum seekers from November 2020. We also increased our capacity of advisors and utilised multilingual volunteers including those staying in the hotel and in partnership with other organisations providing volunteers such as REAP, West London Welcome, Care for Calais, Cornerstone Arabic Fellowship and other local churches to manage the increase in demand. We have built up strong links with Migrant Help, the Home Office, the CCG and the accommodation provider.

Quotes from feedback

"They have been great helping me sort through all our problems. Couldn't do it without them."

"I am so thankful for the help I received in my time of need, thank you so much."

"This is a difficult time thank you that you are still there when we need help".

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“Thank you I can stop worrying now.”

“I called because I had a problem with my home, and they helped. I was feeling really depressed because I am stuck at home and one of the workers came and dropped off crafts for me to do at home. Thank you for helping me.”

Statistics for client visits

1,387 individual beneficiaries with 316 of this number being at outreach at St Matthew's.

Doorway outputs 2020/21	Outcomes	Impact	Numbers
Benefit advice provided	A) Benefits reinstated following advice and advocacy by the service for service users.	Lower stress levels, anxiety and associated issues.	85
	B) Benefit checks undertaken to ensure Service users are receiving all the benefit to which they are entitled.	Lower stress levels and associated health issues.	295
	C) Increase in household income for service users.	Improvement in mood and wellbeing.	158
Debt Advice	A) Debts rescheduled for users so that monthly payments more manageable	Lower stress levels and associated health issues.	43
	B) Bailiff action stopped	Lower stress levels and associated health issues.	7
	C) Budgeting advice provided.	Increase skills, confidence and knowledge.	140
Housing Advice	A) Tenants supported so that they can maintain their tenancy including negotiation with landlords & courts etc.	Improved life skills, confidence and to increase life opportunities	161
	B) Accommodation found for homeless individuals or families.	Improve health & well-being immediately and for the long-term future.	7
	C) Improvements made to poor standard accommodations for service users following negotiations with Landlord.	Improve health & well-being.	1
Other Information, Advice and Guidance	Providing relevant support through a person-centred approach.	Improve health & well-being and lower stress.	540

Children and Families

Aims and Objectives

- Provide children of all ages with a safe environment
- Provide play and learning opportunities
- To empower children as well as their parents/carers
- To provide support when needed
- To work in partnership with other agencies and across BFCC projects
- To show the love of God in word and deed

Outreach and Events

The Children and Families Section provided support and activities for children, families and young people within the local area. Although the number of face-to-face events delivered was restricted during the pandemic the team conducted monthly calls to 80 families throughout the year and secured funding to re-open the Toy Library.

Virtual events in half-term and the Summer and Christmas holidays were well received by families when we were unable to meet face-to-face. As it was not possible to have a Holiday Club in the summer of 2020, we instead did Zoom classes with the children. We held two events in August:

- First Aid training for 15 children. We were able to recruit a first aid trainer who adapted his course so the children could learn basic first aid including CPR. This gave the children skills they could use in the future.
- Zoom class doing crafts with the children. Boxes of crafts were put together and then delivered to all the children. Together we had fun chatting doing crafts and all taking time to talk about how we were coping during lockdown. All the children really enjoyed catching up with friends.

During the October half-term, we were able to do two events with the children face-to-face although numbers of staff and children were restricted.

BFCC held a Christmas Party online. Providing a box of Christmas crafts, Christmas carol sheets, chocolate Father Christmas. All boxes had a notice on them of the date to open which we all did together on Zoom. For children who could not go on Zoom, boxes were still given and they did the same crafts at home at the same time, involving 58 children.

At Christmas 149 food hampers were provided to parents in hardship. In the initial lockdown before the schools returned the team distributed crafts, which the children could then do at home either with their parents/carers or by themselves and distributed toys to the local area including the travellers' site in West Drayton. This was introduced to help avoid the children getting bored as at this point no one was going out of the home. We were also able to distribute sweets and treats to children which were donated by local companies.

Further to this were lockdown competitions. When we sent out the bags of toys, we also included playdough. We asked any child to send us a picture of something they made. This

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was then judged by staff from HASBRO. Seven children were picked as winners, and each received a box of toys from HASBRO which the children then collected from Bell Farm.

Church Fellowship

Aims and Objectives

To be :

- A Serving Church
- A Witnessing Church
- A Worshipping Church
- A Praying Church
- A Giving Church
- A Teaching Church
- A Caring Church

Over the past year the church fellowship has taken deliberate action to seek God as never before in their lives having experienced all the pressures placed on families, jobs, and businesses, but by God's grace their love for God has come shining through in these dark times.

The fellowship adapted with the restrictions of the pandemic meeting online and doing things differently. All services were moved online, however when permitted, were conducted in person, including a Christmas Day service.

The Church leadership has remained committed and united through the challenges of the past year, one couple have stepped back from leadership. There is currently a team of 11 leaders who have been keeping in touch with the fellowship members and community throughout the year. The fellowship has been blessed to have a group of leaders from culturally diverse backgrounds, who are established and mature in their faith and able to serve with different giftings.

The Online services have reached the majority of our members and many in foreign countries and other cities within the UK. A number of the congregation rallied to help out with the relevant technology and support to ensure all were able to connect.

Daily online prayer meetings have been well supported by the congregation and, on a number of separate occasions, the congregation has been involved in extended times of Prayer and Fasting. Online bible study took place every Friday night.

Pastoral care continued with some home visits taking place, however the majority of Pastoral care has been done over the telephone. The fellowship partnered with another charitable ministry to initiate food distribution to those in need during lockdowns. Distributing between 450 and 900 meals a week.

There have been considerable developments in individuals' lives and families. God has touched many people and is drawing them into a deeper relationship with Him. Many have, for the first time, come to the knowledge of who Jesus Christ is. Some have experienced spiritual cleansing, deliverance and emotional healing.

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Events

- Prayer & Fasting has taken place with focused 21 day and 40 day fasts.
- An all-night prayer marathon took place from 10pm until 6am.
- On New Year's Eve we had an evening service of Praise, Worship and Prayer; the purpose was to be in the presence of the Lord right at the start of the year.
- When restrictions eased, the Fellowship held a Church picnic.
- The minister meets and networks with other local ministers and church leaders where possible.

Older Persons

Aims and Objectives

- To provide a lunch and social club on one day per week
- To provide outreach to the isolated older people in the community
- To provide other activities to the older people in the community
- To provide or obtain services for the older people in response to need
- To share the Gospel with and provide pastoral care to the older people
- Where appropriate, to provide support to the families and carers of older persons

From the beginning of the first national lockdown Bell Farm Christian Centre has purposely adapted and developed its services to better meet the needs of our service users. Not being able to deliver our Dining Club service, our staff, supported by local volunteers, were able to respond quickly, transforming our building to become a distribution centre for food and essential household items to provide for isolated older people in Hillingdon. We distributed around 120 Food parcels a week until 31 July 2020.

From August 2020 the Older Persons project focused on providing treat bags and activities to over 100 older people a week. These included special themed deliveries for occasions such as VE day; Easter; Mother's Day; Father's Day; Christmas and Valentine's Day. For example, the Christmas deliveries included an Entertainer singing Christmas songs at the doorstep whilst delivering presents donated by Hasbro.

Our service provided a very personal pastoral support and outreach to the older people on our database. Our outreach included some home visits when essential or able to do so, making referrals where we had concerns and supporting those returning from hospital where family who lived further away could not. We provided support in different ways to usual, creatively supporting our service users. For example, on the birthday of a dining club member (including those newly joined) flowers or a birthday cake were delivered with volunteers singing Happy Birthday in a socially distanced way that made the service member's day. We sadly had 14 club members die during the last year. For each we supported the family and friends by having a limited number from the Dining Club release balloons and lay flowers on the coffin as the hearse drove by the Centre.

In addition to all that is described above our team made 250 befriending phone calls each week. Becoming a lifeline to our existing service users and others referred by agencies, neighbours or via social media.

Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2021

The Older Persons project continued to expand its outreach work to over 70s last year making 3,456 befriending calls and delivering 2,880 treat bags as well as crafts delivered to service users' doors.

We were able to hold a socially distanced afternoon tea for 40 older people before the second lockdown which helped reduced the social anxiety developing in many.

Five day a week service for isolated older people for the first 3 months of the pandemic, providing expanded support at a crucial time.

Our outreach work provided a particular safety net to those who do not have family locally to support them. One individual, whilst in tears on the phone to one of our volunteers stated, "I want to give up living, I am so alone". At the end of the call, having established they were safe, we were able to bring reassurance and a little humour. The frequency of calls was increased for this individual to ensure they remained encouraged and supported. The next of kin was informed of concern. A selection of freshly baked cakes, activity sheets and cards from the local primary schools were delivered by a volunteer later that day.

Our work helped facilitate a wider impact on the community, being a catalyst for connecting people. For example, greeting cards were drawn with poems and posters from local primary schools and nurseries. These have created many friendships, as the children from local primary schools and older residents have continued to stay in touch through letter writing, helping to create a community connection especially when people were confined to their homes.

Ronald, 79, who was a regular visitor to BFCC's lunch club for older people and has been receiving support since the start of the pandemic said : "I had such a lovely time whenever I went to Bell Farm and it has been a real loss to me since the Centre has had to close. I live alone, with family several hours away so the support from them has been so beneficial. I'm really impressed with the humanity and selflessness of the people at Bell Farm who, during this difficult time, are giving local people and the community the support and help they need. I receive thoughtful phone calls to check if I need anything. Whenever I receive a package, there is always a beautiful handwritten card. This wonderful gesture is actually more valuable to me than the food itself, it means so much."

Community

Support at Christmas

Practical help was once again provided for families in need at Christmas by the provision of food hampers and toys for the children in the family. Food and toys were donated by local companies, individuals and charities. 519 beneficiaries were supported in this way.

Food Bank for Yiewsley and West Drayton

Working with the other churches of Yiewsley and West Drayton a local foodbank for Yiewsley, West Drayton and the Heathrow Villages has continued, having been launched in May 2017, and is distributing food parcels to those that find themselves in hard situations.

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For year ended 5 April 2021**

The Foodbank works in conjunction with the Doorway Advice Service run by Bell Farm Christian Centre at both Bell Farm and St Matthew's Church in Yiewsley where clients can access food and advice at the same time to work towards helping people out of their need of having to rely on the Foodbank.

During the year 1,499 vouchers were distributed supporting 3,505 beneficiaries individuals benefitted in this way.

7. Volunteers

Volunteers provide an invaluable resource for the organisation. Volunteers assist in various activities within the organisation; these include:

- Administration
- Assisting at holiday clubs and children's events
- Assisting with the carers and toddler groups
- Cooking and assisting with the Older Persons' Lunch and Social Club
- Christmas events
- Gardening and maintenance
- IT support
- Kitchen cleaning
- Management committee
- Pastoral care
- Reception duties for the Advice, Information and Care Service
- Sunday school
- Trustees
- Worship leading
- Provide advice

BFCC makes extensive use of volunteers. Last year our regular volunteers increased from around 30 to 64 regular volunteers, including 9 furloughed workers and a number of asylum seekers. Providing an estimated 9,980 volunteer hours of support which has an in-kind value of some £110,678.20 (based on an hourly rate of £11.09 suggested by the Community Development Foundation) and this does not take into account the volunteering done by the dedicated team of staff and the additional volunteering done by local companies to sort and distribute toys to local families and hampers to older persons.

8. The Factors Affecting the Achievement of the Objectives

The factors affecting the achievement of the objectives of the organisation are as follows :

1. The position of the organisation within the wider community. BFCC has a very good relationship with the local community, including good working relationships with the local

Bell Farm Christian Centre
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For year ended 5 April 2021

Members of Parliament, Ward Councillors and other agencies working in the area. This provides a good platform for partnership working.

2. BFCC has a very good relationship with members of the local community and many members of the local community are very happy to be able to attend the activities and services that are provided at the Centre. This is particularly good for the sections of the community that are particularly marginalised and vulnerable. The Organisation is pleased that some of these groups such as the Travellers and migrants feel able to attend the activities.
3. BFCC has a good relationship with funders. Agencies and funders have often approached BFCC to see if they would deliver services on their behalf if funding was provided, or to work in partnership with them to deliver services.
4. BFCC has a good, hardworking and loyal work force and all its members of staff are highly motivated and committed to the work that they do.
5. BFCC has a hard working and loyal group of volunteers who help deliver the services to the local community.

With the global pandemic, the organisation has been robust in ensuring it is sustainable in difficult circumstances and adapted, despite experiencing an increase in the demand for services as well as a slight reduction in its usual income, the organisation attracted additional funding from alternative funds, built capacity and flexibility delivered its activities in a way which had increased the reputation of the charity's work in the local community, wider borough and beyond.

9. Future Plans

The current business development plan runs from 2018 to 2023 with a scheduled mid-term review scheduled for completion in 2021. This is timely in light of the coronavirus pandemic and may lead to significant changes to our growth plans to reflect the emerging of new needs of the beneficiaries and changes the organisation will need to make post pandemic.

However, the core business development objectives to develop a financially sustainable and high-quality provision across the charity in line with our purpose will still underpin the strategy and methods used to achieve it.

The first three years of our business development plan stated:

Year One : 2018/19

Maintain and develop existing services

Increase the amount of core funding available

Undertake a restructuring of the organisation

**Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2021**

Year Two : 2019/20

Develop work with older persons including :

- Increase the range of services available to older persons
- Providing an additional day per week of activities for older persons
- Additional capacity for outreach work

Develop activities and services for children and families including :

- After school activities for children
- Appoint an assistant manager
- Increase hours and capacity of toy library

Develop Advice Information and Care service including :

- Additional services
- Additional member of staff
- Additional opening hours

Develop training and employment department including

- Appointment of a manager for training
- Provide various courses including IT, Money Management, ESOL, First Aid, Food Hygiene etc.
- Provide support to enable service users to access employment

Develop the core services of the organisation and employ additional staff including :

- Centre Manager
- Receptionist/Administrator (full time)

Develop the fellowship including :

- Seek an outpouring of the Holy Spirit
- Draw more people to church through the various weekly activities
- Develop church at other times
- Continue to develop strong links with other churches
- Develop the worship and worship group including worship practices and courses
- Have ministry teams visit the church
- Develop a coordinated prayer chain

Year Three : 2020/21

Develop new projects to include:

- Build the extension (phase two) to the Centre which is to include additional offices
- Counselling and ministry service
- Provide a mobile toy library for outlying communities and the Traveller sites

Further develop the fellowship including :

- Outreach to the community
- Prayer walking
- Establish fellowship groups

Although due to capacity within the organisation we have struggled to achieve all of the objectives of the first two years as contained within this annual report there has been significant success in our development.

Bell Farm Christian Centre
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Efficiencies

Our target areas for efficiencies over the next two years are :

1 Reducing overhead costs through shared procurement

We continue to seek competitive prices for our energy, telecommunications and repairs but are looking into shared procurement of contracts with other charities in areas of fire safety and regular purchases such as stationery in order have greater purchase power and drive down costs.

2 Strong collaborative partnerships

Having experienced the benefits of collaborations with charities immediately in the UB7 area and now borough-wide with our advice service, we continue to seek mutually beneficial joint projects and resource sharing for all of our projects, in addition to maximising the benefits of the partnerships developed over the pandemic.

We will also be formalising and simplifying referrals and information sharing (GDPR compliant) with local charities and agencies such as adult social care, GPs, housing associations and neighbourhood policing. This would ensure we improve our efficiency and effectiveness of signposting, joint-working and shared learning with other organisations across the borough. As well as increasing staff time, this will also ensure a smoother customer journey for the service user and reduce delays in resolving their needs.

3 Improving internal processes and ICT systems

Our data gathering and storage methods are outdated, running outdated and multiple databases or spreadsheets and often result in needing significant staff time to reduce duplication of client records, capturing outcomes or ensuring continuity of customer service for clients. This is not only costly but carries greater risk than a CRM system. We are currently seeking funding in order to purchase a system that meets our organisational needs. This is a priority for BFCC. A one-time investment to implement a CRM system would further ensure that we could quickly source the most relevant information from our service users in order to shape services and attract sustainable funding. Upgrading and integrating our processes and ICT systematically over the coming years will provide improvement to maximise staff capacity to deliver services.

4 Maximising the use of and upskilling volunteers

We are extremely fortunate to have a core group of highly skilled volunteers who support our individual projects. The pandemic has meant that several volunteers have retired, or their circumstances have changed. We had significant support from the community during the pandemic through short bursts of volunteering providing many more volunteers over the last year. As we settle into providing regular groups and meetings, we are using our social media presence to attract long-term volunteers and developing partnerships with institutions such as Brunel University to seek volunteers who have specific skills, for example web design, to help the wider organisation.

5 Increasing our in-kind donations

We continue to increase our use of social media to appeal for items and resources we require to meet the needs of our service users. This is helping us to provide more for service users as well as reduce the costs of our resources. We received a number of donations and discounts from local businesses and this increased during the pandemic and, having

**Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2021**

developed the relationships, is now been sustained at a higher volume. We are increasingly looking to expand our pro-bono services from local businesses, for example having Portable Appliance Testing carried out for free and receiving office furniture.

10. Financial Review

Bell Farm Christian Centre's operation is dependent upon the receipt of grants and donations from various organisations and individuals, services provided by unpaid volunteers and the generosity of many individuals and businesses who provide various services and goods free of charge.

The vast majority of income received during the year was restricted income, which was provided to enable a specific activity or project to take place or for a particular service to be provided. Funding was received from a number of new sources to strengthen and increase existing projects and for capital improvements.

Income for the year was £237,275 (2020 - £205,296) and expenditure was £227,430 (2020 - £213,034). The net result was an overall surplus for the year of £9,845 (2020 – deficit of £7,738). This included a deficit of £14,382 (2020 deficit - £5,388) on restricted funds which will be funded from surpluses brought forward from previous years.

The trustees are aware of the continual need to attempt to obtain additional “core funding” in order to strengthen the central administration and support services of Bell Farm Christian Centre. This would then release project staff to spend additional time on activities directly relating to their project and would strengthen the overall operation of Bell Farm Christian Centre.

Principal Funding Sources

The main grants and donations for the work of Bell Farm Christian Centre have come from the following organisations :

London Borough of Hillingdon
Department of Foreign Affairs and Trade; Emigrant Support Programme
Hillingdon Community Trust
London Community Response Fund (Covid-19)

Investment powers and policy

Under the Memorandum and Articles of Association, Bell Farm Christian Centre has the power to invest in any way the trustees wish.

The trustees, having regard to the fact that most funding is from grants which are paid on a quarterly basis or six-monthly basis, have operated a policy of keeping available funds in interest bearing deposit accounts.

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 1 and 2 months of

Bell Farm Christian Centre
Report of the trustees
For year ended 5 April 2021

the resources expended, which equates to £19,000 to £38,000 in general funds. However following lessons from the pandemic, the trustees are looking to increase this threshold to over 3 months but no greater than 5 months, which equates to £57,000 to £95,000. At this level, the trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. It would then be necessary to consider how the funding would be replaced or activities changed. At present the reserves amount to £49,587, with the trustees hoping to reach the new reserves threshold within the next three years.

Trustees' responsibilities in relation to the financial statements

The trustees (who are also directors for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with general applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources of the charitable company for that period. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable charity will continue in operation

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners

Bruton Charles, Chartered Accountants were appointed as Independent Examiners in 2016 and have expressed their willingness to continue in that capacity. A resolution proposing their reappointment will be put to the Annual General Meeting.

In preparing this report, advantage has been taken of the small companies' exemption in the Companies Act 2006.

Approved by the trustees on 28 September 2021 and signed on their behalf by

P N Waine



Bell Farm Christian Centre
Independent Examiner's report
For the year ended 5 April 2021

I report to the charity trustees on my examination of the accounts of the company for the year ended 5 April 2021, which are set out on pages 27 to 40.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

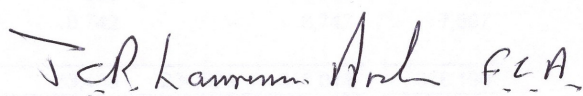
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe :

- i. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- ii. the accounts do not accord with those accounting records; or
- iii. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the account give a 'true and fair' view which is not a matter considered as part of the independent examination; or
- iv. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Jonathan Lawrence-Archer
Bruton Charles, Chartered Accountants

Address: The Coach House, Greys Green Business Centre, Henley-on-Thames,
Oxfordshire, RG9 4QG

Date: 29 November 2021

Bell Farm Christian Centre
Statement of Financial Activities
For the year ended 5 April 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Income					
Donations	2	15,232	10,809	26,041	27,116
Income from charitable activities					
Grants receivable	3	64,173	138,070	202,243	137,232
Other income	4	37	1,341	1,378	31,232
Investment income	5	114	-	114	216
Rental income	6	7,500	-	7,500	9,500
Total income		87,056	150,220	237,276	205,296
Expenditure					
Costs of raising funds	7	2,408	3,104	5,512	3,828
Charitable activities	8	105,814	116,105	221,919	209,206
Total expenditure		108,222	119,209	227,431	213,034
Net income	10	(21,166)	31,011	9,845	(7,738)
Transfers between reserves	15	45,393	(45,393)	-	-
Net movement in funds		24,227	(14,382)	9,845	(7,738)
Reconciliation of funds					
Total funds brought forward		68,305	248,802	317,107	324,845
Total funds carried forward		92,532	234,420	326,952	317,107

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

This statement of financial activities includes an income and expenditure account in accordance with Companies Act 2006 requirements.

Bell Farm Christian Centre
Balance Sheet
As at 5 April 2021

	Notes	2021		2020	
		£	£	£	£
Fixed assets					
Tangible assets	12		155,228		171,313
Current assets					
Debtors	13	10,235		8,381	
Cash at bank and in hand		<u>169,925</u>		<u>152,789</u>	
		180,160		161,170	
Creditors: amounts falling due within one year	14	<u>8,436</u>		<u>15,376</u>	
Net current assets			171,724		145,794
Net assets			<u>326,952</u>		<u>317,107</u>
Capital and Reserves	15 & 16				
Restricted funds			234,420		248,802
Unrestricted funds					
Designated funds			42,462		45,676
General funds			50,070		22,629
			<u>326,952</u>		<u>317,107</u>

The trustees have taken advantage of the Companies Act 2006 in not having these accounts audited under section 477(1). No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s386 and s387 of the Companies Act 2006 and section 138 of the Charities Act 2011.

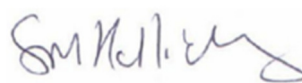
These accounts have been prepared in accordance with the provisions in part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to the members of the company.

The notes on pages 28 to 39 form part of these financial statements.

Approved by the Board of Trustees on 28 September 2021 and signed on its behalf by



P N Waite
Trustee



S M Holliday
Trustee

Company registration number 04110617

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2021

1 Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The Charity constitutes a public benefit entity as defined by FRS 102.

1.2 Changes to previous accounts

No changes have been made to the financial statements for previous years unless otherwise stated within the notes as a prior year adjustment.

1.3 Preparation of the accounts on a going concern basis

The directors consider that the company is a going concern.

1.4 Income recognition policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- the charity has entitlement to the funds;
- any performance conditions attached to the items of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.

Income from charitable activities includes grant income received subject to performance conditions and is recognised as earned (as the related services are provided).

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1.6 Fund accounting

Funds held by the charitable company are:

- Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2021

- Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific purposes.
- Restricted funds – these are funds which can only be used for particular purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The trustees make transfers between funds as agreed by the funder.

1.7 Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1.8 Allocation of costs

Certain expenditure is directly attributable to specific activities in accordance with the budget submitted to the funder and this expenditure has been allocated directly to those activities. Support costs have been apportioned as agreed and allocated to specific activities on the basis of time spent or resources used.

1.9 Operating leases

Rentals paid under operating leases are charged to income as incurred.

1.10 Pensions

The charitable company contributes to the personal defined-contribution pension schemes of employees. The annual contributions paid are charged against income.

1.11 Tax status

The charitable company is a registered charity within the definitions of section 506(1) Income and Corporation Taxes Act 1988 and therefore it is not assessable to corporation tax on any surplus charitable funds

1.12 Governance costs

Include all costs relating to the public accountability of the charitable company and its compliance with regulation and good practice. They include costs relating to the examination of statutory accounts.

1.13 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation and are capitalised if they can be used for more than one year and cost at least £1,000.

Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows, unless assets are purchased from grants for a particular short term project, in which case they are written off over the length of the project.

Building extension	over term of lease
Computer equipment	33% straight line on cost
Fixtures, fittings & other equipment	20% straight line on cost

1.14 Creditors and provisions

Creditors and provisions are recognised at their settlement amount where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2021

1.15 Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees report.

1.16 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 Income from donations

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
General Fund	15,192	-	15,192	18,872	-	18,872
Advice Service	-	573	573	-	188	188
Asylum Seekers	-	2,982	2,982	-	-	-
Toy Library	-	-	-	-	-	-
Older Persons	-	6,931	6,931	-	8,006	8,006
Children and Families	40	323	363	30	20	50
Other Funds	-	-	-	-	-	-
	15,232	10,809	26,041	18,902	8,214	27,116

3 Grants receivable

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
General Fund	10,538	-	10,538	-	-	-
Advice Service	13,750	77,911	91,661	13,750	61,615	75,365
Asylum Seekers	-	17,048	17,048	-	-	-
Children and Families						
Manager	13,750	-	13,750	13,750	-	13,750
Holiday Club	-	200	200	-	2,592	2,592
Other	-	5,764	5,764	-	-	-
Older Persons						
Dining Club	-	18,000	18,000	-	18,000	18,000
Transport	-	-	-	1,430	1,175	2,605
Other	-	18,397	18,397	-	2,420	2,420
Other Funds						
Capital	-	-	-	-	-	-
Operations Manager	26,135	-	26,135	22,500	-	22,500
Samaritan Fund	-	750	750	-	-	-
	64,173	138,070	202,243	51,430	85,802	137,232

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2021

4 Other income from charitable activities

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
General Fund	37	-	37	48	-	48
Samaritan Fund	-	-	-	-	-	-
Children and Families	-	-	-	202	306	508
Older Persons	-	1,340	1,340	-	30,676	30,676
	<u>37</u>	<u>1,340</u>	<u>1,377</u>	<u>250</u>	<u>30,982</u>	<u>31,232</u>

5 Investment income

All of the charity's investment income arises from interest bearing deposit accounts and is unrestricted income.

6 Rental income

Income from use of premises, all of which is unrestricted income.

7 Costs of raising funds

	Un- restricted	Restricted	Total	Un- restricted	Restricted	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Staff costs	2,408	3,104	5,512	1,124	2,704	3,828
	<u>2,408</u>	<u>3,104</u>	<u>5,512</u>	<u>1,124</u>	<u>2,704</u>	<u>3,828</u>

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2021

8 Expenditure on charitable activities

2021	General Fund	Advice Service	Asylum Seekers	Children & Families	Older Persons	Other Funds	Total
	£	£	£	£	£	£	£
Staff costs							
Direct	32,121	43,029	4,194	8,668	22,828	18,325	129,165
Support	(19,081)	9,355	245	2,883	4,844	1,754	-
Premises costs							
Direct	24,941	901	-	-	883	-	26,725
Support	(13,782)	6,757	177	2,082	3,499	1,267	-
Office costs							
Direct	6,964	1,698	-	188	421	258	9,529
Support	(5,064)	2,483	65	765	1,286	465	-
Project costs	3,415	2,007	10,889	1,483	12,521	257	30,572
Governance costs	2,200	-	-	-	-	-	2,200
Donations	5,400	-	-	-	-	-	5,400
Depreciation	-	-	-	-	-	18,328	18,328
	<u>37,114</u>	<u>66,230</u>	<u>15,570</u>	<u>16,069</u>	<u>46,282</u>	<u>40,654</u>	<u>221,919</u>

Bell Farm Christian Centre
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Expenditure on charitable activities (continued)

	General Fund	Advice Service	ProParenting	Children & Families	Older Persons	Other Funds	Total
2020	£	£	£	£	£	£	£
Staff costs							
Direct	38,229	33,041	-	6,651	16,982	9,536	104,439
Support	(19,587)	10,403	-	2,836	4,630	1,718	-
Premises costs							
Direct	23,516	-	-	-	437	-	23,953
Support	(11,705)	6,216	-	1,695	2,767	1,027	-
Office costs							
Direct	6,184	1,558	-	134	360	-	8,236
Support	(4,172)	2,216	-	604	986	366	-
Project costs	3,759	1,101	-	2,836	38,906	562	47,164
Governance costs	2,200	-	-	-	-	-	2,200
Donations	5,400	-	-	-	-	-	5,400
Depreciation	-	-	-	-	-	17,814	17,814
	<u>43,824</u>	<u>54,535</u>	<u>-</u>	<u>14,756</u>	<u>65,068</u>	<u>31,023</u>	<u>209,206</u>

Expenditure on charitable activities includes £113,862 (2020 – £122,627) of expenditure from restricted funds.

9 Governance Costs

	2021 £	2020 £
Independent Examiner's fees	<u>2,200</u>	<u>2,200</u>

10 Net income for year

This is stated after charging:

	2021 £	2020 £
Depreciation	18,328	17,814
Independent Examination provision	<u>2,200</u>	<u>2,200</u>

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2021

11 Staff Costs

	2021	2020
	£	£
Wages and salaries	124,624	102,225
Fees	-	632
Social security costs	7,846	3,837
Pension contributions	2,208	1,573
Life assurance	-	-
	<u>134,678</u>	<u>108,267</u>

The average number of employees during the year was as follows :

	Total employees		Full time equivalent	
	2021	2020	2021	2020
General Fund	3	3	2	2
Advice Service	3	3	1	2
Asylum Seekers	1	-	1	-
Children and Families	1	1	1	1
Older Persons	1	1	1	1
Operations Manager	1	-	1	-
	<u>10</u>	<u>8</u>	<u>7</u>	<u>6</u>

No employee of the charity received emoluments of more than £60,000.

The charity contributes to a pension scheme for its employees as required under the automatic enrolment regulations. Pension contributions are accounted for and paid as they fall due and there were no outstanding contributions at the balance sheet date (2020 – £nil).

During the year, no trustees were paid or received any other benefits from employment with the charity (2020 – £nil) and no expenses were paid to trustees during the year (2020 – £nil).

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2021

12 Tangible fixed assets

	Building extension	Computer equipment	Fixtures fittings & equipment	Total
	£	£	£	£
Cost				
At 6 April 2020	230,838	29,207	147,306	407,351
Additions	-	-	2,243	2,243
Disposals	-	(4,660)	-	(4,660)
At 5 April 2021	<u>230,838</u>	<u>24,547</u>	<u>149,549</u>	<u>404,934</u>
Depreciation				
At 6 April 2020	62,433	28,535	145,070	236,038
Charge for the year	15,310	336	2,682	18,328
Disposals	-	(4,660)	-	(4,660)
At 5 April 2021	<u>77,743</u>	<u>24,211</u>	<u>147,752</u>	<u>249,706</u>
Net book value				
At 5 April 2021	<u>153,095</u>	<u>336</u>	<u>1,797</u>	<u>155,228</u>
At 5 April 2020	<u>168,405</u>	<u>672</u>	<u>2,236</u>	<u>171,313</u>

All assets are held for direct charitable purposes.

13 Debtors

	2021 £	2020 £
Other debtors	4,966	3,921
Prepayments	<u>5,269</u>	<u>4,460</u>
	<u>10,235</u>	<u>8,381</u>

14 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals	8,436	4,166
Deferred income	<u>-</u>	<u>11,210</u>
	<u>8,436</u>	<u>15,376</u>

Deferred income is the portion of specific grant income which relates to the year ended 5 April 2022.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2021

15 Analysis of charitable funds

	Balance at 6 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 5 April 2021 £
Restricted Funds					
Advice Service					
Hillingdon Community Trust	5,106	69,555	(38,977)	(9,950)	25,734
Department of Foreign Affairs and Trade; Emigrant Support Programme	683	7,000	(1,404)	(5,550)	729
City Bridge Trust	29,449	-	-	-	29,449
Goldsmiths Company	3,000	-	-	-	3,000
London Community Response Fund	-	1,356	(1,356)	-	-
Other	17,314	573	(799)	(2,735)	14,353
ProParenting					
London Borough of Hillingdon	13,871	-	-	(13,871)	-
Children's Centres	4,876	-	-	(4,876)	-
Other	1,254	-	-	(253)	1,001
Children and Families					
Toy Library					
Richmond Toys	594	-	(23)	-	571
Other	267	-	-	-	267
Holiday Club and out of school activities					
Other	-	523	(606)	83	-
Toddler Group	-	-	-	-	-
London Community Response Fund	-	5,764	(3,521)	(2,243)	-
Older Persons					
London Borough of Hillingdon	-	18,000	(8,498)	(9,502)	-
Dining Club	(15,386)	6,576	(11,471)	3,090	(17,191)
London Borough of Hillingdon Leaders Initiative	5,192	4,780	(3,168)	(1,612)	5,192
London Community Response Fund	-	13,172	(13,172)	-	-
Other Income	7,158	2,141	(343)	(1,955)	7,001

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2021

	Balance at 6 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 5 April 2021 £
Other Grants					
Maintenance Reserve	1,123	-	-	-	1,123
Development Worker	549	-	-	-	549
Pampering Course	552	-	-	-	552
London Catalyst Samaritan Fund	(68)	750	(218)	-	464
Asylum Seekers					
Hillingdon Community Trust	-	3,000	(504)	-	2,496
London Community Response Fund	-	4,400	(4,400)	-	-
Other	-	12,630	(10,179)	(504)	1,947
Partners in Renewal	29	-	-	-	29
Building Fund	2,412	-	-	-	2,412
Capital Fund					
Restricted	170,827	-	(18,327)	2,242	154,742
Total Restricted Funds	<u>248,802</u>	<u>150,220</u>	<u>(119,209)</u>	<u>(45,393)</u>	<u>234,420</u>
Unrestricted Funds					
Designated Funds					
Giving Fund	15,146	-	(5,400)	(7,800)	1,946
London Borough of Hillingdon					
Advice Service	749	13,750	(8,203)	(1,038)	5,258
Children and Families	16,536	13,750	(3,947)	(8,265)	18,074
Operations Manager	12,199	22,500	(14,988)	(3,613)	16,098
London Community Response Fund	-	3,635	(3,635)	-	-
Other income	1,046	40	-	-	1,086
	<u>45,676</u>	<u>53,675</u>	<u>(36,173)</u>	<u>(20,716)</u>	<u>42,462</u>
General Unrestricted Funds					
General Fund	22,146	22,843	(61,511)	66,109	49,587
London Community Response Fund	-	10,538	(10,538)	-	-
Capital Fund - Unrestricted	483	-	-	-	483
	<u>22,629</u>	<u>33,381</u>	<u>(72,049)</u>	<u>66,109</u>	<u>50,070</u>
Total Funds	<u>317,107</u>	<u>237,276</u>	<u>(227,431)</u>	<u>-</u>	<u>326,952</u>

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2021

Purpose of Restricted Funds

Advice Service For running costs of Doorway Advice, Information and Care Service.

Parent Support For Pro Parenting courses and training.

Children and Families Projects

Toy Library For running costs of Toy Library
 Holiday Club For Summer Holiday Clubs
 Out of School activities For other Holiday Events
 Toddler Group For Carer and Toddler group

Older Persons

London Borough of Hillingdon For older persons work, including employment of manager.
 Dining Club For running costs of Dining Club
 London Borough of Hillingdon For capital items and special events
 Leaders Initiative

Transfers are made from the Dining Club fund to the London Borough of Hillingdon fund to cover shortfalls on funding.

Other Funds

Maintenance Reserve For maintenance of building
 Development Worker Balance from employment of development worker
 Pampering Course Balance from pampering courses
 London Catalyst Samaritan Fund For helping those in need
 Asylum Seekers Working with those seeking asylum in the UK who are temporarily housed in hotels at Heathrow
 Partners in Renewal For churches in West Drayton and Yiewsley
 Building Fund For building extension. Costs are transferred from this fund to the Capital fund

Purpose of Designated Funds

Giving Fund A proportion of general unrestricted income is set aside to give to other organisations. Transfers into this fund are from the General fund.

London Borough of Hillingdon

Advice Service For running costs of Doorway Advice, Information and Care Service
 Children and Families For running costs of Children and Families projects
 Operations Manager For employment of Operations Manager

Transfers

Many of the grants received by BFCC include amounts for use of premises, management and administration costs. These agreed amounts are transferred to the general unrestricted fund to cover expenditure made from this fund. When equipment is purchased the costs are transferred from specific restricted and designated funds to the Capital fund.

Bell Farm Christian Centre
Notes forming part of the Financial Statements
For the year ended 5 April 2021

16 Analysis of net assets between funds

	Restricted	Unrestricted	Total
	£	£	£
Fund balances at 5 April 2021 are represented by:			
Tangible fixed assets	154,741	487	155,228
Current assets	80,965	99,195	180,160
Creditors: amounts falling due within one year	(1,286)	(7,150)	(8,436)
	<u>234,420</u>	<u>92,532</u>	<u>326,952</u>

17 Operating lease commitments

Bell Farm Christian Centre has use of the church building and manse on a 21 year lease from March 2010. Rentals payable on this lease, through a Memorandum of Understanding with the Landlord, are reduced to a starting value of £2,000 per year, rising annually by inflation.

18 Related party transactions

There were no related party transactions during the year.

19 Control

There is no controlling party.