

WEST LEEDS DISTRICT SCOUT COUNCIL
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

Charity Registration No. 1085449
District Registration Number with the Scout Association:

WEST LEEDS DISTRICT SCOUT COUNCIL

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr G Burrell Mr N Cohen Mr M Tiffany Mr S McGowan Mrs K Burrell Mr M Rudd Mr P Bainbridge Mr S Seary Mr G Leigh Mr A Hepworth Ms T Denton Ms H Taylor Ms L Arrowsmith	(Resigned 24 January (Resigned 17 November
District Chair	Mr S Seary	
Vice Presidents	Mr L Lyndon Cribb Mr John Simpson Mrs Margaret Simpson	
Charity number	1085449	
Registered Office and Principal Address	The Lanes Pudsey West Yorkshire LS28 7AQ	
Independent examiner	Mrs Sally Firth 22 Capel Street Calverley Leeds LS28 5NU	FCA CTA
Bankers	HSBC Bank plc 88 Town Street Horsforth Leeds LS18 4AR CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent	

WEST LEEDS DISTRICT SCOUT COUNCIL

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WEST LEEDS DISTRICT SCOUT COUNCIL

TRUSTEES REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their report and accounts for the year ended 31 March 2022.

The accounts have been prepared in accordance with the accounting policies set out in the accounts and comply with the Royal Charter, the Charities Act 2011 and "Accounts and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)".

Objectives and activities

The aim of the Scout Association is to promote the development of young people in their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The activities are available to all young people and are therefore considered to be a public benefit. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training based on the Scout Promise and Law and guided by leadership.

The Trustees have paid due regard to public benefit guidance issued by the Charity Commission, section 4 of the Charities Act 2011, in deciding what activities the charity undertake.

Achievements and performance

This report summarises the business of the District Executive Committee during the year ended 31st March 2022, and which is recorded in the regular minutes of the Committee. The Members of the District Executive Committee are 'charity trustees' as defined in the Charities Acts, and fully recognise their responsibilities, which they acquire as a result of that legislation.

As in previous years, sub-committees have carried out the bulk of the work, with the District meeting to discuss their reports and recommendations and to complete the decision making process. This practice has been efficient and leads to more effective management.

A Subcommittee of the District Executive runs a Scout shop, supplying the member uniform and scouting items, the leaders with badges and programme resources. The profit made from the shop, after running expenses are presented to the District Executive. In previous years, they pay these out pro ratio to the Groups and Units who make the purchases.

WEST LEEDS DISTRICT SCOUT COUNCIL

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Other sub committees administer Finance, Madge Hill Campsite, Headquarters, District Support Unit and Appointments.

The District Executive provides free to leaders, the cost of the mandatory safeguarding courses where the leader prefers to take the online training, rather than the District class provision.

The District Headquarters continues to be maintained and developed, including a dedicated computer room, with resources available for the membership.

The number of volunteers (leaders and other adults in the district) stands at 297 with varying degrees of commitment.

I wish to thank all leaders and other adults who voluntarily support Scouting in West Leeds District for their work and dedication in providing top quality Scouting to young people.

Financial review

The income for the year amounted to £47,821 (2021 - £2,222) with expenditure amounting to £35,744 (2021 - £6,953) resulting in a net surplus/(deficit) of £12,077 (2021- £(4,700)).

It is the policy of the charity that unrestricted funds which have not been designated for specific use should be maintained at a level equivalent to between three and six months expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

At the year end funds stood at £246,251 (2021- £234,174).

Most funding is generated from internal resources and activities. Additional funding is sought through donations and grants.

Investments are in the form of current and deposit accounts and consequently are held at low risk.

WEST LEEDS DISTRICT SCOUT COUNCIL

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity was registered on 8 March 2001 in England and Wales, and is governed by a Charter, granted 4 January 1912.

The Trustees who served during the year were:

Mr G Burrell
Mr N Cohen
Mr M Tiffany
Mr S McGowan
Mrs K Burrell
Mr M Rudd
Mr P Bainbridge
Mr S Seary
Mr G Leigh
Mr A Hepworth
Ms T Denton
Ms H Taylor
Ms L Arrowsmith

The Trustees of West Leeds District Scout Council are members of the District Executive Committee which comprises ex-officio members, members elected by the Council and members nominated by the District Commissioner annually at the Annual General Meeting and co-opted by members.

The District Chair, the District Treasurer, the District Secretary, the District Commissioner and District Explorer Scout Commissioner are ex-officio members. The constitution requires members of the Council to be elected to the District Executive Committee, the District Commissioner nominating up to 6 persons. Further members could be co-opted by the Executive as appropriate, but no more than 6 in number.

WEST LEEDS DISTRICT SCOUT COUNCIL

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

New Trustees are trained in their responsibilities and duties by the longer serving trustees.

None of the Trustees has any beneficial interest in the company. All of the Trustees members of the company and guarantee to contribute £1 in the event of a winding



ed by the Board of Trustees.

Mr S Seary

Dated : 29th June 2022

WEST LEEDS DISTRICT SCOUT COUNCIL

STATEMENT OF TRUSTEES RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees are responsible for preparing the Trustees Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for the financial year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure the accounts comply with the Charities Act 2011, the Charity (Accounts and Regulations) 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

WEST LEEDS DISTRICT SCOUT COUNCIL

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WEST LEEDS DISTRICT SCOUT COUNCIL

I report on the accounts of the charity for the year ended 31 March 2022, which are pages 8 - 19.

Respective responsibilities of Trustees and examiner.

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared accounts in accordance with the Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) with preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

WEST LEEDS DISTRICT SCOUT COUNCIL

INDEPENDENT EXAMINER'S REPORT (CONTINUED)

TO THE TRUSTEES OF WEST LEEDS DISTRICT SCOUT COUNCIL

In connection with my examination, no other matter except that referred to in the p



believe that in any material respect the r
ccordance with section 130 of the 2011
rd with the accounting records and com
2011 Act:

(b) to which, in my opinion, attention should be drawn in order to enable a proper
of the accounts to be reached.

Sally Firth FCA CTA
Independent Examiner
22 Capel Street
Calverley
Leeds
LS28 5NU
Dated: 30th June 2022

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WEST LEEDS DISTRICT SCOUT COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £
<u>Income from:</u>		
Donations and legacies	3	0
Charitable activities	4	37,482
Other trading activities	5	10,115
Investments	6	224
Total income		<u>47,821</u>
<u>Expenditure on:</u>		
Charitable activities	7	<u>35,744</u>
Net (expenditure)/income for the year/ Net movement in funds		12,077
Fund balances at 1 April 2021		234,174
Fund balances at 31 March 2022		<u><u>246,251</u></u>

All income is unrestricted

2021
£

0
-18,012
19,431
803

2,222

6,953

-4,731

238,905

234,174

WEST LEEDS DISTRICT SCOUT COUNCIL

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£
Current Assets			
Stocks	10	18,711	
Debtors falling due within one year	11	491	
Cash at bank and in hand		229,021	
		<hr/>	
		248,223	
Creditors: amounts falling due within one year	12	<hr/> -1,972	
			<hr/>
			246,251
Income funds			
<u>Unrestricted funds</u>			
Designated funds	13	216,223	
General unrestricted funds		30,028	
		<hr/>	
			246,251
			<hr/>
			246,251

The accounts were approved by the Trustees on 29th June 2022



Mr S Seary
Trustee

2021

£

£

21,816

132

212,468

234,416

-242

234,174

213,297

20,877

234,174

234,174

WEST LEEDS DISTRICT SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Company information

West Leeds District Scout Council is a charity registered in England and Wales governed by Royal Charter

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's Royal Charter, Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure is in accordance with the Statement of Recommended Practice for charities applying FRS 102, which is more than the version of Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

The accounts have been prepared under the historical cost convention, except for the revaluation of freehold properties and to include investment properties and financial instruments at fair value. The principal accounting policies are set out below.

1.2 Going concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

WEST LEEDS DISTRICT SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable activities objectives unless the funds have been designated for specific purposes.

Restricted funds are subject to specific conditions by donors as to how they are to be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income from charitable activities includes voluntary income from subscription, income from activities from the Scout shop, Scout Groups, District Units and Fellowship Activities Groups.

Cash donations are recognised on receipt. Other donations are recognised on receipt if the charity has been notified of the donation, unless performance conditions relating to the amount. Income tax recoverable in relation to donations received under the provisions of the deeds of covenant is recognised at the time of the donation.

Income from fundraising is shown on a receipts basis.

Investment income is recognised on a receivable basis.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation incurred by the charity to the expenditure. All expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs related to the category.

WEST LEEDS DISTRICT SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

1.6 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs and sell. Cost comprises direct materials and, where applicable, direct labour and those overheads that have been incurred in bringing the stocks to their present condition. Items held for distribution at no or nominal consideration are stated at the lower of replacement cost and cost.

Net realisable value is estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the statements, when there is a legally enforceable right to set off the recognised asset and liability and there is an intention to settle on a net basis or to realise the asset and liability simultaneously.

WEST LEEDS DISTRICT SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are measured at transaction price including transaction costs and are subsequently measured at amortised cost using the effective interest method unless the arrangement is a financing transaction, where the transaction is measured at the present value of future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction. If a debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been received in the ordinary course of operations from suppliers. Amounts payable are classified as trade liabilities if payment is due within one year or less. If not, they are presented as other liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligation is discharged or cancelled.

2 Critical accounting estimates and judgements.

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

WEST LEEDS DISTRICT SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The estimates and underlying assumptions are reviewed on an ongoing basis. Accounting estimates are recognised in the period in which the estimate is made. The revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

Donations and gifts

4 Charitable activities

	Scout District	Scout Shop
District levy	32,395	0
Less: HQ membership and County levy	# -26,210	0
	<u>6,185</u>	<u>0</u>
Sales of purchased goods	0	25,152
Events and activities	5,683	0
Camp and badge fees	462	0
Mini bus hire	0	0
	<u>12,330</u>	<u>25,152</u>

5 Other trading activities

Fundraising events
Room hire
Grants
Other trading activities

6 Investments

Interest receivable

WEST LEEDS DISTRICT SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

7 Charitable activities

	Scout District	District Units	Scout Shop
Purchases	0	0	20,730
Events and activities	0	2,927	0
Awards,badges and trophies	172	149	0
Travel expenses	90	0	0
Insurance	850	0	0
Scout shop dividends	0	0	0
Premises costs	2,588	0	0
Office and administration	1,156	15	3,029
Sundry expenses	403	208	376
Minibus	0	0	0
Partnership agreements	0	961	0
Capitation (district members)	0	2,090	0
	<u>5,259</u>	<u>6,350</u>	<u>24,135</u>
	<u>5,259</u>	<u>6,350</u>	<u>24,135</u>
Analysis by fund			
Unrestricted funds	5,259	6,350	24,135#
	<u>5,259</u>	<u>6,350</u>	<u>24,135</u>
For the year ended 31 March 2021			
Unrestricted funds	5,468	795	690
	<u>5,468</u>	<u>795</u>	<u>690</u>

Governance costs include £0 (2021 £0) independent examination costs.

WEST LEEDS DISTRICT SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

8 Trustees

None of the Trustees (or any persons connected with them) received any re
benefits from the charity during the year. 3 Trustees were reimbursed trave
totalling £60 (202 £26).

9 Financial instruments

Carrying amount of financial assets

Debt instuments measured at amortised cost

Carrying amount of financial liabilities

Measured at amortised cost

10 Stocks

Goods for resale

11 Debtors

Amount falling due within one year:

Other debtors

Amount falling due after more than one year:

Other debtors

Total debtors

WEST LEEDS DISTRICT SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

12 Creditors: amounts falling due within one year

Other creditors
Accruals and deferred income

13 Designated funds

The income funds of the charity include the following designated funds which are set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2021	Incoming resources	Movement in f Resources expended
Development Fund	157,172	0	0
Scout Shop Fund	52,547	25,152	-24,135
District Units and Fellowship			
Active Support	2,084	7,214	-5,495
Madge Hill	358	462	-272
Events and Activities	1,136	0	0
	<u>213,297</u>	<u>32,828</u>	<u>-29,902</u>

WEST LEEDS DISTRICT SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Designated funds prior year

	Balance at 1 April 2020	Incoming resources	Movement in f Resources expended
Development Fund	156,369	803	0
Scout Shop Fund	52,526	711	-690
District Units and Fellowship			
Active Support	2,798	160	-874
Madge Hill	563	70	-275
Events and Activities	1,136	0	0
Mini Bus Fund	0	355	-494
	<u>213,392</u>	<u>2,099</u>	<u>-2,333</u>

14 Funds

	Balance at 1 April 2021	Incoming resources	Movement in f Resources expended
Designated funds	213,297	32,828	-29,902
General funds	20,877	14,993	-5,842
	<u>234,174</u>	<u>47,821</u>	<u>-35,744</u>

Funds prior year

	Balance at 1 April 2020	Incoming resources	Movement in f Resources expended
Designated funds	213,392	2,099	-2,333
General funds	25,513	123	-4,620
	<u>238,905</u>	<u>2,222</u>	<u>-6,953</u>

WEST LEEDS DISTRICT SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

15 Analysis of net assets between funds

General funds

Fund balances at 31 March 2022 are represented by:

Current assets/(liabilities)

30,028

30,028

Analysis of net assets between funds prior year

General funds

Current assets/(liabilities)

20,877

20,877

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2022#	2021
0	0

Total 2022	Total 2021
32,395	9,210
-26,210	-28,518
6,185	-19,308
25,152	711
5,683	160
462	70
0	355
37,482	-18,012

2022	2021
0	0
255	0
9,860#	19,431
10,115	19,431

2022	2021
224	945

Total 2022	Total 2021
20,730	559
2,927	0
321	18
90	26
850	831
0	-622
2,588	2,871
4,200	1,403
987	578
0	494
961	0
2,090	795
<hr/> 35,744	<hr/> 6,953
<hr/> <hr/> 35,744	<hr/> <hr/> 6,953

35,744

35,744

6,953

6,953

emuneration or
l expenses

2022	2021
<u>491</u>	<u>132</u>

<u>1,972</u>	<u>242</u>
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2022	2021
<u>18,711</u>	<u>21,816</u>

2022#	2021
<u>491</u>	<u>132</u>

2022	2021
<u>0</u>	<u>0</u>
<u>491</u>	<u>132</u>

2022	2021
1,972	242
0	0
<u>1,972</u>	<u>242</u>

ch have been

funds

Transfers	Balance at 31 March 2022
0	157,172
0	53,564
	0
0	3,803
0	548
0	1,136
<u>0</u>	<u>216,223</u>

Funds

Transfers	Balance at 31 March 2021
0	157,172
0	52,547
0	2,084
0	358
0	1,136
139	0
<u>139</u>	<u>213,297</u>

Funds

Transfers	Balance at 31 March 2022
0	216,223
0	30,028
<u>0</u>	<u>246,251</u>

Funds

Transfers	Balance at 31 March 2021
139	213,297
-139	20,877
<u>0</u>	<u>234,174</u>

Designated funds	Total
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216,223	246,251
<u>216,223</u>	<u>246,251</u>

Designated funds	Total
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213,297#	234,174
<u>213,297</u>	<u>234,174</u>
