

SHOPMOBILITY – MARKET HARBOROUGH

Registered Charity No. 1084221

Annual Report and Accounts For the year ended 31 December 2023

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SHOPMOBILITY – MARKET HARBOROUGH

Annual Report for the year ended 31 December 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Name	Shopmobility – Market Harborough
Charity Registration Number	1084221
Principal Office Address	Roman Way Day Centre, Roman Way, Market Harborough, Leicestershire, LE16 7PQ.
Trustees	The members of the Board of Trustees at the date of this report are as follows: Adrian Bentley Treasurer George Brodie Chair Sandra Clegg Jenny Garland Will Targett
Co-Ordinator	Amanda Ball

OBJECTIVES AND ACTIVITIES

The objects of the Charity, as set out in its constitution, are to promote the welfare and independence of people with impaired mobility in the town of Market Harborough and its environs by:

- 1) Promoting ease of access to local facilities through provision of direct services, and through working with other groups and organisations to improve the local built and attitudinal environment;
- 2) Providing loaned electric and manual wheelchairs and scooters to enable access to the shops, businesses and places of interest in Market Harborough and its environs;
- 3) Providing electric and manual wheelchairs and scooters for use outside of the scheme opening hours, which can be hired for use within boundaries set at the discretion of the Management Committee; and
- 4) Providing escorts to people who use the equipment and require support.

The Charity operates from accommodation at Roman Way Day Centre, under a licence from Leicestershire County Council.

At the end of the year we had twenty-nine scooters, two electric wheelchairs, seventeen manual wheelchairs and several walking aids available for use by the members of the Scheme. Some of the electric scooters are on long-term loan to two sheltered housing complexes in Market Harborough and District as part of our Residential Loan Scheme (“RLS”). In addition, one manual wheelchair is on long-term loan with the Harborough Theatre for use by visitors to the theatre who have impaired mobility. The provision of the facility, coupled with the theatre’s lift, permits full access to the auditorium for such visitors.

Members wishing to use the Charity’s equipment are asked to pay a small annual registration fee, to cover the cost of administration and insurance, and are invited to make a voluntary contribution each time they use the equipment. In addition, there is a scale of modest charges for hire of equipment extending beyond one day.

We also offer a “tourist membership” at a reduced registration fee for those people visiting the town on a short-term basis. This has proved to be a popular development and the take-up has been very encouraging.

SHOPMOBILITY – MARKET HARBOROUGH

Annual Report for the year ended 31 December 2023

OBJECTIVES AND ACTIVITIES (continued)

The office is currently open between 10am and 3:30pm on Tuesday, Thursday and Friday each week. Surveys of users have indicated that there is little demand for Saturday opening. Likewise, demand for our services has historically been very low on Mondays and Wednesdays. An out of hours service is available outside of normal opening times and we continue to keep our opening hours under review.

We strive continually to improve communication with our members and achieve a higher profile in the community. In particular, the Trustees and staff actively promote the Charity through posters, leaflets, local press and radio interviews, and by giving talks at local meetings and focus groups. They remain pro-active in promoting the awareness of all issues affecting people with impaired mobility and offer advice and training to users of the scheme through open days and a variety of other activities. We are committed to consulting with our users to ensure that we are responsive to their needs.

Volunteers play an important role in the operation of the Charity and have collectively donated many valuable hours of their time. This includes: time spent in the office; in acting as an escort to users; and assisting in maintaining/cleaning the scooter and wheelchair fleet. Their contribution is invaluable and is greatly appreciated by the permanent staff and the Trustees. New volunteers are always welcome and we have developed working practice guidelines for volunteers and provision is made for them in our Equal Opportunities and Health & Safety policies.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

ACHIEVEMENTS AND PERFORMANCE

Unfortunately, there has been a further reduction in full membership during the year with income falling from £1,280 in 2022 to £1,040 so that the membership for the year stood at 52. However, tourist membership continues to be very popular with income from this source £170 higher and voluntary contributions from users and other ad hoc donations also increased by £305.

The most notable change was in the demand for the longer-term hire of our equipment which resulted in an increase of £1,855 in revenue from this source.

The "out of hours" service, accessed via the office telephone number which diverts to the Co-Ordinators mobile phone, has continued to prove popular. The service gives members the opportunity to use a boot scooter, a pavement scooter and a manual wheelchair which are kept at the Co-Ordinator's home, for hire when the office is closed. The Trustees are indebted to Amanda for all her efforts in operating this service and for her hard work on behalf of the charity generally.

Obtaining funding for operating costs remains a priority and we were very fortunate to receive a Leicestershire County Council Shire Grant in the year of £2,500, which is to be applied as a contribution towards the Co-Ordinator's salary in a twelve-month period from 1 June 2023. We were also grateful to receive grants of £750 and £500 towards costs of repairs and maintenance of the fleet from the Hollowell Steam and Heavy Horse Show and the Market Harborough Rotary Club, respectively.

Keeping the fleet up to date is always a priority and grants of £2,338 from the Market Harborough Building Society Charitable Foundation and £2,193 from the Howard Watson Memorial Charity were gratefully received and applied in purchasing three new scooters and two ultra-lightweight wheelchairs.

In addition to these restricted grants we were also very pleased to receive unrestricted grants of: £500 from The Pipeline Trust; £200 from The Market Harborough Chamber of Commerce and £328.75 in memory of Sally Jones, a former trustee of the Charity, who sadly passed away in November 2022.

No major fundraising activities were undertaken in the year but we continued to offer a repair and maintenance service for customers own equipment, for which demand was at a similar level to 2022. We also received a large number of donated items from supporters which have been sold through the office or via eBay. These sales have raised £4,437, which represents a very valuable addition to our funds. We have also continued to benefit from the support of Harborough Lotto and Amazon Smile.

SHOPMOBILITY – MARKET HARBOROUGH

Annual Report for the year ended 31 December 2023

ACHIEVEMENTS AND PERFORMANCE (continued)

We are enormously grateful to all of the organisations referred to above, the Friends of Shopmobility and the public in general for their continuing generosity in support of our work.

During the year our Assistant Co-Ordinator, Ed Burgess, sadly had to retire from the position on health grounds and Mark Woodbridge has subsequently taken his place.

Unfortunately, there is continued uncertainty regarding the premises from which we operate as The Roman Way Day Centre has been put up for sale by Leicestershire County Council and we have been given notice to vacate our office and workshop in February 2025. A search for suitable alternative accommodation at an acceptable rent has been unsuccessful. However, a local charity is considering making a bid to purchase the premises and make it available as a local charity hub which would include provision for Shopmobility. If this bid is unsuccessful there is considerable uncertainty that we will be able to continue to operate the Scheme in its current form.

FINANCIAL REVIEW

The attached financial accounts are presented on a receipts and payments basis, which is a factual record of the money received and paid by the Scheme during the financial year. This basis, which has been consistently applied from one year to the next, is considered to be appropriate for unincorporated Charities with an annual income of less than £250,000. A separate Statement of Assets and Liabilities, listing the significant possessions and outstanding financial commitments of the Scheme at the end of the financial year, is also included. The accounts also comply with the appropriate legal requirements and pronouncements made by the Charity Commission.

Grants received by the Charity which were awarded for specific purposes are regarded as restricted funds. Consequently, in the attached accounts, they have been accounted for separately from the general funds, which are unrestricted.

Unrestricted donations and legacies in the year amounted to £1,107 (2022: £2,522) and as described in the Achievements and Performance section above, grants totalling £8,281 (2022: £11,700) were received for specific purposes and have been accounted for within restricted funds.

Gross fund raising income from the activities described above was £5,581 compared with £3,102 in 2022 and after deducting fund raising costs a cash surplus of £5,086 was generated compared with £2,520 in the previous year.

Amounts received in furtherance of the charity's activities was £13,779 compared with £11,714 in the previous year and a further £780 (2022: £460) was generated from the sale of old equipment, which was surplus to requirements.

Bank interest received in the year was £602 compared with just £136 in 2022 and an additional £11 was received in Gift Aid refunds.

We continue to keep close control over expenditure and payments in respect of our charitable activities was £30,571 of which £6,433 was met from restricted funds.

Capital payments of £5,286 were made in respect of new mobility and computer equipment fixtures of which £4,504 came from funds specifically donated for that purpose.

As a result of the events described above our expenses met from unrestricted funds exceeded our income for the year by £3,555, compared with a deficit of £3,819 in 2022. The deficit has reduced the closing cash reserves for unrestricted purposes to £18,107.

Restricted fund expenditure exceeded associated income for the year by £2,656 and this has reduced the restricted reserves carried forward to £2,811. It is expected that this balance of the restricted reserves will be spent in 2024.

No remuneration or expenses were paid to Trustees in the year for their services as trustees and there is no Trustee Indemnity Insurance in place.

SHOPMOBILITY – MARKET HARBOROUGH

Annual Report for the year ended 31 December 2023

ACHIEVEMENTS AND PERFORMANCE (continued)

Reserves Policy

Our sustainable income streams are variable and the Trustees remain acutely aware that we must continue to look at ways of increasing our income and control our costs to prevent the erosion of our reserves and ensure that they are sufficient for continued viability of the Scheme for the foreseeable future.

At 31 December 2023 our unrestricted cash reserves amounted to £18,107.

This represents approximately seven months of operating expenditure at normal levels. The Trustees believe that ideally reserves should represent between six and twelve months of such expenditure to enable the Charity to continue to operate the Scheme in line with the expectation and needs of its users. The current level of reserves is, therefore, towards the lower end of the acceptable range and the position will be monitored regularly throughout the year.

Any reserves that the Scheme has from time to time, are placed on easy access deposit accounts with the Scheme's bank and the COIF Charities Deposit Account Fund.

STRUCTURE GOVERNANCE AND MANAGEMENT

The Charity is administered and managed, in accordance with its constitution, by members of a Management Committee, who are also the Trustees of the Charity. The Management Committee meets at regular intervals throughout the year.

The constitution states that the Management Committee shall consist of not fewer than six and not more than twelve members elected at the Annual General Meeting. Membership is open to anybody over the age of 18 and the Management Committee has the power to co-opt additional members to serve between Annual General Meetings.

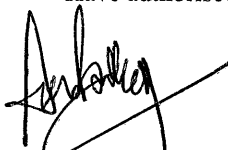
New Trustees are briefed on their legal obligation under charity law, the content of the Constitution, the committee and decision making processes, the business plan and recent financial performance of the Scheme.

The Management Committee employs a Co-ordinator and an Assistant Co-ordinator to attend to the day-to-day running and development of the Scheme. Amanda Ball has served as Co-Ordinator throughout the year and the Trustees wish to record their thanks to the staff and the volunteers who assist in the Scheme's operational activities for their professionalism and hard work throughout the year.

Declaration

I declare, in my capacity of Charity Trustee, that:

- The Trustees have approved the report above; and
- Have authorised me to sign it on their behalf.



Adrian A Bentley
Hon. Treasurer
31 October 2024

Independent Examiner's Report to the Trustees of Shopmobility – Market Harborough

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2023 which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

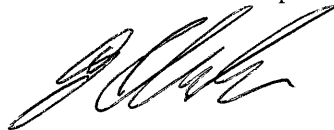
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



George Alcock FCCA
39 Clarke Street
Market Harborough
Leicestershire
LE16 9AD

31 October 2024

SHOPMOBILITY - MARKET HARBOROUGH
RECEIPTS & PAYMENTS ACCOUNT
For the Year Ended 31st December 2023

INCOME RECEIPTS	Year Ended 31st December 2023			Year Ended 31st December 2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
Grants, Donations & Similar Receipts:						
Donations and Legacies:						
Friends of Shopmobility	78.00	-	78.00	96.00	-	96.00
Leicestershire County Council - Shire Grant	-	2,500.00	2,500.00	-	-	-
MHBS Charitable Foundation	-	2,338.00	2,338.00	-	-	-
Howard Watson Symington Memorial Charity	-	2,193.00	2,193.00	-	-	-
Hollowell Steam & Heavy Horse Show	-	750.00	750.00	-	-	-
Market Harborough Rotary Club - Swimathon	-	500.00	500.00	-	-	-
The Pipeline Trust	500.00	-	500.00	1,500.00	-	1,500.00
In Memory of Sally Jones	328.75	-	328.75	-	-	-
Market Harborough Chamber of Commerce	200.00	-	200.00	-	-	-
The National Lottery Community Fund	-	-	-	-	9,000.00	9,000.00
Leicestershire & Rutland Community Foundation	-	-	-	-	2,700.00	2,700.00
Welland Park Bowls Club	-	-	-	725.53	-	725.53
The Parish of the Transfiguration	-	-	-	200.00	-	200.00
Fund raising activities:						
Teddy Tombola	101.00	-	101.00	98.69	-	98.69
Sales of Donated Goods	4,436.86	-	4,436.86	1,697.00	-	1,697.00
Repairs & Maintenance	847.00	-	847.00	1,032.00	-	1,032.00
Amazon Smile	28.92	-	28.92	7.45	-	7.45
Harborough Lotto	167.50	-	167.50	267.00	-	267.00
	<u>6,688.03</u>	<u>8,281.00</u>	<u>14,969.03</u>	<u>5,623.67</u>	<u>11,700.00</u>	<u>17,323.67</u>
Receipts from Operating Activities:						
In furtherance of the charity's objects:						
Users Registration Fees - Full Members	1,040.00	-	1,040.00	1,280.00	-	1,280.00
Users Registration Fees - Tourist Members	580.00	-	580.00	410.00	-	410.00
Residential Loan Scheme	125.00	-	125.00	150.00	-	150.00
Voluntary Contributions from Users	1,075.00	-	1,075.00	1,000.00	-	1,000.00
Other donations	619.42	-	619.42	389.18	-	389.18
Hire Charges	10,340.00	-	10,340.00	8,485.00	-	8,485.00
Proceeds of Sale of Assets Surplus to requirements:	780.00	-	780.00	460.00	-	460.00
Gift Aid Tax Refunds (including interest)	10.70	-	10.70	-	-	-
	<u>14,570.12</u>	<u>-</u>	<u>14,570.12</u>	<u>12,174.18</u>	<u>-</u>	<u>12,174.18</u>
Receipts from Investment Assets:						
Interest from investments:						
Gross Bank Interest	601.76	-	601.76	136.03	-	136.03
Total Receipts	£ 21,859.91	£ 8,281.00	£ 30,140.91	£ 17,933.88	£ 11,700.00	£ 29,633.88

SHOPMOBILITY - MARKET HARBOROUGH
RECEIPTS & PAYMENTS ACCOUNT
For the Year Ended 31st December 2023

Year Ended 31st December 2023				Year Ended 31st December 2022			
	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total Funds	
	£	£	£	£	£	£	
EXPENSE PAYMENTS							
Payments for generating funds:							
Purchase of goods for resale/customer repairs & maintenance	455.27	-	455.27	562.13	-	562.13	
PayPal & Ebay Charges	40.02	-	40.02	19.98	-	19.98	
Total Payments for generating funds	495.29	-	495.29	582.11	-	582.11	
Charitable Payments:							
Costs of charitable activities:							
Staff:							
Net Staff Salaries	12,184.95	5,208.15	17,393.10	10,749.65	6,250.15	16,999.80	
PAYE/NIC	455.63	-	455.63	398.55	-	398.55	
Staff Pensions & Other Payroll Costs	4,164.78	-	4,164.78	4,021.60	-	4,021.60	
	16,805.36	5,208.15	22,013.51	15,169.80	6,250.15	21,419.95	
Staff/Volunteers:							
Travel & Other Expenses	86.13	-	86.13	50.04	-	50.04	
H.R. Consultancy	2,875.42	-	2,875.42	2,718.94	-	2,718.94	
	2,961.55	-	2,961.55	2,768.98	-	2,768.98	
Equipment/Premises:							
Equipment Maintenance & Consumables	495.77	549.70	1,045.47	433.99	-	433.99	
Repairs & Renewals	-	-	-	41.85	-	41.85	
Rent	2,025.00	675.00	2,700.00	675.00	2,025.00	2,700.00	
	2,520.77	1,224.70	3,745.47	1,150.84	2,025.00	3,175.84	
Other operational expenses:							
Insurance	1,381.93	-	1,381.93	1,717.30	-	1,717.30	
Postage, Stationery & Computer	195.07	-	195.07	155.76	-	155.76	
Telephone & network	7.50	-	7.50	-	-	-	
Subscriptions & Registration Fees	80.00	-	80.00	80.00	-	80.00	
Publicity	36.00	-	36.00	-	-	-	
Bank Charges	121.11	-	121.11	120.74	-	120.74	
Canteen, Cleaning & Sundries	28.39	-	28.39	7.25	-	7.25	
	1,850.00	-	1,850.00	2,081.05	-	2,081.05	
Total Charitable Payments	24,137.68	6,432.85	30,570.53	21,170.67	8,275.15	29,445.82	
Other Payments:							
Payments to purchase assets for operational use:							
Scooters etc.:							
2 Pride Mobility Revo Scooters	-	2,338.00	2,338.00	-	-	-	
2 Ultra Lightweight Wheelchairs & Cushions	2.40	894.00	896.40	-	-	-	
Freerider Mayfair Mobility Scooter	-	1,272.00	1,272.00	-	-	-	
Office equipment etc:							
Laptop computer	780.00	-	780.00	-	-	-	
Storage shed equipment	-	-	-	-	253.96	253.96	
Total Other Payments	782.40	4,504.00	5,286.40	-	253.96	253.96	
Total Payments	£ 25,415.37	£ 10,936.85	£ 36,352.22	£ 21,752.78	£ 8,529.11	£ 30,281.89	
Net Receipts/(Payments) for the Year	(3,555.46)	(2,655.85)	(6,211.31)	(3,818.90)	3,170.89	(648.01)	
Cash at Bank & In Hand Brought Forward	21,662.35	5,466.46	27,128.81	25,481.25	2,295.57	27,776.82	
	18,106.89	2,810.61	20,917.50	21,662.35	5,466.46	27,128.81	
Transfer Between Funds	-	-	-	-	-	-	
Cash at Bank & In Hand Carried Forward	£ 18,106.89	£ 2,810.61	£ 20,917.50	£ 21,662.35	£ 5,466.46	£ 27,128.81	

SHOPMOBILITY - MARKET HARBOROUGH
STATEMENT OF ASSETS & LIABILITIES
As At 31st December 2023

ASSETS:

Monetary Assets:

Bank & Cash balances:

Balances at HSBC Bank plc:

Treasurer Account	6,765.73	-	6,765.73	10,912.09	-	10,912.09
Business No-Notice Account	10.56	-	10.56	10.42	-	10.42

Balances with CCLA Investment Management

COIF Charities Deposit Fund	11,189.39	2,810.61	14,000.00	8,533.54	5,466.46	14,000.00
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PayPal Account	-	-	-	2,079.28	-	2,079.28
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Cash in Hand	141.21	-	141.21	127.02	-	127.02
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Total Cash	18,106.89	2,810.61	20,917.50	21,662.35	5,466.46	27,128.81
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Prepayments & Accrued Income:

Insurance premium to 31 March	345.48	-	345.48	429.33	-	429.33
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Interest on COIF Charities Deposit Fund	61.30	-	61.30	35.84	-	35.84
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Chamber of Trade Subscription	22.50	-	22.50	22.50	-	22.50
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Domain Name Registration	30.00	-	30.00	30.00	-	30.00
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Tax recoverable on Gift Aid Donations	91.50	-	91.50	72.00	-	72.00
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Other debtors

Bank error recoverable	662.45	-	662.45	662.45	-	662.45
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	1,213.23	-	1,213.23	1,252.12	-	1,252.12
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Total Monetary Assets

£	19,320.12	£	2,810.61	£	22,130.73	£	22,914.47	£	5,466.46	£	28,380.93
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Assets retained for charity's own use:

	Year Acquired	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
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Purchased Equipment

Electric Scooters:

1	(2022: 1)	2007	-	1,100.00	1,100.00	-	1,100.00	1,100.00
3	(2022: 3)	2013	-	1,890.00	1,890.00	-	1,890.00	1,890.00
2	(2022: 2)	2016	-	500.00	500.00	-	500.00	500.00
4	(2022: 4)	2017	-	2,150.00	2,150.00	-	2,150.00	2,150.00
2	(2022: 2)	2018	82.52	347.48	430.00	82.52	347.48	430.00
3	(2022: 4)	2019	90.00	2,150.00	2,240.00	240.00	2,150.00	2,390.00
2	(2022: 2)	2021	250.00	1,250.00	1,500.00	250.00	1,250.00	1,500.00
3		2023	-	3,610.00	3,610.00	-	-	-

Powered Wheelchairs:

1	(2022: 1)	2016	-	500.00	500.00	-	500.00	500.00
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Manual Wheelchairs:

1	(2022: 1)	2001	-	293.75	293.75	-	293.75	293.75
1	(2022: 1)	2004	-	464.13	464.13	-	464.13	464.13
1	(2022: 1)	2012	-	225.00	225.00	-	225.00	225.00
1	(2022: 1)	2017	-	519.00	519.00	-	519.00	519.00
1	(2022: 1)	2019	-	289.00	289.00	-	289.00	289.00
2		2023	2.40	894.00	896.40	-	-	-

Accessories:

Wet Weather Scooter Accessories	2000	-	-	-	49.98	-	49.98
Two Electric Power-packs	2003	-	-	-	-	826.22	826.22
Five Pressure Relief Cushions	2003	-	-	-	-	205.62	205.62
Foot Pump	2011	-	-	-	-	34.99	34.99
Scooter Bags	2016	-	264.48	264.48	-	264.48	264.48
Scooter/Motor Cycle Lift	2017	-	569.96	569.96	-	569.96	569.96
Storage Shed	2018	-	759.90	759.90	-	759.90	759.90
Gazebo & Table	2018	-	643.63	643.63	-	643.63	643.63

Donated Equipment (Unrestricted)

Electric Scooters:

9	(2022: 10)		-	-	-	-	-
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Powered Wheelchairs:

1	(2022: 1)		-	-	-	-	-
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Manual Wheelchairs:

10	(2022: 11)		-	-	-	-	-
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£	424.92	£	18,420.33	£	18,845.25	£	622.50	£	14,983.16	£	15,605.66
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SHOPMOBILITY - MARKET HARBOROUGH
STATEMENT OF ASSETS & LIABILITIES
As At 31st December 2023

ASSETS (continued):

	Year	As At 31st December 2023			As At 31st December 2022		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Assets retained for charity's own use	Acquired	Funds	Funds	Funds	Funds	Funds	Funds
		£	£	£	£	£	£
Purchased Furniture & Office Equipment:							
Furniture etc.	2000	-	-	-	331.78	-	331.78
	2001	-	-	-	34.99	20.00	54.99
	2017	-	-	-	-	377.90	377.90
Computer & Office Equipment	2006	-	-	-	67.25	-	67.25
	2007	-	-	-	160.00	-	160.00
	2013	-	-	-	134.99	1,032.98	1,167.97
	2014	-	-	-	-	164.40	164.40
	2023	780.00	-	780.00	-	-	-
Storage shed and fixtures:							
Shed	2020	-	2,600.00	2,600.00	-	2,600.00	2,600.00
Solar panels	2020	14.12	441.00	455.12	14.12	441.00	455.12
Solar panels & fixtures	2022	-	253.96	253.96	-	253.96	253.96
		£ 794.12	£ 3,294.96	£ 4,089.08	£ 743.13	£ 4,890.24	£ 5,633.37
Total Non-Monetary Assets		£ 1,219.04	£ 21,715.29	£ 22,934.33	£ 1,365.63	£ 19,873.40	£ 21,239.03

The charity's assets are insured through a specialist broker and are regularly serviced and maintained to maximise their useful lives. The fleet of scooters and wheelchairs are reviewed frequently and any that are becoming uneconomic to maintain are sold or scrapped.

During the year, two electric scooters and one manual wheelchair which has become surplus to requirements were sold for aggregate proceeds of £780. In addition, one scooter and two manual wheelchairs were scrapped.

The list of assets does not include scrapped assets, which may be sold/used for spares, or assets donated to the Charity for sale.

The assets are shown at their original cost and are analysed between those purchased from unrestricted funds and those purchased from grants specified for the purpose. All sale proceeds received on disposal at the end of their useful economic lives are regarded as unrestricted funds.

LIABILITIES:

	As At 31st December 2023			As At 31st December 2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
PAYE & NI Contributions	552.39	-	552.39	3.60	-	3.60
Pension Contributions	345.24	-	345.24	334.32	-	334.32
Other Payroll Deductions	-	-	-	41.25	-	41.25
	897.63	-	897.63	379.17	-	379.17

Restricted Funds

Fund	Cash		Expenses	Transfer to Unrestricted	Cash Cd. Forward
	Bt. Forward	Income			
	£	£	£	£	£
Payment of rent	675.00	-	(675.00)	-	-
Payment of Co-Ordinator's salary	3,749.92	2,500.00	(5,208.15)	-	1,041.77
Repairs and Maintenance of Equipment	-	1,250.00	(549.70)	-	700.30
Purchase of Mobility Equipment	-	4,531.00	(4,504.00)	-	27.00
Purchase and fitting of storage shed	1,041.54	-	-	-	1,041.54
	5,466.46	8,281.00	(10,936.85)	-	2,810.61

Grants and donations which are received for purposes specified by the grant making body or the donor are accounted for as restricted funds. The purpose is to keep them separate from the general funds which the Charity receives and raises and which it is free to spend in accordance with its charitable objectives. It is anticipated that the majority of the restricted funds carried forward at 31 December 2023 will be spent during the course of 2024.