



**St.Cuthberts Pre-School Playgroup
(Churchtown)**

Annual Report for the year ended 31 August 2021

Registered Charity No 1085385

St Cuthbert's Pre-School Playgroup (Churchtown)

Registered Charity No 1085385

Trustees' Report for the year ending 31st August 2021

The Pre-School Playgroup is recognised as an important part of the outreach from the Church of St Cuthbert, North Meols and has been in operation at St Cuthbert's for over 30 years. It became a registered charity in March 2001 with its operation being entrusted to Trustees from 1st September 2000.

Dr K Hamnett (Chairman)

NatWest Bank plc

Mr P Howard (Treasurer)

Southport

Mrs J Broadbent

Mrs A Evans

Mrs D Lavery

Mr G Malins

Manager:

Mrs M Wignall

Objectives of Charity

To enhance the development and education of children under statutory school age, by offering appropriate teaching programmes recommended by Ofsted and providing play facilities to all children regardless of race, culture, religion or means.

Review of Activities and Achievements

We continue to provide high quality Early Years education and care for 2 to 5 year olds and, during the year 2020/2021 the Pre-school has continued to be as popular as ever with parents in the local area. During the Autumn Term the numbers attending were down due to the Coronavirus pandemic but we were able to continue as usual within the setting.

Unfortunately, all the usual Christmas activities had to be cancelled although the children did enjoy a visit from Father Christmas. As a group we raised over £700 for the Children in Need Appeal.

Despite not being able to invite parents into the setting we remained in touch by sending out regular newsletters and ideas for activities they could do with their children at home.

The numbers of children attending Pre-school during the year continued to improve and by the end of the Spring Term we were full.

Staffing levels above those required by Ofsted have continued to reflect the excellent outcomes for the children attending St Cuthbert's Pre-school. The efforts of the staff to keep the children safe and engaged during what has been an exceedingly difficult time have been outstanding.

We continued to maintain close links with St Cuthbert's Church.

Financial Assessment

The Trustees are made aware of the financial position of the charity with updated statements of accounts at committee meetings.

The Income and Expenditure Accounts to 31 August 2021 evidence Total Income @ £148,673 compared to previous year @ £140,809. This is mainly due to Pre-School fees being affected adversely in previous year, whereas this year we received Gov Support to the tune of £10,262. On the Expenditure side, whilst salaries/wages were dictated by Coronavirus rules coupled to staffing needs, overall Expenditure @ £122,064 showed a minimal increase to previous year at £121,377 confirming the close control effected over outgoings.

The end result shows a Surplus for the year @ £26,608 (£19,432 in 2020).

From the Balance Sheet at 31 September 2021, net assets have increased to £145,480 (£126,047 in 2020).

The results justify the efforts of all the staff, who have coped admirably through an unprecedented pandemic period. Very well done.

Reserves

The Trustees are of the opinion that reserves are adequate to meet the needs of the Charity in current circumstances. Funds are lodged with NatWest Bank plc in current and reserve accounts.

Policies

Policies and organisational structure of the Charity are determined by the Trustees who delegate powers of day to day operation to Mrs Margaret Wignall, as Pre-School Manager. To assist achieving the objectives of the Pre-School, qualified personnel are employed and staff training is encouraged to ensure that we meet guidelines and work to best practice.

Risk Assessment

Risk assessment is carried out to meet the requirements of Ofsted and to follow the guidelines of the Pre-School Learning Alliance Insurance Scheme. Trustees are satisfied that sufficient Policies and Procedures exist and are implemented to mitigate against operational risks.

Signed, Chair of Trustees:



Dr K Hamnett

Dated:

6/1/2022



Section A

Independent Examiner's Report

Report to the
trustees/members of

Charity Name

St Cuthbert's Pre-School Playgroup (Churchtown)

On accounts for the year
ended

31 August 2021

Charity no
(if any)

1085385

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

06/01/2022

Name:

T J Wright

Relevant professional
qualification(s) or body
(if any):

BA (Hons), FCCA

Address:

Mayfair Associates, 21a Hoghton Street, Southport, PR9 0NS



Receipts and payments accounts

For the period from	01/09/2020	To	31/08/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees - Pre-School	-	125,711	-	125,711	124,977
SEN Funding	-	9,244	-	9,244	12,559
EYPP Funding	-	350	-	350	302
Snack Money	-	1,579	-	1,579	1,112
Christmas Party	-	-	-	-	190
Coffee Morning/ Cafe	-	-	-	-	218
Goods for resale - sweatshirts	-	237	-	237	179
Goods for resale - book bags	-	-	-	-	37
Disability Access Fund	-	-	-	-	-
Bank Interest	-	11	-	11	157
Challenger Sports	-	-	-	-	278
Rent Rebate Covid	-	1,280	-	-	-
Coronavirus Job Retention Scheme	-	10,262	-	10,262	800
Sub total (Gross income for AR)	-	148,674	-	148,674	140,809
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	148,674	-	148,674	140,809
A3 Payments					
Wages - Pre-School	-	92,215	-	92,215	86,982
Wages - SEN Support	-	7,438	-	7,438	12,272
Wages - Administrator	-	-	-	-	-
EYPP	-	-	-	-	-
Rent	-	6,270	-	6,270	6,270
General Expenses	-	4,983	-	4,983	1,687
Repairs & Sundries	-	380	-	380	52
Accountancy Fees	-	2,646	-	2,646	3,210
Office Consumables	-	1,071	-	1,071	1,035
Cleaning & Toiletries	-	1,326	-	1,326	840
Staff Refreshments	-	137	-	137	199
Childrens Refreshments	-	940	-	940	634
Play Equipment - consumables	-	1,018	-	1,018	412
Play Equipment - toys, books etc	-	322	-	322	1,782
Pianist	-	-	-	-	287
Parties	-	50	-	50	403
Coffee Morning / Café	-	-	-	-	-
Travel Expenses	-	-	-	-	-
Telephone & Wifi Expenses	-	463	-	463	541
Goods for Resale - sweatshirts	-	240	-	240	-
Goods for Resale - book bags	-	-	-	-	196
Insurance	-	966	-	966	1,109
Subscriptions	-	517	-	517	233
Website / IT	-	281	-	281	281
Donations	-	-	-	-	1,500
Staff Training	-	386	-	386	591
Staff Meetings	-	-	-	-	-
Hall Refurbishment Project	-	-	-	-	-
SEN Support	-	-	-	-	195
Bank Charges	-	29	-	29	-
Coronavirus cost	-	387	-	387	666
Sub total	-	122,065	-	122,065	121,377

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
<i>Sub total</i>	-	-	-	-	-
<i>Total payments</i>	-	122,065	-	122,065	121,377
<i>Net of receipts/(payments)</i>	-	26,609	-	26,609	19,432
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	145,480	-	145,480	126,048
<i>Cash funds this year end</i>	-	172,089	-	172,089	145,480

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	-	57,961	-
	Bank Reserve Account	-	113,941	-
	Petty Cash	-	187	-
	Total cash funds	-	172,089	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		<i>K. Hamnett</i>	Dr K Hamnett	06/01/2022