

Cavendish Fields Sports Association
ANNUAL REPORT AND ACCOUNTS 2025

Trustees, Officers and Advisors

ADVISERS:

Bankers:

Nat West
19 Dale Road
Matlock
DE4 3YA

Solicitors: Heny Loveday and Keighley

Crown Chambers,
6 Bank Road,
Matlock,
DE4 3AQ

Auditors:

N/A

Insurance Brokers:

Peak Insurance Services Limited
24 Bakewell Road
Matlock
DE4 3AU

Charity Trustees & Management committee

G Leech
S Wain
M Marshall
A Addis

Individuals who serve on the committee who are not trustees:

D Greatorex
A Yates

Management Committee and Sub committees as at 13 August 2025

Officers

Chair – M Marshall
Treasurer – A Addis
Grass Bookings – D Greatorex
ATP Bookings – A Yates
Head Grounds keeper (& assistant grounds keeper) – M Marshall

ANNUAL REPORT FOR THE YEAR ENDED 31 JULY 2025

The Trustees of CFSA present their annual report for the year ended 31 July 2024 under the Charities Act 1993, together with the audited accounts for the year, and confirm that the latter comply with the requirements of the Act, the Trust Deed and the Charities SORP 2005.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The organisation is a charitable association, registered Charity number 1084888 and is established under a Memorandum of Association which details the objects and powers of the charitable company and is governed under its Articles of Association. Formal links in the past nine years have been established with Matlock Town Juniors FC (MTJFC). This link has been established to ensure the management and ongoing running of the facility is safeguarded. As such the committee works with MTJFC closely and is the venue where all MTJFC home matches are played.

Appointment of Management Committee

The charity trustees for the purposes of charity law are also members of the Management Committee. Members of the Management Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

Trustee Induction and Training

Most trustees are already familiar with the practical work of the charity, having been engaged with the facility through participation in the activities there.

In the future, new trustees will be invited and encouraged to attend a series of short training sessions (of no more than an hour) to familiarise themselves with the charity and the context within which it operates. These will be led by the Chair of the Management Committee or their designated deputy. These training sessions will include:

- The obligations of Management Committee members.
- The main documents which set out the operational framework for the charity.
- Resourcing and the current financial position as set out in the latest published accounts.
- Future plans and objectives.

Organisational Management

The management committee regularly meets and reviews Policy and procedures to make recommendations to the Trustees. The Trustees meet regularly to discuss progress and vote on any recommendations made.

The more traditional business and organizational skills are well represented on the Management Committee. In an effort to maintain this broad skill mix, members of the Management Committee are requested to provide a list of their skills (and update it each year) and in the event of particular skills being lost due to retirements, individuals are approached to offer themselves for election to the Management Committee.

Risk Management

The Trustees are responsible for the management of the risks faced by the organisation. Detailed considerations of risk are delegated to the Management Committee Team. Risks are identified, assessed and controls established throughout the year.

A formal review of the charity's risk management processes is undertaken on an annual basis.

The key controls used by the charity include:

- formal agendas for all Committee and Board activity.
- detailed terms of reference for all Committees.
- comprehensive strategic planning, budgeting and management accounting.
- formal written policies.

Through the risk management processes established by the association, the Trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

AIMS, OBJECTIVES AND ACTIVITIES

The core activity at the facility remains football, and the CFSA remains committed to this working with MTJFC from the beginning of next season (September 2025). We also work closely with the Derwent Valley League who have begun to use the ATP for their winter matches. However, one of the aims of the management committee is to provide an area for the local community to enjoy and utilise in areas away from football. The Trustees current Strategic Plan will be reviewed on a regular basis. We are working closely with the Football Foundation and have grants to improve the grass pitches. We also still have Matlock Town Band using the room for their practice sessions.

The committee has short and medium term aims and goals for the facility. The aims will be updated after the feedback from the stakeholders has been received.

The short-term aims include:

Increase the number of Trustees bringing addition skill sets to the organisation.

The medium term aims include:

Improve further 2 of the main full size pitches

Refurbish the front of the pavilion to a community space

Chairman's Statement

The last 12 months has proven how valuable an asset the fields are not just for football but also as an area for recreation and enjoyment by the wider community.

Charitable Objectives

Our objective as a charity is to provide high quality football pitches to our users and also a training facility for many sports. The fields are also to be enjoyed by the wider community.

Mission Statement

To lead and engage the local community in adopting a healthy lifestyle by providing access to quality facilities, equipment and services to enable participation in recreational activities.

Principal activities of the year

The principal activities for the year were to maximise the usage of the ATP following the recent refurbishment.

Volunteers

The Trustees would like to take this opportunity to say how much we appreciate the continuing support of the volunteers and local businesses valuable support for our work.

REVIEW OF ACHIEVEMENTS AND PERFORMANCE

The ATP remains very popular with people of all ages, as do the grass pitches.

The collaboration with Matlock Band who are using part of CFSA pavilion as a Practice room is ongoing.

Fundraising

The bulk of the income for the facility remains the football pitch and ATP rental, income is also received from the kitchen which operates at weekends. Several events throughout the year also raise revenue for the CFSA.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

Reserves policy

CFSA has a reserve policy contingency fund.

ACCOUNTING AND REPORTING RESPONSIBILITIES

Cavendish Fields Sports Association - Accounts – 2024-2025

	£	£	£
Income	2024/25	2023/24	2022/23
	12,008.5		
Grass Pitch Hire	0	7,942.75	9,491.00
	28,073.3		
ATP Hire	1	26,209.80	11,220.00
Kitchen	2,047.30	1,185.00	3,095.00
Donations	6,070.75	12,097.50	6,779.86
Room hire	0.00	1,402.00	2,621.00
Bank Interest	144.85	338.55	352.79
Advertising Boards	500.00		
Grants	630.00	33,589.00	1,250.00
	49,474.7		
Total	1	82,764.60	34,809.65

Expenditure			
	20,571.5		
Pitch maintenance	5	15,288.00	27,253.38
Electricity	4,289.77	4,892.84	3,296.80
Rent	2,089.47	2,653.28	2,547.38
C&M Salary	2,885.00		
Car Park	0.00	960	1,380.00
Waste Disposal	1,527.52	1,127.23	1,058.85
Internet	944.40	1,064.75	820.8
Equipment	2,230.65		117.6
Cleaning	185.79	114.48	2,118.35
Insurance	1,188.66	3,582.43	2,330.30
New 4G pitch		79,850.40	
Signs	1,740.00		
Repairs			5,268.64
Water Boilers	1,370.34	1,702.44	1,853.05
Consumables	3,103.65		258.72
Water	2,937.32	2,989.49	2,339.17
	45,064.1		
Total	2	114,225.34	50,643.04

Surplus	4,410.59	-31,460.74	15,833.39
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Balance sheet

	43,142.6		
Bank	4	12,502.05	50,196.22
Debtors	4,859.00	6,876.30	964
	48,001.6		
Net Assets	4	19,378.35	51,160.22
Creditors		537.69	858.82
Net Liabilities	0	537.69	858.82

	48,001.6		
Net	4	18,840.66	50,301.40

Reserves

	18,840.6		
Prior Year	6	50,301.40	66,134.79
			-
Surplus	4,410.59	-31,460.74	15,833.39
	23,251.2		CONTROLLE
Carried forward	5	18,840.66	50,301.40

24,750.3		
9	0.00	0.00