

Annual Accounts
of the
Wirral Community
Narrowboat Trust

Company Number 3853212
Charity Registration No. 1084432

for the year to
31st March 2022

Chairman: **K. Dodd**
Hon. Secretary: **G.J. Lesage**
Hon. Treasurer: **M. Branch**

Wirral Community Narrowboat Trust

Company Number 3853212 - Charity Registration No 1084432

Legal and Administrative Information

Status

Wirral Community Narrowboat Trust (the Trust) is a charitable company limited by guarantee, incorporated on 1st October 1999 and registered as a charity no 1084432 on 9th January 2001.

The company was incorporated under a Memorandum of Association which established the objectives and powers of the charitable company and is governed under its Articles of Association. Under those Articles, the members of Council are elected at the AGM to serve a period of three years, subject to ratification at each AGM.

Council as at 31st March 2022

K. Dodd (**Chairman**), G. J. Lesage (**Hon. Secretary**), M. Branch (**Hon. Treasurer**), J.R.H. Pepler, C. Ashton, R.P. Woodger, N.E. Carpenter, T. Mobbs, G.R. Davies, F.D Clayton, J.H. Grice, P. Minnis

Company Secretary : G.J. Lesage

Registered Office: c/o Elpizo, 13 Village Road, Higher Bebington, Wirral CH63 8PP

Independent Scrutineer : S.M.D Webster

Bankers : Barclays Bank Plc, 2 Liscard Village, Wallasey, Merseyside, CH41 6AU

Report of the Council for the Year Ended 31st March 2022

Council presents its report and independently scrutinised financial statement for the year ended 31st March 2022.

Activities

The Trust provides experience of travel by narrowboat on the British canal system to persons who are disabled, disadvantaged, deprived or elderly. It seeks to improve their quality of life by this experience encompassing recreational, educational and social needs. The Trust has two narrowboats, specially adapted to meet our passengers needs, these boats are fully operational. We recruit, encourage and train volunteers to carry out the activities and maintenance of the Trust to the highest Health and Safety Standards.

The Trust was awarded the Queen's Award for Voluntary Service in June 2017 in recognition of the hard work and dedication of its volunteer members.

Results

The deficit for the year to 31st March 2022 was £5,391 reducing the balance of restricted and unrestricted funds to £311,208. The deficit mainly resulted from lower than normal contribution levels as the COVID pandemic continued to negatively impact the sailing schedule, as well as reduction in investment growth in 2022 compared to 2021. The Trust has funds of £120,053 in various bank accounts which are considered sufficient for the year ahead. Long term investments intended for use in longer term maintenance and eventual replacement of our boats, have increased to £125,280 (£115,631 in the prior year) as a result of investment performance.

Income Resources

Income increased to £54,941 (£22,637 in the previous year) as we recommenced limited sailings from July 2021 following lifting of some government COVID19 restrictions.

This year our prime sources of income were from donations (to cover the repainting of both boats, repairs and maintenance, the purchase of two defibrillators and sponsored trips), investments and trip sailings. Our volunteers were again successful this year in both marketing activities and fundraising. Total investment income (including investment funds and bank interest) decreased to £9,970 (from £18,497 in the prior year) as a result of weaker performance of our investment portfolio, in line with general market decline.

Resources Expended

Direct expenses were £41,811 (£4,638 in the previous year), an increase on the previous year primarily due to the repainting of both boats, purchase of two defibrillators and the commencement of limited sailings. The charity continues to benefit from the hard work of volunteers with a wide range of skills, who are generous with their time given to manning and maintaining the boats and administration of the Trust. Overheads of £18,522 (£16,467 in the previous year) are higher, largely due to increased telephone, marketing and room hire costs.

We continue to carry out National Community Boat Association (NCBA) training courses to meet Maritime and Coastguard Agency (MCA) requirements and include First Aid training. All sailing volunteers are DBS checked to ensure the safety of our clients. The trust had no employment liabilities during the financial year to 31 March 2022, as all crewing and administrative personnel requirements are undertaken voluntarily.

Future Strategy

The Trust plans to continue present operations and although we had limited sailings in 2021/22 as a result of COVID-19 we expect activities to normalise in 2022/23 as a result of the lifting of restrictions (see Note 6). Activity can also be limited by the availability of volunteer crews, an issue continually addressed by Council.

Reserves Policy

Reserves are considered essential to cover seasonal fluctuations of income and outgoings, unforeseen repairs and replacements. The annual surplus being achieved through fundraising will ensure that the Trust is also in a position to provide a significant percentage of the replacement cost of the boats when considered necessary. This should assist us in obtaining any balance of funds required.

Depreciation Policy

Council agreed in 2002 it would be prudent to depreciate our boats at an annual rate of 5% of historic cost. This policy will continue.

Investment Policy

Reserves designated for replacement of boats and longer term maintenance are invested in equity and fixed interest charity funds with appropriate organisations. Funds to cover operational expenditure are held in bank and savings accounts with the highest rates of interest sought, consistent with liquidity and safety of capital.

Wirral Community Narrowboat Trust

Company Number 3853212 - Charity Registration No 1084432

Responsibilities of Council

Company Law requires Council to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Trust as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure for the financial year. In preparing those financial statements, Council should follow best practice and:

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

Council is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Trust and to enable them to ensure that the financial statements comply with the Companies Act 2006. Council is also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps to prevent and detect fraud and other irregularities.


Members of Council

Members who are directors for the purpose of company law and trustees for the purpose of charity law who served during the year and up to the date of this report are set out below. There were no appointments or resignations in the period.

M. Branch
N.E. Carpenter
G.R. Davies
J.R.H. Peplar
R.P. Woodger
G.J. Lesage
C. Ashton
T. Mobbs
K. Dodd
F.D. Clayton
J.H. Grice
P. Minnis

Independent Scrutineer

This report has been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities and in accordance with the special provisions relating to small companies.

Approved by Council on 11/10/22 And signed on its behalf by  Chairman


Wirral Community Narrowboat Trust

Company Number 3853212 - Charity Registration No 1084432

Balance Sheet as at 31st March 2022

	2022	2021
	£	£
Fixed Assets		
Narrowboats - page 8 Note 3	125,498	138,665
Current Assets		
Cash at bank and in hand	120,053	123,916
Investments	125,280	115,631
Sundry Debtors and Prepayments	<u>1,413</u>	<u>1,227</u>
	246,746	240,774
Current Liabilities		
Sundry Creditors and Accruals	<u>61,036</u>	<u>62,839</u>
Net Current Assets	<u>185,710</u>	<u>177,935</u>
Total Net Assets	<u>311,208</u>	<u>316,600</u>
Financed By		
Accumulated Reserves	316,600	315,068
Operational (deficit) / surplus	<u>(5,391)</u>	<u>1,532</u>
	<u>311,208</u>	<u>316,600</u>

Approved by the Council of Wirral Community Narrowboat Trust on 11/10/22 and signed on its behalf by :-



K. Dodd
Chairman



M. Branch
Hon. Treasurer

Wirral Community Narrowboat Trust

Company Number 3853212 - Charity Registration No 1084432

Statement of Financial Activities for the Year Ended 31st March 2022

	2022	2021
Incoming Resources	£	£
Contribution to boat use	7,025	0
Members' Subscriptions	0	0
Donations	37,688	2,493
Training fees charged	0	0
Bank Interest Received	320	404
Investment income	9,650	18,093
Other Income	259	26
Gift Aid	0	1,621
	<u>54,941</u>	<u>22,637</u>
Resources Expended		
Direct Charitable Expenses		
Subsistence and refreshments	142	0
Fuel and Gas	730	0
Pump-outs	0	0
Insurance - Boats	2,338	2,226
British Waterways Fees	1,114	1,124
Mobile Phones	510	0
Repairs, renewals and servicing	9,643	1,288
Boat repainting	23,870	0
Health and safety	3,014	0
Mooring Fees / Other	450	0
	<u>41,811</u>	<u>4,638</u>
Overheads		
Office including rates	128	72
Insurance including volunteers	1,005	937
Volunteer expenses	464	1,134
Volunteer clothing	960	0
Printing, Stationery and Telephone	1,500	1,348
Advertising and Promotion	317	0
Sundry	146	(320)
Affiliation Fees	79	79
Training	271	0
Projector	0	0
Depreciation - (Note 2e)	13,167	13,167
DBS/Recruitment expenses	108	0
Meeting Room Hire	377	50
	<u>18,522</u>	<u>16,467</u>
Surplus for the Year	-5,391	1,532
Restricted and unrestricted funds brought forward	<u>316,600</u>	<u>315,068</u>
Funds as at 31st March	<u>311,208</u>	<u>316,600</u>

Notes to the Financial Statements as at 31st March 2022

1. General Information

The Company was incorporated as a company limited by guarantee, and not having a share capital, on 1st October 1999 to provide and operate narrowboats for social, educational and therapeutic needs for people who are disadvantaged or deprived. It is a registered charity number 1084432.

The company qualifies as a very small company for audit exemption purposes and therefore submits an abbreviated Balance Sheet and the following statements :-

- a) For the year ended 31st March 2022 the company was entitled to exemption under section 477(2) of the Companies Act 2006
- b) Members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006
- c) The Council, as the Board of Directors, acknowledge their responsibility to :-
 - i) Ensure that the Company keeps accounting records which comply with section 386 of the Companies Act 2006.
 - ii) Prepare accounts which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its profit or loss for the financial year, in accordance with the requirements of section 393 of the Companies Act 2006, and which otherwise comply with the requirements of the Companies Act relating to the accounts, so far as is applicable to the Company.

2. Accounting Policies

a) Basis of preparation

The Financial Statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

b) Resources expended

The cost headings comprise expenditure, including staff costs, directly attributable to the Trust's activity. Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with the use of the resources.

c) Fund Accounting

General (Unrestricted) funds are available for use at the discretion of Council in furtherance of the objects of the Trust. Restricted funds are used for the purpose as specified by the donor.

d) Income and Expenditure

All income and expenditure shown in the Statement of Financial Activities and is accounted for on the accruals basis.

e) Depreciation

Depreciation is calculated to write off the cost or valuation, less estimated residual values, of tangible fixed assets over their useful lives to the Trust. The annual depreciation rates are:-

Narrowboats	5% of cost price.
Fixtures and Fittings	20% of cost price.

Wirral Community Narrowboat Trust

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3. Fixed Assets

	Pot of Gold £	Over the Rainbow £	Total £
Cost at 1st April 2021 and 31st March 2022	130,988	131,319	262,307
Depreciation at 1 April 2021	71,121	52,520	123,642
Depreciation provided during year	6,601	6,566	13,167
Total Depreciation at 31 March 2022	77,722	59,086	136,809
Net Book Value at 31 March 2022	53,266	72,233	125,498
Net Book Value at 31 March 2021	59,867	78,799	138,665

4. Contingent Liabilities

There are no contingent liabilities outstanding at the end of this accounting period.

5. Restricted and unrestricted funds on the balance sheet

The funds of £311,208 are split into restricted funds of £61,036 and unrestricted funds of £250,172.

Restricted funds include donations for trips which have not yet taken place, other donations for a specific purpose (boat maintenance and repairs) and trips paid for in advance.

6. COVID 19 Pandemic

In March 2020, the World Health Organization declared the coronavirus ("COVID-19") a pandemic and the UK government subsequently introduced measures to restrict its spread amongst the general population. Due a partial relaxation of the initial 'lockdown' measures Council ran only limited sailings in the 2021 season from July, however with the further lifting of restrictions we were able to return to a normal sailing schedule in the 2022 season which we expect to result in improved financial performance in the 2022/23 financial year.

Independent Scrutineer's Report to Wirral Community Narrowboat Trust

Report on the Accounts of the Trust for the Year ended 31st March 2022

Respective responsibilities of members of Council and Scrutineer.

The members of Council are responsible for the preparation of the accounts. They consider that audit or independent examination requirements of the Companies Act 2006 and Charities Act 1993 do not apply. It is the members of Council responsibility to state, as required by the Acts, whether particular matters have come to their attention.

Basis of Independent Scrutineer's Report

Scrutiny included a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from members of council concerning any such matters. The Procedures undertaken do not provide all the evidence that would be required in an audit or examination, and consequently do not express an audit opinion on the view given by the accounts.

Independent Scrutineer's Statement

In connection with the Scrutiny, no matter has come to my attention to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

Signed
S.M.D. Webster FCA

Date 16.09.22