

Coppice Primary School Parent Teacher Association (the Association)

Report of the Trustees of the charity for the year ending 31st August 2025

The Trustees are pleased to present their annual report together with the financial statements of the Association for the year ending 31st August 2025. The financial statements comply with the Charities Act 2011, the Constitution of the Association, and the regulations pertaining to the Association for the time being in force.

Chair's Report

Financial arrangements

The Association continues to benefit from the use of an electronic accounting system called XERO which facilitates a streamlined approach to its finances. XERO also provides a high level of transparency which reassures the Association and its Committee and provides a robust audit trail. The Association continues to benefit from a Treasurer and an Assistant Treasurer to run and organise the Association's financial arrangements. Parents continue to pay for many of the children's events through the school's School money accounts which has led to a reduction in cash payments and provides a strong audit trail.

Income

The Committee is proud that the financial position of the Association remains sound with all the hard work the volunteers have put into organising various fundraising events. Over the last 12 months we have been able to put on our popular Christmas Market and the Summer Fayre. We have also run a couple of discos, held a Movie Night, an Easter Egg Trail, a Fun Run and sold Mother's Day and Father's Day presents to the children. In addition to this we also ran the children's Christmas artwork sale. The 50/50 club continues, we have had a couple of Bags2School collections and Preloved Uniform Sales. The sale of new uniforms also continued to be a healthy source of revenue through our partnership with Ian Smith.

Our healthy financial position enables the Association to achieve its key aim of providing significant funds to Coppice Primary School. The financial position is published to its members annually and discussed at each PTFA meeting. One meeting is held every half term. These meetings are well supported by our committee members and other members of the Association.

Expenditure

This year we have funded 3 bigger projects, a new stage for the school hall-which is actively used by all year groups, a new roof for the Octagon building to allow for the continuation of extra-curricular music tuition and an upgrade to the EYS outside resources for Reception. We have continued to provide an annual amount to each class to support and enrich the curriculum, purchased additional books for the school libraries and funded the Year 6 Leavers Books to provide everlasting memories from their primary school years.

Challenges and opportunities

Challenges - In the coming year the PTA will see a turnover of membership, including some key active committee members leaving or approaching their time to leave Coppice, taking knowledge and key support with them. Significantly increased financial pressure on school budgets resulting in more requests from the school to the PTFA for financial support. Increased cost-of-living, this may impact on our families being able to support our fundraising efforts and will also increase our expenses.

Opportunities - There are new parents starting in the Academic year 2025-2026 which provides opportunities for new members to join. We are also growing The Easyfundraising part of our income and are continuing to implement card payments, when possible, from Evo through Take Payments along with the usage of tokens at the Christmas Market and Summer Fayre as payment purchased beforehand. Our social media presence remains strong and allows us to communicate with parents using different channels.

Michelle Shepherd

Chairperson

Profit and Loss

Coppice School PTA

For the year ended 31 August 2025

	2025	2024
Turnover		
50:50 Club	1,162.00	1,300.00
Christmas Concerts	-	173.99
Christmas Fair	5,072.90	3,798.94
Christmas Gifts	1,030.15	-
Clothes Recycling	129.00	250.50
Coppice Ball	-	8,547.00
Disco	4,235.34	4,108.59
Easter Events	406.00	388.50
Fun Run	1,025.50	1,013.65
Other Revenue	170.75	-
Parent Presents	-	134.00
Sales Fathers Day	847.40	750.35
Sales Mothers Day	744.50	885.05
School Uniform Sales	13,431.90	5,797.24
Sip and Paint	455.00	-
Summer Fair	5,081.57	4,951.50
Winter Film Night	1,472.00	1,304.95
Wreath Making Workshop	735.00	935.00
Xmas Cards	401.00	437.00
Total Turnover	36,400.01	34,776.26
Cost of Sales		
50/50 Costs	592.00	639.00
Cost of Christmas Gifts	491.37	-
Cost of Fathers Day	405.87	444.26
Cost of Goods for Christmas Fair	927.74	872.16
Cost of Goods for Coppice Ball	-	5,204.67
Cost of Goods for Disco	1,995.20	1,495.61
Cost of Goods for Film Night	111.93	337.49
Cost Of Goods for Summer Fair	1,393.87	1,426.32
Cost of Mothers Day	557.02	406.39
Cost of School Uniforms	7,648.74	8,708.88
Cost of Wreath Making Workshop	480.00	620.00
Costs Easter	161.10	86.25
Costs of Christmas Concerts	-	28.45
Costs of Fun Run	266.35	265.65
General Direct Expenses	180.37	115.40
Sip and Paint Costs	330.29	-
Total Cost of Sales	15,541.85	20,650.53
Gross Profit	20,858.16	14,125.73

	2025	2024
Administrative Costs		
Audit & Accountancy fees	157.50	161.10
Bank Fees	71.12	81.06
Card Machine Costs	218.29	105.16
Charitable Donations To Coppice School	16,822.12	23,039.79
General Expenses	40.00	30.45
Insurance	162.00	153.00
Other Costs	64.90	-
Yr 6 Leavers Donation	806.38	90.00
Total Administrative Costs	18,342.31	23,660.56
Operating Profit	2,515.85	(9,534.83)
Other Income		
Donations	649.56	10,858.71
Easy Fundraising	97.53	41.98
Interest Income	289.24	289.76
Parent Donations - Childrens events in school	-	95.00
Total Other Income	1,036.33	11,285.45
Profit on Ordinary Activities Before Taxation	3,552.18	1,750.62
Profit after Taxation	3,552.18	1,750.62

I have examined the above income and expenditure account for the year ended 31 August 2025. I report that these financial statements are in accordance with the accounting records and bank statements of the Association.



Chris Lewis
ACA
19/11/2025

Independent examiner's report to the trustees of "COPPICE SHOOL PARENT TEACHER ASSOCIATION"

I report on the accounts of the Trust for the year ended 31 August 2025.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Chris Lewis ACA

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19/11/2025