

EAST GRINSTEAD U3A

Accounts

31 August 2021

EAST GRINSTEAD U3A

Trustees' Annual Report for the year ending 31 August 2021

Registered Charity 1084934

Contact address:

Langley
Lowdells Lane
East Grinstead
RH19 2AW

Trustees

Sandra Webb	Chair
John Wells	Groups Coordinator
Mary Hamilton	Treasurer
Linda Howard	Secretary
Danielle Clarke	Events Coordinator
David Bignell	Membership Secretary
Susan Hodgson	Member and SUN representative
Michael Kilfiger	Newsletter Editor

Structure, governance and management

The charity is constituted as an unincorporated association. The governing document of East Grinstead U3A is its constitution as adopted in 1995 and amended 2001, 2005, 2018 and 2020.

Management of East Grinstead U3A is vested in a committee, whose members are the trustees of the charity. Trustees are appointed by the management committee and elected at the annual general meeting.

Objects of the charity

The advancement of education and, in particular, the education of older people and those who are retired from full time work, by all means, including associated activities conducive to learning and personal development

Main activities

The promotion of educational activities among older people and the encouragement of social gatherings, achieved by the creation of separate self-help groups under the umbrella of our organisation. Typical groups include: bridge, singing, science, arts, conversation, foreign languages, discussion, psychology, walking etc.

EAST GRINSTEAD U3A

Trustees' Annual Report for the year ending 31 August 2021 (continued)

Achievements and performance

The extraordinary events of this year continued to present some significant challenges, both for our committee and our membership, as two lockdowns and Covid restrictions curtailed our usual activities. During this period, our key priorities were to:- maintain as many activities as possible for members to enjoy; to maintain contact with all members; to encourage our existing members to renew their membership and to attract new members.

Some of our interest groups managed to keep meeting throughout the year, with the benefit of Zoom, and by the Autumn of 2020 we were able to recommence our Monthly Meetings with Speakers giving their talks via Zoom. We also used Zoom for a range of other activities, such as quizzes, informal chat sessions and 'how to get the best from Zoom' sessions. In addition, we introduced a Monthly Photo Competition.

Our AGM at the end of 2020 took the form of a paper/email event to allow all our members, regardless of internet status, to be involved. We also continued to deliver our Newsletter in paper and electronic format.

By the Spring of 2021 we were able to start the process of raising the profile of our u3a in order to attract new members. A Publicity Group was created and introduced a series of new initiatives, such as:-articles in local publications; an appearance on local radio; a Pop Up Stall in the High Street and developing our Enrolment Day into a well-advertised Open Day. From the feedback from our most recent members, we have identified that these initiatives played a key role in 'spreading the word' resulting in the recruitment of over a hundred new members.

Towards the end of the Summer, most interest groups were able to restart their activities, either by the continued use of Zoom or with face to face meetings. The number and range of interest groups increased with the introduction of a number of new groups.

Existing members, who chose to renew their membership, were rewarded with a discounted membership fee for their loyalty and the majority have chosen to renew. With the addition of our new members, our membership now stands at 679 members and continues to grow.

Reserves

At 31 August 2021, East Grinstead held bank balances of £21,360 after excluding balances held for specific groups.

The charity is in the process of developing its reserves policy.

This report was approved by the Management Committee on 8/11/21..... and signed on its behalf by:

S Webb

Sandra Webb
Chair

EAST GRINSTEAD U3A

Independent Examiner's Report to the trustees of East Grinstead U3A

I report on the accounts of East Grinstead U3A for the year ended 31 August 2021, which are set out on page 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the Charities Act 2011 have not been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Alexandra Durrant
Alexandra Durrant Ltd
10a/12a High Street
East Grinstead
West Sussex RH19 3AW

8/11/2021

EAST GRINSTEAD U3A

Year ending 31 August 2021

<u>Receipts & Payments Account</u>	2020/21	2019/20
<i>All receipts & payments are unrestricted</i>	Total	Total
	£	£
Memberships	8,722	9,115
Other group income	4,925	14,588
Events & outings	30,861	12,732
Income tax recoverable	0	1,225
Interest received	1	9
TOTAL RECEIPTS	44,509	37,669
Capitation	1,936	2,555
Affiliation fees	0	35
Newsletter	408	567
Publicity	348	0
U3A News	1,021	1,897
Group leaders' meetings	100	0
Expenses of open meetings	1,307	1,489
Room hire & group expenses	4,197	13,057
Cost of events & outings	35,004	8,638
Office expenses	2,230	3,604
Independent examiner's fees	330	315
Payments to charities	0	361
	46,881	32,518
Assets purchased	71	267
TOTAL PAYMENTS	46,952	32,785
NET RECEIPTS & PAYMENTS	-2,443	4,884
Cash funds brought forward	27,904	23,020
Cash funds carried forward	25,461	27,904

Cash funds are allocated to groups and U3A generally, as follows:

U3A	21,360	23,800
Groups total	4,101	4,104

Assets retained for the charity's own use

Projector screen	56	56
Portable PA system inc microphones	267	267
Printer	71	

Liabilities

2020/21 independent examination fee	342	330
Memberships 2020/21 received early	4,087	2,217
Contributions collected for future outings & holidays	0	4,471

The accounts were approved by the Management Committee on
 ...8/11/21... and signed on its behalf by

Sandra Webb *Sandra Webb*
 Chair