

Yarm Fellowship Committee

Unaudited Receipts and Payments Accounts

31 July 2024

HARRISON HOLT

Chartered Accountants

High Park Farm

Kirkbymoorside

York

YO62 7HS

Yarm Fellowship Committee

Receipts and Payments Accounts

Year ended 31 July 2024

	Page
Trustees' annual report	1
Independent examiner's report to the trustees	4
Receipts and payments account	5
Statement of cash balances	6
Notes to the receipts and payments accounts	7

Yarm Fellowship Committee

Trustees' Annual Report

Year ended 31 July 2024

The trustees present their report and the unaudited receipts and payments accounts of the charity for the year ended 31 July 2024.

Reference and administrative details

Registered charity name Yarm Fellowship Committee

Charity registration number 1084481

Principal office Fellowship Hall
West Street
Yarm-on-Tees
TS15 9BT

The trustees

Philip Addison	
Paul Joiner	(Resigned 15 May 2025)
Peter Monck	(Resigned 22 May 2025)
Jennifer Morgan	(Resigned 8 August 2025)
Jean Myers	
Graeme Myers	
John Rhodes	
Lynn Smith	

Independent examiner Philip Holt FCA, FCIE
High Park Farm
Kirkbymoorside
York
YO62 7HS

Yarm Fellowship Committee

Trustees' Annual Report *(continued)*

Year ended 31 July 2024

Structure, governance and management

Constitution

Yarm Fellowship Committee was constituted by Deed. The first Declaration of Trust was dated 20 July 1999 and amended by deeds of amendment dated 18 January 2020, 22 May 2000, 5 May 2001, 20 May 2001 and 15 February 2002.

Organisational Structure

The charitable company is administered by a Board of Trustees which meets from time to time. The Board has no staff and the Trustees run the day to day operations of the charitable company.

Recruitment, Appointment, Induction and Training of Trustees

Up to 7 Trustees are appointed by the existing body of Trustees. There is a recruitment procedure designed to ensure Trustees do not have a conflict of interest with using the facilities or owning the building.

Induction consists of explaining the Trustee's role, the skills and qualities required, and the role of Trustees in the operation of the charity. Guidance from the Charities Commission to Trustees on their responsibilities is available. Trustees are trained in the operation of the hall.

Objectives and activities

The Fellowship Hall is in West Street, Yarm, which is part of Stockton on Tees. It is run by a committee of up to 7 trustees. It is owned by Yarm Town Council and is leased from them by the Yarm Fellowship Committee on a lease. The lease was extended by title number CE75785 on 31st March 2015 for a further period of 20 years. It is a hall that is rented out as a venue to various users.

Charitable Objects

The provision and maintenance of a hall for the use of the inhabitants of Yarm and its surrounding area without distinction of political, religious or other opinions and the provision of facilities for recreation or other leisure time occupation either for the benefit of the general public or for the benefit of those who by reason of their youth, age, infirmity or disablement, poverty or social or economic circumstances have need of such facilities

Yarm Fellowship Committee

Trustees' Annual Report *(continued)*

Year ended 31 July 2024

Achievements and performance

The Fellowship Hall is currently used by diverse organisations such as:

Performing Arts Group, Church Youth Groups, Spotlight performing Arts Class, Junior Dance Class, Salsa Class, Senior Citizens, Street Dance Class, Ballroom Dance class, Latin Dance class, weddings, social events, children's parties, fund raising events by other organisations.

The Hall has been well maintained during the year.

Financial review

During the period, the Charity received donations amounting to £– (2023 - £690) and grant funding totalling £– (2023 - £2,500). In addition, the Charity generated contributions for hall hire of £19,422 (2023 - £17,460) from over 30 organisations and individuals.

The total expenditure on charitable activities amounted to £17,298 (2023 - £21,852) with governance and other resources expensed totalled £1,924 (2023 - £1,061) during the year.

The total reserves at the year end stand at £601 (2023 - £401).

The total fixed assets of the charity amounted to £– (2023 - £–) as all the assets were fully depreciated in 2014.

The trustees' annual report was approved on .20th January 2026. and signed on behalf of the members of the committee by:

Philip Addison
Trustee

John Rhodes
Trustee

Yarm Fellowship Committee

Independent Examiner's Report to the Trustees of Yarm Fellowship Committee

Year ended 31 July 2024

I report to the trustees on my examination of the receipts and payments accounts of Yarm Fellowship Committee ('the charity') for the year ended 31 July 2024.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the receipts and payments accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's receipts and payments accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the receipts and payments accounts do not accord with those records; or
3. the receipts and payments accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Philip Holt FCA, FCIE
Independent Examiner

High Park Farm
Kirkbymoorside
York
YO62 7HS

Yarm Fellowship Committee

Receipts and Payments Account

Year ended 31 July 2024

		2024		2023
	Note	Unrestricted funds £	Total funds £	Total funds £
Receipts				
Donations and legacies	4	—	—	3,190
Charitable activities	5	19,422	19,422	17,460
Total receipts		<u>19,422</u>	<u>19,422</u>	<u>20,650</u>
Payments				
Payments on charitable activities	6	19,222	19,222	22,913
Total payments		<u>19,222</u>	<u>19,222</u>	<u>22,913</u>
Surplus/(Deficit) for the year and net movement in funds		<u>200</u>	<u>200</u>	<u>(2,263)</u>
Reconciliation of funds				
Total funds brought forward		<u>401</u>	<u>401</u>	<u>2,664</u>
Total funds carried forward		<u>601</u>	<u>601</u>	<u>401</u>

All income and expenditure derive from continuing activities.

The notes on pages 7 to 9 form part of these receipts and payments accounts.

Yarm Fellowship Committee

Statement of Cash Balances

31 July 2024

	Note	2024 £	2023 £
Cash			
Cash at bank and in hand		601	401
Total cash balances		<u>601</u>	<u>401</u>
Funds of the charity			
Unrestricted funds		601	401
Total charity funds		<u>601</u>	<u>401</u>

These receipts and payments accounts were approved by the members of the committee and authorised for issue on 20th January 2026 and are signed on behalf of the board by:

Philip Addison
Trustee

John Rhodes
Trustee

The notes on pages 7 to 9 form part of these receipts and payments accounts.

Yarm Fellowship Committee

Notes to the Receipts and Payments Accounts

Year ended 31 July 2024

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is 64 The Larun Beat, Yarm, TS15 9HX, Cleveland.

2. Basis of preparation

These receipts and payments accounts have been prepared on the cash basis in compliance the Charities Act 2011 applicable to very small charities.

3. Accounting policies

Going concern

There are no material uncertainties about the charity's ability to continue.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

4. Donations and legacies

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Donations				
Donations	—	—	690	690
Grants				
Tees Valley Community Foundation	—	—	2,500	2,500
	<u>—</u>	<u>—</u>	<u>3,190</u>	<u>3,190</u>

5. Charitable activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Letting and licensing	<u>19,422</u>	<u>19,422</u>	<u>17,460</u>	<u>17,460</u>

Yarm Fellowship Committee

Notes to the Receipts and Payments Accounts *(continued)*

Year ended 31 July 2024

6. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
The Fellowship Hall	17,298	17,298	21,852	21,852
Support costs	1,924	1,924	1,061	1,061
	<u>19,222</u>	<u>19,222</u>	<u>22,913</u>	<u>22,913</u>

Included within charitable activity costs were:

	2024 £	2023 £
Bank Charges	21	-
Cleaning	5,816	5,229
Electricity	1,409	1,363
Gas	(3,635)	3,788
Water rates	719	811
Repairs and maintenance	3,348	3,543
Consumables	5,933	2,639
Insurance	1,618	1,104
Event costs	889	1,894
Refuse collection	613	327
Licences	567	801
Equipment	-	353
	<u>17,298</u>	<u>21,852</u>

7. Analysis of support costs

Included within support costs were:

	2024 £	2023 £
Broadband charges	389	461
Deposits refunded	1446	260
Donations and subscriptions	89	295
Secretary's expenses	-	45
	<u>1,924</u>	<u>1,061</u>

8. Trustee remuneration and expenses

During the year, Peter Monck received emoluments for cleaning the Fellowship Hall amounting to £2,690 (2023 - £3,574) and was reimbursed charity costs of £6,972 (2023 - £3,070) as set out in Note 11.

None of the other trustees received remuneration or re-imbursed expenses in the current or previous year.

9. Liabilities

As at 31 July 2024, the only outstanding liability was in respect of the fees due to the Independent Examiner for the preparation and examination of the accounts of the charity which were payable after the year end and amounted to £1,200 (2023 - £nil).

Yarm Fellowship Committee

Notes to the Receipts and Payments Accounts *(continued)*

Year ended 31 July 2024

10. Operating lease commitments

The Fellowship Hall is leased from Yarm Town Council as from July 1999 on a 20-year lease, at a peppercorn rent for the first 10 years, with the rent reviewed at July 2009 to two peppercorns for the next 10 years and continuing until 2035.

11. Related parties

During the year, the Charity had the following transactions with Peter Monck, former Chair and Trustee, who resigned on 15 May 2025.

	2024	2023
	£	£
Cleaning wages (PJ Monck)	2,690	3,574
Hall maintenance and repairs (PJ Monck)	2,092	2,160
Hall consumable no invoice (PJ Monck)	3,856	-
Hall consumable no invoice (Staples)	2,077	2,049
Licences (PJ Monck)	80	145
Refund lettings (PJ Monck)	1,166	200
Subscriptions (PJ Monck)	40	25
Events (PJ Monck)	-	935
Donations (PJ Monck)	-	100
Refuse collection (PJ Monck)	-	100
Equipment (PJ Monck)	-	95
Refund expenses (PJ Monck)	(240)	(690)
total	<u>11,761</u>	<u>8,693</u>

There were no balances due to Peter Monck at 31 July 2024 or 2023. The constitution does not appear to grant any powers to pay a trustee for cleaning wages as set out above. This matter has been reported to the Charity Commission.