

Agenda for Annual General Meeting of the Shire Oak (Leeds) District Scout Council July 2025

List of attendees

1	Faramaz Neysari	Co-opted member of Shire Oak District Trustee Board
2	Sarah Shay	GLV Bramhope Village Scout Group
3	Chris Heath	GLV 7 th Airedale Scout Group
4	David Greenwood	16 th Airedale Scout Group
5	Colin Oxley	7 th Airedale Scout Group
6	Cassy Simpson	GLV 7 th Airedale Scout Group
7	Chris Holmes	9 th Airedale Scout Group
8	Sid Mayhew	Shire Oak District President
9	Alex Mutch	Shire Oak District Lead Volunteer
10	Robert Turner	Shire Oak District Trustee Board – Treasurer and Jubilee Hall liaison and Cookridge Community Scout Group
11	Andrew Sykes	Shire Oak District Trustee Board – Chair – and Hunters Greave liaison
12	Patrick Smith	Shire Oak District Trustee Board - Secretary

Minutes

		Minute
1 (i)	Introductions and Welcome	
1 (ii)	Confirm the chair of the meeting	All present agreed Andrew Sykes should Chair meeting (Sid and Cassy) Noted that the meeting was quorate (quorum 12 as per constitution as agreed July 2025 AGM)
2	Apologies for absence	None received in advance
3	Governance	
3a	Receive and approve the minutes of the Shire Oak District Scout Council AGM of 25 June 2024 reproduced in Appendix I of the Trustee Report of July 2025	Approved (Patrick and Sid)
3b(i)	To note that the Constitution is set out in Scout Policy Organisation and Rules	Noted
3b(ii)	Agree that the length of service for elected and co-opted members will be three years but that for this first period 1/3 rd of the elected members will serve for 3 yrs 1/3 rd of the elected members will serve for 2 yrs 1/3 rd of the elected members will serve for 1 yrs This is to prevent all the elected members from finishing their term at the same time. The District Trustee Board be empowered to allocate the 1/3 groups as they see fit at their first meeting following the Scout Council AGM.	Approved (Sarah and Alex)

3b(iii)	Recognise that we are independently registered with the charity commissioners as required due to the interest of the District in property, specifically Hunters Greave Campsite and Jubilee Hall. (1084927 Shire Oak (Leeds) District Scout Council	Recognised
3c	The Districts financial year ends on 31 March annually	Noted
3d	Approve appointed and community members	Not required at Shire Oak
3e	Agree the maximum number of members of the District Trustees Board	Remains at 12 which is the maximum permitted under the constitution
3f	Agree what the quorum for the District Scout Council will be	Remains at 12 or 10% of the Scout Council membership whichever is the lesser
4	Review of the Previous year	
4a	District Lead Volunteers Review (District Commissioner)	See below
4b(i)	Receive the Annual Report of the District Trustee Board	Shire Oak (Leeds) District Scout Trustee Report July 2025 accepted (Cassy and Robert)
4b(ii)	Receive and approve the annual accounts for Shire Oak District for the year to 31 March 2025	Reserves policy noted Finance in strong position – in y/e 31.3.25 short delay in payment to County explains larger than normal closing cash balance. Approved (Alex and Chris)
5	Appointments	
5a	Elect District Chair	Andrew Sykes appointed District Chair (Patrick and Sid)
5b	Elect District Treasurer	Robert Turner appointed (Sid and Patrick)
5c	Elect members	Faramaz Neysari (co-opted), elected (Patrick and Robert)
5d	Reappoint District President and Vice Presidents	Approved – (Alex and Patrick) President – Sid Mayhew Vice President – Jean Douglas
5e	Reappoint UHY BPR Heaton as examiner of the accounts for the subsequent year	Reappoint examiner approved (Alex and Patrick)
6	Closing Remarks	Andrew expressed thanks to those present. Andrew noted passing of Tony Denton and Keith Williams who have been involved in Scouting in the District for extended periods.

District Lead Volunteer 24-25 AGM Report

As for most in members scouting 24/25 has been a year for change. We've changed how our teams are structured, how trustee boards operate and many roles have also changed. There has also been the introduction of our new membership system for leaders which has taken a fair bit of getting used to.

The one thing that hasn't changed is the census and it's completion January. Numbers for young people show we are going well and we have had a small uptake

in adult volunteers which is always good to hear. We now have over 300 leaders and 850 young people. Groups in the district have even been opening new sections where we have demand. The main issues shown by the census continues to be waiting lists with over 380 young people on waiting lists.

This year Bramhope village opened our districts first Squirrel Drey. The Drey has been a massive recruiter for Bramhope this year in both leaders and young people. They are proving that this new section can provide great early scout to young people and can also recruit lots of new leaders. The leaders that have supported this from Bramhope have been fantastic in encouraging and helping the new leaders with the drey and it's been a great team effort.

Groups and sections have continued to provide loads of great programme ideas for young people and lots of opportunities to camp so young people have always been engaged in Shire Oak. Significant amounts of top awards have been handed to young people and a massive thank you should go to the leaders who provide amazing environments for young people to thrive.

Hunters Greave this year is going from strength to strength. We are seeing more people than ever use the facility and the team down at hunters are really improving the facilities and activities. Plans to renovate the toilet block are next in line.

Once again I need to give a massive thanks to all the District Team and Trustee Board who have helped the district and me throughout the year with the great support they give. With the changes that happened at the end of 2024 to our structure, teams and membership system saw some roles no longer exist and the people in them take a step back. Particularly those of the Appointments Secretary, Appointments Committee and District Training Manager. I would like to massively thank Lynda, Trevor and the full committee who have all given to scouting significantly over many great years of service. Being on the other end of the phone for the past 7 years as I have been DC/DLV has been massively helpful, many times they were the team that had the answers to any questions I could throw their way. Their knowledge and support has been invaluable.

Lastly I would like to say thank you to the amazing volunteers in our groups. The work they put into supporting young people in our area is amazing. The young people in our area are lucky to have such dedicated leaders.

Thanks Alex.
District Lead Volunteer

Shire Oak (Leeds) District Scout Council

Receipts and payments account

Year start date

Year end date

For the year from	01/04/2024	To	31/03/2025
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Receipts and payments

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	35,247	41,364
Donations	500	
Contribution from Closed Group	-	1,300
Gift Aid	243	-
Other similar income	167	-
Sub total	36,157	42,664
Grants		
Maintenance grant	-	-
Other grants	-	-
Sub total	-	-
Fundraising events (gross)		
Hunters Greave Activity Centre	8,650	9,064
Explorers Activities	736	464
Aldwark	-	-
Uniform Contribution	10	9,470
Sub total	9,396	18,998
Scout hut income		
Hire of building	-	-
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	-	-
Investment income		
Bank interest	361	331
Building Society interest	389	40
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	750	371
Total Gross Income	46,303	62,033
Asset and investment sales, etc.	-	-
Total receipts	46,303	62,033

Shire Oak (Leeds) District Scout Council

Receipts and payments account

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Receipts and payments

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	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	777	40,993
Explorers	-	1,899
Uniform	223	-
Rent & Rates	35	36
Water and Sewerage	-	-
Electricity and Gas	925	1,321
Insurance	1,745	2,164
Repairs and Renewals	1,905	3,783
Event Costs	1,857	13,575
Printing and photocopying	-	-
Telecoms (Web Hosting)	169	-
Bank Charges	173	147
Room Hire	-	260
Loan to Jubilee Hall	1,044	-
Hunters Greave Lease Costs	-	-
Aldwark Activity Centre	-	1,300
Sundry Expenses	100	1,080
Sub total	8,953	66,558
Fundraising expenses		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
Sub total	-	-
Total Gross Expenditure	8,953	66,558
Asset and investment purchases, etc.	-	-
Total payments	8,953	66,558
Net of receipts/(payments)	37,350	- 4,525
Cash funds last year end	54,362	58,887
Cash funds this year end	91,712	54,362

Shire Oak (Leeds) District Scout Council

Receipts and payments account

Year start date

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For the year from	01/04/2024	To	31/03/2025
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Statement of assets and liabilities at the end of the year

	31/03/2025 Unrestricted funds £	31/03/2024 Unrestricted funds £
Cash funds		
Bank current account	48,266	19,050
Bank deposit account	26,086	19,222
Building society account	15,795	15,958
The Scout Association Short Term Investment Service	-	-
Cash/Floats	1,565	132
Total cash funds	91,712	54,362
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	16,084	3,062
Insurance claim	-	-
Sub total	16,084	3,062
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid	43,717	-
Expenses incurred but not invoiced	-	352
Subscriptions not yet paid	-	-
Loan - detail	-	-
Hunters Greave Lease	8,000	8,000
Sub total	51,717	8,352
Total net assets	56,079	49,072

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 17th March 2026 and signed on their behalf by:

Signature

Print Name

Andrew Sykes	Chair
Robert Turner	Treasurer

SHIRE OAK (LEEDS) DISTRICT SCOUT COUNCIL

Charity Commission registered number 1084927

**Accounts
for the year ended 31 March 2025**

Independent Examiner's Report to the Trustees of the Shire Oak (Leeds) District Scout Council for the year ended 31 March 2025

I report to the charity's trustees of the Shire Oak (Leeds) District Scout Council on my examination of the receipts and payments accounts for the year ended 31 March 2025 which are attached.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination that the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Martin Garrity FCCA FCA

UHY BPR Heaton
Chartered Accountants
Glenewes House
Gate Way Drive
Yeadon
Leeds
LS19 7XY

18 March 2026

Shire Oak (Leeds) District Scout Council

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