



Trustees' Annual Report for the period

Period start date			Period end date		
01	09	2021	31	08	2022
From			To		

Section A Reference and administration details

Charity name	FERN HILL PRIMARY SCHOOL PARENTS STAFF ASSOCIATION
Other names charity is known by	FERNHILL PSA
Registered charity number (if any)	1084661
Charity's principal address	Fern Hill Primary School Richmond Road Kingston upon Thames Postcode KT2 5RS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Rebecca O'Reilly	Trustee	Active 03.10.19	
2	Angelika Alani	Trustee	Active 14.10.2020	
3	Catherine Walkden	Chair	Active 17.09.2021	
4				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION ADOPTED 14 TH MAY 1999
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ADVANCE THE EDUCATION OF PUPILS AT FERN HILL PRIMARY SCHOOL.

TO FURTHER THE EDUCATION OF PRIMARY SCHOOL PUPILS BY VARIOUS MEANS INCLUDING:
 1 DEVELOPING RELATIONSHIPS BETWEEN STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL.
 2 PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES AND ITEMS FOR EDUCATION AT THE SCHOOL WHICH ARE NOT PROVIDED OUT OF STATUTORY FUNDS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Fern Hill PSA is a group of parents and staff volunteers. This group raises money for the school by running a varied programme of events throughout the school year.

Fern Hill PSA holds regular committee meetings at which staff, parents and others associated with the school are always welcome to participate.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Summary of the main achievements of the charity during the year

Fern Hill PSA had another highly successful year raising a net surplus of £24,194 from various fundraising events. This was a significant improvement over last year as we returned to full schedule of events post Covid.

Particularly successful were the Summer Fair and the Xmas Events, which generated £11817 and £9107 respectively.

The PSA main goal was to build up funds, as there was a big investment in new playground equipment the year before.

Section E Financial review

Brief statement of the charity's policy on reserves

The Association may set aside funds for special purposes or as a reserve against future expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Angelika Alani	
Position (eg Secretary, Chair, etc)	Trustee	
Date	06/06/2023	

Fern Hill Primary School Parents Staff Association
Income and expenditure account
For year ended 31st August, 2022

	Notes	2021 /2022 £
Income		
Receipts from events	1	36,913.26
Other income	2	3,985.35
Total income		<u>40,898.61</u>
Expenditure		
Cost to support events	1	13,429.90
Payments to school	3	1,178.79
Other expenditure	4	2,096.09
Total expenditure		<u>16,704.78</u>
Net surplus / (deficit) for the year		<u><u>£24,193.83</u></u>

Fern Hill Primary School Parents Staff Association

Notes to the Accounts

Note 1

Total 21/22
income
£

Fern Hill PSA led events in school

Fireworks Night	5,644.25
Xmas Events	9,107.10
Bounce for Books	4,408.60
Mothers Day	503.67
Sports Day	285.39
Dads' breakfasts	117.31
Summer Fair and Ice Cream Sale	11,817.38
Dragon Boat Race	2,528.57
Second Hand Clothes Donations	1,007.05
Jubilee Tea Towels	1,493.94
	<u>£36,913.26</u>

Note 2

Other income

net cash left	359.31
Gift Aid recovery	1,536.31
Easy fundraising	881.74
Clothes Recycling	343.00
Amazon Smile	584.66
Sundry Income	279.60
Interest	0.73
	<u>£3,985.35</u>

Note 3

School purchases funded in year

Kingston Fern Hill Trust - Virtual Pantomime	370.00
Kingston Fern Hill Trust - Xmas Party	226.00
Kingston Fern Hill Trust - SCrewFix	82.79
Regency Bookshop	500.00
	<u>£1,178.79</u>

Note 4

Other expenditure

£

SumUps	265.59
Sundry	376.40
Sundry Cash	13.00
Bank Charges	99.87
Parentkind subscription	123.00
MPLC Licence	87.60
Firework deposit (Nov 2022)	1,130.63
	<u>£2,096.09</u>

Fern Hill Primary School Parents Staff Associ
Registered Charity No 1084661

expenses supporting event
£

2771.26	2,872.99
5012.09	4,095.01
238.18	4,170.42
144.31	359.36
194.80	90.59
517.31	-400.00
4551.95	7,265.43
0	2,528.57
0.00	1,007.05
	1,493.94
<u>£13,429.90</u>	<u>£23,483.36</u>

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Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Fern Hill Primary School Parent Staff Association

On accounts for the year
ended

31 August 2022

Charity no
(if any) 1084661

Set out on pages

1&2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

6/6/23

Name:

Jennifer Eggleston

Relevant professional
qualification(s) or body
(if any):

FCA (ICAEW)

Address:

18 Latchmere Road, KT2 5TW

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None