

Annual report and accounts 2022-2023



Annual report and financial statements

2022-23

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Legal and Administrative Information

Trustees as at 31 January 2023

Ex Officio

Joseph Fletcher
Terence Smith
David Goodall

District Chair
District Secretary
District Treasurer

John Illingworth
Stacy-Paul Wilshaw
Christopher Street
Keith Partridge

District Commissioner
District Commissioner
District Explorer Scout Commissioner
District Explorer Scout Commissioner

Vacant
Vacant

District Youth Commissioner
District Scout Network Commissioner

Co-Opted

Gillian Marshall

Chair, Wike Management Committee

Nominated

Alexandra Pearson
Shamine Harding
Mark Sargent
Janet Illingworth

Elected Representatives

Freya Wilson
Ann McKenna
Duncan Jefferies
Keith Partridge (resigned 31 October 2022)

The Charity Trustees of North Leeds District Scout Council are the ex-officio, nominated and elected members (all voting of the District Board of Trustees).

Our Advisers

Nick Russell

Independent Examiner

North Leeds Scouts is the operating name of North Leeds District Scout Council, registered with the Charity Commission.

Charity number:

1085203 (England and Wales).

Registered address:

c/o North Leeds Scouts
34 Sunningdale Avenue,
Alwoodley,
Leeds,
LS17 7SE

Welcome from our Chair

A year of growth, boundless adventure and service.

As we reflect on the past year in North Leeds, I am filled with gratitude for the unwavering commitment and resilience that define our Scouting community. This report aims to capture the essence of our journey.

Growing stronger, welcoming new members to our family.

Our District experienced another year of growth across our Squirrels to Explorer sections with an overall 5% increase in membership compared to the previous year.

This reaffirms the enduring appeal and need for Scouts in our communities. We welcomed nearly 70 new young people, ensuring that more young people than ever before can access Scouts and gain those crucial life skills.

We have also welcomed the latest addition to our family this year with Squirrels, making up two Dreys - and more on the way.

Outdoor Adventures and Learning

The great outdoors remains our classroom. Our Scouts embarked on unforgettable camping trips, hikes, and adventures, acquiring essential life skills while forging lasting friendships around the campfire.

Financial Health and Dedication

This year, we saw remarkable progress in our financial management, thanks to the

dedication and hard work of David, our new Treasurer. David has spearheaded efforts to update our finances whilst aligning us with best practices. We continue to healthily grow and will be able to further provide support locally and deliver projects working towards our strategy.

Looking Forward

Looking ahead, we're committed to addressing waiting lists, enhancing volunteer support, and expanding our impact. Together, we will ensure that no young person is left waiting for the transformative experiences Scouting offers, whilst also making sure we're effectively shouting about the amazing work our volunteers do and the skills and benefits they gain whilst doing so.

Playing our part

Scouting remains a force for good. Our Scouts have actively engaged in community service projects, leaving a positive mark on North Leeds. Whether planting trees, aiding local charities, or assisting neighbors, our Scouts embodied the spirit of giving back.

Several of our Scouts also stepped up when they received the call to assist at the Lying in State of our Patron, Her Late Majesty Queen Elizabeth II, last year - showing Scouts at their very best.

In closing, I extend my deepest gratitude to our Board, our devoted volunteer team, and the entire District for your unyielding support and passion for Scouting. Together, we will continue to inspire young people, create lasting memories, and shape a brighter future for North Leeds.

Joseph Fletcher
Chair

Our areas of work

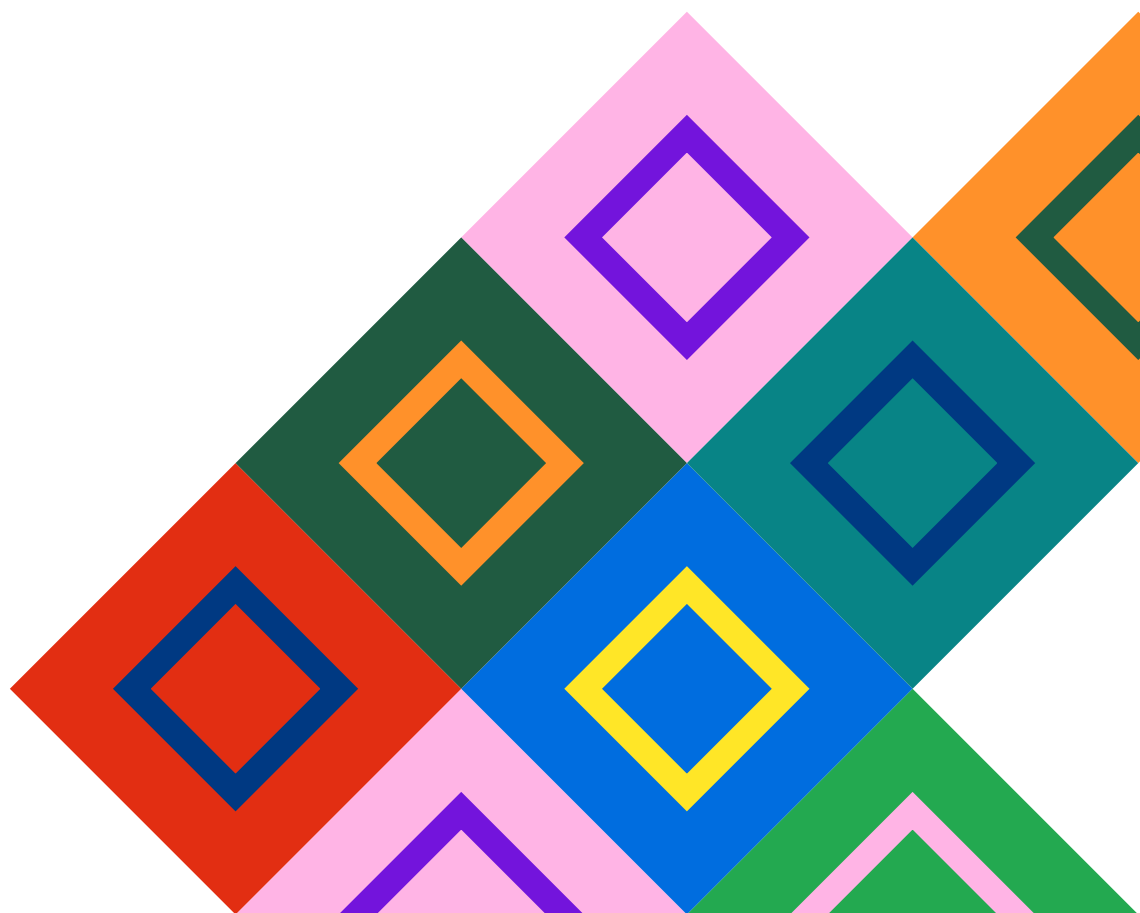
Wike Management

We had a busy summer in 2022 with plenty of evening and day visits but sadly lacking in camping nights and hut use.

Work continued to claim the site back after its 'rest' during COVID and a couple of working days by external companies helped tremendously. The campfire circle was replaced and will hopefully be good for another 10 years ;-). Maintaining our campsite takes manpower and sadly we are lacking in this area. There is always work to do from simply sweeping up leaves to building fences and pathways and so much more. If you wanted to help out or your group/section would like a day at Wike helping to maintain it then please get in touch. We have had a couple of explorer groups out who have taken a project and seen it through to completion – great for them and fantastic for us too! We also have lots of younger sections who will come and balsam bash for us each year and without them we would possibly be looking at reduced camping areas!

The end of the year saw Wike as a focus for part of the Strategy Day organised by District and a long list was received with ideas for developing Wike and improving it. Some are good but simply not possible but we are looking through the lists and working out what we can do bearing in mind, cost of setting up, maintaining and running any new activities both in financial terms and in terms of manpower.

Gill Marshall,
Chair, Wike Management Committee



Six Dales Committee

The walk went well and the weather was good.

There was a good distribution of trophies, local and Solihull and they were posted out to the non-local ones.

This year's walk is progressing and takes place on Sunday 24 September 2023.

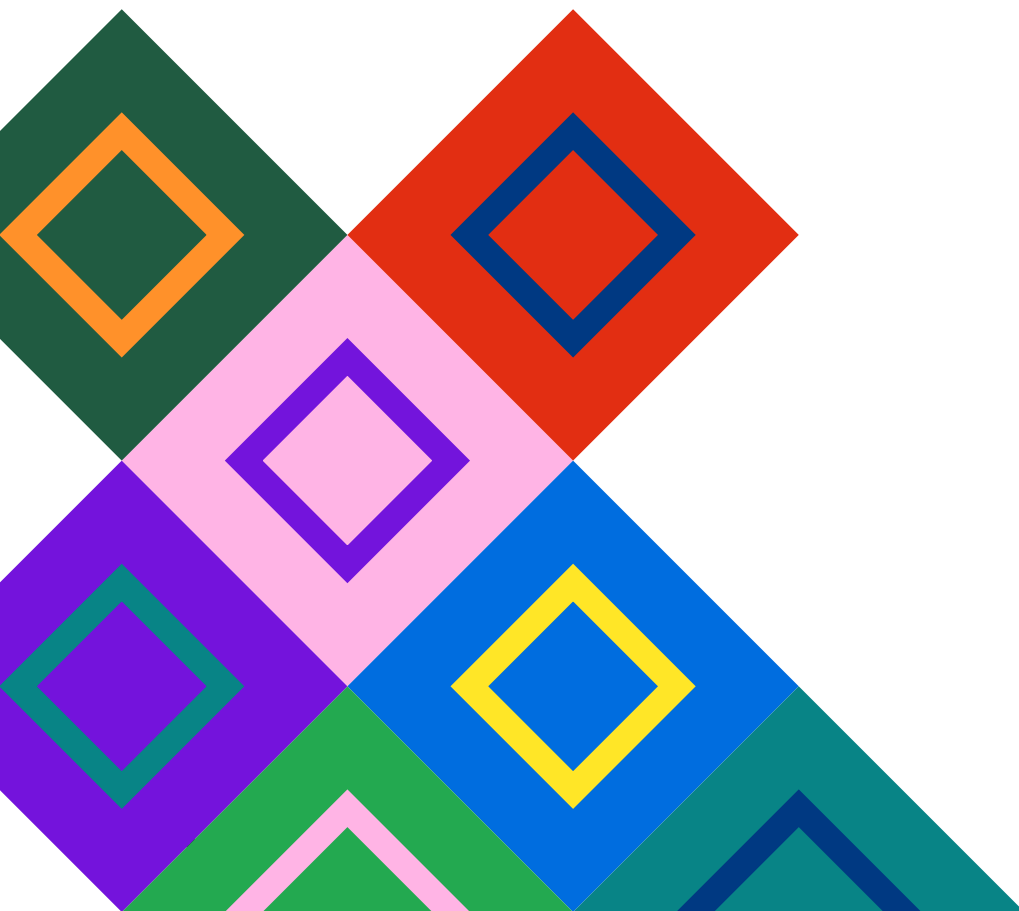
Entries were late coming in to begin with but the date, Sunday 24 September, is the earliest it can be held, as well as the school year beginning in the first week of September. We are underway with the folders and the final meeting will be on Thursday 15 September.

Thank you everyone who volunteers to help with the Six Dales Walk and those who walk. We can not run the walk without your help.

Once again Thank you for your time and help

Ann McKenna

Chair, Six Dales Committee



Appointments Committee

Appointments Advisory Committee Panels met 14 times between 1st February 2022 and 31st January 2023, seeing 45 applicants for Leadership roles, 27 new and 18 for Additional or Changes of Roles. These routine Panels took place in every month, except for a significant gap through July to October 2022, and were held online.

(There were 66, 35 and 45 applicants in the periods February 2019 to January 2020, February 2020 to January 2021 and February 2021 to January 2022 respectively).

We held no annual Appointments Team meeting in the period 1st February 2022 to 31st January 2023. The last was held online on 27th April 2023. Discussion points included (a) processing of Young People turning 18 years of age and moving into adult roles (b) factors to be considered to support AAC decisions to call (or not) applicants for changes of or additional roles to an AAC conversation. A clear set of protocols remains to be established.

At the start of the period 1st February 2022 to 31st January 2023 the Appointments Team comprised Amy Connor, Ted Fairfax, Helen Lee, John Lillywhite, Keith Warner, Alex Pearson and Pam Warburton. Helen Lee retired during the period and thanks are recorded for her service. Meriam Bougara (DGSL at Salam Scouts) was welcomed to the Team in January 2023.

Pam Warburton retired from the role of Appointments Secretary on 15th September 2022 but continues as an AAC Member. She stepped into the role of AAC Chair on 24th January 2023 and Ted Fairfax took on the role of Appointments Secretary.

Further to the above normal historic report I should update Council members as follows:

Appointments backlog: At the date of this report there are 55 individuals on our Compass records with appointments of Pre-Provisional status, usually meaning that they haven't been met by an Appointments Panel and/or their Personal Enquiry or DBS application has not been completed and/or either or both of their references haven't been obtained. Most of these are for roles started this year but 20 are for roles started more than 5 months before 30th September 2023. Max Illingworth and I are working through this backlog of Pre-Provisional roles and are in the process of contacting individuals and their Line Managers with a view to supporting our recruits into Full roles as quickly as possible.

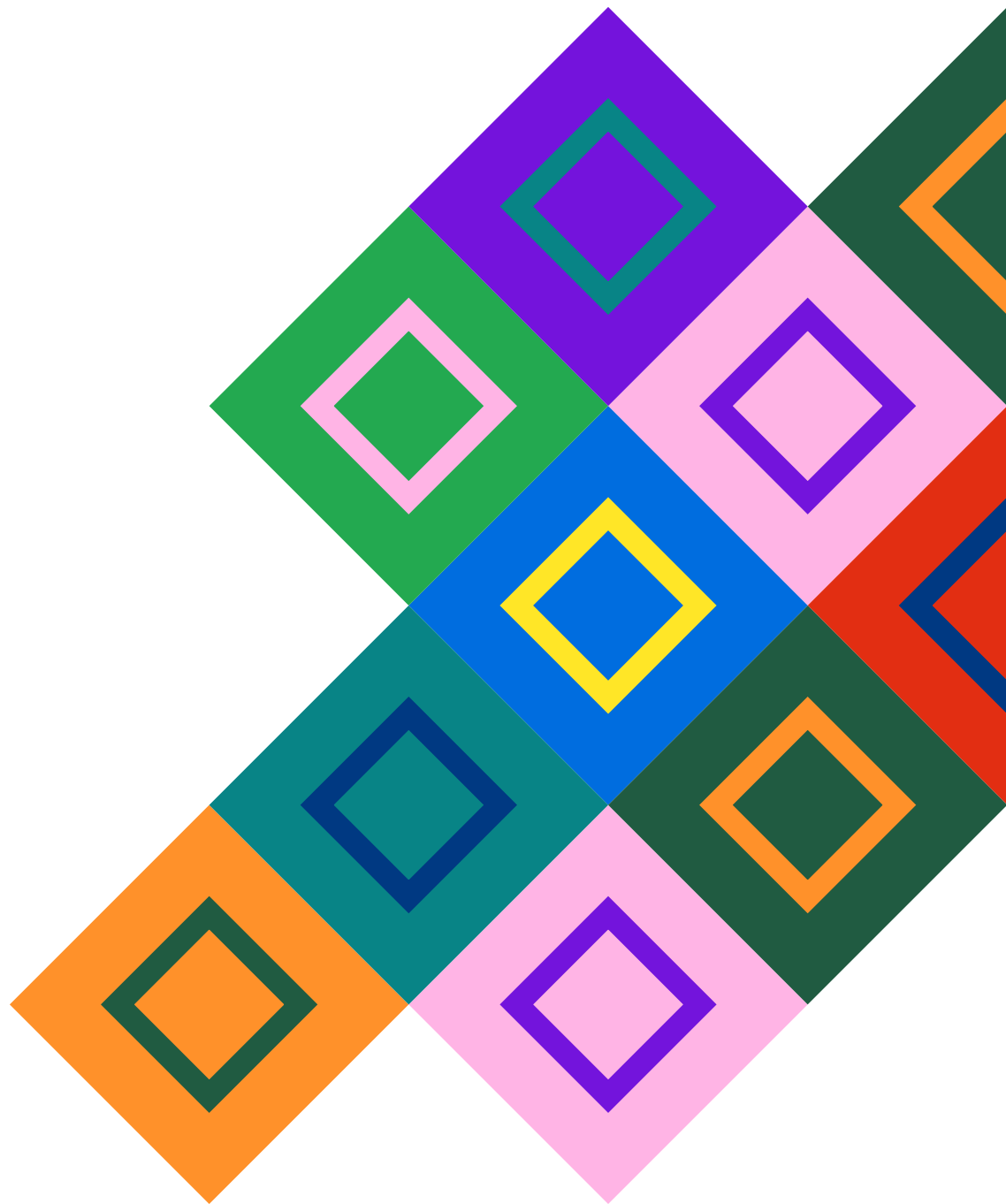
Appointments Advisory Committee Members: We are in the process of inducting one new member to the AAC Team, Esther Sykes, but wish to recruit more.

Appointments - the future: As noted for the AGM in October 2022, it could be that members have heard about the Transformation project underway and may have already done some exploring of this on Scouts.org.uk. Material covering the changes coming for Appointments can be found using the link below. Do please have a look - I found the plans very encouraging. I understand that one new emphasis will be on ensuring that a District Development Team of the future would include a good number of current Leaders with a capability and enthusiasm for welcoming new volunteers. I believe the idea would be for one of these to be deployed to support a GSL or other manager as soon as a person shows an interest in volunteering. The AAC as presently constituted would disappear and the joining processes become driven by the volunteer and manager. Check out: Volunteer experience | Scouts

Appointments Committee

Appointments - for now: Our County people involved advise me that we do need to continue with the current procedures for between 6 and 12 months. I look forward to receiving your support as the AAC does its best to catch up with the backlog and to provide as warm a welcome as we can for people into new roles going forward. I'd be pleased to be contacted by anyone interested in joining the AAC to help us through this next period, perhaps also with an eye on helping us through the transition into the new arrangements when they are consolidated. It remains important to recruit people to widen the diversity of its personnel in line with that of North Leeds Scout District as a whole.

Ted Fairfax
Secretary, Appointments Advisory Committee



Our finances

Beginning with Thanks

I would like to begin my first annual report as District Treasurer by thanking all those who have supported me in my first year as District Treasurer. I would also like to thank the Board who have worked hard this year in making important decisions to ensure our financial processes and procedures are in good order.

Financial Responsibility

The Board of Trustees hold ultimate financial responsibility (under both Charity Law and the Policy, Organisation and Rules of The Scouts (POR)) for the finances of the District including for the finances of organisations and projects which operate under the trusteeship of the District, for example Explorer Units, Wike, 6 Dales. During this year we have made several changes to our accounting processes to ensure the trustees do this well. These have included:

- Being clear about which of our funds and accounts hold:
 - o General Funds for the operation of the District.
 - o Designated Funds which are designated by the Board for particular purposes, for example the Cub Section Fund or Wyke Development Fund.
 - o Consolidated Accounts which are operated throughout the year by members of the District then consolidated into the end of year accounts.
- Reducing the number of bank accounts within the District by moving to an accounting model where the amount in each fund is tracked through the accounting process rather than each fund being held in its own bank account. We have also opened new bank accounts with The Charity Aid Foundation Bank to allow us to operate dual signatory online banking.
- Reducing the amount of double counting income when money moves between funds and accounts within the District and between connected Scout charities.
- Changed our timelines with regard to examination of the annual accounts. In previous years the District accounts have been examined by the independent examiner after the AGM. However, this is not in line with the process outlined in POR, therefore this year the accounts were presented to the AGM after their independent examination and include the formal report prepared by the independent examiner.

Our finances continued

End of Year Accounts

Attached to this report are the end of year accounts for 2022/23 and the independent examiners report. The key points to note from the accounts are the:

- District general fund received income above its expenditure this was mainly due to a reduction in the number of activities being reduced as we emerged from COVID lockdowns.
- Board of Trustees agreed to move the money being held for closed groups to the General fund, as POR allows them to do after the groups have been closed for a significant period. Following the approval of the reserves policy most of these funds will move again to the new designated District Strategy Development Fund for the development of Scouting in North Leeds.
- Significant reserves held by some Explorer Scout Units which will need to be considered in the coming year, in accordance with the reserves policy.
- Some discrepancies between the closing balances on consolidated accounts in January 2022 and the opening balances reported in the end of year accounts which are the opening balances at February 2023. Hopefully this will be the last time this happens.

Most importantly to note is that the District is in a healthy financial position to help Scouting flourish in North Leeds and young people to develop their #SkillsForLife

Reserves Policy

We have developed a Reserves policy which we are required to hold as a Charity and this has been approved by the Board of Trustees on 22nd September 2023. The policy outlines that we seek to hold money to cover out operating costs for twelve months in each of our funds unless we have good reason to hold more. Some of our funds currently hold more than 12 months operating costs and the reserves policy identifies how we are reducing these funds to their reserve levels.

David Goodall

District Treasurer

Trustees' responsibilities

Purpose and activities

The primary purpose of North Leeds District Scout Council ("the Council") is to promote the development of Young People through achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. This is achieved through the support of a quality programme of activities, events and expeditions.

These benefits are available to all Young People and are therefore considered to be a public benefit under Section 4 of the Charities Act 2011.

Structure, Governance and Management

The Council is established under the governing instruments of The Scout Association, which are common to all Scout organisations. These consist of the Royal Charter, which in turn gives authority to the Bye Laws and the Policy, Organisation and Rules of The Scout Association.

The Council, which is registered as an educational charity, is managed by the Charity Trustees, who together form the District Board of Trustees ("The Board").

In fulfilling its responsibilities, the Board is supported by the following sub-Groups, which report to it at each meeting:

- The District Senior Leadership Team
- The District Appointments Advisory Committee
- The Wike Management Committee
- The Six Dales Walk Committee

The District Commissioner and District Chair are ex-officio members of all sub-committees.

The Trustees are responsible for complying with the legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

They must act in the best interests of the District's members to:

- Comply with the Policy, Organisation and Rules of The Scout Association.
- Protect and maintain any property and equipment owned by and/or used by the District.
- Manage the District finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for the District to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the safety policy locally.
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-committees, including appointing a Chair to lead

Risk and Internal Control

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include appropriate approvals for payments and insurance policies to ensure that insurable risks are covered.

Grants Policy

The Council aims to provide appropriate resources to enable all Young People in North Leeds to undertake Scouting activities, expeditions, and training irrespective of their background, financial ability or special needs. The Trustees have created a 'Make it Happen' Fund in the interests of supporting this goal.

Activities and Volunteers

A summary of the main activities of the District is included in the accompanying District Commissioner's reports. The Trustees are most grateful of the considerable amount of voluntary help that is given to all aspects of Scouting throughout North Leeds.

Trustees' responsibilities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Public Benefit Statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings. Scouts follows two key principles set by the Commission with regard to public benefit:

1. Identifiable benefit

The way we help young people in their personal development and empower them to make a positive contribution to society. This benefit is directly linked to the purpose of Scouts.

2. Public benefit

Scouts is a national movement, open to young people aged 4–25 and adults who are willing to make the Scout Promise. People in areas of deprivation are able to benefit from our programme, and accessing our benefits isn't constrained by a member's ability to pay their subscription. Locally, there are arrangements to

waive subscriptions and other costs for those who face financial hardship. Nationally, there are funds available for uniform and the cost of activities so that young people aren't excluded from Scouts on purely financial grounds.

The benefits of Scouts are further demonstrated throughout this report.

Appointment of Trustees

The Trustees of North Leeds District Scout Council are members of the Executive Committee.

There are four Groups of trustees as follows:

- Ex-officio
- Elected (by the Council)
- Nominated (by the District Commissioner)
- Co-opted (by the Trustees)

The ex-officio trustees are the:

- District Chair
- District Treasurer
- District Secretary
- District Commissioner
- District Youth Commissioner
- District Explorer Scout Commissioner
- District Scout Network Commissioner

There may be a maximum of four elected trustees, four nominated trustees, and four co-opted trustees.

Trustee induction and training

New Trustees are trained in their responsibilities and duties by the longer serving Trustees.

Trustees must also complete mandatory training as specified within Policy, Organisation and Rules.

Joseph Fletcher

Chair

On behalf of the Board of Trustees

Consolidated statement of financial activity

North Leeds District Scout Council (Charity No: 1085203) - Final Income and Expenditure Year 2022/23

	General Funds	Designated Funds	Consolidated Accts	Total
OPENING BALANCE	5,392.96	24,718.69	75,466.81	105,578.46
INCOME				
<i>Membership Fees</i>				
Membership Fees	69,150.00			69,150.00
Net County & HQ Fees	62,122.00			62,122.00
ESU Subs			18,629.50	18,629.50
Net ESU Membership Fees			5,900.00	5,900.00
<i>Membership Fees Subtotal</i>	<i>7,028.00</i>	<i>0.00</i>	<i>12,729.50</i>	<i>19,757.50</i>
<i>Sectional Income</i>				
Beavers		0.00		0.00
Cubs		244.51		244.51
Scouts		0.00		0.00
<i>Sectional Income Subtotal</i>	<i>0.00</i>	<i>244.51</i>	<i>0.00</i>	<i>244.51</i>
<i>Event Fees</i>				
Cycle Event	250.00			250.00
Scout Event	59.00			59.00
Fun Day	2,570.05			2,570.05
Trading Post	0.00			0.00
ESU Event Income			11,435.51	11,435.51
Consolidated Accts Event Income			6,058.50	6,058.50
<i>Event Fees Subtotal</i>	<i>2,879.05</i>	<i>0.00</i>	<i>17,494.01</i>	<i>20,373.06</i>
<i>Groups</i>				
Scotland Wood Subs		887.00		887.00
Scotland Wood Others		268.50		268.50
Little London Subs		0.00		0.00
Little London Other		0.00		0.00
<i>Groups Subtotal</i>	<i>0.00</i>	<i>1,155.50</i>	<i>0.00</i>	<i>1,155.50</i>
<i>Other</i>				
Badge Sales			5,376.31	5,376.31
Wike Bookings Income			9,372.00	9,372.00
Wike Activity Income			3,542.00	3,542.00
Donations	0.00			0.00
Interest - General Funds	191.44			191.44
Interest - Other Funds		306.29	0.00	306.29
Other	0.00			0.00
<i>Other Income Subtotal</i>	<i>191.44</i>	<i>306.29</i>	<i>18,290.31</i>	<i>18,788.04</i>
NET TOTAL INCOME	10,098.49	1,706.30	48,513.82	60,318.61
Money Collected for Others	1,595.00			1,595.00
TOTAL INCOME	11,693.49	1,706.30	48,513.82	61,913.61

North Leeds District Scout Council (Charity No: 1085203) - Final Income and Expenditure Year 2022/23

EXPENDITURE	General Funds	Designated Funds	Consolidated Accts	Total
<i>Operational Costs</i>				
Member Expenses	0.00			0.00
IT inc OSM	2,231.01			2,231.01
Meeting Expenses	0.00			0.00
Other Operational Costs	203.16			203.16
ESU Rents			1,529.00	1,529.00
ESU Activities			7,378.50	7,378.50
ESU Event Costs			19,093.74	
ESU Other			892.44	892.44
Badge Purchases			5,123.35	5,123.35
<i>Operational Costs Subtotal</i>	<i>2,434.17</i>	<i>0.00</i>	<i>34,017.03</i>	<i>36,451.20</i>
<i>Sectional Activities</i>				
Beavers		0.00		0.00
Cubs		0.00		0.00
Scouts		0.00		0.00
<i>Sectional Activities Subtotal</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<i>Event Activities</i>				
Cycle Event	352.68			352.68
Scout Event	0.00			0.00
Fun Day	2,760.00			2,760.00
Trading Post	157.67			157.67
Consolidated Accts Events Costs			1,399.48	1,399.48
<i>Event Activities Subtotal</i>	<i>3,270.35</i>	<i>0.00</i>	<i>1,399.48</i>	<i>4,669.83</i>
<i>Groups</i>				
Scotland Wood Room Hire		810.00		810.00
Scotland Wood Other		250.96		250.96
Little London Room Hire		0.00		0.00
Little London Other		253.69		253.69
<i>Groups Subtotal</i>	<i>0.00</i>	<i>1,314.65</i>	<i>0.00</i>	<i>1,314.65</i>
<i>Other</i>				
Make It Happen Fund Payments		1,250.00		1,250.00
Wike Payments		0.00	13,910.54	13,910.54
Jamboree Fund Payments		0.00		0.00
Bank Fees	0.00		60.00	60.00
Miscellaneous	0.00		244.51	244.51
<i>Other Subtotal</i>	<i>0.00</i>	<i>1,250.00</i>	<i>14,215.05</i>	<i>15,465.05</i>
NET TOTAL EXPENDITURE	5,704.52	2,564.65	49,631.56	57,900.73
Money Paid to Others	695.00			695.00
TOTAL EXPENDITURE	6,399.52	2,564.65	49,631.56	58,595.73
NET BALANCE	10,686.93	23,860.34	74,349.07	108,896.34
Transfers between General & Designated Funds	4,099.01	-4,099.01		0.00
CLOSING BALANCE	14,785.94	19,761.33	74,349.07	108,896.34

MONETARY ASSETS

General & Designated Funds							
Ref	Name	Opening Balance	Income	Expenditure	Transfers In	Transfers Out	Closing Balance
1 - G	District General	3,588.36	73,793.29	68,521.52	8,717.81	2,792.00	14,785.94
2 - G	District Reserve	1,804.60	22.20	0.00	6,291.01	8,117.81	0.00
3 - D	Beavers	251.35	0.00	0.00	0.00	0.00	251.35
4 - D	Cubs	0.00	244.51	0.00	0.00	0.00	244.51
5 - D	Scouts	0.00	0.00	0.00	0.00	0.00	0.00
6 - D	Make It Happen Fund	6,596.55	86.10	1,250.00	0.00	0.00	5,432.65
7 - D	Wike Development Fund	3,701.57	45.55	0.00	5,745.37	0.00	9,492.49
8 - D	Wike Reserve	4,296.48	52.89	0.00	1,396.00	5,745.37	0.00
9 - D	World Scout Jamboree	1.76	0.00	0.00	1,396.00	0.00	1,397.76
10 - D	Scotland Wood Scout Group	1,162.93	1,166.72	1,060.96	0.00	600.00	668.69
11 - D	Little London Scout Group	2,493.49	34.08	253.69	0.00	0.00	2,273.88
12 - D	5th NLSG St Stephens Kirkstall Reserve	1,782.54	21.94	0.00	0.00	1,804.48	0.00
13 - D	13th NLSG St Michael Reserve	182.81	2.24	0.00	0.00	185.05	0.00
14 - D	8th NLSG St Georges Reserve	4,249.21	52.27	0.00	0.00	4,301.48	0.00
Total		30,111.65	75,521.79	71,086.17	23,546.19	23,546.19	34,547.27
General Funds		14,785.94	Designated Funds		19,761.33	Total	34,547.27

General & Designated Bank Accounts							
Ref	Name	Opening Balance	Income	Expenditure	Transfers In	Transfers Out	Closing Balance
C	VM General Account	3,839.71	74,037.80	68,521.52	600.00	0.00	9,955.99
D	VM Scotland Wood	1,162.93	1,166.72	1,060.96	0.00	600.00	668.69
E	VM Little London	2,493.49	34.08	253.69	0.00	0.00	2,273.88
F	VM Make It Happen Fund	6,596.55	86.10	1,250.00	0.00	0.00	5,432.65
G	COIF General Reserve	1,804.60	22.20	0.00	0.00	0.00	1,826.80
H	COIF Wike Maintenance	3,701.57	45.55	0.00	0.00	0.00	3,747.12
I	COIF Wike Reserve	4,296.48	52.89	0.00	0.00	0.00	4,349.37
J	COIF World Scout Jamboree	1.76	0.00	0.00	0.00	0.00	1.76
K	COIF 5th NLSG St Stephens Kirkstall Reserve	1,782.54	21.94	0.00	0.00	0.00	1,804.48
L	COIF 13th NLSG St Michael Reserve	182.81	2.24	0.00	0.00	0.00	185.05
M	COIF 8th NLSG St Georges Reserve	4,249.21	52.27	0.00	0.00	0.00	4,301.48
Total		30,111.65	75,521.79	71,086.17	600.00	600.00	34,547.27

Consolidated Bank Accounts							
Ref	Name	Opening Balance	Income	Expenditure	Transfers In	Transfers Out	Closing Balance
N	Cubs (opening balance corrected from 21/22 accts where £271.59 shown)	288.16	0.00	244.51			43.65
O	Scouts (opening balance corrected from 21/22 accts where £1,812.57 shown)	1,817.57	0.00	60.00			1,757.57
P	6 Dales	2,218.02	807.50	1,399.48			1,626.04
Q	Wike Campsite	22,221.89	12,914.00	13,910.54			21,225.35
R	Badge Secretary (opening balance corrected from 21/22 accts where £1,674.75 shown)	1,946.95	5,376.31	5,123.35			2,199.91
S	The Goonies inc Mavericks	25,018.69	10,393.65	9,968.19	446.98		25,891.13
T	Mavericks (Combined with Goonies)	446.98	0.00	0.00		446.98	0.00
U	Blacksheep Headingley	1,965.73	1,212.50	598.74			2,579.49
V	Headingley Friday-Pirates (opening bal corrected from 21/22 accts where £174.16 was shown as 21/22 accts not submitted)	447.21	870.00	788.06			529.15
W	The Marmots Roundhay (opening balance corr	1,221.46	1,490.00	783.21			1,928.25
X	Loiners	200.00	0.00	0.00			200.00
Y	GSAL - (opening balance corrected from 21/22 accts where £11,431.85 shown)	11,433.44	8,023.79	8,915.56			10,541.67
Z	Red Kite	6,240.71	7,426.07	7,839.92			5,826.86
Total		75,466.81	48,513.82	49,631.56	446.98	446.98	74,349.07

TOTAL MONETARY ASSETS	105,578.46	124,035.61	120,717.73	1,046.98	1,046.98	108,896.34
OTHER MONETARY ASSETS						
Outstanding Debts from Badge Sales	993.22					423.43
NON MONETARY ASSETS						
Badge Secretary Stock	3,153.00	should have been £3,199.87				3,704.67
Headingley Pirates Bank Stock						20.00
Wike Camp Site - Land and Buildings	28,000.00					28,000.00
Wike Camp Site - Equipment	27,884.28			75% of last years value		20,913.21
Wike Camp Site - New Toilet/Shower Block	27,661.50			Depreciated by 25%		20,746.12
Total Non Monetary Assets	86,698.78					73,384.00
TOTAL ASSETS	193,270.46					182,703.77
LIABILITIES						
Badge Stock Purchase Due	1,090.48					1,111.72
NET ASSETS	192,179.98					181,592.05

Independent examination of accounts

Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of North Leeds District Scout Council

I report to the trustees on my examination of the accounts of the **North Leeds District Scout Council** for the year ended 31st January 2023.

Responsibilities and basis of report

As the charity trustees of the **North Leeds District Scout Council** you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the **North Leeds District Scout Council** accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the **North Leeds District Scout Council** as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

N J Russell

Relevant professional qualification or membership of professional bodies (if any): ACIS

Address: 224 OTLEY ROAD, LEEDS LS16 5AB

Date: 12/6/2023

Reserves Policy

All charities are required to have a Reserves Policy which clearly states the reserves that the charity holds and the reasons for holding those reserves. The background to a Reserves Policy is that charities should not be holding public money without good cause. This is not to say that charities should not hold reserves or that it is inappropriate to be 'saving up' for a particular project, for example growth or property developments. What is not deemed to be appropriate is saving up for rainy day year on year with the rainy-day fund getting larger and larger.

This policy states the total funds North Leeds District Scout Council held at 31st January 2023, the principles for holding those reserves and the actions the trustees are taking in the ensuing year where funds are above or below their in principle reserve level.

Principles

- The charity has a number of funds. These are grouped into three categories:
 - o General Funds – used for the day to day and general operation of the district.
 - o Designated Funds – these are held for particular purposes and have been designated for these purposes by the Board of Trustees.
The General and Designated funds are managed on a day to day basis by the District Treasurer and held in a small number of bank accounts.
 - o Consolidated Funds – these funds are also designated for a particular purpose but are managed by volunteers appointed by the trustees and held in separate bank accounts. These accounts are consolidated into the overall district accounts at the end of the financial year.
- The trustees have agreed that in principle each fund will aim to hold an end of year balance which is equal to the average annual operating costs of the fund. The trustees believe this balance would enable the charity to operate for a year if there was a sudden drop in income whilst alternative sources of funding were found, or to operate for up to a year whilst the charity was wound up.

Whilst the Charity Commission recommendation is to hold balances to cover six months operating costs the trustees have agreed to hold average annual operating costs due to the interconnected nature of the charity with other connected charities within The Scouts.

- Where a funds end of year balance is significantly below or above the average annual expenditure figure the trustees will outline in this reserves policy the reasons for this and where appropriate its plan to increase or decrease the fund so that it meets the reserves policy in the ensuing years.

Funds at 31st January 2023:

Fund	Average Annual Operating Costs	Balance at 31 st January 2023	Deficit/Surplus Against Average Annual Operating Costs
General and Designated Funds Managed Directly by the Board of Trustees			
District General and Section Funds	8,000.00	17,083.02	9,083.02
Make It Happen Fund	1,500.00	5,432.65	3,932.65
Wike Development Fund	0.00	9,492.49	9,492.49
World Scout Jamboree	0.00	1,397.76	1,397.76
Scotland Wood Scout Group	1,000.00	668.69	-331.31
Little London Scout Group	0.00	2,273.88	2,273.88
Consolidated Funds Managed by Others Groups Through the Year.			
6 Dales	1,500.00	1,626.04	126.04
Wike Campsite	14,000.00	21,225.35	7,225.35
Badge Secretary Account	5,000.00	2,199.91	2,800.09
The Goonies inc Mavericks	10,000.00	25,891.13	15,891.13
Loiners ESU	0.00	200.00	200.00
Blacksheep Headingley	600.00	2,579.49	1,979.49
Headingley Pirates	800.00	529.15	-270.85
The Marmots Roundhay	800.00	1,928.25	1,128.25
GSAL ESU	9,000.00	10,541.67	1,541.67
Red Kite ESU	8,000.00	5,826.86	-2,225.68
TOTALS	56,200	108,696.34	54,243.98

Funds Above or Below in Principle Reserve Level

From the information above the trustees have identified the following funds as being significantly above or below their in principle reserve level:

- Above
 - o District General and Section Funds (£9,000)
 - o Make It Happen Fund (£4,000)
 - o Wike Development Fund (£9,500)
 - o World Scout Jamboree Fund (£1,400)
 - o Little London Scout Group (£2,250)
 - o Wike Campsite (£7,250)
 - o Goonies and Mavericks Explorer Scout Unit [ESU] (£15,750)
 - o Loiners ESU (£200)
 - o Marmots Roundhay (£1,100)
- Below
 - o Scotland Wood Scout Group (£300)
 - o Badge Secretary Account (£2,800)
 - o Red Kite ESU (£2,250)

Reasons for funds being above or below Reserve Level and agreed action plan.

Above In Principle Reserve Level

District General and Section Funds (£9,000)

This fund has risen over the last year due to reduced spending during periods of COVID lockdown and the transferring in of funds from a number of closed groups. In order to bring this fund down to its in principle reserve level the trustees have agreed to Transfer £9,000 to a District Strategy Development Fund for the implementation of the new District Strategy which is currently in development.

Make It Happen Fund (£4,000)

This fund assists in the provision of Scouting for young people from challenging circumstances. In particular it has supported the activities of 43rd North Leeds which operates on the Hawksworth Wood Estate.

In order to bring this fund down to its in principle reserve level the trustees have agreed to not seek any additional income for the fund until it reaches its in principle reserve level.

Wike Development Fund (£9,500)

This fund is being built up for the development of the Wike Campsite, it will continue to increase each year so the site can be developed and spent as developments take place. A development plan for the site will be part of the new district strategy.

World Scout Jamboree Fund (£1,400)

This fund is being built up in order to give grants to young people selected to attend the World Scout Jamboree. The next Jamboree is in 2027 so the fund will increase until 2026 and then be allocated in grants.

Little London Scout Group (£2,250)

This fund is the remainder of the funds from the Scout Group which was piloted in the Little London area of Leeds through the Pears Project. The money is being held with the hope of a new group starting.

Wike Campsite (£7,250)

This fund looks after the day to day operation of the Wike Campsite. Going forward at the end of the financial year the excess over the in principle reserve level will be paid over the Wike Development Fund for the development of the site.

Goonies and Mavericks Explorer Scout Unit [ESU] (£15,750)

Loiners ESU (£200)

Marmots Roundhay (£1,100)

Some of the funds in the ESU funds have built up due to international experiences not taking place during the COVID lockdowns. During the ensuing year the trustees will discuss with each ESU the reserves they are holding and the appropriate action to take. This may include not charging membership fees for a period, offering some

excess reserves to ESUs with limited reserves, returned raised fund to young people or offering free of charge activities to reduce the funds.

Below In Principle Reserve Level

Scotland Wood Scout Group (£300)

This group is a relatively new group which the trustees have been supporting.

Discussions will take place in the ensuing year with the group to consider how it can raise more funds and build up an appropriate reserve.

Badge Secretary Account (£2,800)

As this account purchases badges and then sells to them to groups across the district a lower reserve is appropriate for this fund as the badges are normally bought and sold on a as needed basis. The fund also holds stock of circa £3,000 which would support the fund. During the ensuing year the trustees will discuss with the Badge Secretary what is an appropriate level of funds and stock to hold especially as some groups are now buying from online badge providers.

Red Kite ESU (£2,250)

During the ensuing year the trustees will discuss with each ESU the reserves they are holding and the appropriate action to take. The trustees are not overly concerned about this balance under in principle reserve level as the ESU operates on an event by event basis.

Policy Agreed:

This Reserves Policy was agreed at the Board of Trustees meeting on 22 September 2023 and a summary will be submitted to the Charity Commission with the 2022/23 accounts.

It will be reviewed in September 2024 ahead of the submission of the 2023/24 accounts to the Charity Commission.

Our members

Scout Census Results

	2023	2022	Change	% Change
YOUTH MEMBERSHIP				
Squirrel Scouts	23	0	+23	..
Beaver Scouts	297	267	+30	+11%
Cub Scouts	471	473	-2	-0%
Scouts	483	480	+3	+1%
Explorer Scouts (including Young Leaders)	191	176	+15	+9%
Network Members	34	122	-88	-72%
TOTAL YOUTH MEMBERSHIP	1499	1518	-19	-1%
PROGRAMME DELIVERY ROLES				
Section Leaders	59	66	-7	-11%
Assistant Section Leaders	115	125	-10	-8%
Subtotal SL+ASL	174	191	-17	-9%
Section Assistants	77	51	+26	+51%
TOTAL ADULT PROG DELIVERY ROLES	251	242	+9	+4%
Young Leaders*	54	45	+9	+20%
TOTAL PROGRAMME DELIVERY ROLES	305	287	+18	+6%
LINE MANAGER ROLES				
Group Scout Leaders	16	17	-1	-6%
Deputy Group Scout Leaders	6	5	+1	+20%
Sub-total GSLs and Deputy GSLs	22	22	0	0%
District Explorer Scout Commissioners	2	0	+2	..
District Scout Network Commissioners	0	0	0	0%
District Commissioners	2	2	0	0%
Deputy District Commissioners	2	2	0	0%
Assistant District Commissioners	4	7	-3	-43%
District Youth Commissioners	0	0	0	0
Deputy District Youth Commissioners	0	0	0	0
Sub-total Commissioners	8	11	-3	-27%
TOTAL LINE MANAGER ROLES	32	33	-1	-3%

Our members

GOVERNANCE ROLES				
Group Chair	11	-13	-2	-15%
Group Secretary	10	11	-1	-9%
Group Treasurer	12	14	-2	-14%
Group Executive Members	13	12	+1	+8%
TOTAL GROUP GOVERNANCE ROLES	46	50	-4	-8%
District Chair	1	1	0	1
District Secretary	1	1	0	1
District Treasurer	2	1	+1	+100%
District Executive Members n.e.c.	0	0	0	0
TOTAL DISTRICT GOVERNANCE ROLES	4	3	+1	+33%
TOTAL GOVERNANCE ROLES	50	53	-3	-6%
SUPPORT ROLES				
Group Administrators ~	0	0	0	0%
Group Skills Instructors	1	1	0	0%
Other Group Adults	63	78	-15	-19%
TOTAL GROUP SUPPORT ROLES	64	79	-15	-19%
District Leaders	0	0	0	0%
District Administrators ~	0	1	-1	-100%
District Skills Instructors	0	0	0	0
Other District Support roles	4	3	+1	+33%
TOTAL DISTRICT SUPPORT ROLES	4	4	0	0%
Scout Active Support	40	57	-17	-30%
TOTAL SUPPORT ROLES	108	140	-32	-22%
TOTAL ADULT ROLES	441	468	-27	-6%

Our members

TOTAL MEMBERSHIP	1,940	1,986	-46	-2%
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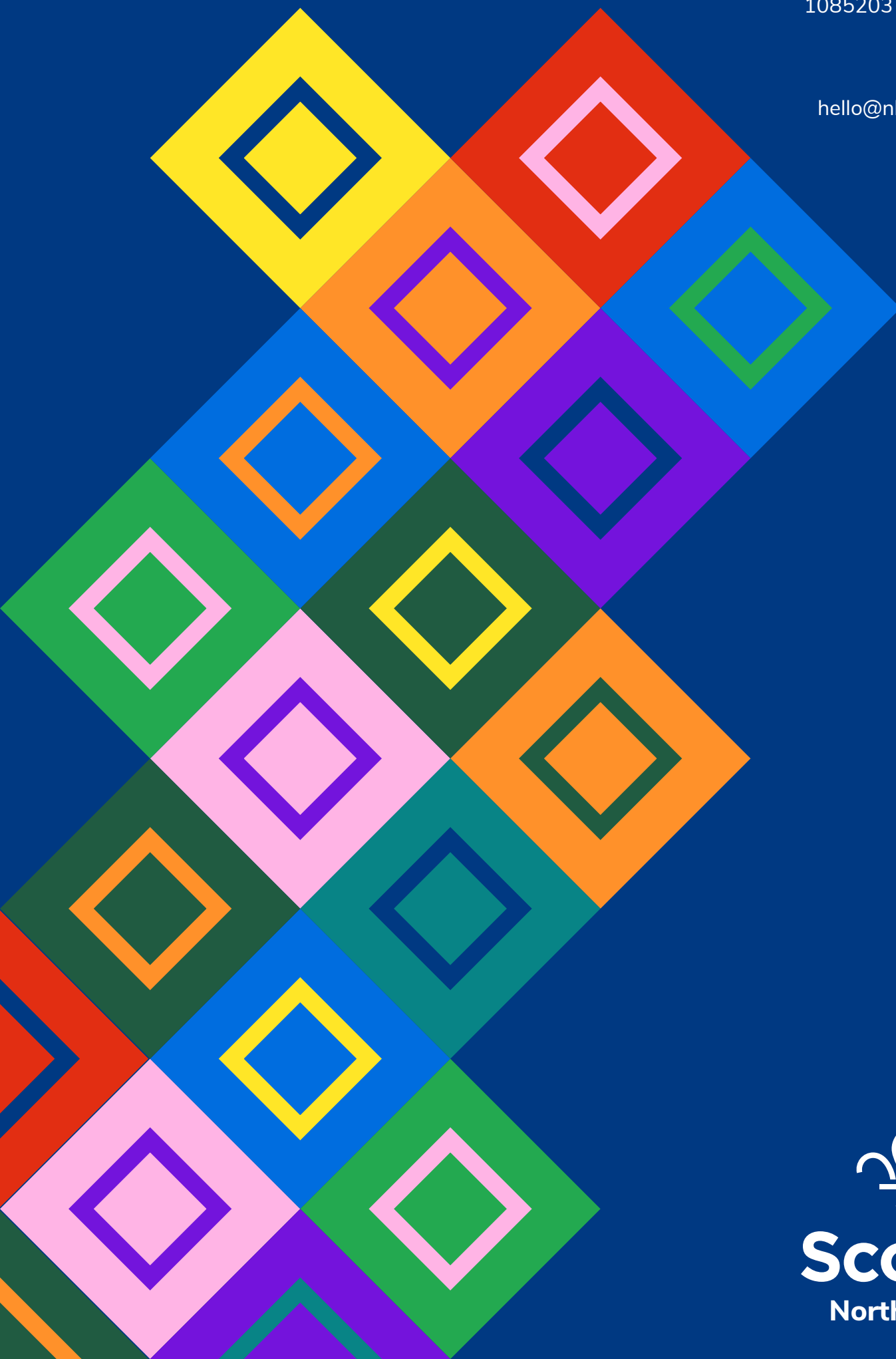
Total Membership to pay HQ Membership Subscription (Youth Membership excluding Scout Network) 1,465

OPERATIONAL UNITS			
Scout Groups	20	22	-2
Squirrel Scout Drays	2	1	+1
Beaver Scout Colonies	16	16	0
Cub Scout Packs	20	20	0
Scout Troops	20	20	0
Explorer Scout Units, including YL Units	9	9	0
Scout Networks	1	1	0
Scout Active Support Units	3	4	-1

North Leeds Scouts

Charity number
1085203 (England and
Wales)

Contact us
hello@nlscouts.org.uk



Scouts
North Leeds