



TRUSTEES' ANNUAL REPORT

Cantley Village Hall

Charity Number: 1085313

Reporting period: 1st April 2024 to 12th August 2024

1. Reference and Administrative Details

Charity name: Cantley Village Hall

Charity number: 1085313

Principal address: Cantley Village Hall, Manor Road, Cantley, Norfolk NR13 3SD

Trustees during the period in accordance with the charity's constitution

Stephen Heard
Jan Davis
Anita Hagger
Barbara Tuck
Julie Hey
Michael Hutchings
Helen Hutchings
Matt Goodrum
Rosie Hull
Joe Aldous
Margaret Lowry

Structure, governance and management

Cantley Village Hall is an unincorporated charity governed by a constitution. The charity was originally established in 1926 and has operated continuously since that time to provide a village hall for the benefit of the local community.

During the period, the trustees also served as trustees of Cantley Village Hall Charitable Incorporated Organisation (CIO), the successor charity established to continue the same charitable purposes in an incorporated form.

2. Charitable Purposes

The charity's purposes are to provide and maintain a village hall for the benefit of the inhabitants of Cantley and surrounding villages within a six-mile radius, for use for meetings, recreation and other activities conducive to social welfare.

3. Public Benefit

The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit. The village hall has been made available to the local community at affordable rates and has supported social, recreational, educational and health-related activities that benefit residents of all ages.

4. Activities and Achievements During the Year

During the reporting period, Cantley Village Hall continued to operate as a well-used community facility, hosting a range of regular user groups, private hires and community events.

A major focus of trustee activity during the year was governance modernisation. The trustees resolved to incorporate the charity as a Charitable Incorporated Organisation in order to:

- provide limited liability protection for trustees,
- strengthen governance arrangements, and
- support the development of a proposed new village hall.

5. Financial Review

The charity prepared its accounts on a **Receipts and Payments basis**.

Total receipts for the period amounted to **£25,222.04**, derived primarily from hall hire income and fundraising. Expenditure was incurred on the day-to-day running and maintenance of the village hall.

During the period, the trustees resolved to transfer all assets and liabilities of the charity to Cantley Village Hall Charitable Incorporated Organisation (Charity No. 1209574) by way of a General Vesting Declaration. This transfer is part of an orderly transition to incorporation and does not represent a change in charitable purpose or beneficiary group.

6. Reserves Policy

The trustees have historically aimed to maintain sufficient reserves to meet short-term operating costs and essential maintenance obligations. Following the transfer of assets, future reserves policy will be managed by the CIO.

7. Plans for Future Periods

Following the transfer of assets and activities, the trustees intend to formally wind up Cantley Village Hall (Charity No. 1085313) once all administrative and regulatory requirements have been completed. All ongoing charitable activity will continue through Cantley Village Hall CIO.

8. Trustee Declaration

The trustees declare that they have approved this Trustees' Annual Report.
Signed on behalf of the trustees:

Stephen Heard; Chair:



Date: 5th January 2026



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Cantley Village Hall Management Committee

No (if any)
1085313

CC16a

Receipts and payments accounts

For the period from	Period start date 1st April 2024	To	Period end date 12th August 2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Hire	1,153	-	-	1,153	1,637
Fundraising Apps	207	-	-	207	-
Arqiva Mast	1,500	-	-	1,500	1,500
Events Fundraising	833	-	-	833	10,812
Events Donations	120	-	-	120	-
Events Grants	-	3,100	-	3,100	-
Parish Council Grass Cutting Grant	1,045	-	-	1,045	-
Clothes Bank Payment	152	-	-	152	-
Refunds/Compensation	184	-	-	184	-
Excess Petty Cash re 2023/2024	1,457	-	-	1,457	-
Build Grants	-	15,471	-	15,471	-
Sub total (Gross income for AR)	6,651	18,571	-	25,222	13,949
A2 Asset and investment sales, (see table).					
					-
Sub total	-	-	-	-	-
Total receipts	6,651	18,571	-	25,222	13,949
A3 Payments					
Operating Costs	1,000	-	-	1,000	3,491
Repairs & Maintenance	20	-	-	20	1,119
Cleaning	378	-	-	378	-
Grass Cutting	525	-	-	525	1,095
Stationary & Postage	81	-	-	81	-
IT	817	-	-	817	-
Events Prizes	55	-	-	55	-
Events Food & Drink	138	-	-	138	312
Summer Fune Day	80	-	-	80	-
Glass Bank	97	-	-	97	-
SAS Architectural	-	30,942	-	30,942	5,162
Sub total	3,190	30,942	-	34,132	11,178
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,190	30,942	-	34,132	11,178
Net of receipts/(payments)	3,461	- 12,371	-	- 8,910	2,771
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	3,461	- 12,371	-	- 8,910	2,771

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash Floats	200	-	-
	Barclays Bank Account	12,452	-	-
	CCLA Investment Account	437	12,405	-
	Total cash funds	13,089	12,405	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	NA	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	NA		-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		Anita Hagger	Anita Hagger	
		Stephen Heard	Stephen Heard	

INDEPENDENT EXAMINER'S REPORT

Cantley Village Hall

Charity Number: 1085313

For the financial period:

From: 1st April 2024 to

To: 12th August 2024

Independent Examiner's Report to the Trustees of Cantley Village Hall

I report to the trustees on my examination of the accounts of **Cantley Village Hall (Charity Number 1085313)** for the period ended 12th August 2024.

Responsibilities and Basis of Report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 and in carrying out my examination I have followed the applicable Directions given by the Charity Commission.

Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters.

I confirm that I am independent of the charity and have no connection with the trustees that could compromise my independence.

Examiner's Declaration

I have satisfied myself that:

- the accounts are in accordance with the accounting records kept by the charity; and
- the accounts comply with the applicable requirements of the Charities Act 2011.

Matters to Which Attention Is Drawn

In accordance with the requirements of the Charity Commission, I have not identified any matter:

- which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records or to prepare accounts have not been met; or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts.


Examiner Details

Name: Patricia Jane Peers

Relevant qualification or experience: BA (hons), PGCE. School examination invigilator.

Address: 21 Keys Drive, Wroxham, Norfolk NR12 8SS

Signature:

A handwritten signature in black ink, appearing to read 'P. J. Peers', written on a light-colored background.

Date: 8th January 2026