

BOGNOR VINEYARD

England & Wales · Charity number 1084904

Details

Other names The Landing Place Vineyard

Status Registered

Legal form Charitable company

Company number [04093580](#)

Registered 2001-02-06

Register [View on the Charity Commission register](#)

Contact

Address 5a Waterloo Square
Bognor Regis
PO21 1TE

Phone 01243861113

Email office@bognorvineyard.org.uk

Website www.bognorvineyard.org.uk

Activities

Objects: (A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS APPEARING IN THE SCHEDULE HERETO IN BOGNOR REGIS AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT AND SUCH OTHER PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF BOGNOR VINEYARD; (B) TO RELIEVE PERSONS WHO ARE IN CONDITIONS OF NEED OR HARDSHIP OR WHO ARE AGED OR SICK AND TO RELIEVE THE DISTRESS CAUSED THEREBY IN THE SAID BOGNOR REGIS AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE TRUSTEES MAY FROM TIME TO THINK FIT; (C) TO ADVANCE EDUCATION IN ACCORDANCE WITH THE CHRISTIAN PRINCIPLES IN THE SAID BOGNOR REGIS AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE TRUSTEES MAY FROM TIME TO THINK FIT.

Activities: Bognor Vineyard is a local church, part of the national network of Vineyard Churches UK.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** BOGNOR REGIS AND OTHER PARTS OF THE UNITED KINGDOM OR THE WORLD
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-31	£153,549	£155,201	-	-
2023-10-31	£157,076	£158,320	-	-
2022-10-31	£180,076	£178,265	-	-
2021-10-31	£198,588	£176,542	-	-
2020-10-31	£217,363	£202,832	-	-

Trustees

Name	Role	Appointed
Gabrielle Sartin	Chair	2017-10-09
Ann Hamilton		2024-09-01
Henry Cross		2025-10-02
Hilda Joyce Sherwood		2026-01-22
Lisa Van Driel		2024-03-15
Lorna Earle		2024-09-01

BOGNOR VINEYARD

England & Wales - Charity number 1084904

Accounts

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2024

Bognor Vineyard

(A company limited by guarantee)

Charity registration number: 1084904

Company registration number: 4093580

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

BOGNOR VINEYARD

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BOGNOR VINEYARD

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees	Lisa Van Driel (appointed 15 March 2024) Gabrielle Sartin Patrick Wicker (resigned 23 February 2024) Johanna Coates (resigned 13 February 2025) Kevin Finniear Alan Coombs (resigned 2 November 2023) Annie Hamilton (appointed 1 September 2024) Lorna Earle (appointed 1 September 2024)
Secretary	Lorna Earle
Charity Registration Number	1084904
Company Registration Number	4093580
Registered Office	The charity is incorporated in England. Waterloo House 5a Waterloo Square Bognor Regis West Sussex PO21 1TE
Independent Examiner	G W Schulz FCMA Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham Chichester West Sussex PO18 8NF
Bankers	Barclays Bank PLC Leicester LE87 2BB

BOGNOR VINEYARD

TRUSTEES' REPORT

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 October 2024.

Objectives and activities

Purposes and aims

The primary aims and purposes of Bognor Vineyard Church as contained in our Memorandum & Articles of association are to:

- Advance the Christian faith in accordance with our Statement Of Beliefs in Bognor Regis and in such other parts of the United Kingdom or the World as the Trustees from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of Bognor Vineyard.
- Relieve persons who are in conditions of need and hardship or who are aged or sick and to relieve the distress caused thereby in Bognor Regis and in such other parts of the United Kingdom or the World as the Trustees from time to time think fit.
- Advance education in accordance with the Christian principles in the said Bognor Regis area and in such other parts of the United Kingdom or the world as the trustees from time to time think fit.

Bognor Vineyard is committed to seeing people transformed by the love of God, becoming fully devoted followers of Jesus who are grounded in his truth and empowered by his Spirit for the sake of His kingdom.

This is primarily achieved through:

- Public Worship and Prayer.
- Christian Biblical teaching and sharing of our faith.
- Facilitating and strengthening closer friendships and community including links with other churches and services.
- Provision of Pastoral Care for those within the church and the local community.
- Missionary and outreach work.
- Creating a welcoming space in our registered premises to those who engage in our activities.

Main objectives

Our main objectives continue to be the pastoral and spiritual care of those who attend Bognor Vineyard Church and its activities in line with our Christian Faith. When planning our activities for the year, the trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Structure, governance and management

Nature of governing document

Bognor Vineyard is a charitable company, limited by guarantee, as defined by the Companies Act 2006 and was set up by a Memorandum of Association on 20/10/2000. The Charity is constituted under a Memorandum of Association dated 20/10/2020 and is a registered charity number 1084904.

BOGNOR VINEYARD

TRUSTEES' REPORT

Recruitment and appointment of trustees

Trustees are appointed in accordance with the Memorandum and Articles of Association. The existing trustees are responsible for the recruitment of new trustees.

In selecting new trustees, we seek to identify people who have an understanding of the events and functions organised by the charity, are willing to volunteer to help in our broader community work and are committed to the purposes as set out in the objects contained in the company's memorandum of association. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charities aims in their activities and, if all agree, they are then proposed as new trustees at the subsequent trustees' meeting in accordance with the Memorandum and Articles of Association. This process allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills.

We had three resignations from the Board during the year. One was Alan Coombs at the beginning of the year and the other was Patrick Wicker who also resigned as Senior Pastor in February 2024, lastly Johanna Reeves who resigned in February 2025. We would like to thank them for their dedication to Bognor Vineyard. We welcomed Lisa van Driel back to the board in March 2024. Annie Hamilton and Lorna Earle were also recruited in August of 2024.

Induction and training of trustees

Following appointment, new trustees are introduced to their new role and given copies of the trust deed and a guide to the policies and procedures adopted by our charity. A number of publications from the Charity Commission are also provided including the guidance on charities and public benefit and on the advancement of religion for the public benefit . This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act. A full trustee training was received on 18th October 2024.

We had two new trustees appointed this year.

Organisational structure

The management of the charity and its governance is the responsibility of the trustees. The directors are trustees for the purposes of the Charity Commission. Bognor Vineyard is part of the national network of Vineyard Churches UK & Ireland (VCUKI) who provide oversight, training and support for Trustees and Senior Leadership. As a requirement of VCUKI, the Senior Pastor sits on the Board of Trustees. Due to the resignation of the Senior Pastor and the current period of recruitment, there is not currently a Senior Pastor on the Board of Trustees.

The Church normally functions with a leadership team who share Spiritual oversight with the Senior Pastors of our various ministries and activities. Day to day decisions on expenditure and activities are decided by the staff in charge of different areas of the church in line with our financial policies. However, as the Church is trying to recruit a Senior Pastor, there is an Interim Leadership Team who are working closely with the Trustees to keep the church running. They were chosen and appointed by the Trustees and the Area Pastors in February 2024. The Trustees and Interim Leadership Team give their time freely and receive no remuneration or other financial benefits for their role.

BOGNOR VINEYARD

TRUSTEES' REPORT

It is a requirement under the memorandum & Articles of Association that the trustees meet together as a body at least 3 times a year. The Trustees meet every 2 months, and they meet with the Interim Leadership Team every other month.

Arrangements for setting key management personnel remuneration

The trustees consider the Senior Pastors of the church as their key management personnel. The Senior Pastor(s) pay is reviewed annually and normally increased in line with the Consumer Prices Index (CPI). Periodically their pay is also reviewed to be in line with similar positions in our national church network.

However, since February 2024, the Church has not had a Senior Pastor and the Interim Leadership Team have been acting together as the key management personnel.

Payments to trustees and their relatives

There have been no payments to Trustees or their relatives since the resignation of P Wicker in February 2024.

Volunteers

Bognor Vineyard continues to rely heavily on a 'volunteer workforce' to run our various church and community activities. The value of these volunteers is impossible to quantify and is impossible to reflect in these accounts and we are eternally grateful to each and every one of them.

Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

This rolling review considers policies in the following areas:

- Financial
- Staff and Volunteers
- Health & Safety, fire, first aid and risk assessment
- IT and data management
- Child and vulnerable adult protection
- Insurance for property and activities
- Property maintenance and utilities

The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. In particular, insurance cover is in place and the finances of the church are kept under regular review. Appropriate Disclosure and Barring Service (DBS) checks supported by regularly reviewed policies including safer recruitment and training, are made for all those who work with children or other vulnerable groups within the church and our charitable activities, including Youth of Bognor (YOB).

BOGNOR VINEYARD

TRUSTEES' REPORT

In a church charity mainly dependent on regular donations from its members, the trustees are always mindful of the potential financial risk in a reduction of donations. We attempt to mitigate this risk by the creation of monthly management accounts to ensure that a surplus and liquidity are maintained where possible, and through regular communication with members.

Achievements and performance

Review of activities

Attendance continues to be around 50-60 adults and children on a Sunday morning with midweek groups such as 'Sundaes on Tuesdays' (a youth group for 11-18 year olds) attracting 8 regular attendees; several midweek kinship groups for around 40 people; and a coffee morning at the Waterloo Square office. These midweek activities attract a significant number of attendees who do not regularly attend on a Sunday morning. Guest services such as Christmas, Valentine's Day and Easter Day normally attract much higher numbers with around 125 attending the Christmas Carol Service. The biggest challenges continue to be the pressures on our resources, both financial and human. A decrease in staff hours alongside a significant rise in building renovation costs, has made meeting all of our objectives a challenge. We have nevertheless succeeded in renovating the church offices and small meeting room and the two attached flats, which are now being rented thus providing an additional source of income for the church.

However, we have also continued to see God's faithfulness and provision and although our numbers are still low, we are seeing signs of growth and continue to be a group of people who love God and endeavour to demonstrate Jesus to those around us through the power and grace of the Holy Spirit.

Chichester Vineyard

As reported in last year's report, Chichester Vineyard (a church plant from Bognor Vineyard) was formally closed in June 2022 following the resignations of the existing Senior Pastors and no applications being received for the position.

£2,400 has yet to be distributed. These funds will be donated to Pregnancy Options in Chichester (£1,000) and for the benefit of people in the Chichester area (£1,400) in the 2024-25 year.

Youth of Bognor (YOB) Camp

YOB is a cross-church holiday venture that welcomes all children and young people from across Bognor Regis and surrounding areas. YOB is run by a core team with oversight from Bognor Vineyard. They hold their own bank accounts and all expenses are covered by themselves through fundraising, tickets and donations. In July 2024, due to the lack of funding, they made the Fundraiser redundant and the Director stopped taking a salary. The Director has taken on the fundraising duties and they have received approximately £2205 in grants so far since September 2024. The Camp is held in the Isle of Wight at Urban Saints Westbrook Centre. Approximately 47 YOBs (8-12), 2 Pre-YOBs (under 5), 5 Young Leaders (14-17) and 24 Adult Leaders (18+).

BOGNOR VINEYARD

TRUSTEES' REPORT

They are anticipating another year of lack of funding due to the cost-of-living crisis. They have reduced their out-going spending as much as possible, as stated above, and will edit some of their camp activities to reduce cost. They are attempting to reach out and convince the wider churches in Bognor to support them financially and they are also exploring other avenues of community fundraising. They have a fundraiser's plan of action in place and are exploring a cheaper venue moving forward.

Worship and prayer

Bognor Vineyard continues to be keen to offer a range of services during the week and over the course of the year, that the community find both beneficial and spiritually fulfilling. For example, we offer Sunday morning worship, prayer meetings & walks, mid-week Small Groups, youth and children's groups.

Small Groups continue to be a crucial part of church life and are well attended with a large percentage of our church family meeting regularly during the week. We have recently had to increase the number we run. Small group leaders are voluntary and have regular training and opportunity to seek support, so they in turn are able to offer practical as well as spiritual support to those in their groups. Small groups are overseen by the Interim Leadership Team.

We continue to meet on Sunday mornings at Felpham Community College. We are again seeing more steady numbers on Sunday mornings with approximately 50 regular adults. Whilst the income from donations from our committed members of the church continues to be slightly lower than in previous years, we are expectant that this will start to increase again as numbers continue to rise.

Ministries

Our Ministry staff and volunteers have remained fairly consistent since all the changes from last year. However as we are beginning to see growth in attendance in our church and its activities, we remain dedicated to finding longer term solutions to support those involved.

Youth, children and students - There have been a lot of changes to our staff and volunteers with youth and kids. Having youth & children regularly attending Bognor Vineyard remains one of our highest priorities and we continually seek ways to increase volunteer participation in these ministries. Our Youth Leader of several years left in November 2022 and as an interim measure, our intern agreed to do a few paid hours until a more permanent solution was found. The intern then left in August 2024 and two volunteers continued to do a youth group on Tuesday evenings, averaging 8 young people weekly.

Due to a lack of volunteers and users on a Sunday morning, there are no separate groups for Youth and Kids work. Instead, there are toys and activities at the back of our church service, and a volunteer sets up and supervises them.

Pastoral Care - We continue to hold to the saying that 'faith without works is dead' and as such ensure that there is a practical outworking of what we believe the Bible teaches in helping those in need in our local and wider community, as demonstrated below. Bognor Vineyard Church sees its mission in the local community continue in supporting its more vulnerable members and will continue to build on this.

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TRUSTEES' REPORT

Support Fund - This fund is to practically support those connected to Bognor Vineyard who are in financial need.

Coffee support group and monthly lunch - Our weekly Tuesday coffee and quiz morning has continued with the support of our amazing volunteers and continues to be attended regularly by a few adults who are lonely or struggling, with the aim to build friendships and laugh together over a cuppa and cake in a safe space. We continue to hold a monthly Tuesday lunch for vulnerable adults and those on their own which is regularly attended by approx. 15 adults.

Agencies we support or participate with

Christians Against Poverty (CAP) - In December 2022, CAP restarted in one of the local churches. Bognor Vineyard along with several other churches in Bognor agreed to financially support CAP with a monthly donation of £311.33.

Arun Angels – Arun Angels in Bognor and Littlehampton came under the umbrella of Bognor Vineyard in May 2024. They continue to have volunteers that support and care for people as they leave pubs in Bognor Regis and Littlehampton on a Saturday night. Arun Angels works closely with Bognor Police to help reduce levels of confrontation and provide protection for vulnerable people. No financial assistance was made by Bognor Vineyard this year but they are now a project under Bognor Vineyard and our church office continues to be used as a base.

Bognor Churches Together - Last year saw the recently re-established Bognor Churches Together grow in membership and participation. Several meetings have taken place and members of Bognor Vineyard play an active part. No financial support was given by Bognor Vineyard.

Registered Premises

Our registered premises at 5a Waterloo Square in central Bognor Regis includes two flats and a café. Significant building work and refurbishment was undertaken in order to rent out the two flats. Tenancy was given on July 2024 for both flats. The café continues to operate and are a year into their 3-year contract. Work continues on the rest of the building and it is now being used increasingly for church events.

The back of the downstairs area holds our office, and the front is used by coffee mornings and lunches. It also acts as storage for a lot of our church equipment as we do not have a permanent meeting space. Our aim is to be able to use the space to increase mission work or rent out the space as needed.

Mission and Outreach

As trustees we are considering which missions we can help financially in the coming year. The Trustees are awaiting the new Senior Pastor before committing to new mission work. The church has supported local families following requests for support from a local school; continues to support families in need by offering funded or partially funded place on YOB Camp; and has enabled the congregation to support a link school in Rwanda.

BOGNOR VINEYARD

TRUSTEES' REPORT

Plans for future periods

Decisions around recruitment and how we continue to fulfil our Objects continue to be mainly dependent on financial costs and appropriate candidates for the Senior Pastor. The Trustees will then consider appointing an administrator, Children/Youth Pastors, and other staff roles as appropriate and needed.

Financial review

The trustees continue to be mindful of the economic situation and note the potential difficulties ahead with giving from the church members and the likely increase in demand of our services to the community. Despite this, the charity ended the year in a satisfactory financial position and in a reasonable position to develop its future activities.

Total income for the year amounted to £153,549 (2023: £157,076) and expenditure £155,201 (2023: £158,320).

Fund balances at the year-end are £450,454 made up of £430,509 unrestricted funds and £19,945 restricted funds. Unrestricted funds decreased by £3,730 and restricted funds increased by £2,078.

Investments

We have the church's office premises at 5a Waterloo Square in central Bognor Regis, along with the Café next door and the 2 flats above. We have also operated a policy of keeping available funds within interest-bearing deposit accounts having regard to liquidity requirements.

Reserves policy

'Free reserves' are those reserves free of any restriction that are available to meet the normal expenditure of the Church excluding that necessary to run the restricted activities. They provide a buffer of liquid funds to cover temporary shortfalls caused by an unforeseen decline in income or an unexpected increase in costs. Should any of these circumstances arise, these funds are intended to ensure that the charity can meet its contractual obligations to staff, premises and statutory bodies and its moral obligations to its donors.

The trustees seek to maintain a level of free reserves of three months unrestricted expenditure.

Free reserves are currently calculated by deducting the value of our freehold property, less the mortgage, from the unrestricted fund balance. As at 31 October 2024 free reserves were equal to four months of unrestricted expenditure. (As at 31 October 2023 the reserves equated to three months of unrestricted expenditure). See financial report below.

In the absence of a Senior Pastor, we finished this year with yet further reductions to our salary costs and full-time equivalent hours (FTE 0.5). We finished the year employing a total of 2 part-time staff.

BOGNOR VINEYARD

TRUSTEES' REPORT

Expenses of our pastoral care support in terms of flowers, small gifts, lunches and drinks remained similar to the previous year. We have felt this has been a crucial expense at a time where people's wellbeing and good mental health is at risk.

The majority of our church members give regularly and straight to our bank account. The Trustees continue to be informed regularly regarding the financial position by the bookkeeper.

Restricted reserves are kept to a minimum to ensure that funds are attributed in a timely way in accordance with the applicable restrictions. This applies to donations from individuals, fundraising, grants and legacies. These restricted reserves are reviewed each financial year.

The charity does not currently hold 'designated funds'.

No grants were received this year.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

BOGNOR VINEYARD

TRUSTEES' REPORT

Statement of Responsibilities

The trustees (who are also the directors of Bognor Vineyard for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 23 June 2025 and signed on its behalf by:

.....
Gabrielle Sartin
Trustee

.....
Kevin Finniar
Trustee

BOGNOR VINEYARD

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BOGNOR VINEYARD

I report to the charity trustees on my examination of the accounts of Bognor Vineyard for the year ended 31 October 2024.

Responsibilities and basis of report

As the charity's trustees of Bognor Vineyard (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Bognor Vineyard are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Bognor Vineyard as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
G W Schulz FCMA
Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

23 June 2025

BOGNOR VINEYARD

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 OCTOBER 2024

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Income and Endowments from:					
Donations and legacies	3	112,196	22,797	134,993	130,949
Charitable activities	4	-	6,835	6,835	17,335
Investment income	5	768	252	1,020	569
Other income	6	10,701	-	10,701	8,223
Total income		<u>123,665</u>	<u>29,884</u>	<u>153,549</u>	<u>157,076</u>
Expenditure on:					
Charitable activities	7	127,395	27,806	155,201	158,320
Total expenditure		<u>127,395</u>	<u>27,806</u>	<u>155,201</u>	<u>158,320</u>
Net (expenditure)/income		<u>(3,730)</u>	<u>2,078</u>	<u>(1,652)</u>	<u>(1,244)</u>
Net movement in funds		(3,730)	2,078	(1,652)	(1,244)
Reconciliation of funds					
Total funds brought forward		<u>434,239</u>	<u>17,867</u>	<u>452,106</u>	<u>453,350</u>
Total funds carried forward	16	<u>430,509</u>	<u>19,945</u>	<u>450,454</u>	<u>452,106</u>

The notes on pages 15 to 26 form an integral part of these financial statements.

BOGNOR VINEYARD
(REGISTRATION NUMBER: 4093580)
BALANCE SHEET
AS AT 31 OCTOBER 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	12	<u>398,074</u>	<u>398,765</u>
		<u>398,074</u>	<u>398,765</u>
Current assets			
Debtors	13	5,420	2,145
Cash at bank and in hand		<u>51,997</u>	<u>72,089</u>
		57,417	74,234
Creditors: Amounts falling due within one year	14	<u>(5,037)</u>	<u>(20,893)</u>
Net current assets		<u>52,380</u>	<u>53,341</u>
Net assets		<u>450,454</u>	<u>452,106</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		19,945	17,867
Unrestricted income funds			
Unrestricted funds		<u>430,509</u>	<u>434,239</u>
Total funds	16	<u>450,454</u>	<u>452,106</u>

For the financial year ending 31 October 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The notes on pages 15 to 26 form an integral part of these financial statements.

BOGNOR VINEYARD
(REGISTRATION NUMBER: 4093580)
BALANCE SHEET
AS AT 31 OCTOBER 2024

The financial statements on pages 12 to 26 were approved by the trustees, and authorised for issue on 23 June 2025 and signed on their behalf by:

.....
Gabrielle Sartin
Trustee

.....
Kevin Finniear
Trustee

The notes on pages 15 to 26 form an integral part of these financial statements.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2024

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Bognor Vineyard meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2024

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Gift aid

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant provisions

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2024

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Land and buildings	not provided
Furniture and equipment	25% on reducing balance

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Liabilities

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2024

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2024

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Donations and legacies;				
Donations	95,076	20,917	115,993	108,827
Gift aid reclaimed	17,120	-	17,120	22,122
Grants, including capital grants;				
Grants from other charities	-	1,880	1,880	-
	<u>112,196</u>	<u>22,797</u>	<u>134,993</u>	<u>130,949</u>

4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Events income	-	6,835	6,835	17,335
	<u>-</u>	<u>6,835</u>	<u>6,835</u>	<u>17,335</u>

5 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Interest receivable and similar income;				
Interest receivable on bank deposits	768	252	1,020	569
	<u>768</u>	<u>252</u>	<u>1,020</u>	<u>569</u>

6 Other income

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Rental income	10,701	-	10,701	8,223
	<u>10,701</u>	<u>-</u>	<u>10,701</u>	<u>8,223</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2024

7 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Premises - Waterloo Square		39,110	461	39,571	5,465
Church services costs		9,771	-	9,771	13,412
Events		331	147	478	(323)
Youth and children		1,267	-	1,267	2,106
Youth of Bognor		-	21,202	21,202	22,682
Compassion and refugee support		4,116	-	4,116	3,778
Administration costs		3,818	-	3,818	6,145
Insurance		2,838	-	2,838	2,870
Subscriptions		7,472	-	7,472	8,503
Training and conferences		538	-	538	1,221
Travel and subsistence		276	-	276	1,961
Professional fees		1,429	-	1,429	3,450
Bank/merchant charges		413	-	413	648
Mortgage interest		585	-	585	1,241
Office and admin support recharged		(1,200)	1,200	-	-
Independent examination		2,160	-	2,160	2,100
Depreciation		612	79	691	-
Grants	8	280	3,631	3,911	15,776
Staff costs	11	53,579	1,086	54,665	67,285
		<u>127,395</u>	<u>27,806</u>	<u>155,201</u>	<u>158,320</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2024

8 Grant- making

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Analysis of grants				
Grants to individuals	-	3,631	3,631	100
Grants to institutions	-	-	-	15,200
Small gifts	280	-	280	476
	<u>280</u>	<u>3,631</u>	<u>3,911</u>	<u>15,776</u>

9 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Patrick Wicker

Patrick Wicker received remuneration of £12,617 (2023: £37,850) during the year.

These payments were made in respect of duties carried out for activities in furtherance of the churches objects. Remuneration was not paid in respect of the duties as a trustee.

Pension contributions amounting to £316 were paid in the current year (2023 - £948).

Payments are made in accordance with the Trust Deed.

The only other payments made to the trustees, or any person connected with them, consisted of reimbursements of expenditure incurred on behalf of the charity in furthering the charity's objects.

10 Related party transactions

During the year the charity made the following related party transactions:

Jodi Wicker

(wife of Patrick Wicker, a trustee)

Jodi Wicker received remuneration amounting to £950 (2023: £1,525) in the current year.

Oliver Finniear

(son of Kevin Finniear, a trustee)

Oliver Finniear received remuneration amounting to £776 (2023: £Nil) in the current year.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2024

11 Staff costs

The aggregate payroll costs were as follows:

	2024	2023
	£	£
Staff costs during the year were:		
Wages and salaries	53,710	65,557
Social security costs	-	467
Pension costs	955	1,261
	<u>54,665</u>	<u>67,285</u>

The monthly average number of persons employed by the charity during the year expressed as full time equivalents was as follows:

	2024	2023
	No	No
Charitable staff	2	2
Management and administration	1	1
	<u>3</u>	<u>3</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2024

12 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 November 2023	<u>396,000</u>	<u>33,501</u>	<u>429,501</u>
At 31 October 2024	<u>396,000</u>	<u>33,501</u>	<u>429,501</u>
Depreciation			
At 1 November 2023	-	30,736	30,736
Charge for the year	<u>-</u>	<u>691</u>	<u>691</u>
At 31 October 2024	<u>-</u>	<u>31,427</u>	<u>31,427</u>
Net book value			
At 31 October 2024	<u><u>396,000</u></u>	<u><u>2,074</u></u>	<u><u>398,074</u></u>
At 31 October 2023	<u><u>396,000</u></u>	<u><u>2,765</u></u>	<u><u>398,765</u></u>

An informal opinion of value of the freehold was obtained on 31st October 2019 by Steve Tickner, former trustee and partner at Henry Adams Estate Agents, and independent agent. The value was considered to be £396,000 which the trustees continue to agree is an appropriate valuation.

13 Debtors

	2024 £	2023 £
Prepayments	419	358
Accrued income	<u>5,001</u>	<u>1,787</u>
	<u><u>5,420</u></u>	<u><u>2,145</u></u>

14 Creditors: amounts falling due within one year

	2024 £	2023 £
Bank loans	-	14,026
Trade creditors	270	1,081
Other taxation and social security	207	1,040
Other creditors	-	246
Accruals	<u>4,560</u>	<u>4,500</u>
	<u><u>5,037</u></u>	<u><u>20,893</u></u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2024

15 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £955 (2023 - £1,261).

16 Funds

	Balance at 1 November 2023 £	Incoming resources £	Resources expended £	Balance at 31 October 2024 £
Unrestricted funds				
General				
General Funds	434,239	123,665	(127,395)	430,509
Restricted funds				
New Building	461	-	(461)	-
Arun Angels	-	3,070	-	3,070
Youth of Bognor	10,767	26,814	(23,567)	14,014
Youth	147	-	(147)	-
Support	6,492	-	(3,631)	2,861
	<u>17,867</u>	<u>29,884</u>	<u>(27,806)</u>	<u>19,945</u>
Total funds	<u>452,106</u>	<u>153,549</u>	<u>(155,201)</u>	<u>450,454</u>

New Building

Donations to this fund are set aside for the future purchase of a church building.

Arun Angels

Funding received towards this activity to commence in 2025.

Youth Of Bognor

Donations to this fund are used to provide a week-long supervised holiday camp and other activities for young people in the Bognor area, including children from disadvantaged families.

Youth Fund

This was originally set up to provide funds for youth equipment. As this was no longer needed for its original purpose, the use was widened in Feb 2022 to fund more general youth expenses.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2024

Chichester Vineyard

Donations to this fund are used to establish a new church congregation in the Chichester area. As the activity was discontinued, the remaining funds were transferred to general funds with the permission of the donors.

Support fund

This was set up in April 2020 for donations to support people with specific needs during the Covid Pandemic. The use was widened in Feb 2022 to support anyone in, or has ties with Bognor Vineyard needing financial support.

Refugee fund

This fund is to support refugees in Ukraine.

	Balance at 1 November 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 October 2023 £
Unrestricted funds					
General					
General Funds	389,253	128,789	(116,219)	32,416	434,239
Restricted funds					
New Building	461	-	-	-	461
Youth of Bognor	9,197	28,287	(26,717)	-	10,767
Youth	194	-	(47)	-	147
Chichester Vineyard	47,416	-	(15,000)	(32,416)	-
Support	6,592	-	(100)	-	6,492
Refugee fund	237	-	(237)	-	-
	<u>64,097</u>	<u>28,287</u>	<u>(42,101)</u>	<u>(32,416)</u>	<u>17,867</u>
Total funds	<u>453,350</u>	<u>157,076</u>	<u>(158,320)</u>	<u>-</u>	<u>452,106</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2024

17 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 October 2024 £
Tangible fixed assets	397,836	238	398,074
Current assets	37,710	19,707	57,417
Current liabilities	<u>(5,037)</u>	<u>-</u>	<u>(5,037)</u>
Total net assets	<u>430,509</u>	<u>19,945</u>	<u>450,454</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 October 2023 £
Tangible fixed assets	398,527	238	398,765
Current assets	56,605	17,629	74,234
Current liabilities	<u>(20,893)</u>	<u>-</u>	<u>(20,893)</u>
Total net assets	<u>434,239</u>	<u>17,867</u>	<u>452,106</u>

BOGNOR VINEYARD

England & Wales - Charity number 1084904

Accounts

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2023

Bognor Vineyard

(A company limited by guarantee)

Charity registration number: 1084904

Company registration number: 4093580

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

BOGNOR VINEYARD

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BOGNOR VINEYARD

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees	Lisa Van Driel (resigned 1 December 2022) Jan Van Driel (resigned 1 December 2022) Gabrielle Sartin Patrick Wicker Johanna Coates Kevin Finniear Alan Coombs (appointed 2 November 2022 and resigned 2 November 2023)
Charity Registration Number	1084904
Company Registration Number	4093580
Registered Office	The charity is incorporated in England. Waterloo House 5a Waterloo Square Bognor Regis West Sussex PO21 1TE
Independent Examiner	G W Schulz ACMA Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham Chichester West Sussex PO18 8NF
Bankers	Barclays Bank PLC Leicester LE87 2BB

BOGNOR VINEYARD

TRUSTEES' REPORT

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 October 2023.

Objectives and activities

Purposes and aims

The primary aims and purposes of Bognor Vineyard Church as contained in our Memorandum & Articles of association are to:

- Advance the Christian faith in accordance with our Statement Of Beliefs in Bognor Regis and in such other parts of the United Kingdom or the World as the Trustees from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of Bognor Vineyard.
- Relieve persons who are in conditions of need and hardship or who are aged or sick and to relieve the distress caused thereby in Bognor Regis and in such other parts of the United Kingdom or the World as the Trustees from time to time think fit.
- Advance education in accordance with the Christian principles in the said Bognor Regis area and in such other parts of the United Kingdom or the world as the trustees from time to time think fit.

Bognor Vineyard is committed to seeing people transformed by the love of God, becoming fully devoted followers of Jesus who are grounded in his truth and empowered by his Spirit for the sake of His kingdom.

This is primarily achieved through:

- Public Worship and Prayer.
- Christian Biblical teaching and sharing of our faith.
- Facilitating and strengthening closer friendships and community including links with other churches and services.
- Provision of Pastoral Care for those within the church and the local community.
- Missionary and outreach work.
- Creating a welcoming space in our registered premises to those who engage in our activities.

Main objectives

Our main objectives continue to be the pastoral and spiritual care of those who attend Bognor Vineyard Church and its activities in line with our Christian Faith. When planning our activities for the year, the trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Structure, governance and management

Nature of governing document

Bognor Vineyard is a charitable company, limited by guarantee, as defined by the Companies Act 2006 and was set up by a Memorandum of Association on 20/10/2000. The Charity is constituted under a Memorandum of Association dated 20/10/2020 and is a registered charity number 1084904.

BOGNOR VINEYARD

TRUSTEES' REPORT

Recruitment and appointment of trustees

Trustees are appointed in accordance with the Memorandum and Articles of Association. The existing trustees are responsible for the recruitment of new trustees.

In selecting new trustees, we seek to identify people who have an understanding of the events and functions organised by the charity, are willing to volunteer to help in our broader community work and are committed to the purposes as set out in the objects contained in the company's memorandum of association. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charities aims in their activities and, if all agree, they are then proposed as new trustees at the subsequent trustees' meeting in accordance with the Memorandum and Articles of Association. This process allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills.

We had two expected resignations from the Board during the year - Mr J VanDriel and Mrs L VanDriel and we would like to thank them for their years of commitment and dedication to Bognor Vineyard both as former Senior Pastors and as trustees. We were able to welcome Mr A Coombs onto the board but at the end of the year offered his resignation due to personal reasons and so further recruitment is planned for next year.

Induction and training of trustees

Following appointment, new trustees are introduced to their new role and given copies of the trust deed and a guide to the policies and procedures adopted by our charity. A number of publications from the Charity Commission are also provided including the guidance on charities and public benefit and on the advancement of religion for the public benefit . This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act. A full trustee training has been booked for 2nd November 2022, led by Trust Advice, who we are a member of.

Organisational structure

The management of the charity and its governance is the responsibility of the trustees. The directors are trustees for the purposes of the Charity Commission. Bognor Vineyard is part of the national network of Vineyard Churches UK & Ireland (VCUKI) who provide oversight, training and support for trustees and Senior Leadership. As a requirement of VCUKI, the Senior Pastor sits on the Board of Trustees.

The Church also functions with a leadership team who share Spiritual oversight with the Senior Pastors of our various ministries and activities. Day to day decisions on expenditure and activities are decided by the staff in charge of different areas of the church in line with our financial policies. The operations manager (a paid position) reports directly to the trustees. The trustees give their time freely and receive no remuneration or other financial benefits for their role.

It is a requirement under the memorandum & Articles of Association that the trustees meet together as a body at least 3 times a year. This year we met 5 times due to urgent issues arising around the required repair and maintenance of the registered premises, and the impact of the incurred costs.

BOGNOR VINEYARD

TRUSTEES' REPORT

Arrangements for setting key management personnel remuneration

The trustees consider the Senior Pastors of the church as their key management personnel. The Senior Pastor(s) pay is reviewed annually and normally increased in line with the Consumer Prices Index (CPI). Periodically their pay is also reviewed to be in line with similar positions in our national church network.

Payments to trustees and their relatives

P. Wicker, who is the Senior Pastor as well as trustee is paid a salary as stated in the attached accounts. No payments have been made to him as part of his role of trustee.

J. Wicker, Patrick's wife, received a salary this year for overseeing the Children's ministry. Their payments and salary rates are decided in line with other staff and no additional favours are shown to them.

Volunteers

Bognor Vineyard continues to rely heavily on a 'volunteer workforce' to run our various church and community activities. The value of these volunteers is impossible to quantify and is impossible to reflect in these accounts and we are eternally grateful to each and every one of them.

Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

This rolling review considers policies in the following areas:

- Financial
- Staff and Volunteers
- Health & Safety, fire, first aid and risk assessment
- IT and data management
- Child and vulnerable adult protection
- Insurance for property and activities
- Property maintenance and utilities

The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. In particular, insurance cover is in place and the finances of the church are kept under regular review. Appropriate Disclosure and Barring Service (DBS) checks supported by regularly reviewed policies including safer recruitment and training, are made for all those who work with children or other vulnerable groups within the church and our charitable activities, including Youth of Bognor (YOB).

In a church charity mainly dependent on regular donations from its members, the trustees are always mindful of the potential financial risk in a reduction of donations. We attempt to mitigate this risk by the creation of monthly management accounts to ensure that a surplus and liquidity are maintained where possible, and through regular communication with members.

BOGNOR VINEYARD

TRUSTEES' REPORT

Achievements and performance

Review of activities

Whilst we have not been able to increase our activities significantly this year, we have seen a slight increase in certain areas such as kids, youth and small groups. The biggest challenges continue to be the pressures on our resources, both financial and human. There has been a reduction in paid staff hours. Discussions regarding the potential hiring of an assistant pastor have been postponed due to reduced general income. Within the context of the established expectations regarding the roles and activities of paid employees and the difficulty in acquiring unpaid volunteers, it has been a challenge to meet all of our objectives.

However, we have also continued to see God's faithfulness and provision and although our numbers are still low, we are seeing signs of growth and continue to be a group of people who love God and endeavour to demonstrate Jesus to those around us through the power and grace of the Holy Spirit.

Chichester Vineyard

As reported in last year's report, Chichester Vineyard (a church plant from Bognor Vineyard) was formally closed in June 2022 following the resignations of the existing Senior Pastors and no applications being received for the position.

In consultation with the leadership and congregation of Chichester Vineyard, VCUKI, financial advisers and ourselves, it was agreed that the remaining funds of £47,416 would be distributed as follows: £10,000 to VCUKI Church Planting Missions Fund, £2,600 to Youth Of Bognor to provide spaces on the camp for children residing in Chichester and £2,400 to Chichester University (Christian Union). The remaining £32,416 was transferred to general funds with the permission by the donors to be used by Bognor Vineyard in support of our objectives.

Youth of Bognor (YOB) Camp

YOB is a cross-church holiday venture that welcomes all children and young people from across Bognor Regis and surrounding areas. YOB is run by a core team with oversight from Bognor Vineyard. They hold their own bank accounts and all expenses are covered by themselves through fundraising, tickets and donations. YOB employs someone a couple of hours per week to seek funding through grants. This year no grants were afforded as funding was being diverted to fund the cost of living crisis. However, through community and private fundraising, we raised approx. £6500. The Camp was held in the Isle of Wight at Urban Saints Westbrook Centre. 47 YOBs (8-12), 2 Pre-YOBs (under 5), 5 Young Leaders (14-17) and 24 Adult Leaders (18+).

We are anticipating another year of lack of funding due to the cost of living crisis. We have reduced our out-going spending as much as possible and will edit some of our camp activities to reduce cost. We are attempting to reach out and convince the wider churches in Bognor to support us financially and we are also exploring other avenues of community fundraising. We are waiting to see if we have £6000 raised by December as to whether or not we will go ahead. We have a fundraiser's plan of action in place.

BOGNOR VINEYARD

TRUSTEES' REPORT

Worship and prayer

Bognor Vineyard continues to be keen to offer a range of services during the week and over the course of the year, that the community find both beneficial and spiritually fulfilling. For example, we offer Sunday morning worship, prayer meetings & walks, mid-week Small Groups, youth and children's groups.

Small Groups continue to be a crucial part of church life and are well attended with a large percentage of our church family meeting regularly during the week. We have recently had to increase the number we run. Small group leaders are voluntary and have regular training and opportunity to seek support, so they in turn are able to offer practical as well as spiritual support to those in their groups. Small groups are overseen by the Senior Pastors.

We continue to meet on Sunday mornings at Felpham Community College. This year we have had several new regular attendees at Bognor Vineyard resulting in a few baptisms and a couple of people coming to the Christian faith. The latter part of the year especially, we are beginning to see more steady numbers on Sunday mornings with between 45-60 including children and youth.

Income from donations from our committed members of the church continues to be lower than in previous years.

Ministries

Our Ministry staff and volunteers have remained fairly consistent since all the changes from last year.

Youth, children and students - There have been a lot of changes to our staff and volunteers with youth and kids this year. Having youth & children regularly attending Bognor Vineyard remains one of our highest priorities and we continually seek ways to increase volunteer participation in these ministries. Our Youth Leader of several years left in November 2022 and as an interim measure, our intern agreed to do a few paid hours until a more permanent solution was found.

Youth continue to meet on a Sunday morning and on a Tuesday evening. With low numbers of helpers, activities are still restricted but we continue to monitor this and increase where possible to do so safely. The number of youth attending regularly is growing this year and we now average 10 - 15 on Tuesday evenings and between 2 to 6 on a Sunday morning.

The children continue to stay in the Sunday morning service during the first half and then have their own group for the latter half composed of a story/video, prayer time, craft or game and some free time. Weekly attendance has been varied but averages approximately 6 children. We have increased our children to adult ratio so that we can have some younger children and are now able to run a group every week.

Making connections with new students at the local university's Christian Union has been difficult this year but the Senior Pastor and youth leader continue to explore this.

BOGNOR VINEYARD

TRUSTEES' REPORT

Pastoral Care - We continue to hold to the saying that 'faith without works is dead' and as such ensure that there is a practical outworking of what we believe the Bible teaches in helping those in need in our local and wider community, as demonstrated below. Bognor Vineyard Church sees its mission in the local community continue in supporting its more vulnerable members and will continue to build on this.

We continue to pay someone a few hours per week to lead on some of this work at such a crucial time where needs continue to increase and new people are joining the church.

Support Fund - This fund is to practically support those connected to Bognor Vineyard who are in financial need. We only had one occasion to access it this year.

Coffee support group and monthly lunch - Our weekly Tuesday coffee and quiz morning has continued with the support of our amazing volunteers and continues to be attended regularly by a few adults who are lonely or struggling, with the aim to build friendships and laugh together over a cuppa and cake in a safe space. We continue to hold a monthly Tuesday lunch for vulnerable adults and those on their own which is regularly attended by approximately 15 adults.

Agencies we support or participate with

Christians Against Poverty (CAP) - In December 2022, CAP restarted in one of the local churches. Bognor Vineyard along with several other churches in Bognor agreed to financially support CAP with a monthly donation of £311.33

Arun Angels - Bognor Vineyard continues to have volunteers who work with Arun Angels, a registered Charity that supports and cares for young people as they leave pubs and night-clubs in Bognor Regis on a Saturday night. Arun Angels works closely with Bognor Police to help reduce levels of confrontation and provide protection for vulnerable young people. No financial assistance was made by Bognor Vineyard this year but our church office continues to be used as a base and a few of our members are part of it.

Bognor Churches Together - This year has seen the recently re-established Bognor Churches together grow in membership and participation. Several meetings have taken place and our Senior Pastor and other members of Bognor Vineyard play an active part. No financial support was given by Bognor Vineyard.

Registered Premises

Our registered premises at 5a Waterloo Square in central Bognor Regis includes two flats and a café. The flats have been empty since early 2023 while a decision is being made regarding the future of the building. The café continues to operate however, and a new 3 year contract was issued this year.

The back of the downstairs area holds our office, and the front is used by our youth group, coffee mornings and lunches. It also acts as storage for a lot of our church equipment as we do not have a permanent meeting space.

BOGNOR VINEYARD

TRUSTEES' REPORT

Mission and Outreach

We continue to want mission and outreach to be an important aspect of our work and have had a couple of people become Christians during our Sunday services and have had the joy of seeing 4 people being baptised. We are exploring ways new Christians can engage with the life of the church which can often be difficult due to their own work and family commitments.

As trustees we are considering which missions we can help financially in the coming year.

Plans for future periods

Some emergency work has been done on our premises this year and several inspections and quotes have been obtained regarding the loft space repairs. However, the final decision about the future of the premises has still not been made at this time. More work and decision making will be required regardless of the decision whether to sell the property or to invest into its repair and maintenance (which will require substantial investment).

Financial review

The trustees continue to be mindful of the economic situation and note the potential difficulties ahead with giving from the church members and the likely increase in demand of our services to the community. Despite this, the charity ended the year in a satisfactory financial position and in a reasonable position to develop its future activities.

Total income for the year amounted to £157,076 (2022: £180,076) and expenditure £158,320 (2022: £178,265).

Fund balances at the year-end are £452,106 made up of £434,239 unrestricted funds and £17,867 restricted funds. Unrestricted funds increased by £44,986 and restricted funds decreased by £46,230.

Investments

We have the church's office premises at 5a Waterloo Square in central Bognor Regis, along with the Café next door and the 2 flats above. We have also operated a policy of keeping available funds within interest-bearing deposit accounts having regard to liquidity requirements.

Reserves policy

'Free reserves' are those reserves free of any restriction that are available to meet the normal expenditure of the Church excluding that necessary to run the restricted activities. They provide a buffer of liquid funds to cover temporary shortfalls caused by an unforeseen decline in income or an unexpected increase in costs. Should any of these circumstances arise, these funds are intended to ensure that the charity can meet its contractual obligations to staff, premises and statutory bodies and its moral obligations to its donors.

The trustees seek to maintain a level of free reserves of three months unrestricted expenditure.

BOGNOR VINEYARD

TRUSTEES' REPORT

Free reserves are currently calculated by deducting the value of our freehold property, less the mortgage, from the unrestricted fund balance. As at 31 October 2023 free reserves were equal to three months of unrestricted expenditure. (As at 31 October 2022 the reserves equated to two months of unrestricted expenditure). See financial report below.

We finished this year with yet further reductions to our salary costs and full time equivalent hours (FTE 2.23). We finished the year employing a total of 7 staff, 3 of whom are on zero hour contracts (requested by the staff themselves).

Expenses of our pastoral care support in terms of flowers, small gifts, lunches and drinks remained similar to the previous year. We continue to pay someone a few hours per week to coordinate and facilitate this. We have felt this has been a crucial expense at a time where people's wellbeing and good mental health is at risk.

The majority of our church members give regularly and straight to our bank account. The Trustees continue to be informed regularly regarding the financial position and have continuous secure access to the financial spreadsheet and information, updated monthly by the operations manager.

Restricted reserves are kept to a minimum to ensure that funds are attributed in a timely way in accordance with the applicable restrictions. This applies to donations from individuals, fundraising, grants and legacies. These restricted reserves are reviewed each financial year.

The charity does not currently hold 'designated funds'.

No grants were received this year.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

BOGNOR VINEYARD

TRUSTEES' REPORT

Statement of Responsibilities

The trustees (who are also the directors of Bognor Vineyard for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 30 January 2024 and signed on its behalf by:



.....
Gabrielle Sartin
Trustee



.....
Kevin Finniar
Trustee

BOGNOR VINEYARD

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BOGNOR VINEYARD

I report to the charity trustees on my examination of the accounts of Bognor Vineyard for the year ended 31 October 2023.

Responsibilities and basis of report

As the charity's trustees of Bognor Vineyard (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Bognor Vineyard are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Bognor Vineyard as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
G W Schulz ACMA
Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

30 January 2024

BOGNOR VINEYARD

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 OCTOBER 2023

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Income and Endowments from:					
Donations and legacies	3	120,095	10,854	130,949	149,152
Charitable activities	4	15	17,320	17,335	15,129
Investment income	5	456	113	569	29
Other income	6	8,223	-	8,223	15,766
Total income		<u>128,789</u>	<u>28,287</u>	<u>157,076</u>	<u>180,076</u>
Expenditure on:					
Charitable activities	7	116,219	42,101	158,320	178,265
Total expenditure		<u>116,219</u>	<u>42,101</u>	<u>158,320</u>	<u>178,265</u>
Net income/(expenditure)		12,570	(13,814)	(1,244)	1,811
Transfers between funds		<u>32,416</u>	<u>(32,416)</u>	-	-
Net movement in funds		44,986	(46,230)	(1,244)	1,811
Reconciliation of funds					
Total funds brought forward		<u>389,253</u>	<u>64,097</u>	<u>453,350</u>	<u>451,539</u>
Total funds carried forward	17	<u>434,239</u>	<u>17,867</u>	<u>452,106</u>	<u>453,350</u>

The notes on pages 15 to 27 form an integral part of these financial statements.

BOGNOR VINEYARD
(REGISTRATION NUMBER: 4093580)
BALANCE SHEET
AS AT 31 OCTOBER 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	12	<u>398,765</u>	<u>398,765</u>
		<u>398,765</u>	<u>398,765</u>
Current assets			
Debtors	13	2,145	320
Cash at bank and in hand		<u>72,089</u>	<u>86,562</u>
		74,234	86,882
Creditors: Amounts falling due within one year	14	<u>(20,893)</u>	<u>(16,563)</u>
Net current assets		<u>53,341</u>	<u>70,319</u>
Total assets less current liabilities		452,106	469,084
Creditors: Amounts falling due after more than one year	15	<u>-</u>	<u>(15,734)</u>
Net assets		<u>452,106</u>	<u>453,350</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		17,867	64,097
Unrestricted income funds			
Unrestricted funds		<u>434,239</u>	<u>389,253</u>
Total funds	17	<u>452,106</u>	<u>453,350</u>

For the financial year ending 31 October 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The notes on pages 15 to 27 form an integral part of these financial statements.

BOGNOR VINEYARD
(REGISTRATION NUMBER: 4093580)
BALANCE SHEET
AS AT 31 OCTOBER 2023

The financial statements on pages 12 to 27 were approved by the trustees, and authorised for issue on 30 January 2024 and signed on their behalf by:

Gaby Sartin

.....
Gabrielle Sartin
Trustee



.....
Kevin Finniear
Trustee

The notes on pages 15 to 27 form an integral part of these financial statements.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2023

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Bognor Vineyard meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2023

Gift aid

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant provisions

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2023

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Land and buildings	not provided
Furniture and equipment	25% on reducing balance

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Liabilities

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2023

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2023

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Donations and legacies;				
Donations	98,782	10,045	108,827	124,917
Gift aid reclaimed	21,313	809	22,122	22,635
Grants, including capital grants;				
Grants from other charities	-	-	-	1,600
	<u>120,095</u>	<u>10,854</u>	<u>130,949</u>	<u>149,152</u>

4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Events income	<u>15</u>	<u>17,320</u>	<u>17,335</u>	<u>15,129</u>

5 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Interest receivable and similar income;				
Interest receivable on bank deposits	<u>456</u>	<u>113</u>	<u>569</u>	<u>29</u>

6 Other income

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Rental income	<u>8,223</u>	<u>-</u>	<u>8,223</u>	<u>15,766</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2023

7 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Premises - Waterloo Square		5,465	-	5,465	9,847
Church services costs		13,412	-	13,412	14,861
Events		(370)	47	(323)	2,949
Youth and children		2,106	-	2,106	1,662
Chichester Vineyard		-	-	-	2,540
Youth of Bognor		-	22,682	22,682	25,291
Compassion and refugee support		3,541	237	3,778	2,900
Administration costs		6,145	-	6,145	7,161
Insurance		2,870	-	2,870	3,234
Subscriptions		8,503	-	8,503	9,730
Training and conferences		1,221	-	1,221	269
Travel and subsistence		1,961	-	1,961	1,189
Professional fees		3,450	-	3,450	9,466
Bank/merchant charges		648	-	648	144
Mortgage interest		1,241	-	1,241	1,309
Office and admin support recharged		(1,200)	1,200	-	-
Independent examination		2,100	-	2,100	2,100
Depreciation		-	-	-	922
Grants	8	676	15,100	15,776	5,185
Staff costs	11	64,450	2,835	67,285	77,506
		<u>116,219</u>	<u>42,101</u>	<u>158,320</u>	<u>178,265</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2023

8 Grant- making

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Analysis of grants				
Grants to individuals	-	100	100	2,383
Grants to institutions	200	15,000	15,200	2,400
Small gifts	476	-	476	402
	<u>676</u>	<u>15,100</u>	<u>15,776</u>	<u>5,185</u>

9 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Patrick Wicker

Patrick Wicker received remuneration of £37,850 (2022: £36,061) during the year.

These payments were made in respect of duties carried out for activities in furtherance of the churches objects. Remuneration was not paid in respect of the duties as a trustee.

Pension contributions amounting to £948 were paid in the current year (2022 - £895).

Payments are made in accordance with the Trust Deed.

The only other payments made to the trustees, or any person connected with them, consisted of reimbursements of expenditure incurred on behalf of the charity in furthering the charity's objects.

Donations made by the trustees without any conditions attached totalled £12,852 for the year (2022 - £11,798).

10 Related party transactions

During the year the charity made the following related party transactions:

Jodi Wicker

(wife of Patrick Wicker, a trustee)

Jodi Wicker received remuneration amounting to £1,525 (2022: £2,610) in the current year.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2023

11 Staff costs

The aggregate payroll costs were as follows:

	2023	2022
	£	£
Staff costs during the year were:		
Wages and salaries	65,557	74,839
Social security costs	467	1,484
Pension costs	1,261	1,183
	<u>67,285</u>	<u>77,506</u>

The monthly average number of persons employed by the charity during the year expressed as full time equivalents was as follows:

	2023	2022
	No	No
Charitable staff	2	2
Management and administration	1	1
	<u>3</u>	<u>3</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2023

12 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 November 2022	<u>396,000</u>	<u>33,501</u>	<u>429,501</u>
At 31 October 2023	<u>396,000</u>	<u>33,501</u>	<u>429,501</u>
Depreciation			
At 1 November 2022	<u>-</u>	<u>30,736</u>	<u>30,736</u>
At 31 October 2023	<u>-</u>	<u>30,736</u>	<u>30,736</u>
Net book value			
At 31 October 2023	<u>396,000</u>	<u>2,765</u>	<u>398,765</u>
At 31 October 2022	<u>396,000</u>	<u>2,765</u>	<u>398,765</u>

An informal opinion of value of the freehold was obtained on 31st October 2019 by Steve Tickner, former trustee and partner at Henry Adams Estate Agents, and independent agent. The value was considered to be £396,000 which the trustees continue to agree is an appropriate valuation.

13 Debtors

	2023 £	2022 £
Accrued income	1,787	-
Other debtors	<u>358</u>	<u>320</u>
	<u>2,145</u>	<u>320</u>

14 Creditors: amounts falling due within one year

	2023 £	2022 £
Bank loans	14,026	13,197
Trade creditors	1,081	8
Other taxation and social security	1,040	1,258
Other creditors	246	-
Accruals	<u>4,500</u>	<u>2,100</u>
	<u>20,893</u>	<u>16,563</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2023

15 Creditors: amounts falling due after one year

	2023	2022
	£	£
Bank loans	<u>-</u>	<u>15,734</u>

Creditors amounts falling due after more than one year includes the following liabilities, on which security has been given by the charity:

	2023	2022
	£	£
Mortgage	<u>-</u>	<u>15,734</u>

There is a legal charge on Waterloo Square, Bognor Regis in respect of the commercial mortgage.

16 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £1,261 (2022 - £1,183).

Contributions totalling £245 (2022 - £Nil) were payable to the scheme at the end of the year and are included in creditors.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2023

17 Funds

	Balance at 1 November 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 October 2023 £
Unrestricted funds					
General					
General Funds	389,253	128,789	(116,219)	32,416	434,239
Restricted funds					
New Building	461	-	-	-	461
Youth of Bognor	9,197	28,287	(26,717)	-	10,767
Youth	194	-	(47)	-	147
Chichester Vineyard	47,416	-	(15,000)	(32,416)	-
Support	6,592	-	(100)	-	6,492
Refugee fund	237	-	(237)	-	-
	<u>64,097</u>	<u>28,287</u>	<u>(42,101)</u>	<u>(32,416)</u>	<u>17,867</u>
Total funds	<u>453,350</u>	<u>157,076</u>	<u>(158,320)</u>	<u>-</u>	<u>452,106</u>

New Building

Donations to this fund are set aside for the future purchase of a church building.

Youth Of Bognor

Donations to this fund are used to provide a week-long supervised holiday camp and other activities for young people in the Bognor area, including children from disadvantaged families.

Youth Fund

This was originally set up to provide funds for youth equipment. As this was no longer needed for its original purpose, the use was widened in Feb 2022 to fund more general youth expenses.

Chichester Vineyard

Donations to this fund are used to establish a new church congregation in the Chichester area. As the activity was discontinued, the remaining funds were transferred to general funds with the permission of the donors.

Support fund

This was set up in April 2020 for donations to support people with specific needs during the Covid Pandemic. The use was widened in Feb 2022 to support anyone in, or has ties with Bognor Vineyard needing financial support.

Refugee fund

This fund is to support refugees in Ukraine.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2023

	Balance at 1 November 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 October 2022 £
Unrestricted funds					
General					
General Funds	401,504	150,760	(140,457)	(22,554)	389,253
Restricted funds					
Christians Against Poverty	(22,554)	-	-	22,554	-
New Building	461	-	-	-	461
Youth of Bognor	17,404	21,148	(29,355)	-	9,197
Youth	1,069	-	(875)	-	194
Chichester Vineyard	44,793	6,153	(3,530)	-	47,416
Homeless	150	-	(150)	-	-
Support	8,712	263	(2,383)	-	6,592
Refugee fund	-	1,697	(1,460)	-	237
Branding fund	-	55	(55)	-	-
	<u>50,035</u>	<u>29,316</u>	<u>(37,808)</u>	<u>22,554</u>	<u>64,097</u>
Total funds	<u>451,539</u>	<u>180,076</u>	<u>(178,265)</u>	<u>-</u>	<u>453,350</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2023

18 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 October 2023 £
Tangible fixed assets	398,527	238	398,765
Current assets	56,605	17,629	74,234
Current liabilities	<u>(20,893)</u>	<u>-</u>	<u>(20,893)</u>
Total net assets	<u>434,239</u>	<u>17,867</u>	<u>452,106</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 October 2022 £
Tangible fixed assets	398,448	317	398,765
Current assets	23,102	63,780	86,882
Current liabilities	(16,563)	-	(16,563)
Creditors over 1 year	<u>(15,734)</u>	<u>-</u>	<u>(15,734)</u>
Total net assets	<u>389,253</u>	<u>64,097</u>	<u>453,350</u>

BOGNOR VINEYARD

England & Wales - Charity number 1084904

Accounts

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2022

Bognor Vineyard

(A company limited by guarantee)

Charity registration number: 1084904

Company registration number: 4093580

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

BOGNOR VINEYARD

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BOGNOR VINEYARD

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees	Mark Blunden (resigned 31 December 2021) Lisa Van Driel (resigned 1 December 2022) Jan Van Driel (resigned 1 December 2022) Gabrielle Sartin James Bartlett (resigned 1 November 2021) Patrick Wicker Johanna Coates (appointed 13 December 2021) Kevin Finniear Alan Coombs (appointed 2 November 2022)
Charity Registration Number	1084904
Company Registration Number	4093580
Registered Office	The charity is incorporated in England. Waterloo House 5a Waterloo Square Bognor Regis West Sussex PO21 1TE
Independent Examiner	G W Schulz ACMA Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham Chichester West Sussex PO18 8NF
Bankers	Barclays Bank PLC Leicester LE87 2BB

BOGNOR VINEYARD

TRUSTEES' REPORT

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 October 2022.

Objectives and activities

Purposes and aims

The primary aims and purposes of Bognor Vineyard Church as contained in our Memorandum & Articles of association are to:

- Advance the Christian faith in accordance with our Statement Of Beliefs in Bognor Regis and in such other parts of the United Kingdom or the World as the Trustees from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of Bognor Vineyard.
- Relieve persons who are in conditions of need and hardship or who are aged or sick and to relieve the distress caused thereby in Bognor Regis and in such other parts of the United Kingdom or the World as the Trustees from time to time think fit.
- Advance education in accordance with the Christian principles in the said Bognor Regis area and in such other parts of the United Kingdom or the world as the trustees from time to time think fit.

Bognor Vineyard is committed to seeing people transformed by the love of God, becoming fully devoted followers of Jesus who are grounded in his truth and empowered by his Spirit for the sake of His kingdom.

This is primarily achieved through:

- Public Worship and Prayer.
- Christian Biblical teaching and sharing of our faith.
- Facilitating and strengthening closer friendships and community including links with other churches and services.
- Provision of Pastoral Care for those within the church and the local community.
- Missionary and outreach work.
- Creating a welcoming space in our registered premises to those who engage in our activities.

Main objectives

Our main objectives continue to be the pastoral and spiritual care of those who attend Bognor Vineyard Church and its activities in line with our Christian Faith. When planning our activities for the year, the trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Structure, governance and management

Nature of governing document

Bognor Vineyard is a charitable company, limited by guarantee, as defined by the Companies Act 2006 and was set up by a Memorandum of Association on 20/10/2000. The Charity is constituted under a Memorandum of Association dated 20/10/2020 and is a registered charity number 1084904.

BOGNOR VINEYARD

TRUSTEES' REPORT

Recruitment and appointment of trustees

Trustees are appointed in accordance with the Memorandum and Articles of Association. The existing trustees are responsible for the recruitment of new trustees.

In selecting new trustees, we seek to identify people who have an understanding of the events and functions organised by the charity, are willing to volunteer to help in our broader community work and are committed to the purposes as set out in the objects contained in the company's memorandum of association. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charities aims in their activities and, if all agree, they are then proposed as new trustees at the subsequent trustees' meeting in accordance with the Memorandum and Articles of Association. This process allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills.

We would like to thank M. Blunden who resigned this year from the Board of Trustees. We also welcomed J. Coates (Reeves) and K. Finniear onto the Board. Further resignations and recruitment are planned for next year.

Induction and training of trustees

Following appointment, new trustees are introduced to their new role and given copies of the trust deed and a guide to the policies and procedures adopted by our charity. A number of publications from the Charity Commission are also provided including the guidance on charities and public benefit and on the advancement of religion for the public benefit . This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act. A full trustee training has been booked for 2nd November 2022, led by Trust Advice, who we are a member of.

There was one new trustee appointed this year, as one stepped down.

Organisational structure

The management of the charity and its governance is the responsibility of the trustees. The directors are trustees for the purposes of the Charity Commission. Bognor Vineyard is part of the national network of Vineyard Churches UK & Ireland (VCUKI) who provide oversight, training and support for trustees and Senior Leadership. As a requirement of VCUKI, the Senior Pastor sits on the Board of Trustees.

The Church also functions with a leadership team who share Spiritual oversight with the Senior Pastors of our various ministries and activities. Day to day decisions on expenditure and activities are decided by the staff in charge of different areas of the church in line with our financial policies. The operations manager (a paid position) reports directly to the trustees. The trustees give their time freely and receive no remuneration or other financial benefits for their role.

It is a requirement under the memorandum & Articles of Association that the trustees meet together as a body at least 3 times a year. This year we met 5 times due to urgent issues arising around the required repair and maintenance of the registered premises, and the impact of the incurred costs.

BOGNOR VINEYARD

TRUSTEES' REPORT

Arrangements for setting key management personnel remuneration

The trustees consider the Senior Pastors of the church as their key management personnel. The Senior Pastor(s) pay is reviewed annually and normally increased in line with the Consumer Prices Index (CPI). Periodically their pay is also reviewed to be in line with similar positions in our national church network.

Payments to trustees and their relatives

P. Wicker, who is the Senior Pastor as well as trustee is paid a salary as stated in the attached accounts. No payments have been made to him as part of his role of trustee.

J. Wicker, Patrick's wife, received a salary this year for overseeing the Children's ministry. Their payments and salary rates are decided in line with other staff and no additional favours are shown to them.

Patrick also received a gift of £1,291 towards flights to the USA from the Support Fund.

Volunteers

Bognor Vineyard continues to rely heavily on a 'volunteer workforce' to run our various church and community activities. The value of these volunteers is impossible to quantify and is impossible to reflect in these accounts and we are eternally grateful to each and every one of them.

Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

This rolling review considers policies in the following areas:

- Financial
- Staff and Volunteers
- Health & Safety, fire, first aid and risk assessment
- IT and data management
- Child and vulnerable adult protection
- Insurance for property and activities
- Property maintenance and utilities

The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. In particular, insurance cover is in place and the finances of the church are kept under regular review. Appropriate Disclosure and Barring Service (DBS) checks supported by regularly reviewed policies including safer recruitment and training, are made for all those who work with children or other vulnerable groups within the church and our charitable activities, including Youth of Bognor (YOB).

BOGNOR VINEYARD

TRUSTEES' REPORT

In a church charity mainly dependent on regular donations from its members, the trustees are always mindful of the potential financial risk in a reduction of donations. We attempt to mitigate this risk by the creation of monthly management accounts to ensure that a surplus and liquidity are maintained where possible, and through regular communication with members.

Achievements and performance

Review of activities

The post pandemic (Covid-19) landscape continues to affect attendance and the number of activities we have been able to deliver. The biggest challenges this year particularly have been the pressures on our resources, both financial and human. A decrease in staff and volunteers alongside reduced general income against a significant rise in building costs, have resulted in us meeting fewer objectives than initially planned.

However, we have also continued to see God's faithfulness and provision this year. We received a generous financial donation and are beginning to see some growth in our numbers as we closed out the year. We continue to be a group of people who love God and endeavour to demonstrate Jesus to those around us through the power and grace of the Holy Spirit.

The most significant changes to our charity this year has been CAP and Chichester Vineyard.

CAP

Our CAP (Christians Against Poverty) Debt Counselling service ceased in October 2021 when the centre Manager stood down. However we were committed to continuing making a monthly subscription to CAP for a year. The last payment was made in Sept 2022. We were unable to recruit to the position during the year. However several local churches including ourselves will be funding this together out of one of the local churches, with a view to taking on new clients early 2023.

With the closure of the CAP, many of our connected services we used to offer also had to cease. For example, we no longer obtain and distribute food through Fareshare although we did transition the end of our contract by giving the food to the Local Food Bank until it expired.

Chichester Vineyard

Chichester Vineyard (a church plant from Bognor Vineyard) was formally closed in June 2022 following the resignations of the existing Senior Pastors and no applications being received for the position.

Remaining monies are held in a restricted fund until agreement can be reached and due decision processes followed, about how they are to be used.

BOGNOR VINEYARD

TRUSTEES' REPORT

Youth of Bognor (YOB) Camp

YOB is a cross-church holiday venture that welcomes all children and young people from across Bognor Regis and surrounding areas. YOB is run by a core team with oversight from Bognor Vineyard. They hold their own bank accounts and all expenses are covered by themselves through fundraising, tickets and donations. YOB employs someone a couple of hours per week to seek funding through grants. This year the following grants were received:

Green Hills Christian Trust - £1,000 and £600. These were to fund places.

The summer camp was able to resume this year after a couple of year's break (due to transitioning of leadership and then the Covid-19 pandemic). The Camp was held in August at Westbrook, on the Isle of Wight. 45 children attended as 'YOBS' (plus 2 pre-YOBs), 8 Young Leaders and 25 Adult Leaders. 4 children became Christians, a lot of fun was had and some really good feedback received from parents.

Worship and prayer

Bognor Vineyard continues to be keen to offer a range of services during the week and over the course of the year, that the community find both beneficial and spiritually fulfilling. For example, we offer Sunday morning worship, prayer meetings & walks, mid-week Small Groups, youth and children's groups.

Small Groups continue to be a crucial part of church life and are well attended with a large percentage of our church family meeting regularly during the week. Small group leaders are voluntary and have regular training and opportunity to seek support, so they in turn are able to offer practical as well as spiritual support to those in their groups. Small groups are overseen by the Senior Pastors.

We have continued to meet on Sunday mornings at Felpham Community College. Whilst the strict measures of the pandemic have been lifted, we continue to monitor and make adjustments as and when needed. Average attendance on a Sunday morning has declined since the Pandemic in line with other churches in the area and we ended the year with a regular attendance of approx 55 adults plus children. This of course had a significant impact on our income this year which comes mainly from committed members of the Church.

Ministries

There have been some staff changes over the last few months resulting in the 3 main church ministry roles of Youth pastor, Worship pastor & Children's coordinator stepping down. The year has ended with these being run by volunteers or being overseen by existing paid staff.

Youth, children and students - We finished the year with an unpaid intern specialising in the area of youth and students. Having youth & children regularly attending Bognor Vineyard is one of our highest priorities and we will be putting a team together early 2023 to address how we can increase participation in these ministries.

BOGNOR VINEYARD

TRUSTEES' REPORT

Youth continue to meet on a Sunday morning and on a Tuesday evening. With low numbers of helpers, activities are restricted but we continue to monitor this and increase where possible to do so safely.

The children continue to stay in the Sunday morning service during the first half and then have their own group for the latter half composed of a story/video, prayer time, craft or game and some free time. Weekly attendance has been varied but averages approx 6 children. We continue to have 2 adults on the rota to run the children's group but due to a decrease in the number of volunteers, one Sunday per month the kids stay in the service and have supervised craft at the back of the hall.

Connections with students continue to be sought via the local university's Christian Union and we hope will increase over the coming year as more time is invested in this area through the Senior Pastor and our unpaid intern.

Pastoral Care - We have always held to the saying that 'faith without works is dead' and as such ensure that there is a practical working out of what we believe the Bible teaches in helping those in need in our local and wider community, as demonstrated below. Bognor Vineyard Church sees its mission in the local community continue in supporting its more vulnerable members and will continue to build on this.

We continue to pay someone a few hours per week to lead on some of this work at such a crucial time where needs continue to increase.

Support Fund - As part of our commitment to provide care & support, the support fund was created at the beginning of the Covid-19 pandemic to practically support those who were being adversely affected financially due to the pandemic. During this year, the remit was subsequently widened after consultation was held with those who had donated funds. The fund now supports those connected to Bognor Vineyard who are in financial need for other reasons, not just Covid. With some funds still in the account we have been able to help several people again this year including a large gift to the spouse of one of our staff, when they were unable to receive an income due to a fracture. We were also able to provide the cost of a flight to the senior pastor so that he could attend the funeral of his father who passed away.

Coffee support group and monthly lunch - Our weekly Tuesday coffee and quiz morning has continued with the support of our 2 amazing volunteers and is attended regularly by over a dozen adults who are lonely or struggling, with the aim to build friendships and laugh together over a cuppa and cake in a safe space. We extended this group to Friday afternoons as well, which has more of a Christian content. We continue to hold a monthly Tuesday lunch for vulnerable adults and those on their own which is regularly attended by approx 15 adults.

Agencies we support or participate with

Food Bank - We continued to contribute to our local food bank (part of Trussell Trust) and £1,200 was donated from general funds.

BOGNOR VINEYARD

TRUSTEES' REPORT

Arun Angels - Bognor Vineyard continues to have volunteers who work with Arun Angels, a registered charity that supports and cares for young people as they leave pubs and night-clubs in Bognor Regis on a Saturday night. Arun Angels works closely with Bognor Police to help reduce levels of confrontation and provide protection for vulnerable young people. No financial assistance was made by Bognor Vineyard this year but our church office continues to be used as a base.

Churches Together - A few of the local church Pastors (including our Senior Pastor) formed a working party to reestablish the existing Churches Together group. Whilst the transition is not yet complete, it is likely that this will be complete early in 2023. Bognor Vineyard is very much looking forward to being an active part of this. No financial support was given by Bognor Vineyard.

Ukrainian Refugees - A few members of Bognor Vineyard were part of a wider group putting together help & support for those who came to the local community from the Ukraine. In April Bognor Vineyard started to hold the funds for public donations made towards putting together Welcome Boxes. All but one donation was made from within Bognor Vineyard with the total collected being £1697. Having gone out to consultation later in the year, the use of the donations was broadened to give financial support in other ways. As a result we were able to fund places at the YOB camp for 3 Ukrainian children. The remaining balance was then transferred to Shore Community Church for their continued work in this area.

Registered premises

Our registered premises at 5a Waterloo Square in central Bognor Regis includes two flats and a café which are all let. The flats are being managed by a property management company. The café continues to operate and both flats currently have tenants until the end of December when the tenancy agreements come to an end. We have been informed that the roof and loft need substantial work done, and this is being arranged to take place early in the new year.

The back of the downstairs area holds our office, and the front is used by our youth group, coffee mornings and lunches. It also acts as storage for a lot of our church equipment as we do not have a permanent meeting space

Mission and outreach

The effects of Covid-19 pandemic on our volunteers and finances, continues to make missionary and outreach work particularly difficult again this year. A couple of Alpha courses have been run through the Friday Coffee group and we will be organising some baptisms in the coming year. Alpha is a programme done over several weeks for those seeking to learn about the Christian Faith.

Like other charities and churches, we are still experiencing pressures arising from the Covid-19 Pandemic, along with the effects of the country's current economic situation. However, the charity continues to develop and revise working practices and continues to employ and involve specialists where appropriate to handle the increasing responsibilities as well as fill any gaps in knowledge we have within our trustee body.

BOGNOR VINEYARD

TRUSTEES' REPORT

Plans for future periods

Due to the urgency of the work needed on our premises and the effect on leases etc, this will be our initial focus in the new financial year. We will be considering whether the time is right to sell the property or to invest into its repair and maintenance (which will require substantial investment).

Decisions around recruitment and how to fulfil our objects will be mainly dependent on these decisions and the financial costs incurred as a result.

Financial review

The trustees continue to be mindful of the economic situation and note the potential difficulties ahead with giving from the church members and the likely increase in demand of our services to the community. Despite this, the charity ended the year in a satisfactory financial position and in a reasonable position to develop its future activities.

Total income for the year amounted to £180,076 (2021: £198,588) and expenditure £178,265 (2021: £176,542).

Fund balances at the year-end are £453,350 made up of £388,953 unrestricted funds and £64,097 restricted funds (mainly Chichester Vineyard and Youth of Bognor). The net growth in funds was £1,511 (decrease of £12,251 in unrestricted, increase of £14,062 in restricted).

Investments

We have the church's office premises at 5a Waterloo Square in central Bognor Regis, along with the Café next door and the 2 flats above (one of which was newly refurbished last year). Whilst we will be spending substantial funds on fixing the roof and loft, this will be paid for out of a large unrestricted donation we received earlier in the year. We have also operated a policy of keeping available funds within interest-bearing deposit accounts having regard to liquidity requirements.

Reserves policy

'Free reserves' are those reserves free of any restriction that are available to meet the normal expenditure of the Church excluding that necessary to run the restricted activities. They provide a buffer of liquid funds to cover temporary shortfalls caused by an unforeseen decline in income or an unexpected increase in costs. Should any of these circumstances arise, these funds are intended to ensure that the charity can meet its contractual obligations to staff, premises and statutory bodies and its moral obligations to its donors.

The trustees seek to maintain a level of free reserves of three months unrestricted expenditure.

Free reserves are currently calculated by deducting the value of our freehold property, less the mortgage, from the unrestricted fund balance. As at 31 October 2022 free reserves were equal to two months of unrestricted expenditure. (As at 31 October 2021 the reserves equated to 3 months of unrestricted expenditure).

BOGNOR VINEYARD

TRUSTEES' REPORT

This year has seen further reductions to our salary costs and we finished the year employing a total of 5 staff (2.33 FTE), with further reductions planned for early 2023 to less than 2 FTE.

There has been an increase in expenses of our pastoral care support in terms of flowers, small gifts, lunches and drinks. This year, we have also paid someone a few hours per week to coordinate and facilitate this. We have felt this has been a crucial expense at a time where people's wellbeing and good mental health is at risk.

The majority of our church members give regularly and straight to our bank account. The trustees continue to be informed regularly regarding the financial position and have continuous secure access to the financial spreadsheet and information, updated monthly by the operations manager.

Restricted reserves are kept to a minimum to ensure that funds are attributed in a timely way in accordance with the applicable restrictions. This applies to donations from individuals, fundraising, grants and legacies. These restricted reserves are reviewed each financial year. Formal consultation was held this year for the change of use on 3 of our restricted funds - Support Fund, the Homeless fund, and Youth equipment fund. A public notification was made in our newsletter and at several gatherings, with formal agreement being made by the trustees in February's meeting. As well as the support fund, the other restricted funds affected were:

- Youth Equipment - The original reason for these funds was to pay towards equipment for a youth group to be held at a local community Centre. As this never happened, it was agreed for the funds to pay towards any youth related expenses. This year the majority of the fund was spent on the coach to a youth camp (to reduce parental expense), with a remaining balance of just under £200.
- Homeless Fund - these funds had been lying dormant for several years and after the consultation, were used to help pay for a couple of nights accommodation for someone whose job had gone wrong resulting in having nowhere to stay except on the street. The year closed with the fund at zero.
- The Refugee Fund, another restricted fund set up this year was consulted on separately (see above). The year finished with a balance in this fund of just over £200.

The charity does not currently hold 'designated funds'.

As a charity, grants totalling £1,600 were received by YOB, to fund children's spaces on the summer camp but no other grants were received this year.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

BOGNOR VINEYARD

TRUSTEES' REPORT

Statement of Responsibilities

The trustees (who are also the directors of Bognor Vineyard for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 20 April 2023 and signed on its behalf by:



G.Sartin (Apr 26, 2023 21:42 GMT+1)

.....
Gabrielle Sartin
Trustee



Kevin Finniear (Apr 26, 2023 23:19 GMT+1)

.....
Kevin Finniear
Trustee

BOGNOR VINEYARD

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BOGNOR VINEYARD

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 October 2022 which are set out on pages 13 to 28.

Responsibilities and basis of report

As the charity's trustees of Bognor Vineyard (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Bognor Vineyard are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Bognor Vineyard as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
G W Schulz ACMA
Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

20 April 2023

BOGNOR VINEYARD

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 OCTOBER 2022

		Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
	Note				
Income and Endowments from:					
Donations and legacies	3	133,749	15,403	149,152	178,638
Charitable activities	4	1,224	13,905	15,129	5,543
Investment income	5	21	8	29	6
Other income	6	<u>15,766</u>	<u>-</u>	<u>15,766</u>	<u>14,401</u>
Total income		<u>150,760</u>	<u>29,316</u>	<u>180,076</u>	<u>198,588</u>
Expenditure on:					
Charitable activities	7	<u>140,457</u>	<u>37,808</u>	<u>178,265</u>	<u>176,542</u>
Total expenditure		140,457	37,808	178,265	176,542
Gains/losses on investment assets		<u>-</u>	<u>-</u>	<u>-</u>	<u>(100)</u>
Net income/(expenditure)		10,303	(8,492)	1,811	21,946
Transfers between funds		<u>(22,554)</u>	<u>22,554</u>	<u>-</u>	<u>-</u>
Net movement in funds		(12,251)	14,062	1,811	21,946
Reconciliation of funds					
Total funds brought forward		<u>401,504</u>	<u>50,035</u>	<u>451,539</u>	<u>429,593</u>
Total funds carried forward	16	<u><u>389,253</u></u>	<u><u>64,097</u></u>	<u><u>453,350</u></u>	<u><u>451,539</u></u>

The notes on pages 16 to 28 form an integral part of these financial statements.

BOGNOR VINEYARD
(REGISTRATION NUMBER: 4093580)
BALANCE SHEET
AS AT 31 OCTOBER 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	11	<u>398,765</u>	<u>398,388</u>
		<u>398,765</u>	<u>398,388</u>
Current assets			
Stocks		-	474
Debtors	12	320	450
Cash at bank and in hand		<u>86,562</u>	<u>95,754</u>
		86,882	96,678
Creditors: Amounts falling due within one year	13	<u>(16,563)</u>	<u>(14,503)</u>
Net current assets		<u>70,319</u>	<u>82,175</u>
Total assets less current liabilities		469,084	480,563
Creditors: Amounts falling due after more than one year	14	<u>(15,734)</u>	<u>(29,024)</u>
Net assets		<u>453,350</u>	<u>451,539</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		64,097	50,035
Unrestricted income funds			
Unrestricted funds		<u>389,253</u>	<u>401,504</u>
Total funds	16	<u>453,350</u>	<u>451,539</u>

For the financial year ending 31 October 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The notes on pages 16 to 28 form an integral part of these financial statements.

BOGNOR VINEYARD
(REGISTRATION NUMBER: 4093580)
BALANCE SHEET
AS AT 31 OCTOBER 2022

The financial statements on pages 13 to 28 were approved by the trustees, and authorised for issue on 20 April 2023 and signed on their behalf by:

G. Sartin

G. Sartin (Apr 26, 2023 21:42 GMT+1)

.....
Gabrielle Sartin
Trustee

Kevin Finnear

Kevin Finnear (Apr 26, 2023 23:19 GMT+1)

.....
Kevin Finnear
Trustee

The notes on pages 16 to 28 form an integral part of these financial statements.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2022

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Bognor Vineyard meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2022

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Gift aid

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant provisions

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2022

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Land and buildings	not provided
Furniture and equipment	25% on reducing balance

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Liabilities

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2022

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2022

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Donations and legacies;				
Donations	112,851	12,066	124,917	149,793
Gift aid reclaimed	20,898	1,737	22,635	26,805
Grants, including capital grants;				
Grants from other charities	-	1,600	1,600	2,040
	133,749	15,403	149,152	178,638

4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Events income	1,224	13,905	15,129	5,543

5 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Interest receivable and similar income;				
Interest receivable on bank deposits	21	8	29	6

6 Other income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Rental income	15,766	15,766	14,401

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2022

7 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Premises - Waterloo Square		9,847	-	9,847	18,442
Church services costs		14,861	-	14,861	3,813
Events		2,074	875	2,949	3,203
Youth and children		1,662	-	1,662	1,281
Chichester Vineyard		-	2,540	2,540	5,151
Youth of Bognor		-	25,291	25,291	3,451
Christians Against Poverty		-	-	-	5,192
Compassion and refugee support		1,440	1,460	2,900	-
Administration costs		7,106	55	7,161	4,499
Insurance		3,234	-	3,234	3,110
Subscriptions		9,730	-	9,730	10,146
Training and conferences		269	-	269	909
Travel and subsistence		1,039	150	1,189	66
Professional fees		9,466	-	9,466	820
Bank/merchant charges		144	-	144	91
Mortgage interest		1,309	-	1,309	1,690
Office and admin support recharged		(2,190)	2,190	-	-
Independent examination		2,100	-	2,100	2,400
Depreciation		816	106	922	563
Grants	8	2,802	2,383	5,185	5,241
Staff costs	10	74,748	2,758	77,506	106,474
		<u>140,457</u>	<u>37,808</u>	<u>178,265</u>	<u>176,542</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2022

8 Grant- making

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Analysis of grants				
Grants to individuals	-	2,383	2,383	2,300
Grants to institutions	2,400	-	2,400	2,400
Small gifts	402	-	402	541
	<u>2,802</u>	<u>2,383</u>	<u>5,185</u>	<u>5,241</u>

9 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Patrick Wicker

Patrick Wicker received remuneration of £36,061 (2021: £35,377) during the year.

These payments were made in respect of duties carried out for activities in furtherance of the churches objects. Remuneration was not paid in respect of the duties as a trustee.

Pension contributions amounting to £895 were paid in the current year (2021 - £874) and a gift of £1,291 was paid towards flights to the USA from the Support fund.

Payments are made in accordance with the Trust Deed.

The only other payments made to the trustees, or any person connected with them, consisted of reimbursements of expenditure incurred on behalf of the charity in furthering the charity's objects.

Donations made by the trustees without any conditions attached totalled £11,798 for the year (2021 - £19,861).

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2022

10 Staff costs

The aggregate payroll costs were as follows:

	2022	2021
	£	£
Staff costs during the year were:		
Wages and salaries	74,839	101,859
Social security costs	1,484	1,626
Pension costs	1,183	1,438
Redundancy	-	1,551
	<u>77,506</u>	<u>106,474</u>

The monthly average number of persons employed by the charity during the year expressed as full time equivalents was as follows:

	2022	2021
	No	No
Charitable staff	2	3
Management and administration	<u>1</u>	<u>1</u>
	<u>3</u>	<u>4</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2022

11 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 November 2021	396,000	32,202	428,202
Additions	-	1,299	1,299
	396,000	33,501	429,501
At 31 October 2022	396,000	33,501	429,501
Depreciation			
At 1 November 2021	-	29,814	29,814
Charge for the year	-	922	922
	-	30,736	30,736
At 31 October 2022	-	30,736	30,736
Net book value			
At 31 October 2022	396,000	2,765	398,765
At 31 October 2021	396,000	2,388	398,388

An informal opinion of value of the freehold was obtained on 31st October 2019 by Steve Tickner, former trustee and partner at Henry Adams Estate Agents, and independent agent. The value was considered to be £396,000 which the trustees continue to agree is an appropriate valuation.

12 Debtors

	2022 £	2021 £
Prepayments	-	450
Other debtors	320	-
	320	450
	320	450

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2022

13 Creditors: amounts falling due within one year

	2022	2021
	£	£
Bank loans	13,197	10,701
Trade creditors	8	-
Other taxation and social security	1,258	1,126
Other creditors	-	276
Accruals	2,100	2,400
	<u>16,563</u>	<u>14,503</u>

14 Creditors: amounts falling due after one year

	2022	2021
	£	£
Bank loans	<u>15,734</u>	<u>29,024</u>

Creditors amounts falling due after more than one year includes the following liabilities, on which security has been given by the charity:

	2022	2021
	£	£
Mortgage	<u>15,734</u>	<u>29,024</u>

There is a legal charge on Waterloo Square, Bognor Regis in respect of the commercial mortgage.

15 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £1,183 (2021 - £1,438).

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2022

16 Funds

	Balance at 1 November 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 October 2022 £
Unrestricted funds					
General					
General Funds	401,504	150,760	(140,457)	(22,554)	389,253
Restricted funds					
Christians Against Poverty	(22,554)	-	-	22,554	-
New Building	461	-	-	-	461
Youth of Bognor	17,404	21,148	(29,355)	-	9,197
Youth	1,069	-	(875)	-	194
Chichester Vineyard	44,793	6,153	(3,530)	-	47,416
Homeless	150	-	(150)	-	-
Support	8,712	263	(2,383)	-	6,592
Refugee fund	-	1,697	(1,460)	-	237
Branding fund	-	55	(55)	-	-
	<u>50,035</u>	<u>29,316</u>	<u>(37,808)</u>	<u>22,554</u>	<u>64,097</u>
Total funds	<u><u>451,539</u></u>	<u><u>180,076</u></u>	<u><u>(178,265)</u></u>	<u><u>-</u></u>	<u><u>453,350</u></u>

New Building

Donations to this fund are set aside for the future purchase of a church building.

Youth Of Bognor

Donations to this fund are used to provide a week-long supervised holiday camp and other activities for young people in the Bognor area, including children from disadvantaged families.

Chichester Vineyard

Donations to this fund are used to establish a new church congregation in the Chichester area.

Support fund

This was set up in April 2020 for donations to support people with specific needs during the Covid Pandemic.

Refugee fund

This fund is to support refugees in Ukraine.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2022

	Balance at 1 November 2020 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 October 2021 £
Unrestricted funds					
General					
General Funds	373,883	151,936	(124,215)	(100)	401,504
Restricted funds					
Christians Against Poverty	-	557	(23,111)	-	(22,554)
New Building	461	-	-	-	461
Youth of Bognor	15,067	9,833	(7,496)	-	17,404
Youth	1,069	-	-	-	1,069
Chichester Vineyard	36,056	28,157	(19,420)	-	44,793
Homeless	150	-	-	-	150
Support	2,907	8,105	(2,300)	-	8,712
	55,710	46,652	(52,327)	-	50,035
Total funds	429,593	198,588	(176,542)	(100)	451,539

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2022

17 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 October 2022 £
Tangible fixed assets	398,448	317	398,765
Current assets	23,102	63,780	86,882
Current liabilities	(16,563)	-	(16,563)
Creditors over 1 year	<u>(15,734)</u>	<u>-</u>	<u>(15,734)</u>
Total net assets	<u>389,253</u>	<u>64,097</u>	<u>453,350</u>

	Unrestricted funds General £	Restricted funds £	Total funds at 31 October 2021 £
Tangible fixed assets	397,966	422	398,388
Current assets	46,957	49,613	96,570
Current liabilities	(14,803)	-	(14,803)
Creditors over 1 year	<u>(29,024)</u>	<u>-</u>	<u>(29,024)</u>
Total net assets	<u>401,096</u>	<u>50,035</u>	<u>451,131</u>

18 Related party transactions

During the year the charity made the following related party transactions:

Jodi Wicker

(wife of Patrick Wicker, a trustee)

Jodi Wicker received remuneration amounting to £2,610 (2021: £Nil) in the current year. At the balance sheet date the amount due to/from Jodi Wicker was £Nil (2021 - £Nil).

Jan Van Driel, a trustee, is also a trustee of Bognor Food Bank to which the church donated £2400.00 this year.

BOGNOR VINEYARD

England & Wales - Charity number 1084904

Accounts

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2021

Bognor Vineyard

(A company limited by guarantee)

Charity registration number: 1084904

Company registration number: 4093580

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Bosham
West Sussex
PO18 8NF

BOGNOR VINEYARD

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BOGNOR VINEYARD

LEGAL AND ADMINISTRATIVE INFORMATION

Charity Registration Number	1084904
Company Registration Number	4093580
Trustees	Mark Blunden (resigned 31 December 2021) Lisa Van Driel Jan Van Driel Gabrielle Sartin James Bartlett (resigned 1 November 2021) Patrick Wicker Johanna Coates (appointed 13 December 2021)
Secretary	Lisa Van Driel
Registered address	Waterloo House 5a Waterloo Square Bognor Regis West Sussex PO21 1TE
Bankers	Barclays Bank PLC Leicester LE87 2BB
Independent Examiner	G W Schulz ACMA Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham Bosham West Sussex PO18 8NF

BOGNOR VINEYARD

TRUSTEES' REPORT

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 October 2021.

Objectives and activities

Purposes and aims

Our charity's purposes as set out in the objects contained in the company's Memorandum of Association are to:

- Advance the Christian faith in accordance with our Statement Of Beliefs in Bognor Regis and in such other parts of the United Kingdom or the World as the trustees from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of Bognor Vineyard.
- Relieve persons who are in conditions of need and hardship or who are aged or sick and to relieve the distress caused thereby in Bognor Regis and in such other parts of the United Kingdom or the World as the trustees from time to time think fit.
- Advance education in accordance with the Christian principles in the said Bognor Regis area and in such other parts of the United Kingdom or the World as the trustees from time to time think fit.

The aim of Bognor Vineyard is to try to enable ordinary people to live out their faith as part of our community through:

- Public Worship and Prayer; Learning about the gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the community.
- Missionary and outreach work.

Main objectives

Our main objectives for the year continued to be the pastoral and spiritual care of the community in line with the Christian Faith. Whilst the practical ways of meeting these objectives changed mid- year with the Covid-19 pandemic, the strategies themselves continued to include:

- Providing a range of accessible activities which allowed for teaching of the Christian Faith and the sharing of our faith within the community.
- Providing access to our debt counselling service and the provision of food for those experiencing hardship
- Working in partnership with other agencies to secure the widest range of support for those in our community facing hardship.
- Creating a safe and welcoming space in our registered premises to facilitate many of our objectives

When planning our activities for the year, the senior pastor and the trustees have considered the Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion.

BOGNOR VINEYARD

TRUSTEES' REPORT

Achievements and performance

Review of activities

The Covid-19 Pandemic continued to affect the majority of our activities over the winter and in varying ways during 2021. The achievements and performances in this report will therefore reflect adaptations that were needed.

Worship and prayer

Bognor Vineyard are keen to offer a range of services during the week and over the course of the year, that the community find both beneficial and spiritually fulfilling. For example, by offering Sunday morning worship, prayer walks, mid-week Small Groups (life groups), youth and children's groups.

Where there were national lockdowns, we continued to livestream our Sunday morning services which were available to watch via our website. We resumed in person services in April 2021 at the Bersted Community Hall and then resumed meeting back at Felpham Community College at the end of June 2021. Each of these were done with strict measures in place to limit the risk of Covid being spread and we achieved this with no outbreaks being reported. Whilst average attendance on a Sunday morning has fluctuated a lot over the past few months and declined quite significantly, we are now beginning to see a slow increase with new people attending. However, numbers are still lower than pre-covid numbers (which were approx. 100 adults plus children)

Our mid-week meetings (Small Groups) continued to meet online until the late Spring/early Summer, with some in person activities taking place outside. From September the groups were reorganised and fewer groups being run. However, approx. 50 people are attending these groups regularly.

Prayer meetings continue to be held twice a week online (via Zoom).

We continue to employ a part-time 'Worship Pastor' 'Youth Pastor' and 'Children's Co-ordinator' to work alongside our existing body of experienced volunteers to facilitate our worship and prayer objectives and activities. However the Children's Coordinator will be stepping down by the end of 2021 and we are currently hoping to recruit a new Children's Pastor as soon as possible.

Youth - In previous years, youth sessions (school years 7 - 13) ran weekly, usually alternating between social activities with the whole youth group and 'Life groups' in smaller groups. However, this year, the remainder of the youth leaders stepped down, which left only one leader and one helper. As Covid restrictions lifted, and it became safer to do so, we resumed meeting together but now due to the lack of leaders, we have had to keep the whole group together, and are not able to go out on socials. Currently we meet in the office weekly to do Bible studies mixed with some board games, for which approx 6-8 youth join. We also run Sunday morning 'Elevate' sessions, where a curriculum is worked through and is attended by approximately 8-10 youth.

BOGNOR VINEYARD

TRUSTEES' REPORT

Children - During the latter part of 2020 the children continued to meet on-line every Sunday for the kids 'After Party' activities were sent via email to parents for kids to take part in during the Online service. The kids then had an hour long zoom meeting dedicated to them where they had a Bible Story, short quiz, games, riddles and show and tell. The children who have been able to attend this have really engaged with this format. They have also done some activities to encourage each other. There has also been regular contact from the Children's Coordinator in the form of gifts and cards and updates via social media through a closed group for parents and leaders. On average the number of children logging on to this was 4/5.

Since May 2021 the children have been meeting in person on a Sunday morning. The children stay in the service during worship and then have their own group for the latter half composed of a story/video, prayer time, craft or game and some free time. There has been a regular weekly attendance of 7/8 children. There are currently 9 children on the register and 3 regular visitors. The children on register are attending regularly. We continue to have 2 adults on the rota to run the children's group but due to a decrease in the number of volunteers, one Sunday per month the kids stay in the service and have craft at the back of the hall supervised by team leaders.

As mentioned above, the Children's coordinator is stepping down and we are therefore looking to refill this role, to enable our kids groups to continue.

Pastoral Care

We have always held to the saying that 'faith without works is dead' and as such ensure that there is a practical working out of what we believe the Bible teaches in helping those in need in our local and wider community, as demonstrated below. Bognor Vineyard Church sees its mission in the local community continue in supporting it's more vulnerable members and will continue to build on this over the next few years.

We are temporarily paying someone a few hours per week to lead on some of this work at such a crucial time coming out of the pandemic.

Support Fund

The support fund was created at the beginning of the Covid-19 pandemic to practically support those who were being adversely affected financially. This year we have continued to offer financial support where appropriate in the form of supermarket vouchers and cash donations.

We continue to act as an ambassador to ACTS435 for the local community. This allows churches and services to approach us if they know of anyone in need of specific items and a request is made through this group for part or full costs to be met. Several people have been helped through this already.

CAP

Our debt counselling service in conjunction with CAP (Christians Against Poverty) is a national organisation which has trained and supports a local manager but who is employed by Bognor Vineyard as well as costs being met by us as well.

BOGNOR VINEYARD

TRUSTEES' REPORT

14 new clients have been seen from November 2020 to August 2021 and 9 clients have gone debt free during this same period.

26 CAP clients and their families were given Christmas Hampers in Dec 2020, all from donations from our own church members. This was a slight decrease on the previous year's.

Up until the end of September, we continued to give out our Fareshare food on a weekly basis to our CAP clients. This is funded by subscription through church funds. Clients are given a small gift when they go debt free and clients can have their gas and electricity topped up if needed through use of odd donations CAP receives directly so that these do not come out of church funds.

The CAP Debt Centre Manager stepped down at the beginning Of October and we are currently advertising for someone to take over as well as a Compassion Coordinator to lead on the whole ministry (this may end up being the same person).

Frunch

Unfortunately, Frunch has been unable to resume mainly due to the small space and continued risk of COVID, however plans to start up something similar are being considered.

Tuesday coffee morning Support Group

Our weekly Tuesday Coffee morning has been running for over 3 years with the support of 2 amazing volunteers and with a regular attendance of 12/13 people (mainly ex-CAP clients or those who were attending Frunch). Whilst it remains open to anyone, the aim of this particular event is to bring together those who are lonely and struggling, in order to form friendships, have a laugh and chat together and enjoy a hot drink and some cake or biscuits – and has been very successful so far in meeting these aims. Unfortunately we had to stop this activity during lockdown but have restarted this in a slightly different way due to the existing restrictions and/or risk (i.e. meeting outside in good weather up until September, or in smaller groups with different time slots when the weather is not so nice).

Biscuits and cakes and tea are generally used from those we receive through Fareshare and one of the volunteers making her own cakes. In September, the group started having a monthly lunch together. This is cooked and overseen by volunteers with food coming from Fareshare collection where possible, and church funds being used for the rest.

Food Bank - We continue to work closely with and provide a monthly donation to support the work of the Bognor Food Bank in partnership with The Shore Community Church and Trussell Trust. We also often provide spare food to them that we cannot use and they will also receive our weekly Fareshare delivery until we recruit to our compassion coordinator (to avoid us having to cancel as we have already paid for several more months)

BOGNOR VINEYARD

TRUSTEES' REPORT

Arun Angels - The church also continues to have volunteers who work with Arun Angels (Covid permitting), a registered Charity that supports and cares for young people as they leave pubs and night-clubs in Bognor Regis on a Saturday night. Arun Angels works closely with Bognor Police to help reduce levels of confrontation and provide protection for vulnerable young people. Our church office is used as a base for a few of the volunteers.

Registered Premises - our registered premises at 5a Waterloo Square in central Bognor Regis where the church has an office continues to be well used. The premises include two flats and a café which are all let. The café continues to operate and a new tenant is in one of the flats. Unfortunately the tenant moved out of the other flat this year and it was discovered that a lot of work needed doing to make it rentable again so there have been several months where we have not been able to receive an income for this. Work was commissioned with trustee agreement and is now finished. A large donation was given by one of the church members for this work specifically and therefore there was little cost to the church. The flats are being managed by a property management company who will be seeking a new tenant shortly.

The office at the back, remains separated by lockable doors enabling better security of confidential information. The front gives us a good size meeting room accessible through the front rather than the back alley (as previously) and is used mainly by our own charity for its own activities and services but is offered to other local charities for meetings and training events as availability allows.

Re-Branding

This year, we were given a generous donation especially for the use of rebranding our church logo and enabling us to invest in some publicity merchandise. This seemed especially significant as we journey into a new season post Covid.

Youth of Bognor (YOB) Camp is a cross-church venture that welcome all children and young people from across Bognor Regis and surrounding villages. Unfortunately, due to covid, YOB Camp was cancelled at the last minute this year and an activity day was run instead. Several children attended, who would have been going on the camp, and were able to experience a little of what the camp may have been like, with a few similar activities available. New equipment and resources were bought during the year in preparation for future camps and we received 3 grants, amounting to just over £2000, with the aid of our fundraiser. This will help fund several children's places in next year's camp which we are excitedly planning for.

Chichester Vineyard - We continued to support a Vineyard Church Plant in the Chichester area who were also affected by the Pandemic and lockdown. In July, the Senior Pastors gave notice of their resignation to be effective from 1st September 2021, with the understanding that they will continue to oversee the bank accounts and any Governance issues that may arise. Adverts for a part time Senior Pastor went out mid October and while they are waiting to appoint someone else, a small team of group leaders will work together to continue the work of the church. They will be meeting mid week but not currently on a Sunday morning.

BOGNOR VINEYARD

TRUSTEES' REPORT

Mission and Outreach

The Covid-19 pandemic continues to make missionary and outreach work very difficult this year with the Alpha course being the main activity undertaken by the charity (continued from the previous year). Alpha is a programme done over several weeks for those seeking to learn about the Christian Faith. We started a new course at the latter part of the year and whilst there was smaller attendance to this than expected, this was mainly due to the consequence of the pandemic and associated restrictions.

These services and the other initiatives set out under Achievement and Performance have meant on-going contact and liaison with other local churches, voluntary and statutory agencies in the area.

Like other charities, we have been affected by the Covid-19 Pandemic and know there will be further pressures with the world economic situation. However, as the charity has continued to develop and revise working practices, we continue to employ and involve specialists where appropriate to handle the increasing bureaucratic and legal responsibilities as well as fill any gaps in knowledge we have within our trustee body.

Financial review

The trustees continue to be mindful of the economic situation and note the potential difficulties ahead with giving from the church members and the likely increase in demand of our services to the community. Despite this, the charity ended the year in a satisfactory financial position and in a reasonable position to develop its future activities.

Total income for the year amounted to £198,588 (2020: £217,363) and expenditure £176,542 (2020: £202,832).

Fund balances at the year-end are £451,539 made up of £401,504 unrestricted funds and £50,035 restricted funds (mainly Chichester Vineyard and Youth of Bognor). The net growth in funds was £21,946 (increase of £27,621 in unrestricted, decrease of £5,675 in restricted).

Investments

We have the church's office premises at 5a Waterloo Square in central Bognor Regis, along with the Café next door and the 2 flats above (one of which is newly refurbished). We have also operated a policy of keeping available funds within interest-bearing deposit accounts having regard to liquidity requirements.

Reserves policy

'Free reserves' are those reserves free of any restriction that are available to meet the normal expenditure of the Church excluding that necessary to run the restricted activities. They provide a buffer of liquid funds to cover temporary shortfalls caused by an unforeseen decline in income or an unexpected increase in costs. Should any of these circumstances arise, these funds are intended to ensure that the charity can meet its contractual obligations to staff, premises and statutory bodies and its moral obligations to its donors.

The trustees seek to maintain a level of free reserves of 3 months unrestricted expenditure.

BOGNOR VINEYARD

TRUSTEES' REPORT

Free reserves are currently calculated by deducting the value of our freehold property, less the mortgage, from the unrestricted fund balance. As at 31 October 2021 free reserves were equal to 3 months of unrestricted expenditure. As at 31 October 2020 the reserves equated to 2 months of unrestricted expenditure. This year there have been reductions to our salary costs as one person was made redundant and one person resigned. Whilst we will be recruiting in the next financial year, (to different roles in line with the changing needs), we expected the overall salary costs to be less than previous years'.

There has been an increase in expenses to our pastoral care support in terms of flowers, small gifts, lunches and drinks. We have felt this has been a crucial expense at a time where people's wellbeing and good mental health is at risk.

We have continued to remind church members about giving online so that our donations are not affected detrimentally by not meeting in person and a high percentage of our members give regularly this way. The trustees continue to be informed regularly regarding the financial position and have continuous secure access to the financial spreadsheet and information, updated monthly by the operations manager.

Restricted reserves are kept to a minimum to ensure that funds are attributed in a timely way in accordance with the applicable restrictions. This applies to donations from individuals, fundraising, grants and legacies. These restricted reserves will be reviewed in the following financial year.

The charity does not currently hold 'designated funds'.

As a charity, grants were sought to fund children's spaces on our YOB activity but no other grants were sought this year.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

Structure, governance and management

Nature of governing document

Bognor Vineyard is a charitable company, limited by guarantee, as defined by the Companies Act 2006 and was set up by a Memorandum of Association on 20/10/2000. The Charity is constituted under a Memorandum of Association dated 20/10/2020 and is a registered charity number 1084904.

Bognor Vineyard is part of the national network of Vineyard Churches UK&I.

Recruitment and appointment of trustees

Trustees are appointed in accordance with the Memorandum and Articles of Association. The existing trustees are responsible for the recruitment of new trustees.

BOGNOR VINEYARD

TRUSTEES' REPORT

In selecting new trustees, we seek to identify people who have an understanding of the events and functions organised by the charity, are willing to volunteer to help in our broader community work and are committed to the purposes as set out in the objects contained in the company's memorandum of association. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charities aims in their activities and, if all agree, they are then proposed as new trustees at the subsequent trustees' meeting in accordance with the Memorandum and Articles of Association. This process allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills.

There was one new trustee appointed this year, as one stepped down.

Induction and training of trustees

Following appointment, new trustees are introduced to their new role and given copies of the trust deed and a guide to the policies and procedures adopted by our charity. A number of publications from the Charity Commission are also provided including the guidance on charities and public benefit and on the advancement of religion for the public benefit . This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act. The last full trustee training was held at the beginning of October 2019.

Organisational structure

The Senior Pastor sits on the board of trustees and the church functions with a leadership team who oversee the various departmental activities.

The trustees meet together as a body at least 3 times a year. We met 5 times this year physically and online, due to the extra burden of the Covid-19 Pandemic. The operations manager (a paid position) reports directly to the trustees. The trustees give their time freely and receive no remuneration or other financial benefits for their role.

Arrangements for setting key management personnel remuneration

The trustees consider the Senior Pastors of the church as their key management personnel. The Senior Pastor(s) pay is reviewed annually and normally increased in line with the Consumer Prices Index (CPI). Periodically their pay is also reviewed to be in line with similar positions in our national church network.

Patrick Wicker, who is the Senior Pastor as well as trustee is paid a salary as stated in the attached accounts. No payments have been made to him as part of his role of trustee. Liddy Blunden, a relative of trustees, was paid as an employee of the Charity during the year up until the end of September 2021. Their payments and salary rates are the same as other staff and no additional favours are shown to them.

Use of volunteers

Bognor Vineyard continues to rely heavily on an increasing 'volunteer workforce', whether fulfilling roles and responsibilities in the church activities or in the vital range of support and services offered to the local community. The value of these volunteers is impossible to quantify and is impossible to reflect in these accounts and we are eternally grateful to them.

BOGNOR VINEYARD

TRUSTEES' REPORT

Bognor Vineyard Church Trading Company Ltd

The trading subsidiary was formally dissolved in September 2021.

Risk management

The trustees have a risk management strategy which comprises of a review of the key working policies and financial stability of the charity on a rolling basis during the year. This process identifies any areas of risk and uncertainty on an on-going basis, and allows the Trustees to consider changes in policies, systems, and procedures to mitigate these risks.

This rolling review considers policies in the following areas:

- Financial
- Staff and Volunteers
- Health & Safety, fire, first aid and risk assessment
- IT and data management
- Child and vulnerable adult protection
- Insurance for property and activities
- Property maintenance and utilities

The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. In particular, insurance cover is in place and the finances of the church are kept under regular review. Appropriate Disclosure and Barring Service (DBS) checks supported by regularly reviewed policies including safer recruitment and training , are made for all those who work with children or other vulnerable groups within the church and our charitable activities.

In a church charity mainly dependent on regular donations from its members, the trustees are always mindful of the potential risk in a reduction of donations. We attempt to mitigate this risk by the creation of monthly management accounts to ensure that a surplus and liquidity are maintained where possible, and through regular communication with members.

BOGNOR VINEYARD

TRUSTEES' REPORT

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Bognor Vineyard for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on 16 February 2022 and signed on its behalf by:

.....
Lisa Van Driel
Company Secretary and Trustee

.....
Jan Van Driel
Trustee

BOGNOR VINEYARD

INDEPENDENT EXAMINER'S REPORT

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 October 2021 which are set out on pages 13 to 28.

Respective responsibilities of trustees and examiner

As the charity's trustees of Bognor Vineyard (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Bognor Vineyard are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Bognor Vineyard as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
G W Schulz ACMA

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Bosham
West Sussex
PO18 8NF

16 February 2022

BOGNOR VINEYARD

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 OCTOBER 2021

		Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
	Note				
Income and Endowments from:					
Donations and legacies	3	134,326	44,312	178,638	192,783
Charitable activities	4	3,204	2,339	5,543	2,578
Other trading activities	5	-	-	-	4,838
Investment income	6	<u>14,406</u>	<u>1</u>	<u>14,407</u>	<u>17,164</u>
Total income		<u>151,936</u>	<u>46,652</u>	<u>198,588</u>	<u>217,363</u>
Expenditure on:					
Charitable activities	7	<u>124,215</u>	<u>52,327</u>	<u>176,542</u>	<u>202,832</u>
Total expenditure		124,215	52,327	176,542	202,832
Gains/losses on investment assets		<u>(100)</u>	<u>-</u>	<u>(100)</u>	<u>-</u>
Net income/(expenditure)		<u>27,621</u>	<u>(5,675)</u>	<u>21,946</u>	<u>14,531</u>
Net movement in funds		27,621	(5,675)	21,946	14,531
Reconciliation of funds					
Total funds brought forward		<u>373,883</u>	<u>55,710</u>	<u>429,593</u>	<u>415,062</u>
Total funds carried forward	18	<u><u>401,504</u></u>	<u><u>50,035</u></u>	<u><u>451,539</u></u>	<u><u>429,593</u></u>

The notes on pages 16 to 28 form an integral part of these financial statements.

BOGNOR VINEYARD

REGISTERED NUMBER: 4093580

BALANCE SHEET AS AT 31 OCTOBER 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	11	398,388	398,951
Investments	12	-	100
		<u>398,388</u>	<u>399,051</u>
Current assets			
Stocks	13	474	474
Debtors	14	450	20,482
Cash at bank and in hand		<u>95,754</u>	<u>64,937</u>
		96,678	85,893
Creditors: Amounts falling due within one year	15	<u>(14,503)</u>	<u>(15,625)</u>
Net current assets		<u>82,175</u>	<u>70,268</u>
Total assets less current liabilities		480,563	469,319
Creditors: Amounts falling due after more than one year	16	<u>(29,024)</u>	<u>(39,726)</u>
Net assets		<u>451,539</u>	<u>429,593</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		50,035	55,710
Unrestricted income funds			
Unrestricted funds		<u>401,504</u>	<u>373,883</u>
Total funds	18	<u>451,539</u>	<u>429,593</u>

For the financial year ending 31 October 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The notes on pages 16 to 28 form an integral part of these financial statements.

BOGNOR VINEYARD

REGISTERED NUMBER: 4093580

**BALANCE SHEET
AS AT 31 OCTOBER 2021**

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 13 to 28 were approved by the trustees, and authorised for issue on 16 February 2022 and signed on their behalf by:

.....
Lisa Van Driel
Company Secretary and Trustee

.....
Jan Van Driel
Trustee

The notes on pages 16 to 28 form an integral part of these financial statements.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2021

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Bognor Vineyard meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2021

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Gift aid

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant provisions

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2021

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Land and buildings	not provided
Furniture and equipment	25% on reducing balance

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Liabilities

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2021

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2021 £	Total 2020 £
Donations and legacies;				
Donations	116,278	33,515	149,793	144,544
Gift aid reclaimed	18,048	8,757	26,805	30,539
Grants, including capital grants;				
Grants from other charities	-	2,040	2,040	17,700
	<u>134,326</u>	<u>44,312</u>	<u>178,638</u>	<u>192,783</u>

4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2021 £	Total 2020 £
Events income	<u>3,204</u>	<u>2,339</u>	<u>5,543</u>	<u>2,578</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2021

5 Income from other trading activities

	Total funds £	Total 2020 £
Trading income;		
Sales Storehouse and Wearhouse	-	4,515
Office and admin support charges	-	323
	-	4,838

6 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2021 £	Total 2020 £
Interest receivable and similar income;				
Interest receivable on bank deposits	5	1	6	26
Income from rents	14,401	-	14,401	17,138
	14,406	1	14,407	17,164

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2021

7 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total 2021 £	Total 2020 £
Premises -					
Waterloo Square		18,442	-	18,442	14,085
Services costs		3,813	-	3,813	10,860
Events		3,203	-	3,203	1,523
Youth and children		1,281	-	1,281	2,110
Chichester Vineyard		-	5,151	5,151	11,066
Youth of Bognor Christians		-	3,451	3,451	524
Against Poverty		-	5,192	5,192	6,647
Warehouse costs		-	-	-	7,104
Administration costs		4,499	-	4,499	4,510
Insurance		3,110	-	3,110	2,652
Subscriptions		10,146	-	10,146	9,600
Training and conferences		909	-	909	894
Travel and subsistence		66	-	66	1,756
Professional fees		820	-	820	3,683
Bank/merchant charges		91	-	91	715
Mortgage interest		1,690	-	1,690	2,079
Office and admin support recharged		(8,344)	8,344	-	-
Independent examination		2,400	-	2,400	3,532
Depreciation		422	141	563	718
Grants	8	2,941	2,300	5,241	6,053
Staff costs	10	78,726	27,748	106,474	112,721
		<u>124,215</u>	<u>52,327</u>	<u>176,542</u>	<u>202,832</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2021

8 Grant- making

	Unrestricted funds General £	Restricted funds £	Total 2021 £	Total 2020 £
Analysis of grants				
Grants to individuals	-	2,300	2,300	2,789
Grants to institutions	2,400	-	2,400	2,400
Small gifts	541	-	541	864
	<u>2,941</u>	<u>2,300</u>	<u>5,241</u>	<u>6,053</u>

9 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Patrick Wicker

Patrick Wicker received remuneration of £35,377 (2020: £27,705) during the year.

These payments were made in respect of duties carried out for activities in furtherance of the churches objects. Remuneration was not paid in respect of the duties as a trustee.

Pension contributions amounting to £874 were paid in the current year (2020 - £888).

Payments are made in accordance with the Trust Deed.

The only other payments made to the trustees, or any person connected with them, consisted of reimbursements of expenditure incurred on behalf of the charity in furthering the charity's objects.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2021

10 Staff costs

The aggregate payroll costs were as follows:

	2021	2020
	£	£
Staff costs during the year were:		
Wages and salaries	101,859	106,539
Social security costs	1,626	2,273
Pension costs	1,438	3,909
Redundancy	1,551	-
	<u>106,474</u>	<u>112,721</u>

The monthly average number of persons employed by the charity during the year expressed as full time equivalents was as follows:

	2021	2020
	No	No
Charitable staff	3	3
Management and administration	1	1
Shop staff	-	1
	<u>4</u>	<u>5</u>

No employee received emoluments of more than £60,000 during the year.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2021

11 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 November 2020	<u>396,000</u>	<u>32,202</u>	<u>428,202</u>
At 31 October 2021	<u>396,000</u>	<u>32,202</u>	<u>428,202</u>
Depreciation			
At 1 November 2020	-	29,251	29,251
Charge for the year	<u>-</u>	<u>563</u>	<u>563</u>
At 31 October 2021	<u>-</u>	<u>29,814</u>	<u>29,814</u>
Net book value			
At 31 October 2021	<u><u>396,000</u></u>	<u><u>2,388</u></u>	<u><u>398,388</u></u>
At 31 October 2020	<u><u>396,000</u></u>	<u><u>2,951</u></u>	<u><u>398,951</u></u>

An informal opinion of value of the freehold was obtained on 31st October 2019 by Steve Tickner, former trustee and partner at Henry Adams Estate Agents, and independent agent. The value was considered to be £396,000 which the trustees continue to agree is an appropriate valuation.

12 Fixed asset investments

	2021 £	2020 £
Shares in group undertakings and participating interests	<u>-</u>	<u>100</u>

13 Stock

	2021 £	2020 £
Stocks	<u>474</u>	<u>474</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2021

14 Debtors

	2021	2020
	£	£
Prepayments	450	436
Accrued income	-	18,187
Other debtors	-	1,859
	<u>450</u>	<u>20,482</u>

15 Creditors: amounts falling due within one year

	2021	2020
	£	£
Bank loans	10,701	10,310
Other taxation and social security	1,126	-
Other creditors	276	1,615
Accruals	<u>2,400</u>	<u>3,700</u>
	<u>14,503</u>	<u>15,625</u>

Creditors due within one year includes the following liabilities, on which security has been given by the charity:

There is a legal charge on Waterloo Square, Bognor Regis in respect of the commercial mortgage.

16 Creditors: amounts falling due after one year

Creditors amounts falling due after more than one year includes the following liabilities, on which security has been given by the charity:

	2021	2020
	£	£
Mortgage	<u>29,025</u>	<u>39,726</u>

There is a legal charge on Waterloo Square, Bognor Regis in respect of the commercial mortgage.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2021

17 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £1,438 (2020 - £3,909).

Contributions totalling £276 (2020 - £348) were payable to the scheme at the end of the year and are included in creditors.

18 Funds

	Balance at 1 November 2020 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 October 2021 £
Unrestricted funds					
General					
General Funds	373,883	151,936	(124,215)	(100)	401,504
Restricted funds					
Christians Against Poverty	-	557	(23,111)	-	(22,554)
New Building	461	-	-	-	461
Youth of Bognor	15,067	9,833	(7,496)	-	17,404
Youth	1,069	-	-	-	1,069
Chichester Vineyard	36,056	28,157	(19,420)	-	44,793
Homeless	150	-	-	-	150
Support	2,907	8,105	(2,300)	-	8,712
	<u>55,710</u>	<u>46,652</u>	<u>(52,327)</u>	<u>-</u>	<u>50,035</u>
Total funds	<u>429,593</u>	<u>198,588</u>	<u>(176,542)</u>	<u>(100)</u>	<u>451,539</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2021

Restricted funds

Christians Against Poverty (CAP)

Donations to this fund are used to provide debt counselling services to people in Bognor and beyond.

New Building

Donations to this fund are set aside for the future purchase of a church building.

Youth Of Bognor

Donations to this fund are used to provide a week-long supervised holiday camp and other activities for young people in the Bognor area, including children from disadvantaged families.

Chichester Vineyard

Donations to this fund are used to establish a new church congregation in the Chichester area.

Support fund

This was set up in April 2020 for donations to support people with specific needs during the Covid Pandemic.

	Balance at 1 November 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 October 2020 £
Unrestricted funds					
General					
General Funds	367,246	167,283	(135,133)	(25,513)	373,883
Restricted funds					
Christians Against Poverty	-	5,743	(28,599)	22,856	-
New Building	461	-	-	-	461
Youth of Bognor	11,847	4,595	(1,375)	-	15,067
Youth	1,069	-	-	-	1,069
Chichester Vineyard	33,050	29,208	(26,202)	-	36,056
Warehouse	1,239	4,515	(8,411)	2,657	-
Homeless	150	-	-	-	150
Support	-	5,696	(2,789)	-	2,907
	<u>47,816</u>	<u>49,757</u>	<u>(67,376)</u>	<u>25,513</u>	<u>55,710</u>
Total funds	<u>415,062</u>	<u>217,040</u>	<u>(202,509)</u>	<u>-</u>	<u>429,593</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2021

19 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 October 2021 £
Tangible fixed assets	397,966	422	398,388
Current assets	46,957	49,613	96,570
Current liabilities	(14,803)	-	(14,803)
Creditors over 1 year	<u>(29,024)</u>	<u>-</u>	<u>(29,024)</u>
Total net assets	<u>401,096</u>	<u>50,035</u>	<u>451,131</u>

	Unrestricted funds General £	Restricted funds £	Total funds at 31 October 2020 £
Tangible fixed assets	398,388	563	398,951
Fixed asset investments	100	-	100
Current assets	30,277	55,147	85,424
Current liabilities	(15,625)	-	(15,625)
Creditors over 1 year	<u>(39,726)</u>	<u>-</u>	<u>(39,726)</u>
Total net assets	<u>373,414</u>	<u>55,710</u>	<u>429,124</u>

20 Related party transactions

During the year the charity made the following related party transactions:

Elizabeth Blunden

(wife of Mark Blunden, a trustee)

Elizabeth Blunden received remuneration amounting to £11,570 (2020: £13,543) in the current year. At the balance sheet date the amount due to/from Elizabeth Blunden was £Nil (2020 - £Nil).

BOGNOR VINEYARD

England & Wales - Charity number 1084904

Accounts

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2020

Bognor Vineyard

(A company limited by guarantee)

Charity registration number: 1084904

Company registration number: 4093580

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF

BOGNOR VINEYARD

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BOGNOR VINEYARD

LEGAL AND ADMINISTRATIVE INFORMATION

Charity Registration Number	1084904
Company Registration Number	4093580
Trustees	Mark Blunden Lisa Van Driel Jan Van Driel Gabrielle Sartin James Bartlett Patrick Wicker
Secretary	Lisa Van Driel
Registered address	Waterloo House 5a Waterloo Square Bognor Regis West Sussex PO21 1TE
Bankers	Barclays Bank PLC Leicester LE87 2BB
Independent Examiner	G W Schulz ACMA Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham PO18 8NF

BOGNOR VINEYARD

TRUSTEES' REPORT

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 October 2020.

Objectives and activities

Purposes and aims

Our charity's purposes as set out in the objects contained in the company's Memorandum of Association are to:

- Advance the Christian faith in accordance with our Statement Of Beliefs in Bognor Regis and in such other parts of the United Kingdom or the World as the Trustees from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of Bognor Vineyard.
- Relieve persons who are in conditions of need and hardship or who are aged or sick and to relieve the distress caused thereby in Bognor Regis and in such other parts of the United Kingdom or the World as the Trustees from time to time think fit.
- Advance education in accordance with the Christian principles in the said Bognor Regis area and in such other parts of the United Kingdom or the World as the Trustees from time to time think fit.

The aim of Bognor Vineyard is to try to enable ordinary people to live out their faith as part of our community through:

- Public Worship and Prayer; Learning about the gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the community.
- Missionary and outreach work.

Main objectives

Our main objectives for the year continued to be the pastoral and spiritual care of the community in line with the Christian Faith. Whilst the practical ways of meeting these objectives changed mid- year with the Covid-19 pandemic, the strategies themselves continued to include:

- Providing a range of accessible activities which allowed for teaching of the Christian Faith and the sharing of our faith within the community.
- Providing access to our debt counselling service and the provision of food for those experiencing hardship
- Working in partnership with other agencies to secure the widest range of support for those in our community facing hardship.
- Creating a safe and welcoming space in our registered premises to facilitate many of our objectives

When planning our activities for the year, the senior pastor and the trustees have considered the Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion.

BOGNOR VINEYARD

TRUSTEES' REPORT

Achievements and performance

Review of activities

New Senior Pastors formally took on the role in mid-November 2019 to allow the existing ones to step down. A few changes consequently have been made to some of our regular activities this year having spent time reflecting on our aims and how we practically deliver our core objectives. For the latter 7 months of the 2019-20 year, Bognor Vineyard has had to adapt all its activities due to the COVID-19 Pandemic, with some not able to take place at all. The achievements and performances in this report will therefore generally be explained in pre- and post-lockdown.

Worship and prayer

Bognor Vineyard are keen to offer a range of services during the week and over the course of the year, that the community find both beneficial and spiritually fulfilling. For example, by offering Sunday morning worship, prayer walks, mid-week Small Groups (life groups), youth and children's groups.

In the first half of the year the church continued to see fluctuating attendance at its regular weekly Sunday morning services and its prayer meetings. Average attendance on a Sunday morning pre-covid of approx. 100 adults plus children. From late March we transitioned to livestream Sunday morning services which were accessible through a link in our social media, website, newsletter etc to make it as accessible as possible to anyone who wanted to 'attend'. Recordings of the service were available the same day. There was an initial 'attendance' of approx. 40 families which decreased as lockdown and online services continued. However, the number of views of the recordings were a lot higher overall, with nearly 300 hits at the beginning, decreasing to approx. 200 by the end of the year. Livestream services were followed by an online 'afterparty' where anyone with the link (available via the same sources as the main service) could join in and catch up with others.

Our mid-week meetings (Small Groups), were reorganised at the beginning of 2020 and have seen an increase in the regular attendance of these from the previous year. Since the pandemic the majority of these have taken place online. For those not able to attend this way, regular contact was made.

Our Sunday evening services that were held monthly last year were held as a dual objective – to advance the Christian faith and to advance education in accordance with the Christian principles. Due to a decrease in attendance and a re-focus of activities, these were put on hold.

We continue to employ a part-time 'Worship Pastor' 'Youth Pastor' and 'Children's Co-ordinator' to work alongside our existing body of experienced volunteers to facilitate our worship and prayer objectives and activities.

Youth - Pre-Covid, youth sessions (school years 7 - 13) ran weekly, alternating between social activities with the whole youth group and 'Life Groups' in smaller groups. This was attended by approximately 8-12 youth. There were 3 life groups - Youngers (years 7-8), Olders (years 9-11) and Ancients (years 12-13). We also ran Sunday morning 'Elevate' where a curriculum was worked through and was attended by approx. 12-16 youth.

BOGNOR VINEYARD

TRUSTEES' REPORT

During lockdown there were no formal youth activities, instead, social media was used to encourage engagement. Once the ban on certain activities was lifted, although we continued to suspend social activities as a whole group, we instead ran smaller Life Groups incorporating safe social-type activities into our bible study. Elevate sessions will remain suspended on a Sunday until the restrictions enable us to re-start them safely. As we no longer have many in our Older youth age, we have needed to do some reshuffling for those who have remained. Many of the Ancients have got lots of catch-up and proper exams, so their Life Group is now meeting half-termly.

Children - Pre- covid regular weekly attendance of 12/13 children. Sunday morning Children's worship changed this year back to staying in the service during main worship and then having their own group for the latter half composed of a story/video, prayer time, craft or game and some free time. There was a regular weekly attendance of 12/13 children pre covid. Due to a decrease in the number of volunteers in this area, one Sunday a month the kids would stay in the service and have craft at the back of the hall supervised by team leaders.

Since lock down children have had access to an online gathering with their parents but this has seen a decrease in attendance to an average of 5/6 per week. The format has been similar in that there has been a Bible Story, short quiz, games, riddles and show and tell. The children who have been able to attend this have really engaged with this format. They have also done some activities to encourage each other. There has also been regular contact from the Children's Coordinator in the form of gifts and cards and updates via social media through a closed group for parents and leaders. Unfortunately, there have been no new families or children during this time.

Chichester Vineyard - We continued to support a Vineyard Church Plant in the Chichester area who were also affected by the Pandemic and lockdown. Prior to lockdown they were continuing to meet 3 Sundays per month with 1st and 3rd being a church service and the 2nd week being Sport Sunday. Attendance for church is between approx. 20 to 40 with 100 - 150 on average at Sport Sunday. They also have mid-week groups with attendance increasing from last year. Activities for this group will continue to remain under the Bognor Vineyard Church charity for the time-being.

Pastoral Care

We have always held to the saying that 'faith without works is dead' and as such ensure that there is a practical working out of what we believe the Bible teaches in helping those in need in our local and wider community, as demonstrated below. Bognor Vineyard Church sees its mission in the local community continue in supporting its more vulnerable members and will continue to build on this over the next few years.

CAP

Our debt counselling service in conjunction with CAP (Christians Against Poverty) is a national organisation which has trained and supports a local manager but who is employed by Bognor Vineyard. Although there have been fewer new clients (10) during the year, partly due to CAP headquarters having a temporary suspension of new clients and partly due to Covid-19, it continues to be in demand, with a growing waiting list of people needing to be supported. The CAP Manager and the regular volunteers from our own and other local churches have supported 28 clients / families this year, with 8 clients/ families going debt free.

BOGNOR VINEYARD

TRUSTEES' REPORT

32 CAP clients and their families were given Christmas Hampers in Dec 2019, all from donations from our own church members as well as from another local church.

We continue to give out our Fareshare food on a weekly basis. This is funded by subscription through church funds. Clients are given a small gift when they go debt free and clients can have their gas and electricity topped up if needed through use of odd donations CAP receives directly so that these do not come out of church funds.

Frunch

In January we changed our hot lunch provision to the vulnerable members of the community (including CAP clients, the homeless and the lonely) from fortnightly to weekly and were able to feed approx. 30 people each week before being forced to stop in March due to Covid-19. Although we did pay someone to cook once a fortnight, the food was generally used from our FareShare donations with only occasional top ups needed from petty cash, therefore at much reduced cost to the church. We no longer employ someone to cook and we will be looking to restart Frunch in the new year of 2021 or as soon as it is safe to do so.

Tuesday coffee morning

Our weekly Tuesday Coffee morning has been running for over 2 years with the support of 2 amazing volunteers and with a regular attendance of 12/13 people. Whilst it is open to anyone, the aim of this particular event is to bring together those who are lonely and struggling, in order to form friendships, have a laugh and chat together and enjoy a hot drink and some cake or biscuits – and has been very successful so far in meeting these aims. Unfortunately we had to stop in March during lockdown but have restarted this in a slightly different way due to the existing restrictions (ie meeting outside in good weather, or in smaller groups with different time slots when the weather is not so nice). This is funded through the biscuits and cakes that we get through Fareshare and one of the volunteers making her own cakes.

Food Bank - We continue to work closely with and provide a monthly donation to support the work of the Bognor Food Bank in partnership with The Shore Community Church (formerly Open Gate Baptist Church) and Trussell Trust. We also often provide spare food to them that we cannot use.

Arun Angels - The church also continues to have volunteers who work with Arun Angels (Covid permitting), a registered Charity that supports and cares for young people as they leave pubs and night-clubs in Bognor Regis on a Saturday night. Arun Angels works closely with Bognor Police to help reduce levels of confrontation and provide protection for vulnerable young people.

Youth of Bognor (YOB) Camp is a cross-church venture that welcome all children and young people from across Bognor Regis and surrounding villages. Due to a major change in leadership the camp did not run in 2020 as time was needed to train and prepare the new leaders. However, whilst it has been mostly inactive for the first half of the year, planning of the new camp, updating old and broken equipment, and a temporary appointment of a fundraiser (to apply for grants and donations) have been taking place during the latter half. A grant of £520 has already been received which will fund two children's places.

BOGNOR VINEYARD

TRUSTEES' REPORT

Wearhouse - In August of this year, after consultation with our church and local community, we closed the Wearhouse, our charity second hands cloth shop as it was no longer fulfilling the objective of providing income to support our other pastoral care ministries and activities. However, as the Salvation Army in Bognor already had a charity shop, they kindly agreed to continue to provide clothes to those in need through the referral system we had with other service providers in the local community, such as CAP, Foodbank, Stonepillow, Social Services and other local agencies.

Registered Premises - our registered premises at 5a Waterloo Square in central Bognor Regis where the church has an office continues to be well used. The premises include two flats and a café which are let. There was a change of tenants to the café in March after many years and a new lease needed to be written and issued. The outlay of the office and the meeting room were changed this year to create a more welcoming space to further some of our objectives. The offices are now separate and lockable, enabling better security of confidential information. The front gives us a good size meeting room accessible through the front rather than the back alley and is used mainly by our own charity but is offered to other local charities for meetings and training events if and when we have availability.

These services and the other initiatives set out under Achievement and Performance have meant on-going contact and liaison with other local churches, voluntary and statutory agencies in the area.

Mission and Outreach

The Covid-19 pandemic made missionary and outreach work very difficult this year with Alpha being the main activity undertaken by the charity. Alpha is a programme done over several weeks for those seeking to learn about the Christian Faith. We started a new course at the latter part of the year and whilst there was smaller attendance to this than expected, this was mainly due to the consequence of the pandemic and associated restrictions.

Like other charities, we have been affected by the Covid-19 Pandemic and know there will be further pressures with the world economic situation. However, as the charity has continued to develop and revise working practices, we continue to employ and involve specialists to handle the increasing bureaucratic and legal responsibilities as well as fill any gaps in knowledge we have within our trustee body.

Financial review

The trustees continue to be mindful of the economic situation and note the potential difficulties ahead with giving from the church members and the likely increase in demand of our services to the community. Despite this, the charity ended the year in a satisfactory financial position and in a reasonable position to develop its future activities.

Total income for the year was £217,363 (2019 - £292,019) and resources expended were £202,832 (2019 - £285,155).

BOGNOR VINEYARD

TRUSTEES' REPORT

Fund balances at the year-end are £429,593 made up of £373,883 unrestricted funds and £55,710 restricted funds (mainly Chichester Vineyard and Youth of Bognor). The net growth in funds was £14,531 (increase of £6,637 in unrestricted, increase of £7,894 in restricted). During the year, £25,513 (2019 - £28,868) was transferred from unrestricted funds to restricted funds to support the community-serving activities of the charity.

Reserves policy

'Free reserves' are those reserves free of any restriction that are available to meet the normal expenditure of the Church excluding that necessary to run the restricted activities. They provide a buffer of liquid funds to cover temporary shortfalls caused by an unforeseen decline in income or an unexpected increase in costs. Should any of these circumstances arise, these funds are intended to ensure that the charity can meet its contractual obligations to staff, premises and statutory bodies and its moral obligations to its donors.

The Trustees seek to maintain a level of free reserves of 3 months unrestricted expenditure.

Free reserves are currently calculated by deducting the value of our freehold property, less the mortgage, from the unrestricted fund balance. As at 31 October 2020 free reserves continued to equal 2 months of unrestricted expenditure (the same as at 31 October 2019). This therefore needs continued work to increase to the 3 months the Trustees seek to maintain. Work continues to reduce expenditure where practicable, for example the closing of the Wearhouse (our second hand clothes shop). We have now also updated our social media presence with the intention that this will increase awareness of the Church & the Charity (including CAP), expanding the ways people can donate and encouraging people to gift aid their donations where eligible. The Trustees continue to be informed frequently regarding the financial position.

Restricted reserves are kept to a minimum to ensure that funds are attributed in a timely way in accordance with the applicable restrictions. This applies to donations from individuals, fundraising, grants and legacies. These restricted reserves will be reviewed in the following financial year.

The charity does not currently hold 'designated funds'.

As a charity we usually apply for grants to fund children's spaces on our YOB activity. However, this year due to loss of income from our café and Wearhouse we also applied for and received several Covid related grants.

Structure, governance and management

Nature of governing document

Bognor Vineyard is a charitable company, limited by guarantee, as defined by the Companies Act 2006 and was set up by a Memorandum of Association on 20/10/2000. The Charity is constituted under a Memorandum of Association dated 20/10/2020 and is a registered charity number 1084904.

BOGNOR VINEYARD

TRUSTEES' REPORT

Recruitment and appointment of trustees

The management of the company is the responsibility of the trustees who are elected and co-opted under the terms of the Articles of Association.

The existing trustees are responsible for the recruitment of new trustees. In selecting new trustees, we seek to identify people who have an understanding of the events and functions organised by the charity, are willing to volunteer to help in our broader community work and are committed to the purposes as set out in the objects contained in the company's memorandum of association. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charities aims in their activities and, if all agree, they are then proposed as new trustees at the subsequent trustees' meeting in accordance with the Memorandum and Articles of Association. This process allows due consideration of the persons eligibility, personal competence, specialist knowledge and skills. There were no new trustees appointed this year.

Induction and training of trustees

Following appointment, new trustees are introduced to their new role and given copies of the Articles of Association and a guide to the policies and procedures adopted by our charity. A number of publications from the Charity Commission are also provided including the guidance on charities and public benefit and on the advancement of religion for the public benefit. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act. The last full trustee training was held at the beginning of October 2019.

Organisational structure

The Senior Pastor sits on the board of trustees and the church functions with a leadership team who oversee the various departmental activities.

The trustees meet together as a body at least 3 times a year. We met 5 times this year physically and online, due to the extra burden of the Covid-19 Pandemic. The operations manager (a paid position) reports directly to the trustees. The trustees give their time freely and receive no remuneration or other financial benefits for their role.

Arrangements for setting key management personnel remuneration

The trustees consider the Senior Pastors of the church as their key management personnel. The Senior Pastor(s) pay is reviewed annually and normally increased in line with the Consumer Prices Index (CPI). Periodically their pay is also reviewed to be in line with similar positions in our national church network.

Patrick Wicker, who formally took over the paid position of Senior Pastor from Jan & Lisa Van Driel in November 2019 is paid a salary as stated in the attached accounts and is also a trustee. No payments have been made to him as part of his role of trustee. Liddy Blunden, a relative of trustees, was paid as employee of the Charity during the year. Their payments and salary rates are the same as other staff and no additional favours are shown to them.

BOGNOR VINEYARD

TRUSTEES' REPORT

Use of volunteers

Bognor Vineyard continues to rely heavily on an increasing 'volunteer workforce', whether fulfilling roles and responsibilities in the church activities or in the vital range of support and services offered to the local community. The value of these volunteers is impossible to quantify and is impossible to reflect in these accounts and we are eternally grateful to them.

Bognor Vineyard Church Trading Company Ltd

The trading subsidiary ceased trading in November 2018 and remains dormant.

Risk management

The trustees have a risk management strategy which comprises of a review of the key working policies and financial stability of the charity on a rolling basis during the year. This process identifies any areas of risk and uncertainty on an on-going basis, and allows the Trustees to consider changes in policies, systems, and procedures to mitigate these risks.

This rolling review considers policies in the following areas:

- Financial
- Staff and Volunteers
- Health & Safety, fire, first aid and risk assessment
- IT and data management
- Child and vulnerable adult protection
- Insurance for property and activities
- Property maintenance and utilities

The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. In particular, insurance cover is in place and the finances of the church are kept under regular review. Appropriate Disclosure and Barring Service (DBS) checks supported by regularly reviewed policies including safer recruitment and training , are made for all those who work with children or other vulnerable groups within the church and our charitable activities.

In a church charity mainly dependent on regular donations from its members, the trustees are always mindful of the potential risk in a reduction of donations. We attempt to mitigate this risk by the creation of monthly management accounts to ensure that a surplus and liquidity are maintained where possible, and through regular communication with members.

BOGNOR VINEYARD

TRUSTEES' REPORT

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Bognor Vineyard for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on 11 March 2021 and signed on its behalf by:

.....
Mark Blunden
Trustee

BOGNOR VINEYARD

INDEPENDENT EXAMINER'S REPORT

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 October 2020 which are set out on pages 12 to 30.

Respective responsibilities of trustees and examiner

As the charity's trustees of Bognor Vineyard (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Bognor Vineyard are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Bognor Vineyard as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
G W Schulz ACMA

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF

11 March 2021

BOGNOR VINEYARD

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 OCTOBER 2020

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Income and Endowments from:					
Donations and legacies	3	147,917	44,866	192,783	186,494
Charitable activities	4	2,208	370	2,578	15,244
Other trading activities	5	323	4,515	4,838	73,345
Investment income	6	17,158	6	17,164	16,924
Other income	7	-	-	-	12
Total income		<u>167,606</u>	<u>49,757</u>	<u>217,363</u>	<u>292,019</u>
Expenditure on:					
Raising funds	8	-	-	-	17,379
Charitable activities	9	<u>135,456</u>	<u>67,376</u>	<u>202,832</u>	<u>267,776</u>
Total expenditure		<u>135,456</u>	<u>67,376</u>	<u>202,832</u>	<u>285,155</u>
Net income/(expenditure)		32,150	(17,619)	14,531	6,864
Transfers between funds		(25,513)	25,513	-	-
Other recognised gains and losses					
Gains/losses on revaluation of fixed assets		<u>-</u>	<u>-</u>	<u>-</u>	<u>41,000</u>
Net movement in funds		6,637	7,894	14,531	47,864
Reconciliation of funds					
Total funds brought forward		<u>367,246</u>	<u>47,816</u>	<u>415,062</u>	<u>367,198</u>
Total funds carried forward	24	<u><u>373,883</u></u>	<u><u>55,710</u></u>	<u><u>429,593</u></u>	<u><u>415,062</u></u>

The notes on pages 15 to 30 form an integral part of these financial statements.

BOGNOR VINEYARD
BALANCE SHEET
AS AT 31 OCTOBER 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	16	398,951	398,070
Investments	17	<u>100</u>	<u>100</u>
		<u>399,051</u>	<u>398,170</u>
Current assets			
Stocks	18	474	474
Debtors	19	20,482	11,367
Cash at bank and in hand		<u>64,937</u>	<u>70,276</u>
		85,893	82,117
Creditors: Amounts falling due within one year	20	<u>(15,625)</u>	<u>(14,967)</u>
Net current assets		<u>70,268</u>	<u>67,150</u>
Total assets less current liabilities		469,319	465,320
Creditors: Amounts falling due after more than one year	21	<u>(39,726)</u>	<u>(50,258)</u>
Net assets		<u>429,593</u>	<u>415,062</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		55,710	47,815
Unrestricted income funds			
Unrestricted funds		<u>373,883</u>	<u>367,247</u>
Total funds	24	<u>429,593</u>	<u>415,062</u>

The notes on pages 15 to 30 form an integral part of these financial statements.

BOGNOR VINEYARD
BALANCE SHEET
AS AT 31 OCTOBER 2020

For the financial year ending 31 October 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 12 to 30 were approved by the trustees, and authorised for issue on 11 March 2021 and signed on their behalf by:

.....
Mark Blunden
Trustee

.....
Lisa Van Driel
Company Secretary and Trustee

.....
Jan Van Driel
Trustee

The notes on pages 15 to 30 form an integral part of these financial statements.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2020

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Bognor Vineyard meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2020

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Gift aid

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant provisions

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2020

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Land and buildings	not provided
Furniture and equipment	25% on reducing balance

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2020

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2020 £	Total 2019 £
Donations and legacies;				
Donations	110,642	33,902	144,544	151,796
Gift aid reclaimed	24,775	5,764	30,539	34,698
Grants, including capital grants;				
Grants from other charities	12,500	5,200	17,700	-
	<u>147,917</u>	<u>44,866</u>	<u>192,783</u>	<u>186,494</u>

4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2020 £	Total 2019 £
Events income	<u>2,208</u>	<u>370</u>	<u>2,578</u>	<u>15,244</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2020

5 Income from other trading activities

	Unrestricted funds General £	Restricted funds £	Total funds £	Total 2019 £
Trading income;				
Shop income	-	-	-	49,087
Sales Storehouse and Wearhouse	-	4,515	4,515	13,132
YOB camp sales	-	-	-	1,127
Office and admin support charges	323	-	323	9,999
	<u>323</u>	<u>4,515</u>	<u>4,838</u>	<u>73,345</u>

6 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2020 £	Total 2019 £
Interest receivable and similar income;				
Interest receivable on bank deposits	20	6	26	26
Income from rents	17,138	-	17,138	16,898
	<u>17,158</u>	<u>6</u>	<u>17,164</u>	<u>16,924</u>

7 Other income

8 Expenditure on raising funds

a) Costs of trading activities

	Note	Total 2020 £	Total 2019 £
Costs of goods sold		-	17,379
		<u>-</u>	<u>17,379</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2020

9 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total 2020 £	Total 2019 £
Premises - Waterloo Square		14,085	-	14,085	6,349
Premises - Fairtrade shop		-	-	-	10,424
Services costs		10,860	-	10,860	16,963
Events		1,523	-	1,523	1,737
Youth and children		2,110	-	2,110	4,761
Chichester Vineyard		-	11,066	11,066	13,957
Youth of Bognor		-	524	524	19,873
Christians Against Poverty		-	6,647	6,647	6,899
Warehouse costs		-	7,104	7,104	8,073
Administration costs		4,264	246	4,510	13,744
Insurance		2,652	-	2,652	2,518
Subscriptions		9,600	-	9,600	10,225
Training and conferences		894	-	894	1,184
Travel and subsistence		1,756	-	1,756	1,287
Professional fees		3,533	150	3,683	456
Bank/merchant charges		715	-	715	1,041
Mortgage interest		2,079	-	2,079	2,487
Office and admin support recharged		(7,035)	7,035	-	-
Depreciation		530	188	718	572
Grants	10	3,264	2,789	6,053	2,562
Governance costs	11	3,532	-	3,532	5,267
Staff costs	14	81,094	31,627	112,721	137,397
		<u>135,456</u>	<u>67,376</u>	<u>202,832</u>	<u>267,776</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2020

10 Grant- making

	Unrestricted funds General £	Restricted funds £	Total 2020 £	Total 2019 £
Analysis of grants				
Grants to individuals	-	2,789	2,789	-
Grants to institutions	2,400	-	2,400	2,400
Small gifts	864	-	864	162
	<u>3,264</u>	<u>2,789</u>	<u>6,053</u>	<u>2,562</u>

11 Governance costs

	Unrestricted funds General £	Total 2020 £	Total 2019 £
Independent examiner fees			
Examination of the financial statements	3,532	3,532	5,267
	<u>3,532</u>	<u>3,532</u>	<u>5,267</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2020

12 Net incoming/outgoing resources

Net incoming resources for the year include:

	2020 £	2019 £
Depreciation of fixed assets	<u>718</u>	<u>572</u>

13 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Patrick Wicker

Patrick Wicker received remuneration of £27,705 (2019: £6,372) and £1,341 (2019: £Nil) of expenses were reimbursed to Patrick Wicker during the year.

These payments were made in respect of duties carried out for activities in furtherance of the churches objects. Remuneration was not paid in respect of the duties as a trustee.

Pension contributions amounting to £888 were paid in the current year (2019 - £0).

Payments are made in accordance with the Trust Deed.

Lisa & Jan Van Driel

Lisa & Johannes Van Driel (both trustees) received £1,824.21 as a leaving gift in their capacity of Senior Pastors who stepped down. They also received pension contributions amounting to £2,432.50 in the current year.

Donations made by the trustees without any conditions attached totalled £14,763 for the year (2019 - £13,807).

14 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
Staff costs during the year were:		
Wages and salaries	106,539	130,860
Social security costs	2,273	2,266
Pension costs	<u>3,909</u>	<u>4,271</u>
	<u>112,721</u>	<u>137,397</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2020

The monthly average number of persons employed by the charity during the year expressed as full time equivalents was as follows:

	2020 No	2019 No
Charitable staff	8	10
Management and administration	1	1
Shop staff	1	1
	10	12

No employee received emoluments of more than £60,000 during the year.

15 Independent examiner's remuneration

	2020 £	2019 £
Examination of the financial statements	3,532	5,267

16 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 November 2019	396,000	30,603	426,603
Additions	-	1,599	1,599
	396,000	32,202	428,202
At 31 October 2020	396,000	32,202	428,202
Depreciation			
At 1 November 2019	-	28,533	28,533
Charge for the year	-	718	718
	-	29,251	29,251
At 31 October 2020	-	29,251	29,251
Net book value			
At 31 October 2020	396,000	2,951	398,951
At 31 October 2019	396,000	2,070	398,070

An informal opinion of value of the freehold was obtained on 31st October 2019 by Steve Tickner, former trustee and partner at Henry Adams Estate Agents, and independent agent. The value was considered to be £396,000 which the trustees continue to agree is an appropriate valuation.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2020

17 Fixed asset investments

	2020	2019
	£	£
Shares in group undertakings and participating interests	<u>100</u>	<u>100</u>

Subsidiaries

The profit for the financial period of Bognor Vineyard Church Trading Limited was £Nil (2019 - £Nil) and the aggregate amount of capital and reserves at the end of the period was £1,267 (2019 - £1,267).

The company remains dormant since trading ceased last year.

18 Stock

	2020	2019
	£	£
Stocks	<u>474</u>	<u>474</u>

19 Debtors

	2020	2019
	£	£
Prepayments	436	378
Accrued income	18,187	9,599
Other debtors	<u>1,859</u>	<u>1,390</u>
	<u>20,482</u>	<u>11,367</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2020

20 Creditors: amounts falling due within one year

	2020	2019
	£	£
Bank loans	10,310	9,700
Other creditors	1,615	1,267
Accruals	<u>3,700</u>	<u>4,000</u>
	<u>15,625</u>	<u>14,967</u>

Creditors due within one year includes the following liabilities, on which security has been given by the charity:

	2020	2019
	£	£
Mortgage	<u>10,310</u>	<u>9,700</u>

There is a legal charge on Waterloo Square, Bognor Regis in respect of the commercial mortgage.

21 Creditors: amounts falling due after one year

	2020	2019
	£	£
Bank loans	<u>39,726</u>	<u>50,258</u>

Creditors amounts falling due after more than one year includes the following liabilities, on which security has been given by the charity:

	2020	2019
	£	£
Mortgage	<u>39,726</u>	<u>50,258</u>

There is a legal charge on Waterloo Square, Bognor Regis in respect of the commercial mortgage.

BOGNOR VINEYARD
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDED 31 OCTOBER 2020

22 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2020 £
Lease for café	
Within one year	6,000
Between one and five years	<u>10,000</u>
	<u><u>16,000</u></u>

23 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £3,909 (2019 - £4,271).

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2020

24 Funds

	Balance at 1 November 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 October 2020 £
Unrestricted funds					
General	367,246	167,283	(135,133)	(25,513)	373,883
Restricted funds	<u>47,816</u>	<u>49,757</u>	<u>(67,376)</u>	<u>25,513</u>	<u>55,710</u>
Total funds	<u>415,062</u>	<u>217,040</u>	<u>(202,509)</u>	<u>-</u>	<u>429,593</u>
	Balance at 1 November 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 October 2020 £
Unrestricted funds					
General					
General Funds	367,246	167,283	(135,133)	(25,513)	373,883
Restricted funds					
Christians Against Poverty	-	5,743	(28,599)	22,856	-
New Building	461	-	-	-	461
Youth of Bognor	11,847	4,595	(1,375)	-	15,067
Youth	1,069	-	-	-	1,069
Chichester Vineyard	33,050	29,208	(26,202)	-	36,056
Warehouse	1,239	4,515	(8,411)	2,657	-
Homeless Support	150	-	-	-	150
	<u>-</u>	<u>5,696</u>	<u>(2,789)</u>	<u>-</u>	<u>2,907</u>
	<u>47,816</u>	<u>49,757</u>	<u>(67,376)</u>	<u>25,513</u>	<u>55,710</u>
Total funds	<u>415,062</u>	<u>217,040</u>	<u>(202,509)</u>	<u>-</u>	<u>429,593</u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2020

Restricted funds

Christians Against Poverty (CAP)

Donations to this fund are used to provide debt counselling services to people in Bognor and beyond.

New Building

Donations to this fund are set aside for the future purchase of a church building.

Kenya

Donations to this fund are used to relieve poverty in Kenya.

Food Bank

Donations to this fund are used to provide food and provisions for needy individuals and families in Bognor and beyond.

Youth Of Bognor

Donations to this fund are used to provide a week-long supervised holiday camp and other activities for young people in the Bognor area, including children from disadvantaged families.

Frunch

Donations to this fund are used to provide a lunch for needy or lonely individuals on a weekly basis on the charity's premises.

Chichester Vineyard

Donations to this fund are used to establish a new church congregation in the Chichester area.

Support fund

This was set up in April 2020 for donations to support people with specific needs during the Covid Pandemic.

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2020

	Balance at 1 November 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 October 2019 £
Unrestricted funds					
General	321,287	224,058	(149,230)	(28,868)	367,247
Restricted funds	<u>45,911</u>	<u>67,961</u>	<u>(94,925)</u>	<u>28,868</u>	<u>47,815</u>
Total funds	<u><u>367,198</u></u>	<u><u>292,019</u></u>	<u><u>(244,155)</u></u>	<u><u>-</u></u>	<u><u>415,062</u></u>
	Balance at 1 November 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 October 2019 £
Unrestricted funds					
General					
General Funds	321,287	224,058	(149,230)	(28,868)	367,247
Restricted funds					
Christians Against Poverty	-	1,081	(28,814)	27,733	-
New Building	461	-	-	-	461
Kenya	(877)	-	-	877	-
Food Bank	-	-	(2,400)	2,400	-
Youth of Bognor	15,928	19,913	(23,994)	-	11,847
Youth	1,069	-	-	-	1,069
Frunch	-	-	(858)	858	-
Chichester Vineyard	27,929	33,835	(28,715)	-	33,049
Warehouse	1,251	13,132	(10,144)	(3,000)	1,239
Homeless	150	-	-	-	150
	<u>45,911</u>	<u>67,961</u>	<u>(94,925)</u>	<u>28,868</u>	<u>47,815</u>
Total funds	<u><u>367,198</u></u>	<u><u>292,019</u></u>	<u><u>(244,155)</u></u>	<u><u>-</u></u>	<u><u>415,062</u></u>

BOGNOR VINEYARD

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 OCTOBER 2020

25 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 October 2020 £
Tangible fixed assets	398,951	-	398,951
Fixed asset investments	100	-	100
Current assets	29,714	55,710	85,424
Current liabilities	(15,625)	-	(15,625)
Creditors over 1 year	<u>(39,726)</u>	<u>-</u>	<u>(39,726)</u>
Total net assets	<u>373,414</u>	<u>55,710</u>	<u>429,124</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 October 2019 £
Tangible fixed assets	398,070	-	398,070
Fixed asset investments	100	-	100
Current assets	34,301	47,816	82,117
Current liabilities	(14,966)	-	(14,966)
Creditors over 1 year	<u>(50,258)</u>	<u>-</u>	<u>(50,258)</u>
Total net assets	<u>367,247</u>	<u>47,816</u>	<u>415,063</u>

26 Related party transactions

During the year the charity made the following related party transactions:

Elizabeth Blunden

(wife of Mark Blunden, a trustee)

Elizabeth Blunden received remuneration amounting to £13,543 in the current year and reimbursement of expenses amounting to £9. At the balance sheet date the amount due to/from Elizabeth Blunden was £Nil (2019 - £Nil).

Bognor Vineyard Church Trading Limited

(Subsidiary)

The Trading Company is being held dormant. At the balance sheet date the amount due to Bognor Vineyard Church Trading Limited was £1,267 (2019 - £1,267).