

ANNUAL GENERAL MEETING – 30 March 2023 at 6:00 pm

Trevor welcomed all who attended

Attendees:

Trevor Workman, Keith Quiney, Claire Vaughan, Margaret Twiss, Pam Dexter
Mike Robins, Adrian Allen, Jayne Cadbury, Dale Brusby, Bill Rice, Nick Folidis, Ken
Harris, Linda Barrett, Ray Barrett

Trevor then led a tribute to and in memory of Linda Curry who was a longstanding craft person, a supporter and encourager of FoBC since the organisation was formed in 1977. He offered deep condolences to Linda's husband Bob and to her wider family. Linda is sorely missed and we owe her a massive debt of gratitude.

STATUS OF ORGANISATION:

FoBC is a Statutory body being a Limited Company and a Registered Charity;

Obligation to manage the organisation formally with clear records of meetings and formal statutory reports;

Purpose of the Annual General Meeting:

- to receive and approve accounts;
- to appoint Trustees to the Board;
- to review events of past year;
- acknowledge with gratitude all that has been done in support of the organisation recognising the persons concerned;
- report of future plans;

Papers circulated:

- AGENDA for this meeting;
- Minutes of last meeting – 17 March 2022;
- Financial Report – 2022;

1. Apologies for absence

John Smith, Nigel Cadbury, Chris Chatfield, Corrina Burge, Barbara Panvel, Roger Cadbury, Rachel Andrews, Rita and Brian Gardner, Duncan and Catherine Cadbury, Joy Workman, Russ Kelsall, Sandra Haynes, Elizabeth Ewers

2. Annual General Meeting 2022 (17 March 2022)

2.1 Minutes of last meeting held on 17 March 2022:
Circulated to all members;

APPROVAL of Minutes as true record

Proposer: Adrian Allen

Seconder: Claire Vaughan

2.2 Matters arising:

There were no matters arising

3. REPORTS FROM OFFICERS:

1. Carillonneurs Report:
2. Membership Secretary's Report:
3. Finance Director's Report. (Annual Accounts):
4. Visitor Centre – Team Report:

3.1 Carillonneur Report:

PLAYING ACTIVITY over the year:

Routine activities: 2022

Gradual return to normality after Covid has continued:

Weekly recitals on the carillon: Saturdays at 12 noon and 3:00pm

Local commemorations and celebrations;

Weddings as requested from various sources;

Summary of themed recitals 2022:

Christian Festivals;

Patron Saints Days;

National Commemorations;

Historic occasions including 'Heritage Open Day';

Royal Anniversaries;

Composers anniversaries;

Seasonal Celebrations;

'Carols on the Green' and New Year celebration;

Popular performers / Composers;

Local events;

Themed recitals 2022 (1 of 2) :

New Years Eve at Midnight	01.January
Valentines Day	12th February
Celebrating St. David's Day	05th March
Celebrating St. Patricks Day	19th March
St Andrew's Day	3rd December

Recitals 2022 (2 of 2)

Themed recitals: National Commemorations

Musical Meditation for Good Friday	15th April
Victory in Europe (8th May 1945)	6th May
Songs from the Shows (Charlotte)	28th May
Songs of Love	1st July
ABBA, Beatles, Carpenters	3rd September

Guest Carillon Recitals:

There were four visiting players

Michael Boyd	(Satley)	2nd July 2022
Caroline Sharpe	(Loughborough)	13th August 2022
Jonathan Bradley	(Newcastle upon Tyne)	1st October 2022
Scott Orr	(Old Bond Street)	4th October 2022

Charlotte recitals:

Participated in the regular Saturday playing rota throughout the year;

Plus formal themed recitals including:

‘Songs from the shows’: 28 May 2022;

‘Songs of love’: 01 July 2022

Played together on numerous occasions!

Trevor added that he was very grateful to Charlotte for the support she gives.

SIGNIFICANT EVENTS:

We have close links with Bournville Village Primary School who were involved in 3 events.

1. Intergenerational Concert on 10th November 2022 which was sold out.
2. Children's Music Composition Project in July 2022 where pupils worked with a local composer creating music for the carillon which was played later at a concert.
3. Ghanaian Chocolate Festival 9–10th July. This was disrupted because of covid.

Songs of Praise

BBC television recorded “Songs of Praise here in Bournville. However the date it was supposed to be aired fell in the period after the death of Her Majesty Queen Elizabeth 11. It is not known whether there are plans to show it at a later date.

George Cadbury Centenary concert.

This was arranged after a question at last years AGM when Ray Barrett asked whether we had any plans to mark this occasion.

BVT had no plans so Ray and Pam Dexter arranged a special concert where 4 members of the Cadbury family spoke about the legacies George left. Each person was gifted a bar of chocolate made by James Cadbury the great great grandson of George Cadbury.

Ukraine Support

Dedicated recitals given on 3 separate occasions:

5 March 2022

3 September 2022:

World Carillon Federation initiative 680 carillons (supported by Carillonneurs in Ukraine and Russia)

25 February 2023

We were delighted to welcome Ukrainian visitors to the Carillon.

Events in honour of HM Queen Elizabeth 11

Events of great joy and deep sorrow

Celebration:

Her official 96th birthday: 23rd April 2022

Her Platinum Jubilee: 15th July 2022

Mourning:

Tolling a tribute on her passing: 8th September 2022

SIGNIFICANT ACHIEVEMENTS:

Carillon Music library:

Preservation and digitisation of Clifford Ball music manuscripts; many volumes of music: unique to Bournville handwritten during Clifford Ball's period as Carillonneur (1924 – 1965)

Compositions and arrangements much sort after in the 'Carillon world'

Deeply indebted to Rob Pinnock for sharing this massive important project with me. A painstaking 'endless task'!

'GEORGE CADBURY CARILLON SCHOOL'

The Coach House

TEACHING:

Potentially 3 enthusiastic students: continuous fluctuation – 2 have moved away;

Currently one active local student:

Good musician, composer, very committed, making good progress;
Practises every day, expanding repertoire and developing skills;
Plays the carillon most Saturdays!

Another talented professional musician:
has shown great interest
wider interest in campanology;
must be pursued;

Encouraging progress – ongoing process.

WEBSITE: bournvillecarillon.co.uk

Carillon website update: www.bournvillecarillon.co.uk
very informative

further development needed
site is kept up to date with all activities;
linked to Social Media / Facebook page;
is available for all to see including the carillon fraternity abroad;

Gratitude to Keith Quiney, Jonathan Workman and Ray Barrett

Carillon improvements and renovations:

Scheduled work:

Structural repairs (phase 2):

Work funded by BVT;
Order NOT YET placed with John Taylor Bell Foundry;
Work scheduled for completion in August 2023;

Clavier/ keyboard renovation:

Work funded by FoBC;
Order placed with John Taylor Bell Foundry;
Work scheduled for completion in August 2023;

CARILLON WILL NOT BE ACCESSIBLE OR PLAYABLE FOR 6 to 8 WEEKS

PEOPLE TO THANK!

Charlotte Barber	Arthur Casey (and Peter)	Pam Dexter
Dale Brusby	Keith Quiney	Bill Rice Jonathan Workman
Sandra Haynes	Ray Barrett	Claire Vaughan

ALL BOARD DIRECTORS/TRUSTEES/VOLUNTEERS/CRAFTS PEOPLE

DIRECTORS: Currently serving:

BVT Nomination: Nigel Cadbury (BVT Trustee representative)

BVT by role designation: Trevor Workman (Carillonneur)
Arthur Casey (Maintenance Engineer)

Appointed by Carillonneur: Charlotte Barber (Assistant Carillonneur)

Appointed by FoBC:

Pam Dexter Keith Quiney Bill Rice
Claire Vaughan Joy Workman Dale Brusby

VOLUNTEERS:

Pam Dexter Dale Brusby Ray Barrett Colin Simpkins
Sandra Haynes Jill Connolly Heather Duffy Debbie Bray
Nick Folidis Mike Robins: recently retired

CRAFTS PEOPLE:

Linda Barrett Sarah Cage Jackie Jordan Russ Kelsall
Jade Larkin Michael Lea Carol Lewis Carol Meredith
Lorna Morgan Hannah Noble Carol Smith Milan Topalovic
John Wells

TOUR GUIDES:

Ken Harris Ray Barrett Mike Jones

FoBC / BVT liaison:

The Board have continued to receive support from BVT who have provided assistance and offered the benefit of experience in a range of areas including: Providing access to expertise, records, systems, personnel, facilities and other resources. This has saved FoBC hours of work and time in the process of ensuring our compliance with many standards and regulations, by ‘fast-tracking’ putting all ‘ticks in relevant boxes’;

We are grateful to all concerned in providing valued assistance.

AND FINALLY:

PRESIDENT: JAYNE CADBURY MBE for ALL her positive support

FORTHCOMING EVENTS:

EVENTS LEAFLET:

Second edition is now available from the Visitor Centre and is published on the website/Facebook;

Updated editions will be circulated as the year progresses;

There will be some visiting players this year – details to be published on the Carillon website, on Facebook and in the Visitor Centre

3.2. Membership Secretary report – Pam Dexter

MEMBERSHIP STATISTICS Categories of Membership		
Category	March 2022	March 2023
Joint Life	25	24
Life	33	33
Corporate	1	1
Individual	25	26
Family	5	7
Honorary	3	3
TOTAL	92 (-2)	96 (+4)

Pam reported that membership numbers are fairly static.

Over the last few years we talked about reviewing membership. This year we hope to convene a small working party to discuss the issue and see if we can move forward.

Treasurers Report

TREASURERS REPORT

FINANCIAL YEAR:

1ST JANUARY

31 DECEMBER 2022

COMPANY NO: 045 14058 FRIENDS OF BOURNVILLE CARILLON LIMITED Registered Charity No. 1084093 Income and Expenditure Account for 12 months to 31st December 2022					
INCOME	2022	2021	EXPENDITURE	2022	2021
General Fund:	£	£		£	£
Visitor Centre Sales	33,102	24,511	Purchases	23,445	16,848
Tours	758	182	Administration	2,227	1,357
			Insurance	620	570
			Maintenance	218	228
			Other		78
	33,860	24,673		26,510	19,081
OTHER:					
Donations - General	430	12,499	Recital Fees	507	200
Membership	690	1,180			
Bank Interest	153	3			
Concerts	2,854			1,040	
	4,127	13,682		1,347	200
	37,987	38,335		28,057	19,281
Coach House:					
Coach House Donations	4,682	528	Rent/Rates	3,800	3,361
Bursary Income	365		Running Cost	2,592	2,188
Carillon School Donation	200		Maintenance	67	2,805
	5,247	528		6,459	8,352
Bursary Fund			Lessons & Practice	365	
Total Income	43,234	38,863	Total Expenditure	34,881	27,833
			Surplus	8,353	11,230
	43,234	38,863		43,234	38,863
Balance Sheet as at December 2022					
FUNDS	2022	2021	ASSETS	2022	2021
	£	£		£	£
Reserves of:			Equipment	0.00	0.00
General Fund	6,931	19,054	Bank Accounts & Cash in Hand	61,761	53,407
Coach House	(1,312)	(7,834)			
Bursary Fund	(365)	0			
	61,761	53,407		61,761	53,407
FUND BALANCES					
General	36,225	26,506			
Bursary Fund	2,635				
Other Reserves	23,901	26,901			
	61,761	53,407			

X

Looking first at income, Visitor Centre sales at £33,102, were up £8,600 on 2022 which is a brilliant achievement, mainly through Pam's sterling efforts. Sales were quite strong throughout the year. Tours were also up on 2022.

On the expenditure side, purchases for the Rest House were higher than 2022 at £23,445, administration expenses were higher at £2,227, Insurance cost of £620 were slightly higher than 2022, and maintenance costs similar.

Donations were modest at £430, membership subscriptions at £690 were lower than 2022 and £153 came in bank interest.

The concerts that were held produced a surplus of £1,800.

(Recital fees over the year came in at £507.)

Coach House income has come from donations both for general use and the Carillon School specifically, plus a transfer from the Bursary Fund which was put in place during the year for aspiring students.

Coach House expenditure was £3,800 for rent, we are not paying for rates now. Running costs were £2,592 and maintenance £67 and the Bursary fund of £3,000 was reduced by £365 transfer to the Coach House Fund.

Overall we achieved a surplus of £8,353.

At the end of the year we had £61,761 in the reserves of which £30,000 will be earmarked for the refurbishment of the Clavier.

The accounts were approved

Proposer: Bill Rice Secoder: Ray Barrett

The accounts are now with the examiner.

3.4. VISITOR CENTRE REPORT: Pam Dexter

Pam spoke about a tsunami of activity in The Rest House.

A new 'till' a POS (Point of Sale) has been purchased. This is a computer which has great capacity for generating many different reports. It does rely on items for sale being barcoded so every item sold in the Visitor Centre is now barcoded. This entailed a tremendous amount of work and Pam thanked Nick, and all the crafters for their work.

A working party met to discuss how we can improve the WiFi in The Rest House. In this day and age it is impossible to run an efficient business without reliable WiFi. Our aim to is install a physical line but this will take time. In the short term we have installed another router which is, thus far successful in improving reliability. Our plans last year to upgrade the notice boards in The Visitor Centre have been postponed. The upgrading of the financial system seemed the priority.

Damp in the Visitor Centre reported 3 years ago has now been investigated by BVT and we have assurance that work will take place this year to remedy the situation. Once the walls have dried out they will be repainted, hopefully during January when we are closed. A project to improve the lighting in The Visitor Centre is taking shape. This initiative is being led by our patron Jayne Cadbury. A survey has been undertaken by Benedict Cadbury and exciting plans are being developed. Lots has been achieved in the last year and we have lots planned for the year ahead to keep us moving forward. Thanks to all the wonderful crafters and volunteers who have worked through these HUGE changes and been so supportive.

Pam also acknowledged the generous support we receive from Andrew Evans, owner of the shop Evans of Bournville.

Andrew keeps the keys for us and greets our volunteers each day. He receives parcels of stock and brings them over to the Visitor Centre and he has made several donations of carillon themed stock. He truly is a Friend of Bournville Carillon and we thank him.

Thanks also to Sandra Haynes for taking over the role of secretary. This will enable me to concentrate on supporting Visitor Centre developments.

4.1 ELECTION OF TRUSTEES:

Other Directors to be re-elected en-bloc:
(all willing to stand):

Charlotte Barber

Pam Dexter

Keith Quiney

Bill Rice

Claire Vaughan

Joy Workman

PROPOSED:

SECONDED:

4. ELECTION OF OFFICERS

DALE BRUSBY:

Dale is one of our founder members:

- relentless commitment and continuous hard work – no fuss or complaint;
- professional expertise, skill and efficiency;
- massive support to me personally and to the Board as a whole;
- personal qualities:
 - entirely reliable;
 - always willing and approachable;
 - quiet calming influence – unflappable!
 - a man of high integrity and honesty;

a great family and personal friend!

**A huge debt of gratitude and sincere thanks to Dale
for his massive contribution to FoBC**

We will stay in touch and may seek his advice from time to time!

- Appointment of Nick Folidis as FoBC Treasurer

4.1 ELECTION OF TRUSTEES: (2 of 3)

Appointment of FoBC Treasurer:

- Nomination of **Nick Folidis** as FoBC Treasurer
(consequent upon the resignation of Dale Brusby);
- Board proposes that Nick be elected Company Director and Charity Trustee with immediate effect;

PROPOSED:

SECONDED:

x

- Appointment of Sandra Haynes as FoBC Secretary

4.1 ELECTION OF TRUSTEES: (3 of 3)

Appointment of FoBC Secretary:

- Nomination of **Sandra Haynes MBE** as FoBC Secretary;
- Board proposes that Sandra be elected as Company Director and Charity Trustee with immediate effect;

PROPOSED:

SECONDED:

Pam Dexter will remain as **Membership Secretary** and has agreed to assist Sandra for a period of transition.

Pam will remain a Trustee and Director of FoBC.

x

4.1 Bill Rice was reappointed as Vice Chair
Proposed Trevor Workman Seconded Adrian Allen

5. FEEDBACK FROM 'FRIENDS':

Ken Harris asked if we could learn from Arthur's extensive knowledge of the carillon. Adrian suggested that it may be possible to introduce Arthur (Casey) to Duncan Cadbury as they share a passion for history of Bournville. Adrian to action this in due course

Claire Vaughan said it was good to see that social media was being increasingly successful but wondered whether we could extend it to Twitter and/or Instagram. This will be investigated.

Linda Barrett asked if we could consider having some larger bags in The Rest House. Some customers have been disappointed to not be able to have a bag for multiple purchases. It was suggested that we should buy bigger bags and charge customers as most shops do. Pam to action this.

Bill asked Trevor to pass on special thanks to Joy who started the carillon Information Centre and made it such a successful trading entity. She has laid the foundations for our continuing success and we are so very grateful to her. Bill also thanked Trevor for promoting the carillon both nationally and internationally with such passion and commitment.

6. ANY OTHER BUSINESS:

There was no further business

7. ANNUAL GENERAL Meeting 2024

Thursday 21st March 7pm. Venue to be confirmed

THANK YOU TO ALL MEMBERS of FoBC FOR SUPPORTING US;

THANK YOU FOR PARTICIPATING TODAY

**HOPING YOU WILL CONTINUE TO ENJOY THE CARILLON AND THE UNIQUE
EXPERIENCE THAT IS BOURNVILLE!**

SPECIAL THANK YOU!

**All those who have been involved in
preparation for this meeting
so many skills and such expertise!**

**YOU ARE SO MUCH
APPRECIATED!**

COMPANY NO. 040 14006
FRIENDS OF BOURNVILLE CARILLON LIMITED
Registered Charity No. 1084093
Income and Expenditure Account for 12 months to 31st December 2022

<u>INCOME</u>	2022	2021	<u>EXPENDITURE</u>	2022	2021
	£	£		£	£
General Fund:					
Visitor Centre:					
Visitor Centre Sales	33,102	24,511	Purchases	23,445	16,848
Tours	758	162	Administration	2,227	1,357
			Insurance	620	570
			Maintenance	218	228
			Other		78
	<u>33,860</u>	<u>24,673</u>		<u>26,510</u>	<u>19,081</u>
Other:					
Donations: General	430	12,499	Recital Fees	507	200
Membership	690	1,160			
Bank Interest	153	3			
Concerts	2,854			1,040	
	<u>4,127</u>	<u>13,662</u>		<u>1,547</u>	<u>200</u>
	<u>37,987</u>	<u>38,335</u>		<u>28,057</u>	<u>19,281</u>
Coach House:					
Coach House Donations	4,682	528	Rent/Rates	3,800	3,361
Remedial Work Donation	365		Running Cost	2,592	2,186
Carillon School Donation	200		Maintenance	67	2,805
	<u>5,247</u>	<u>528</u>		<u>6,459</u>	<u>8,352</u>
Bursary Fund			Lessons & Practice	365	
Total Income	<u>43,234</u>	<u>38,863</u>	Total Expenditure	<u>34,881</u>	<u>27,633</u>
			Surplus	8,353	11,230
	<u>43,234</u>	<u>38,863</u>		<u>43,234</u>	<u>38,863</u>

Balance Sheet as at December 2022

<u>FUNDS</u>	2022	2021	<u>ASSETS</u>	2022	2021
	£	£		£	£
Reserves b/f	53,407	42,177	Equipment	0.00	0.00
General Fund	9,931	19,054	Bank Accounts & Cash in Hand	61,761	53,407
Coach House	(1,212)	(7,824)			
Bursary Fund	(365)	0			
	<u>61,761</u>	<u>53,407</u>		<u>61,761</u>	<u>53,407</u>
FUND BALANCES					
General	35,015	26,506			
Bursary Fund	2,535				
Other Reserves	24,211	26,901			
	<u>61,761</u>	<u>53,407</u>			



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees/
members of

FRIENDS OF BOURNVILLE CARILLON LIMITED

On accounts for the year
ended

DECEMBER 2022

Charity no
(if any)

1084093

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

17/4/23

Name:

PAUL HAYWOOD

Relevant professional
qualification(s) or body (if
any):

Address:

34 SANDHILLS LANE
BARNET GREEN
BIRMINGHAM B45 8NX



Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.