

THE LOUISE DA-COCODIA EDUCATION TRUST



Report of the trustees for the year ended 31st December 2021

The trustees present their annual report and financial statements of the charity for the year ended 31st December 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland published (FRS 102) (effective 1 January 2019).

Objectives and activities

The purposes of the charity are to support children and young people and adults particularly of African Caribbean heritage to identify gaps, access and barriers to education and to tackle a range of issues that affect their access, performance and progression into education, training and employment. To enable parents to access information and develop skills to increase their active involvement in the education of their children. To work in partnership with local colleges, universities and businesses, for the provision of mentors to help improve employment opportunities. The main activities are:

1.1. The Louise Da-Cocodia Supplementary School:

Programme aims to:

- ☐ *provide educational support to children and young people in a friendly caring and culturally aware environment*
- ☐ *assist in the improvement of school attainment by overcoming barriers to learning*
- ☐ *facilitate activities which increase confidence resilience and self-knowledge*
- ☐ *encourage positive regard towards self and others*
- ☐ *launched our re-designed website*
- ☐ *appointed an online education coordinator*
- ☐ *attended online safety training*

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1.2. LDSS Online Provision:

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This was made possible as we:

- ☐ launched our re-designed website
- ☐ appointed an online education coordinator
- ☐ attended online safety training
- ☐ provided safety online training
- ☐ produced the LDET Online safeguarding policy
- ☐ updated the LDET Safeguarding policy.

The Covid Community-led Organisations Recovery Scheme (CCLORS) funded our online transition. The BBC CIN (2017-2020) small grant period was extended to July 2021.

Leading up to the 2021-2022 academic year LDET rolled out an advertising campaign. This involved emailing the LDSS flyer to primary and secondary schools, and posting on social media platforms such as Facebook, Instagram, and WhatsApp. A jingle was made aired on local Radio stations.

Following the advert and flyer campaign the number of secondary school pupils increased, with new learners starting, previous learners returning, and learners from the primary provision progressing to the secondary provision.

There was 90%+ engagement online for KS 3 & 4 pupils with a small number of KS 2 learners signed up to the online 11+ programme.

1.3 Exploring the Manchester Uprising (Mini Project):

Once lockdown restrictions became relaxed a group of 5 (KS 3 & 4) pupils and two trustees worked in partnership with the Ahmed Iqbal Ullah Race and Centre Education Trust.

The **Exploring the Manchester Uprising** mini project used Ahmed Iqbal Ullah Race Archives to explore the 1981 Manchester Uprising.

The young people who participated thoroughly enjoyed the experience as it gave them the opportunity to explore an historical event linked to their community, source information from a unique archive records and hear

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firsthand accounts of the event. The young people shared their work through a short video, books and posters. They also drew up a manifesto for teaching black history.

The young people shared their thoughts about:

- ☐ *the Moss Side community then and now*
- ☐ *black and mixed race identity*
- ☐ *better approaches to opening up and teaching Black History to young Black people like them(and others).*

In their evaluation of the project pupils requested more project based learning.

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There was and still is some resistance to on line engagement in the community with concerns that COVID-19 'lockdown' period had separated them from their peers and negatively impacted their children's mental health. Once 'lockdown' restrictions were lifted allowing outdoor activities parents opted for outdoor community activities for their Key stage 2 children.

In response to the above as well the feedback from the questionnaire sent to parents (spring term) we devised a face to face Black History Month programme. This was offered within the JET Black Academy activity programme and was facilitated by two trustees .

This was held during October half-term at the Moss Side leisure centre. We had access to the Moss Side Library and the leisure centres conference space.

Covid-19 meant that opportunities for self expression, having a voice and social interaction were limited.

The programme aims to:

- ☐ *explore shared knowledge and understanding*
- ☐ *enable pupil voice, a sense of self, and personal pride*

It was also an opportunity to:

- ☐ *work with others*
- ☐ *renew old friendships*
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- ☐ *debate and consider leadership qualities*
- ☐ *discuss and remember significant black people, past and present, globally/ nationally.*
- ☐ *consider their own personal and family history*

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□ *explore difference*

Activities were carried out in groups of 10. The age range in each group was 4-12 years.

This was offered within the JET Black Academy activity programme and was facilitated by two trustees .

During the Christmas break Anansi Storytelling sessions were facilitated by two trustees as part of the JET Black Academy activity programme this was held at the Moss Side leisure centre where we had access to the Moss Side Library and the leisure centres conference space.

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The pandemic has greatly impacted our activities in that we had to abandon face-to-face interactions and moved the supplementary school activities online. We have however, noted that this has weakened or broken the connections with some of our communities. Many people, under lockdown, may have become increasingly more isolated and disengaged from our services.

Building on the work of the ACE project, in reducing isolation amongst senior members in our community, this Global Majority Fund funded project will focus on cultural foods exploring the properties that can benefit or hinder health and well being.

The children and young people will learn about the foods our seniors ate before and after arriving in the UK during the Windrush Era. The activities will be intergenerational and will focus on how food was prepared and cooked, comparing it with their 21st century diets.

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The support and advice agencies provided informant on:

□ *dementia*

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- *family support*
- *Windrush Compensation Scheme and Awareness*

COVID-19 infection protocol meant exercise and movement programmes were delivered via Zoom. As many of our elders were unable to access the online format the event included introductions to:

- *warm up & relaxation*
- *seated exercising*
- *correcting seated posture*
- *Yoga breathing techniques*

The elders were transported to and from the event.

2. 2 Women of the Soil Project

The focus of this project is on the legacy of Louise Da-Cocodia and the 7 inter-related themes that encompass her community development work in areas of health, empowerment of women and families, economics, employment, training, education, political organization, faith, and culture.

The one: one interviews with around 25 women are currently being converted into teaching and learning resources for the OU Open Learn Women and migration course.

Converting the individual interviews into a teaching/learning format is a long process. Three interviews have now been accepted with Julie Asumu AKA 'auntie Julie' being the most recent.

<https://www.open.edu/openlearn/education-development/race-and-ethnicity-hub/julie-asumu-mother-grandmother-stalwart-manchesters-black-community-activist-and-care-giver>

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This Louise Da-Cocodia Education Trust Zoom event celebrated the life of our beloved community activist Mama Elouise Edwards. The 2021 IWW theme 'Choose to Challenge' was an apt description of her.

A neighbourhood social worker and community development officer, Mama Edwards was known for her kindness and her clear insight bringing her understanding of how official systems worked, as well as her knowledge and empathy with local people's struggles and triumphs to

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every situation. Through her inspiration and guidance, she empowered individuals and groups, continuing in this role until her retirement in 1998.

An intergenerational event with thirty-one participations and 80 global attendees it honoured her achievements and provided the opportunity for members of the community to come together despite the COVID-19 pandemic.

3.1 LDET enterprise -Cultural Market:

The Chair and deputy chair attended Covid-19 Community Led Organisation Recovery Scheme (CCLORS) online event in March 2021.

This was facilitated by Gina Osbourne from Ubele Initiative (London). The focus of this 4hr event was the LDET Cultural Market. Gina outlined some of the difficulties the cultural market format across the UK had experienced since our previous event in 2019.

Given Covid-19 restrictions re-engaging with enterprise began with two online events and an assessment of interest questionnaire.

The online speakers were:

- *from across the UK*
- *independent business owners*
- *young entrepreneurs*

The youngest speaker was 9yrs old.

Financial review

In addition to carrying over the final tranche funding from BBC CIN towards the Saturday Supplementary School running cost. We also received £2,000 from Arawak Walton Housing, £600 from The Ahmed Iqbal Ullah Race and Centre Education Trust, £920 (VEF?) grant and a further grant of £2,500 from the National Lottery Community Fund.

Investment powers and policy

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Aside from retaining a prudent amount in reserves each year, most of the charity's funds are to be spent in the short term so there are few funds for any longer term investment.

Reserves policy and going concern

The balance held in unrestricted reserves at 31st December 2020 was - £5072 of which -£6285 are free reserves, after allowing for funds tied up in tangible fixed assets.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately 5 months of unrestricted charitable expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that support and governance costs are covered.

The main source of income is grant funding, donations and member's income. The directors consider that it is appropriate to prepare the accounts on a going concern basis and consequently the accounts do not include any adjustments that would be necessary if the funding should cease.

Risk management

The trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks.

Plans for Future Periods

Re:Purpose www.repurpose.org.uk

Currently in Phase 3 Post Covid-19 /Sustainability we completed the 'Re:Purpose' application form requesting volunteer support to secure funding which will:

- ☐ *enable the Trust to establish a core delivery team*
- ☐ *fund the role of a Project Development Officer*
- ☐ *fund the role of a finance officer*

To achieve this we identified the following, we require a Senior/Board Level volunteer with:

- ☐ *strong leadership skills and the ability to facilitate the growth and cohesiveness of a board of trustees*
- ☐ *sound knowledge and understanding of the legal requirements of being a trustee and can facilitate/organise good governance training*

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□ *sound people management skills who can communicate the need for trustees to engage with the salient points and recommendations in our:*

- *2012-14 Business Plan*
- *2015 SWOT Analysis*
- *2016 Review of Strategic Management*

□ *sound business management skills and the ability to identify the most viable skill set requirements for applicants to key project management and administrative roles*

Recruitment and retention of staff as well as retention of trustees has been an issue for a significant period. Because of this we require a Senior/Board level volunteer who can:

- *model sound recruitment and retention practises*
- *strengthen the leadership structure of the organisation*
- *evaluate Chair /officers/ co trustees' compliance with the purposes outlined in the charities governing document*
- *measure fit for purpose accountability and performance*
- *identify the organisations strengths and difficulties*

Responding to our application Re:Purpose felt we deserved two volunteers to support our move forward. Yusuf Firat was identified as suitable fit.

Structure, governance and management

The Charity is a registered charity and is constituted under a trust deed dated October 2008.

Appointment of trustees

New trustees are appointed by existing trustees and serve for 4 years after which they may put themselves forward for re-appointment. The Trust Deed provides for a minimum of 7 trustees, to a maximum of 11 trustees, with no more than 4 trustees due for re-appointment in any one year.

At the quarterly trustee meetings, the trustees agree the broad strategy and areas of activity for the Charity, including investment, reserves and risk management policies and performance. The day to day administration of the Charity is delegated to subgroup of Chair, Treasurer and Secretary.

At the LDET 2021 AGM we appointed four additional trustees.

Trustee induction and training

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Most trustees are already familiar with the work of the charity as a result of either their work within a member organisation or as a volunteer. Training and induction of new trustees took place and focused on the roles and responsibilities of trustees as set out by the Charity Commission.

Due to COVID-19 pandemic restrictions all Trust meeting were facilitated via Zoom or Teams.

Reference and administrative information

Charity Name: The Louise Da-Cocodia Educational Trust.

Charity Number: 1085379

Trustees

Valrie Tait Saunders	Chair
Diane Watt	Deputy Chair
Lorna Roberts	Secretary
Tom Nelson	Treasurer
Cesaire Stephens	
Erica Davis	
Veronica Henry	
Paul Okojie	
Paul Williams	
Simms Kyei	

Principal Office

Flat 4, 129 Barlow Moor Road
Manchester
M20 2AJ

Independent Examiners

Community Accountancy Service Limited
The Grange
Pilgrim Drive
Beswick
Manchester
M11 3TQ

Bankers

The Cooperative Bank plc
PO Box 250
Delf House
Southway

THE LOUISE DA-COCODIA EDUCATION TRUST

Skelmersdale
WN8 6WT

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Trustees responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

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- *Select suitable accounting principles and then apply them consistently;*
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- *Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business.*

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provision of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on _____ and signed on their behalf by:

Tom Nelson
DEPUTY CHAIR of TRUSTEES

THE LOUISE DA-COCODIA EDUCATION TRUST

**FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 DECEMBER 2021**

Registered Charity No. 1085379

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22	INCOME AND EXPENDITURE ACCOUNT



Louise Da-Cocodia
Education Trust

Making education a priority – sowing seeds for success

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Erica Davis		(appointed November 2021)
Veronica Henry		
Paul Okojie		
Paul Williams		
Simms Kyei		(appointed November 2021)

Principal Office

12 Sibson Road
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Independent Examiners

Community Accountancy Service Limited
The Grange
Pilgrim Drive
Beswick
Manchester
M11 3TQ

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Bankers

The Cooperative Bank plc
PO Box 250
Delf House
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Approved by the trustees on 29th September 2022 and signed on their behalf by:

Tom Nelson
Treasurer

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
THE LOUISE DA-COCODIA EDUCATION TRUST
REGISTERED CHARITY NO. 1085379**

I report on the accounts of the charity, for the Year Ended 31st December 2021 which are set out on pages 11 to 21.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention :

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records have in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act,
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: AM King

AM King FCCA
Date: 29th September 2022

Community Accountancy Service Ltd
The Grange, Pilgrim Drive, Beswick,
Manchester, M11 3TQ

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED
31 DECEMBER 2021
(Including Income and Expenditure Account)

	Further Details	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ended 31 December 2021 £	Total Funds Year Ended 31 December 2020 £
Income from:					
Donations and legacies	(3)	2,252	-	2,252	180
Charitable Activities	(4)	1,580	14,205	15,785	33,936
Investment Income		2	-	2	18
Total		3,834	14,205	18,039	34,134
Expenditure on:					
Raising Funds	(5)	2,791	-	2,791	1,717
Charitable Activities	(5)	17,811	6,005	23,816	18,374
Total		20,602	6,005	26,607	20,091
Net movement in funds		(16,768)	8,200	(8,568)	14,043
Reconciliation of funds					
Total funds brought forward	(14)	11,696	37,823	49,519	35,476
Total funds carried forward	(14)	(5,072)	46,023	40,951	49,519

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 14 to 21 form part of these accounts.

BALANCE SHEET AS AT 31 DECEMBER 2021

	Notes	2021 £	2020 £
Fixed assets:			
Tangible assets	(10)	1,213	1
Total fixed assets		<u>1,213</u>	<u>1</u>
Current assets:			
Debtors	(11)	480	1,811
Cash at Bank & in Hand		43,463	49,404
Total current assets		<u>43,943</u>	<u>51,215</u>
Liabilities:			
Creditors: Amounts falling due within one year	(12)	4,205	1,697
Net current assets or liabilities		<u>39,738</u>	<u>49,518</u>
Total assets less current liabilities		40,951	49,519
Total net assets or liabilities		<u><u>40,951</u></u>	<u><u>49,519</u></u>
The funds of the charity:			
Restricted income funds	(14)	46,023	37,823
Unrestricted income funds	(14)	(5,072)	11,696
Total charity funds		<u><u>40,951</u></u>	<u><u>49,519</u></u>

Approved on behalf of the Trustees Management Committee

Tom Nelson

Date: 29th September 2022

The notes on pages 14 to 21 form part of these accounts.

Statement of Cash Flows for the year ending 31st December 2021

	Year Ended 31 December 2021 £	Year Ended 31 December 2020 £
Reconciliation of net movement in funds to net cash flow from operating activities		
	Year Ended 31 December 2021 £	Year Ended 31 December 2020 £
Net movement in funds	(8,568)	14,043
Deduct investment income	(2)	(18)
Depreciation	608	-
Decrease/(increase) in debtors	1,331	1,863
Increase/(decrease) in creditors	2,508	319
Net cash used in operating activities	(4,123)	16,207
Cash flows from investment activities:		
Interest	2	18
Purchase of fixed assets	(1,820)	-
Net cash provided by investing activities	(1,818)	18
Increase/(decrease) in cash and cash equivalents during the year	(5,941)	16,225
Cash and cash equivalents brought forward	49,404	33,179
Cash and cash equivalents carried forward	43,463	49,404

Notes to the accounts

1. Accounting policies**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are 10 restricted funds.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Further details of each fund are disclosed in note 14.

(c) Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

(d) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on type of expense. The allocation of support and governance costs is analysed in note 7.

(g) Costs of raising funds

The costs of raising funds consists of the costs of events and activities.

(h) Charitable Activities

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 5.

(i) Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised and valued at historical cost. Depreciation is charged on the following basis:

Computer Equipment	33.33% on cost
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(j) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their varying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

(k) Pensions

The charity currently does not administer contributions to a pension scheme on behalf of individuals.

(l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(m) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2020: £nil). Expenses paid to the trustees in the year totalled £nil (2020: £nil).

3. Donations and Legacies

	Unrestricted Year Ended 31 December 2021 £	Restricted Year Ended 31 December 2021 £	Total Funds Year Ended 31 December 2021 £	Total Funds Year Ended 31 December 2020 £
Donations	2,252	-	2,252	180
	2,252	-	2,252	180

Previous reporting period

	Unrestricted Year Ended 31 December 2020 £	Restricted Year Ended 31 December 2020 £	Total Funds Year Ended 31 December 2020 £
Donations	180	-	180
	180	-	180

4. Income from charitable activities

	Unrestricted Year Ended 31 December 2021 £	Restricted Year Ended 31 December 2021 £	Total Funds Year Ended 31 December 2021 £	Total Funds Year Ended 31 December 2020 £
Workshop/Fees	720	-	720	1,165
Fundraising Events	860	-	860	-
Restricted grants:				
Manchester City Council NIF	-	-	-	1,987
Arawak Housing	-	2,000	2,000	-
MSV Housing	-	500	500	-
We Love Manchester	-	-	-	2,884
Big Lottery	-	2,500	2,500	9,900
Caribbean & Africa GMF	-	5,000	5,000	-
BBC Children in Need	-	-	-	7,500
Covid Community Led Organisation Recovery	-	-	-	10,000
JT Blair	-	2,240	2,240	-
Groundwork	-	975	975	-
GMCVO	-	990	990	500
	1,580	14,205	15,785	33,936

Previous reporting period

	Unrestricted Year Ended 31 December 2020 £	Restricted Year Ended 31 December 2020 £	Total Funds Year Ended 31 December 2020 £
Workshop/Fees	1,165	-	1,165
Restricted grants:			
Manchester City Council NIF	-	1,987	1,987
We Love Manchester	-	2,884	2,884
Big Lottery	-	9,900	9,900
BBC Children in Need	-	7,500	7,500
Covid Community Led Organisation Recovery	-	10,000	10,000
GMCVO	-	500	500
	1,165	32,771	33,936

5. Expenditure

	Activities £	Year Ended 31 December 2021 £	Year Ended 31 December 2020 £
Expenditure on raising funds:			
Event costs	530	530	988
Activity costs	1,400	1,400	-
Website	21	21	729
Publicity	840	840	-
	<u>2,791</u>	<u>2,791</u>	<u>1,717</u>
Expenditure on charitable activities:			
Employment Costs	9,545	9,545	3,840
Freelance Costs	1,757	1,757	1,550
Payroll Bureau Charges	531	531	652
Printing & Stationery	42	42	-
Resources	27	27	-
Travel	-	-	25
Miscellaneous Costs	144	144	-
IT Costs	196	196	-
Project Costs	4,000	4,000	5,000
Minor Equipment	34	34	273
Bank Charges	5	5	-
Telephone	190	190	800
Rent	4,358	4,358	5,136
Water	644	644	-
Insurance	1,093	1,093	486
Depreciation Costs	608	608	-
Governance Costs	642	642	612
	<u>23,816</u>	<u>23,816</u>	<u>18,374</u>
	<u>26,607</u>	<u>26,607</u>	<u>20,091</u>
Unrestricted funds		20,602	14,994
Restricted funds		<u>6,005</u>	<u>5,097</u>
		<u>26,607</u>	<u>20,091</u>

6. Analysis of expenditure on charitable activities

	Mrs D's £	Getting Ahead Project £	Total 2021 £
Event costs	-	530	530
Website	-	21	21
Employment Costs	-	9,545	9,545
Freelance Costs	-	1,757	1,757
Payroll Bureau Charges	-	531	531
Project Costs	-	4,000	4,000
Minor Equipment	-	34	34
Telephone	-	190	190
Rent	-	4,358	4,358
Insurance	-	1,093	1,093
Governance Costs	-	642	642
	-	22,701	22,701

7. Allocation of governance costs

The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

	Support	Governance	Total 2021	Basis of apportionment
Accountancy Fees	-	642	642	all costs relate to governance
	-	642	642	

	Support	Governance	Total 2020	Basis of apportionment
Accountancy Fees	-	612	612	all costs relate to governance
	-	612	612	

8. Analysis of staff costs

	Year Ended 31 December 2021 £	Year Ended 31 December 2020 £
Wages and Salaries	9,545	3,840
Pension costs	-	-
	9,545	3,840

Support costs	-	-
Charitable activities	9,545	3,840
	9,545	3,840

The average number of employees during the year was 3 (previous year: 6).

The charity considers its key management personnel comprises the trustees. The total employment benefits, including employer pension contributions of the key management personnel were £nil (previous year: £nil). No employees has benefits in excess of £60,000 (previous year: none).

9. Independent Examiner Fees

	Year Ended 31 December 2021 £	Year Ended 31 December 2020 £
Independent examination fees	642	612
	642	612

10. Tangible Fixed Assets

	Computer Equipment £	Total £
Cost		
At 1st January 2021	2,672	2,672
Additions	1,820	1,820
At 31st December 2021	<u>4,492</u>	<u>4,492</u>
Depreciation		
At 1st January 2021	2,671	2,671
Charge for Year	608	608
At 31st December 2021	<u>3,279</u>	<u>3,279</u>
NET BOOK VALUE		
At 31st December 2021	<u>1,213</u>	<u>1,213</u>
At 31st December 2020	<u>1</u>	<u>1</u>

11. Analysis of debtors

	2021 £	2020 £
Prepayments	65	1,179
Other debtors	415	632
	<u>480</u>	<u>1,811</u>

Debtors and prepayments related to unrestricted funds both in 2021 and 2020.

12. Creditors: amounts falling due within one year

	2021 £	2020 £
Creditors	1,682	-
Other creditors and accruals	2,078	1,697
Deferred income	-	-
Taxation and social security costs	445	-
	<u>4,205</u>	<u>1,697</u>

13. Deferred income

Balance as at 1st January 2021	-
Amount released to income earned from charitable activities	-
Amount deferred in year	-
Balance at 31st December 2021	<u>-</u>

14. Analysis of charitable funds

Analysis of movements in unrestricted funds

	Balance at 1 January 2021	Incoming Resources	Resources Expended	Transfers	Balance at 31 December 2021
	£	£	£	£	£
General Fund	11,696	3,834	(20,602)	-	(5,072)
	11,696	3,834	(20,602)	-	(5,072)

Previous reporting period

	Balance at 1 January 2020	Incoming Resources	Resources Expended	Transfers	Balance at 31 December 2020
	£	£	£	£	£
General Fund	10,333	1,363	-	-	11,696
	10,333	1,363	-	-	11,696

Name of unrestricted fund:

General Fund

Description, nature and purpose of the fund

The "free reserves" after allowing for all designated funds

Analysis of movements in restricted funds

	Balance at 1 January 2021	Incoming Resources	Resources Expended	Transfers	Balance at 31 December 2021
	£	£	£	£	£
Arawak Housing	-	2,000	-	-	2,000
MSV Housing	-	500	(500)	-	-
Big Lottery	9,035	2,500	(1,300)	-	10,235
Caribbean & Africa GMF	-	5,000	-	-	5,000
BBC Children in Need	12,836	-	-	-	12,836
Covid Community Led Organisation Recovery	9,500	-	-	-	9,500
JT Blair	-	2,240	(2,240)	-	-
Groundwork	-	975	(975)	-	-
GMCVO	500	990	(990)	-	500
Paul Hamlyn Fund	5,952	-	-	-	5,952
	37,823	14,205	(6,005)	-	46,023

Previous reporting period

	Balance at 1 January 2020	Incoming Resources	Resources Expended	Transfers	Balance at 31 December 2020
	£	£	£	£	£
Arawak Housing	-	1,987	(1,987)	-	-
MSV Housing	-	2,884	(2,884)	-	-
Big Lottery	10,000	9,900	(10,865)	-	9,035
BBC Children in Need	5,336	7,500	-	-	12,836
Covid Community Led Organisation Recovery	-	10,000	(500)	-	9,500
Church Urban Fund	1,865	-	(1,865)	-	-
Arts Council England	1,990	-	(1,990)	-	-
GMCVO	-	500	-	-	500
Paul Hamlyn Fund	5,952	-	-	-	5,952
	25,143	32,771	(20,091)	-	37,823

Name of restricted fund:	Description, nature and purpose of the fund
Arawak Housing	for core costs
MSV Housing	for the ACE project: Covid 19 Wellbeing and Community Care initiative meal service
Big Lottery	for the ACE project: Covid 19 Wellbeing and Community Care initiative meal service and project co-ordinator
Caribbean & Africa GMF	for core costs
BBC Children in Need	for the Saturday school costs
Covid Community Led Organisation Recovery	for wages for the online transition co-ordinator, purchase of computers and development of new website and learning resources
JT Blair	for the ACE project: Covid 19 Wellbeing and Community Care initiative meal service
Groundwork	for the ACE project: Covid 19 Wellbeing and Community Care initiative meal service
GMCVO	for the ACE project: Covid 19 Wellbeing and Community Care initiative meal service
Paul Hamlyn Fund	for the Getting Ahead Project, a personal development and mentoring programme

15. Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total 2021
	£	£	£	£
Tangible fixed assets	1,213	-	-	1,213
Cash at bank and in hand	(2,560)	-	46,023	43,463
Other net current assets/(liabilities)	(3,725)	-	-	(3,725)
Total	(5,072)	-	46,023	40,951

Previous reporting period

	Unrestricted funds	Designated funds	Restricted funds	Total 2020
	£	£	£	£
Tangible fixed assets	1	-	-	1
Cash at bank and in hand	11,581	-	37,823	49,404
Other net current assets/(liabilities)	114	-	-	114
Total	11,696	-	37,823	49,519

16. Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

THE LOUISE DA-COCODIA EDUCATION TRUST

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Traditional Income and Expenditure Account

	Year Ended 31 December 2021 £	Year Ended 31 December 2020 £
Income		
Donations	2,252	180
Workshop/Fees	720	1,165
Fundraising Events	860	-
Restricted grants:		
Manchester City Council NIF	-	1,987
Arawak Housing	2,000	-
MSV Housing	500	-
We Love Manchester	-	2,884
Big Lottery	2,500	9,900
Caribbean & Africa GMF	5,000	-
BBC Children in Need	-	7,500
Covid Community Led Organisation Recovery	-	10,000
JT Blair	2,240	-
Groundwork	975	-
GMCVO	990	500
Investment Income	2	18
Total Income	18,039	34,134
Expenditure		
Event costs	530	988
Activity costs	1,400	-
Website	21	729
Publicity	840	-
Employment Costs	9,545	3,840
Freelance Costs	1,757	1,550
Payroll Bureau Charges	531	652
Printing & Stationery	42	-
Resources	27	-
Travel	-	25
Miscellaneous Costs	144	-
IT Costs	196	-
Project Costs	4,000	5,000
Minor Equipment	34	273
Bank Charges	5	-
Telephone	190	800
Rent	4,358	5,136
Water	644	-
Insurance	1,093	486
Depreciation Costs	608	-
Governance Costs	642	612
Total Expenditure	26,607	20,091
Surplus/(deficit for year)	(8,568)	14,043

THE LOUISE DA-COCODIA EDUCATION TRUST

**FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 DECEMBER 2021**

Registered Charity No. 1085379

THE LOUISE DA-COCODIA EDUCATION TRUST

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Louise Da-Cocodia
Education Trust

Making education a priority – sowing seeds for success

Report of the trustees for the year ended 31st December 2021

The trustees present their annual report and financial statements of the charity for the year ended 31st December 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland published (FRS 102) (effective 1 January 2019).

Objectives and activities

The purposes of the charity are to support children and young people and adults particularly of African Caribbean heritage to identify gaps, access and barriers to education and to tackle a range of issues that affect their access, performance and progression into education, training and employment. To enable parents to access information and develop skills to increase their active involvement in the education of their children. To work in partnership with local colleges, universities and businesses, for the provision of mentors to help improve employment opportunities. The main activities are:

1.1. The Louise Da-Cocodia Supplementary School:

Programme aims to:

- *provide educational support to children and young people in a friendly caring and culturally aware environment*
- *assist in the improvement of school attainment by overcoming barriers to learning*
- *facilitate activities which increase confidence resilience and self-knowledge*
- *encourage positive regard towards self and others*
- *launched our re-designed website*
- *appointed an online education coordinator*
- *attended online safety training*

THE LOUISE DA-COCODIA EDUCATION TRUST

1.2. LDSS Online Provision:

In response to COVID-19 and in line with the Government's periods of lockdown, our online Maths and English provision started week beginning 11th January 2021.

This was made possible as we:

- launched our re-designed website
- appointed an online education coordinator
- attended online safety training
- provided safety online training
- produced the LDET Online safeguarding policy
- updated the LDET Safeguarding policy.

The Covid Community-led Organisations Recovery Scheme (CCLORS) funded our online transition. The BBC CIN (2017-2020) small grant period was extended to July 2021.

Leading up to the 2021-2022 academic year LDET rolled out an advertising campaign. This involved emailing the LDSS flyer to primary and secondary schools, and posting on social media platforms such as Facebook, Instagram, and WhatsApp. A jingle was made aired on local Radio stations.

Following the advert and flyer campaign the number of secondary school pupils increased, with new learners starting, previous learners returning, and learners from the primary provision progressing to the secondary provision.

There was 90%+ engagement online for KS 3 & 4 pupils with a small number of KS 2 learners signed up to the online 11+ programme.

1.3 Exploring the Manchester Uprising (Mini Project):

Once lockdown restrictions became relaxed a group of 5 (KS 3 & 4) pupils and two trustees worked in partnership with the Ahmed Iqbal Ullah Race and Centre Education Trust. The **Exploring the Manchester Uprising** mini project used Ahmed Iqbal Ullah Race Archives to explore the 1981 Manchester Uprising.

The young people who participated thoroughly enjoyed the experience as it gave them the opportunity to explore an historical event linked to their community, source information from a unique archive records and hear firsthand accounts of the event. The young people shared their work through a short video, books and posters. They also drew up a manifesto for teaching black history.

The young people shared their thoughts about:

- *the Moss Side community then and now*
- *black and mixed race identity*

THE LOUISE DA-COCODIA EDUCATION TRUST

- *better approaches to opening up and teaching Black History to young Black people like them (and others).*

In their evaluation of the project pupils requested more project based learning.

1.4 Partnership with JET Black Academy:

There was and still is some resistance to on line engagement in the community with concerns that COVID-19 'lockdown' period had separated them from their peers and negatively impacted their children's mental health. Once 'lockdown' restrictions were lifted allowing outdoor activities parents opted for outdoor community activities for their Key stage 2 children.

In response to the above as well the feedback from the questionnaire sent to parents (spring term) we devised a face to face Black History Month programme. This was offered within the JET Black Academy activity programme and was facilitated by two trustees .

This was held during October half-term at the Moss Side leisure centre. We had access to the Moss Side Library and the leisure centres conference space.

Covid-19 meant that opportunities for self expression, having a voice and social interaction were limited.

The programme aims to:

- *explore shared knowledge and understanding*
- *enable pupil voice, a sense of self, and personal pride*

It was also an opportunity to:

- *work with others*
- *renew old friendships*
- *make new friendships*
- *debate and consider leadership qualities*
- *discuss and remember significant black people, past and present, globally/ nationally.*
- *consider their own personal and family history*
- *explore difference*

Activities were carried out in groups of 10. The age range in each group was 4-12 years. This was offered within the JET Black Academy activity programme and was facilitated by two trustees .

During the Christmas break Anansi Storytelling sessions were facilitated by two trustees as part of the JET Black Academy activity programme this was held at the Moss Side leisure centre where we had access to the Moss Side Library and the leisure centres conference space.

1.5 Global Majority Fund (Managed by CAHN (Caribbean and African Health Network))

The pandemic has greatly impacted our activities in that we had to abandon face-to-face interactions and moved the supplementary school activities online. We have however, noted that this has weakened or broken the connections with some of our communities. Many people, under lockdown, may have become increasingly more isolated and disengaged from our services.

Building on the work of the ACE project, in reducing isolation amongst senior members in our community, this Global Majority Fund funded project will focus on cultural foods exploring the properties that can benefit or hinder health and well being.

The children and young people will learn about the foods our seniors ate before and after arriving in the UK during the Windrush Era. The activities will be intergenerational and will focus on how food was prepared and cooked, comparing it with their 21st century diets.

2.1 Active Community Elders (ACE) Intergenerational Project:

The LDET and WISSC Black History Month event took place against a background of lifted restrictions but continuing COVID-19 infection. Funding for the event was secured from the National Lottery Local Connections Fund Round 2. Asda's Community Engagement Team supplied fresh fruit and water.

The event was a free afternoon of drama, dance and poetry and took place at the West Indian Sports and Social Club Moss Side. It brought together six local support and advice agencies and Caribbean caterers.

The support and advice agencies provided informant on:

- *dementia*
- *mental health*
- *family support*
- *Windrush Compensation Scheme and Awareness*

COVID-19 infection protocol meant exercise and movement programmes were delivered via Zoom. As many of our elders were unable to access the online format the event included introductions to:

- *warm up & relaxation*
- *seated exercising*
- *correcting seated posture*
- *Yoga breathing techniques*

The elders were transported to and from the event.

2.2 Women of the Soil Project

The focus of this project is on the legacy of Louise Da-Cocodia and the 7 inter-related themes that encompass her community development work in areas of health, empowerment of women and families, economics, employment, training, education, political organization, faith, and culture.

The one: one interviews with around 25 women are currently being converted into teaching and learning resources for the OU Open Learn Women and migration course.

Converting the individual interviews into a teaching/learning format is a long process. Three interviews have now been accepted with Julie Asumu AKA 'auntie Julie' being the most recent.

<https://www.open.edu/openlearn/education-development/race-and-ethnicity-hub/julie-asumu-mother-grandmother-stalwart-manchesters-black-community-activist-and-care-giver>

2.3 International Women's Week 2021 'Choose to Challenge'- Mama Elouise Edwards MBE, MA (honorary) 1932 - 2021

This Louise Da-Cocodia Education Trust Zoom event celebrated the life of our beloved community activist Mama Elouise Edwards. The 2021 IWW theme 'Choose to Challenge' was an apt description of her.

A neighbourhood social worker and community development officer, Mama Edwards was known for her kindness and her clear insight bringing her understanding of how official systems worked, as well as her knowledge and empathy with local people's struggles and triumphs to every situation. Through her inspiration and guidance, she empowered individuals and groups, continuing in this role until her retirement in 1998.

An intergenerational event with thirty-one participations and 80 global attendees it honoured her achievements and provided the opportunity for members of the community to come together despite the COVID-19 pandemic.

3.1 LDET enterprise -Cultural Market:

The Chair and deputy chair attended Covid-19 Community Led Organisation Recovery Scheme (CCLORS) online event in March 2021.

This was facilitated by Gina Osbourne from Ubele Initiative (London). The focus of this 4hr event was the LDET Cultural Market. Gina outlined some of the difficulties the cultural market format across the UK had experienced since our previous event in 2019.

Given Covid-19 restrictions re-engaging with enterprise began with two online events and an assessment of interest questionnaire.

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The online speakers were:

- *from across the UK*
- *independent business owners*
- *young entrepreneurs*

The youngest speaker was 9yrs old.

Financial review

In addition to carrying over the final tranche funding from BBC CIN towards the Saturday Supplementary School running cost. We also received £2,000 from Arawak Walton Housing, £600 from The Ahmed Iqbal Ullah Race and Centre Education Trust, £920 (VEF?) grant and a further grant of £2,500 from the National Lottery Community Fund.

Investment powers and policy

Aside from retaining a prudent amount in reserves each year, most of the charity's funds are to be spent in the short term so there are few funds for any longer term investment.

Reserves policy and going concern

The balance held in unrestricted reserves at 31st December 2021 was -£5072 of which - £6285 are free reserves, after allowing for funds tied up in tangible fixed assets.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately 5 months of unrestricted charitable expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that support and governance costs are covered.

The main source of income is grant funding, donations and member's income. The directors consider that it is appropriate to prepare the accounts on a going concern basis and consequently the accounts do not include any adjustments that would be necessary if the funding should cease.

Risk management

The trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks.

Plans for Future Periods

Re:Purpose www.repurpose.org.uk

Currently in Phase 3 Post Covid-19 /Sustainability we completed the 'Re:Purpose' application form requesting volunteer support to secure funding which will:

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- *enable the Trust to establish a core delivery team*
- *fund the role of a Project Development Officer*
- *fund the role of a finance officer*

To achieve this we identified the following, we require a Senior/Board Level volunteer with:

- *strong leadership skills and the ability to facilitate the growth and cohesiveness of a board of trustees*
- *sound knowledge and understanding of the legal requirements of being a trustee and can facilitate/organise good governance training*
- *sound people management skills who can communicate the need for trustees to engage with the salient points and recommendations in our:*
 - *2012-14 Business Plan*
 - *2015 SWOT Analysis*
 - *2016 Review of Strategic Management*
- *sound business management skills and the ability to identify the most viable skill set requirements for applicants to key project management and administrative roles*

Recruitment and retention of staff as well as retention of trustees has been an issue for a significant period. Because of this we require a Senior/Board level volunteer who can:

- *model sound recruitment and retention practises*
- *strengthen the leadership structure of the organisation*
- *evaluate Chair /officers/ co trustees' compliance with the purposes outlined in the charities governing document*
- *measure fit for purpose accountability and performance*
- *identify the organisations strengths and difficulties*

Responding to our application Re:Purpose felt we deserved two volunteers to support our move forward. Yusuf Firat was identified as suitable fit.

Structure, governance and management

The Charity is a registered charity and is constituted under a trust deed dated October 2008.

Appointment of trustees

New trustees are appointed by existing trustees and serve for 4 years after which they may put themselves forward for re-appointment. The Trust Deed provides for a minimum of 7 trustees, to a maximum of 11 trustees, with no more than 4 trustees due for re-appointment in any one year.

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At the quarterly trustee meetings, the trustees agree the broad strategy and areas of activity for the Charity, including investment, reserves and risk management policies and performance. The day to day administration of the Charity is delegated to subgroup of Chair, Treasurer and Secretary.

At the LDET 2021 AGM we appointed four additional trustees.

Trustee induction and training

Most trustees are already familiar with the work of the charity as a result of either their work within a member organisation or as a volunteer. Training and induction of new trustees took place and focused on the roles and responsibilities of trustees as set out by the Charity Commission.

Due to COVID-19 pandemic restrictions all Trust meeting were facilitated via Zoom or Teams.

Reference and administrative information

Charity Name: The Louise Da-Cocodia Educational Trust.

Charity Number: 1085379

Trustees

Valrie Tait Saunders	Chair	(appointed November 2021)
Diane Watt	Deputy Chair	
Lorna Roberts	Secretary	
Tom Nelson	Treasurer	
Cesaire Stephens		(appointed November 2021)
Erica Davis		(appointed November 2021)
Veronica Henry		
Paul Okojie		
Paul Williams		
Simms Kyei		(appointed November 2021)

Principal Office

12 Sibson Road
Manchester
M21 9RH

Independent Examiners

Community Accountancy Service Limited
The Grange
Pilgrim Drive
Beswick
Manchester
M11 3TQ

THE LOUISE DA-COCODIA EDUCATION TRUST

Bankers

The Cooperative Bank plc
PO Box 250
Delf House
Southway
Skelmersdale
WN8 6WT

Trustees responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- *Select suitable accounting principles and then apply them consistently;*
- *Observe the methods and principles in the applicable Charities SORP;*
- *Make judgments and estimates that are reasonable and prudent;*
- *State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;*
- *Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business.*

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provision of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 29th September 2022 and signed on their behalf by:

Tom Nelson
Treasurer

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
THE LOUISE DA-COCODIA EDUCATION TRUST
REGISTERED CHARITY NO. 1085379**

I report on the accounts of the charity, for the Year Ended 31st December 2021 which are set out on pages 11 to 21.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention :

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records have in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act,
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: AM King

AM King FCCA
Date: 29th September 2022

Community Accountancy Service Ltd
The Grange, Pilgrim Drive, Beswick,
Manchester, M11 3TQ

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED
31 DECEMBER 2021
(Including Income and Expenditure Account)

	Further Details	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ended 31 December 2021 £	Total Funds Year Ended 31 December 2020 £
Income from:					
Donations and legacies	(3)	2,252	-	2,252	180
Charitable Activities	(4)	1,580	14,205	15,785	33,936
Investment Income		2	-	2	18
Total		3,834	14,205	18,039	34,134
Expenditure on:					
Raising Funds	(5)	2,791	-	2,791	1,717
Charitable Activities	(5)	17,811	6,005	23,816	18,374
Total		20,602	6,005	26,607	20,091
Net movement in funds		(16,768)	8,200	(8,568)	14,043
Reconciliation of funds					
Total funds brought forward	(14)	11,696	37,823	49,519	35,476
Total funds carried forward	(14)	(5,072)	46,023	40,951	49,519

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 14 to 21 form part of these accounts.

BALANCE SHEET AS AT 31 DECEMBER 2021

	Notes	2021 £	2020 £
Fixed assets:			
Tangible assets	(10)	1,213	1
Total fixed assets		<u>1,213</u>	<u>1</u>
Current assets:			
Debtors	(11)	480	1,811
Cash at Bank & in Hand		43,463	49,404
Total current assets		<u>43,943</u>	<u>51,215</u>
Liabilities:			
Creditors: Amounts falling due within one year	(12)	4,205	1,697
Net current assets or liabilities		<u>39,738</u>	<u>49,518</u>
Total assets less current liabilities		40,951	49,519
Total net assets or liabilities		<u><u>40,951</u></u>	<u><u>49,519</u></u>
The funds of the charity:			
Restricted income funds	(14)	46,023	37,823
Unrestricted income funds	(14)	(5,072)	11,696
Total charity funds		<u><u>40,951</u></u>	<u><u>49,519</u></u>

Approved on behalf of the Trustees Management Committee

Tom Nelson

Date: 29th September 2022

The notes on pages 14 to 21 form part of these accounts.

Statement of Cash Flows for the year ending 31st December 2021

	Year Ended 31 December 2021 £	Year Ended 31 December 2020 £
Reconciliation of net movement in funds to net cash flow from operating activities		
	Year Ended 31 December 2021 £	Year Ended 31 December 2020 £
Net movement in funds	(8,568)	14,043
Deduct investment income	(2)	(18)
Depreciation	608	-
Decrease/(increase) in debtors	1,331	1,863
Increase/(decrease) in creditors	2,508	319
Net cash used in operating activities	(4,123)	16,207
Cash flows from investment activities:		
Interest	2	18
Purchase of fixed assets	(1,820)	-
Net cash provided by investing activities	(1,818)	18
Increase/(decrease) in cash and cash equivalents during the year	(5,941)	16,225
Cash and cash equivalents brought forward	49,404	33,179
Cash and cash equivalents carried forward	43,463	49,404

Notes to the accounts

1. Accounting policies**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are 10 restricted funds.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Further details of each fund are disclosed in note 14.

(c) Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

(d) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on type of expense. The allocation of support and governance costs is analysed in note 7.

(g) Costs of raising funds

The costs of raising funds consists of the costs of events and activities.

(h) Charitable Activities

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 5.

(i) Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised and valued at historical cost. Depreciation is charged on the following basis:

Computer Equipment	33.33% on cost
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(j) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their varying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

(k) Pensions

The charity currently does not administer contributions to a pension scheme on behalf of individuals.

(l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(m) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2020: £nil). Expenses paid to the trustees in the year totalled £nil (2020: £nil).

3. Donations and Legacies

	Unrestricted Year Ended 31 December 2021 £	Restricted Year Ended 31 December 2021 £	Total Funds Year Ended 31 December 2021 £	Total Funds Year Ended 31 December 2020 £
Donations	2,252	-	2,252	180
	2,252	-	2,252	180

Previous reporting period

	Unrestricted Year Ended 31 December 2020 £	Restricted Year Ended 31 December 2020 £	Total Funds Year Ended 31 December 2020 £
Donations	180	-	180
	180	-	180

4. Income from charitable activities

	Unrestricted Year Ended 31 December 2021 £	Restricted Year Ended 31 December 2021 £	Total Funds Year Ended 31 December 2021 £	Total Funds Year Ended 31 December 2020 £
Workshop/Fees	720	-	720	1,165
Fundraising Events	860	-	860	-
Restricted grants:				
Manchester City Council NIF	-	-	-	1,987
Arawak Housing	-	2,000	2,000	-
MSV Housing	-	500	500	-
We Love Manchester	-	-	-	2,884
Big Lottery	-	2,500	2,500	9,900
Caribbean & Africa GMF	-	5,000	5,000	-
BBC Children in Need	-	-	-	7,500
Covid Community Led Organisation Recovery	-	-	-	10,000
JT Blair	-	2,240	2,240	-
Groundwork	-	975	975	-
GMCVO	-	990	990	500
	1,580	14,205	15,785	33,936

Previous reporting period

	Unrestricted Year Ended 31 December 2020 £	Restricted Year Ended 31 December 2020 £	Total Funds Year Ended 31 December 2020 £
Workshop/Fees	1,165	-	1,165
Restricted grants:			
Manchester City Council NIF	-	1,987	1,987
We Love Manchester	-	2,884	2,884
Big Lottery	-	9,900	9,900
BBC Children in Need	-	7,500	7,500
Covid Community Led Organisation Recovery	-	10,000	10,000
GMCVO	-	500	500
	1,165	32,771	33,936

5. Expenditure

	Activities £	Year Ended 31 December 2021 £	Year Ended 31 December 2020 £
Expenditure on raising funds:			
Event costs	530	530	988
Activity costs	1,400	1,400	-
Website	21	21	729
Publicity	840	840	-
	<u>2,791</u>	<u>2,791</u>	<u>1,717</u>
Expenditure on charitable activities:			
Employment Costs	9,545	9,545	3,840
Freelance Costs	1,757	1,757	1,550
Payroll Bureau Charges	531	531	652
Printing & Stationery	42	42	-
Resources	27	27	-
Travel	-	-	25
Miscellaneous Costs	144	144	-
IT Costs	196	196	-
Project Costs	4,000	4,000	5,000
Minor Equipment	34	34	273
Bank Charges	5	5	-
Telephone	190	190	800
Rent	4,358	4,358	5,136
Water	644	644	-
Insurance	1,093	1,093	486
Depreciation Costs	608	608	-
Governance Costs	642	642	612
	<u>23,816</u>	<u>23,816</u>	<u>18,374</u>
	<u>26,607</u>	<u>26,607</u>	<u>20,091</u>
Unrestricted funds		20,602	14,994
Restricted funds		<u>6,005</u>	<u>5,097</u>
		<u>26,607</u>	<u>20,091</u>

6. Analysis of expenditure on charitable activities

	Mrs D's £	Getting Ahead Project £	Total 2021 £
Event costs	-	530	530
Website	-	21	21
Employment Costs	-	9,545	9,545
Freelance Costs	-	1,757	1,757
Payroll Bureau Charges	-	531	531
Project Costs	-	4,000	4,000
Minor Equipment	-	34	34
Telephone	-	190	190
Rent	-	4,358	4,358
Insurance	-	1,093	1,093
Governance Costs	-	642	642
	-	22,701	22,701

7. Allocation of governance costs

The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

	Support	Governance	Total 2021	Basis of apportionment
Accountancy Fees	-	642	642	all costs relate to governance
	-	642	642	

	Support	Governance	Total 2020	Basis of apportionment
Accountancy Fees	-	612	612	all costs relate to governance
	-	612	612	

8. Analysis of staff costs

	Year Ended 31 December 2021 £	Year Ended 31 December 2020 £
Wages and Salaries	9,545	3,840
Pension costs	-	-
	9,545	3,840
Support costs	-	-
Charitable activities	9,545	3,840
	9,545	3,840

The average number of employees during the year was 3 (previous year: 6).

The charity considers its key management personnel comprises the trustees. The total employment benefits, including employer pension contributions of the key management personnel were £nil (previous year: £nil). No employees has benefits in excess of £60,000 (previous year: none).

9. Independent Examiner Fees

	Year Ended 31 December 2021 £	Year Ended 31 December 2020 £
Independent examination fees	642	612
	642	612

10. Tangible Fixed Assets

	Computer Equipment £	Total £
Cost		
At 1st January 2021	2,672	2,672
Additions	1,820	1,820
At 31st December 2021	<u>4,492</u>	<u>4,492</u>
Depreciation		
At 1st January 2021	2,671	2,671
Charge for Year	608	608
At 31st December 2021	<u>3,279</u>	<u>3,279</u>
NET BOOK VALUE		
At 31st December 2021	<u>1,213</u>	<u>1,213</u>
At 31st December 2020	<u>1</u>	<u>1</u>

11. Analysis of debtors

	2021 £	2020 £
Prepayments	65	1,179
Other debtors	415	632
	<u>480</u>	<u>1,811</u>

Debtors and prepayments related to unrestricted funds both in 2021 and 2020.

12. Creditors: amounts falling due within one year

	2021 £	2020 £
Creditors	1,682	-
Other creditors and accruals	2,078	1,697
Deferred income	-	-
Taxation and social security costs	445	-
	<u>4,205</u>	<u>1,697</u>

13. Deferred income

Balance as at 1st January 2021	-
Amount released to income earned from charitable activities	-
Amount deferred in year	-
Balance at 31st December 2021	<u>-</u>

14. Analysis of charitable funds

Analysis of movements in unrestricted funds

	Balance at 1 January 2021	Incoming Resources	Resources Expended	Transfers	Balance at 31 December 2021
	£	£	£	£	£
General Fund	11,696	3,834	(20,602)	-	(5,072)
	11,696	3,834	(20,602)	-	(5,072)

Previous reporting period

	Balance at 1 January 2020	Incoming Resources	Resources Expended	Transfers	Balance at 31 December 2020
	£	£	£	£	£
General Fund	10,333	1,363	-	-	11,696
	10,333	1,363	-	-	11,696

Name of unrestricted fund:

General Fund

Description, nature and purpose of the fund

The "free reserves" after allowing for all designated funds

Analysis of movements in restricted funds

	Balance at 1 January 2021	Incoming Resources	Resources Expended	Transfers	Balance at 31 December 2021
	£	£	£	£	£
Arawak Housing	-	2,000	-	-	2,000
MSV Housing	-	500	(500)	-	-
Big Lottery	9,035	2,500	(1,300)	-	10,235
Caribbean & Africa GMF	-	5,000	-	-	5,000
BBC Children in Need	12,836	-	-	-	12,836
Covid Community Led Organisation Recovery	9,500	-	-	-	9,500
JT Blair	-	2,240	(2,240)	-	-
Groundwork	-	975	(975)	-	-
GMCVO	500	990	(990)	-	500
Paul Hamlyn Fund	5,952	-	-	-	5,952
	37,823	14,205	(6,005)	-	46,023

Previous reporting period

	Balance at 1 January 2020	Incoming Resources	Resources Expended	Transfers	Balance at 31 December 2020
	£	£	£	£	£
Arawak Housing	-	1,987	(1,987)	-	-
MSV Housing	-	2,884	(2,884)	-	-
Big Lottery	10,000	9,900	(10,865)	-	9,035
BBC Children in Need	5,336	7,500	-	-	12,836
Covid Community Led Organisation Recovery	-	10,000	(500)	-	9,500
Church Urban Fund	1,865	-	(1,865)	-	-
Arts Council England	1,990	-	(1,990)	-	-
GMCVO	-	500	-	-	500
Paul Hamlyn Fund	5,952	-	-	-	5,952
	25,143	32,771	(20,091)	-	37,823

Name of restricted fund:	Description, nature and purpose of the fund
Arawak Housing	for core costs
MSV Housing	for the ACE project: Covid 19 Wellbeing and Community Care initiative meal service
Big Lottery	for the ACE project: Covid 19 Wellbeing and Community Care initiative meal service and project co-ordinator
Caribbean & Africa GMF	for core costs
BBC Children in Need	for the Saturday school costs
Covid Community Led Organisation Recovery	for wages for the online transition co-ordinator, purchase of computers and development of new website and learning resources
JT Blair	for the ACE project: Covid 19 Wellbeing and Community Care initiative meal service
Groundwork	for the ACE project: Covid 19 Wellbeing and Community Care initiative meal service
GMCVO	for the ACE project: Covid 19 Wellbeing and Community Care initiative meal service
Paul Hamlyn Fund	for the Getting Ahead Project, a personal development and mentoring programme

15. Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total 2021
	£	£	£	£
Tangible fixed assets	1,213	-	-	1,213
Cash at bank and in hand	(2,560)	-	46,023	43,463
Other net current assets/(liabilities)	(3,725)	-	-	(3,725)
Total	(5,072)	-	46,023	40,951

Previous reporting period

	Unrestricted funds	Designated funds	Restricted funds	Total 2020
	£	£	£	£
Tangible fixed assets	1	-	-	1
Cash at bank and in hand	11,581	-	37,823	49,404
Other net current assets/(liabilities)	114	-	-	114
Total	11,696	-	37,823	49,519

16. Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

THE LOUISE DA-COCODIA EDUCATION TRUST

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Traditional Income and Expenditure Account

	Year Ended 31 December 2021 £	Year Ended 31 December 2020 £
Income		
Donations	2,252	180
Workshop/Fees	720	1,165
Fundraising Events	860	-
Restricted grants:		
Manchester City Council NIF	-	1,987
Arawak Housing	2,000	-
MSV Housing	500	-
We Love Manchester	-	2,884
Big Lottery	2,500	9,900
Caribbean & Africa GMF	5,000	-
BBC Children in Need	-	7,500
Covid Community Led Organisation Recovery	-	10,000
JT Blair	2,240	-
Groundwork	975	-
GMCVO	990	500
Investment Income	2	18
Total Income	18,039	34,134
Expenditure		
Event costs	530	988
Activity costs	1,400	-
Website	21	729
Publicity	840	-
Employment Costs	9,545	3,840
Freelance Costs	1,757	1,550
Payroll Bureau Charges	531	652
Printing & Stationery	42	-
Resources	27	-
Travel	-	25
Miscellaneous Costs	144	-
IT Costs	196	-
Project Costs	4,000	5,000
Minor Equipment	34	273
Bank Charges	5	-
Telephone	190	800
Rent	4,358	5,136
Water	644	-
Insurance	1,093	486
Depreciation Costs	608	-
Governance Costs	642	612
Total Expenditure	26,607	20,091
Surplus/(deficit for year)	(8,568)	14,043