



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2023		31	08	2024

Section A Reference and administration details

Charity name

FERN HILL PRIMARY SCHOOL PARENTS STAFF
ASSOCIATION

Other names charity is known by

FERNHILL PSA

Registered charity number (if any)

1084661

Charity's principal address

Fern Hill Primary School

Richmond Road

Kingston upon Thames

Postcode

KT2 5RS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jenny Ramsey	Chair	Active 11.07.2024	
2	Angelika Alani	Trustee	Active 14.10.2020	
3	Hannah Boyer	Trustee	Active 11.07.2024	
4				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CONSTITUTION ADOPTED 14TH MAY 1999

How the charity is constituted

Association

(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ADVANCE THE EDUCATION OF PUPILS AT FERN HILL PRIMARY SCHOOL.

TO FURTHER THE EDUCATION OF PRIMARY SCHOOL PUPILS BY VARIOUS MEANS INCLUDING:
1 DEVELOPING RELATIONSHIPS BETWEEN STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL.
2 PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES AND ITEMS FOR EDUCATION AT THE SCHOOL WHICH ARE NOT PROVIDED OUT OF STATUTORY FUNDS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Fern Hill PSA is a group of parents and staff volunteers. This group raises money for the school by running a varied programme of events throughout the school year.

Fern Hill PSA holds regular committee meetings at which staff, parents and others associated with the school are always welcome to participate.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Fern Hill PSA had another highly successful year raising a £46,719.73 from various fundraising events.

Particularly successful were the Summer Fair, Circus, Luna New Year and the Christmas Events.

The PSA was able to put those funds to good use and funded school improvements worth £21,848. The main project were new music instruments and playground improvements.

Section E Financial review

Brief statement of the charity's policy on reserves

The Association may set aside funds for special purposes or as a reserve against future expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Angelika alani

Full name(s) Angelika Alani

Position (eg Secretary, Chair, etc) Trustee

Date 17/06/2025

Fern Hill Primary School Parents Staff Association

Notes to the Accounts
For year ended 31st August 2024

Note 1

Fern Hill PSA led events in school

	Event Income £	Event Expenses £	Net £
Fireworks night	6,232.21	(3,033.08)	3,199.13
Christmas events	4,113.42	(593.36)	3,520.06
Bounce for Books	3,826.44	0.00	3,826.44
Dragon boat race	200.93	0.00	200.93
Family breakfasts and teddy bear picnic	339.92	(645.76)	(305.84)
Circus	4,936.35	(490.00)	4,446.35 *
Uniform sales	1,281.61	0.00	1,281.61
Summer fair	12,139.94	(8,242.64)	3,897.30
Quiz night	447.00	(218.45)	228.55
Easter and Pumpkin Hunts	1,805.96	(89.64)	1,716.32
Car boot sale	175.00	0.00	175.00
Cinema Night	916.48	(348.75)	567.73
	<u>36,415.26</u>	<u>(13,661.68)</u>	<u>22,753.58</u>

Note 2

Other income

	£
June 23 summer raffle paid in Sept 23	1,323.00
Petty cash income not yet banked	20.00
Gift Aid recovery	0.00
Easy fundraising	621.35
Clothes recycling	97.20
School lottery	542.93
Sundry income	89.69
Bank interest	62.78
Cake sale income	6,355.27
Book fair income	<u>1,192.25</u>
	<u>10,304.47</u>

Note 3

School purchases funded in year

	£
Christmas pantomime and parties	(1,712.33)
Book purchases	(1,777.58)
Tables and tents for events	(914.91)
Outdoor and playground	(4,625.46)
Musical Instruments	(5,753.55)
Book fair income paid to trust	(1,192.25)
Cake sale income paid to trust	<u>(5,872.40)</u>
	<u>(21,848.48)</u>

Note 4

Other expenditure

	£
Sundry expenses	(489.57)
Bank Charges	(121.93)
Subscriptions and licences	(245.80)
Firework deposit (For November 24 event)	<u>(765.00)</u>
	<u>(1,622.30)</u>

Note 5

Reserves

	Unrestricted £	Restricted (Bounce for Books) £	Total £
As at 31 August 2023	17,330.86	3,356.83	20,687.69
Surplus/(deficit) for year	7,538.41	2,048.86	9,587.27
As at 31 August 2024	<u>24,869.27</u>	<u>5,405.69</u>	<u>30,274.96</u>

* Circus event income and expense straddle year end 31 August 2023.
Some expenses will be accounted for in the next financial year

Fern Hill Primary School Parents Staff Association

Income and Expenditure account

For year ended 31st August 2024

	Notes	£
Income		
Event income	1	36,415.26
Other income	2	10,304.47
Total income		<u>46,719.73</u>
Expenditure		
Event expenses	1	(13,661.68)
School purchases funded	3	(21,848.48)
Other expenditure	4	(1,622.30)
Total expenditure		<u>(37,132.46)</u>
Net surplus / (deficit) for the year		<u>9,587.27</u>

Fern Hill Primary School Parents Staff Association

Closing Balance Sheet

As at 31st August 2024

	Notes	£
Assets		
Cash in hand		20.00
Bank Current Account		27,076.88
Bank Deposit Account		3,178.08
		<u>30,274.96</u>
Net Assets		<u>30,274.96</u>
Reserves	5	30,274.96
Total Reserves		<u>30,274.96</u>

Fern Hill Primary School Parents Staff Association
Registered Charity No 1084661



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Fernhill Primary School PSA

On accounts for the year
ended

31 August 2024

Charity no
(if any)

1084661

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 August 2024**

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Jennifer Eggleston

Date:

20 June 2025

Name:

Jennifer Eggleston

Relevant professional
qualification(s) or body

FCA

(if any):

Address:

18 Latchmere Road, KT2 5TW

Section B	Disclosure
------------------	-------------------

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None	
-------------	--