

BOOST FELIXSTOWE LIMITED

(A company Limited by guarantee and not having a share capital)

Annual Report

&

Financial Statements for the year ended 31 August 2023

Prepared under the Receipts and Payments Accounting Basis



'Pioneering Partnerships between Faith & Education'

BOOST FELIXSTOWE LIMITED

Annual Report & Financial Statements for the year ended 31 August 2023

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BOOST FELIXSTOWE LIMITED
Charity Information at End of Year

Directors/Trustees

Mick Warner (Chair)
Alan Peats (Treasurer)
Rev Chris Hood
Dr Lynda Tempest
Fiona Fisk
Carole Baker

Chaplain

Dr Joshua Hunt

The Charity is currently supported by the following
Churches and organisations

Christ Church Felixstowe
Maidstone Road Baptist Church
Felixstowe
Old Felixstowe Parish Churches
Ranelagh Christian Fellowship Felixstowe
St John's Church Felixstowe
St Mary's Church Walton
St Martin's Trimley
Trinity Methodist Church Felixstowe
Felixstowe Inner Wheel Club
The Rotary Club of Felixstowe Landguard

Principal area of activity
Registered Charity
Registered Company
Registered office

Felixstowe, Suffolk
Number 1083875
Number 4046690
13 Picketts Road
Felixstowe, Suffolk IP11 7JT

BOOST FELIXSTOWE LIMITED

Trustees Annual Report

Administrative Details of the Charity:

The Christian Youth Worker for Felixstowe Trust Limited, now known as BOOST Felixstowe, was inaugurated in August 2000 by several churches in Felixstowe with the purpose of setting up and running a youth service for the town. This involved the employment of a full-time youth worker who would creatively deliver youth services to compliment those already offered by local churches and engage with local senior schools. The Charity has developed over the years and now provides a full-time Chaplain at Felixstowe School.

Structure, Governance and Management:

This is a small charity managed by the Trustees who have a variety of professional backgrounds. No specific training is required for trustees, but they are often involved in the children's/youth work of their individual churches. They meet on a regular basis to supervise the charity.

Boost employs a chaplain to deliver the work of School Chaplaincy within Felixstowe School, a secondary school and sixth form with Academy status. The chaplain is line managed by an appointed trustee, and other workers/volunteers report to the chaplain as appropriate. The chaplain also reports into the Management Team of the School.

New trustees are appointed when necessary, normally from the supporting churches. Trustees and volunteers have all completed a DBS check.

Financial Policy:

The charity's financial position is laid out in the accompanying accounts. There are no overdraft facilities in place and therefore outgoings are managed in line with income received. The Trust is supported by regular monthly giving from supporters and income is supplemented with grants and fund-raising activities. The Reserves policy agreed by the Trustees is to keep at least 3 months of outgoings available. There are no funds held as custodian trustee on behalf of others.

The work of the Trust continues to be dependent on the financial support of the local churches and many individual supporters who give to the Trust monthly.

The Trustees are grateful for the encouragement of these people and organisations for their continued support, as well as those who attend fund raising events.

Financial Review:

Most of the funding is expended on the salary and employment costs of the Chaplain. Our expenditure during this financial year exceeded income by £1,024 however, our income is inflated with £2,443 of Gift Aid for the previous year. We were still able to us to carry forward £18,103 which equates to approximately 47% of annual running costs.

Our funding by regular supporters, has continued at its normal level. Most of them attract Gift Aid and £1,767 was reclaimed up to the end of July. There is a further claim of £112 outstanding at the year end.

Grants have been a significant source of income and in total £8,991 was obtained from The Belstead Ganzoni Charitable Settlement Trust, Suffolk Community Fund and The Social Farms & Gardens Fund.

The events we were able to run resulted in a contribution of £1,870 to our funds. There were costs of £300 incurred in running the events.

Public benefit: The Trustees have complied with their duty to have due regard to the Charity Commission guidance on public benefit. The charity is supporting young people in Felixstowe with the provision of chaplain/s operating within Felixstowe School.

Achievements and performance:

During this year, the School Chaplaincy partnership has performed well, developed and improved in line with our core aims and strategic plan and responded to arising needs.

The three distinctive threads of 'Awe and Wonder', 'Justice and Activism' and 'Wholeness and Inclusion' ran clearly through every aspect of the work and encompassed the breadth and depth of all that chaplaincy provided students and staff this year.

During the course of the year, we reviewed the partnership with the leadership of Felixstowe School, who provided positive feedback on our work to date and clarified a desire to continue working together moving forwards.

Awe and Wonder:

The chaplain continued to be involved in a wide range of projects to support students to experience moments of awe and wonder this year.

The chaplain continued involvement in school assemblies, leading assemblies at Christmas and Easter, with additional messages delivered on the themes of Anti-Bullying, Being Under Pressure and World Environment Day.

We continued to develop the use of the permanent Reflection Room space at Felixstowe School, providing a 'safe and special place for contemplation, prayer and reflection'. This was used by students each day throughout the year, for regular drop-in's, prayers, and special events. At Easter the room transformed into the 'Easter Experience', where students could visit different interactive stations to learn more about the Easter story.

The research project we started last year was completed, as we evidenced student voice on the importance of space such as that provided by the Reflection Room. Many thanks to the Keswick Hall Trust for part funding this.

We continued to run extra-curricular opportunities that regularly engaged with students and gave them safe places to meet with the chaplain and learn something new. Chess Club involved 85 registered students, Theology Club involved 22 registered students and Garden Club involved 66 registered students, making these clubs a popular feature of the school's extra-curricular programme.

The chaplain supported events at the school, including the Year 11 Graduation Ceremony, and the Year 6 induction days.

Justice and Activism:

The chaplain continued to be involved in a wide range of projects to support student involvement in justice and activism this year.

We developed the Garden project to engage more students than ever before in gardening, including the whole of Year 7 engaging in the Garden during a mental health and wellbeing day. We developed the Hive Outdoor Learning provision to work with 14 young people, over 38 sessions, who were on temporarily reduced timetables or vulnerable to disengaging with their education. We also ran a number of gardening activities during the Summer School provision, engaging 88 young people in gardening on an almost daily basis during the week. Thank you to Social Farms and Gardens for helping to resource these activities.

The chaplain supported students to get involved in anti-bullying initiatives and the school's Student Parliament.

Wholeness and Inclusion:

The chaplain continued to be involved in a wide range of projects to support student wholeness and inclusion this year.

This included providing 319 individual sessions of one-to-one support (308 last year) to 107 students (90 last year). This support fell into four categories- self-perception, mentoring, bereavement support and prejudice-related behaviour. The pastoral support offer is now well developed and refined. The school's early help referral system works well to refer students to the chaplain and to monitor their progress, as well as students being able to access support directly. Students in need can often be seen immediately, if not within a few hours, enabling our provision of pastoral support respond to needs as they arise, in a busy school environment.

Sadly, this year included a student bereavement, and the chaplain supported the school community through this difficult time.

We continued to host a weekly community prayer meeting, via Zoom, and a weekly prayer meeting for staff in school.

The trustees organised an afternoon tea for staff in the school garden, which was much appreciated at the end of the academic year by over 40 staff.

Further Reach:

The chaplain continued to share the work of Boost through local speaking engagements at local churches and groups. The chaplain also shared the success of the Garden Project at a regional conference organised by Unity School Partnership. We hosted visits from other chaplains from across East Anglia, and continued to engage in chaplaincy networks through TISCA, the Church of England, and the Centre for Chaplaincy in Education.

Towards the end of the academic year, we agreed to work in partnership with the Federation of Colneis and Fairfield Schools to pioneer a new volunteer primary school chaplain role next academic year.

Future Plans:

BOOST continues to model the best possible example of School Chaplaincy and seeks to inspire other schools to develop similar provision for the benefit of the young people in their care and the wider community.

Signed on behalf of the Directors and Trustees:
Mick Warner (Chair)



Approved on

16th October 2023

BOOST FELIXSTOWE LIMITED

Directors Statement

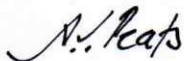
The Directors confirm that for the period ended 31 August 2023 the company is exempt from the requirements relating to prepared audited accounts in accordance with section 477 of the Companies Act 2009. The Directors/Trustees have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The Directors acknowledge their responsibilities for complying with the requirements of the 2006 Act with respect to accounting records and the preparation of accounts.

Approved by the Directors/Trustees on and signed on their behalf by

Mick Warner (Chair)



Alan Peats (Treasurer)



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Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year funds
Incoming resources					
Donations and legacies	35,674	—	—	35,674	36,761
Income from Charitable Activities	1,887	—	—	1,887	2,097
Investments	62	—	—	62	2
Total income	37,623	—	—	37,623	38,860
Resources used					
Raising funds	300	—	—	300	—
Expenditure on Charitable Activities	37,913	—	—	37,913	33,463
Other expenditure	434	—	—	434	56
Total expenditure	38,647	—	—	38,647	33,519
Gains / losses on investment assets	—	—	—	—	—
Net income / (expenditure) resources before transfer	(1,024)	—	—	(1,024)	5,341
Net movement in funds	(1,024)	—	—	(1,024)	5,341
Total funds brought forward	19,127	—	—	19,127	13,786
Total funds carried forward	18,103	—	—	18,103	19,127

Balance sheet

		This year	Last year
Current assets			
	HSBC BOOST Felixstowe No 1 Account	9,691	10,777
	HSBC Reserve Account	8,412	8,350
	Total Current assets	18,103	19,127
Liabilities			
	Agency collections	—	—
	Total Liabilities	—	—
	Net Asset surplus(deficit)	18,103	19,127
Reserves			
	Excess / (deficit) to date	(1,024)	5,341
	Starting balances	19,127	13,786
	Total Reserves	18,103	19,127

General Fund Receipts & Payments

		This year	Last year
Income and endowments			
Donations and legacies			
	Gift Aided Giving	7,512	8,805
	Other Planned Giving	12,566	13,517
	Donations Non Gift Aided	2,395	3,539
	Gift Aid Recovered	4,209	--
	Grants	8,991	10,900
	Total Donations and legacies	35,674	36,761
Income from charitable activities			
	Ink Recycling	17	—
	Events	1,870	2,097
	Total Income from charitable activities	1,887	2,097
Investments			
	Bank Interest	62	2
	Total Investments	62	2
Total income and endowments		37,623	38,860
Expenditure			
Raising funds			
	Events	300	—
	Total Raising funds	300	—
Expenditure on charitable activities			
	Garden Project	1,550	570
	Well Being	—	71
	Insurance	777	731
	Basic Salary	26,595	23,736
	Tax & National Insurance	6,694	6,185
	Pension Contributions	2,296	2,170
	Total Expenditure on charitable activities	37,913	33,463
Other expenditure			
	Other activities	83	—
	Fees	60	—
	Administration costs	291	56
	Total Other expenditure	434	56
Total expenditure		38,647	33,519
Excess of Income and endowments over Expenditure		(1,024)	5,341
	Brought forward balance	19,127	13,786
Total carried forward balance		18,103	19,127

BOOST FELIXSTOWE LIMITED

Notes to the accounts

- 1: There are no notes

BOOST FELIXSTOWE LIMITED

Accounting Policies

The main accounting policies used in the preparation of the financial statements are as follows:

a) *Basis of Accounting*

These accounts are Prepared under Receipts and Payments accounting Basis

The financial statements have been prepared under the historical cost convention, and in line with standard accounting practice for charities.

b) *Income*

The income is all attributable to the charity's principal activity. Income from qualifying donations benefits from income tax recoverable from the Inland Revenue under gift aid. All income is recognised on the basis of when it is received into the charity account. Similarly, expenditure is recognised when it is incurred.

c) *Taxation*

The charity is registered with the Charity Commissioners and is registered with the Inland Revenue as a charity. As such it is exempt from taxation on its' charitable activity. The charity is not registered for VAT and therefore expenditure is stated in the Income and Expenditure Account including any relevant VAT.

Independent Examiner's Report

Report to the trustees of BOOST Felixstowe Limited On accounts for the year ended 31 August 2023, set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R M Davis, B. Tech, MIET, C Eng.

Address: 174 High Road Trimley St Mary Felixstowe IP11 0SS

Signed:



Date:

4th December 2023.