

GATEWAY WHEELERS

England & Wales · Charity number 1084149

Details

Other names GATEWAY CYCLEABILITY CLUB

Status Registered

Legal form Other

Registered 2000-12-18

Register [View on the Charity Commission register](#)

Contact

Address Gateway Wheelers
The Old Rectory
The Broadway
Houghton Le Spring
DH4 4BB

Phone 07764495902

Email brian@gatewaywheelers.org.uk

Website www.gatewaywheelers.org.uk

Activities

Objects: TO PROVIDE OR ASSIST IN THE PROVISION IN THE LOCALITY OF THE TYNE WEAR AND TEES AREA FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION FOR PEOPLE WHO HAVE NEED THEREOF BY REASON OF LEARNING DISABILITY WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE

Activities: Our Mission is to enable people with disabilities to enjoy cycling and to give them opportunities for personal development by providing suitable cycles, equipment and support.

Classification

- **How:** Provides Services
- **What:** Education/training, Disability, Amateur Sport
- **Who:** People With Disabilities

Geography

- **Area of benefit:** TYNE WEAR AND TEES
- Durham
- Gateshead
- Newcastle Upon Tyne City
- North Tyneside
- North Yorkshire
- Northumberland
- South Tyneside
- Sunderland

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£39,082	£43,714	-	-
2023-12-31	£43,783	£42,158	-	-
2022-12-31	£38,290	£42,411	-	-
2021-12-31	£47,681	£85,257	-	-
2020-12-31	£71,852	£77,369	-	-

Trustees

Name	Role	Appointed
FRANCES COOK	Chair	
BRIAN MILNER		
Catherine May Sunley		2024-05-05
Douglas Swailes		2015-05-08
MARTIN FORESTER		2024-05-05

GATEWAY WHEELERS

England & Wales - Charity number 1084149

Accounts

Gateway Wheelers

Registered Charity 1084149

The Old Rectory
The Broadway
Houghton-le-Spring
DH4 4BB

Tel 07764495902
email brian@gatewaywheelers.org.uk
www.gatewaywheelers.org.uk

Gateway Wheelers

Trustees Annual Report 1st January - 31st December 2024



Gateway Wheelers 2024

Our Mission is to inspire people with disabilities to enjoy cycling with their families and friends.

In planning activities for the year, the trustees kept in mind the Charity Commission's guidance on public benefit. The focus of the activities remains enabling all people with disabilities to enjoy cycling and provide the necessary support to take part. This benefits people by developing their self-confidence and social skills as well as being a healthy activity. Gateway Wheelers welcomes everyone regardless of faith, gender or personal circumstances and this non-judgemental philosophy allows and encourages people to thrive.

Staff, Volunteers, Members

Staff

Gateway Wheelers currently has one member of staff, Lead Project Officer – Sara Bateman.

Trustees

Chair	Frances Cook
Vice chair	Brian Milner BEM
Treasurer	Martin Forester
	Doug Swailes
	Katy Sunley

Committee Members

Frances Cook

Brian Milner BEM

Martin Forester

Ted Sunley

Doug Swailes

Katy Sunley

Janice Forester

Structure, Governance & Management

Gateway Wheelers is an association of 876 members whose governing document is a constitution registered with the Charity Commission on 26th February 2000 and amended on 3rd May 2003 and 23rd March 2006. The Committee as charity trustees have control of its funds. When complete the Committee must consist of at least 3 and not more than 12 people, all of whom must be members but not paid employees. One third of the elected Committee members must retire at each AGM but may stand for re-election. The Chair and Committee members are elected at the AGM. Further details can be found in the Constitution. All trustees give their time voluntarily and receive no remuneration or other benefits.

There is a Child Protection and Vulnerable Adults Policy in place. DBS checks are carried out prior to commencement of employment, volunteering or trusteeship.

Gateway Wheelers is a local group of Mencap which provides help and support to the organisation.

By the end of 2025 we are planning to move to our new incorporated registered charity.

Volunteers

Gateway Wheelers has 6 volunteers and without their valuable contribution of time, enthusiasm and expertise we would not have been able to achieve so much.

Training

2 day Outdoor First Aid course

Safeguarding children, young people and vulnerable adults course

Members

Gateway Wheelers has 876 members.

Cycles and Sites

Cycles

In 2024 Gateway Wheelers had two cycling sites with containers at:

- Rectory Park, Houghton-le-Spring
- The Eastbourne Sports Complex, Darlington

Houghton-le-Spring Site

Volunteers

Total volunteer hours 1128

Rides

Every Monday, Wednesday and Friday and once a month on a Sunday afternoon.

354 sessions in total

2291 total participants

876 unique participants

Darlington Site

Volunteers

Total volunteer hours 0

Rides

Holds rides one Sunday per month. 0.

Policies and Practices

Insurance

- Public Liability
- Products Liability
- Employer's Liability
- Personal Accident
- Contents Equipment
- Money Insurance

Policies and Practices

Constitution	Environmental policy
Safeguarding and child protection policy	Lost child policy
Vulnerable adults policy	Emergency procedures
Health and safety policy	Grievance procedure
Risk assessments	Accident Policy
Equal opportunities form	Behaviour management policy
Complaints procedure	Bullying policy
Reserves policy	Off site rides policy
Operating procedure	Whistle blowing policy
Volunteer guidelines	Volunteer support

Monitoring

- Event sheets
- Equal Opportunities Form

Additional Events, Activities and Achievements

Events, Activities and Achievements

- Heel and Toe charity bike ride 2024 – Supplied cycles for the event
- Pauls Challenge – Memorial ride
- Private cycling sessions for SEND children
- Learn to ride sessions
- Sunderland Parents and carers family fun day
- Cycling UK's Big Bike Revival program
- British Cycling Limitless Focus Group
- Karts in the Park.
- Sunderland's Coalfield Area Committee - Track painted with road markings

Marketing and communications 2024

Website and social media

The website is linked to our social media which is used to keep people up to date with activities and events.

Networking and linking with similar organisations.

Active Sunderland
British Cycling - Limitless Focus Group
Durham Wildlife – Links with Nature Stakeholder
Mencap
Sunderland Parent and Carers – Network for All member
Wheels for Wellbeing – Expert Pane

Active Travel England
Durham Council - Sustainable travel team
Newcastle Council Active Travel Forum
Sunderland Council – Highway design stakeholder
Sunderland Council - Sustainable travel team
Sunderland' Council Coalfield Area Committee

Forestry England
Rise North East
Sunderland Voluntary Sector Alliance
Sported
Sustrans
Voluntary and Community Action Sunderland

Gateway Wheelers

2024 / 2025

Staff, Volunteers, Members

Staff

To ensure funding is in place to continue current staffing.

Committee Members

To expand the committee and develop current members.

Volunteers

To continue to recruit, support and provide training to volunteers.

Members

To expand the number of organisations that uses the cycles and the total number of members.

Networking

To continue networking with other organisations in the cycling sector and local councils.

Cycles, Sites and Equipment

Gateway Wheelers will continue to develop our new site with office, cycling and workshop facilities all in one place to help us with becoming more financially sustainable.

GATEWAY WHEELERS

REPORT AND FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31ST DECEMBER 2024**

Gateway Wheelers
Financial Statements for the year ended 31st December 2024

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Trustees Annual Report

Independent Examiner's Report

Statement of Financial Activities

Balance Sheet

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The trustees' present their report for the Year Ended 31st December 2024.

Charity Name: Gateway Wheelers

Charity Number: 1084149

Registered Office and Operational Address

The Old Rectory, The Broadway, Houghton le Spring, DH4 4BB

Trustees

Frances Cook	Chairperson
Brian Milner BEM	Secretary
Martin Forester	Treasurer
Doug Swailes	
Katy Sunley	

Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties

The Charity's bankers are Co-Operative Bank, 1 Balloon Street, Manchester M60 4EP.

The independent examiner is B.J. Straughan of B.J. Straughan and Co, Epworth House, 7 Lucy Street, Chester le Street, Co. Durham DH3 3UP.

On Behalf of the Trustees'

A handwritten signature in black ink, appearing to be 'B. Milner', written over a horizontal dotted line.

Gateway Wheelers
Independent Examiners Report for the year ended 31st December 2024

I report on the accounts of the Charity for the year ended 31st December 2024 which are set out on the attached pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to :

examine the accounts (under section 145 of the 2011 Act);

follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and

state whether particular matters have come to my attention.

Basis of independent examiner's statement

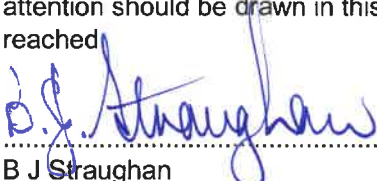
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached


.....
B J Straughan
B J Straughan and Co
Chartered Accountants


.....
Date

Epworth House
7 Lucy Street
Chester le Street
County Durham
DH3 3UP

Gateway Wheelers
Statement Of Financial Activities
for the year ended 31st December 2024

Incoming Resources	Restricted	Unrestricted	2024 Total	Restricted	Unrestricted	2023 Total
Investment Income	0	163	163	0	44	44
Other	0	1,658	1,658	0	0	0
Fund Raising and Donations	0	20,568	20,568	0	14,903	14,903
Grants (note 6)	8,849	7,844	16,693	28,591	245	28,836
Total Incoming Resources	8,849	30,233	39,082	28,591	15,192	43,783
Resources Expended On Charitable activities						
Wages and Salaries	3,432	17,280	20,712	14,400	7,365	21,765
Office Rent	0	12,406	12,406	4,000	8,156	12,156
Telephone	0	342	342	0	285	285
Office Administration	0	2,248	2,248	1,000	1,594	2,594
Event Costs	1,277	2,021	3,298	0	1,420	1,420
Bike maintenance	0	344	344	600	36	636
Van Expenses	0	1,682	1,682	0	920	920
Professional Fees	0	1,363	1,363	0	848	848
Depreciation	0	1,319	1,319	0	1,534	1,534
Sundries	0	0	0	0	0	0
	4,709	39,005	43,714	20,000	22,158	42,158
Net Movement in Funds	4,140	-8,772	-4,632	8,591	-6,966	1,625
Total Funds Brought Forward	8,591	32,564	41,155	0	39,530	39,530
Transfers Between Funds	-3,800	3,800	0	0	0	0
Total Funds Carried Forward	8,931	27,592	36,523	8,591	32,564	41,155

Gateway Wheelers
Balance Sheet as at 31st December 2024

	Notes	2024 £	2024 £	2024 £	2024 £	2023 £	2023 £	2023 £	2023 £
		Restricted	Unrestricted	Total	Total	Restricted	Unrestricted	Total	Total
Fixed Assets	3	0	3286	3286	3,286	0	4604	4,604	
Current Assets									
Debtors and prepayments	4	-	2,091	2,091		-	2,159	2,159	
Cash at Bank		8,931	23,310	32,241		8,591	27,681	36,272	
Cash in hand		-	-	-		-	-	-	
		<u>8,931</u>	<u>25,401</u>	<u>34,332</u>		<u>8,591</u>	<u>29,840</u>	<u>38,431</u>	
Creditors falling due within one year	5	-	1,095	1,095		-	1,880	1,880	
Net Current Assets		8,931	24,306	33,237		8,591	27,960	36,551	
Net Assets		<u>8,931</u>	<u>27,592</u>	<u>36,523</u>		<u>8,591</u>	<u>32,564</u>	<u>41,155</u>	
Income Funds	6								
Restricted				8,931				8,591	
Unrestricted				27,592				32,564	
Designated Fund				-				-	
				<u>36,523</u>				<u>41,155</u>	

Approved by the Board of Trustees on
and signed on its behalf by :-


.....
Trustee

Gateway Wheelers

Notes to the accounts for the year ended 31st December 2024

Note 1 Accounting Policies

Basis of preparation

- a) The accounts have been prepared in accordance with the Statement Of Recommended Practice: "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS102)" issued July 2014 and subsequently updated.

The charity constitutes a public benefit entity as defined by FRS102

- b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received. The value of services provided by volunteers has not been included.
- c) Grants in respect of capital expenditure are credited to a capital reserve account and are released to the Statement of Financial Activities in equal annual instalments over the expected useful life of the relevant assets. Grants of a revenue nature are credited to the Statement of Financial Activities during the period received.
- d) Resources expended including VAT are recognised in the period in which they are incurred.
- e) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the organisation
- f) Fixed assets - all fixed assets are depreciated over their expected life at 25% reducing balance
- g) The accounts have been prepared on the going concern basis and the trustees consider the charity will continue as a going concern for the foreseeable future.

Gateway Wheelers**Notes to the accounts for the year ended 31st December 2024****Note 2 Trustees and other Related Parties**

No Trustees were paid expenses during the year.

No related party transactions have occurred during the year ended 31st December 2024.

Note 3 Tangible Fixed AssetsAsset costs or valuation

	<u>Computers</u>	<u>Bikes</u>	<u>Vehicle</u>	<u>Cabin</u>	<u>Total</u>
B/fwd	2689	33571	8220	1500	45980
Additions	0	0	0	0	0
Disposals	0	0	0	0	0
Balance carried forward	2689	33571	8220	1500	45980

Accumulated depreciation and impairment provisions

	<u>Reducing balance</u>	<u>Reducing balance</u>	<u>Reducing balance</u>	<u>Reducing balance</u>	
Basis					
Rate	25%	25%	25%	25%	
B/fwd	2484	31185	6269	1438	38649
Charge for year	51	596	650	21	1318
Disposal	0	0	0	0	0
Balance carried forward	2535	31781	6919	1459	39967

Net Book Value

2023	205	2386	1951	62	4604
2024	154	1790	1301	41	3286

Note 4 Debtors and PrepaymentsAnalysis of debtorsAmounts falling due within one year

	<u>2024</u>	<u>2023</u>
Debtors	0	0
Prepayments	2091	2159
Total	2091	2159

Note 5 Creditors and AccrualsAnalysis of creditorsAmounts falling due within one year

	<u>2024</u>	<u>2023</u>
Other creditors	9	794
Accruals	1086	1086
Pensions	0	0
Total	1095	1880

Gateway Wheelers

Notes to the accounts for the year ended 31st December 2024

Note 6 Movement of Major Funds

	<u>As at 1st January 2024</u>	Income	Expenditure	Transfers	As At 31st December 2024
Big Lottery Fund Cycling Without Barriers	-	-	-	-	-
RISE Sprot England Together Fund	-	-	-	-	-
BCF Limitless Focus	8,591	-	860	3,800	3,931
Cyclist Club Uk	-	3,432	3,432	-	-
Sunderland City Council	-	5,000	-	-	5,000
Sunderland City Community chest	-	417	417	-	-
Total Restricted	8,591	8,849	4,709	-	3,800
General Funds	24,959	30,233	37,686	3,800	21,306
General Funds Capital	4,605	-	1,319	-	3,286
Designated Funds (contingency)	3,000	-	-	-	3,000
Total unrestricted	32,564	30,233	39,005	3,800	27,592
	41,155	39,082	43,714	-	36,523

GATEWAY WHEELERS

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Basis of independent examiner's statement

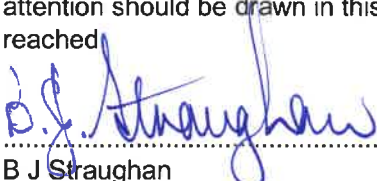
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B J Straughan and Co
Chartered Accountants


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Designated Fund				-			-	
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Approved by the Board of Trustees on
and signed on its behalf by :-


.....
Trustee

Gateway Wheelers

Notes to the accounts for the year ended 31st December 2024

Note 1 Accounting Policies

Basis of preparation

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- c) Grants in respect of capital expenditure are credited to a capital reserve account and are released to the Statement of Financial Activities in equal annual instalments over the expected useful life of the relevant assets. Grants of a revenue nature are credited to the Statement of Financial Activities during the period received.
- d) Resources expended including VAT are recognised in the period in which they are incurred.
- e) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the organisation
- f) Fixed assets - all fixed assets are depreciated over their expected life at 25% reducing balance
- g) The accounts have been prepared on the going concern basis and the trustees consider the charity will continue as a going concern for the foreseeable future.

Gateway Wheelers**Notes to the accounts for the year ended 31st December 2024****Note 2 Trustees and other Related Parties**

No Trustees were paid expenses during the year.

No related party transactions have occurred during the year ended 31st December 2024.

Note 3 Tangible Fixed AssetsAsset costs or valuation

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Additions	0	0	0	0	0
Disposals	0	0	0	0	0
Balance carried forward	2689	33571	8220	1500	45980

Accumulated depreciation and impairment provisions

	<u>Reducing balance</u>	<u>Reducing balance</u>	<u>Reducing balance</u>	<u>Reducing balance</u>	
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Pensions	0	0
Total	1095	1880

Gateway Wheelers

Notes to the accounts for the year ended 31st December 2024

Note 6 Movement of Major Funds

	<u>As at 1st January 2024</u>	Income	Expenditure	Transfers	As At 31st December 2024
Big Lottery Fund Cycling Without Barriers	-	-	-	-	-
RISE Sprot England Together Fund	-	-	-	-	-
BCF Limitless Focus	8,591	-	860	3,800	3,931
Cyclist Club Uk	-	3,432	3,432	-	-
Sunderland City Council	-	5,000	-	-	5,000
Sunderland City Community chest	-	417	417	-	-
Total Restricted	8,591	8,849	4,709	-	3,800
General Funds	24,959	30,233	37,686	3,800	21,306
General Funds Capital	4,605	-	1,319	-	3,286
Designated Funds (contingency)	3,000	-	-	-	3,000
Total unrestricted	32,564	30,233	39,005	3,800	27,592
	41,155	39,082	43,714	-	36,523

GATEWAY WHEELERS

England & Wales - Charity number 1084149

Accounts

Gateway Wheelers

Registered Charity 1084149

The Old Rectory
The Broadway
Houghton-le-Spring
DH4 4BB

Tel 07764495902
email brian@gatewaywheelers.org.uk
www.gatewaywheelers.org.uk

Gateway Wheelers

Trustees Annual Report 1st January - 31st December 2023



Gateway Wheelers 2023

Our Mission is to inspire people with disabilities to enjoy cycling with their families and friends.

In planning activities for the year, the trustees kept in mind the Charity Commission's guidance on public benefit. The focus of the activities remains enabling all people with disabilities to enjoy cycling and provide the necessary support to take part. This benefits people by developing their self-confidence and social skills as well as being a healthy activity. Gateway Wheelers welcomes everyone regardless of faith, gender or personal circumstances and this non-judgemental philosophy allows and encourages people to thrive.

Staff, Volunteers, Members

Staff

Gateway Wheelers currently has one members of staff, Lead Project Officer – Sara Bateman.

Trustees

Chair	Frances Cook
Vice chair	Brian Milner BEM
Treasurer	Martin Forester
	Doug Swailes
	Katy Sunley

Committee Members

Frances Cook

Brian Milner BEM

Martin Forester

Ted Sunley

Doug Swailes

Katy Sunley

Janice Forester

Structure, Governance & Management

Gateway Wheelers is an association of 209 members whose governing document is a constitution registered with the Charity Commission on 26th February 2000 and amended on 3rd May 2003 and 23rd March 2006. The Committee as charity trustees have control of its funds. When complete the Committee must consist of at least 3 and not more than 12 people, all of whom must be members but not paid employees. One third of the elected Committee members must retire at each AGM but may stand for re-election. The Chair and Committee members are elected at the AGM. Further details can be found in the Constitution. All trustees give their time voluntarily and receive no remuneration or other benefits.

There is a Child Protection and Vulnerable Adults Policy in place. DBS checks are carried out prior to commencement of employment, volunteering or trusteeship.

Gateway Wheelers is a local group of Mencap which provides help and support to the organisation.

By the end of 2024 we are planning to move to our new incorporated registered charity.

Volunteers

Gateway Wheelers has 6 volunteers and without their valuable contribution of time, enthusiasm and expertise we would not have been able to achieve so much.

Training

Members

Gateway Wheelers has 209 members.

Cycles and Sites

Cycles

In 2023 Gateway Wheelers had two cycling sites with containers at:

- Rectory Park, Houghton-le-Spring
- The Eastbourne Sports Complex, Darlington

Houghton-le-Spring Site

Volunteers

Total volunteer hours 467

Rides

Every Monday, Wednesday and Friday and once a month on a Sunday afternoon.

234 sessions in total

1339 total participants

206 unique participants

Darlington Site

Volunteers

Total volunteer hours 0

Rides

Holds rides one Sunday per month. 0.

Policies and Practices

Insurance

Public Liability
Products Liability
Employer's Liability
Personal Accident
Contents Equipment
Money Insurance

Policies and Practices

Constitution
Safeguarding and child protection policy
Vulnerable adults policy
Health and safety policy
Risk assessments
Equal opportunities form
Complaints procedure
Reserves policy
Operating procedure
Volunteer guidelines

Environmental policy
Lost child policy
Emergency procedures
Grievance procedure
Accident Policy
Behaviour management policy
Bullying policy
Off site rides policy
Whistle blowing policy
Volunteer support

Monitoring

Event sheets
Equal Opportunities Form

Additional Events, Activities and Achievements

Events, Activities and Achievements

Heel and Toe charity bike ride 2023 – Supplied cycles for the event
Pauls Challenge – Memorial ride
Active Sunderland Family Fun Days
Learn to ride sessions
Sunderland Parents and carers – Independence Day 2023
Karts in the Park.

Marketing and communications 2023

Website and social media

The website is linked to our social media which is used to keep people up to date with activities and events.

Networking and linking with similar organisations.

Active Sunderland

British Cycling - Limitless Focus Group

Rise – Pilot scheme for accessible cycling Hubs in each North East council.

Wheels for Wellbeing – Expert Panel

Sunderland Parent and Carers – Network for all member

Sunderland Council – Highway design stakeholder

Sunderland Sustainable travel team

Durham Council Sustainable travel team

Sustrans – Community Panel

Transport North East – NE Active travel strategy Stakeholder

Durham Wildlife – Links with Nature Stakeholder

Newcastle Council Active Travel Forum.

Active Travel England

Vcas

Sported

Gateway Wheelers

2023 / 2024

Staff, Volunteers, Members

Staff

To ensure funding is in place to continue current staffing.

Committee Members

To expand the committee and develop current members.

Volunteers

To continue to recruit, support and provide training to volunteers.

Members

To expand the number of organisations that uses the cycles and the total number of members.

Networking

To continue networking with other organisations in the cycling sector and local councils.

Cycles, Sites and Equipment

Gateway Wheelers will continue to develop our new site with office, cycling and workshop facilities all in one place to help us with becoming more financially sustainable.

GATEWAY WHEELERS

REPORT AND FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31ST DECEMBER 2023**

Gateway Wheelers
Financial Statements for the year ended 31st December 2023

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Financial Statements for the year ended 31st December 2023
Trustees Report

The trustees' present their report for the Year Ended 31st December 2023.

Charity Name: Gateway Wheelers

Charity Number: 1084149

Registered Office and Operational Address

The Old Rectory, The Broadway, Houghton le Spring, DH4 4BB

Trustees

Frances Cook	Chairperson
Brian Milner BEM	Secretary
Martin Forester	Treasurer
Doug Swailes	
Katy Sunley	


Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties

The Charity's bankers are Co-Operative Bank, 1 Balloon Street, Manchester M60 4EP.

The independent examiner is B.J. Straughan of B.J. Straughan and Co, Epworth House, 7 Lucy Street, Chester le Street, Co. Durham DH3 3UP.

On Behalf of the Trustees'


.....

Gateway Wheelers

Independent Examiners Report for the year ended 31st December 2023

I report on the accounts of the Charity for the year ended 31st December 2023 which are set out on the attached pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to :

examine the accounts (under section 145 of the 2011 Act);

follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and

state whether particular matters have come to my attention.

Basis of independent examiner's statement

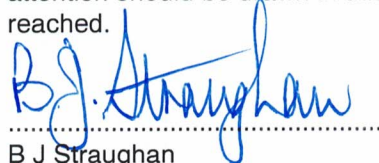
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
B J Straughan
B J Straughan and Co
Chartered Accountants

28th October 2024

Date

Epworth House
7 Lucy Street
Chester le Street
County Durham
DH3 3UP

Gateway Wheelers
Statement Of Financial Activities
for the year ended 31st December 2023

<u>Incoming Resources</u>	Restricted	Unrestricted	2023 Total	Restricted	Unrestricted	2022 Total
Investment Income		44	44	0	2	2
Coronavirus Job Retention Scheme			0	0	0	0
Other			0	0	0	0
Fund Raising and Donations		14,903	14,903	0	12,503	12,503
Grants (note 6)	28,591	245	28,836	20,785	5,000	25,785
Total Incoming Resources	28,591	15,192	43,783	20,785	17,505	38,290
Resources Expended On Charitable activities						
Wages and Salaries	14,400	7,365	21,765	18,432	2,463	20,895
Office Rent	4,000	8,156	12,156	4,000	7,754	11,754
Telephone		285	285		771	771
Training		0	0		0	0
Office Administration	1,000	1,594	2,594	2,113	1,231	3,344
Transport			0		0	0
Volunteer Expenses			0		0	0
Event Costs		1,420	1,420		1,245	1,245
Bike maintenance	600	36	636	333	177	510
Van Expenses		920	920	1,007	0	1,007
Management Fees			0		0	0
Professional Fees		848	848		839	839
Depreciation		1,534	1,534		2,046	2,046
Loss on sale of van			0		0	0
Grants repaid		0	0		0	0
Sundries			0			0
	20,000	22,158	42,158	25,885	16,526	42,411
Net Movement in Funds	8,591	-6,966	1,625	-5,100	979	-4,121
Total Funds Brought Forward	0	39,530	39,530	5,100	38,551	43,651
Transfers Between Funds	0	0	0	0	0	0
Total Funds Carried Forward	8,591	32,564	41,155	0	39,530	39,530

Gateway Wheelers
Balance Sheet as at 31st December 2023

	Notes	2023 £	2023 £	2023 £	2022 £	2022 £	2022 £
		Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Fixed Assets	3	0	4604	4,604	0	6142	6,142
Current Assets							
Debtors and prepayments	4	-	2,159	2,159	-	467	467
Cash at Bank		8,591	27,681	36,272	9,791	24,044	33,835
Cash in hand		-	-	-	-	-	-
		<u>8,591</u>	<u>29,840</u>	<u>38,431</u>	<u>9,791</u>	<u>24,511</u>	<u>34,302</u>
Creditors falling due within one year	5	-	1,880	1,880	-	914	914
Net Current Assets		8,591	27,960	36,551	9,791	23,597	33,388
Net Assets		<u>8,591</u>	<u>32,564</u>	<u>41,155</u>	<u>9,791</u>	<u>29,739</u>	<u>39,530</u>
Income Funds	6						
Restricted				8,591			-
Unrestricted				32,564			39,530
Designated Fund				-			-
				<u>41,155</u>			<u>39,530</u>

Approved by the Board of Trustees on
and signed on its behalf by :-



Trustee

Gateway Wheelers

Notes to the accounts for the year ended 31st December 2023

Note 1 Accounting Policies

Basis of preparation

- a) The accounts have been prepared in accordance with the Statement Of Recommended Practice: " Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS102)" issued July 2014 and subsequently updated.
- The charity constitutes a public benefit entity as defined by FRS102
- b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received. The value of services provided by volunteers has not been included.
- c) Grants in respect of capital expenditure are credited to a capital reserve account and are released to the Statement of Financial Activities in equal annual instalments over the expected useful life of the relevant assets. Grants of a revenue nature are credited to the Statement of Financial Activities during the period received.
- d) Resources expended including VAT are recognised in the period in which they are incurred.
- e) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the organisation
- f) Fixed assets - all fixed assets are depreciated over their expected life at 25% reducing balance
- g) The accounts have been prepared on the going concern basis and the trustees consider the charity will continue as a going concern for the foreseeable future.

Gateway Wheelers**Notes to the accounts for the year ended 31st December 2023****Note 2 Trustees and other Related Parties**

No Trustees were paid expenses during the year.

No related party transactions have occurred during the year ended 31st December 2023.

Note 3 Tangible Fixed AssetsAsset costs or valuation

	<u>Computers</u>	<u>Bikes</u>	<u>Vehicle</u>	<u>Cabin</u>	<u>Total</u>
B/fwd	2689	33571	8220	1500	45980
Additions	0	0	0	0	0
Disposals	0	0	0	0	0
Balance carried forward	2689	33571	8220	1500	45980

Accumulated depreciation and impairment provisions

	<u>Reducing balance</u>	<u>Reducing balance</u>	<u>Reducing balance</u>	<u>Reducing balance</u>	
Basis					
Rate	25%	25%	25%	25%	
B/fwd	2415	30389	5618	1416	37111
Charge for year	69	796	651	22	1538
Disposal	0	0	0	0	0
Balance carried forward	2484	31185	6269	1438	38649
<u>Net Book Value</u>					
2022	274	3182	2602	84	6142
2023	205	2386	1951	62	4604

Note 4 Debtors and PrepaymentsAnalysis of debtorsAmounts falling due within one year

	<u>2023</u>	<u>2022</u>
Debtors	0	0
Prepayments	2159	467
Total	2159	467

Note 5 Creditors and AccrualsAnalysis of creditorsAmounts falling due within one year

	<u>2023</u>	<u>2022</u>
Other creditors	794	500
Accruals	1086	414
Pensions	0	0
Total	1880	914

GATEWAY WHEELERS

REPORT AND FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31ST DECEMBER 2023**

Gateway Wheelers
Financial Statements for the year ended 31st December 2023

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The trustees' present their report for the Year Ended 31st December 2023.

Charity Name: Gateway Wheelers

Charity Number: 1084149

Registered Office and Operational Address

The Old Rectory, The Broadway, Houghton le Spring, DH4 4BB

Trustees

Frances Cook	Chairperson
Brian Milner BEM	Secretary
Martin Forester	Treasurer
Doug Swailes	
Katy Sunley	


Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties

The Charity's bankers are Co-Operative Bank, 1 Balloon Street, Manchester M60 4EP.

The independent examiner is B.J. Straughan of B.J. Straughan and Co, Epworth House, 7 Lucy Street, Chester le Street, Co. Durham DH3 3UP.

On Behalf of the Trustees'


.....

Gateway Wheelers

Independent Examiners Report for the year ended 31st December 2023

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Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to :

examine the accounts (under section 145 of the 2011 Act);

follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and

state whether particular matters have come to my attention.

Basis of independent examiner's statement

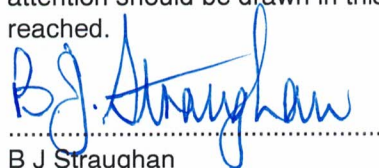
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B J Straughan
B J Straughan and Co
Chartered Accountants

28th October 2024

Date

Epworth House
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Chester le Street
County Durham
DH3 3UP

Gateway Wheelers
Statement Of Financial Activities
for the year ended 31st December 2023

<u>Incoming Resources</u>	Restricted	Unrestricted	2023 Total	Restricted	Unrestricted	2022 Total
Investment Income		44	44	0	2	2
Coronavirus Job Retention Scheme			0	0	0	0
Other			0	0	0	0
Fund Raising and Donations		14,903	14,903	0	12,503	12,503
Grants (note 6)	28,591	245	28,836	20,785	5,000	25,785
Total Incoming Resources	28,591	15,192	43,783	20,785	17,505	38,290
<u>Resources Expended On Charitable activities</u>						
Wages and Salaries	14,400	7,365	21,765	18,432	2,463	20,895
Office Rent	4,000	8,156	12,156	4,000	7,754	11,754
Telephone		285	285		771	771
Training		0	0		0	0
Office Administration	1,000	1,594	2,594	2,113	1,231	3,344
Transport			0		0	0
Volunteer Expenses			0		0	0
Event Costs		1,420	1,420		1,245	1,245
Bike maintenance	600	36	636	333	177	510
Van Expenses		920	920	1,007	0	1,007
Management Fees			0		0	0
Professional Fees		848	848		839	839
Depreciation		1,534	1,534		2,046	2,046
Loss on sale of van			0		0	0
Grants repaid		0	0		0	0
Sundries			0			0
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Total Funds Carried Forward	8,591	32,564	41,155	0	39,530	39,530

Gateway Wheelers
Balance Sheet as at 31st December 2023

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Fixed Assets	3	0	4604	4,604	0	6142	6,142
Current Assets							
Debtors and prepayments	4	-	2,159	2,159	-	467	467
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		<u>8,591</u>	<u>29,840</u>	<u>38,431</u>	<u>9,791</u>	<u>24,511</u>	<u>34,302</u>
Creditors falling due within one year	5	-	1,880	1,880	-	914	914
Net Current Assets		8,591	27,960	36,551	9,791	23,597	33,388
Net Assets		<u>8,591</u>	<u>32,564</u>	<u>41,155</u>	<u>9,791</u>	<u>29,739</u>	<u>39,530</u>
Income Funds	6						
Restricted				8,591			-
Unrestricted				32,564			39,530
Designated Fund				-			-
				<u>41,155</u>			<u>39,530</u>

Approved by the Board of Trustees on
and signed on its behalf by :-



Trustee

Gateway Wheelers

Notes to the accounts for the year ended 31st December 2023

Note 1 Accounting Policies

Basis of preparation

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Gateway Wheelers**Notes to the accounts for the year ended 31st December 2023****Note 2 Trustees and other Related Parties**

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No related party transactions have occurred during the year ended 31st December 2023.

Note 3 Tangible Fixed AssetsAsset costs or valuation

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Additions	0	0	0	0	0
Disposals	0	0	0	0	0
Balance carried forward	2689	33571	8220	1500	45980

Accumulated depreciation and impairment provisions

	<u>Reducing balance</u>	<u>Reducing balance</u>	<u>Reducing balance</u>	<u>Reducing balance</u>	
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2022	274	3182	2602	84	6142
2023	205	2386	1951	62	4604

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	<u>2023</u>	<u>2022</u>
Debtors	0	0
Prepayments	2159	467
Total	2159	467

Note 5 Creditors and AccrualsAnalysis of creditorsAmounts falling due within one year

	<u>2023</u>	<u>2022</u>
Other creditors	794	500
Accruals	1086	414
Pensions	0	0
Total	1880	914

GATEWAY WHEELERS

England & Wales - Charity number 1084149

Accounts

Gateway Wheelers

Registered Charity 1084149

The Old Rectory
The Broadway
Houghton-le-Spring
DH4 4BB

Tel 0791 3905422
email officegatewaywheelers@yahoo.co.uk
www.gatewaywheelers.org.uk

Gateway Wheelers

Trustees Annual Report 1st January - 31st December 2022



Gateway Wheelers 2022

Our Mission is to inspire people with disabilities to enjoy cycling with their families and friends.

In planning activities for the year, the trustees kept in mind the Charity Commission's guidance on public benefit. The focus of the activities remains enabling all people with disabilities to enjoy cycling and provide the necessary support to take part. This benefits people by developing their self-confidence and social skills as well as being a healthy activity. Gateway Wheelers welcomes everyone regardless of faith, gender or personal circumstances and this non-judgemental philosophy allows and encourages people to thrive.

Staff, Volunteers, Members

Staff

Gateway Wheelers currently has one members of staff, Lead Project Officer – Sara Bateman.

Trustees

Chair	Frances Cook
Vice chair	Brian Milner BEM
Treasurer	Martin Forester
	Doug Swailes
	Katy Sunley

Committee Members

Frances Cook	Paul Tyson	Brian Milner BEM
Martin Forester	Ted Sunley	Doug Swailes
Katy Sunley		Janice Forester

Structure, Governance & Management

Gateway Wheelers is an association of 136 members whose governing document is a constitution registered with the Charity Commission on 26th February 2000 and amended on 3rd May 2003 and 23rd March 2006. The Committee as charity trustees have control of its funds. When complete the Committee must consist of at least 3 and not more than 12 people, all of whom must be members but not paid employees. One third of the elected Committee members must retire at each AGM but may stand for re-election. The Chair and Committee members are elected at the AGM. Further details can be found in the Constitution. All trustees give their time voluntarily and receive no remuneration or other benefits.

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Gateway Wheelers is a local group of Mencap which provides help and support to the organisation.

Volunteers

Gateway Wheelers has 8 volunteers and without their valuable contribution of time, enthusiasm and expertise we would not have been able to achieve so much.

Training

Youth Mental Health First Aid – 2 day course
British Cycling 1st4sport Level 1 Award in coaching cycling

Members

Gateway Wheelers has 136 members.

Cycles and Sites

Cycles

In 2022 Gateway Wheelers had two cycling sites with containers at:

- Rectory Park, Houghton-le-Spring
- The Eastbourne Sports Complex, Darlington

Houghton-le-Spring Site

Volunteers

Total volunteer hours 373

Rides

Every Monday, Wednesday and Friday and once a month on a Sunday afternoon.

117 sessions in total

237 total participants

110 unique participants

Darlington Site

Volunteers

Total volunteer hours 8

Rides

Holds rides one Sunday per month. Darlington held 1 ride throughout 2022 with 11 riders

Policies and Practices

Insurance

Public Liability
Products Liability
Employer's Liability
Personal Accident
Contents Equipment
Money Insurance

Policies and Practices

Constitution	Environmental policy
Safeguarding and child protection policy	Lost child policy
Vulnerable adults policy	Emergency procedures
Health and safety policy	Grievance procedure
Risk assessments	Accident Policy
Equal opportunities form	Behaviour management policy
Complaints procedure	Bullying policy
Reserves policy	Off site rides policy
Operating procedure	Whistle blowing policy
Volunteer guidelines	Volunteer support

Monitoring

Event sheets
Equal Opportunities Form

Additional Events, Activities and Achievements

Events, Activities and Achievements

Durham SEND school games event 2022 – Coaching session for 40 children.
Heel and Toe charity bike ride 2022 – Supplied cycles for the event
Pauls Challenge – Memorial ride
Family Cyclone bike ride 2022 – Volunteer participation
Houghton Feast Parade – Volunteer participation

2022 is still classed as a COVID recovery year for Gateway Wheelers, our main priority is to increase participant numbers attending our sessions from 2021 and to increase our networking with other organisations.

Marketing and communications 2022

Website and social media

The website is linked to our social media which is used to keep people up to date with activities and events.

Networking and linking with similar organisations.

Sunderland Council Volunteer Network
Sustrans – Access for all project
3together The big Local – Elemore Park
Rise
Active Sunderland

Gateway Wheelers

2022 / 2023

Staff, Volunteers, Members

Staff

To ensure funding is in place to continue current staffing.

Committee Members

To expand the committee and develop current members.

Volunteers

To continue to recruit, support and provide training to volunteers.

Members

To expand the number of organisations that uses the cycles and the total number of members.

Networking

To continue networking with other organisations in the cycling sector and local councils.

Cycles, Sites and Equipment

Gateway Wheelers will continue to develop our new site with office, cycling and workshop facilities all in one place to help us with becoming more financially sustainable.

GATEWAY WHEELERS

REPORT AND FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31ST DECEMBER 2022**

Gateway Wheelers
Financial Statements for the year ended 31st December 2022

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The trustees' present their report for the Year Ended 31st December 2022.

Charity Name: Gateway Wheelers

Charity Number: 1084149

Registered Office and Operational Address

The Old Rectory, The Broadway, Houghton le Spring, DH4 4BB

Trustees

Frances Cook	Chairperson
Brian Milner BEM	Secretary
Martin Forester	Treasurer
Doug Swailes	
Katy Sunley	

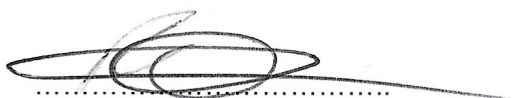
Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties

The Charity's bankers are Co-Operative Bank, 1 Balloon Street, Manchester M60 4EP.

The independent examiner is B.J. Straughan of B.J. Straughan and Co, Epworth House, 7 Lucy Street, Chester le Street, Co. Durham DH3 3UP.

On Behalf of the Trustees'



Gateway Wheelers

Independent Examiners Report for the year ended 31st December 2022

I report on the accounts of the Charity for the year ended 31st December 2022 which are set out on the attached pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to :

examine the accounts (under section 145 of the 2011 Act);

follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and

state whether particular matters have come to my attention.

Basis of independent examiner's statement

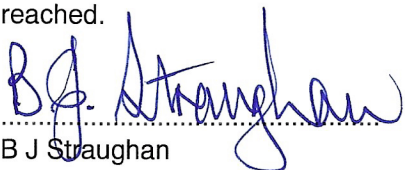
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



B J Straughan
B J Straughan and Co
Chartered Accountants

21st February 2024
Date

Epworth House
7 Lucy Street
Chester le Street
County Durham
DH3 3UP

Gateway Wheelers
Statement Of Financial Activities
for the year ended 31st December 2022

<u>Incoming Resources</u>	Restricted	Unrestricted	2022 Total	Restricted	Unrestricted	2021 Total
Investment Income	0	2	2	0	0	0
Coronavirus Job Retention Scheme	0	0	0	1,368	28,689	30,057
Other	0	0	0	0	300	300
Fund Raising and Donations	0	12,503	12,503	0	7,945	7,945
Grants (note 6)	20,785	5,000	25,785	7,480	1,899	9,379
Total Incoming Resources	20,785	17,505	38,290	8,848	38,833	47,681


Resources Expended On Charitable activities

Wages and Salaries	18,432	2,463	20,895	18,135	43,126	61,261
Office Rent	4,000	7,754	11,754	4,026	6,453	10,479
Telephone		771	771	200	696	896
Training		0	0	0	0	0
Office Administration	2,113	1,231	3,344	3,842	91	3,933
Transport		0	0	17	0	17
Volunteer Expenses		0	0	0	0	0
Event Costs		1,245	1,245	0	48	48
Bike maintenance	333	177	510	3,060	565	3,625
Van Expenses	1,007	0	1,007	0	1,390	1,390
Management Fees		0	0	0	0	0
Professional Fees		839	839	0	750	750
Depreciation		2,046	2,046	0	2,729	2,729
Loss on sale of van		0	0	0	0	0
Grants repaid		0	0	0	0	0
Sundries			0	0	128	128
	25,885	16,526	42,411	29,280	55,976	85,256
Net Movement in Funds	-5,100	979	-4,121	-20,432	-17,143	-37,575
Total Funds Brought Forward	5,100	38,551	43,651	25,532	55,694	81,226
Transfers Between Funds	0	0	0	0	0	0
Total Funds Carried Forward	0	39,530	39,530	5,100	38,551	43,651

Gateway Wheelers
Balance Sheet as at 31st December 2022

	Notes	2022		2022		2021		2021	
		£	£	£	£	£	£	£	£
		Restricted	Unrestricted	Total	Restricted	Unrestricted	Total	Restricted	Total
Fixed Assets	3	0	6,142	6,142	0	8,189	8,189		
Current Assets									
Debtors and prepayments	4	-	467	467	-	382	382		
Cash at Bank		9,791	24,044	33,835	25,532	11,136	36,668		
Cash in hand		-	-	-	-	-	-		
		<u>9,791</u>	<u>24,511</u>	<u>34,302</u>	<u>25,532</u>	<u>11,518</u>	<u>37,050</u>		
Creditors falling due within one year	5	-	914	914	-	1,588	1,588		
Net Current Assets		9,791	23,597	33,388	25,532	9,930	35,462		
Net Assets		<u>9,791</u>	<u>29,739</u>	<u>39,530</u>	<u>25,532</u>	<u>18,119</u>	<u>43,651</u>		
Income Funds	6								
Restricted		-	-	-	-	-	-		5,100
Unrestricted		-	39,530	39,530	-	-	-		38,551
Designated Fund		-	-	-	-	-	-		43,651
			<u>39,530</u>	<u>39,530</u>					

Approved by the Board of Trustees on
and signed on its behalf by :-


.....
Trustee

Gateway Wheelers

Notes to the accounts for the year ended 31st December 2022

Note 1 Accounting Policies

Basis of preparation

- a) The accounts have been prepared in accordance with the Statement Of Recommended Practice: "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS102)" issued July 2014 and subsequently updated.

The charity constitutes a public benefit entity as defined by FRS102

- b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received. The value of services provided by volunteers has not been included.
- c) Grants in respect of capital expenditure are credited to a capital reserve account and are released to the Statement of Financial Activities in equal annual instalments over the expected useful life of the relevant assets. Grants of a revenue nature are credited to the Statement of Financial Activities during the period received.
- d) Resources expended including VAT are recognised in the period in which they are incurred.
- e) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the organisation
- f) Fixed assets - all fixed assets are depreciated over their expected life at 25% reducing balance
- g) The accounts have been prepared on the going concern basis and the trustees consider the charity will continue as a going concern for the foreseeable future.

Gateway Wheelers**Notes to the accounts for the year ended 31st December 2022****Note 2 Trustees and other Related Parties**

No Trustees were paid expenses during the year.

No related party transactions have occurred during the year ended 31st December 2022.

Note 3 Tangible Fixed AssetsAsset costs or valuation

	<u>Computers</u>	<u>Bikes</u>	<u>Vehicle</u>	<u>Cabin</u>	<u>Total</u>
B/fwd	2689	33571	8220	1500	45980
Additions	0	0	0	0	0
Disposals	0	0	0	0	0
Balance carried forward	2689	33571	8220	1500	45980

Accumulated depreciation and impairment provisions

	Reducing balance	Reducing balance	Reducing balance	Reducing balance	
Basis					
Rate	25%	25%	25%	25%	
B/fwd	2324	29328	4751	1388	35064
Charge for year	91	1061	867	28	2047
Disposal	0	0	0	0	0
Balance carried forward	2415	30389	5618	1416	37111

Net Book Value

2021	365	4243	3469	112	8189
2022	274	3182	2602	84	6142

Note 4 Debtors and PrepaymentsAnalysis of debtorsAmounts falling due within one year

	<u>2022</u>	<u>2021</u>
Debtors	0	0
Prepayments	467	382
Total	467	382

Note 5 Creditors and AccrualsAnalysis of creditorsAmounts falling due within one year

	<u>2022</u>	<u>2021</u>
Other creditors	500	1138
Accruals	414	450
Pensions	0	0
Total	914	1588

Gateway Wheelers
Notes to the accounts for the year ended 31st December 2022

Note 6 Movement of Major Funds

	<u>As at 1st</u> <u>January</u> <u>2022</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>As At 31st</u> <u>December</u> <u>2022</u>
Big Lottery Fund	-	10,000	10,000	-	-
RISE Sport England Together Fund	-	10,000	10,000	-	-
Tru Colours	-	-	-	-	-
Miscellaneous	5,100	785	5,885	-	-
Total Restricted	5,100	20,785	25,885	-	-
General Funds	27,366	17,505	14,480	-	30,391
General Funds Capital	8,185	-	2,046	-	6,139
Designated Funds (contingency)	3,000	-	-	-	3,000
Total unrestricted	38,551	17,505	16,526	-	39,530
	43,651	38,290	42,411	-	39,530

GATEWAY WHEELERS

REPORT AND FINANCIAL STATEMENTS

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Charity Name: Gateway Wheelers

Charity Number: 1084149

Registered Office and Operational Address

The Old Rectory, The Broadway, Houghton le Spring, DH4 4BB

Trustees

Frances Cook	Chairperson
Brian Milner BEM	Secretary
Martin Forester	Treasurer
Doug Swailes	
Katy Sunley	

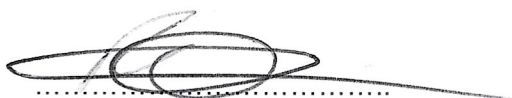
Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties

The Charity's bankers are Co-Operative Bank, 1 Balloon Street, Manchester M60 4EP.

The independent examiner is B.J. Straughan of B.J. Straughan and Co, Epworth House, 7 Lucy Street, Chester le Street, Co. Durham DH3 3UP.

On Behalf of the Trustees'



Gateway Wheelers

Independent Examiners Report for the year ended 31st December 2022

I report on the accounts of the Charity for the year ended 31st December 2022 which are set out on the attached pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to :

examine the accounts (under section 145 of the 2011 Act);

follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and

state whether particular matters have come to my attention.

Basis of independent examiner's statement

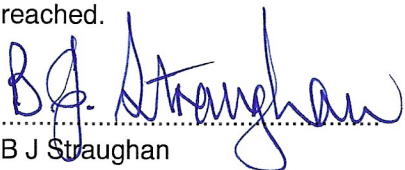
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Independent examiner's statement

In connection with my examination, no matter has come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



B J Straughan
B J Straughan and Co
Chartered Accountants

21st February 2024

Date

Epworth House
7 Lucy Street
Chester le Street
County Durham
DH3 3UP

Gateway Wheelers
Statement Of Financial Activities
for the year ended 31st December 2022

Incoming Resources	Restricted	Unrestricted	2022 Total	Restricted	Unrestricted	2021 Total
Investment Income	0	2	2	0	0	0
Coronavirus Job Retention Scheme	0	0	0	1,368	28,689	30,057
Other	0	0	0	0	300	300
Fund Raising and Donations	0	12,503	12,503	0	7,945	7,945
Grants (note 6)	20,785	5,000	25,785	7,480	1,899	9,379
Total Incoming Resources	20,785	17,505	38,290	8,848	38,833	47,681


Resources Expended On Charitable activities

Wages and Salaries	18,432	2,463	20,895	18,135	43,126	61,261
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Transport		0	0	17	0	17
Volunteer Expenses		0	0	0	0	0
Event Costs		1,245	1,245	0	48	48
Bike maintenance	333	177	510	3,060	565	3,625
Van Expenses	1,007	0	1,007	0	1,390	1,390
Management Fees		0	0	0	0	0
Professional Fees		839	839	0	750	750
Depreciation		2,046	2,046	0	2,729	2,729
Loss on sale of van		0	0	0	0	0
Grants repaid		0	0	0	0	0
Sundries			0	0	128	128
	25,885	16,526	42,411	29,280	55,976	85,256
Net Movement in Funds	-5,100	979	-4,121	-20,432	-17,143	-37,575
Total Funds Brought Forward	5,100	38,551	43,651	25,532	55,694	81,226
Transfers Between Funds	0	0	0	0	0	0
Total Funds Carried Forward	0	39,530	39,530	5,100	38,551	43,651

Gateway Wheelers
Balance Sheet as at 31st December 2022

	Notes	2022		2022		2021		2021	
		£	£	£	£	£	£	£	£
		Restricted	Unrestricted	Total	Restricted	Unrestricted	Total	Restricted	Total
Fixed Assets	3	0	6,142	6,142	0	8,189	8,189		
Current Assets									
Debtors and prepayments	4	-	467	467	-	382	382		
Cash at Bank		9,791	24,044	33,835	25,532	11,136	36,668		
Cash in hand		-	-	-	-	-	-		
		<u>9,791</u>	<u>24,511</u>	<u>34,302</u>	<u>25,532</u>	<u>11,518</u>	<u>37,050</u>		
Creditors falling due within one year	5	-	914	914	-	1,588	1,588		
Net Current Assets		9,791	23,597	33,388	25,532	9,930	35,462		
Net Assets		<u>9,791</u>	<u>29,739</u>	<u>39,530</u>	<u>25,532</u>	<u>18,119</u>	<u>43,651</u>		
Income Funds	6								
Restricted		-	-	-	-	-	-		5,100
Unrestricted		-	39,530	39,530	-	-	-		38,551
Designated Fund		-	-	-	-	-	-		43,651
			<u>39,530</u>	<u>39,530</u>					

Approved by the Board of Trustees on
and signed on its behalf by :-


.....
Trustee

Gateway Wheelers

Notes to the accounts for the year ended 31st December 2022

Note 1 Accounting Policies

Basis of preparation

- a) The accounts have been prepared in accordance with the Statement Of Recommended Practice: "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS102)" issued July 2014 and subsequently updated.

The charity constitutes a public benefit entity as defined by FRS102

- b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received. The value of services provided by volunteers has not been included.
- c) Grants in respect of capital expenditure are credited to a capital reserve account and are released to the Statement of Financial Activities in equal annual instalments over the expected useful life of the relevant assets. Grants of a revenue nature are credited to the Statement of Financial Activities during the period received.
- d) Resources expended including VAT are recognised in the period in which they are incurred.
- e) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the organisation
- f) Fixed assets - all fixed assets are depreciated over their expected life at 25% reducing balance
- g) The accounts have been prepared on the going concern basis and the trustees consider the charity will continue as a going concern for the foreseeable future.

Gateway Wheelers**Notes to the accounts for the year ended 31st December 2022****Note 2 Trustees and other Related Parties**

No Trustees were paid expenses during the year.

No related party transactions have occurred during the year ended 31st December 2022.

Note 3 Tangible Fixed AssetsAsset costs or valuation

	<u>Computers</u>	<u>Bikes</u>	<u>Vehicle</u>	<u>Cabin</u>	<u>Total</u>
B/fwd	2689	33571	8220	1500	45980
Additions	0	0	0	0	0
Disposals	0	0	0	0	0
Balance carried forward	2689	33571	8220	1500	45980

Accumulated depreciation and impairment provisions

	Reducing balance	Reducing balance	Reducing balance	Reducing balance	
Basis					
Rate	25%	25%	25%	25%	
B/fwd	2324	29328	4751	1388	35064
Charge for year	91	1061	867	28	2047
Disposal	0	0	0	0	0
Balance carried forward	2415	30389	5618	1416	37111

Net Book Value

2021	365	4243	3469	112	8189
2022	274	3182	2602	84	6142

Note 4 Debtors and PrepaymentsAnalysis of debtorsAmounts falling due within one year

	<u>2022</u>	<u>2021</u>
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Total	467	382

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	<u>2022</u>	<u>2021</u>
Other creditors	500	1138
Accruals	414	450
Pensions	0	0
Total	914	1588

Gateway Wheelers
Notes to the accounts for the year ended 31st December 2022

Note 6 Movement of Major Funds

	<u>As at 1st</u> <u>January</u> <u>2022</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>As At 31st</u> <u>December</u> <u>2022</u>
Big Lottery Fund	-	10,000	10,000	-	-
RISE Sport England Together Fund	-	10,000	10,000	-	-
Tru Colours	-	-	-	-	-
Miscellaneous	5,100	785	5,885	-	-
Total Restricted	5,100	20,785	25,885	-	-
General Funds	27,366	17,505	14,480	-	30,391
General Funds Capital	8,185	-	2,046	-	6,139
Designated Funds (contingency)	3,000	-	-	-	3,000
Total unrestricted	38,551	17,505	16,526	-	39,530
	43,651	38,290	42,411	-	39,530

GATEWAY WHEELERS

England & Wales - Charity number 1084149

Accounts

GATEWAY WHEELERS

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED
31ST DECEMBER 2021

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Trustees Report

The trustees' present their report for the Year Ended 31st December 2021.

Charity Name: Gateway Wheelers

Charity Number: 1084149

Registered Office and Operational Address

The Old Rectory, The Broadway, Houghton le Spring, DH4 4BB

Trustees

Frances Cook	Chairperson
Brian Milner BEM	Secretary
Martin Forester	Treasurer
Doug Swailes	
Katy Sunley	

Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties

The Charity's bankers are Co-Operative Bank, 1 Balloon Street, Manchester M60 4EP.

The independent examiner is B.J. Straughan of B.J. Straughan and Co, Epworth House, 7 Lucy Street, Chester le Street, Co. Durham DH3 3UP.

On Behalf of the Trustees'

.....

Gateway Wheelers
Independent Examiners Report for the year ended 31st December 2021

I report on the accounts of the Charity for the year ended 31st December 2021 which are set out on the attached pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to :

examine the accounts (under section 145 of the 2011 Act);

follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and

state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
B J Straughan
B J Straughan and Co
Chartered Accountants

.....
Date

Epworth House
7 Lucy Street
Chester le Street
County Durham
DH3 3UP

Gateway Wheelers
Statement Of Financial Activities
for the year ended 31st December 2021

<u>Incoming Resources</u>	Restricted	Unrestricted	2021 Total	Restricted	Unrestricted	2020 Total
Investment Income	0	0	0	0	24	24
Coronavirus Job Retention Scheme	1,368	28,689	30,057	0	23,107	23,107
Other	0	300	300	0	1,860	1,860
Fund Raising and Donations	0	7,945	7,945	0	8,952	8,952
Grants (note 6)	7,480	1,899	9,379	37,909	0	37,909
Total Incoming Resources	8,848	38,833	47,681	37,909	33,943	71,852
 <u>Resources Expended On Charitable activities</u>						
Wages and Salaries	18,135	43,127	61,262	25,754	30,770	56,524
Office Rent	4,026	6,453	10,479	4,284	4,284	8,568
Telephone	200	696	896	1,040	27	1,067
Training	0	0	0	0	0	0
Office Administration	3,842	91	3,933	3,304	348	3,652
Transport	17	0	17	26	0	26
Volunteer Expenses	0	0	0	48	0	48
Event Costs	0	48	48	80	82	162
Bike maintenance	3,060	565	3,625	404	756	1,160
Van Expenses	0	1,390	1,390	0	2,524	2,524
Management Fees	0	0	0	0	0	0
Professional Fees	0	750	750	0	0	0
Depreciation	0	2,729	2,729	0	3,638	3,638
Loss on sale of van	0	0	0	0	0	0
Grants repaid	0	0	0	0	0	0
Sundries	0	128	128	0	0	0
	29,280	55,977	85,257	34,940	42,429	77,369
 Net Movement in Funds	 -20,432	 -17,144	 -37,576	 2,969	 -8,486	 -5,517
Total Funds Brought Forward	25,532	55,694	81,226	22,563	64,180	86,743
Transfers Between Funds	0	0	0	0	0	0
Total Funds Carried Forward	5,100	38,550	43,650	25,532	55,694	81,226

Gateway Wheelers
Balance Sheet as at 31st December 2021

	<u>Notes</u>	<u>2021</u>	<u>2021</u>	<u>2021</u>	<u>2020</u>	<u>2020</u>	<u>2020</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
		Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Fixed Assets	3	0	8,189	8,189	0	10,916	10,916
Current Assets							
Debtors	4		382	382		361	361
Cash at Bank		5,100	31,531	36,631	25,532	45,213	70,745
Cash in hand		-	-	-	-	-	-
		<u>5,100</u>	<u>31,913</u>	<u>37,013</u>	<u>25,532</u>	<u>45,574</u>	<u>71,106</u>
Creditors falling due within one year	5	-	<u>1,552</u>	<u>1,552</u>	-	<u>796</u>	<u>796</u>
Net Current Assets		5,100	30,361	35,461	25,532	44,778	70,310
Net Assets		<u>5,100</u>	<u>38,550</u>	<u>43,650</u>	<u>25,532</u>	<u>55,694</u>	<u>81,226</u>
Income Funds							
Restricted	6			5,100			25,532
Unrestricted				38,550			55,694
Designated Fund				-			-
				<u>43,650</u>			<u>81,226</u>

Approved by the Board of Trustees on 09/11/21
and signed on its behalf by :-

.....
Trustee

Gateway Wheelers
Notes to the accounts for the year ended 31st December 2021

Note 1 Accounting Policies

Basis of preparation

- a) The accounts have been prepared in accordance with the Statement Of Recommended Practice: "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS102)" issued July 2014 and subsequently updated.

The charity constitutes a public benefit entity as defined by FRS102

- b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received. The value of services provided by volunteers has not been included.
- c) Grants in respect of capital expenditure are credited to a capital reserve account and are released to the Statement of Financial Activities in equal annual instalments over the expected useful life of the relevant assets. Grants of a revenue nature are credited to the Statement of Financial Activities during the period received.
- d) Resources expended including VAT are recognised in the period in which they are incurred.
- e) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the organisation
- f) Fixed assets - all fixed assets are depreciated over their expected life at 25% reducing balance
- g) The accounts have been prepared on the going concern basis and the trustees consider the charity will continue as a going concern for the foreseeable future.

Gateway Wheelers**Notes to the accounts for the year ended 31st December 2021****Note 2 Trustees and other Related Parties**

No Trustees were paid expenses during the year.

No related party transactions have occurred during the year ended 31st December 2021.

Note 3 Tangible Fixed AssetsAsset costs or valuation

	<u>Computers</u>	<u>Bikes</u>	<u>Vehicle</u>	<u>Cabin</u>	<u>Total</u>
B/fwd	2689	33571	8220	1500	45980
Additions	0	0	0	0	0
Disposals	0	0	0	0	0
Balance carried forward	2689	33571	8220	1500	45980

Accumulated depreciation and impairment provisions

	<u>Reducing balance</u>	<u>Reducing balance</u>	<u>Reducing balance</u>	<u>Reducing balance</u>	
Basis					
Rate	25%	25%	25%	25%	
B/fwd	2204	27914	3596	1350	35064
Charge for year	120	1414	1155	38	2727
Disposal	0	0	0	0	0
Balance carried forward	2324	29328	4751	1388	37791

Net Book Value

2020	485	5657	4624	150	10916
2021	365	4243	3469	112	8189

Note 4 Debtors and PrepaymentsAnalysis of debtorsAmounts falling due within one year

	<u>2021</u>	<u>2020</u>
Debtors	0	0
Prepayments	382	361
Total	382	361

Note 5 Creditors and AccrualsAnalysis of creditorsAmounts falling due within one year

	<u>2021</u>	<u>2020</u>
Other creditors	1138	382
Accruals	414	414
Pensions	0	0
Total	1552	796

Gateway Wheelers

Notes to the accounts for the year ended 31st December 2021

Note 6 Movement of Major Funds

	<u>As at 1st January 2021</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>As At 31st December 2021</u>
Big Lottery Fund	19,818	1,368	21,186	-	-
The Peoples' Millions	-	-	-	-	-
Tru Colours	-	7,480	7,480	-	-
Miscellaneous	5,714	-	614	-	5,100
Total Restricted	25,532	8,848	29,280	-	5,100
General Funds	41,780	38,833	53,248	-	27,365
General Funds Capital	10,914	-	2,729	-	8,185
Designated Funds (contingency)	3,000	-	-	-	3,000
Total unrestricted	55,694	38,833	55,977	-	38,550
	<u>81,226</u>	<u>47,681</u>	<u>85,257</u>	<u>-</u>	<u>43,650</u>

Gateway Wheelers

Trustees Annual Report 1st January - 31st December 2021



© Gemma Lovett-Hume Photography 2012

Gateway Wheelers 2021

Our Mission is to inspire people with disabilities to enjoy cycling with their families and friends.

In planning activities for the year, the trustees kept in mind the Charity Commission's guidance on public benefit. The focus of the activities remains enabling all people with disabilities to enjoy cycling and provide the necessary support to take part. This benefits people by developing their self-confidence and social skills as well as being a healthy activity. Gateway Wheelers welcomes everyone regardless of faith, gender or personal circumstances and this non-judgemental philosophy allows and encourages people to thrive.

Staff, Volunteers, Members

Staff

Gateway Wheelers currently has one members of staff, the Workshop Project Officer – Sara Bateman.

Trustees

Chair	Frances Cook
Vice chair	Brian Milner BEM
Treasurer	Martin Forester
	Doug Swailes
	Katy Sunley

Committee Members

Frances Cook

Paul Tyson

Brian Milner BEM

Martin Forester

Ted Sunley

Doug Swailes

Katy Sunley

Janice Forester

Structure, Governance & Management

Gateway Wheelers is an association of 283 members whose governing document is a constitution registered with the Charity Commission on 26th February 2000 and amended on 3rd May 2003 and 23rd March 2006. The Committee as charity trustees have control of its funds. When complete the Committee must consist of at least 3 and not more than 12 people, all of whom must be members but not paid employees. One third of the elected Committee members must retire at each AGM but may stand for re-election. The Chair and Committee members are elected at the AGM. Further details can be found in the Constitution. All trustees give their time voluntarily and receive no remuneration or other benefits.

There is a Child Protection and Vulnerable Adults Policy in place. DBS checks are carried out prior to commencement of employment, volunteering, or trusteeship.

Gateway Wheelers is a local group of Mencap which provides help and support to the organisation.

Volunteers

Gateway Wheelers has 13 volunteers and without their valuable contribution of time, enthusiasm, and expertise we would not have been able to achieve so much.

Training

Training was suspended in 2021 due to the Covid pandemic.

Members

Gateway Wheelers has 283 members.

Cycles and Sites

Cycles

In 2021 Gateway Wheelers had two cycling sites with containers at:

- Rectory Park, Houghton-le-Spring
- The Eastbourne Sports Complex, Darlington

Houghton-le-Spring Site

Volunteers

Total volunteer hours 183

Rides

Due to Covid restrictions in 2021 our cycling sessions started again in June 2021

Every Monday, Wednesday, and Friday several cycling sessions took place. This has resulted in 75 cycling sessions, a total of 175 participants taking part, with 95 unique participants.

Our once-a-month Sunday cycling sessions were suspended with only a trial cycling session taking place in November, This allowed our Sunday volunteers to practice our sessions with selected participants and Covid procedures.

Darlington Site

Volunteers

Total volunteer hours 0

Rides

Our once-a-month Sunday cycling sessions in Darlington were suspended in 2021 due to the Covid pandemic.

Policies and Practices

Insurance

- Public Liability
- Products Liability
- Employer's Liability
- Personal Accident
- Contents Equipment
- Money Insurance

Policies and Practices

- Constitution
- Safeguarding and child protection policy
- Vulnerable adults' policy
- Health and safety policy
- Risk assessments
- Equal opportunities form
- Complaints procedure
- Reserves policy
- Operating procedure
- Volunteer guidelines

- Environmental policy
- Lost child policy
- Emergency procedures
- Grievance procedure
- Accident Policy
- Behaviour management policy
- Bullying policy
- Off site rides policy
- Whistle blowing policy
- Volunteer support

Monitoring

- Event sheets
- Equal Opportunities Form

Additional Events, Activities and Achievements

Events

Unfortunately due to the Covid pandemic no events were attended in 2021.

Activities and Achievements

Due to the Covid pandemic our weekday cycling sessions restarted under restrictions in June 2021. A decision was made to suspend all Sunday rides at both site due to Covid and the health safety of our volunteers who run these sessions.

Marketing and communications 2021

Website and social media

The website is linked to our social media which is used to keep people up to date with activities and events.

Networking and linking with similar organisations

We continued to link with relevant organisations.

Gateway Wheelers

2022 / 2023

Staff, Volunteers, Members

Staff

To ensure funding is in place to continue current staffing.

Committee Members

To expand the committee and develop current members.

Volunteers

To continue to recruit, support and provide training to volunteers.

Members

To expand the number of organisations that uses the cycles and the total number of members.

Cycles, Sites and Equipment

Gateway Wheelers will continue to develop our new site with office, cycling and workshop facilities all in one place to help us with becoming more financially sustainable.

GATEWAY WHEELERS

England & Wales - Charity number 1084149

Accounts

Gateway Wheelers
Registered Charity 1084149

The Old Rectory
The Broadway
Houghton-le-Spring
DH4 4BB

Tel 0791 3905422
email officegatewaywheelers@yahoo.co.uk
www.gatewaywheelers.org.uk

Gateway Wheelers

Trustees Annual Report 1st January - 31st December 2020



Gateway Wheelers 2020

Our Mission is to inspire people with disabilities to enjoy cycling with their families and friends.

In planning activities for the year, the trustees kept in mind the Charity Commission's guidance on public benefit. The focus of the activities remains enabling all people with disabilities to enjoy cycling and provide the necessary support to take part. This benefits people by developing their self-confidence and social skills as well as being a healthy activity. Gateway Wheelers welcomes everyone regardless of faith, gender or personal circumstances and this non-judgemental philosophy allows and encourages people to thrive.

Staff, Volunteers, Members

Staff

Gateway Wheelers currently has four members of staff. The Development Officer - Sarah Young to whom the trustees delegate the day-to-day management of the charity, the Workshop Project Officer – Sara Bateman, the Project Officer – Jordan Matthews and the Admin Assistant - Anthony Beach.

Trustees

Chair	Frances Cook
Vice chair	Brian Milner BEM
Treasurer	Martin Forester
	Doug Swailes
	Katy Sunley

Committee Members

Frances Cook	Paul Tyson	Brian Milner BEM
Martin Forester	Ted Sunley	Doug Swailes
Katy Sunley		Janice Forester

Structure, Governance & Management

Gateway Wheelers is an association of 188 members whose governing document is a constitution registered with the Charity Commission on 26th February 2000 and amended on 3rd May 2003 and 23rd March 2006. The Committee as charity trustees have control of its funds. When complete the Committee must consist of at least 3 and not more than 12 people, all of whom must be members but not paid employees. One third of the elected Committee members must retire at each AGM but may stand for re-election. The Chair and Committee members are elected at the AGM. Further details can be found in the Constitution. All trustees give their time voluntarily and receive no remuneration or other benefits.

There is a Child Protection and Vulnerable Adults Policy in place. DBS checks are carried out prior to commencement of employment, volunteering or trusteeship.

Gateway Wheelers is a local group of Mencap which provides help and support to the organisation.

Volunteers

Gateway Wheelers has 17 volunteers and without their valuable contribution of time, enthusiasm and expertise we would not have been able to achieve so much.

Training

Training was suspended in 2020 due to the Covid pandemic.

Members

Gateway Wheelers has 188 members.

Cycles and Sites

Cycles

In 2020 Gateway Wheelers had two cycling sites with containers at:

- Rectory Park, Houghton-le-Spring
- The Eastbourne Sports Complex, Darlington

Houghton-le-Spring Site

Volunteers

Total volunteer hours 173

Rides

Every Monday, Wednesday and Friday and once a month on a Sunday afternoon. 39 rides in total with 38 riders.

Darlington Site

Volunteers

Total volunteer hours 10

Rides

Holds rides one Sunday per month. Darlington held 2 rides throughout 2020 with 10 riders.

Policies and Practices

Insurance

Public Liability
Products Liability
Employer's Liability
Personal Accident
Contents Equipment
Money Insurance

Policies and Practices

Constitution
Safeguarding and child protection policy
Vulnerable adults policy
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Accident Policy
Behaviour management policy
Bullying policy
Off site rides policy
Whistle blowing policy
Volunteer support

Monitoring

Event sheets
Equal Opportunities Form

Additional Events, Activities and Achievements

Events

Unfortunately due to the Covid pandemic no events were attended in 2020.

Activities and Achievements

Regular weekday and Sunday rides were held only from January – March at both sites due to the Covid pandemic.

Marketing and communications 2020

Website and social media

The website is linked to our social media which is used to keep people up to date with activities and events.

Networking and linking with similar organisations

We continued to link with relevant organisations.

Gateway Wheelers

2021 / 2022

Staff, Volunteers, Members

Staff

To ensure funding is in place to continue current staffing.

Committee Members

To expand the committee and develop current members.

Volunteers

To continue to recruit, support and provide training to volunteers.

Members

To expand the number of organisations that uses the cycles and the total number of members.

Cycles, Sites and Equipment

Gateway Wheelers will continue to develop our new site with office, cycling and workshop facilities all in one place to help us with becoming more financially sustainable.

GATEWAY WHEELERS

REPORT AND FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31ST DECEMBER 2020**

Gateway Wheelers

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Financial Statements for the year ended 31st December 2020
Trustees Report

The trustees' present their report for the Year Ended 31st December 2020.

Charity Name: Gateway Wheelers

Charity Number: 1084149

Registered Office and Operational Address

The Old Rectory, The Broadway, Houghton le Spring, DH4 4BB

Trustees

Frances Cook	Chairperson
Brian Milner BEM	Secretary
Martin Forester	Treasurer
Doug Swailes	
Katy Sunley	

Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties

The Charity's bankers are Co-Operative Bank, 1 Balloon Street, Manchester M60 4EP.

The independent examiner is B.J. Straughan of B.J. Straughan and Co, Epworth House, 7 Lucy Street, Chester le Street, Co. Durham DH3 3UP.

On Behalf of the Trustees'


.....

Gateway Wheelers

Independent Examiners Report for the year ended 31st December 2020

I report on the accounts of the Charity for the year ended 31st December 2020 which are set out on the attached pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to :

- examine the accounts (under section 145 of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

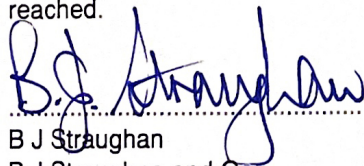
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

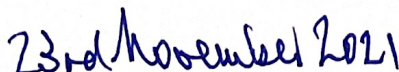
In connection with my examination, no matter has come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



B J Straughan
B J Straughan and Co
Chartered Accountants



Date

Epworth House
7 Lucy Street
Chester le Street
County Durham
DH3 3UP

Gateway Wheelers
Statement Of Financial Activities
for the year ended 31st December 2020

<u>Incoming Resources</u>	2020			2018		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Investment Income		24	24	0	41	41
Corona Virus Job Retention Scheme		23,107	23,107	0	0	0
Other		1,860	1,860	0	42	42
Fund Raising and Donations		8,952	8,952	0	10,694	10,694
Grants (note 6)	37,909		37,909	61,546	0	61,546
Total Incoming Resources	37,909	33,943	71,852	61,546	10,777	72,323
 <u>Resources Expended On Charitable activities</u>						
Wages and Salaries	25,754	30,770	56,524	41,316	3,567	44,883
Office Rent	4,284	4,284	8,568	9,794	3,271	13,065
Telephone	1,040	27	1,067	1,051	0	1,051
Training	0	0	0	436	0	436
Office Administration	3,304	348	3,652	3,039	456	3,495
Transport	26	0	26	0	0	0
Volunteer Expenses	48	0	48	54	0	54
Event Costs	80	82	162	6,135	2,217	8,352
Bike and bike maintenance	404	756	1,160	1,132	1,072	2,204
Van Expenses	0	2,524	2,524	2,240	0	2,240
Management Fees	0		0	0	0	0
Professional Fees	0		0	468	0	468
Depreciation	0	3,638	3,638	0	4,851	4,851
Loss on sale of van	0		0	0	50	50
Grants repaid	0		0	0	0	0
Sundries	0		0	0	310	310
	34,940	42,429	77,369	65,665	15,793	81,458
Net Movement in Funds	2,969	-8,486	-5,517	-4,119	-5,016	-9,135
Total Funds Brought Forward	22,563	64,180	86,743	26,682	69,196	95,878
Transfers Between Funds	0	0	0	0	0	0
Total Funds Carried Forward	25,532	55,694	81,226	22,563	64,180	86,742

Gateway Wheelers

Notes to the accounts for the year ended 31st December 2020

Note 1 Accounting Policies

Basis of preparation

- a) The accounts have been prepared in accordance with the Statement Of Recommended Practice: " Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS102)" issued July 2014 and subsequently updated.

The charity constitutes a public benefit entity as defined by FRS102

- b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received. The value of services provided by volunteers has not been included.
- c) Grants in respect of capital expenditure are credited to a capital reserve account and are released to the Statement of Financial Activities in equal annual instalments over the expected useful life of the relevant assets. Grants of a revenue nature are credited to the Statement of Financial Activities during the period received.
- d) Resources expended including VAT are recognised in the period in which they are incurred.
- e) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the organisation
- f) Fixed assets - all fixed assets are depreciated over their expected life at 25% reducing balance
- g) The accounts have been prepared on the going concern basis and the trustees consider the charity will continue as a going concern for the foreseeable future.

Gateway Wheelers**Notes to the accounts for the year ended 31st December 2020****Note 2 Trustees and other Related Parties**

No Trustees were paid expenses during the year.

No related party transactions have occurred during the year ended 31st December 2020.

Note 3 Tangible Fixed AssetsAsset costs or valuation

	<u>Computers</u>	<u>Bikes</u>	<u>Vehicle</u>	<u>Cabin</u>	<u>Total</u>
B/fwd	2689	33571	8220	1500	45980
Additions	0	0	0	0	0
Disposals	0	0	0	0	0
Balance carried forward	2689	33571	8220	1500	45980

Accumulated depreciation and impairment provisions

	<u>Reducing balance</u>	<u>Reducing balance</u>	<u>Reducing balance</u>	<u>Reducing balance</u>	
Basis					
Rate	25%	25%	25%	25%	
B/fwd	2043	26029	2055	1300	31427
Charge for year	161	1885	1541	50	3637
Disposal	0	0	0	0	0
Balance carried forward	2204	27914	3596	1350	35064

Net Book Value

2019	646	7542	6165	200	14553
2020	485	5657	4624	150	10916

Note 4 Debtors and PrepaymentsAnalysis of debtorsAmounts falling due within one year

	<u>2020</u>	<u>2019</u>
Debtors	0	0
Prepayments	361	346
Total	361	346

Note 5 Creditors and AccrualsAnalysis of creditorsAmounts falling due within one year

	<u>2020</u>	<u>2019</u>
Other creditors	382	531
Accruals	414	414
Pensions	0	0
Total	796	945

Gateway Wheelers
Notes to the accounts for the year ended 31st December 2020

Note 6 Movement of Major Funds

	<u>As at 1st January 2020</u>	Income	Expenditure	Transfers	As At 31st December 2020
Big Lottery Fund	20,990	31,909	33,081	-	19,818
The Peoples' Millions	-	-	-	-	-
Miscellaneous	1,573	6,000	1,859	-	5,714
Total Restricted	22,563	37,909	34,940	-	25,532
General Funds	46,628	33,943	38,791	-	41,780
General Funds Capital	14,552	-	3,638	-	10,914
Designated Funds (contingency)	3,000	-	-	-	3,000
Total unrestricted	64,180	33,943	42,429	-	55,694
	<u>86,743</u>	<u>71,852</u>	<u>77,369</u>	<u>-</u>	<u>81,226</u>

GATEWAY WHEELERS

REPORT AND FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31ST DECEMBER 2020**

Gateway Wheelers

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The trustees' present their report for the Year Ended 31st December 2020.

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Charity Number: 1084149

Registered Office and Operational Address

The Old Rectory, The Broadway, Houghton le Spring, DH4 4BB

Trustees

Frances Cook	Chairperson
Brian Milner BEM	Secretary
Martin Forester	Treasurer
Doug Swailes	
Katy Sunley	

Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties

The Charity's bankers are Co-Operative Bank, 1 Balloon Street, Manchester M60 4EP.

The independent examiner is B.J. Straughan of B.J. Straughan and Co, Epworth House, 7 Lucy Street, Chester le Street, Co. Durham DH3 3UP.

On Behalf of the Trustees'


.....

Gateway Wheelers

Independent Examiners Report for the year ended 31st December 2020

I report on the accounts of the Charity for the year ended 31st December 2020 which are set out on the attached pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to :

- examine the accounts (under section 145 of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

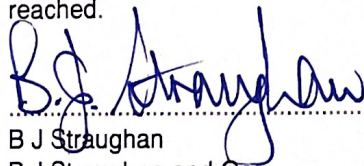
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

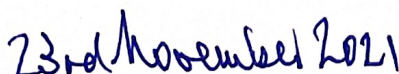
In connection with my examination, no matter has come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



B J Straughan
B J Straughan and Co
Chartered Accountants



Date

Epworth House
7 Lucy Street
Chester le Street
County Durham
DH3 3UP

Gateway Wheelers
Statement Of Financial Activities
for the year ended 31st December 2020

<u>Incoming Resources</u>	2020			2018		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Investment Income		24	24	0	41	41
Corona Virus Job Retention Scheme		23,107	23,107	0	0	0
Other		1,860	1,860	0	42	42
Fund Raising and Donations		8,952	8,952	0	10,694	10,694
Grants (note 6)	37,909		37,909	61,546	0	61,546
Total Incoming Resources	37,909	33,943	71,852	61,546	10,777	72,323
 <u>Resources Expended On Charitable activities</u>						
Wages and Salaries	25,754	30,770	56,524	41,316	3,567	44,883
Office Rent	4,284	4,284	8,568	9,794	3,271	13,065
Telephone	1,040	27	1,067	1,051	0	1,051
Training	0	0	0	436	0	436
Office Administration	3,304	348	3,652	3,039	456	3,495
Transport	26	0	26	0	0	0
Volunteer Expenses	48	0	48	54	0	54
Event Costs	80	82	162	6,135	2,217	8,352
Bike and bike maintenance	404	756	1,160	1,132	1,072	2,204
Van Expenses	0	2,524	2,524	2,240	0	2,240
Management Fees	0		0	0	0	0
Professional Fees	0		0	468	0	468
Depreciation	0	3,638	3,638	0	4,851	4,851
Loss on sale of van	0		0	0	50	50
Grants repaid	0		0	0	0	0
Sundries	0		0	0	310	310
	34,940	42,429	77,369	65,665	15,793	81,458
Net Movement in Funds	2,969	-8,486	-5,517	-4,119	-5,016	-9,135
Total Funds Brought Forward	22,563	64,180	86,743	26,682	69,196	95,878
Transfers Between Funds	0	0	0	0	0	0
Total Funds Carried Forward	25,532	55,694	81,226	22,563	64,180	86,742

Gateway Wheelers

Notes to the accounts for the year ended 31st December 2020

Note 1 Accounting Policies

Basis of preparation

- a) The accounts have been prepared in accordance with the Statement Of Recommended Practice: " Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS102)" issued July 2014 and subsequently updated.

The charity constitutes a public benefit entity as defined by FRS102

- b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received. The value of services provided by volunteers has not been included.
- c) Grants in respect of capital expenditure are credited to a capital reserve account and are released to the Statement of Financial Activities in equal annual instalments over the expected useful life of the relevant assets. Grants of a revenue nature are credited to the Statement of Financial Activities during the period received.
- d) Resources expended including VAT are recognised in the period in which they are incurred.
- e) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the organisation
- f) Fixed assets - all fixed assets are depreciated over their expected life at 25% reducing balance
- g) The accounts have been prepared on the going concern basis and the trustees consider the charity will continue as a going concern for the foreseeable future.

Gateway Wheelers**Notes to the accounts for the year ended 31st December 2020****Note 2 Trustees and other Related Parties**

No Trustees were paid expenses during the year.

No related party transactions have occurred during the year ended 31st December 2020.

Note 3 Tangible Fixed AssetsAsset costs or valuation

	<u>Computers</u>	<u>Bikes</u>	<u>Vehicle</u>	<u>Cabin</u>	<u>Total</u>
B/fwd	2689	33571	8220	1500	45980
Additions	0	0	0	0	0
Disposals	0	0	0	0	0
Balance carried forward	2689	33571	8220	1500	45980

Accumulated depreciation and impairment provisions

	<u>Reducing balance</u>	<u>Reducing balance</u>	<u>Reducing balance</u>	<u>Reducing balance</u>	
Basis					
Rate	25%	25%	25%	25%	
B/fwd	2043	26029	2055	1300	31427
Charge for year	161	1885	1541	50	3637
Disposal	0	0	0	0	0
Balance carried forward	2204	27914	3596	1350	35064

Net Book Value

2019	646	7542	6165	200	14553
2020	485	5657	4624	150	10916

Note 4 Debtors and PrepaymentsAnalysis of debtorsAmounts falling due within one year

	<u>2020</u>	<u>2019</u>
Debtors	0	0
Prepayments	361	346
Total	361	346

Note 5 Creditors and AccrualsAnalysis of creditorsAmounts falling due within one year

	<u>2020</u>	<u>2019</u>
Other creditors	382	531
Accruals	414	414
Pensions	0	0
Total	796	945

Gateway Wheelers
Notes to the accounts for the year ended 31st December 2020

Note 6 Movement of Major Funds

	<u>As at 1st January 2020</u>	Income	Expenditure	Transfers	As At 31st December 2020
Big Lottery Fund	20,990	31,909	33,081	-	19,818
The Peoples' Millions	-	-	-	-	-
Miscellaneous	1,573	6,000	1,859	-	5,714
Total Restricted	22,563	37,909	34,940	-	25,532
General Funds	46,628	33,943	38,791	-	41,780
General Funds Capital	14,552	-	3,638	-	10,914
Designated Funds (contingency)	3,000	-	-	-	3,000
Total unrestricted	64,180	33,943	42,429	-	55,694
	<u>86,743</u>	<u>71,852</u>	<u>77,369</u>	<u>-</u>	<u>81,226</u>