

Winchester Muslim Cultural Association

Charity No. 1085124

Trustees' Report and Unaudited Accounts

31 August 2023

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The trustees present their report with the unaudited financial statements of the charity for the year ended 31 August 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 1085124

Principal Office

Winchester Islamic Centre

55 Hyde Street

Winchester

SO23 7DY

Trustees

The following trustees served during the year:

K. Alam

S.A. Chowdhury

M. Hendawi

S. Hussain

A. Kayum

I. Khan

A.S. Moon

M. Suwareh

Key Management Personnel

Chair

A.S Moon

Treasurer

S. Chowdhury

Secretary

A.Kayum

Accountants

Roger Smallman & Co Ltd

Suite 20

The Director General's House

15 Rockstone Place

Southampton

SO15 2EP

OBJECTIVES AND ACTIVITIES

The purpose of the charity as set out in its governing document is to provide a facility where Muslims can practice their faith, provide education services for children and adults and opportunities for community development in addition to providing a community facility for all the inhabitants of Winchester.

The charitable objects of the Charity are to advance the Islamic Deen (Belief System) by:

1 Relieving poverty, hardship and distress

2 Providing opportunities for the promotion of education and socio-cultural development, and

3 Working with other organisations;

through utilising any means which are Shari'ah and UK legislative compliant (the Objects)

ACHIEVEMENTS AND PERFORMANCE

In this reporting period the activities arranged included the provision of weekly Jummah (Friday congregational prayers) with over 90 regular attendees, provision of Tarawih Prayers – this year we arranged 2 sessions to allow more women and community members to attend, arranged 2 community Eid Prayers with over 150 attendees, fundraising for disaster relief for those affected by the Syria/Turkey earthquake and Pakistan floods, outreach work with Broughton Scouts group, coordinated donations of prayer mats and Qur'an for Kings' School Muslim prayer room, organised a discussion group on the provision for education classes for children with guest speaker Abdullah Khuja (Silk Route Charity), information sharing with other voluntary organisations in Winchester including City of Sanctuary, Winchester Poetry Festival, Hampshire Constabulary and Community First, organised a collection and distribution of winter clothes for refugees in partnership with Southampton & Winchester Visitors Group, outreach work with local builders' firm Waites giving guidance on provision of facilities for their Muslim employees, organised a welcome event for new communities in Winchester in partnership with Rotary Club of Winchester and City of Sanctuary for Ukrainian, Afghan and Syrian refugees.

A large portion of the focus and energy of the trustees was dedicated to fundraising for the purchase of Hyde Parish Hall that came on to the market in May 2023. The trustees organised community viewings of the property, community meetings to discuss and agree the purchase, sought independent legal, financial and Islamic jurisprudence on the purchase, instructed surveyors to carry out assessments, negotiated with the sellers, coordinated a massive fundraising effort to raise money locally, regionally and wider through external mosque collections.

The trustees would like to extend thanks to all community members who donated their time and energy for supporting all the activities and collections.

FINANCIAL REVIEW

By the end of the reporting period, the WMCA was well on target to collecting the necessary funds to complete the purchase having raised over £250,000 towards the agreed asking price of £700,000. The Exchange of Contracts was set for October 2023 and balancing fundraising efforts and monies raised fall into the next reporting period.

PLANS FOR FUTURE PERIODS

Going forwards, the trustees continued fundraising efforts and started the process of incorporating the WMCA as a Charitable Incorporated Organisation (CIO). The formation of a CIO was recommended by the independent sources mentioned above and was ratified by the members in the subsequent reporting period.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The WMCA is an Unincorporated Association that is governed by a constitution adopted by members in August 2000, amended in 2001 and in 2012. The WMCA is registered with the Charity Commission in England and Wales

The existing trustees were elected to the committee at an Annual General Meeting of members in July 2022. The election process was overseen by former Mayor of Winchester Chris Pines as Independent Election Commissioner. Mr. Pines collated nominations, performed checks of the nominees and conducted the election process at the AGM. The trustees serve for a period of 3 years as set out in the constitution until the next election of trustees in July 2025.

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits. The Chair of trustees chaired meetings and minutes of meetings are available to members.

Following appointment, new trustees are introduced to their new role and given copies of the constitution. Publications from the Charity Commission are also provided including the guidance on charities and public benefit. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act. New trustees work with an existing trustee assisting on activities and projects run by the charity.

The trustees have assessed the risks the charity faces and have drawn up a risk matrix which identifies the major risks by area of activity, the nature of those risks, the likelihood of the risks happening, and the measures taken to manage them. The trustees review this risk matrix as required at their meetings. The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. Insurance cover is in place and the finances of the Mosque are kept under review. Appropriate DBS checks, supported by regularly reviewed policies, are made for all those who work with children or other vulnerable groups that the WMCA provides activities and services for.

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

A.S. Moon
Trustee
31 August 2023

I report to the trustees on my examination of the financial statements of Winchester Muslim Cultural Association for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

As the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination by being a qualified member of Chartered Accountant.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

C Gunning Chartered Accountant

Roger Smallman & Co Ltd

Suite 20

The Director General's House

15 Rockstone Place

Southampton

SO15 2EP

31 August 2023

Winchester Muslim Cultural Association
Statement of Financial Activities
for the year ended 31 August 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
	Notes				
Income and endowments from:					
Donations and legacies	2	13,676	234,170	247,846	11,643
Investments	3	719	-	719	22
Other	4	1,740	-	1,740	100
Total		16,135	234,170	250,305	11,765
Expenditure on:					
Raising funds	5	7,873	-	7,873	4,971
Charitable activities	6	417	-	417	-
Other	7	3,470	-	3,470	750
Total		11,760	-	11,760	5,721
Net gains on investments		-	-	-	-
Net income		4,375	234,170	238,545	6,044
Transfers between funds		-	-	-	-
Net income before other gains/(losses)		4,375	234,170	238,545	6,044
Other gains and losses					
Net movement in funds		4,375	234,170	238,545	6,044
Reconciliation of funds:					
Total funds brought forward		183,927	-	183,927	177,883
Total funds carried forward		188,302	234,170	422,472	183,927

Winchester Muslim Cultural Association

Balance Sheet

at 31 August 2023

Charity No. 1085124

		2023	2022
		£	£
Current assets			
Debtors	9	7,600	-
Cash at bank and in hand		415,662	184,597
		<u>423,262</u>	<u>184,597</u>
Creditors: Amount falling due within one year	10	(790)	(670)
Net current assets		422,472	183,927
Total assets less current liabilities		422,472	183,927
Net assets excluding pension asset or liability		<u>422,472</u>	<u>183,927</u>
Total net assets		<u>422,472</u>	<u>183,927</u>
The funds of the charity			
Restricted funds	11		
Restricted income funds		234,170	-
		<u>234,170</u>	<u>-</u>
Unrestricted funds	11		
General funds		188,302	183,927
		<u>188,302</u>	<u>183,927</u>
Reserves	11		
Total funds		<u>422,472</u>	<u>183,927</u>

Approved by the trustees on 31 August 2023

And signed on their behalf by:

S.A. Chowdhury

Trustee

31 August 2023

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
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Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
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Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
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Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
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Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
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Volunteer help	The value of any volunteer help received is not included in the accounts.
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Investment income	This is included in the accounts when receivable.
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Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
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Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.
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Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2 Income from donations and legacies

	Unrestricted	Restricted	Total 2023	Total 2022
	£	£	£	£
Regular Giving	6,310	-	6,310	3,160
Jummah	7,183	-	7,183	7,110
Mosque fund	0	234,170	234,170	-
Other	183	-	183	1,373
	<u>13,676</u>	<u>234,170</u>	<u>247,846</u>	<u>11,643</u>

3 Income from investments

	Unrestricted	Total 2023	Total 2022
	£	£	£
Interest	719	719	22
	<u>719</u>	<u>719</u>	<u>22</u>

4 Other income

	Unrestricted	Total 2023	Total 2022
	£	£	£
Collections for other charities	1,740	1,740	100
	<u>1,740</u>	<u>1,740</u>	<u>100</u>

5 Expenditure on raising funds

	Unrestricted	Total 2023	Total 2022
	£	£	£
<i>Costs of generating voluntary income</i>			
Jummah	7,873	7,873	4,971
	<u>7,873</u>	<u>7,873</u>	<u>4,971</u>

6 Expenditure on charitable activities

	Unrestricted	Total 2023	Total 2022
	£	£	£
<i>Governance costs</i>			
	417	417	-
	<u>417</u>	<u>417</u>	<u>-</u>

7 Other expenditure

	Unrestricted	Total 2023	Total 2022
	£	£	£
General administrative costs	2,562	2,562	150
Legal and professional costs	908	908	600
	<u>3,470</u>	<u>3,470</u>	<u>750</u>

8 Staff costs

No employee received emoluments in excess of £60,000.

9 Debtors

	2023	2022
	£	£
Prepayments and accrued income	7,600	-
	<u>7,600</u>	<u>-</u>

10 Creditors:

amounts falling due within one year

	2023	2022
	£	£
Other creditors	70	70
Accruals	720	600
	<u>790</u>	<u>670</u>

11 Movement in funds

	At 1 September 2022	Incoming resources (including other gains/losses) £	Resources expended £	At 31 August 2023 £
Restricted funds:				
Restricted income funds:	-	234,170	-	234,170
<i>Total</i>	<u>-</u>	<u>234,170</u>	<u>-</u>	<u>234,170</u>
Unrestricted funds:				
General funds	183,927	16,135	(11,760)	188,302
Total funds	<u>183,927</u>	<u>250,305</u>	<u>(11,760)</u>	<u>422,472</u>

12 Analysis of net assets between funds

	Unrestricted funds £	Total £
Net current assets	422,472	422,472
	<u>422,472</u>	<u>422,472</u>

13 Reconciliation of net debt

	At 1 September 2022 £	Cash flows £	At 31 August 2023 £
Cash and cash equivalents	184,597	231,065	415,662
	<u>184,597</u>	<u>231,065</u>	<u>415,662</u>
Net debt	<u>184,597</u>	<u>231,065</u>	<u>415,662</u>

Winchester Muslim Cultural Association
Detailed Statement of Financial Activities
for the year ended 31 August 2023

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income and endowments from:				
Donations and legacies				
Regular Giving	6,310	-	6,310	3,160
Jummah	7,183	-	7,183	7,110
Mosque fund	0	234,170	234,170	-
Other	183	-	183	1,373
	<u>13,676</u>	<u>234,170</u>	<u>247,846</u>	<u>11,643</u>
Investments				
Interest	719	-	719	22
	<u>719</u>	<u>-</u>	<u>719</u>	<u>22</u>
Other				
Collections for other charities	1,740	-	1,740	100
	<u>1,740</u>	<u>-</u>	<u>1,740</u>	<u>100</u>
Total income and endowments	16,135	234,170	250,305	11,765
Expenditure on:				
Costs of generating donations and legacies				
Jummah	7,873	-	7,873	4,971
	<u>7,873</u>	<u>-</u>	<u>7,873</u>	<u>4,971</u>
Total of expenditure on raising funds	7,873	-	7,873	4,971
Governance costs				
	417	-	417	-
	<u>417</u>	<u>-</u>	<u>417</u>	<u>-</u>
Total of expenditure on charitable activities	417	-	417	-
General administrative costs, including depreciation and amortisation				
Bank charges	822	-	822	50
Sundry expenses	1,740	-	1,740	100
	<u>2,562</u>	<u>-</u>	<u>2,562</u>	<u>150</u>
Legal and professional costs				
Accountancy and bookkeeping	908	-	908	600
	<u>908</u>	<u>-</u>	<u>908</u>	<u>600</u>
Total of expenditure of other costs	3,470	-	3,470	750
Total expenditure	11,760	-	11,760	5,721
Net gains on investments	-	-	-	-

Winchester Muslim Cultural Association
Detailed Statement of Financial Activities

Net income	4,375	234,170	238,545	6,044
Net income before other gains/(losses)	4,375	234,170	238,545	6,044
Other Gains	-	-	-	-
Net movement in funds	4,375	234,170	238,545	6,044
Reconciliation of funds:				
Total funds brought forward	183,927	-	183,927	177,883
Total funds carried forward	188,302	234,170	422,472	183,927