



Newbold Parish Church Pre-school  
The Eagle Club, St Johns Road, Newbold, Chesterfield,  
Derbyshire, S41 8QN  
Telephone - 01246 451141 / 07944595092  
Email - [newboldparishchurchpre-school@hotmail.co.uk](mailto:newboldparishchurchpre-school@hotmail.co.uk)  
Ofsted - 206826  
Charity Number - 1084204



## AGM

February 2021

Video call between chair Racheal Warburton, Manager Hope Seedhouse and Deputy Manager Kelly Goucher, Faith Tye, Michelle Hancock, Danielle Sheppard, Charlotte Stephenson, Kristie Sargeant, Monika Wall, Lauren Rose, Connor Roberts, Gemma Poultney, those that were absent will be sent confirmation of the items discussed.

Start of meeting Racheal asked how we was doing our self's then on to staff if any one was needing extra support to which everyone are doing well only one staff member given her notice in due to needing more money as husband job been cut then about setting

### Accounts

**Our Accounted for year ending 31<sup>st</sup> August 2020**

**Total Income £141,234.05**

**Total Expenditure £128,933.03**

**Surplus £12,301.02**

We have had to use most of our reserve account to pay staff during the lockdown as we were only allowed furlough for April, May and June. When guidelines changed to say that they would not pay furlough for early years staff. We are attempting to add back into the account as and when there is spare funds.

We have done extra fund raising but it has been hard due to covid-19 restrictions, we are currently thinking of ways to raise money to allow us to relay the playground surface for the children to provide a better outdoor environment.

The pension is all set up all staff eligible have been added and those who were not have had the option to join, only 2 staff members not eligible have joined Kristie and Monika.

Rent is currently £15.50 per hour but we are unsure whether this will go up in the new tax year or not we await to hear from littlemoor charity.

Fees was put up in September in line with rent £11.50 session

50p snack each session

£3.00 lunch club

We still have a few parents who have outstanding balances, these are being monitored now via the committee and letters have been sent out.

### New EYIO

Video call - Hope and Kelly had meeting to check that they was ok and that they have all the information they need to support everyone, and to be informed of the new training available, to ask if Hope and Kelly had accessed the safeguarding (DSL training).

Updates and changes



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Ofsted are due December 2021 however new guidance say this has changed and they may not be visiting setting who received good or above for 6 years if this is the case they would not be due until 2024. The New EYFS starts in sept 2021 Hope and Kelly have been looking in to it from sept 2020 but still going to be a lot of change and also looking at going online to do children learning jourenys,

Training we doing it on line though wire house and still doing course and staff doing questionnaire to support all staff understand what they have learnt

Wire house coming out to health and safety to support us around what we got and need

Preschool as whole Kelly explains about the bubbles risk assessment health assessment cv19 testing hopefully coming up soon information handling out to staff and families

Children on books

We have 48 children in preschools and with the two bubbles we have been having to be careful around how many in each bubble even though we been in a lock down parents have still being calling about spaces and when children can start with us due to cv19 we have a few children with social care involved and support in place making us have extra meeting every six weeks, so our diary is very busy some weeks

Next AGM meeting will see what happens in coming months to see about if we can all meet up in a large group next feb 2022 we may bring this forward depending on if Ofsted attend in December.

**Newbold Parish Church Pre-School Playgroup**

**Financial Statements for the Year ended 31 August 2020**

**Registered Charity Number : 1084204**

**Newbold Parish Church Pre-School Playgroup**

**Financial Statements for the Year ended 31 August 2020**

**Accountants Statement**

These accounts have been prepared from the information and explanations provided to us.

Accounting & Book-Keeping Solutions  
1 Ketton Avenue  
Norton Lees  
Sheffield  
S8 8PA

**Newbold Parish Church Pre-School Playgroup**

**Financial Statements for the Year ended 31 August 2020**

**Income and Expenditure Account**

<b><u>Income</u></b>	<b><u>Pre-School</u></b>	<b><u>Mother &amp; Toddler</u></b>	<b><u>Total</u></b>
Fees & Recharges	21,067.21	359.00	21,426.21
HMRC JRS Grant	17,110.78		17,110.78
DCC Funding	100,873.92		100,873.92
Fund Raising	1,807.00		1,807.00
Bank Interest Received	16.14		16.14
<b>Total Income</b>	<b>140,875.05</b>	<b>359.00</b>	<b>141,234.05</b>
<b><u>Expenditure</u></b>			
Wages & Staff Costs	108,836.26		108,836.26
Rent	9,950.00		9,950.00
Refreshments	933.80		933.80
Subscriptions	578.27		578.27
Training Costs			-
Toys & Equipment	736.44		736.44
Office Costs	570.87		570.87
Telephone	531.90		531.90
Repairs & Renewals	10.00		10.00
Advertising	199.25		199.25
Professional Fees	1,310.60		1,310.60
Uniform Costs (Staff & Children)	171.00		171.00
Gifts	15.00		15.00
Equipment Hire (Photocopier)	5,089.64		5,089.64
<b>Total Expenditure</b>	<b>128,933.03</b>	<b>-</b>	<b>128,933.03</b>
<b><u>Surplus / (Deficit) For the Year</u></b>	<b><u>11,942.02</u></b>	<b><u>359.00</u></b>	<b><u>12,301.02</u></b>

**Approved by Committee**

**Date**

**Newbold Parish Church Pre-School Playgroup**

**Financial Statements for the Year ended 31 August 2020**

**Balance Sheet As At 31 August 2020**

<b><u>Opening Balances</u></b>	<b><u>Pre-School</u></b>	<b><u>Mother &amp; Toddler</u></b>	<b><u>Total</u></b>
Cash In Hand	2.12	7.72	9.84
Bank Current Account	7,292.28	289.94	7,582.22
Bank Reserve Account	15,395.21		15,395.21
Bank Bridging the Gap	-		-
<b>Total</b>	<b>22,689.61</b>	<b>297.66</b>	<b>22,987.27</b>
<b><u>Closing Balances</u></b>			
Cash In Hand	.58	7.72	8.30
Bank Current Account	12,978.70	289.94	13,268.64
Bank Reserve Account	22,011.35		22,011.35
Bank Bridging the Gap	-		-
<b>Total</b>	<b>34,990.63</b>	<b>297.66</b>	<b>35,288.29</b>
<b><u>Surplus / (Deficit)</u></b>	<b><u>12,301.02</u></b>	<b><u>.00</u></b>	<b><u>12,301.02</u></b>
<b><u>Balanced By</u></b>			
Income During Year	140,875.05	359.00	141,234.05
Expenditure During Year	128,933.03	-	128,933.03
<b><u>Surplus / (Deficit)</u></b>	<b><u>11,942.02</u></b>	<b><u>359.00</u></b>	<b><u>12,301.02</u></b>



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## Leaders Report -

September 2020

A meeting was held over Microsoft teams due to restrictions, present Hope Seedhouse, Kelly Goucher, Rachael Warburton, Kristie Sargeant, Danielle Sheppard, Gemma Poultney, Faith Tye, those that could not attend will be provided copies of the meeting/report via email.

We are currently having difficulty getting hold of the account but we are hoping that accounts will be completed by the end of October 2020.

During the lockdown Joanne Foster left her role due to being unable to commit due to stress and her mind over the pandemic. Robert Wardle left his role after going awol and not keeping up with management therefore the committee took it upon themselves to go to the house and visit to ensure that everything is ok, they then sent numerous letters however we had no response and after months of failure to adhere to policies and procedures the committee felt there was no other option but to end the contract.

Advertising for new members will commence over the coming days and interviews to find replacements to ensure we have the correct ratio.

Staff appraisals will be taking place over the next few days, we will be ensuring all staff's well being is good after returning from the lockdown.

Training as been ongoing throughout the lockdown for staff and Kelly has now signed all staff and management up to training -on line via Wirehouse, staff will continue to complete in house training and scenarios for safeguarding updates.

Children on books

September 2020

	Big Teds		Little Teds	
	AM	PM	AM	PM
MONDAY	19	19	9	6
TUESDAY	17	14	12	10
WEDNESDAY	23	20	14	8
THURSDAY	14	13	10	8
FRIDAY	22	24	11	7

Children under Social care = 5

Children we are watching = 6

Funds



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From March to August Pre-school was unable to open due to the building we rent closing for the lockdown/pandemic. Staff were furlough the first few months until July then for the remaining 2 months all staff were paid 80% via preschool only.

We continued to fundraise throughout the lockdown to support us and when restrictions were lifted we held a summer fete, jumble sale and raffle.

#### Covid-19 Lockdown

Throughout the lockdown we remained in contact with both staff and children, all staff got involved with the weekly activities we posted on social media where children were asked to pose for funny photos and complete challenges we asked the staff to do the same, this helped the children to get more involved, we regularly took home learning out to the children and would stand 2 metres apart and talk about what we had been doing. Activities were done for the child's age and development bracket, we continued to celebrate birthdays of staff and children, we added zoo videos for the parents to share with the children, all staff made a video so the children knew they were all missing them.

We set up a Pre-school Family chat on Whats App so staff and management could stay in contact, Kelly completed staff supervisions over video (teams) and Rachael sent emails to all staff, staff would email a well being check each week. We deep a deep clean of the building before returning ensuring everything was cleaned thoroughly, carpets/rugs were shampooed, tables chairs were cleaned and jet washed. We decided that 'bubbles' would be 2 year olds (Little Teds) and 3-4 year olds room (Big Teds) each room has their own toilets, and changing area, outdoor area is split and they have separate times to ensure bubbles do not mix.

Snack is given to children, currently self service has halted during the pandemic to ensure no cross contamination.

Hands are washed minimum of 20 seconds

Social distancing is in place for staff and parents

Parents are not permitted to enter the building

If we require visitors only one will be permitted per day unless there is an emergency.

We will have regular meetings to keep staff updated on all regulations.