

**REPORT OF THE TRUSTEES AND  
ACCOUNTS  
FOR THE YEAR ENDED 10 OCTOBER 2021  
FOR  
MALOREES PARENT STAFF AND FRIENDS ASSOCIATION**

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**MALOREES PARENT STAFF AND FRIENDS ASSOCIATION**

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FOR THE YEAR ENDED 10 OCTOBER 2021**

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### Introduction

We would like to thank everyone for the support and commitment they have shown to the Malorees Parents Staff and Friends Association (PSFA) in the last year. We could not have done it without the support and donations from parents, teachers, friends and the greater community.

The PSFA is a registered charity that exists to support both Malorees Infant and Malorees Junior School culturally, socially, and financially. In setting out our activities for the year our officers and trustees have given careful consideration to the Charities Commission's general guidance on public benefit. This Report summarises activities between October 2020 and October 2021.

Due to the COVID 19 pandemic our regular and large events were not able to be held, but the PSFA has still been able to generate enough income and contribute to the annual asks and prioritised requests from the school, enhancing the lives of the children attending the school and community.

The PSFA continues to attract active members, but COVID has impacted the strong sense of community within the school and the partnership between staff, parents and friends of the school. In the Summer Term we faced uncertainty and confusion with reduced leadership. Come the autumn and the new academic year we are excited to see one another again and to resume events. We have tried hard to be innovative and engage families and local businesses. We sincerely thank the parent volunteers who help the school in such a variety of ways by helping with events through to bringing their specialist skills and knowledge to support the school in specific tasks. We thank you for your ENERGY, COMMITMENT and SACRIFICE.

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### Financial Summary

The PSFA started its financial year with a £13,691 balance. Income of £48,668 was raised through events, fundraising and donations.

The financial statement to follow details how money was invested, with £20,944 of the £24,460 total expenditure donated to the schools.

With a change of leadership pending, further investment was delayed until the 21.22 academic year to ensure that all parties were in agreement as to how best the PSFA funds should be invested.

We have carried a healthy financial surplus of £37,899 into 21.22 thanks to the boost of the Blenheim Triathlon event in September 2021. There are allocated funds of £4,463 remaining for IT and approximately £7,000 allocated to the Roger's Garden Fund (not including Tri contributions). The Triathlon and Moonwalk sponsorship of £16,713 is split between the Roger's Garden Fund and improvements to both schools' playgrounds. There is £15,687 of unallocated funds.

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### How we raised money

Donations | £5,584 has been raised from regular and direct donations (including gift aid) | Halloween Cookies (October 2020) – Infant Parent baked up batches of cookies, icing and sprinkles for families £425. | Beauty Raffle (November) – generous Infant Parent organised the most beautiful and luxurious Beauty Raffle. £1,135 | Welly Boot Trees (November 2020) – “Sponsored Welly Event” and raised £643 to purchase Welly Boot Trees | #ShopLocal Malorees Winter Raffle (December) – Each class tasked with shopping local to create hamper that was raffled. A raffle record: £4,151 was raised. Estate agent Daniels sponsored this campaign £637. Thank you to Kensal Pines who gifted three of their gorgeous trees. | Christmas Ornaments (December) – lovingly made by infant parent | Face Masks (December) – made by parent's sister in Australia during lockdown | Winter Quiz by AI (December) | Get Everyone Online (January .21) – the UK was hit with the news of a further lockdown and school closures. Jumping into action, Giles Deards promptly spearheaded the “Get Everyone Online” campaign. With donations, gift aid and employer matched funding almost £15,488 was raised for IT. With this 90 Chrome Books, dongles and IT Trolleys, were purchased. | The Marvelous Malorees March Read (March .21) – March saw pupils return to school raising almost £700 | Dress Down Pyjama Day (28.5.21) – To show our love and support to Ms Davies, who become very unwell during her last term at school, all children were encouraged to come to school in their pyjamas. | Pre-loved Uniform Sale (14.5.21) | Marvelous Malorees Moonwalk (July .21) – £330 was raised + £200 from matched funding (Grant Thornton UK LLP) | Blenheim Triathlon – September.21 – A huge thank you to Giles Deards for not only coordinating 50 adults and children from within our school community but also bringing the wider community – many in Lime green t shirts – together and raising a whole lot of money. After entry costs and donation page fees, £16,383 was raised for the school. | Fundraise while you shop – We are registered with amazon smile and Easy Fundraising. This is worth sharing with friends and family too as they can all be helping to raise funds for our school simply by shopping! If you require labels for uniform, using STIKINS NAME LABELS with the code “12758”. £449 has been raised from shopping online.

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## How money has been used?

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Contributions direct to school | EYFS Welly Trees – delivery was held up but these arrived in the Summer Term | Chrome Books, Storage Cabinets (delays in delivery), Protective Cases, Data | Contributions to Art Week - £500 each school | Contributions to Book Week – For each teacher to invest in books/material (during lockdown) | Forest School Training for Junior Staff Member, Charlotte B | Annual contributions toward Crossing Patrol | Annual contributions to Y6 2022 Residential | Additional Contributions to 2021 Y6 Trip | Annual Donation - Annual Fees for Vimeo | PSFA Expenses | ParentKind Annual Fee (includes insurance) | Christmas Craft Decorations for all pupils to hang on school Christmas Trees | Staff Gifts and Cards (Christmas and End of Year) | Triathlon entry fees of £2,055

With sincerest thanks



Paul Stratton

05/08/2022

**The PFSA team 20.21**

Dana Horsfall (Co-Chair Juniors) | Nicola Morgan (Co-Chair Infants) | Kate Norman (Secretary) | Paul Stratton (Treasury) | Alice McLean (Events)

## **Independent Examiner's Report to the Trustees of Malorees Parent Staff and Friends Association**

I report to the trustees on my examination of the accounts of Malorees Parent Staff and Friends Association ('the charity') for the year ended 10<sup>th</sup> of October 2021 which comprise the summary of receipts and payments and the statement of assets and liabilities.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no audit opinion on the accounts and my report is limited to those specific matters set out in the independent examiner's statement.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



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05/08/2022



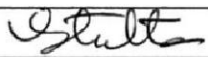
## Receipts and payments accounts

For the period from	Period starts on 11/10/2020	To	Period ends date 10/10/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations - direct into bank account	4,580	-	-	4,580	5,836
Donations - Laptops	15,488	-	-	15,488	2,961
Donations - March read	687	-	-	687	90
Donations - Welly trees	643	-	-	643	1,985
Donations - Triathlon	10,247	8,191	-	18,438	348
Gift aid recovered	1,004	-	-	1,004	1,287
IB contribution to milk	-	-	-	-	249
Cake sales	-	-	-	-	737
Quiz night	-	-	-	-	214
Moonwalk	-	330	-	330	-
Winter Raffle / Bazaar	4,788	-	-	4,788	9,943
Beauty Raffle	1,135	-	-	1,135	-
Dress down day - PJ day (get well gift)	334	-	-	334	-
Hire of marque	475	-	-	475	-
Winter concert	-	-	-	-	710
Ornament sale	107	-	-	107	-
Bag2school	-	-	-	-	80
Pre-Loved uniform sales	150	-	-	150	-
Shopping bonuses (e.g. easyfundraising)	449	-	-	449	314
Banking loyalty	58	-	-	58	-
General	-	-	-	-	210
Bank interest	2	-	-	2	28
<b>Sub total (Gross income for AR)</b>	<b>40,147</b>	<b>8,521</b>	<b>-</b>	<b>48,668</b>	<b>24,992</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>40,147</b>	<b>8,521</b>	<b>-</b>	<b>48,668</b>	<b>24,992</b>
<b>A3 Payments</b>					
School trips	4,900	-	-	4,900	7,500
Atrs week	1,000	-	-	1,000	-
Library & books - March read	575	-	-	575	10,132
ICT - Laptops	11,025	-	-	11,025	7,500
Road crossing patrol	1,640	-	-	1,640	2,000
Orchard	1,272	-	-	1,272	4,100
Welly trees	450	-	-	450	8,778
IB subsidy for milk	-	-	-	-	416
Get well gift (dress down day)	300	-	-	300	-
Winter Bazaar expenses	-	-	-	-	2,278
Summer fair expenses	-	-	-	-	271
Christmas craft for children	111	-	-	111	-
Winter concert expenses	-	-	-	-	229
PSFA stores	-	-	-	-	493
Insurance - membership of ParentKind	123	-	-	123	122
Triathlon entrance fees	2,055	-	-	2,055	-
Bank charges - refund	55	-	-	55	-
Miscellaneous	954	-	-	954	2,106
<b>Sub total</b>	<b>24,460</b>	<b>-</b>	<b>-</b>	<b>24,460</b>	<b>45,925</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>24,460</b>	<b>-</b>	<b>-</b>	<b>24,460</b>	<b>45,925</b>
<b>Net of receipts/(payments)</b>	<b>15,687</b>	<b>8,521</b>	<b>-</b>	<b>24,208</b>	<b>20,933</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>7,635</b>	<b>6,056</b>	<b>-</b>	<b>13,691</b>	<b>34,624</b>
<b>Cash funds this year end</b>	<b>23,322</b>	<b>14,577</b>	<b>-</b>	<b>37,899</b>	<b>13,691</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank accounts	23,322	14,577	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>23,322</b>	<b>14,577</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Paul Stratton	05/08/2022	