

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021
FOR
Hounslow P.h.a.b.
(A Company Limited by Guarantee)

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for the Year Ended 31 March 2021

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REPORT OF THE TRUSTEES
for the Year Ended 31 March 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Hounslow PHAB actively encourages their membership to obtain the skills and qualifications to become future leaders, where this is appropriate and practical.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Over the whole of Hounslow PHAB there are over 180 young people registered with us at this point in time. The average attendance and volunteers for our Main Club on a Thursday evening is in excess of 45 per week (approx 37 members and 8 volunteers).

One Saturday a month we run Stars on Saturday a session where we take our young people out on trips in local community. These young people require more intensive support. Currently there are 15 people attending 2 on the membership list.

In addition Hounslow PHAB runs one-off events, such as activity days with other clubs and residential weeks at experience sites around the country, including Duke's Barn in Derbyshire, who are able to accommodate the special needs of the Young People.

FINANCIAL REVIEW

Reserves policy

The Trustee Board has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be enough to close down the charity without the creditors being owed any monies.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 9th January 2001 and registered as a charity on 24th January 2001. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Recruitment and appointment of new trustees

Members of the Trustee Board, directors for the purposes of charity law, who served during the period, are set out in the Reference and Administrative Details section. At each AGM half of the Trustees must retire from office although they may stand for re-election by the members. No person other than Trustees offering themselves for re-election can stand for election unless they have been either recommended to the board or a member gives notice to the charity in writing that they intend to propose an individual for election. Such notice must be received by the charity at least seven days but no more than twenty-one days before the meeting. In addition to this, the board of Trustees themselves has the power to appoint a Trustee at any time, either to fill a casual vacancy or as an additional Trustee. In this case, however, the new Trustee must retire at the next AGM following his/her appointment although he/she may stand for re-election at that AGM.

Trustee Board Induction and Training

New members of the Trustee Board are instructed on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association and the decision making process by other members of the Committee. They are strongly encouraged to seek further guidance on their role primarily through the advice given on the Charity Commission website.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04138093 (England and Wales)

Registered Charity number

1084694

Registered office

Hounslow Youth Centre
Kingsley Road
Hounslow
Middlesex
TW3 1NX

Trustees

M Cole Director
T E Cowan Lifeguard
J L Stephens Engineer

REPORT OF THE TRUSTEES
for the Year Ended 31 March 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Company Secretary

A V Sanders

Approved by order of the board of trustees on and signed on its behalf by:

.....
J L Stephens - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HOUSLOW P.H.A.B.**

Independent examiner's report to the trustees of Houslow P.h.a.b. ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mark Blackwell
(ACMA)

Date:

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 March 2021

| | Notes | 31.3.21 Unrestricted fund £ | 31.3.20 Total funds £ |
|------------------------------------|-------|--------------------------------------|--------------------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations and legacies | | 320 | 30,635 |
| Charitable activities | | | |
| General | | 13,739 | 46,539 |
| Other trading activities | 2 | 20,629 | 16,796 |
| Investment income | 3 | - | 1,877 |
| Total | | <u>34,688</u> | <u>95,847</u> |
| EXPENDITURE ON | | | |
| Charitable activities | | | |
| General | | 53,705 | 53,892 |
| Net gains on investments | | 951 | - |
| NET INCOME/(EXPENDITURE) | | <u>(18,066)</u> | <u>41,955</u> |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | | <u>77,630</u> | <u>35,675</u> |
| TOTAL FUNDS CARRIED FORWARD | | <u><u>59,564</u></u> | <u><u>77,630</u></u> |

BALANCE SHEET**31 March 2021**

| | Notes | 31.3.21 Unrestricted fund £ | 31.3.20 Total funds £ |
|--|-------|--------------------------------------|--------------------------------|
| FIXED ASSETS | | | |
| Tangible assets | 6 | 177 | 177 |
| Investments | 7 | 23,652 | 22,701 |
| | | <hr/> 23,829 | <hr/> 22,878 |
| CURRENT ASSETS | | | |
| Cash at bank and in hand | | 35,735 | 55,763 |
| CREDITORS | | | |
| Amounts falling due within one year | 8 | - | (1,011) |
| NET CURRENT ASSETS | | <hr/> 35,735 | <hr/> 54,752 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 59,564 | 77,630 |
| NET ASSETS | | <hr/> 59,564 | <hr/> 77,630 |
| FUNDS | 9 | | |
| Unrestricted funds | | 59,564 | 77,630 |
| TOTAL FUNDS | | <hr/> 59,564 | <hr/> 77,630 |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
T E Cowan - Trustee

.....
J L Stephens - Trustee

**NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

| | 31.3.21 | 31.3.20 |
|--------------------|---------------|---------------|
| | £ | £ |
| Fundraising events | 4,144 | 16,796 |
| Rental Income | 16,485 | - |
| | <u>20,629</u> | <u>16,796</u> |

3. INVESTMENT INCOME

| | 31.3.21 | 31.3.20 |
|-------------------|----------|--------------|
| | £ | £ |
| Investment Income | - | 1,877 |
| | <u>-</u> | <u>1,877</u> |

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2021

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| | Unrestricted fund £ |
|------------------------------------|------------------------|
| INCOME AND ENDOWMENTS FROM | |
| Donations and legacies | 30,635 |
| Charitable activities | |
| General | 46,539 |
| Other trading activities | 16,796 |
| Investment income | 1,877 |
| Total | 95,847 |
| EXPENDITURE ON | |
| Charitable activities | |
| General | 53,892 |
| NET INCOME | 41,955 |
| RECONCILIATION OF FUNDS | |
| Total funds brought forward | 35,675 |
| TOTAL FUNDS CARRIED FORWARD | 77,630 |

6. TANGIBLE FIXED ASSETS

| | Plant and machinery £ | Motor vehicles £ | Totals £ |
|-----------------------------------|--------------------------|---------------------|-------------|
| COST | | | |
| At 1 April 2020 and 31 March 2021 | 1,977 | 10,608 | 12,585 |
| DEPRECIATION | | | |
| At 1 April 2020 and 31 March 2021 | 1,900 | 10,508 | 12,408 |
| NET BOOK VALUE | | | |
| At 31 March 2021 | 77 | 100 | 177 |
| At 31 March 2020 | 77 | 100 | 177 |

7. FIXED ASSET INVESTMENTS

| | Listed investments £ |
|-----------------------|-------------------------|
| MARKET VALUE | |
| At 1 April 2020 | 22,701 |
| Revaluations | 951 |
| At 31 March 2021 | 23,652 |
| NET BOOK VALUE | |
| At 31 March 2021 | 23,652 |
| At 31 March 2020 | 22,701 |

There were no investment assets outside the UK.

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2021

7. FIXED ASSET INVESTMENTS - continued

Cost or valuation at 31 March 2021 is represented by:

****ERROR****
 £

** TOTAL SHOWN ON CLIENT SCREEN - REVALUATION ANALYSIS - DOES NOT AGREE TO TOTAL OF FIXED ASSET 'COST' ACCOUNT HELD AT END OF YEAR IN RESPECT OF LISTED INVESTMENTS

'COST' ACCOUNT TOTAL

| | |
|--------------------|---------------|
| Cost/valuation b/f | 22,701 |
| Revaluations | 951 |
| | <u>23,652</u> |

CLIENT SCREEN TOTAL = -

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.3.21 £ | 31.3.20 £ |
|-----------------|--------------|--------------|
| Trade creditors | - | 1 |
| Dukes Barn | - | 1,010 |
| | <u>-</u> | <u>1,011</u> |

9. MOVEMENT IN FUNDS

| | At 1.4.20 £ | Net movement in funds £ | At 31.3.21 £ |
|---------------------------|----------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 77,630 | (18,066) | 59,564 |
| | <u>77,630</u> | <u>(18,066)</u> | <u>59,564</u> |
| TOTAL FUNDS | <u>77,630</u> | <u>(18,066)</u> | <u>59,564</u> |

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Gains and losses £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|
| Unrestricted funds | | | | |
| General fund | 34,688 | (53,705) | 951 | (18,066) |
| | <u>34,688</u> | <u>(53,705)</u> | <u>951</u> | <u>(18,066)</u> |
| TOTAL FUNDS | <u>34,688</u> | <u>(53,705)</u> | <u>951</u> | <u>(18,066)</u> |

Comparatives for movement in funds

| | At 1.4.19 £ | Net movement in funds £ | At 31.3.20 £ |
|---------------------------|----------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 35,675 | 41,955 | 77,630 |
| | <u>35,675</u> | <u>41,955</u> | <u>77,630</u> |
| TOTAL FUNDS | <u>35,675</u> | <u>41,955</u> | <u>77,630</u> |

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2021

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 95,847 | (53,892) | 41,955 |
| | <hr/> | <hr/> | <hr/> |
| TOTAL FUNDS | <u>95,847</u> | <u>(53,892)</u> | <u>41,955</u> |

A current year 12 months and prior year 12 months combined position is as follows:

| | At 1.4.19 £ | Net movement in funds £ | At 31.3.21 £ |
|---------------------------|----------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 35,675 | 23,889 | 59,564 |
| | <hr/> | <hr/> | <hr/> |
| TOTAL FUNDS | <u>35,675</u> | <u>23,889</u> | <u>59,564</u> |

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Gains and losses £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|
| Unrestricted funds | | | | |
| General fund | 130,535 | (107,597) | 951 | 23,889 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL FUNDS | <u>130,535</u> | <u>(107,597)</u> | <u>951</u> | <u>23,889</u> |

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 March 2021

| | 31.3.21 £ | 31.3.20 £ |
|---------------------------------|----------------|--------------|
| INCOME AND ENDOWMENTS | | |
| Donations and legacies | | |
| Donations | - | 28,093 |
| Subscriptions | 320 | 2,102 |
| Donated services and facilities | - | 440 |
| | <hr/> 320 | <hr/> 30,635 |
| Other trading activities | | |
| Fundraising events | 4,144 | 16,796 |
| Rental Income | 16,485 | - |
| | <hr/> 20,629 | <hr/> 16,796 |
| Investment income | | |
| Investment Income | - | 1,877 |
| Charitable activities | | |
| Coffee Bar | (19) | (13) |
| Transport Income | (1,035) | 314 |
| Special Events | (38) | (9,021) |
| Grants | 14,831 | 55,259 |
| | <hr/> 13,739 | <hr/> 46,539 |
| Total incoming resources | <hr/> 34,688 | <hr/> 95,847 |
| EXPENDITURE | | |
| Charitable activities | | |
| Wages | 31,817 | 29,712 |
| Rates and water | 1,716 | - |
| Insurance | 1,357 | 9,689 |
| Light and heat | 4,596 | 9,588 |
| Telephone | - | 729 |
| Postage and stationery | 152 | - |
| Rent | 1,000 | 13 |
| Other Establishment | 13,067 | 970 |
| Motor Vehicles | - | 1,478 |
| Legal & Professional Fees | - | 1,140 |
| Other Office Costs | - | 573 |
| | <hr/> 53,705 | <hr/> 53,892 |
| Total resources expended | <hr/> 53,705 | <hr/> 53,892 |
| Net (expenditure)/income | <hr/> (19,017) | <hr/> 41,955 |