

**1st Spen Valley Scout Group
Annual General Meeting
Thursday 21st July 2022 7:30pm at Fan**

Wood

AGENDA

Welcome

Minutes of last AGM to be approved

- Matters arising

Chairman to resign

Reports:

- Treasurer*
- Group Scout Leader*
- Beavers*
- Cubs*
- Scouts*
- Chairman

**NB. to save time, these reports will not be read out -there will be the opportunity to ask any questions arising from them.*

- Election of Officers

Treasurer: Sarah Liley

Secretary: Karen McKirgan

- Election of other members
- Appointment of Account's Scrutineer

Close

Treasurer's report: Sarah Liley (balance sheet at on last page)

The finances are in a much-improved position this year, notably due to the grant income received in 2021/22 and to a lesser extent, the fact that we can now once again hire out the hall for parties and regular bookings. A massive thanks must go to the Exec, especially Gill and Kev, for the time spent on so many grant applications. This puts us in a much stronger position moving forwards, given the fact that we still have a Scout Hut to run and maintain, and weren't able to rely on any rental income in the previous financial year.

It's also pleasing to note that we've been able to support community initiatives during the last year, once again hiring out the Scout Hut for the BVA Christmas Fayre, and making a donation to support the village defibrillator purchases.

As ever, please do get in touch should you have any questions about the Group's accounts.

GSL report: Gilian Caine

Returning face to face and resuming socially distanced Scouting was a tremendous challenge for both leaders and young people. Some returned to HQ having never set foot inside the building before, having moved up section, not met leaders, not had normal routines of section meetings, forgotten how to play games/where equipment was... it has been hard for all and I praise the hard work and commitment by the leaders in getting the programmes and sections back on course.

Behind the scenes the Executive Trustees also commit to the Group and as I am sure you have seen, have made sure we have an excellent well-maintained building and resources to carry out our Scouting. They are also volunteers and we appreciate anyone giving a bit of time to help on a stall, sell tickets, clear gutters, do a tip run, pick up a paint brush...

The highlight of my year has simply been seeing people again and returning to some sort of normality, the culmination of which was the Spring Fair where the sections worked alongside the Executive, the Guides and the Church to pull off a magnificent village event, thoroughly enjoyed by all. We raised £1800 which was split with the Church.

Scouting is as strong in Birkenshaw as it ever has been we could just do with more adult help to spread the load. We do however appreciate all the parents who volunteer to come along to help out at section meeting or to deliver an activity one night. Our '#skills for life programme' aims at giving children many skills to carry with them through life. Every adult has a skill whether you are a cook, sports person, decorator, mechanic, dog owner, reader, knitter, cyclist... each one of you could volunteer to run an activity just once a year which would be an absolute asset to our programme and to your children. Please think about it and either email me or speak to a leader you would not believe the feedback you would get from the young people.

Scouts: Justin Waite

Since last year we have covered a number of activities towards Chief Scout's Gold Award. These include renewing our rules and promise at the start of term. We did some taskmaster challenges, improved our first aid skills and did some

prep for an autumn hammock camp at Bradley Woods. This was our first camp back after lock down and was enjoyed by all.

We took part in the Group Bonfire at Fan Woods and also the Remembrance Parade to East Bierley, again the first parade since lockdown. This was well attended and was nice to see the Scouts on parade representing the Group. We finished off 2021 with a trip to laser tag in Bradford.

2022 started in the Scout HQ progressing our badgework and trying to get the Scouts to work as teams doing different challenges and games. We did some knot practise and the Young Leaders made pizza for the Scouts as they had learnt this skill in one of their meetings. We went on a night time chip shop hike from Birkenshaw through Oakwell and up to hill top fish and chip shop.

We paraded again at St George's day - this was well turned out by the Scout section. We did some planning for our annual trip to Kettlewell although this was the first time we had gone in May. It was a totally different experience at that time of year and it was the first time at Wharfeside House for 95% of the Scouts who went.

Scouts did leaflet drop and helped out at the Spring Fair and then prepared for the dawn 2 dusk camp organised by County at Bradley Woods. We camped with 5th Spen Valley Scouts and had a great camp. Plenty of activities for the Scouts to try and this ticked off loads of badgework for those who went.

We have linked with 5th Spen Valley Scouts for the rest of the term as their Scout Leader is currently on maternity leave. We have done a range of activities together at Fan Woods and Oakwell Hall. We have done pioneering, orienteering, knife skills, fire lighting preparation and toasting marshmallows.

Currently we have 4 full time leaders and 2 occasional helpers, 2 young leaders and 22 scouts. We have 1 scout due to move to explorers in September.

Cubs: Steven Liley

I'd like to thank all the members of the Exec Committee for their time and hard work this year and also, to all the Leaders who have put together such amazing programmes, for all the young people - with special thanks to both Iain and Simon as well as Will, Oliver and Megan.

I think, as a Pack, we have had a great year, our first full year back after restrictions have been lifted with 3 camps in the last 12 months and 2 more planned at present for the next.

We have done some great activities and award some 200 badges and 9 Cub Scout Silver Awards. This is an amazing achievement by these young people and something they should be really proud of. We certainly are!

This year saw us award the Jasper Cook Cub award and I'm glad to say that it has been received well by the Cubs and will continue to be part of the pack indefinitely.

The pack continues to go from strength to strength with record numbers both for active Cubs and attendance but also with our waiting list. As our personal lives become uncertain due to work, covid and other factors, additional help is required. Starting from September I will be introducing a parent rota which will need to be managed by parents, simply to allow us to have those extra pair of eyes and hands.

Without this help then the programme that is planned cannot be fulfilled. I know some of you have said that you can help out occasionally, thank you for

this. If you can let me know if this is still the case then hopefully. I can get something in place so I know where we stand on an adult helper basis.

Beavers: Emily Hall

Another year means another bust year for our Beavers! Over the past year we've been able to get back to our usual antics since restrictions have been lifted, during our Winter term we learned all about space, made rocket ships and had the return of a personal favourite of mine Easter Egg Rolling!

After Easter we've been able to enjoy the sunshine at Fan Woods, Oakwell Hall and Bradley Woods where we have enjoyed many activities including Stream Running, Archery and learning the art of Crown green bowling (Thanks to Alan Holmes and his friends at the Bowling Club).

This year has also been the first time in 3 years we've been able to have a Beaver sleepover alongside the Cubs at Blackhills Campsite. I was immensely proud of the Beavers who came to camp, especially considering some had never had the opportunity to sleep away from home due to Covid.

I would like to thank Gillian and Rob for their continued support throughout the year at Beavers, I could not run the section without their help, as well as the Executive Committee for their support behind the scenes.

As you all may be aware we need more adult help at Beavers, and if anyone would like to volunteer even just a little bit of time please come and speak to me, or email me on: emily1svbeavers@outlook.com.

Balance sheet 2021-22

1st Spen Valley Scout Group

Statement of Accounts 2021/22

INCOME		EXPENDITURE	
Income This Year		Expenditure This Year	
Uniform Subs	£ 7,578.68	HQ Utilities	£ 1,316.67
Non Uniform rent	£ 1,890.00	HQ Maintenance	£ 2,099.39
Guiding rent	£ 850.00	HQ/Barn Insurance	£ 783.59
		Glebe Rent	£ 56.00
Grant Income	£30,404.14	Cleaning	£ 360.00
		Scout camps/equipment	£ 2,849.43
Fundraising	£ 194.00	Explorers to district	£ 540.00
HMRC Gift Aid	£ 997.44	Scout Miscellaneous inc OSM fees	£ 554.48
Donations	£ 2,505.00	Scout Shop	£ 456.84
Camp subs	£ 800.00	Capitation to District	£ 6,620.00
Complaint compensation	£ 75.00		
HQ key deposits	£ 40.00	Village defibrillator donation	£ 400.00
		Big Camp Refund to parents	£ 180.00
Bank Interest	£ 0.15	CCTV / Router	£ 225.00
Moot refund	£ 398.00	Charges introduced by HSBC	£ 17.00
Total	£45,732.41	Total	£ 16,458.40

£ 29,274.01

Brought Forward from 2020/21		End of Year 2021/22	
Current Acc	£ 7,985.14	Current Acc	£ 39,223.47
Savings Acc	£ 2,108.34	Savings Acc	
Petty Cash	£ 25.90	Petty Cash	£ 169.92
Total	£10,119.38	Total	£ 39,393.39

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Itemised grants received

Arnold Clark Community Fund	£1,000.00
The Foyle Foundation	£3,000.00
Kirklees Council	£26,404.14
Total	£30,404.14

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1st Spen Valley Scout Group 2021/2022 accounts verification

The accounts have been well laid out, and easy to work through with a referencing system that works but there is room for improvements.

Findings:

From the transactions checked there is a couple of items which I have highlighted which either have no back-up or as I feel not adequate, please see Appendix of the checks I have performed and the rows highlighted where I think improvements could be made.

Other than the above all other checks performed have adequate backing.

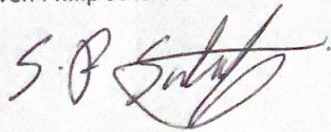
Recommendations:

- If time allows, maybe electronically take a copy/picture of receipts as some are faded and hard to read.
- If electronically laid out, then add side notes, whereby there may be several charges for one cheque. Example Ref 1.34 would benefit from this.

Conclusion:

I have reviewed and check the end of year balances and confirm these show a true position of the accounts. Therefore, I am pleased to verify the 2021-2022 accounts of the 1st Spen Valley Scout Group.

Steven Philip Sutcliffe

A handwritten signature in dark ink, appearing to read 'S. P. Sutcliffe', with a stylized flourish at the end.

Appendix 1

Ref: *	Notes	Date *	Activity	Amount *
1.01	Checked back to receipt	20/04/2021	Vacuum bags	6.95
1.02	Checked back to receipt	20/04/2021	Pest repeller	25.95
1.03	Checked back to bank statement and invoice	27/04/2021	capitation	3,210.00
1.04	Checked back to bank statement and invoice	09/05/2021	Fan Woods bonfire camp deposit	50.00
1.05	Checked back to bank statement and HMRC letter	12/05/2021	gift aid	997.44
1.06	Checked back to bank statement which states Kirklees	17/05/2021	kirklees council	7,737.34
1.07	Checked back to bank statement and email - should have stated the amount	23/05/2021	replacement Big Camp refund (JW)	99.00
1.08	Checked back to bank statement and email - should have stated the amount	03/06/2021	replacement Big Camp refund (EG)	70.00
1.09	Checked back to bank statement and invoice	10/06/2021	utilities	172.70
1.10	Checked back to bank statement and back-up, however would have wanted something more substantial.	20/06/2021	explorer subs	520.00
1.11	Checked back to receipt, however on the statement the £16 is showing as cheque 101252	23/06/2021	Storage boxes	15.00
1.12	Checked back to bank statement and print out	29/06/2021	go cardless subs	345.78
1.13	Checked back to bank statement and remittance advice letter.	07/07/2021	kirklees council	8,000.00
1.14	Checked back to bank statement which states Kirklees	14/07/2021	kirklees council	8,000.00
1.15	Checked back to bank statement and invoice	18/07/2021	Alpha Fire Protection	186.00
1.16	Checked back to bank statement and invoice	19/07/2021	eon utility	131.63
1.17	Checked back to bank statement and invoices	26/07/2021	New archery/activity equipment/hamper	544.80
1.18	Checked back to bank statement and invoices/receipts	27/07/2021	gill	169.43
1.19	Checked back to receipt	31/08/2021	activity kit - arrow disk signs	40.00
1.20	Checked back to bank statement and email	02/09/2021	arnold clark	1,000.00
1.21	Checked back to bank statement and invoices/receipts	12/09/2021	lock changes	343.00
1.22	Checked back to bank statement and invoice	20/09/2021	eon utility bill	99.19
1.23	Checked back to bank statement and email	28/09/2021	The Foyle Foundation	3,000.00
1.24	Checked back to bank statement and invoice	30/09/2021	floyds matched funding	1,871.00
1.25	Checked back to invoice	09/10/2021	brewery invoice 355	270.00
1.26	Checked back to invoice	09/10/2021	bouncy castle	150.00
1.27	Checked back to explanation	11/10/2021	float	80.00
1.28	Checked back to bank statement and invoices/receipts	18/10/2021	joint cheque 101264	433.98
1.29	Checked back to receipt	31/10/2021	camp receipts	40.50
1.30	Could not find any back-up for this.	12/11/2021	cleaner 13/11	20.00
1.31	Checked back to bank statement and invoice	20/11/2021	hartbeep Sep/Oct	390.00
1.32	Checked to bank statement and email	16/12/2021	FUNDED SUBS FOR ONE YEAR DONATION	150.00
1.33	Checked back to bank statement and invoice	20/12/2021	eon utilities	239.45
1.34	Checked back to receipts/invoices and statement for the cheque. I would advise to display such activity differently in the accounts.	20/12/2021	Blackhill deposits, Laser tag and floor markings.	1,207.40
1.35	Checked back to bank statement and invoice	18/01/2022	Scout Shop	86.34
1.36	Checked bank statements/VM	23/01/2022	cash to Virgin Money	450.00
1.37	Checked back to invoice and VM statement	23/01/2022	activity tops	949.00
1.38	Checked bank statements	26/01/2022	savings account closure	2,108.49
1.39	Checked back to email back-up and statement HSBC	13/02/2022	kirklees council grant	2,667.00
1.40	Checked back to HSBC and VM statement	22/02/2022	transfer switch	43,602.26
1.41	Checked invoice and VM Statement	09/03/2022	insurance	783.59
1.42	Checked back to receipts and VM statement	14/03/2022	gill as above - bank transfer	121.02
1.43	Checked back to invoice and VM Statement	29/03/2022	Cubs Climbing - Dec 21	103.50
1.44	Checked back to invoice and VM Statement	22/03/2022	Amazon	189.99