



Newbold Parish Church Pre-school
The Eagle Club, St Johns Road, Newbold, Chesterfield,
Derbyshire, S41 8QN
Telephone – 01246 451141 / 07944595092
Email – newboldparishchurchpre-school@hotmail.co.uk
Ofsted – 206826
Charity Number - 1084204



AGM

January 2022:

Rachael Warburton, Gemma Poultney, Derrick Roberts, Hope Seedhouse, Kelly Goucher, Kristie Sargeant, Lauren Rose, Danielle Sheppard, Monika Wall, Katie Hodgson, Rachel Hardie, Charlotte Burton, Lucy Knowles:

Apologises Faith Tye (working) Charity Ryan (Working) Madie Jeeb-Geer (other commitment)

Rachael Chaired the meeting, Kelly Goucher typed the meeting:

Rachael started the meeting by thanking everyone for attending the meeting, she said it was lovely to be able to all sit down together face to face instead of via computer screens, she said that she would start by addressing the accounts.

Accounts

Our Accounted for year ending 31st August 2021

Total Income £167,646.73

Total Expenditure £172,542.19

We are slowly adding small amounts back into the reserve, We had a fundraising day October where the local binmen played football and we had a raffle, the funds we raised were £2000.00 we are hoping to save so we can provide the children with a new playground surface.

All staff that are eligible and those that wanted to opt in to the pension are completed and this is running smoothly.

Rent is currently £15.50 per hour however we have received a letter from The Littlemoor Charity and they have informed us that from 1st April 2022 the rent will be increasing to £16.50 per hour, an increase of £1.00. We have therefore add a look into the fees and myself and the management have decided that the following fees will come into place from April 2022

- £13.00 Per session
- £3.00 Per lunch Club
- £50p per session snack

We still have a few parents who have outstanding balances, these are being monitored now via the committee and letters have been sent out. We are meeting again next month to discuss courts for one parents who owes a substantial amount.



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Children on books

We have 44 children in preschool at present, we have decided that Little Teds and Big Teds will remain separate as we have found this has helped with the childrens development. And the older children are able to be challenged more. We have children on the waiting list ready for September. We are losing numerous children for school intake in September currently this stands at 19.

Connor

Connor left the setting in the summer holiday as he decided he no longer wanted to work in child care. We wished him all the best we were sad to see him leave and the children have missed him but he occasionally still pops into the setting and said that he will remain in touch.

Management:

Rachael thanked Kelly for stepping up into manager role whilst Hope was hospitalised in December. Hope is currently awaiting treatment for severe migraines. Kelly is happy to take the load from Hope to help release stress from Hope. Rachael informed staff that issues relating to downstairs should be taken up with the their Team Leaders, and only management if the Team Leader are unable to address the situation or require help. Hope thanked everyone for their support.

Kelly has spent the last 6 months being tested due to weight loss etc and they have found that she has celiac disease and has chronic wheat allergy to all Wheat family. Kelly is fine and will continue her role and responsibilities.

Rachael asked if there were any further issues that had arisen. At present all staff and committee members were happy and no concerns.

Next AGM meeting will take place January/February 2023

Newbold Parish Church Pre-School Playgroup

Financial Statements for the Year ended 31 August 2022

Registered Charity Number : 1084204

Newbold Parish Church Pre-School Playgroup

Financial Statements for the Year ended 31 August 2022

Accountants Statement

These accounts have been prepared from the information and explanations provided to us.

Accounting & Book-Keeping Solutions
1 Ketton Avenue
Norton Lees
Sheffield
S8 8PA

Newbold Parish Church Pre-School Playgroup

Financial Statements for the Year ended 31 August 2022

Income and Expenditure Account

<u>Income</u>	<u>Pre-School</u>	<u>Mother & Toddler</u>	<u>Total</u>
Fees & Recharges	42,452.00	-	42,452.00
Other Grants	2,500.00		2,500.00
DCC Funding	127,438.64		127,438.64
Fund Raising	5,337.00		5,337.00
Bank Interest Received	-		-
Total Income	177,727.64	-	177,727.64
<u>Expenditure</u>			
Wages & Staff Costs	147,594.56		147,594.56
Pensions (inc Staff element)	1,938.00		1,938.00
Rent	14,776.00		14,776.00
Events & Fundraising Costs	338.00		338.00
Refreshments	1,094.13		1,094.13
Subscriptions	343.75		343.75
Training Costs	-		-
Toys & Equipment	2,657.32		2,657.32
Office Costs	1,333.11		1,333.11
Insurance	564.33		564.33
Telephone	452.45		452.45
Repairs & Renewals	90.00		90.00
Advertising	110.00		110.00
Professional Fees	2,428.40		2,428.40
Uniform Costs (Staff & Children)	907.25		907.25
Donations	751.00		751.00
Depreciation	353.40		353.40
Equipment Hire (Photocopier)	6,659.52		6,659.52
 Total Expenditure	 182,391.22	 -	 182,391.22
<u>Surplus / (Deficit) For the Year</u>	<u>(4,663.58)</u>	<u>.00</u>	<u>(4,663.58)</u>

Approved by Committee

Date

Newbold Parish Church Pre-School Playgroup

Financial Statements for the Year ended 31 August 2022

Balance Sheet As At 31 August 2022

<u>Opening Balances</u>	<u>Pre-School</u>	<u>Mother & Toddler</u>	<u>Total</u>
Cash In Hand	.99	7.72	8.71
Bank Current Account	8,021.72	289.94	8,311.66
Bank Reserve Account	21,013.26		21,013.26
Bank Bridging the Gap	-		-
Purchase of Fixed Assets - Laptops	1,059.20		1,059.20
Total	30,095.17	297.66	30,392.83
<u>Closing Balances</u>			
Cash In Hand	1,954.26	7.72	1,961.98
Bank Current Account	8,822.40	289.94	9,112.34
Bank Reserve Account	13,949.13		13,949.13
Bank Bridging the Gap	-		-
Purchase of Fixed Assets - Laptops	705.80		705.80
Total	25,431.59	297.66	25,729.25
<u>Surplus / (Deficit)</u>	<u>(4,663.58)</u>	<u>.00</u>	<u>(4,663.58)</u>
<u>Balanced By</u>			
Income During Year	177,727.64	-	177,727.64
Expenditure During Year	182,391.22	-	182,391.22
<u>Surplus / (Deficit)</u>	<u>(4,663.58)</u>	<u>.00</u>	<u>(4,663.58)</u>



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Leaders report – April 2022

Welcome back

We are still under some restrictions with COVID-19 but everyone understands what to do and what extras to continue e.g. temperatures, extra cleaning and wiping frequent touched surfaces.

It is much sadness and heavy heart that the setting will be closed 10th May 2022 for the funeral, she is having a horse and cart, Lucy was the baby of our pre-school family and it has effected us all losing her to a car accident at just the age of 17. Lucy had been with us since leaving school and was part of the Little Ted room. Lucy was 2 months away from finishing her level 2 qualification and becoming a full member of the team, we have decided to ho,d back on filling Lucy's role until the summer holidays out of respect.

Staffing

Madie has had a few weeks off from course work, but is now back on track and has a new assessor.

Loz has left us again, this time to go work in another nursery to become a deputy manager, we wish her luck.

We have had some changes to the committee, Rachael as stepped down from chair person due to personal issues and is contemplating leaving the committee, Faith Tye was voted back to chair person and Gemma Poultney has a relief chair.

Training

In house training continuous throughout the year, Committee have now completed training both in house and online.

Kelly is currently working on new training to continuously promote staffs knowledge and understanding.

Learning Journeys

Kelly going to be checking files in the next few weeks due to holding parents meetings and preparing reports and to support transition for those children leaving July for Reception start in September.

Tracking

New tracking system to be looked into and to prepare for the next term. With all being trained once Kelly as found a suitable one.

Transition (number of children going to each school for reception class)

Newbold Church School – 10

Christ Church – 1

Dunstan – 3

Highfield Hall 1



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Brookwell - 1

Holmehall - 1

Boythorpe -1

Ashgate -1

Illness

All staff have had COVID -19 at some point some even twice,

In the past month 3 children have reported to have had COVID-19, 3 Staff Members have had COVID-19 and 3 Children have had chicken pox.

Ofsted

Walk around questions have been completed by Kelly and we will be doing mock Ofsted inspections to help ease staff and to help with their anxiety around Ofsted. This will also highlight what we need to work on, change and to help all of us prepare for the next inspection and hopefully this will put us all to ease and it will run smoothly again.

Monies

We need to look at some fundraising to help with costs and to save for a new playground surface for the children, rent has gone up £1.00 per hour from 1st of this month and there as been an increase in minimum wage, we have looked and accounts and have decided that fees need to go slightly up to cover for this.

Numbers on book

	Little Teds	Big Teds
Monday AM	6	29
Monday PM	6	25
Tuesday AM	4	29
Tuesday PM	5	27
Wednesday AM	11	32
Wednesday PM	9	30
Thursday AM	6	27
Thursday PM	7	26
Friday AM	6	32
Friday PM	10	27

Social Care Children - 7
Special Guardianship order - 3
EHCP -1
EYSEN - 2

Milk

Monday	Tuesday	Wednesday	Thursday	Friday
39	37	45	37	37



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Happening this term

- Yearly safeguarding audit - Kelly
- Charity Commission
- Action Plan update
- Tracking
- Transitions
- Reports
- Invoices
- School Photograph day

We have list up in office that we continue to add to.

Abandon, adapt, adopt is ongoing.