

## **Coppice Primary School Parent Teacher Association (the Association)**

### **Report of the Trustees of the charity for the year ending 31 August 2022**

The Trustees are pleased to present their annual report together with the financial statements of the

Association for the year ending 31 August 2022. The financial statements comply with the Charities Act 2011, the Constitution of the Association, and the regulations pertaining to the Association for the time being in force.

#### **Chair's Report**

#### **Financial arrangements**

The Association's Committee has continued to update and consolidate the financial arrangements of the Association. The Association continues to benefit from the use of an electronic accounting system which has streamlined the expenses process and has increased transparency and with that ensures compliance.

#### **Income**

The Committee works hard to ensure that the income it raises remains consistent with the amounts raised previously and we are proud that our financial position remains strong. The number of events organised this year remains consistent with the most profitable fundraising events being the Christmas Market and Summer Fayre. This strong financial position enables the Association to achieve its key aim of providing significant funds to Coppice Primary School. The financial position is published to its members annually and discussed at each PTA meeting. One meeting is held every half term. These meetings are well supported by our Committee members and other members of the Association.

The PTA were fortunate enough to win a grant of £5000 from Severn Trent Water, this grant was to be used to enhance the Forest School area see below.

#### **Expenditure**

The PTA funded some fantastic additions to the Forest School area with the above grant, this included a bug hotel, barefoot trail, bird and squirrel feeders with food, sensory beds including flowers, gardening equipment for the children, hedgehog habitats and a shed to store these resources.

In addition to the Forest School funding the PTA were pleased to fund the purchase of an outdoor classroom, this has also enhanced the pupils overall outdoor learning experience.

Amongst many other items funded were some Outdoor Maths resources and Musical Instruments which have all proved to be very popular with the children.

## **Challenges and opportunities**

Challenges facing the Association in the coming year include the annual turnover of membership, in particular active committee members leaving. Increased financial pressure on school budgets may also result in more requests from the school to the PTA for volunteer and financial support.

Opportunities - A member of the Association continues to use social media platforms to communicate with all the parent and teacher members of the Association. This continues to increase participation at events and also the number of members prepared to help and support our events.

Michelle Shepherd  
Chairperson



## **Independent examiner's report to the trustees of "COPPICE SHOOL PARENT TEACHER ASSOCIATION"**

I report on the accounts of the Trust for the year ended 31 August 2022.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

David Tippins



ACMA,

2 Grosvenor Close, Sutton Coldfield, West Midlands, B75 6RS

08/11/2022



# Cash Summary

Coppice School PTA

For the year ended 31 August 2022

Account	£ 2022	£ 2021	Variance
<b>Income</b>			
50:50 Club	974	110	785%
Christmas Fair	2,424	-	0%
Clothes Recycling	249	-	0%
Coppice Ball	7,695	-	0%
Coppice School Donations	7	218	-103%
Disco	1,823	178	927%
Donations	5,566	1,157	381%
Easter Events	573	549	4%
Easy Fundraising	159	187	-15%
Fun Run	847	175	385%
Interest Income	3	2	63%
Parent Donations - Childrens events in schc	7	192	-96%
Parent Presents	865	-	0%
Sales Fathers Day	573	-	0%
Sales Mothers Day	918	-	0%
School Uniform Sales	8,495	14,619	-42%
Summer Fair	4,234	903	369%
Xmas Cards	457	1,696	-73%
<b>Total Income</b>	<b>35,855</b>	<b>19,986</b>	<b>79%</b>

## Less Expenses

50/50 Costs	542	-	0%
Accruals	195	-	0%
Bank Fees	116	-	0%
Charitable Donations To Coppice School	7,857	13,172	-40%
Cost of Fathers Day	317	-	0%
Cost of Goods for Christmas Fair	894	-	0%
Cost of Goods for Coppice Ball	4,953	-	0%
Cost of Goods for Disco	486	-	0%
Cost of Goods for Film Night	13	-	0%
Cost Of Goods for Summer Fair	1,261	29	4325%
Cost of Goods for Xmas Cards	59	469	-87%
Cost of Mothers Day	448	-	0%
Cost of School Uniforms	6,478	8,807	-26%
Costs Easter	178	144	24%
Costs of Fun Run	305	-	0%
Costs Of Parent Presents	471	-	0%
General Direct Expenses	29	225	-87%
General Expenses	58	135	-57%
Insurance	128	-	0%
Interest Paid	-	0	100%
Refreshments for school open days/events	118	-	0%
Suspense	-	81	100%
<b>Total Expenses</b>	<b>24,516</b>	<b>22,899</b>	<b>7%</b>

<b>Surplus (Deficit)</b>	<b>11,339</b>	<b>- 2,914</b>	<b>489%</b>
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<b>Net Cash Movement</b>	<b>11,339</b>	<b>- 2,914</b>	<b>489%</b>
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## Summary

Opening Balance	23,845	26,758	-11%
Plus Net Cash Movement	11,339	- 2,914	489%
Cash Balance	35,184	23,845	48%

Bank Statement: Coppice School PTA	20,178	8,842	
Bank Statement: Savings Reserve	15,004	15,002	
Balance	35,183	23,845	
Error	- 1	-	

I have examined the above income and expenditure account for the year ended 31 August 2022. I report that these financial statements are in accordance with the accounting records and bank statements of the Association.



David Tippins  
ACMA

08/11/2022



## **Independent examiner's report to the trustees of "COPPICE SHOOL PARENT TEACHER ASSOCIATION"**

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