

St Cuthbert's Pre-School Playgroup (Churchtown)

Registered Charity No 1085385

Trustees' Report for the year ending 31st August 2023

The Pre-School Playgroup is recognised as an important part of the outreach from the Church of St Cuthbert, North Meols and has been in operation at St Cuthbert's for over 30 years. It became a registered charity in March 2001 with its operation being entrusted to Trustees from 1st September 2000.

Mr S J Evans (Chairperson)

Mr P Howard (Treasurer)

Rev K J R Clarke

Mrs J Broadbent

Mrs D Lavery

Mr G Malins

Manager:

Mrs M Wignall

Bankers : NatWest, Southport

Accountants : Mayfair Associates, 21A Hoghton St, Southport PR9 0NS

Objectives of Charity

To enhance the development and education of children under statutory school age, by offering appropriate teaching programmes recommended by Ofsted and providing play facilities to all children regardless of race, culture, religion or means.

Review of Activities and Achievements

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The Trustees are made aware of the financial position of the charity with updated statements of accounts at committee meetings.

The Income and Expenditure Accounts to 31 August 2023 evidence Total Income @ £170,081 compared to previous year @ £123,591. This is mainly due to general increase in numbers of children and recovery from drop in income during and after the pandemic. Each term shows healthy level of Turnover with good growth in Fees/Funding. On the Expenditure side, this amounted to £153,621 which was substantially up on previous year outgoings of £116,048. The main increase was due to circa £20K wages/salaries, Pension Contributions c£4.5K and Rental increase of c£7Kc. Close control of outgoings is uppermost in Management and Trustees strategy.

The net result shows a Surplus for the year @ £16,459 (£7,543) in the Income and Expenditure Accounts to 31 August 2023.

From the Balance Sheet at 31 August 2023, net assets have increased to £196,092 (£179,623 in 2022).

Reserves

The Trustees are of the opinion that reserves are adequate to meet the ongoing needs of the Charity in current circumstances. Funds are lodged with NatWest Bank plc in current and reserve accounts.

Policies

Policies and organisational structure of the Charity are determined by the Trustees who delegate powers of day to day operation to Mrs Margaret Wignall, as Pre-School Manager. To assist achieving the objectives of the Pre-School, qualified personnel are employed and staff training is encouraged to ensure that we meet guidelines and work to best practice.

As part of our policy, we are constantly reviewing the need to look at the best use of surplus funds for the benefit of the children's education needs.

Risk Assessment

Risk assessment is carried out to meet the requirements of Ofsted and to follow the guidelines of the Pre-School Learning Alliance Insurance Scheme. Trustees are satisfied that sufficient Policies and Procedures exist and are implemented to mitigate against operational risks.

Signed: _____

S J Evans,

Chairperson on behalf of Trustees of St Pre-School Playgroup
5 April 2024

Dated:

ST CUTHBERT'S PRE-SCHOOL PLAYGROUP (CHURCHTOWN)
REGISTERED CHARITY NUMBER 1085385

Year 2021/2022			Autumn 2022	Spring 2023	Summer 2023	Year 2022/2023
	Income		£	£	£	
112,558.41	R1	Fees - Pre-school	55,417.83	43,642.24	57,700.14	156,760.21
8,560.50	R2	SEN Funding	3,707.98	1,401.00	2,341.11	7,450.09
-	R3	EYPP Funding	252.00	297.00		549.00
1,686.62	R4	Snack Money	1,323.13	1,180.29	1,034.94	3,538.36
-	R5	Staff Training				-
-	R6	Donations				-
-	R7	Christmas Party	199.50			199.50
424.35	R8	Coffee Morning / Café			332.00	332.00
-	R9	Outings				-
-	R10	Parties				-
-	R11	Summer Fayre				-
-	R12	Photocopying (third party)				-
267.75	R13	Goods for Resale - sweatshirts	223.00			223.00
41.00	R14	Goods for Resale - book bags				-
-	R15	BBC Children in Need				-
-	R16	Disability Access Fund				-
53.28	R17	Bank Interest	198.44	256.11	574.79	1,029.34
-	R18	Challenger Sports				-
-	R19	Coronavirus Support				-
-	R20	Rent Rebate Covid				-
123,591.91		Total Income	61,321.88	46,776.64	61,982.98	170,081.50
88,290.56	C1a	Wages - Pre-school	34,388.88	27,819.37	48,210.20	110,418.45
9,406.20	C1b	Wages - SEN Support	2,863.96	2,348.46	2,575.47	7,787.89
-	C1c	Wages - Administrator				-
-	C2	Pension costs	884.57	607.53	3,102.05	4,594.15
6,270.00	C3	Rent	4,500.00	4,500.00	4,500.00	13,500.00
268.82	C4	General Expenses	422.13	203.84	381.95	1,007.92
167.73	C5	Repairs & Sundries	37.04	188.77	407.70	633.51
2,467.50	C6	Accountancy Fees	582.00	969.00	1,768.50	3,319.50
874.60	C7	Office Consumables	499.32	211.56	185.46	896.34
1,231.44	C8	Cleaning & Toiletries	361.20	732.46	382.33	1,475.99
26.10	C9	Staff Refreshments	46.26	14.78	91.02	152.06
913.13	C10	Childrens Refreshments	425.27	402.67	545.62	1,373.56
871.84	C11	Play Equipment - consumables	222.13	760.95	692.54	1,675.62
1,364.45	C12	Play Equipment - toys, books etc	637.94	1,858.23	564.39	3,060.56
18.00	C13	Pianist	185.00	225.00	257.50	667.50
-	C14	Parties	52.95			52.95
25.07	C15	Coffee Morning / Café			244.13	244.13
150.95	C16	Outings			286.80	286.80
-	C17	Travel Expenses				-
299.51	C18	Telephone & Wifi Expenses	52.52	105.04	146.42	303.98
301.00	C19	Goods for Resale - sweatshirts	222.10			222.10
93.00	C20	Goods for Resale - book bags				-
1,101.76	C21	Insurance		1,134.54		1,134.54
486.41	C22	Subscriptions	154.87	50.00	130.82	335.69
280.80	C23	Website / IT	93.60	70.20	117.00	280.80
-	C24	Donations				-
974.69	C25	Staff Training		10.00	84.00	94.00
-	C26	Staff Meetings				-
-	C27	Grants				-
-	C28	Hall Refurbishment Project				-
-	C29	Disability Access Fund				-
-	C30	SEN Support				-
-	C31	Bank Charges				-
-	C32	Coronavirus Cost				-
165.29	C33	Platinum Jubilee				-
	C34	Rose Queen			103.49	103.49
116,048.85		Total Expenses	46,631.74	42,212.40	64,777.39	153,621.53
£7,543.06		Surplus/(Deficit)	£14,690.14	£4,564.24	(£2,794.41)	£16,459.97

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