



The Friends of Oakfield – Report of the trustees for the year ending August 2022.

The trustees of the Friends of Oakfield present their annual report and audited accounts for the year ending 31st August 2022 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS102)

OUR AIM

To organise school fundraising events during the academic year that create memorable moments for the children and their families. Events over the course of this year have been very successful. We have carried out autumn and spring discos, mothers and father's day wish rooms, Christmas wish room, Christmas bazaar, summer fete, bingo night and a quiz night. We also have introduced our much loved Donut sale. We also continue to sell reduced rate tickets for local attractions. (Sea life centre and Adventure Island)

OUR OBJECTIVES

To enhance the education of the pupils attending Oakfield Primary by:

- Organising memorable events that further develop positive and effective relationships between staff, parents and others associated with the school.
- Engage in activities or provide facilities or equipment which support the school and advance the education of the pupils.

REVIEW OF ACTIVITIES AND ACHIEVEMENTS

We have had a wonderful opportunity to really celebrate our successes this year as Covid -19 restrictions lifted. It has enabled us to have the means and space to organise and run many successful events. The school community thoroughly enjoyed every moment as we were able to open our doors for the Christmas bazaar and the summer fete once again.

This year we have been able to set up some innovative ways of raising funds by using a self-run whole school lottery scheme as well as investing in card reader machines. The card readers really had a positive impact at all of our events where we provide refreshments, especially during the cashless climate.

We have continued to have a positive impact on the school experience for the year 6 pupils as we were able to fund the year 6 trip. Thus enabling an inclusive environment for every pupil to enjoy these memorable moments.



During this year we had the historical opportunity to celebrate in Queen Elizabeth II jubilee. This was a historical moment and we provided every pupil with a keepsake coin that we know will be a wonderful memento. We also aim to enhance the pupils learning where we can and were able to fund essential equipment for the ICT suite, this was headsets and keyboards. Once again we have been able to purchase books including a new phonics scheme for the Early Years department. We have been able to make a real difference in our Early Years garden by completely over hauling the area and making it into a wonderful learning and sensory garden. We are so appreciative of the parents who volunteered to help make this happen.

Another big achievement this year is from an organisational point of view, our container. We have been able to raise funds to have a base laid, and the container fitted out with shelving. We now have a space where we can store all of our own equipment for events, this ranges from games to popcorn and slush machines. We also use this space to store the many donated items such as uniforms, books and toys that we sell during events that we carry out through-out the year. This container was vital in enabling us to make sure we have the tools we need to fundraise.

We would like to thank everyone who has volunteered or helped in anyway this year. If it wasn't for this continued support we would not be able to make such a positive impact on our school community.

OUR FINANCES

During the financial year of 2021/2022 The Friends of Oakfield have donated a total of £14,181 to Oakfield Primary School. This has been used to provide funding for ICT equipment, books, Early Years garden over haul, tables and picnic umbrellas, Jubilee Mementoes.

FUTURE PLANS

The Friends of Oakfield are keen to continue all of our usual fundraising events. We will continue to support the school by raising funds for any small projects. These will include:

- Reading books to further enhance the school's reading curriculum.
- Year 6 trip funding
- Providing ties and bears to mark the start of early years and Key Stage 2
- King Charles III coronation memento
- Shed for further storage
- Christmas Lunch
- Enhancing science curriculum



CHARITY TRUSTEES

Chair: Mrs Victoria Peters

Secretary: Mrs Laura Martin

Treasurer: Mrs Elizabeth Gower.

Current Trustees:

Mrs L. Waterhouse

Mrs E. Gower

Mrs L. Martin

Mrs C. O'Keeffe

Mrs A. Bailey Jones

Mrs L. Cheddad

CONTACT DETAILS

Address: The Friends of Oakfield Primary School
Oakfield Primary School
Scott Drive
Wickford
Essex
SS12 9PW

Website: www.oakfield.essex.sch.uk/friends-of-oakfield

Registered Charity: 1084247

THE FRIENDS OF OAKFIELD PRIMARY SCHOOL

Charity Number: 1084247

**FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31 AUGUST 2022**



THE FRIENDS OF OAKFIELD PRIMARY SCHOOL

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THE FRIENDS OF OAKFIELD PRIMARY SCHOOL

TRUSTEE AND CHAIRMAN'S REPORT FOR THE YEAR ENDING 31 AUGUST 2022

Charity Registration Number:

1084247

Trustees:

Laura Martin
Laura Cheddad
Victoria Peters
Cara O'Keeffe
Alexis Bailey
Elizabeth Gower
Leigh Waterhouse

Charity Offices:

Oakfield Primary School
Scott Drive
Wickford
SS12 9PW

Independent Examiners:

Community360
Winsley's House
High Street
Colchester
CO1 1UG

THE FRIENDS OF OAKFIELD PRIMARY SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 31 AUGUST 2022

		Total Funds 2022 £	Total Funds 2021 £
	Notes		
Income			
Income from charitable activities	2	37,783	11,351
Total income		37,783	11,351
Expenditure			
General expenses		3,870	-
Purchase of equipment		-	-
Subscriptions/licenses		40	-
Transfers to Oakfield School		18,518	-
Donations to Oakfield School		-	98
Equipment for school		-	3,820
Insurance		128	123
Event costs		18,449	6,521
Other purchases		53	-
Total expenditure		41,057	10,562
Net income		(3,274)	789
 Total funds brought forward		15,510	-
Total funds carried forward		12,236	15,510

The notes on page 4 and 5 form an integral part of these financial statements.

THE FRIENDS OF OAKFIELD PRIMARY SCHOOL

ASSETS AND LIABILITIES ACCOUNT AS AT 31 AUGUST 2022

	Notes	2022 £	2021 £
Cash at bank and in hand		12,236	15,510
		<u>12,236</u>	<u>15,510</u>
Represented by funds			
Unrestricted funds		12,236	15,510
		<u>12,236</u>	<u>15,510</u>
<u>Non Monetary Assets and Liabilities</u>			
Tangible assets	6	2,846	-
Creditors due within one year			
Community 360		250	-
		<u>250</u>	<u>-</u>

These accounts were approved by the trustees:



Signed

By: Elizabeth Gower

14th June 2023

Date

THE FRIENDS OF OAKFIELD PRIMARY SCHOOL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDING 31 AUGUST 2022

1. Accounting Policies

Basis of the preparation of the accounts

These financial statements have been prepared under the historical cost convention and applicable accounting standards. The accounts are prepared on a cash basis.

Incoming resources

All material incoming resources have been included on a receivable basis i.e. they are included if the date receivable falls within the period covered by these accounts.

Resources expended

These have been analysed using a natural classification.

Going Concern

The charity is operating on a going concern basis.

2. Income from charitable activities

	Total Funds 2022 £	Total Funds 2021 £
Event income	35,084	11,351
Donations	190	-
Lottery income	332	-
Sponsored events	1,637	-
Sale of items	540	-
	<u>37,783</u>	<u>11,351</u>

3. Resources Expended

In 2022 £Nil worth of expenditure was from restricted monies.

4. Staffing

The charity employed Nil staff during the financial year (2021: Nil).

5. Trustee expenses

During the year, the trustees were paid a total of £17,168.10 for reimbursement of expenses. No trustee received any remuneration in the period.

THE FRIENDS OF OAKFIELD PRIMARY SCHOOL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDING 30 SEPTEMBER 2022

6. Tangible Assets

2022
Total

Items held by the charity:

Slushie machine	2,587
Popcorn machine	258
Total	<u>2,846</u>

Fixed assets are stated at cost less accumulated depreciation. The costs of minor additions are not capitalised. Depreciation is provided by the charity to write off the cost of tangible fixed assets by equal instalments over their expected useful lives, as follows:-

Equipment	20% Straight Line
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THE FRIENDS OF OAKFIELD PRIMARY SCHOOL

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2022

I report on the accounts of The Friends of Oakfield Primary School for the year ended 31 August 2022 which are set out on pages two to five.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:
Community360, Winsley's House
High Street, Colchester, Essex

Date 14th June 2023



THE FRIENDS OF OAKFIELD PRIMARY SCHOOL

Charity Number: 1084247

**FINANCIAL STATEMENTS
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