



Clements Hall
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Clements Hall Trust

Trustees Annual Report & Financial Statement 2024

For the year ended: 31 December 2024

Registered Charity Number 1084425

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1 Trustees Annual Report

a) Structure

Trustees during 2024

Rose Berl, Membership Secretary

Ann Kurrein, Treasurer

Hayley Lorimer – joined January 2024

Gleanna Oland – Chair

Karen Thompson

Sharon West

Company Secretary: Julia McCabe

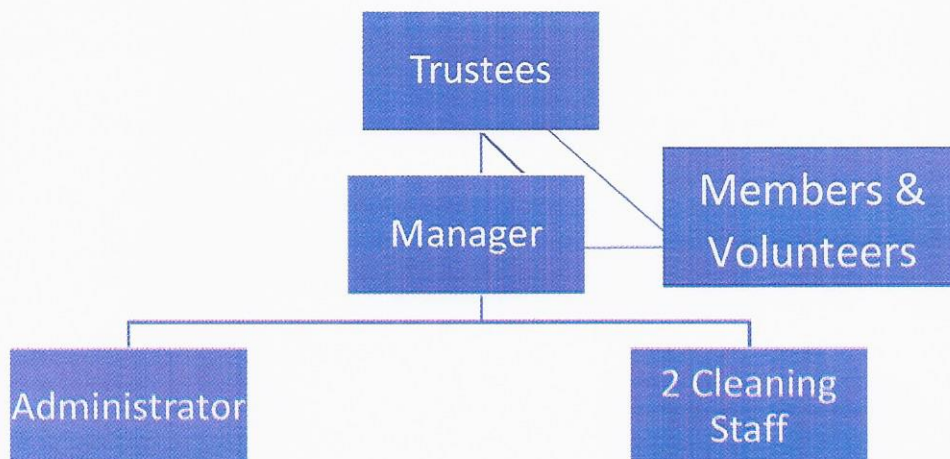
Governing document

Memorandum and Articles incorporated 11/10/2000 as amended by special resolution(s) dated 02/07/2001 as amended by certificate of incorporation on change of name dated 26/08/2011.

Trustee selection methods

Any member may stand as a trustee. Trustees are proposed and elected at each AGM. Trustees can also be co-opted at any time.

Clements Hall Trust Structure chart in 2024



From October 2024 we also employed a project manager on 4 hours per week, to run the Social Wednesdays, funded by the CYC Ward Committee.

b) Our Aims and objectives

Charitable objects

- To preserve for the benefit of the people of York and of the nation, the historical, architectural, and constructional heritage that may exist in and around York including, but without limiting the generality of the foregoing, acquiring, renovating and restoring for the benefit of the beneficiaries, the structure, curtilage, site and environs of St Clements

Aims

- To play a significant role in linking the local community together and to provide a venue in which this can happen.
- To deliver programmes and services in response to the wishes and needs of local people, and, finances permitting, to subsidise these activities.
- To offer a wide range of cultural, recreational, educational and health activities so that individuals will grow, develop and feel less isolated as a result of positive involvement in programmes and services.

Objectives

- Continue to re-develop our programme of activities and services post-pandemic, particularly those that deliver on local community aspirations and needs
- Continue proactive delivery of programmes and services ('development' activity)
- Maintain and care for the building, continuing to improve facilities and addressing specific issues
- Continue community, volunteer and staff involvement in programmes and activity
- Re-develop financial sustainability, building on previous progress, as well as experiences during the pandemic, and extending our offer
- Offer positive opportunities for all people to engage with the local community
- Create a sustainable, well-run and safe organisation and environment

c) Review of activities

Trustees & Staffing

In January 2024 we welcomed Hayley Lorimer on to the Board of Trustees. There were no other additions to or resignations from the Board of Trustees.

Linda Speidel remained as General Manager and Alison Reboul continued as Administrator for much of 2024. However, in July, Alison announced her intention to retire, ideally in the autumn. She then kindly agreed to taper down her hours and remained in post until the end of the year, reducing her hours from 8 hours per week to 4 hours per week from November, and retiring fully from her role as Administrator at the end of December. We had a gap between Alison's retirement and a new member of staff starting, and Alison's absence at the start of 2025 is apparent in our figures, as we are still following up on a number of missed payments from 2024.

Alison had been in post since August 2013, and 'retired' once already in 2020, but then came back in at the end of 2021 to help out, when other staff members left. The Trustees, Linda and many Hall users were able to thank Alison for her huge contribution to the Hall at the Christmas Social; fortunately, Alison continues to volunteer on occasions and still acts as Duty Manager at the Community Cinema.

Our cleaning team, Anne and Emma Bennison continued to offer essential support to the Hall, and in October 2024 Barbara Jarmal joined the team for 4 hours per week, to run the Social Wednesdays.

Volunteers

Our longstanding GEM project came to an end in March 2024. Since the end of funding in 2021, this project had been running as monthly afternoon teas, with volunteers providing the food themselves and helping us to keep in touch with participants. We are very grateful for their help and support and that they enabled us to continue to deliver a community activity during a very difficult period.

In October 2024, with the help of Ward Committee Funding, we started running weekly 'Social Wednesday' sessions, and two of our loyal GEM volunteers, Moira Stewart and Tony Khoo, came forward to help with these sessions. Other former volunteers (Beryl Long, Madeline Leslie, Ann Kurrein and Rose Berl) have also attended and helped out at the Social Wednesdays; John Strong, who previously attended the table tennis sessions, has also supported the new weekly sessions.

South Bank Community Cinema volunteers enabled monthly screenings to continue to take place throughout 2024 and on 5 April the cinema screened its 250th film. The Clements Hall Local History Group volunteers also continued to be very active, holding 5 talks across the year and launching another new book, *Bishophill and Skeldergate* in May 2024.

As ever, volunteers contributed in numerous less obvious but very important ways, such as helping out with maintenance, gardening and re-decorating, and, as always, we thank all our volunteers for their help and support.

Bookings

There was a steady increase in bookings across 2024, and we were also able to deliver a few evening events too. New additions to our regular weekly hirers included the Refugee Council and York Church, and bookings for our 2 smaller rooms picked up in 2024. After 10 years, Dementia Forward ended their Friday Wellbeing Café, and we were sorry to see them leave. We have since managed to fill the slot with another activity for people with Dementia.

Overall, bookings in 2024 felt more like the pre-pandemic years, with one-off meetings increasing and our Saturdays, which we reserve for one-off hire, filling up a long time in advance again. By the end of 2024 we already had many bookings on the calendar for 2025. The Collective Sharehouse continued to run three sessions a week.

Projects, Building and Finances

After a very difficult year in 2023, 2024 was a little better, although there is still some way to go to return to the financial stability of the pre-pandemic years. There was a steady increase in bookings, but we were cautious with our expenditure in 2024.

We were fortunate to receive two grants in 2024. We received a total of £458 from the York CVS Kindling Fund, in partnership with the Mindfulness Café, to continue and extend their sessions, which support people with Dementia. We also received £7,142.00 from the City of York Council Ward Funding, which allowed us to set up and run the weekly drop-in sessions, 'Social Wednesdays', where people can meet, have a chat and play table tennis or Board games. These have proved to be quite popular, and the funding allowed us to appoint a project manager, Barbara Jarmal, on 4 hours per week.

We carried out some re-decorating in 2024, but again did not undertake any other major building work, other than necessary digital upgrades to our telecoms system and emergency lift phone, and some repairs to our emergency lighting and a few of our plumbing fixtures.

Our 6-year energy contract ended in February 2024, so we faced a significant increase in energy prices in 2024, with monthly energy costs almost doubling:

We have also been in dispute for the last 2 years with Business Stream, who handle the account for Yorkshire Water over an usually high water bill (£1990.00 for a quarter, instead of £80.00). This is still unresolved, so our expenditure on water in 2024 does not reflect our usage, and we are still fighting this.

In the autumn of 2024, we launched a 'Friends of Clements Hall' Scheme, to boost Membership and to generate some additional funds. This was a soft launch, with moderate success so far, and the intention is to promote this scheme much more from the second half of 2025.

The Future

In conclusion, while 2024 continued to seem challenging in many ways, we have managed to recover somewhat from the very large loss that we made in 2023.

At the end of 2024, we applied for 2 grants from Two Ridings Community Foundation for 2025, and were fortunate in being awarded both: £5,000 from the York Community Fund towards core costs and £9303 from the Organisational Development Fund towards our staffing. These grants are making a huge difference to us in 2025, as a lack of personnel in 2024 continued to impact on our ability to accommodate as many bookings as we would like and to further expand our own programme of events. The funding has allowed us to create a new Finance Officer post, on additional hours, to replace the Administrator role.

At the time of writing (summer 2025), bookings are very steady, with significantly more on the calendar than at this point in 2024, and many dates for 2026 are also already booked up. We (staff and trustees) are looking ahead to 2026 and plan to significantly increase our fundraising activities. Our aim is to return to running a surplus and to replenish our reserves; we have not had to draw on these in 2024 and 2025, but they are much diminished, and we need to ensure that we have enough funds for building maintenance and repairs, now that we are 15 years in to our 99-year lease.

While there remain some challenges ahead, not least the continued high energy prices and increased costs in general, we continue to be optimistic that Clements Hall will still provide a place for the benefit of the people of York for a while yet.

Independent examiner's report to the trustees of Clements Hall Trust (Charity No. 1084425)

I report on the accounts of Clements Hall Trust for the year ended 31 December 2024 which are set out on pages 7 to 10.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

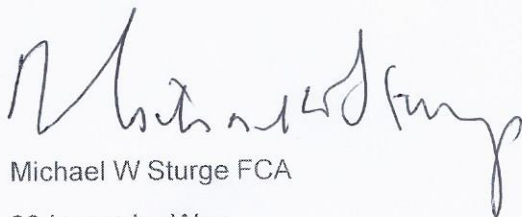
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michael W Sturge FCA

23 Lucombe Way,

York YO32 4DS

5 September 2025

3. CLEMENTS HALL TRUST

(Registered Charity Number 1084425)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE 12 MONTHS TO 31 DECEMBER 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total £	2023 £
INCOMING RESOURCES					
Hall Lettings		42,638	-	42,638	36,551
Office Rents		10,866	-	10,866	11,167
Bar Takings		3,313	-	3,313	3,055
Membership Subscriptions		247	-	247	104
Donations and fundraising		355	-	355	47
Greet, Eat and Meet luncheon donations		55	-	55	270
Collective Sharehouse		4,400	-	4,400	3,650
York Common Good Trust grant		-			1,000
CYC Ward Grant			7,142	7,142	4,694
Kindling Grant			468	468	
Other Income		539	-	539	496
TOTAL INCOMING RESOURCES		62,413	7,610	70,023	61,034
RESOURCES EXPENDED					
Charitable Activities:					
Salaries and Wages		34,561	-	34,561	49,833
Bar		1,558	-	1,558	1,404
Heat and light		15,379	-	15,379	8,854
Insurance		2,904	-	2,904	2,685
Rates		1,865	-	1,865	668
Building Repairs and Maintenance		3,333	-	3,333	8,635
Equipment		1,549	12	1,561	107
Cleaning		2,329	-	2,329	1,906
Telephones and IT		2,583	-	2,583	2,361
Office Costs		1,308	-	1,308	233
Others		879	-	879	841
Performing Rights Society		1,034	-	1,034	846
Projects		-	590	590	528
Governance		-			
TOTAL RESOURCES EXPENDED		69,282	602	69,884	70,486
NET(OUTGOING)/INCOMING RESOURCES		(6,869)	7,008	139	(17,867)
TRANSFERS BETWEEN FUNDS		2,217	(2,217)	-	-
FUNDS BROUGHT FORWARD		21,205	1,267	22,472	40,339
FUNDS CARRIED FORWARD		16,553	6,058	22,611	22,472

4. BALANCE SHEET AT 31 DECEMBER 2024

Notes		Total £	31 December 2023 £
3	TANGIBLE FIXED ASSETS	-	-
	CURRENT ASSETS		
	Debtors and Prepayments	6,054	3,207
	Bar Stock	395	559
	Bank and Cash	26,590	23,789
		33,039	27,555
	LESS CURRENT LIABILITIES		
	Creditors and Accruals	(10,428)	(5,083)
	NET CURRENT ASSETS	22,611	22,472
	NET ASSETS	22,611	22,472
	REPRESENTED BY		
	Unrestricted funds	16,553	21,205
4	Restricted Funds	6,058	1,267
		22,611	22,472

For the 12 months ending 31 December 2021 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Directors (Trustees) acknowledge their responsibilities for complying with the requirements of the Act in respect of accounting records and the preparation of accounts.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standards for Smaller Entities 2016.

These financial statements were approved by the Board of Trustees on 02/09/25 and signed on its behalf by:

Gleanna Oland
Chair

Gleanna Oland

02/09/2025

Ann Kurrein
Treasurer

A. Kurrein

2/9/25

**CLEMENTS HALL
TRUST**

(Registered Charity Number 1084425)

Notes to the Accounts for the 12 months ended 31 December 2024

1 Basis of preparation

The accounts have been prepared on the basis of historic costs in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice, applicable accounting standards, and with the Companies Act 2006. The charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is a small charity.

2 Accounting Policies

Depreciation:

Tangible fixed assets are depreciated over 5 years commencing in the year following their year of acquisition. Expenditure on individual items of equipment of up to £2,500 is charged to the Statement of Financial Activities in the year in which it is incurred.

Restricted Funds

Restricted Funds are subject to specific conditions by donors as to how they may be used.

Unrestricted Funds

Unrestricted Funds are funds that can be used in accordance with the objects of the charity at the discretion of the Trustees.

Governance Costs

Governance Costs consist of the re-imbursement of Trustees' expenses incurred in carrying out their statutory responsibilities.

3 Tangible Fixed Assets

	Building Improve- ments £	Furniture fixtures & equipment £	Total £	2023
Cost				
At 1 January 2024	1,847	56,850	58,697	58,697
Additions	-	-	-	-
At 31 December 2024	1,847	56,850	58,697	58,697
Depreciation				
At 1 January 2024	1,847	56,850	58,697	58,697
Charge for year	-	-	-	-
At 31 December 2024	1,847	56,850	58,697	58,697
Net book value	-	-	-	-

Clements Hall is occupied by the Charity under a 99 year lease with the City of York Council dated 30 November 2010. Expenditure on the conversion of the Hall, which was funded by the Community Assets Programme of the Office of the Third Sector, Cabinet Office was met by the City of York Council

4 Restricted Funds

	2023	
	£	£
Brought forward at 1 January	1,267	57
Received during year	7,610	5,694
Expended during year	(2,819)	(4,484)
Carried forward at 31 December	<u>6,058</u>	<u>1,267</u>

5 Reserves Policy

The Trustees' objective is to establish Unrestricted Funds of between 3 months 'and 6 months' revenue expenditure.

6 Company Limited by Guarantee

The company is limited by guarantee, having no share capital. Each member is liable to contribute to a sum not exceeding £1.00 in the event of the company being wound up whilst they are members or one year after.